



Regular Meeting Agenda

Steilacoom High School, 54 Sentinel Drive, Steilacoom, WA

Wednesday, May 17, 2023 06:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. PRESENTATIONS

A. Steilacoom High School Band

(Presentation)

Presenter: Matt Vegh

B. Steilacoom High School Military Academy Appointments

(Presentation)

Presenter: Jake Tyrrell/Mike Miller

[SHS 2023 Academy Appointments.pdf \(p. 5\)](#)

C. Recognition of Retirees

(Presentation)

Presenter: Susanne Beauchaine

III. RECESS TO RECEPTION

IV. RECEPTION

V. RETURN TO REGULAR MEETING

VI. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

VII. REPORTS

A. Highly Capable Program

(Information)

Presenter: Sylvia Yoho

[2023 Highly Capable Presentation.pdf \(p. 11\)](#)

B. CTE Advisory Committee Report

(Information)

Presenter: Jen McDonald

[CTE General Advisory Committee.pdf \(p. 19\)](#)

C. Budget Status Report

(Information)

Presenter: Shawn Lewis

[Budget Status Report.pdf \(p. 24\)](#)

VIII. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

[Approval of April and May 2023 Accounts Payable and April 2023 Payroll.pdf \(p. 35\)](#)

[Approval of April 19 2023 Regular Board Meeting Minutes.pdf \(p. 69\)](#)

[Approval of May 10 2023 Study Session Minutes.pdf \(p. 75\)](#)

[Approval of Admin Personnel Report.pdf \(p. 81\)](#)

[Approval of Certificated Personnel Report.pdf \(p. 82\)](#)

[Approval of Classified Personnel Report.pdf \(p. 83\)](#)

[Approval of Resolution 908-05-17-23 Authorization to Employ Certificated Personnel for 2023-2024 School Year.pdf \(p. 84\)](#)

[Approval of Resolution 909-05-17-23 Interdistrict Agreements.pdf \(p. 89\)](#)

[Approval of Resolution 910-05-17-23 Granting Authority to WIAA.pdf \(p. 90\)](#)

[Approval of SHS FCCLA Trip to Denver Colorado.pdf \(p. 92\)](#)

IX. OLD BUSINESS - Fiscal Audit

(Action)

Presenter: Shawn Lewis

[Fiscal Audit.pdf \(p. 96\)](#)

X. NEW BUSINESS

A. Election of WIAA Representative

(Action)

Presenter: Superintendent Weight

B. Recommendation of DoDEA Grant Proposal (Action)

Presenter: Superintendent Weight

[DoDEA Grant Proposal.pdf \(p. 97\)](#)

C. Recommendation of Mystery Science Curriculum Adoption (Action)

Presenter: Paul Harvey

[Mystery Science Curriculum Adoption.pdf \(p. 160\)](#)

D. Recommendation of Sube Spanish Curriculum Adoption K-5 (Action)

Presenter: Laurie Vallieres

[Sube Spanish Curriculum Adoption.pdf \(p. 162\)](#)

E. First Reading of Policy 4060 Distribution of Information (Action)

Presenter: Shawn Lewis

[Policy 4060 Distribution of Information.pdf \(p. 163\)](#)

F. SHSD Administration and SHSD MOU Concerning Work Calendar for the 2023-24 School Year (Action)

Presenter: Shawn Lewis

[MOU between SHSD Administration and SHSD Concerning Work Calendar for the 2023-24 School Year.pdf \(p. 165\)](#)

G. State Audit Update (Information)

Presenter: Shawn Lewis

[State Audit Update.pdf \(p. 168\)](#)

XI. BOARD COMMUNICATION (Information)

XII. ANNOUNCEMENTS (Information)

XIII. RECESS TO EXECUTIVE AND CLOSED SESSIONS (Action)

XIV. EXECUTIVE SESSION (Executive Session)

per RCW 42.30.110(1)(g) to review the performance of a public employee

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public

XV. CLOSED SESSION

(Discussion)

per RCW 42.30.140 (4)(b) to discuss collective bargaining

(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

XVI. RETURN TO REGULAR MEETING

XVII. ADJOURNMENT

(Action)



Congratulations!





Elijah,

This boy had some great
determination. He really
pushed himself. Well
earned. Congratulations!

Mrs. Eastman

Mitch,

I'll always remember
your positive attitude,
and willingness to dig in
and give it your all.

Mr. Renner





Rhemmy,

Congratulations on
your appointment!
You're going to do
awesome; I can't wait
to see what comes.

Mr. Wood

Khush,

Seeing how much you've
grown, and all that you've
accomplished...
congrats, I wish you the best!

Mrs. Anderson





We're so proud of you!

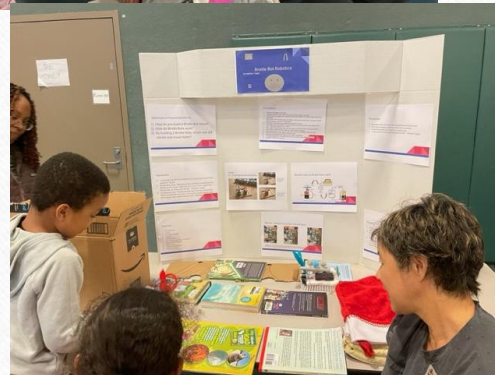


K-5 Highly Capable Program Highlights

2022-2023

EXPERTS' FAIR AT EACH BUILDING:

Projects shared with peers, staff, and families



INSTRUCTIONAL DESIGN

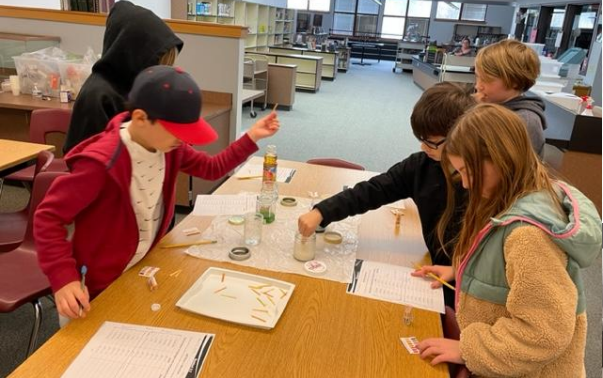
Continued AM (2nd/3rd) and PM (Kinder/1st) Sessions at Chloe Clark and Cherrydale

- Better able to tailor instruction based on grade band
- Sacred time with no disruptions (recess or specialist)

Continued Monday/Friday morning sessions for 4th and 5th grade

Instruction focused on math/science as well as critical thinking skills, problem solving, creative thinking, reasoning skills and logic.

CREATING MEMORIES THROUGH LEARNING



2023 SCIENCE BUDDIES ENGINEERING CHALLENGE COMPETITION: PING PONG PICK UP

There were over 13,000 entries from around the world.

Using only limited amounts of paper, tape, string, and paper clips students built a wide range of devices to pick up a ping pong ball and return it to a start line!



HCP REFERRALS AND TESTING CHANGES FOR 2023-2024 SCHOOL YEAR

- Kindergarten referrals are evaluated each December/January. (No change in process or timeline) This school year, six out of 11 students referred, qualified for the program.
- Universal Screener of all 3rd grade students will occur in the fall. State law now mandates universal screening in order to address equity and access.
- Referral window for Kinder, 1st and 3rd-5th grade students is currently open and will close September 15th. Testing will be completed in the fall.
- Students who are new to district may be referred and evaluated throughout the school year. Transfer students are placed in the program after eligibility in previous district has been verified and aligns with our own. (No change in process.)

Thank you for your continued support!

Questions from the Board of Directors

SHSD CTE General Advisory Committee

Review from 5/2/23

NEW for 2023-2024

DUAL CREDIT:

American Sign Language

- College in the High School EWU
- Support coming from SB 5048 & CTE Budget

Teachers are exploring other articulation offerings/may write some of and present to PC3 for college collaboration

Programs & Facilities:

- Filtered Water System install in CTE Sci
- Upgrade of downdraft system for Art Kiln (meet Health Department recommendations) *Summer 2023

PERKINS GRANT 2022-2023

Purchases in process:

— — —

-Hydroponics for Greenhouse (Pacific Northwest Plants and Wildlife)

-remaining funds will be used for additional JROTC secure storage needs

UPCOMING in CTE

DECA & FCCLA:

— — —
-Attending Mariners Pro-sports Day 5/10/23

FCCLA:

-Attending National Competition & Conference July 2023

*Pending Board Approval

-2 student competitors

-1 State Officer (Region 3 Vice President)

PCSC Senior Awards night 5/17/23

-10 seniors receiving HONOR CHORDS

-1 SENIOR OF THE YEAR *Olivia LaCompte (Construction Trades 2)

BOARD RECOMMENDATIONS/OTHER

RECOMMENDATIONS:

- Look to better publicize WAVE Scholarship in 2023-2024
- Participate in CTE Signing Day
 - *Held annually in April

OTHER:

- Fall 2023-2024 Meeting TBD



May 9, 2023

To: Dr. Kathi Weight, Superintendent

From: Shawn Lewis

Subject: Financial Update

Attached are the Budget Status Reports for all funds as of the end of April 2023, along with charts and data showing our monthly attendance, general fund balance, general fund cash balance, and interfund loan balances.

This month's budget status reports reflect the new budget as amended by the budget extension approved at the April 12 board meeting. As we continue moving toward the end of the year, we will begin correcting and adjusting purchase order balances (encumbrances) put in place earlier in the year. For instance, financial services staff reduced over \$600,000 of encumbrances in Support Services in May. These adjustments will allow for a more accurate picture of the remaining expenditure balances for the rest of the fiscal year.

Our general fund balance at month end was over \$4,000,000 – above where we were at the same time last year. This is the result of the collection of most of our property taxes in April, along with collection of our long awaited FEMA grant (finally!). Fund balance at month end was just under 8% of budgeted expenditures. While this is good news, it will only last this month – as our month-to-month expenditures will continue to be larger than average revenues. We can expect fund balance decreases each month until the end of the school year.

Our average annual actual enrollment continues to be under budget, as it has been since the beginning of the school year. Through May, our annual average enrollment is 83.85 FTE below our original budget projections. That is slightly lower than April and below last year's enrollment level at the same time last year.

No additional exceptions to our hiring freeze have been approved. The COTA position approved last month was filled.

All other fund financial information is consistent with expectations and within board budget parameters.

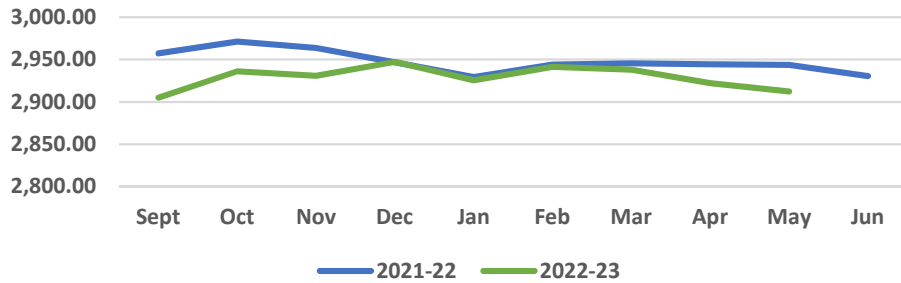
Please let me know if there are any questions regarding the information contained in the attachments or in this narrative summary.

Steilacoom Historical School District No. 1
Monthly Budget Report
2022-23 Executive Summary
Apr-23

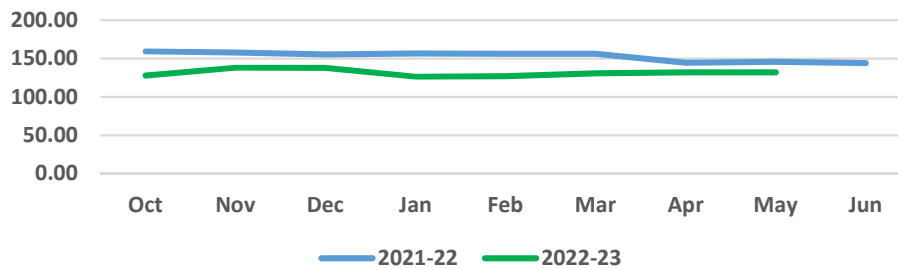
Enrollment

Budgeted FTE	3,159.00
Actual Average Annual FTE to Date (May)	3,075.15
FTE Over/Under Budget	(83.85)

K-12 Enrollment - Non-Running Start



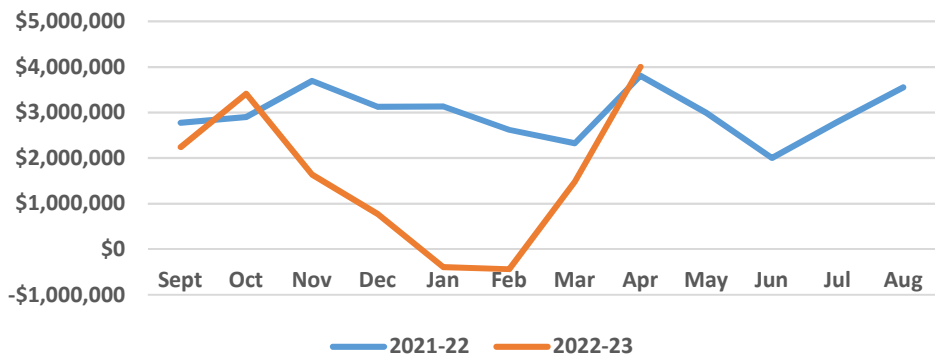
Running Start Enrollment



General Fund Balance

Actual as of Prior Month	\$1,481,959
Actual as of Current Month	\$4,001,090
Increase/Decrease in Fund Balance	\$2,519,131
Fund Balance as a % of Budgeted Expenditures	7.98%
Fund Balance as a % of Expected Expenditures	7.43%

Fund Balance by Month

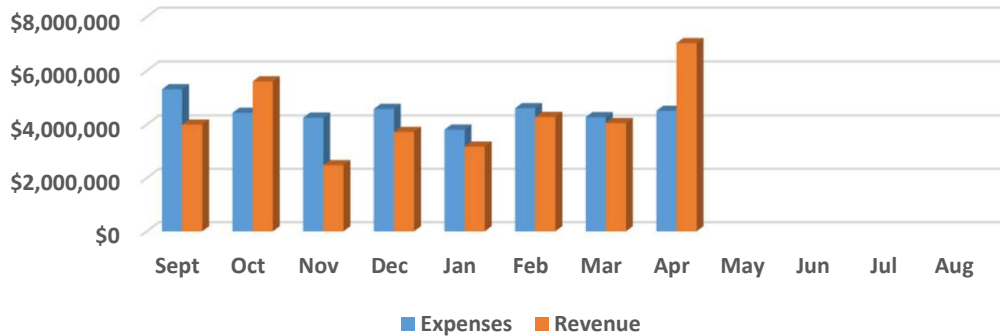


General Fund Cash and Investment Balance

As of Month End April 2023

	2021-22	2022-23	Change From Prior Year
Sept	\$3,699,925	\$2,127,134	(\$1,572,792)
Oct	\$4,954,039	\$3,382,880	(\$1,571,159)
Nov	\$4,196,404	\$1,628,957	(\$2,567,447)
Dec	\$3,792,454	\$751,911	(\$3,040,543)
Jan	\$3,830,686	\$370,061	(\$3,460,625)
Feb	\$3,317,966	(\$1,964)	(\$3,319,931)
Mar	\$2,991,604	\$785,205	(\$2,206,399)
Apr	\$4,489,799	\$3,972,916	\$516,883
May	\$3,627,568		
Jun	\$2,705,656		
Jul	\$2,773,910		
Aug	\$2,924,278		

Monthly Expenses and Revenue



Interfund Loans

Interfund Loans Outstanding

\$0

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	6,835,703	2,718,330.59	6,062,953.06		772,749.94	88.70
2000 LOCAL SUPPORT NONTAX	891,900	64,613.61	597,435.47		294,464.53	66.98
3000 STATE, GENERAL PURPOSE	29,700,308	2,655,938.76	19,696,758.13		10,003,549.87	66.32
4000 STATE, SPECIAL PURPOSE	7,760,937	708,192.69	5,149,556.23		2,611,380.77	66.35
5000 FEDERAL, GENERAL PURPOSE	292,000	2,091.25	329,471.74		37,471.74-	112.83
6000 FEDERAL, SPECIAL PURPOSE	2,974,312	877,585.82	2,336,580.10		637,731.90	78.56
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	2,394,445	.00	2,394,444.80		.20	100.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 50,849,605	 7,026,752.72	 36,567,199.53		 14,282,405.47	 71.91
 <u>B. EXPENDITURES</u>						
00 Regular Instruction	29,268,599	2,200,980.67	18,833,634.46	8,915,355.97	1,519,608.57	94.81
10 Federal Stimulus	13,000	.00	12,257.00	0.00	743.00	94.28
20 Special Ed Instruction	7,860,006	614,891.85	5,204,205.71	2,502,527.33	153,272.96	98.05
30 Voc. Ed Instruction	2,413,031	187,466.76	1,516,765.18	674,360.97	221,904.85	90.80
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,585,144	163,872.09	1,290,222.82	580,498.84	285,577.66-	118.02
70 Other Instructional Pgms	392,864	46,831.02	464,476.60	194,120.96	265,733.56-	167.64
80 Community Services	0	.00	5,552.61	0.00	5,552.61-	0.00
90 Support Services	12,335,207	1,293,579.49	8,795,850.57	3,890,984.49	351,628.06-	102.85
 <u>Total EXPENDITURES</u>	 53,867,851	 4,507,621.88	 36,122,964.95	 16,757,848.56	 987,037.49	 98.17
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	 3,018,246-	 2,519,130.84	 444,234.58		 3,462,480.58	 114.72-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 5,000,000		 3,556,855.65			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 1,981,754		 4,001,090.23			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self Insur	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	1,018,246-	1,001,090.23
G/L 891 Unassigned Min Fnd Bal Policy	3,000,000	3,000,000.00
<u>TOTAL</u>	1,981,754	4,001,090.23

20--CAPITAL PROJECT FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	170,000	127.73	108,845.63		61,154.37	64.03
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	9,700,000	.00	1,828,679.10		7,871,320.90	18.85
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 9,870,000	 127.73	 1,937,524.73		 7,932,475.27	 19.63
 <u>B. EXPENDITURES</u>						
10 Sites	5,721,000	3,070.48	15,035.02	0.00	5,705,964.98	0.26
20 Buildings	1,995,000	429.00	1,099,560.13	138,798.63	756,641.24	62.07
30 Equipment	0	.00	21,143.74	0.00	21,143.74-	0.00
40 Energy	400,000	.00	2,481.78	0.00	397,518.22	0.62
50 Sales & Lease Expenditure	50,000	470.00	3,752.50	52.50	46,195.00	7.61
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	4,084,841	.00	.00	0.00	4,084,841.00	0.00
 <u>Total EXPENDITURES</u>	 12,250,841	 3,969.48	 1,141,973.17	 138,851.13	 10,970,016.70	 10.45
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 4,200,000	 .00	 2,150,000.00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	 6,580,841-	 3,841.75-	 1,354,448.44-		 5,226,392.56	 79.42-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 9,585,395		 1,577,853.07			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 3,004,554		 223,404.63			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	935,395	65,957.47
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	600,000	.00
G/L 889 Assigned to Fund Purposes	1,469,159	157,447.16
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	3,004,554	223,404.63

30--DEBT SERVICE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2023

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<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	8,714,126	3,363,686.33	7,744,649.46		969,476.54	88.87
2000 Local Support Nontax	2,000	3,501.12	26,174.03		24,174.03-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	4,199,999	4,052,697.56	4,052,697.56		147,301.44	96.49
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 12,916,125	 7,419,885.01	 11,823,521.05		 1,092,603.95	 91.54
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	12,340,000	52,697.56	8,392,697.56	0.00	3,947,302.44	68.01
Interest On Bonds	700,000	.00	372,381.00	0.00	327,619.00	53.20
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	2,500	.00	.00	0.00	2,500.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 13,042,500	 52,697.56	 8,765,078.56	 0.00	 4,277,421.44	 67.20
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 4,000,000.00	 4,000,000.00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	126,375-	3,367,187.45	941,557.51-		815,182.51-	645.05
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 6,384,370		 6,382,865.52			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 6,257,995		 5,441,308.01			
<u>(E+F + OR - G)</u>						
 <u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	6,257,995		5,441,308.01			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
 <u>TOTAL</u>	 6,257,995		 5,441,308.01			

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	234,994	10,666.28	111,782.52		123,211.48	47.57
2000 Athletics	166,314	1,233.00	23,236.70		143,077.30	13.97
3000 Classes	69,014	7,763.00	23,992.07		45,021.93	34.76
4000 Clubs	593,640	5,378.98	91,101.10		502,538.90	15.35
6000 Private Moneys	19,380	.00	3,798.78		15,581.22	19.60
Total REVENUES	1,083,342	25,041.26	253,911.17		829,430.83	23.44
B. EXPENDITURES						
1000 General Student Body	229,532	2,207.34	12,807.28	13,833.32	202,891.40	11.61
2000 Athletics	202,169	3,025.03	63,441.89	21,396.08	117,331.03	41.96
3000 Classes	76,500	3,472.05	12,018.48	9,855.00	54,626.52	28.59
4000 Clubs	654,761	7,643.83	84,025.52	28,695.19	542,040.29	17.22
6000 Private Moneys	21,680	1,633.98	3,183.48	0.00	18,496.52	14.68
Total EXPENDITURES	1,184,642	17,982.23	175,476.65	73,779.59	935,385.76	21.04
C. EXCESS OF REVENUES						
OVER(UNDER) EXPENDITURES (A-B)	101,300-	7,059.03	78,434.52		179,734.52	177.43-
D. TOTAL BEGINNING FUND BALANCE	324,270		331,790.97			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE	222,970		410,225.49			
C+D + OR - E)						
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	222,970		410,225.49			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	222,970		410,225.49			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	500	511.60	3,300.60		2,800.60-	660.12
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	6,500	.00	.00		6,500.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	7,000	511.60	3,300.60		3,699.40	47.15
 B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
 C. <u>Total REV./OTHER FIN. SOURCES</u>	7,000	511.60	3,300.60		3,699.40	47.15
 <u>D. EXPENDITURES</u>						
Type 30 Equipment	10,000	.00	.00	0.00	10,000.00	0.00
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	10,000	.00	.00	0.00	10,000.00	0.00
 E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
 F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
 G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	3,000-	511.60	3,300.60		6,300.60	210.02-
 H. <u>TOTAL BEGINNING FUND BALANCE</u>	135,125		137,302.99			
 I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
 J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	132,125		140,603.59			
 K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	132,125		140,603.59			
G/L 830 RES FOR DEBT SERVICE	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
 <u>TOTAL</u>	132,125		140,603.59			

***** End of report *****

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: May 17, 2023

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

 5/10/2023

Shawn Lewis, Executive Director Of Administrative Services

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>					
April 18, 2023	Accounts Payable	133067	to	133067	\$ 120.91
	Payroll	800929	to	800929	\$ 1,506.19
	Payroll A/P	133068	to	133078	\$ 461,518.43
	Payrol ACH Payments				\$ 609,172.13
	Payroll Taxes				\$ 618,803.43
	Direct Deposit				\$ 1,770,528.56
April 24, 2023	Accounts Payable	133079	to	133127	\$ 925,021.68
May 9, 2023	Accounts Payable	133128	to	133163	\$ 634,010.93
TOTAL GENERAL FUND:					\$ 5,020,682.26

CAPITAL PROJECTS FUND:

April 24, 2023	Accounts Payable	200552	to	200552	\$ 470.00
TOTAL CAPITAL PROJECTS FUND:					\$ 470.00

ASSOCIATED STUDENT BODY FUND:

April 18, 2023	Accounts Payable	405183	to	405183	\$ 25.41
April 24, 2023	Accounts Payable	405184	to	405190	\$ 5,671.38
April 24, 2023	Accounts Payable	405191	to	405191	\$ 158.55
May 9, 2023	Accounts Payable	405192	to	405199	\$ 10,268.09
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 16,123.43

TRANSPORTATION VEHICLE FUND:

	to	
	to	
TOTAL TRANSPORTATION VEHICLE FUND:		\$ -

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board

GENERAL FUNDS

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 17, 2023, the board, by a _____ vote, approves payments, totaling \$120.91. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 133067 through 133067, totaling \$120.91

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
133067	STELLACOOM HIST SCHOOL DIST #1	04/25/2023	COMP TAX GF	COMP TAX owed for cash account GF-Jorgenson Lockers	0	120.91	120.91
			1	Computer	Check(s) For a Total of		120.91

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	120.91
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	120.91
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	120.91

PAYROLL

A/P

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 17, 2023, the board, by a _____ vote, approves payments, totaling \$925,021.68. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 133079 through 133127, totaling \$925,021.68

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
133079	BATTERIES PLUS	04/25/2023	P61038032	OPEN PO	102223001	39.71	39.71
133080	BRIGHAM YOUNG UNIVERSITY	04/25/2023	DCE-00013944	2022-23 INVOICES	272223007	520.00	520.00
133081	BRINKHAUS, ANGELA MARY	04/25/2023	MILEREIM AB 230421	FOR MILEAGE FROM 23.03.07 - 23.04.14	0	146.84	146.84
133082	CAPITAL BUSINESS MACHINES INC	04/25/2023	INV145850	BLACK TONER FOR PIO	0	214.21	3,094.34
			INV147509	ACCOUNT 983200	82223059	285.11	
			INV147510	ACCOUNT 983200	82223059	157.46	
			INV147511	ACCOUNT 983200	82223059	409.47	
			INV147512	ACCOUNT 983200	82223059	362.15	
			INV147513	ACCOUNT 983200	82223059	574.40	
			INV147514	ACCOUNT 983200	82223059	424.05	
			INV147515	ACCOUNT 983200	82223059	559.96	
			INV147516	ACCOUNT 983200	82223059	9.84	
			INV149516	TONER AT SHS	0	97.69	
133083	CARDCONNECT LLC	04/25/2023	REMI1647790	INTERCHANGE/ASSESS MENT, DISCOUNT/SERVICE CHARGE & MONTHLY FEES NOV 2022- AUG 2023	82223072	1,843.46	1,843.46
133084	CENTURYLINK #300493944	04/25/2023	300493944 2304	PHONE SERVICE ACCT #300493944	82223048	486.98	486.98
133085	CLOVER PARK SCHOOL DISTRICT	04/25/2023	2096	STEILACOOM HIGH SCHOOL SWIM POOL RENTAL AND LIFEGUARD FEES	82223070	6,172.41	6,172.41
133086	COMCAST	04/25/2023	169479962	NETWORK SERVICES Account 900013442	82223036	7,362.56	7,362.56
133087	CONSOLIDATED ELECTRICAL DISTRI	04/25/2023	8541-1043998	ELECTRICAL/LIGHTS SUPPLIES	102223005	225.01	225.01
133088	DUPONT LIONS CLUB	04/25/2023	23-24 L.DUNCAN	DUES	0	85.00	85.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
133089	DURHAM SCHOOL SERVICES	04/25/2023	91957934	STUDENT TRANSPORTATION SERVICES	82223058	305,727.56	305,727.56
133090	EDITORIAL PROJECTS IN EDUCATIO	04/25/2023	SIN040474	JOB POSTING	0	395.00	395.00
133091	ESD 113	04/25/2023	6402300443	APRIL 2023 SKYWARD WESPAC SUPPORT SERVICES CAPITAL REGION INFOSERVICE CENTER(CRISC) FOR FY 2022-2023	82223011	14,542.72	14,542.72
133092	FAIRFAX HOSPITAL	04/25/2023	8267	Balance of 2223 SY Education Services	92223030	9,780.23	9,780.23
133093	G12 COMMUNICATIONS, LLC	04/25/2023	105259	Customer 6031	82223007	732.21	732.21
133094	GRADUATION ALLIANCE, INC.	04/25/2023	GA63681	GRAD ALLIANCE INVOICING FOR 22-23 SCHOOL YEAR	272223035	10,425.60	10,425.60
133095	HANDS ON CHILDRENS MUSEUM	04/25/2023	3766	CHLOE CLARK STEAM NIGHT 2023.03.22	0	500.00	500.00
133096	HAZEL HEALTH, INC	04/25/2023	SI.0188	SERVICES INVOICE 2 OF 4 FOR THE PERIOD 2/1/2023 - 6/30/2023	272223110	2,550.00	2,550.00
133097	HONEY BUCKET	04/25/2023	0553400174	SHSL FIELD STANDARD WEEKLY SERVICES	82223010	139.95	139.95
133098	JOSTENS INC	04/25/2023	30071180	Diplomas and Covers	4312223009	1,519.54	1,762.33
			768017DC	Medallions, customer 1118366	0	242.79	
133099	KHALSA, ADI K	04/25/2023	SPPLYREIM AK 230320	REIMBURSEMENT FOR SP ED SUPPLIES ON 2023.03.17	0	49.47	49.47
133100	LAKE JOSEPHINE RIVIERA WATER	04/25/2023	100811 2304	ANDERSON ISLAND ELEMENTARY WATER UTILITIES	82223074	111.35	155.35
			100812 2304	ANDERSON ISLAND ELEMENTARY WATER	82223074	44.00	
133101	LOWE'S / CREDIT SERVICES	04/25/2023	013301100000CM-1AXN8	CREDIT MEMO_OPEN PO for SUPPLIES	102223023	-150.34	313.21
			901588	OPEN PURCHASE ORDER 2022-2023 for SUPPLIES	102223023	43.62	
			908127	OPEN PURCHASE ORDER 2022-2023 for SUPPLIES	102223023	138.37	
			923166	OPEN PURCHASE ORDER 2022-2023 for SUPPLIES	102223023	50.84	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			923224	OPEN PURCHASE ORDER 2022-2023 for SUPPLIES	102223023	29.93	
			923658	OPEN PURCHASE ORDER 2022-2023 for SUPPLIES	102223023	81.97	
			943586	OPEN PURCHASE ORDER 2022-2023 for SUPPLIES	102223023	137.90	
			943720	OPEN PURCHASE ORDER 2022-2023 for SUPPLIES	102223023	68.96	
			973214	CREDIT MEMO -OPEN PO for SUPPLIES	102223023	-88.04	
133102	MAXIM HEALTHCARE STAFFING SERV	04/25/2023	E8975750294	LPN, Graham, Float	92223008	1,937.50	9,747.56
			E8975760294	Maxim, Para, SP, Parsons	92223013	1,248.30	
			E8976010294	Maxim, CNA, Affriseo, SHS	92223016	1,875.00	
			E9074440294	LPN, Graham, Float	92223008	1,209.00	
			E9074530294	Maxim, CNA, Affriseo, SHS	92223016	1,425.00	
			E9074630294	Maxim, Para, SP, Parsons	92223013	994.84	
			E9114550294	Maxim, Para, SP, Parsons	92223013	1,057.92	
133103	MILLER, KAMI	04/25/2023	MILEREIM KM 230331	MILE REIM FOR 23MARCH03-28	0	17.19	17.19
133104	O'REILLY AUTO PARTS	04/25/2023	3626-420299	OPEN PURCHASE ORDER 2022-2023 for FLEET VEHICLE SUPPLIES	102223025	158.72	161.69
			SC04239699	OPEN PO for FLEET VEHICLE SUPPLIES	102223025	2.97	
133105	ODP SOLUTIONS, LLC	04/25/2023	303256940001	ODP: Office Depot copy paper	1462223015	112.18	772.02
			303636357001	ODP: Office Depot copy paper	1462223015	659.84	
133106	PETROCARD, INC.	04/25/2023	C120953	MOBILE FLEET FUELING	82223008	28,676.11	28,676.11
133107	PIERCE COLLEGE	04/25/2023	MSC-0000014050	Pierce College FY23 PC3 Membership Dues	142223005	3,500.00	3,500.00
133108	PROCARE THERAPY	04/25/2023	20637356	CBT, Barlow, 1:1	92223003	2,040.00	13,867.82
			20637357	SHS TRAINER	82223084	2,847.63	
			20637359	CNA, MA Dizon, Float	92223006	1,927.80	
			20643123	CBT, Barlow, 1:1	92223003	2,040.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20643124	SHS TRAINER:	82223084	3,239.50	
				DUPEA, BRADLEY			
			20643143	CNA, MA Dizon,	92223006	1,772.89	
				Float			
133109	PUGET SOUND ENERGY	04/25/2023	200002143960_2304	Account	82223032	14,039.54	32,518.08
				200002143960			
				PIONEER MIDDLE			
				SCHOOL GAS AND			
				ELECTRIC			
			200008146082_2304	Account	82223029	527.50	
				200008146082			
				DISTRICT ADMIN			
				BLDG GAS			
				UTILITIES			
			200018787412_0304	Account	82223030	5,535.39	
				200018787412			
				STEILACOOM HIGH			
				SCHOOL GAS			
				UTILITIES			
			200023874882_2304	Account	82223031	11,897.14	
				200023874882			
				CHLOE CLARK			
				ELEMENTARY GAS			
				AND ELECTRIC			
			220005466069_2304	DISTRICT ADMIN	82223029	518.51	
				BLDG GAS			
				UTILITIES			
133110	RABY, JOHNNA RHEA	04/25/2023	MILEREIM JR 230411	FOR 230118-230330	0	58.08	58.08
133111	SARCO SUPPLY	04/25/2023	1148626	SP CUSTODIAL	102223035	117.85	5,480.16
				SUPPLIES			
			1148627	MAINT CUSTODIAL	102223039	19.78	
				SUPPLIES			
			1148679	AI CUSTODIAL	102223038	403.23	
				SUPPLIES			
			1148684	MAINT CUSTODIAL	102223039	32.98	
				SUPPLIES			
			1148685	PIO CUSTODIAL	102223036	78.77	
				SUPPLIES			
			1148693	MAINT CUSTODIAL	102223039	917.05	
				SUPPLIES			
			1148709	PIO OPEN PURCHASE	102223036	78.77	
				ORDER 2022-2023			
				for CUSTODIAL			
				SUPPLIES			
			1148797	SHS CUSTODIAL	102223037	1,068.01	
				SUPPLIES			
			1148804	CC CUSTODIAL	102223034	752.35	
				SUPPLIES			
			1148805	PIO CUSTODIAL	102223036	924.69	
				SUPPLIES			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1148806	PIO OPEN PURCHASE ORDER 2022-2023 for CUSTODIAL SUPPLIES	102223036	67.27	
			1148807	PIO CUSTODIAL SUPPLIES	102223036	71.59	
			1148808	SP CUSTODIAL SUPPLIES	102223035	365.47	
			1148809	CD CUSTODIAL SUPPLIES	102223033	582.35	
133112	SECURE PACIFIC CORP	04/25/2023	364500	BURGLARY, FIRE & ELEVATOR MONITORING	102223040	175.04	407.55
			365370	BURGLARY, FIRE & ELEVATOR MONITORING	102223040	232.51	
133113	SODEXO INC & AFFILIATES	04/25/2023	1002267202	FOOD SERVICE MANAGEMENT FY 202-23	82223038	140,210.70	140,210.70
133114	STATE AUDITOR'S OFFICE	04/25/2023	L154278	STATE AUDIT PERIOD 2022-23	82223081	17,934.00	17,934.00
133115	TACOMA-PIERCE CO HEALTH DEPT	04/25/2023	IN0227894	Annual TPCD Food Safety Inspections @ CHLOE CLARK ON 2013.02.13	102223071	490.00	1,286.00
			IN0227898	Annual food Safety Inspections_PIO_23 0213	102223071	796.00	
133116	THERAPYTRAVELERS	04/25/2023	INV82969	Behavior Specialist Pioneer, Keeney	92223009	2,112.50	3,737.50
			INV83373	Behavior Specialist Pioneer, Keeney	92223009	1,625.00	
133117	TOWN OF STEILACOOM	04/25/2023	2023-4-03-01	SRO contract 2022-23	182223013	9,692.56	16,639.39
			2023-4-03-02	SRO contract 2022-23	182223013	6,946.83	
133118	TRANE U.S. INC.	04/25/2023	313480177	OPEN PURCHASE ORDER 2022-2023 for HVAC SUPPLIES/SERVICE	102223050	13,821.22	13,821.22
133119	UNIFIRST CORPORATION	04/25/2023	330 1937344	OPEN PO for UNIFORMS	102223049	168.33	2,831.40
			330 1940903	OPEN PO for UNIFORMS	102223049	175.50	
			330 1941713	OPEN PO for UNIFORMS	102223049	168.33	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			330 1946078	OPEN PO for UNIFORMS	102223049	175.50	
			330 1948289	OPEN PO for UNIFORMS	102223049	175.50	
			330 1954827	OPEN PO for UNIFORMS	102223049	175.50	
			330 1956989	OPEN PO for UNIFORMS	102223049	175.50	
			330 1959136	OPEN PO for UNIFORMS	102223049	1,617.24	
133120	UNIVERSITY PLACE SD	04/25/2023	1002200031	TVI Services	92223033	3,698.40	3,698.40
133121	VALLIERES, LAURIE ANNE	04/25/2023	TRVLREIM LV 230301	Reim for DoDEA regional Conference	0	206.99	206.99
133122	VEBBER, MICHAEL	04/25/2023	1363	PIANO ACCOMPANIMENT FOR DISTRICT CHOIR FESTIVAL 23.03.28	0	150.00	150.00
133123	VEX ROBOTICS INC	04/25/2023	650462	Carl Jones VEX Robotics Supplies for CTE Science	142223007	9,146.21	9,146.21
133124	WEX BANK	04/25/2023	88530210	MOTOR POOL FUEL SUPPLY	82223042	1,824.94	1,824.94
133125	WSIPC	04/25/2023	1002201714	2023 April _New Student Online Enrollment	182223009	324.73	324.73
133126	WSRMP	04/25/2023	968	ANNUAL MEMBERSHIP CONTRIBUTION Split Payment due October 1st and April 30th.	82223004	250,935.50	250,935.50
133127	ZAUNER, LAYNE ELISE	04/25/2023	MILEREIM LZ 230411	FOR MILEAGE FROM MARCH 2023	0	18.50	18.50
49	Computer			Check(s) For a Total of		925,021.68	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	49	Computer	Checks For a Total of	925,021.68
Total For	49	Manual, Wire Tran, ACH & Computer Checks		925,021.68
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	925,021.68

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 17, 2023, the board, by a _____ vote, approves payments, totaling \$634,010.93. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 133128 through 133163, totaling \$634,010.93

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
133128	ALTA LANGUAGE SERVICES, INC.	05/10/2023	IS650891	Listening, speaking & writing tests	0	1,188.00	1,188.00
133129	ANDERSON ISLAND GENERAL STORE	05/10/2023	1549769	ANDERSON ISLAND ELEMENTARY SCHOOL BUS FUEL	82223049	206.54	970.14
			1555988	ANDERSON ISLAND ELEMENTARY SCHOOL BUS FUEL	82223049	190.50	
			1556852	ANDERSON ISLAND ELEMENTARY SCHOOL BUS FUEL	82223049	171.80	
			1558623	ANDERSON ISLAND ELEMENTARY SCHOOL BUS FUEL	82223049	200.90	
			1560839	ANDERSON ISLAND ELEMENTARY SCHOOL BUS FUEL	82223049	200.40	
133130	BMO FINANCIAL GROUP	05/10/2023		CREDIT CARD PAYMENT CHECK			41,233.96
	AMAZON.COM SALES, INC		GFC230500001	GF Credit Card Payment AP Invoice.	0	4,394.01	
	BMO FINANCIAL GROUP		GFC230500007	GF Credit Card Payment AP Invoice.	0	5,470.90	
	CITY OF TACOMA - TACOMA PUBLIC		GFC230500009	GF Credit Card Payment AP Invoice.	82223076	71.22	
	CITY OF DUPONT		GFC230500010	GF Credit Card Payment AP Invoice.	82223034	3,748.54	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	CITY OF DUPONT		GFC230500012	GF Credit Card Payment AP Invoice.	82223035	61.49	
	CITY OF DUPONT		GFC230500013	GF Credit Card Payment AP Invoice.	82223035	222.95	
	CITY OF DUPONT		GFC230500014	GF Credit Card Payment AP Invoice.	82223035	891.59	
	CITY OF DUPONT		GFC230500015	GF Credit Card Payment AP Invoice.	82223034	62.71	
	CITY OF DUPONT		GFC230500016	GF Credit Card Payment AP Invoice.	82223034	355.78	
	CITY OF DUPONT		GFC230500017	GF Credit Card Payment AP Invoice.	82223035	979.70	
	CITY OF DUPONT		GFC230500018	GF Credit Card Payment AP Invoice.	82223034	355.78	
	CLAY ART CENTER		GFC230500048	GF Credit Card Payment AP Invoice.	0	308.43	
	COSTCO BUSINESS CENTER - PCARD		GFC230500020	GF Credit Card Payment AP Invoice.	0	570.79	
	DAY WIRELESS		GFC230500049	GF Credit Card Payment AP Invoice.	272223111	1,500.00	
	FERGUSON ENTERPRISES, INC. #30		GFC230500006	GF Credit Card Payment AP Invoice.	102223009	137.51	
	FILTERBUY, INC		GFC230500005	GF Credit Card Payment AP Invoice.	102223075	4,687.28	
	GOPHER SPORT		GFC230500011	GF Credit Card Payment AP Invoice.	0	634.30	
	HAROLD LEMAY ENTERPRISES		GFC230500026	GF Credit Card Payment AP Invoice.	82223027	207.56	
	HAROLD LEMAY ENTERPRISES		GFC230500028	GF Credit Card Payment AP Invoice.	82223022	961.04	
	HAROLD LEMAY ENTERPRISES		GFC230500030	GF Credit Card Payment AP Invoice.	82223024	1,908.51	
	HAROLD LEMAY ENTERPRISES		GFC230500031	GF Credit Card	82223013	245.09	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
Vendor on Invoice							
				Payment AP Invoice.			
	HAROLD LEMAY ENTERPRISES		GFC230500033	GF Credit Card	82223025	916.60	
				Payment AP Invoice.			
	HAROLD LEMAY ENTERPRISES		GFC230500034	GF Credit Card	82223027	207.56	
				Payment AP Invoice.			
	HAROLD LEMAY ENTERPRISES		GFC230500035	GF Credit Card	82223023	1,052.36	
				Payment AP Invoice.			
	HAROLD LEMAY ENTERPRISES		GFC230500036	GF Credit Card	82223013	520.49	
				Payment AP Invoice.			
	HAROLD LEMAY ENTERPRISES		GFC230500037	GF Credit Card	82223024	631.54	
				Payment AP Invoice.			
	HAROLD LEMAY ENTERPRISES		GFC230500039	GF Credit Card	82223022	141.39	
				Payment AP Invoice.			
	HAROLD LEMAY ENTERPRISES		GFC230500042	GF Credit Card	82223023	255.60	
				Payment AP Invoice.			
	HAROLD LEMAY ENTERPRISES		GFC230500043	GF Credit Card	82223027	141.39	
				Payment AP Invoice.			
	HAROLD LEMAY ENTERPRISES		GFC230500044	GF Credit Card	82223027	141.39	
				Payment AP Invoice.			
	I.V. NURSE CONSULTANTS INC		GFC230500002	GF Credit Card	102223074	263.76	
				Payment AP Invoice.			
	I.V. NURSE CONSULTANTS INC		GFC230500003	GF Credit Card	102223074	203.32	
				Payment AP Invoice.			
	I.V. NURSE CONSULTANTS INC		GFC230500004	GF Credit Card	102223074	329.70	
				Payment AP Invoice.			
	JW PEPPER & SON INC		GFC230500046	GF Credit Card	0	45.95	
				Payment AP Invoice.			
	LAKE JOSEPHINE RIVIERA WATER		GFC230500024	GF Credit Card	82223074	130.25	
				Payment AP Invoice.			
	LEMAY MOBILE SHREDDING		GFC230500029	GF Credit Card	82223018	83.00	
				Payment AP Invoice.			
	LEMAY MOBILE SHREDDING		GFC230500040	GF Credit Card	82223020	88.00	
				Payment AP			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	LEMAY MOBILE SHREDDING		GFC230500041	Invoice. GF Credit Card Payment AP	82223017	83.00	
	MICHAELS - PCARD		GFC230500045	Invoice. GF Credit Card Payment AP	0	140.17	
	MURREY'S DISPOSAL CO., INC.		GFC230500032	Invoice. GF Credit Card Payment AP	82223014	15.00	
	ODP SOLUTIONS, LLC		GFC230500047	Invoice. GF Credit Card Payment AP	0	1,063.16	
	PERFORMANCE SYSTEMS INTEGRATIO		GFC230500008	Invoice. GF Credit Card Payment AP	102223068	2,651.83	
	PIERCE COUNTY REFUSE		GFC230500027	Invoice. GF Credit Card Payment AP	82223026	182.38	
	PIERCE COUNTY REFUSE		GFC230500038	Invoice. GF Credit Card Payment AP	82223026	26.31	
	PIERCE COUNTY FERRY		GFC230500000	Invoice. GF Credit Card Payment AP	0	1,993.91	
	PIERCE COUNTY FERRY		GFC230500019	Invoice. GF Credit Card Payment AP	1402223001	20.90	
	TACOMA-PIERCE CO HEALTH DEPT		GFC230500023	Invoice. GF Credit Card Payment AP	102223071	884.00	
	TANNER ELECTRIC		GFC230500025	Invoice. GF Credit Card Payment AP	82223077	1,149.59	
	USPS - PCARD		GFC230500022	Invoice. GF Credit Card Payment AP	0	28.75	
	WILLIAM V. MACGIL		GFC230500021	Invoice. GF Credit Card Payment AP	0	67.48	
133131	BRIGHAM YOUNG UNIVERSITY	05/10/2023	DCE-00014120	Invoice. 2022-23 INVOICES	272223007	640.00	640.00
133132	CAPITAL BUSINESS MACHINES INC	05/10/2023	INV145956	BLK TONER FOR PIO	0	214.21	214.21
133133	CARDCONNECT LLC	05/10/2023	REMI653837	INTERCHANGE/ASSESS MENT, DISCOUNT/SERVICE CHARGE & MONTHLY FEES	82223072	2,253.43	2,253.43
133134	CENTURYLINK #78245209	05/10/2023	636685523	Account 78245209	0	2.07	2.07
133135	CENTURYLINK #206-Z25-0055-467B	05/10/2023	206Z250055467 2305	PHONE SERVICE	82223033	1,458.19	1,458.19

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
Vendor on Invoice							
				ACCT #			
				206-Z25-055-457B			
133136	CITY OF DUPONT	05/10/2023	0176226 2301	City of Dupont	182223007	11,500.00	46,000.00
			0176287	City of Dupont	182223007	11,500.00	
			0176288	City of Dupont	182223007	11,500.00	
			0176289	City of Dupont	182223007	11,500.00	
133137	COMCAST	05/10/2023	171922004	NETWORK SERVICES	82223036	7,362.56	7,362.56
				FY 2022-23			
133138	CONSOLIDATED ELECTRICAL DISTRI	05/10/2023	8541-1046194	ELECTRICAL/LIGHTS	102223005	197.77	197.77
				SUPPLIES			
133139	CROSS CULTURAL COMMUNICATIONS	05/10/2023	43	Control 31,199,	272223109	165.00	165.00
				INTERPRETATION			
133140	EDNETICS INC	05/10/2023	121296	Final	272223116	3,957.03	3,957.03
				Invoice_FIREWALL			
				UPDATE			
133141	FAIRFAX HOSPITAL	05/10/2023	8308	Balance of 2223	92223030	9,780.23	9,780.23
				SY Education			
				Services			
133142	FIRST-CITIZENS BANK & TRUST CO	05/10/2023	42256999	COPIER LEASE FY	82223028	7,530.95	7,530.95
				2022-2023			
133143	G12 COMMUNICATIONS, LLC	05/10/2023	108460	SERVICE CHARGES	82223007	732.21	732.21
133144	GRADUATION ALLIANCE, INC.	05/10/2023	GA64485-0	May 2023	272223035	8,688.00	8,688.00
133145	HAZEL HEALTH, INC	05/10/2023	SI.0247	HAZEL HEALTH	272223110	2,550.00	2,550.00
				SERVICES INVOICE			
				3 OF 4			
133146	HEALTH CARE AUTHORITY (WA STAT	05/10/2023	REFUND_RMTS2023Q2	REFUND	0	29.80	29.80
				OVERPAYMENT FOR			
				2023 Q2			
				STEILACOOM SCHOOL			
				DIST CONTRACT			
				K4384			
133147	JOSTENS INC	05/10/2023	31085095	DOUBLE HONOR CORD	0	68.15	68.15
133148	KEYBANK NATIONAL ASSOCIATION	05/10/2023	23030000108	ACCOUNT ANALYSIS	82223016	463.98	463.98
				SERVICE FEES FY			
				2022-2023			
133149	LEADER SERVICES	05/10/2023	WA12329	Medicaid Billing	92223029	85.40	85.40
				Services			
133150	MAXIM HEALTHCARE STAFFING SERV	05/10/2023	E8837710294	LPN, Graham,	92223008	1,782.50	9,083.30
			E9174700294	Float			
			E917480294	LPN, Graham,	92223008	1,503.50	
				Float			
			E917480294	Maxim, CNA,	92223016	1,500.00	
				Affriseo, SHS			
			E9336220294	LPN, Graham,	92223008	1,895.96	
				Float			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
			E9336410294	Maxim, CNA,	92223016	1,150.00	
				Affriseo, SHS			
			E9336420294	Maxim, Para, SP,	92223013	1,251.34	
				Parsons			
133151	NAVIGATE 360, LLC	05/10/2023	INV-00345	Maxim, CNA,	182122007	5,665.00	5,665.00
				Affriseo, SHS			
133152	ODP SOLUTIONS, LLC	05/10/2023	305128443001	WORKROOM	82223080	156.08	156.08
				SUPPLIES/COPY			
				PAPER			
133153	PARTS TOWN, LLC.	05/10/2023	32551913	KITCHEN SUPPLIES	102223027	175.49	175.49
133154	PIERCE COLLEGE	05/10/2023	MSC-0000017699	RUNNING START	82223063	376,161.28	376,161.28
				WINTER			
133155	PIERCE COUNTY FINANCE DEPT.	05/10/2023	CI-332255	GENERAL ELECTION	82223078	60,235.11	60,235.11
				COST			
				REIMBURSEMENT			
133156	PROCARE THERAPY	05/10/2023	20650117	SHS TRAINER	82223084	1,463.00	11,246.06
			20655319	SHS TRAINER	82223084	2,743.13	
			20660825	SHS TRAINER	82223084	2,952.13	
			20660827	CBT, Barlow, 1:1	92223003	2,160.00	
			20660828	CNA, MA Dizon,	92223006	1,927.80	
				Float			
133157	REFRIGERATION SUPPLIES DISTRIB	05/10/2023	26326795-00	OPEN PO for	102223031	1,461.91	1,461.91
				SUPPLIES			
133158	SARCO SUPPLY	05/10/2023	1149024	PIO CUSTODIAL	102223036	47.59	1,809.81
				SUPPLIES			
			1149025	SP CUSTODIAL	102223035	249.93	
				SUPPLIES			
			1149026	MAINT CUSTODIAL	102223039	81.27	
				SUPPLIES			
			1149027	CD CUSTODIAL	102223033	95.70	
				SUPPLIES			
			1149200	MAINT CUSTODIAL	102223039	235.71	
				SUPPLIES			
			1149201	SP CUSTODIAL	102223035	234.91	
				SUPPLIES			
			1149203	SP OPEN PURCHASE	102223035	75.44	
				ORDER 2022-2023			
				for CUSTODIAL			
				SUPPLIES			
			1149239	CC CUSTODIAL	102223034	789.26	
				SUPPLIES			
133159	SCHINDLER ELEVATOR CORPORATION	05/10/2023	9170252798	ELEVATOR	102223044	3,017.04	3,017.04
				MAINTENANCE			
				SERVICE			
133160	TACOMA SCREW PRODUCTS, INC.	05/10/2023	100191578-00	OPEN PO 2022-2023	102223047	49.38	49.38
				for SUPPLIES			
133161	THERAPYTRAVELERS	05/10/2023	INV84055	Behavior	92223009	2,112.50	2,112.50
				Specialist			
				Pioneer, Keeney			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
133162	TOWN OF STEILACOOM	05/10/2023	10777.0 2305	DO & MAINTENANCE WATER & ELECTRICITY	82223051	370.19	26,441.63
			1199.1 2305	DO & MAINTENANCE WATER & ELECTRICITY	82223051	1,359.53	
			1409.0 2305	SHS ELECTRICITY & WATER	82223053	225.10	
			1409.1 2305	SHS ELECTRICITY & WATER	82223053	13,210.56	
			1884.0 2305	DO & MAINT WATER & ELECTRICITY	82223051	590.11	
			2075.0 2305	SALTAR'S POINT WATER & ELECTRICITY	82223054	344.40	
			2456.0 2305	DO & MAINT WATER & ELECTRICITY	82223051	11.81	
			2456.1 2305	DO ADMIN BLDG AND MAINTENANCE WATER & ELECTRICITY FY 2022-2023	82223051	859.31	
			2662.0 2305	SALTAR'S POINT WATER & ELECTRICITY	82223054	1,073.98	
			2662.1 2305	SALTAR'S POINT ELEMENTARY WATER AND ELECTRICITY UTILITIES FY 2022-2023	82223054	4,754.22	
			3181.0 2305	SHS ELECTRICITY & WATER	82223053	0.00	
			3533.0 2305	CHERRYDALE WATER & ELECTRICITY	82223052	990.99	
			3533.1 2305	CHERRYDALE ELECTRICITY & WATER	82223052	1,971.79	
			6571.0 2305	DO & MAINT WATER & ELECTRICITY	82223051	449.54	
			9157.0 2305	SALTAR'S POINT WATER & ELECTRICITY	82223054	230.10	
133163	VERIZON WIRELESS	05/10/2023	9932859521	PHONE SERVICES FY 2022-2023	82223039	825.26	825.26

36 Computer Check(s) For a Total of 634,010.93

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	36	Computer	Checks For a Total of	634,010.93
Total For	36	Manual, Wire Tran, ACH & Computer Checks		634,010.93
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	634,010.93

CAPITAL PROJECTS FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 17, 2023, the board, by a _____ vote, approves payments, totaling \$470.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200552 through 200552, totaling \$470.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200552	PACIFICA LAW GROUP, LLP	04/24/2023	82631	PROFESSIONAL REAL ESTATE SERVICES	2002223017	470.00	470.00

1 Computer Check(s) For a Total of 470.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	470.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	470.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	470.00

ASSOCIATED STUDENT BODY FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 17, 2023, the board, by a _____ vote, approves payments, totaling \$25.41. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 405183 through 405183, totaling \$25.41

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405183	STEILACOOM HIST SCHOOL DIST #1	04/24/2023	CTAX41 20230417AAA	Comp Tax owed for Cash Account 41 through 03/31/2023	0	25.41	25.41

1	Computer	Check(s) For a Total of	25.41
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	25.41
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	25.41
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	25.41

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 17, 2023, the board, by a _____ vote, approves payments, totaling \$5,671.38. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 405184 through 405190, totaling \$5,671.38

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405184	A STITCH ABOVE LLC	04/25/2023	7809	STEILACOOM HIGH SCHOOL CLASS 2023 BANNER	0	1,070.00	1,070.00
405185	EMERALD RIDGE HIGH SCHOOL	04/25/2023	ERHS_04/12/23_\$200	STEILACOOM HIGH SCHOOL COMBINED TRACK SOUTH SOUND CLASSIC TRACK & FIELD	0	200.00	200.00
405186	PACIFIC PUBLISHING COMPANY INC	04/25/2023	23-417	INVITATIONAL STEILACOOM HIGH SCHOOL: THE SENTINEL SOUND PAPER ORDER	0	684.00	684.00
405187	PACIFIC COAST MEMORIALS	04/25/2023	230417953	STEILACOOM HIGH SCHOOL CLASS 2023 BRICK ENGRAVING	0	384.65	384.65
405188	STEILACOOM HIST SCHOOL DIST #1	04/25/2023	CCASB2GF_\$263.44	CHLOE CLARK ASB TO REIMBURSE GF FOR OLYMPIA CHILDREN'S MUSEUM FIELD TRIP	0	263.44	1,642.73
			CCASB2GF_\$297.58	CHLOE CLARK ASB TO REIMBURSE GF FOR OLYMPIA CHILDREN'S MUSEUM FIELD TRIP	0	297.58	
			CCASB2GF_\$391.73	CHLOE CLARK ASB TO REIMBURSE GENERAL FUNDS FOR PIERCE COLLEGE SCIENCE DOME FIELD TRIP	0	391.73	
			CDASB2GF_\$173.67	CHERRYDALE ASB TO	0	173.67	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				REIMBURSE GENERAL FUNDS FOR UNIVERSITY PLACE FIRE STATION FIELD TRIP			
			PIOASB2GF_\$117.08	PIONEER MS ASB TO REIMBURSE GENERAL FUNDS FOR PLU FIELD TRIP	0	117.08	
			PIOASB2GF_\$168.30	PIONEER MS ASB TO REIMBURSE GENERAL FUNDS FOR SALTAR'S POINT FIELD TRIP	0	168.30	
			SHSASB2GF_\$230.93	STEILACOOM HIGH SCHOOL ASB TO REIMBURSE GF FOR ATHLETIC TRAINER POP UP CANOPY PURCHASE	0	230.93	
405189	STONEWALL YOUTH	04/25/2023	SY_04-12-2023_\$250	STEILACOOM HIGH SCHOOL GSA GATHERING AT STONEWALL YOUTH DROP-INS CENTER	0	250.00	250.00
405190	UNIVERSITY OF WASHINGTON FOUND	04/25/2023	don_4/10/23_\$1440.00	STEILACOOM HIGH SCHOOL: UW FOREFRONT SUICIDE PREVENTION PROGRAM DONATION IN HONOR OF REESE WIDMAN	0	1,440.00	1,440.00
			7	Computer	Check(s) For a Total of		5,671.38

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	7	Computer	Checks For a Total of	5,671.38
Total For	7	Manual, Wire Tran, ACH & Computer Checks		5,671.38
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	5,671.38

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 17, 2023, the board, by a _____ vote, approves payments, totaling \$158.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 405191 through 405191, totaling \$158.55

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405191	STEILACOOM HIST SCHOOL DIST #1	04/24/2023	PIOASB2GF_\$158.55	PIONEER ASB TO REIMBURSE GF FOR MUSEUM OF POP FIELD TRIP	0	158.55	158.55
1	Computer			Check(s) For a Total of			158.55

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	158.55
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	158.55
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	158.55

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 17, 2023, the board, by a _____ vote, approves payments, totaling \$10,268.09. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 405192 through 405199, totaling \$10,268.09

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405192	BMO FINANCIAL GROUP	05/10/2023		CREDIT CARD PAYMENT CHECK			7,315.36
	AMAZON.COM SALES, INC		ABC230500006	ASB Credit Card Payment	0	887.48	
	ANCEA/SAKURA-CON		ABC230500007	ASB Credit Card Payment	4062223026	1,680.00	
	BMO FINANCIAL GROUP		ABC230500002	ASB Credit Card Payment	0	2,514.32	
	BMO FINANCIAL GROUP		ABC230500004	ASB Credit Card Payment	0	400.00	
	COSTCO BUSINESS CENTER - PCARD		ABC230500008	ASB Credit Card Payment	0	437.88	
	FOLLETT SCHOOL SOLUTIONS LLC		ABC230500009	ASB Credit Card Payment	0	365.65	
	MOUNTAIN REGION MUSIC EDUCATOR		ABC230500001	ASB Credit Card Payment	0	145.00	
	STELLACOOM HIST SCHOOL DIST #1		ABC230500005	ASB Credit Card Payment	0	245.50	
	TED BROWN MUSIC CO		ABC230500000	ASB Credit Card Payment	0	578.25	
	WALMART - PCARD		ABC230500003	ASB Credit Card Payment	0	61.28	
405193	BSN SPORTS, LLC	05/10/2023	921353618	Boil-and-Bite Strapped Mouthguards	0	110.00	110.00
405194	CITY OF PUYALLUP	05/10/2023	SHSProm5.13.23	Linens & Equipment Setup Fees	0	336.00	336.00
405195	L.O.S. EMBROIDERY	05/10/2023	00102	ToLo DJ services March 10, 2023	0	400.00	400.00
405196	OLYMPIA JUNIOR PROGRAMS	05/10/2023	2023-55	Third-grade field trip to	4022223008	540.00	540.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Washington Center for the Performing Arts "Owen & Mzee The Musical"			
405197	RIDDELL ALL AMERICAN SPORTS CO	05/10/2023		Football Helmet Decals	0	1,006.73	1,006.73
405198	RSCHOOLTODAY-VNN	05/10/2023	87030	WPA/VNN Sportshub Site	0	500.00	500.00
405199	WILLIAMS, JODI LYNN	05/10/2023	ASBRRKW050123	Class of 2024 prom refund - receipt no. 185745 K. Williams	0	60.00	60.00
				8 Computer	Check(s) For a Total of		10,268.09

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	8	Computer	Checks For a Total of	10,268.09
Total For	8	Manual, Wire Tran, ACH & Computer	Checks	10,268.09
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,268.09



Regular Meeting Minutes
Pioneer Middle School · 1750 Bob's Hollow Lane · DuPont, WA
April 19, 2023

I. CALL TO ORDER

Chair Scott called the meeting to order at 6:00 p.m.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
Director McDonald made a motion to excuse Director Hogan, Director Tinsley seconded the motion, and the motion passed (4/0).
Directors McDonald, Rohrer, Scott, and Tinsley present.
Director Rohrer made a motion to approve the agenda, Director Tinsley seconded the motion, and the motion passed (4/0).

II. PRESENTATIONS

A. Chloe Clark World Language Students

Dr. Laurie Vallieres, Director of Elementary Education, introduced DoDEA Leading Through Language Grant's first project - the kindergarten cohort at Chloe Clark Elementary School. Loretta Duncan, principal of Chloe Clark Elementary School, thanked the district for applying for this grant, and shared what the kindergarten students are learning through the Spanish program. She shared that Ms. Posada, Chloe Clark's Spanish teacher, has been wonderful with the students, and other teachers are now also implementing Spanish in their classrooms. Chloe Clark kindergarten students shared a song, recited the alphabet, and read a story in Spanish. The Board took a brief recess at 6:10 p.m. to take a photo with the students. The Board returned to the meeting at 6:13 p.m.

B. Volunteer Recognition

Susanne Beauchaine, Executive Director of Human Resources, introduced Dana Ballou, the district's Volunteer Coordinator. Ms. Ballou could not attend the meeting in person, but she asked Ms. Beauchaine to share her thanks for all district volunteers for their countless hours serving in numerous capacities throughout the district. She also thanked Superintendent Weight for bringing her volunteer heart to work every day. Ms. Beauchaine shared that we have nearly 2,000 volunteers in our system, and the district has a goal to increase the number of volunteers serving in our district.
Director McDonald asked how many new volunteers we had from JBLM who volunteer throughout the district for things such as recess takeovers. Ms. Beauchaine shared that she will provide this data for the Board, and acknowledged the crucial parents in our district who helped initiate this program.

Director Rohrer thanked the district's volunteers, especially our PTAs who raise so much money for our district.

C. Certificated School Employees Recognition

Executive Director of Human Resources Susanne Beauchaine recognized our certificated staff, including Bianca Kirby, president of the Steilacoom Education Association. The first week of May, the district will be initiating a program for district families to send electronic thank-you messages to our certificated staff. Ms. Beauchaine thanked the district's certificated staff for their contribution and unwavering dedication to the education of our district's students. Director Scott shared that the proof of how much our teachers care about our students culminates in the product coming out of our district - which is great students. The success of our students shows how much our teachers have invested in them.

III. COMMENTS FROM THE AUDIENCE

- Jonathan Harris, Steilacoom resident, was not present at the meeting, but shared a written statement with the board. The statement is part of the minutes of this meeting.
- Laurie Norris, Steilacoom High School teacher, shared she loves teaching in the district, and has a great deal of experience within the district. She questioned the termination of a high school math teacher. She asked for the district to focus on what is best for kids. She asked for transparency, truth, and clear objectives, systems, and standards.
- Craig Miller, Steilacoom High School teacher, shared he believes the district has mismanaged finances which will result in missing opportunities for students. He believes this has affected the trust the community has in the district. He shared that he wants answers and would like an independent outside audit.
- Stephanie Mateus, Pioneer Middle School teacher, shared about what budget cuts will do to the most vulnerable population. She was told LAP money and staff will be eliminated. She shared about the success students have had at Pioneer, and how funding is necessary to continue seeing this success. She offered suggestions on how the district should spend LAP funds.
- Denise Isler, SEA Vice President, and Bianca Kirby, SEA President, shared they have seen the emotions their colleagues have felt recently. They shared specific staffing concerns and the impact staffing changes will have on students. While they understand budget changes need to be implemented, they question the hiring of administrative staff in recent years. They appreciate the Board as they continue to make difficult decisions, and ask for accountability and oversight, to make sure budget revisions affect the students the least amount possible. They ask for transparency, and shared that they are in favor of an external audit.
- Tom Bradbury, Steilacoom High School teacher, shared his distrust with the district. He questioned the district's use of funds. He asked for an external audit.
- Noah Tchobanoff, Steilacoom resident, thanked the SHSD teachers who showed up this evening and shared. He shared he is in favor of a third party limited engagement for assurance to the voters to try to regain some trust. Regarding the bond, he shared his concerns regarding the timing of the release of the district's budget information, as well as the bond being run again with no changes or discussion. He shared he does not believe the stadium or performing arts center should have been included in the bond, as they do not affect classroom size or core education. He asked for a special levy to fund the shortfall in the budget.
- Bridget King, DuPont resident, shared a project on behalf of the Tree Board. Tree seeds that took a trip to the moon will be planted on View the Moon Day in October. She is sharing this to see if people want to partner with the Tree Board in this event.

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.

- Mary Hilton, Pioneer Middle School teacher and SCEA president, shared she agreed with everything Ms. Isler and Ms. Kirby shared. She wants to the Board to vote on the outside audit, freeze staffing cuts, and form a committee including staff members.

IV. REPORT - Legislative Update

Director Rohrer shared a legislative update in Director Hogan's absence. She shared the largest priority right now is special education funding. House Bill 1436 now provides less funding than it originally contained, but we should see increased special education funding and excess cost multipliers. She shared that what was significant about what was taken out of the bill today is the special education enrollment funding cap increase will happen in steps over the next several years rather than all at once.

V. CONSENT AGENDA

Director McDonald made a motion to approve the Consent Agenda, Director Tinsley seconded the motion, and the motion passed (4/0). The Consent Agenda included attached Financial Reports; March and April 2023 Accounts Payable including March 2023 Payroll; March 15, 2023 Regular Board Meeting Minutes; April 12, 2023 Special Board Meeting Minutes; Personnel Reports; Approval of SHS Jazz Band Field Trip to Moscow, Idaho; and Approval of Surplus.

VI. NEW BUSINESS

A. Budget Status Report

Dr. Weight shared a budget status report for all funds as of the end of March 2023, along with charts and data showing the district's monthly attendance, general fund balance, general fund cash balance, and interfund loan balances. Dr. Weight shared the budget status report provides much more detail about expenditures, and that process will continue.

Director Rohrer commented that she proposed an external audit at the last board meeting and that will be discussed again at the May 17 Regular Board Meeting.

B. 2022 Washington State Improvement Framework (WSIF)

Dr. Laurie Vallieres, Director of Elementary Education, and Mr. Jake Tyrrell, Director of Secondary Education, shared a presentation regarding the 2022 Washington State Improvement Framework (WSIF). They identified the WSIF, how measure rates are translated into measure scores, and action plans for Salter's Point Elementary School and Pioneer Middle School, including addressing attendance, parent compacts, family engagement events, and staff involvement.

Director Tinsley asked what additional support the state provides for this. Dr. Vallieres shared the state provides no additional support - funding or otherwise.

Director McDonald asked about parent compacts and how exactly those work. Dr. Vallieres shared that they are a required part of the WSIF, but they are not something the district has done before. The teacher will be sharing these goals with families, showing that the school and families are working together to accomplish the same goals.

C. Resolution 907-04-19-23 Mental Health Awareness Month

Mary Snyder, Director of Social Emotional Learning, shared Resolution 907-04-19-23 Mental Health Awareness Month. Ms. Snyder shared the resolution recognizes that mental health is essential for a person's overall health. The district encourages all school staff and community members to support and participate in activities to recognize and support mental health awareness, and declares May to be Mental Health Awareness Month in the Steilacoom Historical School District.

Director McDonald made a motion to approve Resolution 907-04-19-23 Mental Health Awareness Month, Director Rohrer seconded the motion, and the motion passed (4/0).

Director Rohrer asked what activities are planned in the district. Ms. Snyder shared the district has activities planned at each school, including NAMI sharing an Ending the Silence presentation with both class presentations and a community presentation. Mental health first aid will also be offered by Ms. Snyder and Ms. Raynai Johnson, the district's School, Family and Community Partnership Specialist. These classes are being scheduled with mainly sophomore students at Steilacoom High School.

Director McDonald asked about resources available to support staff mental health. Ms. Snyder shared the district's recent focus on the high school staff. The district is collaborating with the behavior health team from Puget Sound Educational Service District, who have been at the high school for two sessions with staff with a focus on community care - with the goal of also bringing these resources to other district schools.

D. Board Worksession on May 10 for 2023-24 School Year Budget Development

Dr. Weight shared her desire to hold a School Board work session on May 10, 2023, in the District's Professional Development Center. The work session would be exclusively devoted to the 2023-24 budget, and would allow the Board the opportunity to provide feedback on the underlying budget assumptions and priorities.

Director Tinsley made a motion for the SHSD School Board to hold a work session on May 10, 2023 at 9:00 a.m. on the 2023-24 School District budget; Director McDonald seconded the motion; and the motion passed (4/0).

VII. BOARD COMMUNICATION

Director Tinsley shared the Board received communication from a high school math teacher, and they received communication today regarding an external audit.

VIII. ANNOUNCEMENTS

Dr. Weight shared the district will be hosting a public screening of the documentary film, Screenagers, on Friday, April 21 at 6:30 p.m. at Steilacoom High School. A panel of local mental health experts, including Board Director Dr. Jen McDonald, will answer questions and facilitate discussion following the screening.

IX. RECESS TO EXECUTIVE SESSION

Chair Scott recessed to Executive Session at 7:34 p.m.

X. EXECUTIVE SESSION

XI. RETURN TO REGULAR MEETING

Chair Scott returned to the Regular Board Meeting at 8:44 p.m.

XII. ADJOURNMENT

Director Rohrer made a motion to adjourn the meeting at 8:45 p.m., Director Tinsley seconded the motion, and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)

DR Weight

Good Evening; I am Jonathan T Harris, 2315 Lexington St, Steilacoom, Wa. I am a Former Steilacoom Historical School Board Member; (1981-1989, 1995-2000), Washington State Board Member (2000-2002), Interscholastic Activities Chairman (6 Years 80's), Federal Relations Network Chairman, WSSDA (1 Year-95-2000), Served on WIAA Exec Committee & Asst Director State Basketball Championships in Tacoma Dome 20+Yrs.

I have been a Supporter of Steilacoom Schools for 50 Yrs, was on the Planning Committee to Build the High School & Have Supported Our Schools (Voting for Bonds & Levies 50 Years.

Last Wednesday was the First School District Meeting I had been to in Many Years. I was there because of my concern from Rumors that School District was having Finance/Budget Challenges? It was explained that there were mistakes made & a Budget Extension would be Required; I spoke as did others including Teachers & Students, that's when it became Clear to me that this has been known for some time??? Teachers have been Nonrenewed (Doesn't count as Layoff/Released), Also Supplies can't be ordered & those Supplies that were given to Students will Stop; Sounds like the District is Really Top Heavy Administratively??? So the Board went to Executive Session & I left before they came back.

It Seems that a Independent Audit would be in Order to show us (Stakeholders, Parents, Citizens Teachers & Students) transparency, accountability & fiscal responsibility! However, I heard that motion was Tabled.

I Have Questions: WHY DIDN'T THE BOARD VOTE FOR INDEPENDENT AUDIT??? WHY WASN'T A STATEMENT/LETTER SENT TO ALL STAKEHOLDERS EXPLAINING THE BUDGET SHOTFALL WHEN IT WAS FIRST DISCOVERED??? WHAT IS THE UNHOUSED STUDENT RATIO FOR ELEMENTARY SCHOOLS??? THE DATA THAT REALLY SHOWS HOW CROWDED OUR SCHOOLS APRIL 25TH IS NEXT WEEK?????

FOR THE FIRST TIME IN 50 YEARS I AM NOT VOTING "YES".

WE "STAKEHOLDERS" NEED YOU TOO SHOW/SHARE WITH US TRANSPARENCY, ACCOUNTABILITY & FISCAL RESPONSIBILITY:

WITH REGARDS,


JONATHAN T HARRIS



Study Session of the Board of Directors Meeting Minutes
SHSD District Office Professional Development Center · 511 Chambers Street · Steilacoom, WA
May 10, 2023

I. CALL TO ORDER

Chair Scott called the Study Session to order at 9:00 a.m.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

Directors McDonald, Scott, and Tinsley present.

Director Tinsley excused Director Hogan for medical reasons, Director McDonald seconded the motion, and the motion passed (3/0).

Director McDonald made a motion to approve the agenda, Director Tinsley seconded the motion, and the motion passed (3/0).

Director Rohrer arrived at 9:05 a.m.

II. TOPIC FOR BOARD DISCUSSION - 2023-24 Budget Development

Superintendent Weight began the meeting by presenting an overview of how a school district budget is created. This overview included School Board functions and roles. Dr. Weight also referenced the Citizen's Guide to Washington State K-12 Finance document, which is linked on the district's website. The budget process as required by law was also described, including the five types of governmental funds. All district reports are available online at OSPI's website. Dr. Weight described how funds are used from the general fund, capital projects fund, transportation vehicle fund, debt service fund, and associated student body fund. Dr. Weight described the F-195 report - a completed, detailed budget document required annually by the state. The F-195 report is available on the district's website as well as OSPI's website. The F-196 report describes actual expenditures and revenues for the district. Dr. Weight shared the revenue sources for the district, including state revenues, federal revenues, and local revenues. The difference between levies and bonds was also explained. Dr. Weight shared that enrollment is simply the funding driver. The state portion of school funding allocated per full-time student is approximately \$10,000 for the 2023-24 school year. For each student needing extra services, additional state dollars are provided. These state dollars do not cover the full cost of this additional instruction. Dr. Weight shared the complex general apportionment formula. She also shared the expenditures of the district for the 2022-23 school year, which show 84% of the budget is used to pay salaries and benefits of staff. Also shared was the required budget timeline for the school district. The budget is reviewed by the Educational Service District, approved by the School Board, and then submitted to OSPI. Questions and discussion followed regarding staffing levels balancing with enrollment levels.

Dr. Weight then shared information regarding the district's latest ThoughtExchange, which asked for feedback from the community regarding the development of the district's 2023-24 district budget. The district received the highest amount of feedback from the community it has ever received. In the past, the district analyzed the thoughts by themes in the past. ThoughtExchange now uses AI feedback data, and the data showed the community values teachers, support staff, extracurricular

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education, special education programs, and music programs/bands in that order. Dr. Weight also shared the district's "This or That" exercise, completed by district staff, where staff shared the areas they most valued for district funding.

Mr. Shawn Lewis, Executive Director of Administrative Services, moved the meeting on to general fund budget assumptions - including enrollment, revenue, staffing levels, and overall cost increases. He shared that budget assumptions are never exact. They are assumptions made based on known information and information that is estimated based on external factors. Initial assumptions include expected salary levels of staff based on existing contracts, enrollment based on current year enrollment and historic trend information, and data received from the state based on state and federal budget results.

The general fund budget assumptions information began with enrollment assumptions for the 2023-24 school year. Mr. Lewis explained how Running Start funding works, sharing that if a student attends Running Start at Pierce College, Pierce College receives 93% of the funding the district receives for that student. Mr. Lewis then discussed revenue source assumptions for the 2023-24 school year, including 77% from state revenues, 5% from federal revenues, and 18% from local revenues. Mr. Lewis shared the district will receive an increase of 3% in regionalization - moving from 3% to 6% - for district staffing expenses. The district, however, was already paying our staff based on a 6% rate even though the district was not receiving that funding from the state. Regarding local funding, Mr. Lewis shared levy funding based on levy calculations. Director Rohrer questioned an increase in funding from district rentals. Mr. Lewis explained there will be a small increase for rental fees, and the district will also be more consistent with what is written in policy by not waiving fees as the district had in the past. Regarding state revenue, Mr. Lewis shared the district has received an estimate from OSPI regarding state funding, and this amount is what the district used for the 2023-24 assumptions. In terms of federal revenue, Mr. Lewis shared the district does not receive data this early for the following year, so projected federal revenue typically uses current year revenue. ESSR, ARP, Grant Capacity funding from the current year are not included for next year's projections, reducing federal revenue for next year by \$794,606. Mr. Lewis then shared staffing level assumptions for the 2023-24 school year. Director Tinsley commented that perhaps the district should reduce class sizes at elementary levels, and increase class sizes at secondary levels. Mr. Lewis and Dr. Weight shared it is difficult to lower class sizes at elementary schools, when elementary schools are already over capacity. The fact that the bond did not pass limits the district's ability to lower class sizes for elementary levels. Additionally, the district wants to provide a comprehensive education for our secondary students, and the district cannot accomplish that goal for our students if the district further reduces staffing at these levels. Dr. Weight shared future discussions will need to involve problem solving for smaller class sizes without the physical facilities needed. Dr. Weight shared the district hires more certificated staff, more classified staff, and more administrative staff than what the state funds, and those staff members all receive salaries above what the state funds.

Discussion occurred around special education staffing and 1:1 paras required - some for students with health issues who do not have IEPs, which means the district receives no special education additional funding for these students. Director Scott asked how many district students receive services outside the district because the district contracts with an outside district. The response was the district currently has only one student receiving services outside the district. Dr. Weight shared how difficult it is to find out of district services for students. Director McDonald shared how important it is for the community to be aware of the fact that everyone values special education services so highly, but the state does not come close to fully funding districts for those services.

Director Scott inquired about whether the special education population has increased. Dr. Weight shared that is definitely the case, and the needs of the students are very different now than in previous years.

Chair Scott recessed the meeting for a brief break at 10:50 a.m.

Chair Scott resumed the meeting at 10:57 a.m.

Mr. Lewis moved on to cost assumptions including contract costs of certificated staff, classified staff, administrative and exempt staff, transportation bids (which includes over a 10% increase from the current year), Running Start costs, and food service bids (not finalized until June 30 due to federal requirements in the bidding process). Director Scott inquired about the impacts of inflation. Mr. Lewis explained how those estimates are determined, and how the district will be working to offset those increased costs. Significant cost impact assumptions for the 2023-24 school year include salary increases (\$1.4 million), insurance costs, transportation costs, food service costs, land purchase, and benefit reduction (the state reduced pension rate). Director Rohrer questioned the increased insurance costs. Dr. Weight explained that increase is industry-wide, especially for school districts. There are only two companies who insure school districts, and the other provider would not have offered any savings for the district.

Mr. Lewis then discussed certificated staff changes suggested as part of the budget for the 2023-24 school year. These staff adjustments are required to match enrollment changes. Dr. Weight shared that for 2022-23, Steilacoom High School had 37 CTE courses, next year there will be 38 CTE courses offered. These types of programs are not being eliminated. Director Tinsley asked about elementary specialist position changes. The district will now have consistency in specialist offerings at all elementary schools. Classified and administrative staff changes are being developed. Due to contractual required timelines, certificated staff changes needed to happen first. Reductions are being developed for elementary, secondary, and district office staff. Dr. Weight explained that at the upcoming May 17 Regular Board Meeting, the Board will be presented with a Memorandum of Understanding (MOU) reducing calendar days (furlough) for district administration and exempt district office staff. The admin staff was agreeable to this adjustment in their current contracts. This will save the district \$187,000. The district office also eliminated 6.7 positions, saving an additional \$720,000. Total district level reductions total \$1,681,000. Elementary level reductions are at 10.9 FTE, and secondary level reductions are at 7.4 FTE. The district is working on options for an athletic trainer for the high school, but the district cannot afford the \$94,000 spent last year for the trainer, who was hired through a contracted agency.

The district asked Durham to look at transportation options for the district, and three scenarios were offered - two with little to no cost savings. The only option offering a significant cost savings was combining Salter's Point students and Pioneer Middle School students on bus routes. The district rejected this scenario, as it is not in the best interest of our students.

With all the reductions mentioned, the district would still experience a budgeted shortfall of \$368,627. Additional budget adjustments being considered are anticipated Safety Net funding of \$350,000, school budget reductions of \$150,000, and ASB costs sent to ASB of \$20,000. These additional reductions would leave the district with a budget surplus of approximately \$150,000. This does not get the district to its end goal of rebuilding its 6% fund balance.

Gudrun Sullivan, Executive Director of Student Services, shared regarding special education program changes. She shared about inclusionary practices, guaranteeing that students with IEPs have the

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right to be educated with their general education peers as much as possible. The district's proximity to JBLM's CARES Center greatly impacts the number of special education students enrolled in our district, especially students who require services in our highly structured classrooms and 1:1 support services. Ms. Sullivan shared the number of students requiring these services in our district puts the district in a rough spot because it is enough to really impact our budget, but not enough that we qualify for additional state or federal funding. Ms. Sullivan continued with explaining Least Restrictive Environments - LRE 1: Students in 80-100% of the school day, LRE 2: 40-79%, LRE 3: 0-39%. This year, Chloe Clark Elementary School has 20% of their students with IEPs at a LRE 3. Other district schools are between 5-7% at a LRE 3. Ms. Sullivan went on to share changes for the 2023-24 school year including grade configurations for Highly Structured Classrooms, Transitions change at Steilacoom High School (moving to students aged 16-21 and providing better academic and community services to all age groups), added para support in schools, reduced certificated FTE to align with enrollment and caseloads, and denying transfer requests. Embedded support in schools will include Tabitha Ellison supporting elementary schools, and Gudrun Sullivan supporting secondary schools with paperwork as well as instructional assistance. Ms. Sullivan is working to form a Special Education Advisory Committee, including teachers and community members, with the goal of increasing transparency so the community is better aware of the logistics and challenges of special education services with the legal requirements and minimum financial support received from state and federal funding.

Mr. Lewis moved the meeting forward with key questions for the Board for the budget process. Regarding the general fund, based on current estimates and the current list of proposed budget reductions, the district budget is balanced but does not restore fund balance to the Board minimum target. He asked: What additional reduction options does the Board want the district to consider in the final budget? Are there any current options being considered that are off the table? What is the scope of additional reductions the Board would like to see recommended (how much)? And what would the Board like to see for final budget adoption timeline?

Director Scott shared they have already received the balanced budget option, what if the Board now requested a 1% fund balance - what would that look like? What would a 3% fund balance look like? He shared a 6% fund balance is currently not a realistic goal for the 2023-24 school year. Mr. Lewis shared if the Board wants to end at 2% fund balance for this year, then 4% the following year, then 6% the following year, the district can provide budgets to reflect those goals. The Board could then decide if it agrees with the proposed cuts. Director McDonald agreed with that process, as it would show the community that the Board and the district has a plan to build back the fund balance. Dr. Weight suggested the Board consider the final proposed budget at the July 19 Regular Board Meeting for a more realistic timeline, which would also give the community more time for feedback, and it is also not inconsistent with historical budget practices.

Director Tinsley asked if additional administrative positions are being cut. Director Scott shared the district is at 8% administrative staff, which is lower than most districts. He shared that having less than 10% is better than most non-profit organizations. Director McDonald inquired if an administrative position was available in a school, could a district office administrative position move to the school admin role, even if only temporarily. Dr. Weight shared that type of option is being considered. Dr. Weight shared how she cares deeply for our staff, and just as she is concerned about not RIFing (Reduction in Force) teachers because she cares about them and their families, laying off our admin positions would also affect them and their families, and is not the right choice. Also, to bring in additional revenue to the district (five grants have been gained through district administrative efforts), the application and project management of the grants requires district

staffing. Eliminating a \$100,000 staff position could then potentially remove \$500,000 or more in funding for the district. The admin furlough was so easily agreed to by the administrative team, and Dr. Weight shared that would never have happened in any other district, and she wants to honor the loyalty and commitment of the district administrative team. Dr. Weight shared she does not desire to follow other districts who have let go of every provisional employee, every dean of students, etc. She shared she cares too deeply for her staff to make those types of easy/simple decisions.

Director Tinsley asked if there is any possible data to suggest we may actually have an increase in enrollment. Mr. Lewis shared that is possible, however, we had similar data last year that did not transpire, so the district will not budget for that.

Director Rohrer shared she wants district staffing returned to pre-pandemic levels. She feels decisions are not being made on hard facts. Mr. Lewis shared he has been receiving the opposite feedback - that he has been determining this budget based on numbers only, without enough heart in the process. He shared he is thankful to work with a team who has a heart for students. His budget recommendations have been made based on data. He shared he is not sorry that decisions are also made because the district cares about the humans who work here. Dr. Weight shared that the gossip about admin configuration is not helpful because the numbers are not that different than pre-pandemic. More than one FTE was saved by the district through the administration's willingness to furlough. She will provide further data for Director Rohrer. Director Rohrer wants data analysis based on other similar districts. Director McDonald shared we have different admin positions than other districts because of the amount of DoDEA grants we acquire, so all the numbers and data need to be put into context. Director Scott shared that as someone who has actually had to fire people before, he appreciates Dr. Weight's approach to balance the budget through attrition. Additionally, he shared people who state the district has too many administrative positions simply do not understand the intricacies of what each position brings to the organization. He once again shared that 8% administrative budget is really quite low. Dr. Weight shared she will do what the board asks. If they want additional positions eliminated, they need to let her know and she will make that happen. Director Tinsley said she also wants additional data comparing SHSD to other similar districts. Dr. Weight reminded the board again that it is only May, and we have additional time for changes to be made through additional attrition.

Director Rohrer asked if the Board will be able to see an additional list for reductions that haven't been presented, specifically operations costs. Mr. Lewis shared any non-mandatory costs and contracts have already been eliminated. He shared cutting additional staff (and determining what does not get done) is the only additional option at this point. He stated the district can give a list cutting all band, all choir, all sports, etc., but the district does not feel that is in the best interest of anyone and will create havoc in the community. Dr. Weight and Mr. Lewis shared there is nothing left to cut that they are aware of other than more people. Certificated staff cannot be cut at this point - other than through attrition. It is too late in the year for a Reduction in Force (RIF).

Mr. Lewis shared other fund assumptions including Capital Projects Fund, which is only for emergency expenses, impact fees will be used for land, and there will be no summer projects. The Debt Service Fund has no voted debt, so any future bond rate will be a new tax. Bond rate will decrease from \$1.63 to \$0.00. ASB fund will receive less district support for athletics, and raised ASB fees may be necessary to support athletic programs.

Mr. Lewis wanted to make it clear that there will be sports changes happening at the middle and high school that are not budget-driven, but are driven by school requests and Title IX issues (C team football at the high school creates a Title IX issue at the high school). Director Scott asked if the ASB fund is still extremely high, and Mr. Lewis confirmed it is at \$300,000. Director Scott does not want to see ASB fees increased when the ASB balance is so high currently.

Mr. Lewis shared there are capital needs in the district, and because the bond failed, things like the HVAC system at Cherrydale needs to be paid for through a different funding source. He asked if the Board would consider a capital projects levy next November with no additional election costs. The levy could pay for Cherrydale's HVAC system, pay off land in DuPont, and pay for a classroom on Anderson Island. There are pros and cons to this idea, and many options to consider. However, the timeline is short, and Mr. Lewis wanted to make sure the board is aware of this option. If considering either a capital projects levy or a bond, what timeline would the board like to consider? Director Scott asked if Mr. Lewis would have time to prepare a 1-year capital projects levy presentation to share at the June 21 Regular Board Meeting. Mr. Lewis confirmed he could make that happen. Dr. Weight shared this option would also maintain a steady tax rate for the community. Director Rohrer suggested an emergency ask from the legislature to fund the HVAC system. She also asked that this topic include feedback from the bond committee. Mr. Lewis shared he will gather community feedback prior to the June meeting, and then provide options to the board at the June 21 Regular Board Meeting.

III. ADJOURNMENT

Director McDonald made a motion to adjourn the meeting at 1:00 p.m., Director Tinsley seconded the motion, and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
ADMIN PERSONNEL REPORT - MAY 17, 2023

Name	Position	Location	Effective Date	Action
REDMAN KATIE	ASSISTANT PRINCIPAL	HIGH SCHOOL	6/30/2023	RESIGNATION

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNAL REPORT - MAY 17, 2023

Name	Position	FTE	Location	Effective Date	Action	Comment
NUSSBAUM TED	TEACHER	0.20	ANDERSON ISLAND	8/31/2023	RESIGNATION	
PARR KAREN	TEACHER	1.00	PIONEER	8/28/2023	RETIREMENT	
WIDMANN MELISSA	ECI COORDINATOR	1.00	DISTRICT WIDE	8/31/2023	LEAVE OF ABSENCE	0.2 LOA FOR THE 23-24 SCHOOL YEAR
HENDEL TRACY	SCHOOL PSYCHOLOGIST	1.00	PIONEER	8/31/2023	LEAVE OF ABSENCE	LOA FOR THE 23-24 SCHOOL YEAR

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - MAY 17, 2023

Name	Position	Hours	Location	Effective Date	Action	Comment
MOREY CORTNEY	COTA	7.00	STUDENT SERVICES	5/18/2023	NEW HIRE	
TRULL AMBER	DEPARTMENT SPECIALIST	8.00	STUDENT SERVICES	5/31/2023	RESIGNATION	

Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388

Resolution No. 908-05-17-23

Authorization to Employ Certificated Personnel
For 2023-2024 School Year

WHEREAS, the Board of Directors of Steilacoom Historical School District No. 1 has a statutory obligation to employ certificated personnel by written contract; and

WHEREAS, it is essential to the success of the District's educational program that personnel vacancies for the ensuing school year be identified in advance so that well-qualified replacements may be located and employed; and

NOW, THEREFORE, BE IT RESOLVED:

The individual employment contracts shall be issued forthwith to those certificated personnel determined by the Superintendent to be entitled to an offer of employment for the 2023-2024 school year.

APPROVED this 17th day of May, 2023, in regular session, by the Steilacoom Historical School District No. 1 Board of Directors.

BOARD OF DIRECTORS

Chair

Director

Director

Director

Director

ATTESTED TO BY:

Secretary, Board of Directors

Resolution 908 5-17-23	
NAME	FTE
ALBERT ROYCE F	1.0
ALMEIDA KAITLYN	1.0
ANDERSON ERIN	1.0
ANTONOWICZ KAREN	1.0
ASATO DANIELLE	1.0
BALDO EARTHA	1.0
BARTLETT TYLER JASON	1.0
BARTON KRISTEN JEANNETTE	1.0
BATHURST ERIN	1.0
BEAULIEU DEREK M	1.0
BERENTSON LISA	1.0
BLACKMON SAMANTHA	0.8
BLANCHARD STANLEY	1.0
BRADBURY THOMAS	1.0
BRADSHAW BRETT EDWARD	1.0
BRINKHAUS ANGELA	1.0
BROWN AIMEE NALEE	1.0
BRUGMAN CHRISTOPHER	1.0
BUCKHOLZ SARAH	1.0
BUJACICH KRISTINA	1.0
BURKES RODERICK	1.0
BYRD MEGAN	1.0
BYRD NATHAN	1.0
CARLTON TRISSA	1.0
CARR REID	1.0
CASTIGNAGIE BRITTANY	1.0
CHASE RENEE	1.0
CHONTOFALSKY VALERIE	1.0
CHRISTENSEN LEANN L	1.0
CINQMARS MINDY	1.0
COPE BRIANNA	1.0
CRUZ REBEKAH	1.0
CUNNINGHAM ABBY	1.0
CUSHMAN HELEN LOUISE	1.0
CYBULSKI EMILY	1.0
DAVIS DEIRDRE	1.0
DESALVO BUFFIE	1.0
DIAZ JACQUELINE	1.0
DILL MICAH	1.0
DOMIER-BONNIN ABBY	1.0
DORSCH SARAH	1.0
DUFFY DAWN	1.0
DYER KATELIN	1.0
EASTMAN KATHLEEN A	1.0
ECK KASEY	1.0

ELSHIRE KATHERINE	1.0
ENGQUIST SHEREE KAY	1.0
ENGSTROM HANNAH C	1.0
ENOS ROD	1.0
EVANS BETTINA B	1.0
FANNIN COLEMAN F	1.0
FLETCHER MCKENNA	1.0
FOHRMAN JAMES	1.0
FORD JEREMIAH	1.0
FREEBY QUINN	1.0
FROEHLE STEFANIE	1.0
GAFFEY KAYLA	1.0
GAFFEY SCOTT	1.0
GIDLEY AMANDA JOANN	1.0
GILLIAM JASON M	1.0
GLASS TAYLOR	1.0
GOLLE JONATHAN	1.0
GOREL-TRUJILLO GAUDE	1.0
GRAY BROOKE	1.0
GUILLEN BRITTNEY	1.0
HALL DIANE	1.0
HALLER KYLE	1.0
HANSEN KEANE	1.0
HAUSER NOBLE	1.0
HAYDEN CHRISTINA MARIE	1.0
HEINLEN MICHAEL	1.0
HENDERSON SAMANTHA	1.0
HERIG JILL	1.0
HEYING WENDY S	1.0
ISLER DENISE	1.0
JARNAGIN JAMES	1.0
JELLISON ELISABETH	1.0
JENNE ALEECE	1.0
JOHANSEN KATHERYN ANN	1.0
JOHNSON RAYNAI	1.0
JOHNSTON BREANNE	1.0
JONES CARL	1.0
JONES JOHN	1.0
JOSLIN KHALSA	1.0
KADEL PATRICIA	1.0
KAMEL CARA	1.0
KAY HOLLY	1.0
KEEFER CHARM GENETTE	1.0
KHALSA ADI	1.0
KING BRIDGET	0.8
KIRBY BIANCA I	1.0
KIRBY BRIAN TODD	1.0

KNUTSEN RYAN	1.0
LANDES BONNIE	1.0
LECOMPTE KAREN E	1.0
LEE SANDY	1.0
LYONS JILL R	1.0
MADSEN K C	1.0
MANGLONA KATELYN	1.0
MARLOW AMY	1.0
MARRERO AMANDA	1.0
MARSDEN MARY	1.0
MARTIN KYLIE	1.0
MARTIN MICHAEL	1.0
MATEUS STEPHANIE	1.0
MAZZUCA KINDRA	1.0
MCATEE SHELLEY (CROSSEN)	1.0
MCDONALD JODY	1.0
MCGEE VICTOR	1.0
MCGLOTHERN HOLLIS MIDORI	1.0
MCJUNKINS TRINA	1.0
MCNAMARA LISA	1.0
MERCIER LAURA	1.0
MERRITT LINDA NAOMI	1.0
MILLER ABBY	1.0
MILLER CAMERON	0.6
MILLER CRAIG A	1.0
MILLER KAMI	1.0
MILLER ZACH	1.0
MILLS ANGELO	1.0
MILTON ANDREW K	1.0
MOCK JANELLE	1.0
MORITZ SHELLEY	1.0
MUNSEY SHAWN	1.0
NIERMAN TISHANGELA ARTELL	1.0
NIXON JULIE MARIE	1.0
NORRIS LAURIE ANNE	1.0
OLIVER NICOLETTE	1.0
OLSON LANAE DIANN	1.0
PALACIOS LINDA	1.0
PEDDY KAREN	1.0
PERCEFULL SAMANTHA	1.0
PICKETT TAYLOR	1.0
PILON MARY CATHERINE	1.0
POSADA ADRIANA	1.0
PRICE ANDREA	1.0
PRUITT BRITTANY	1.0
RADTKE KELLY	1.0
RAE MELODY	1.0

RASCHKE RAGAN LEIGH	1.0
REGER JENNIFER	1.0
RENNER NATHAN	1.0
RIDGE CHRISTINE M	1.0
RIPP KAREN MARIE	1.0
ROBLES DAVID 'MATT'	1.0
RONTOS TANYA	1.0
SANNE CAROLINE	1.0
SCHMITZ SHANNON	1.0
SCHREIBER TRACY	1.0
SCHRIMSHER DAKOTA	1.0
SCHULTZ-BRACE KERI LYNN	1.0
SEEFELDT JAMES	0.5
SHEARER ALLISON	1.0
SLATER LISA MARIE	1.0
SLATER MICHAEL	1.0
SLATER RYAN ANTHONY	1.0
SORTORE PATRICIA R	1.0
STEWART CATHRYN MICHELLE	1.0
STOUT JENESSA	1.0
STUGELMEYER SCOTT	1.0
STUTZ MIGUEL	1.0
SULLIVAN CAMILLE	1.0
TATE KIMBERLY	0.5
TATE MICHELLE	1.0
TAYLOR COURTNEY	1.0
THOMAS ALISSA	1.0
TIEDEMAN JAKE	1.0
TRETHEWAY KELSEY	1.0
URIARTE LAVONNE R	1.0
VACCARO HIEDIE	1.0
VALDVIA GABRIELA	1.0
VEGH MATTHEW	1.0
WEBSTER LINDSAY	1.0
WIDMAN COURTNEY	1.0
WIDMANN MELISSA	0.8
WILLIAMS ASHLEY	1.0
WILLIAMS LORIANN	1.0
WILMOVSKY JILL	1.0
WOOD SEAN	1.0
WYNN MARILYN LAVERNE	1.0
YOON LYDIA	1.0
YORK MELEESA	1.0
YUCKERT HEATHER R	1.0
ZAJAC-MATTES MEGGAN	1.0
ZAUNER LAYNE	1.0
ZENNER WHITNEY	1.0

Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388

Resolution No. 909-05-17-23

Inter-district Agreements

WHEREAS, each school district of the State of Washington is authorized by RCW-13.030 to participate in the inter-district agreements, and secure appropriate educational opportunities for its students;

NOW, THEREFORE, BE IT RESOLVED that the Superintendent of Steilacoom Historical School District No. 1 be authorized to enter into an inter-district agreement with the following school districts for the 2023-24 school year: Clover Park School District, Franklin Pierce Schools, North Thurston Public Schools, ReLife School, Tacoma Public School District, and University Place School District, to receive educational services for students with disabilities ages 3 through 21.

BE IT FURTHER RESOLVED that the Superintendent of Steilacoom Historical School District may enter into additional interlocal agreements with other school districts, community colleges, technical colleges, or other educational entities to provide educational services for students whenever the Superintendent deems it to be in the best interests of students. Agreements authorized by the superintendent that are expected to cost in excess of \$350,000 for the fiscal year will be provided to the board as an information item in the next regularly scheduled board meeting background as a consent agenda item.

Adopted by a majority of the Board of Directors of Steilacoom Historical School District No. 1 at the Regular Board Meeting held on May 17, 2023.

BOARD OF DIRECTORS

Chair

Director

Director

Director

Director

ATTESTED TO BY:

Secretary, Board of Directors

Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388

Resolution No. 910-05-17-23

Delegating Authority to WIAA

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board Of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the board of directors of the Steilacoom Historical School District No. 1 being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the board of directors of the Steilacoom Historical School District No. 1 hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

Adopted by a majority of the Board of Directors of Steilacoom Historical School District No. 1 at the Regular Board Meeting held on May 17, 2023.

BOARD OF DIRECTORS

Chair

Director

Director

Director

Director

ATTESTED TO BY:

Secretary, Board of Directors

INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools via classification rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities authorized and offered by School Board approval and listed on the school's participation survey.

Superintendent approval required for overnight or over Cascade Mountain travel; School Board for out-of-state trips.

Date of Request: 4/12/23 School: SHS

Name of teacher(s) requesting field trip: K.Brace

Proposed student group: FCCLA

Proposed date(s) of field trip: 7/1/23-7/7/23 Proposed destination(s): Denver, CO

Departure time from School: 7:00AM Transportation by: ☐ Bus ☐ Private Car ☒ Air

Return time to School: 6:00Pm Will students need meals: ☒ Yes ☐ No

Content area(s) addressed: Leadership/Competitive Events

Description of proposed field trip and ASB fundraising efforts (please attach itinerary):

FCCLA National Leadership Convention & STAR Events Competition-2 teams won state!

Number of Students: 3 Number of Chaperones: 1

Revenue Source: ☒ General Fund (GF) ☒ ASB Is this in the ASB Budget? ☐ Yes ☐ No

Individual student cost to be used for: Pay for half

Estimated individual student cost \$ 1000

Current GF/ASB Fund Balance: \$ 5003.60

Total Cost \$ 1039.75

Account code 4020

Teacher Name: K.Brace Signature: [Signature]

Teacher Name: _____ Signature: _____

Approve

Deny

Principal Name: Mike Muir Signature: [Signature]

incredible
FCCLA

2023

National Leadership
Conference

July 2 - 6, 2023





2023 National Leadership Conference

At-A-Glance Schedule (Subject to Change)

As of 4/5/2023

Saturday, July 1

START	END	EVENT	AUDIENCE
8:00 AM	6:00 PM	Conference & Competitive Event Registration (Day 1)	Advisers
1:00 PM	3:00 PM	National Officer Candidate Adviser Orientation	NOC Advisers
1:00 PM	3:00 PM	National Officer Candidate Nominating Committee Orientation & Meeting	NOC / Nominating Committee
1:00 PM	3:00 PM	National Officer Candidate Orientation & Project Center	Members
3:00 PM	5:00 PM	EXPO Exhibitor Move-In	Exhibitors
3:30 PM	9:00 PM	National Officer Candidate Nominating Committee Interviews	NOC / Nominating Committee
4:00 PM	8:00 PM	State Advisers Session & Welcome Reception	State Advisers

Sunday, July 2

STAR EVENT COMPETITIONS: (Subject to Change)

Culinary Arts & Baking and Pastry (Offsite)

8:00 AM	9:30 AM	National Officer Candidate Nominating Committee Interviews (If Needed)	NOC / Nominating Committee
8:00 AM	5:30 PM	EXPO (Day 1 of 2)	Members / Advisers / Guests
8:00 AM	5:30 PM	FCCLA Store (Day 1 of 2)	Members / Advisers / Guests
8:00 AM	6:00 PM	Conference & Competitive Events Registration (Day 2)	Advisers
10:00 AM	12:00 PM	National Officer Candidate Fishbowl	NOC / Nominating Committee
12:00 PM	3:00 PM	Fashion Show Jury Selection <i>A panel of judges will select the student designers who will be featured at the FCCLA Fashion Show during the Recognition Session.</i>	Members
1:00 PM	2:00 PM	Youth Networking – High School level	Members
1:00 PM	2:00 PM	Youth Networking – Middle level	Members
1:00 PM	2:00 PM	Adviser Professional Development Session	Advisers
1:00 PM	2:00 PM	Voting Delegate Orientation (Check-in at 12:30 PM)	Voting Delegates
2:00 PM	3:00 PM	State Officer Training*	State Officers
2:00 PM	4:00 PM	Activity/Event in Expo Hall	Members
2:00 PM	3:30 PM	STAR Events Lead / Assistant Lead Consultants Organizational Meeting	Advisers
2:15 PM	4:45 PM	National Officer Candidate Nominating Committee Deliberations	Nominating Committee
4:00 PM	5:00 PM	State Meetings	Members / Advisers / Guests
4:00 PM	6:00 PM	Dinner (On Own)	
6:00 PM	8:00 PM	General Session: Opening General Session (Doors Open at 5:15 PM) <i>-Welcome/Greetings -Award Presentations -Keynote Address</i>	Members / Advisers / Guests
8:30 PM	10:00 PM	National Officer Candidate Nominating Committee Deliberations (If Needed)	Nominating Committee
8:30 PM	9:30 PM	State Meetings	Members / Advisers / Guests

Monday, July 3

STAR EVENT COMPETITIONS: (Subject to Change)

Baking and Pastry (Offsite)

Career Investigations

Chapter in Review Portfolio

Chapter Service Project Display

Chapter Service Project Portfolio

Culinary Arts (Offsite)

Entrepreneurship

Event Management

Fashion Construction

Fashion Design

FCCLA Chapter Website

Focus on Children

Job Interview

Nutrition & Wellness

Parliamentary Procedure

Promote & Publicize FCCLA

7:30 AM	5:00 PM	Conference Information	Advisers
7:00 AM	7:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Check-in	As Assigned - Members / Advisers / Guests
7:30 AM	8:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Meeting	As Assigned - Members / Advisers / Guests
8:00 AM	4:00 PM	EXPO (Day 2 of 2)	Members / Advisers / Guests
8:00 AM	4:00 PM	FCCLA Store (Day 2 of 2)	Members / Advisers / Guests
8:30 AM	9:15 AM	FCCLA/LifeSmarts Knowledge Bowl Volunteer Orientation	As Assigned - Members / Advisers / Guests
8:00 AM	8:30 AM	Voting Delegate Check-In	Voting Delegates
8:30 AM	9:30 AM	General Session: Business Session (Doors Open at 8:00 AM) <i>-Business Report -National Membership Package Price Proposal</i>	Members / Advisers / Guests
9:00 AM	4:00 PM	STAR Event Competitions	Members
9:30 AM	10:00 AM	FCCLA/LifeSmarts Knowledge Bowl Team Orientation	Members
10:00 AM	12:00 PM	National Officer Candidate Networking (Voting Delegates ONLY)	Voting Delegates
9:45 AM	11:30 AM	RED Talks Presentations <i>Fun 15-minute workshops led by youth, advisers, exhibitors and partners.</i>	Members / Advisers / Guests
10:00 AM	12:00 PM	Youth Workshops <i>-Exhibitor/Partner Workshops</i>	Members / Advisers / Guests
10:00 AM	12:00 PM	Best Practice Exchange <i>Round table networking sessions on various topics facing advisers today</i>	Advisers
10:00 AM	12:30 PM	FCCLA/LifeSmarts Knowledge Bowl Pool Play	Members / Advisers / Guests
11:00 AM	2:00 PM	Lunch Concessions	
1:30 PM	2:15 PM	General Session: National Officer Candidate Speeches – Group A (Voting Delegate check-in at 1:00 PM)	Members / Advisers / Guests

1:30 PM	2:15 PM	National Officer Candidate Teambuilding – Group B	National Officer Candidates
1:30 PM	3:15 PM	FCCLA/LifeSmarts Knowledge Bowl Quarterfinals, Semifinals, and 3rd Place Match	Members / Advisers / Guests
1:45 PM	3:30 PM	RED Talks Presentations <i>Fun 15-minute workshops led by youth, advisers, exhibitors and partners.</i>	Members / Advisers / Guests
2:00 PM	4:00 PM	Youth Workshops <i>-Exhibitor/Partner Workshops</i>	Members / Advisers / Guests
2:30 PM	3:15 PM	General Session: National Candidate Speeches – Group B	Members / Advisers / Guests
2:30 PM	3:15 PM	National Candidate Teambuilding – Group A	National Officer Candidates
4:00 PM	6:00 PM	EXPO Exhibitor Move-Out	Exhibitors
4:30 PM	5:15 PM	State Meetings	Members / Advisers / Guests
5:30 PM	6:15 PM	State Meetings	Members / Advisers / Guests
5:15 PM	7:00 PM	National Executive Council Elections (Election Voting Delegates Only) <i>Night Open for Dinner, Sightseeing, and Tours</i>	Election Voting Delegates

Tuesday, July 4

8:00 AM	12:00 PM	Conference Information	Members / Advisers / Guests
7:30 AM	8:00 AM	FCCLA Showcase (Spotlight on Projects & STAR Events) - Participant Check-In	Members
8:00 AM	11:00 AM	FCCLA Showcase (Youth Spotlight on Projects & STAR Events) <i>-View program award winning projects and highlighted STAR Event projects</i>	Members
8:15 AM	11:30 AM	RED Talks Presentations	Members / Advisers / Guests
8:30 AM	12:00 PM	Youth Workshops <i>-Youth Presenters</i>	Members / Advisers / Guests
9:00 AM	11:00 AM	State & Chapter Adviser Networking Roundtables <i>-Roundtable discussions led by advisers and partners</i>	Advisers
1:00 PM	9:00 PM	Special Event: Group Outing to Elitch Gardens*	Members / Advisers / Guests

Wednesday, July 5

		STAR EVENT COMPETITIONS: (Events subject to change)	
		<i>Chapter in Review Display</i>	<i>Leadership</i>
		<i>Culinary Math Management</i>	<i>National Programs in Action</i>
		<i>Digital Stories for Change</i>	<i>Professional Presentation</i>
		<i>Early Childhood Education</i>	<i>Public Policy Advocate</i>
		<i>Food Innovations</i>	<i>Repurpose and Redesign</i>
		<i>Hospitality, Tourism, Recreation</i>	<i>Say Yes to FCS Education</i>
		<i>Instructional Video Design</i>	<i>Sports Nutrition</i>
		<i>Interior Design</i>	<i>Sustainability Challenge</i>
		<i>Interpersonal Communications</i>	<i>Teach or Train</i>
7:00 AM	7:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Check-in	As Assigned - Members / Advisers / Guests
7:30 AM	8:30 AM	STAR Events Room Consultants, Evaluators, and Volunteers Meeting	As Assigned - Members / Advisers / Guests
7:30 AM	5:00 PM	Conference Information	Advisers
9:00 AM	9:45 AM	Youth Workshops	Members / Advisers / Guests
9:00 AM	11:00 AM	State Officer Networking*	State Officers
9:00 AM	11:00 AM	Best Practice Exchanges <i>Round table networking sessions on various topics facing advisers today</i>	Advisers
9:00 AM	4:00 PM	STAR Event Competitions	Members
9:30 AM	10:30 AM	State Adviser Professional Development	State Advisers
10:00 AM	11:00 AM	General Session: Thinkfast Interactive	Members / Advisers / Guests
11:00 AM	1:00 PM	Lunch Concessions	
1:00 PM	3:00 PM	Youth Workshops	Members / Advisers / Guests
4:00 PM	6:00 PM	General Session: Recognition Session (Doors Open at 3:15 PM) <i>-Fashion Show</i> <i>-Award Presentations (Adviser, Membership, etc.)</i> <i>-Introduction of 2023-2024 National Executive Council</i> <i>-Knowledge Bowl Finals</i>	Members / Advisers / Guests
6:00 PM	7:30 PM	Dinner (On Own)	
7:30 PM	10:00 PM	Special Event: Rock the Red* <i>-School-Appropriate Casual Attire, Yoga, Zumba, DJ and Dancing, Healthy Snack, and Yoga Mat Towel</i>	Members / Advisers / Guests

Thursday, July 6

8:00 AM	5:00 PM	Conference Information	Advisers
7:30 AM	8:30 AM	State STAR Events Recognition Session Pickup (State Advisers Only)	State Advisers
7:15 AM	7:30 AM	STAR Events Finalist Recognition Session - Volunteers Report to Holding Room	Members / Advisers
7:45 AM	8:15 AM	STAR Events Finalist Recognition Session - Finalists Report to Holding Room	Members
9:00 AM	11:30 AM	General Session: STAR Events Finalist Recognition Session (Doors Open at 8:30 AM)	Members / Advisers / Guests
12:00 PM	1:00 PM	State STAR Events Recognition Sessions: Group A	Members / Advisers / Guests
1:30 PM	2:30 PM	State STAR Events Recognition Sessions: Group B	Members / Advisers / Guests
4:00 PM	5:30 PM	General Session: Closing General Session (Doors Open at 3:30 PM) <i>-Say Yes to FCS Signing Ceremony</i> <i>-Scholarship Presentations</i> <i>-Farewell to 2022-2023 National Executive Council</i>	Members / Advisers / Guests
5:30 PM	7:30 PM	Dinner (On Own)	
7:30 PM	10:30 PM	Special Event: FCCLA NLC After Party* <i>-School-Appropriate Casual Attire, Games, Light Snacks/Desserts, and Dancing</i>	Members / Advisers / Guests

* indicates pre-registration required.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: May 17, 2023

Old Business- Fiscal Audit

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

At the April Board Meeting, Board members expressed an interest in conducting a limited scope fiscal review by an independent source. The discussion included concerns around the cost, defining the scope of the fiscal review, and the timing of the fiscal review to take place after the State Auditor's Office had completed their annual audit of our financial state.

The District contacted our insurance pool provider, Washington State Risk Management Pool, who researched our liability coverage and determined our policy covers expenses incurred by WSRMP to conduct an investigation, up to the coverage limit of \$20,000, for the fees and expenses of the independent fiscal review. The District will be assigned counsel, whose role is to hire the fiscal investigator, monitor the investigation and render advice to the District based upon the results.

Once the Board articulates the scope of the fiscal review, the independent investigator will be assigned and can begin the process.

RECOMMENDED ACTION:

I move we approve the limited scope financial review to be done by an independent fiscal officer through our District's WSRMP coverage agreement.

Report prepared by:

Shawn Lewis, Executive Director of Administrative Services

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: May 17, 2023

Approval of 2023 Department of Defense Education Activity (DoDEA) Grant

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

Per Policy 6100- Revenues from Local, State and Federal Sources:

The superintendent or designee is authorized to apply for optional federal grants when it is deemed to be in the best interest of the district and it is determined that the benefits of accepting the grant outweigh the costs. For grants that exceed \$250,000 per fiscal year, the board will be provided a report describing the benefits and the costs associated with accepting the grant prior to final acceptance of the grant.

SHSD's Department of Defense Education Activity (DoDEA) grant for 2023 is a 5-year grant with a total of \$1.5 million dollars. Operation ELEVATE aims to address the challenges and barriers students face as they progress toward academic growth in literacy achievement, particularly in the post-pandemic era. Please see attached application.

RECOMMENDED ACTION:

I move we accept the 2023 DoDEA grant in accordance with Policy 6100.

Report prepared by:

Dr. Kathi Weight, Superintendent

Department of Defense Education Activity (DoDEA)
Fiscal Year 2023 DoDEA Grant Application
Application for: HE1254-23-R-5000 MCASP
Steilacoom Historical School District
Operation ELEVATE

Project Director	Alternate Point of Contact	External Evaluator
Dr. Laurie Vallieres	Jake Tyrrell	Dr. Mary Jo Larsen
Director of Elementary Education	Director of Secondary Education	Pacific Lutheran University
253-983-2219	253-983-2224	253-535-8456
lvallieres@steilacoom.k12.wa.us	jtrrell@steilacoom.k12.wa.us	larsenmj@plu.edu

Unique Entity Identifier (provided by SAM): F4Y9AW6D8G95 (5NZB7)

Total Funds Requested: \$1,500,000

Military Installations Served: Joint-Base Lewis McChord

Competitive Points Applicant? No

If this is a World Language Program Application: **NO**

Enrollment School Year 2021-2022

Target Schools	Enrollment Grades	# Military Students	# Non-Military Students	Total Students	% of Military-Connected Students
Cherrydale Primary	Pre-K-3	106	308	414	26%
Chloe Clark Primary	Pre-K-3	418	232	612	68%
Saltar's Point Elementary	4-5	215	274	489	44%
New Elementary Opening 26-27 (Patriot)	Unknown	Projected 160	Projected 160	Projection 320	Projection 50%
Pioneer Middle School	6-8	322	456	778	41%
Steilacoom High School	9-12	345	694	1039	33%
Total for Grant Proposal	K-12	1406	1964	3332	42%

Table 1

K. Weight
 Dr. Kathi Weight, Superintendent

03/30/2023
 Date

Abstract

Operation ELEVATE aims to address the challenges and barriers students face as they progress toward academic growth in literacy achievement, particularly in the post-pandemic era. The proposed solution is a sustainable system of effective core classroom instruction that aligns with the five enabling conditions of collective teacher efficacy. Additionally, Operation ELEVATE will focus on the development and implementation of evidence-based early literacy enrichments within the K-5 classroom.

It is recognized that the pandemic has had a more significant impact on early learners acquiring foundational literacy skills. To address these challenges, we will implement an after school Tier III Literacy Lab at K-5 military-connected schools.

Another key objective of the grant is to ensure cohesiveness in English Language Arts (ELA) curriculum across all grade levels, K-12. The proposal includes the implementation of a consistent curriculum that aligns with state standards and evidence-based practices/programs under the Every Student Succeeds Act (ESSA). This will ensure that all students receive consistent curriculum and the same academic opportunities in ELA across the district.

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I. Needs Assessment and Rationale for Project

The mission of Steilacoom Historical School District No. 1, in partnership with our communities, is to educate and prepare responsible citizens who can contribute and adapt in a changing world. We are innovators, constantly seeking to improve our educational systems and structures to support student learning. Through our work, we are committed to engaging all students by using effective instructional practices, challenging students to reach their full potential, which is why we believe that we are an excellent candidate for the Department of Defense Education Activity (DoDEA) grant. Our aim as student move through SHSD's K-12 schools is to offer them top-notch core classroom instruction, with the ultimate objective of enabling them to excel in any college or career path they choose after high school.

SHSD believes that every student should benefit from engaging and rigorous educational opportunities regardless of personal and social identifiers that privilege some students and marginalize others. Our support for students all students is grounded in our Enriched Core Instruction model, which combines Neural Education, SEL, Equity, Inclusion, Universal Design for Learning, and Academic Rigor for all students. Each of these elements are important to provide the resources and experiences necessary for all students to thrive in the school environment, is designed for learner variability with multiple means of engagement, representation, action, and expression.



In our professional learning and planning for instruction, we don't focus on a single element at one time. Rather, we consider the constant interaction between different elements and the student. For example, we all agree that academic challenge (rigor) should be a part of every lesson. We also know that for a student to meet the content challenge, that we need to create lessons that incorporate different learning and expression styles (UDL), and we also need to provide access to the challenging content for those with disabilities, language barriers, or other needs of support (inclusion). Enriched means students get what they need, and that what benefits some students can actually benefit all.

Our intention is that using ECI as our instructional framework will provide a responsive and complete learning experience that will enable each student to be successful in meeting learning standards and in becoming a strong, confident, independent learner. Although the bulk of this grant project will focus largely on literacy in the core classroom, the elements in which our ECI model address are an integral piece of how students can access the literacy content.

Literacy is a fundamental skill that is essential for academic success and lifelong learning. Like many school districts post-pandemic, Steilacoom is experiencing challenges providing effective

literacy instruction that meets the needs of students experiencing difficulties exacerbated by the COVID-19 pandemic. One way to address this issue is by leveraging collective teacher efficacy. In 1993, researcher Albert Bandura determined that collective efficacy occurs in schools when educators believe in their combined ability to influence student outcomes. More recently, Jenni Donohoo stated that collective efficacy is the “shared belief that in a team’s combined ability to positively impact student outcomes” (Hite & Donohoo, 2021). John Hattie defines collective efficacy as “a group’s shared belief in the conjoint capabilities to organize and execute the courses of action required to produce given levels of attainment (2018). Most importantly, Collective Teacher Efficacy (CTE) has a mean effect size of 1.57, which means that in any given school where CTE is high, the impact on student achievement is also high.



Steilacoom has recently begun engaging in the work around collective efficacy. Of the five enabling conditions, we have focused heavily with building principals on creating *Goal Consensus* with staff on School Improvement Plans for the 2022-2023 school year. Plans to include families in School Improvement goals are in progress for the 2023-2024 school year. SHSD has also started putting systems and structures in place for *Supportive Leadership* by creating two new leadership roles in the district (Director of Elementary Education and Director of Secondary Education). *Additionally*, our Teaching and Learning Department has completely revamped professional learning for principals in the spring of 2022, creating our own Neuro Leadership Institute, transforming the way we deliver instruction and content to all district leadership. As we build capacity for Enriched Core Instruction, we have created a system for creating *Cohesive Teacher Knowledge* and *Empowering Teachers* through our ECI Specialists. Specialists meet regularly for professional development with our ECI Coordinator and are able to use that knowledge as they work side-by-side with teachers in the classroom. Last, but not least, Steilacoom resurrected and retrained staff on Professional Learning Communities (PLCs) in August of 2022 to provide *Embedded Reflective Practices*. **The proposed grant aims to implement a sustainable system of effective, core classroom instruction within the existing systems and structures of the 5 enabling conditions of Collective Teacher Efficacy. This system will support long-term growth and literacy achievement for military connected students.**

Populations Impacted by the Project

Steilacoom Historical School District (SHSD) is geographically located next to Joint-Base Lewis McChord (JBLM) in Steilacoom, Washington. The proximity of the military installation and the positive academic reputation of the district has resulted in a high percentage of military families residing within the district especially within the boundaries of Chloe Clark Elementary School (68%) and Pioneer Middle School (41%), which have one or more students with at least one

parent assigned to JBLM. English Language Learners make up 4.3% (135) of the district's population. Steilacoom is currently running a building bond effort to construct a new elementary school in the heart of DuPont in anticipation of an expanding population. We predict that school opening up during the 25-26 school year or the 26-27 school year depending on construction resources and material availability.

Previous Grants

PROJECT SAFE AND SOUND

AWARD YEAR: 2016	Project Focus and Goals: The goal of the project was to establish a three-tiered intervention system for students in response to individual social-emotional needs. The district focused on creating a foundation of universal supports for all students. The integration of social and emotional learning in staff professional and student learning environments, along with district standards and practices, was included.	Results: Safe and Sound has left a legacy of a system that will continue well beyond the grant cycle. The purposeful professional learning, and systemic shifts have changed the culture in the district creating a space for understanding the brain science behind trauma and how it impacts student learning.
AWARD AMOUNT: \$1,000,000	Relevance to Current Project Proposal: Project Safe and Sound serves as the groundwork for our district in appreciating the brain and how it functions, which is why we have a deep understanding of trauma and the impacts on the brain in its relationship to learning. Understanding the brain science behind how a student learns to read is key to this grant implementation. The scaffolding Project Safe and Sound has provided on the brain is a perfect place for us to build teacher upon teacher knowledge.	
PROJECT DIRECTOR: Susanne Beauchaine	Success and Lessons Learned: This grant was successful in large because the grant director, Susanne Beauchaine, and personnel were consistent throughout the life cycle. Our staff has an excellent understanding of the neuroscience behind SEL and how to support students in the classroom.	

THE MASTER PROJECT

AWARD YEAR: 2017	Project Focus and Goals: The goal of the project 1:1 technology and mathematics into the classroom in order to improve College and Career Readiness in K-8. Another goal of the project was to provide students greater access to online math curriculum.	Results: This project was particularly valuable during the COVID pandemic because we already had the technology and teaching platforms in place to provide remote instruction to students. We also had Google Classroom in place and ready to go well before the pandemic hit.
AWARD AMOUNT: \$1,250,000	Relevance to Current Project Proposal: As a result of this project, we are confident that we can provide a variety of technological tools that can help make literacy more accessible to all students, but with a large focus in secondary schools.	
PROJECT DIRECTOR:	Success and Lessons Learned: The Master Project serves a platform for understanding the virtual learning space and how to effectively engage students in an online learning environment. This project taught us the importance and value of being able to adapt to our ever changing world.	

Steilacoom Historical School District MCASP

Dr. Paul
Harvey

PROJECT INSPIRE EMPOWER ENGAGE CONNECT

AWARD YEAR: 2019	Project Focus and Goals: The goal of Project Inspire is to create a K-12 STEM Pipeline by establishing NGSS aligned K-8 STEM science curriculum, creating K-5 STEM extra-curricular activities and increasing STEM family engagement activities.	Results: In our post-pandemic pivot, SHSD had made some shifts in how we are approaching this grant. Realizing the need to work on K-5 science through literacy, engage families, and bring them back into our schools, we have revised our strategies. The change has been a positive shift for our staff, students and community.
AWARD AMOUNT: \$1,000,000	Relevance to Current Project Proposal: Inspire serves as a basis for how we design professional learning for staff and integrate across the content areas in core instruction. When SHSD realized through data analysis that our literacy scores were not improving after the pandemic, we decided that we needed to make a shift and integrate across the content areas utilizing STEM as a high engagement activity trap. This next grant will build on the work we have started doing in K-5 literacy through science, but will add more solid CORE classroom instruction in foundational literacy skills.	
PROJECT DIRECTOR: Dr. Laurie Vallieres	Success and Lessons Learned: The key to the <i>Inspire</i> grant has been flexibility and adaptability while balancing state mandates and the grant goals. As a result of data analysis and looking at the overall needs of our students, we have shifted some of the strategies to make sure this grant leaves a lasting and sustainable legacy by providing professional development for staff and bringing families back into our schools for STEAM activities in K-5 as well as building our STEAM programs in the secondary schools..	

LEADING THROUGH LANGUAGE

AWARD YEAR: 2022	Project Focus and Goals: The purpose of this grant is to increase the number of students enrolled in world language courses by providing early exposure to Spanish K-5 at two of our military connected elementary schools. We will also expand access to world language through a new JROTC CTE pathway.	Results: So far we have successfully implement Spanish into our first cohort (kindergarten) at one elementary school. We have also increased access to additional languages (French, German and Russian) at our high school.
AWARD AMOUNT: \$1,500,000	Relevance to Current Project Proposal: At the K-5 level, the integration of literacy and early exposure of Spanish is already impacting our student achievement scores in both reading and math. SHSD plans to build on this momentum as to provide further professional development on early literacy in core instruction as part of this grant.	
PROJECT DIRECTOR: Dr. Laurie Vallieres → to Jake Tyrrell	Success and Lessons Learned: Although we feel successful so far during this planning year, we know we have a long way to go in terms of accomplishing our goals, particularly in the secondary schools, which is why we will be shifting this project over to our Director of Secondary Education, Jake Tyrrell in years 2-5. SHSD has some heavy work to do with our CTE program in conjunction with JROTC and getting College in the High School as an option for dual credit. One of the challenges we need to overcome is a declining FTE and how to balance that with diminishing interest in courses like Russian. Jake has the skillset to tackle those issues as the new Project Director.	

Table 1

Steilacoom High School

The COVID-19 pandemic has caused significant disruptions to the education system, resulting in widespread learning loss and decreased academic achievement. High school students across the board have been affected by this disruption, with Smarter Balanced test scores dropping and English grades decreasing. All high school students in the state of Washington are required to take the Smarter Balanced Assessment (SBA) to measure their proficiency in English Language Arts and a passing score can be used as a pathway to graduation. Steilacoom currently has a 93% graduation rate, even with the challenges the pandemic has presented, however, we have seen a drastic drop in our ELA scores as students have returned to school.

Before the pandemic, students at Steilacoom High School outperformed their peers in the state on the SBA ELA assessment by 9.13%. That number has decreased to 6.35% post-pandemic as indicated in Table 2.

Steilacoom High School ELA Smarter Balanced 5 Year Trends

Assessment	9 th Grade	9th Grade WA State Data	10 ^h Grade	10th Grade WA State Data	11 ^h Grade	11th Grade WA State Data
2016-2017 ELA Smarter Balanced	N/A	N/A	N/A	N/A	75.4%	73.3%
2017-2018 ELA Smarter Balanced	N/A	N/A	81.5%	69.6%	N/A	N/A
2018-2019 ELA Smarter Balanced	N/A	N/A	83.1%	69.7%	N/A	N/A
2020-2021 ELA Smarter Balanced	51.7%	47.9%	N/A	N/A	63.5	50.8%
2021-2022 ELA Smarter Balanced	N/A	N/A	71.1%	62.2%	N/A	N/A

Table 2

Tables 3 and 4 indicate the grades students received in their English courses over a 5 year span of time, both before the pandemic and during our recovery period. Like many schools in our state, it is important to note the drop in overall student population post-pandemic. The 2020-2021 school year is a hybrid model, which has mixed results. Based on the data, Steilacoom can hypothesize that students that are impacted the most, are those that struggle accessing the curriculum. For example, our district does not currently provide adequate training for teachers or resources and support for students with dyslexia. This grant provides SHS the opportunity to offer students literacy accessibility tools to bridge any barriers or challenges they may have. At the 9-12 secondary level, this grant will focus on building *Cohesive Teacher Knowledge* around ELA new curriculum, the development and implementation of evidenced-based literacy enrichments within the classroom, assistive technology, and staff development to enhance knowledge and skills in supporting high school students building literacy skills.

Steilacoom High School English Language Arts Grades 5 Year Trend

School Year	Semester 1 & 2 Grades						
2021-2022	A	B	C	D	F	P	I
Military Connected	235	111	48	16	1	2	0
Non-Military Connected	467	302	119	77	22	10	0
Totals	702	413	167	93	23	12	0
2020-2021	A	B	C	D	F	P	I
Military Connected	207	107	49	30	5	3	1
Non-Military Connected	474	373	183	96	37	2	24
Totals	681	480	232	126	42	5	25
2019-2020	A	B	C	D	F	P	I
Military Connected	217	111	54	28	4	2	0
Non-Military Connected	561	329	192	101	37	11	15
Totals	778	440	246	129	41	13	15
2018-2019	A	B	C	D	F	P	I
Military Connected	171	134	61	19	7	0	0
Non-Military Connected	586	364	182	105	39	0	1
Totals	757	498	243	124	46	0	1
2017-2018	A	B	C	D	F	P	I
Military Connected	217	125	60	19	4	0	0
Non-Military Connected	531	468	186	68	12	1	0
Totals	748	593	246	87	16	1	0

Table 3

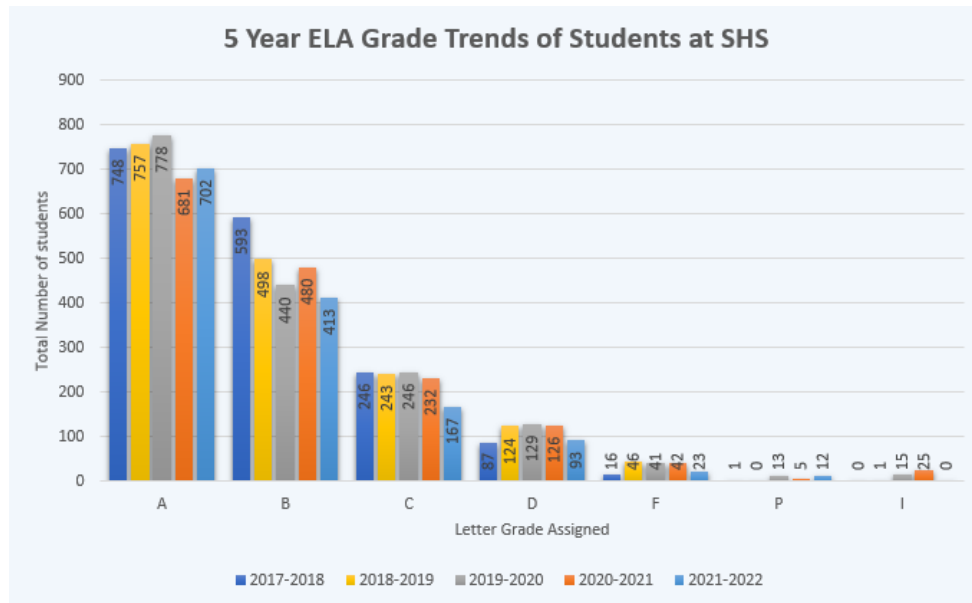


Table 4

Technology

Steilacoom Historical School district has already built a sustainable 1:1 technology plan through the Master Project, a DoDEA grant that sunset in May of 2022. *The Master Project* has provided SHSD a mechanism to build a sustainable 1:1 technology replacement program for Chromebooks and other technological trends for 6-12 students, which was instrumental in delivering instruction to students during remote and hybrid instruction throughout the COVID-19 pandemic. Steilacoom will continue to utilize Chromebooks, building Wi-Fi, and adult supervision in order for students to access tools that literacy more accessible.

Pioneer Middle School

Pioneer Middle School serves 6th, 7th, and 8th grades from the Steilacoom and DuPont Communities. Historically, Pioneer students outperformed students across the state before the pandemic on the ELA Smarter Balanced Assessment on average by 12.66%. Post pandemic, that average has plummeted to 3.98%. This sharp downward trend at all three grade levels is a real concern for the Steilacoom Historical School District.

Pioneer Middle School ELA Smarter Balanced 5 Year Trends

Assessment	Pioneer 6 th Grade	6th Grade WA State Data	Pioneer 7 th Grade	7th Grade WA State Data	Pioneer 8 th Grade	8 th Grade WA State Data
2016-2017 ELA Smarter Balanced	66.2%	55.0%	67.8%	59.6%	63.7%	57.9%
2017-2018 ELA Smarter Balanced	73.9%	56.0%	75.9%	59.8%	73.6%	59.1%
2018-2019 ELA Smarter Balanced	67.8%	56.9%	75.8%	60.6%	72.1%	58.0%
2020-2021 ELA Smarter Balanced	61.1%	47.2%	52.6%	46.1%	50.4%	49.4%
2021-2022 ELA Smarter Balanced	47.2%	43.9%	53.5%	51%	45.9%	49.2%

Table 5

Table 6 indicates the ELA performance of both military-connected and non-military connected students at Pioneer Middle School for the last two school years. Due to the pandemic, data for the 2020-2021 school year was not available. Historically speaking, our military connected population has outperformed our non-military connected population in ELA on the i-Ready assessment. In the current school year, the two populations appear to be performing at similar rates, however, we won't have final data until late May or early June.

Pioneer ELA i-Ready 2 Year Trends

Assessment	6 th -8 th Military Connected At or Above Grade Level	6 th -8 th Non-Military Connected At or Above Grade Level	6 th -8 th Military Connected One Grade Level Below	6 th -8 th Non-Military Connected One Grade Level Below	6 th -8 th Military Connected Two Grade or more Levels Below	6 th -8 th Non-Military Connected Two Grade or more Levels Below
2021-2022 ELA i-Ready	71%	58%	15%	21%	13%	21%
Current Year ELA i-Ready (Haven't taken Spring Assessment yet)	54%	53%	24%	23%	22%	24%

Table 6

As SHSD works through our COVID recovery plan, we have recognized that how we taught English Language Arts in the middle school prior to the pandemic is not addressing the current needs of our students post pandemic. For example, Pioneer Middle School has historically taught English through novels as opposed to a standard curriculum. Teachers choose novels and essentially develop their own curriculum that aligns with state standards, not necessarily teaching the same novels as their colleagues within the same grade level. While this allows for creativity of the teacher, student interest and voice, it is lacking in Evidence-Based Practice/Program under the Every Student Succeeds Act (ESSA). It also means that the district is not able to ensure each student is getting consistent curriculum and the same academic opportunities as the next in ELA, which we recognize as problematic. In a recent study conducted in Finland (2019), the researcher determined that curriculum coherence was related to the potential impact on schools. The study suggested that providing a consistent curriculum allowed teachers to clarify goals and develop focus on the necessary mission for their school. It also provided an alignment between lesson objectives, content and the unit assessment (Sullanmaa, et al.).

In the last two years we have delivered professional learning on how trauma impacts the brain and social emotional learning. As we shift to a focus on literacy, we will provide professional development for staff on how literacy skills are acquired using brain science. This is especially crucial for our middle school because many of our students acquired foundational literacy skills via Zoom due to the pandemic, rather than in person. As we understand from literacy research, multisensory activities play a vital role in building a solid literacy foundation, which can be difficult to achieve through a computer.

Elementary Schools

Currently Steilacoom is host to 4 elementary schools with plans to build another in the heart of DuPont, which is situated in close proximity to Joint-Base Lewis-McChord. We anticipate a similar distribution rate of military-connected students at the new school to Chloe Clark when we open the doors in the next two to three years.

According to our data, the pandemic has had a more significant impact on our early learners than we originally expected, and notably more so than our high school students. We recognize that the structures required for early literacy development are challenging to attain for our youngest students when they learn to read on a laptop, lacking the essential components that researchers have identified as crucial for reading development (OSPI, 2023). During the pandemic, many of our students missed out on hands-on, multisensory, and multimodal instructional opportunities that are integral to structured literacy. In a study conducted by the Center for School and Student Progress in 2022, researchers determined that “The youngest students in the sample (current third-graders who were kindergartners when the pandemic began) have the largest reading achievement gap and show the least rebounding” (Lewis & Kuhfeld, p. 2).

In the 2018 school year, SHSD adopted McGraw-Hill’s 2017 version of the Wonders curriculum. Ed Reports ranks this version of Wonders as partially meeting expectations. Particular concerns for the program are:

- Lack of support for building structured academic vocabulary in K-5
- Lack of teacher planning materials for vocabulary and writing development for K-5 (partially cohesive)
- Lack of integration for culminating tasks/projects and text connections for K-5
- Lack of increased text complexity for K-5
- Comprehension questions for 3-5 students are not sufficient to support student learning.

Teachers in our district have also expressed concerns about foundational literacy skills lacking in the Wonders curriculum, having to fill in gaps for phonemic awareness and phonics with supplemental curriculum. In a recent review of Wonders, researchers have mimicked our teacher’s feelings regarding the program’s foundational findings, “Phonological/Phonemic Awareness: Attention to phonemic awareness, in particular advanced phonemic awareness, is inadequate. This crucial element of foundational reading is not part of formative assessments, and teachers could easily overlook students who are not achieving automaticity in a timely manner” (Wonders, p.15).

Another concern teachers have is that we do not currently have a Tier III literacy intervention available to students within our ECI model. Our prior program evaluations indicated that students did not gain any ground, some even lost ground, by leaving core instruction for intervention services within the school day, which is a large part of the reason we began providing ECI Specialists as a support to teachers. There is clear research suggesting that there are positive effects of after school tutoring for struggling readers specifically in decoding and comprehension (Lindo, et al., 2018).

Table 7 indicates the 5 year ELA trend academic achievement of SHSD’s most military-connected school on the ELA Smarter Balanced Assessments. It is important to note that when students were in a hybrid model during the 20-21 school year, they did not take the assessment in the third grade. On average three years prior to the pandemic, third grade students at Chloe

Clark out performed other third graders in the state by 3.43%. Last year, that number increased to 4%. However, school scores declined 6.5%.

Chloe Clark Elementary ELA Smarter Balanced 5 Year Trends

Assessment	3 rd Grade	3 rd Grade WA State Data
2016-2017 ELA Smarter Balanced	53.4%	52.4%
2017-2018 ELA Smarter Balanced	62.4%	55.6%
2018-2019 ELA Smarter Balanced	57.9%	55.4%
2020-2021 ELA Smarter Balanced	Did not Test	Did not Test
2021-2022 ELA Smarter Balanced	51.4%	47.4%

Table 7

Table 8 indicates the ELA performance of both military-connected and non-military connected students at Chloe Clark for the last three school years. Typically, our military connected population outperforms our non-military connected population. In the current school year, the two populations appear to be performing at similar rates, however, we won't have final data until late May or early June.

Chloe Clark ELA i-Ready 3 Year Trends

Assessment	K-3 rd Military Connected At or Above Grade Level	K-3 rd Non-Military Connected At or Above Grade Level	K-3 rd Military Connected One Grade Level Below	K-3 rd Non-Military Connected One Grade Level Below	K-3 rd Military Connected Two Grade or more Levels Below	K-3 rd Non-Military Connected Two Grade or more Levels Below
2020-2021 ELA i-Ready	80%	73%	16%	21%	4%	6%
2021-2022 ELA i-Ready	80%	67%	16%	30%	4%	3%
Current Year ELA i-Ready (Haven't taken Spring Assessment yet)	66%	66%	27%	29%	3%	5%

Table 8

Table 9 indicates the academic achievement of SHSD's second most military-connected school on the Smarter Balanced Assessments over a 5 year period of time. Before the pandemic Salter's Point averaged a 64.5% rate on the ELA SBA, which is 6.75% above the state average. Post pandemic, Salter's Point is averaging 53.3%, an 11.2% decrease; whereas the state average for 4th and 5th grade is 48.9%, an 8.85% decrease in ELA scores. Although Salter's Point maintains above the state average, it is concerning to the district that scores have decreased at a higher rate than the state average.

Saltar's Point Elementary ELA Smarter Balanced 5 Year Trends

Assessment	4 th Grade	4 th Grade WA State Data	5 th Grade	5 th Grade WA State Data
2016-2017 ELA Smarter Balanced	60.0%	54.4%	67.3%	58.2%
2017-2018 ELA Smarter Balanced	64.1%	57.3%	64.2%	59.3%
2018-2019 ELA Smarter Balanced	63.9%	56.9%	67.6%	60.4%
2020-2021 ELA Smarter Balanced	57.3%	45.8%	54.7%	46.3%
2021-2022 ELA Smarter Balanced	51.4%	48.9%	49.8%	54.6%

Table 9

Table 10 indicates the ELA performance of both military-connected and non-military connected students at Saltar's Point for the last three school years. Typically, our military connected population outperforms our non-military connected population. The same trend appears to be true for this year, although the final assessment won't be administered until late May to early June.

Saltar's Point ELA i-Ready 3 Year Trends

Assessment	4 th & 5 th Military Connected At or Above Grade Level	4 th & 5 th Non-Military Connected At or Above Grade Level	4 th & 5 th Military Connected One Grade Level Below	4 th & 5 th Non-Military Connected One Grade Level Below	4 th & 5 th Military Connected Two Grade or more Levels Below	4 th & 5 th Non-Military Connected Two Grade or more Levels Below
2020-2021 ELA i-Ready	75%	61%	18%	24%	7%	14%
2021-2022 ELA i-Ready	78%	54%	18%	26%	4%	20%
Current Year ELA i-Ready (Haven't taken Spring Assessment yet)	75%	44%	19%	33%	6%	23%

Table 10

Table 11 represents data from Steilacoom's smallest military-connected elementary school. Similar to the other schools, there is a sharp decline in scores after the pandemic of almost 13%. Although Cherrydale remains slightly above the state average, this school shows the largest literacy impact from COVID-19 of the three elementary schools. This school also has the highest percentage of economically disadvantaged students out of the three elementary schools at 27.53%.

Cherrydale Elementary ELA Smarter Balanced 5 Year Trends

Assessment	3 rd Grade	3 rd Grade WA State Data
2016-2017 ELA Smarter Balanced	57.6%	52.4%
2017-2018 ELA Smarter Balanced	67%	55.6%
2018-2019 ELA Smarter Balanced	65.0%	55.4%
2020-2021 ELA Smarter Balanced	Did not Test	Did not Test
2021-2022 ELA Smarter Balanced	42.2%	47.4%

Table 11

Table 12 indicates the ELA performance of both military-connected and non-military connected students at Saltar's Point for the last three school years. Typically, our military connected population outperforms our non-military connected population. In the current school year, the military population is currently underperforming, however, we won't have final data until late May or early June.

Cherrydale ELA i-Ready 3 Year Trends

Assessment	K-3 rd Military Connected At or Above Grade Level	K-3 rd Non-Military Connected At or Above Grade Level	K-3 rd Military Connected One Grade Level Below	K-3 rd Non-Military Connected One Grade Level Below	K-3 rd Military Connected Two Grade or more Levels Below	K-3 rd Non-Military Connected Two Grade or more Levels Below
2020-2021 ELA i-Ready	93%	63%	7%	35%	0%	2%
2021-2022 ELA i-Ready	69%	62%	28%	32%	2%	6%
Current Year ELA i-Ready (Haven't taken Spring Assessment yet)	54%	57%	36%	32%	11%	10%

Table 12

The achievement data of all military-connected elementary schools indicates Steilacoom has seen a decline in ELA achievement since the pandemic. Classroom instruction in our K-5 schools shouldn't look like it did in 2019 (Fisher, et al. (2021). SHSD is committed to supporting teachers learn to change their instructional practices to meet the needs of post-pandemic students by providing new, quality professional development on early literacy in the K-5 core classroom.

I. Project Goals

The proposed grant aims to implement a sustainable system of effective, core classroom instruction within the existing systems and structures of the 5 enabling conditions of collective teacher efficacy. This system will support long-term growth and literacy achievement for military connected students. Implementation through our existing Enriched Core Instruction model (ECI) will support grant sustainability, long-term growth and literacy achievement for military connected students.

Goal 1: Military-connected students in elementary schools (K-5) will improve academic growth in literacy (ELA) as evidenced by quantitative and /or qualitative measures by the end of this grant cycle (May 31, 2028).

Strategy	Activities	Desired Outcomes	Sustainability
Building Organizational Capacity	*Key personnel attend professional learning on early literacy. *Provide professional development on early literacy. *Walkthrough system to check for implementation fidelity.	Increased teacher/administrator <i>Cohesive Knowledge</i> of early literacy.	In-house professional trainers able to replicate training on early literacy as needed. Side-by-side supports available to teachers in the classroom.
In-Class Supports	*Implementation of new literacy professional learning. *Implementation of new ELA curriculum. *Implementation of accessibility tools.	Military connected students will improve academic growth in literacy (ELA) as evidenced by quantitative/and/or qualitative measures.	ECI Specialists offer side-by-side supports for implementation (existing structure before the grant). Collect data on accessibility tools – sustainable if it makes an impact on student academic growth.
Tutoring	*Implementation on K-5 after school Literacy Labs (outside of the CORE classroom).	Tier III military connected students will improve academic growth in literacy (ELA) as evidenced by quantitative/and/or qualitative measures.	Collect data on accessibility tools – sustainable if it makes an impact on student academic growth.

Table 13

Goal 2: Military-connected students in secondary schools (6-12) will improve academic growth in literacy (ELA) as evidenced by quantitative and /or qualitative measures by the end of this grant cycle (May 31, 2028).

Strategy	Activities	Desired Outcomes	Sustainability
Building Organizational Capacity	*Key personnel attend professional learning secondary literacy in the content area. *Provide professional development on	Increased teacher/administrator/Department Head <i>Cohesive Knowledge</i> of secondary literacy in the content area.	In-house professional trainers able to replicate training on secondary literacy in the content area.

	secondary literacy in the content area. *Walkthrough system to check for implementation fidelity.		
In-Class Supports	*Implementation of secondary literacy in the content area. professional learning *Implementation of new ELA curriculum. *Implementation of accessibility tools.	Military connected students will improve academic growth in literacy (ELA) as evidenced by quantitative/and/or qualitative measures.	Collect data on accessibility tools – sustainable if it makes an impact on student academic growth.

Table 14

Achieving Project Goals

Baseline data. Steilacoom will establish quantitative student achievement baseline data during the planning year using the i-Ready benchmark assessment and the Smarter Balanced assessments in ELA. As the district implements early professional development for key personnel, qualitative and quantitative baseline data will be collected on the outcomes of that staff development.

Ongoing professional learning opportunities. This project utilizes the system's capacity for ongoing professional opportunities capitalizing on existing structures already in place to support teachers through ECI Specialists, Department Heads, School Leadership Teams, Professional Learning Communities, and dedicated Academic Collaboration Enhancement (ACE) time built in to the teacher contract one hour a week.

Determining the effectiveness of the project approaches and strategies. The effectiveness of approaches and strategies may be assessed in real time in order to make necessary adjustments based on individual building needs. The Elementary and Secondary Director partnerships with the building Principals ensure that leaders have the *Supportive Leadership* they need to implement district initiatives and keep communication open for feedback throughout implementations of curriculum, professional learning, and launch of accessibility tools. The new walkthrough tool will be co-created during the planning year to provide a starting point for feedback and communication.

Replicability of project activities. The proposed project is the product of recent systemic change the Steilacoom Historical School District has completed in order to tier layers of support for all staff within our system of the ECI structure. Upon deep reflection and data analysis, we realized, we had many of these structures in place for students, but not for staff. The creation of these systems allows SHSD to implement any type of project within this system of support.

Critical skills for future workforce development. Effective literacy instruction is crucial for the development of future workforce skills, as it enables students to acquire the necessary abilities to excel in the modern job market. The mastery of literacy skills is closely connected to critical thinking and problem-solving capabilities. When students improve their capacity to analyze,

evaluate, and synthesize information, they become better equipped to solve problems with greater efficiency.

Growth over time and academic achievement. The focus of this project is the long term ELA growth and achievement of students. As a result of this project, teachers will gain *Cohesive Knowledge* regarding the instructional delivery of Academic Rigor, Universal Design, and Inclusionary Practices as they are related to literacy within the core classroom. Principals will also increase their *Supportive Leadership* skills in assessing instruction and be able to provide actionable feedback to teachers by utilizing a walkthrough tool.

Outcome reasonability, project design related to past projects. Design principles used to create this grant proposals include the effective elements of previous DoDEA grant effective elements as well as systemic structures recently created in SHSD including a focus on Collective Teacher Efficacy (CTE) and Enriched Core Instruction (ECI).

Strategy alignment to goals. Building Organizational Capacity focuses on providing professional development to key personnel within SHSD, which provides the district long-term sustainability and the ability to offer in-house professional development in the future. The strategy allows SHSD to *Empower Teacher Leaders* and build strong *Cohesive Knowledge* around literacy.

In-Classroom Literacy Supports focuses on improving the quality of core instructions through professional development, feedback to teachers, strengthening the coordination of support accessibility resources in the classroom. In-classroom literacy supports can be categorized as Enriched Core Instruction Supports (a system of instruction with integrated enrichments to ensure successful engagements in grade level learning for all students in each of the previously defined ECI elements). The district's new focus on Collective Efficacy provides district-wide shared belief and systemic structure for completing each of the grant components.

Tutoring is the third strategy and is only targeted to our youngest learners because they are experiencing the most challenges related to the COVID-19 recovery in regard to early literacy. This grant will allow us to set up an after school Literacy Lab dedicated to short Tier III intervention intervals for small groups of students, which is something our schools are currently lacking. SHSD has data to support that pulling students out of their core ELA classroom to receive intervention is not effective; we don't have data to determine if an additional after school Tier III intervention in addition to the core classroom instruction will be effective in increasing student's academic literacy (ELA) growth.

Professional Learning Plan

Past and current professional learning in project focus area. After the pandemic, our 2019 Inspire Project had to make adjustments based on the needs of our K-5 schools. Our pivot, in close consultation with our Program Evaluator, has proven to be an advantageous at the right time. The shift included a curriculum change with the integration of literacy into science. We also added a strategy of Family Engagement in order to bring families back into our schools.

The shift in our project, has primed teachers for the changes that are necessary to make to our overall literacy instruction with the intention to address the early literacy needs of our youngest learners.

Areas of need in professional learning. Most of the professional learning focuses on building administrators (assistant principals and principals), the ECI Coordinator and ECI Specialists since they partner together to provide professional learning to staff in the areas of early literacy, literacy in the content areas, accessibility tools (UDL, inclusionary practices), and engaging students in ELA instruction (academic rigor). Including building administrators in co-creating the professional learning with the ECI Coordinator and ECI Specialists elevates the building administrator as an instructional leader as well as their credibility and staff buy-in. Existing staff time for professional development will be used to maximize teacher participation. SHSD provides five professional development days and a one hour early release day a week within the teacher contract.

Current challenges in offering professional learning. Over the last three years, SHSD has experienced challenges with teachers calling out sick on two of the five professional learning days. We hope to address this issue in the next bargaining contract. We also have challenges securing substitutes when we provide professional learning during the school day. If we plan carefully, we can accomplish what we need to, but not on the same scale we used to 5 years ago. This requires multiple iterations of the same professional learning opportunity with substitutes and additional capacity from the district office, draining our resources, but it is an option which is why we rarely utilize it. In one instance on this grant, it is necessary for SHSD to secure substitutes in order for small groups of teachers to be engaged in a residency with Dr. Adeyemi Stenbridge, an expert in Culturally Responsive Education in the classroom, specifically as literacy relates to academic rigor and engagement.

II. Project Planning Year

Planning Year Communication

The Project Director will create an announcement of the grant award that will include the goals of the grant, the award amount, and the major project components over a five year period. The communication will be sent to all community stakeholders (School Board, Families, Building Administrators, All Staff, Joint Base Lewis-McChord Liaison). The Project Director will create a briefing for the School Board and presentation. SHSD will utilize Parent Square to disseminate communication to families and staff. The building administrators, School Board and JBLM Liaison will receive an email notification. A website for the grant will also be created and social media blasts will go out on the district's Facebook and Instagram channels.

The Project Director will also create a webpage on the SHSD website with notification of the grant award that will include the goals of the grant, the award amount, and the major project components over a five year period.

All project communications, meeting minutes and documents pertaining to the grant will be housed in the district's Google Drive. In addition, hard copies will also be stored in a binder as a backup.

During the first year of the grant, SHSD plans to utilize existing systems and structures already in place for the early stages of implementation. Please see Table 15 in the appendices for specific goal related details.

During the planning year of DoDEA 23, our team plans to spend a considerable amount of time front-loading professional development with our district leaders, building principals, and ECI Specialists in order to build strong, foundational *Cohesive Knowledge*. That core group of individuals will be responsible determining the professional development needs and for scaling out the professional development to the rest of the staff over the next four years.

III. Project Implementation Years

The Project Director has several tasks during the implementation years. One of the most important responsibilities is to serve as the key communicator to all stakeholders (school staff, community members, administrators, school liaison office at JBLM, district administrators, and school board) about the project goals and student outcomes. The Project Director will also annually review (timelines and activities) the fidelity of the plan implementation in partnership with the outside evaluator and make adjustments as necessary based on achievement of project milestones. Should any problems occur at any time, the Project Director and evaluator have the ability to problem-solve and redirect the project. The Project Director will work with the central office, building principals, ECI Specialists, and the ECI Coordinator in concert to determine professional learning needs of staff based on current data at each building. This group of key personnel is also a vital indicator of project success. The district will depend on them to disseminate information to their colleagues and be a positive supporter of the work. Each of these groups has a deliberate PLC that can be directed to the work of this grant. In addition, collaborative ACE time for PLCs in the schools are protected in the local collective bargaining agreement, allowing schools to direct their time to the goals of this grant as determined by building principals.

Aside from the extensive professional development on literacy within our ECI model, our district will also be implementing new assistive technology for students that will make literacy more accessible (UDL, inclusion). This implementation will require little professional development for the implementation of the technology for staff and students, but it will require a deeper understanding of Universal Design for Learning and inclusionary practices from staff.

The district will also be exploring the adoption of a new ELA curriculum for both elementary and secondary students. During the first two years of implementation, SHSD will utilize our Instructor Materials Committee, which is made up of teachers, administrators and community members to explore and pilot viable, evidence-based curriculum that meets the needs of post-pandemic students with Board adoptions and implementations before the grant sunsets. Please refer to Table 16 in the appendices for specific details.

IV. Key Personnel

Project Director

Dr. Laurie Vallieres is currently the Director of Elementary Education for SHSD. Laurie is an educator with over 22 years of experience and has managed large grants at the community college level as well as K-12. Dr. Vallieres has also been an assistant principal and principal in Steilacoom for 5 years, providing her a solid understanding of how each school building works as a system within the larger district organization. As a district leader, Laurie has successfully managed Title I and the Learning Assistance Program (LAP). She successfully wrote the district's last DoDEA grant, Project Inspire, Leading through Language, and has worked on various portions of the district's other DoDEA grants ranging from social media to implementation. Currently Dr. Vallieres is managing a systemic change around providing instructional support for teachers in the district. She also manages Project Inspire and Leading through Language, which will transition to Director Tyrrell in the fall of 2023. The relationships Laurie has formed within the district and leadership capital will serve as the foundation for staff collaboration, implementation, and project success. Dr. Vallieres is also skilled using technology and is able to build websites, flyers, videos, and other communications via social media in order to meet the needs of her audience. A two-page abbreviated vita is attached for Dr. Vallieres in the Appendices.

ECI Coordinator

Dr. Missy Widmann is the district's ECI Coordinator. Dr. Widmann also serves a key role in the implementation of this project. The ECI Coordinator plays a crucial role in our structured Enriched Core Instructional model by providing ECI Specialists with the necessary professional development to assist teachers in the classroom, thus enabling them to better serve their students. This structured system ensures that all teachers in our district receive the same *Cohesive Knowledge* and that students are provided consistent, rigorous instruction in the core. As we implement new professional learning, the ECI Coordinator can make certain that all staff receive the same, consistent messaging. Dr. Widmann has expert knowledge in one of our identified ECI elements, Neural Education, leads professional development to our entire staff, and embeds support for teachers in the core classroom.

Director of Secondary Education

Jake Tyrrell is the Director of Secondary Education for the Steilacoom School District. Jake serves as the primary decision maker for secondary schools in the SHSD Teaching and Learning Department. He also leads the Instructional Materials Committee, which will be leading the charge in the selection of new K-12 ELA curriculum over the next 5 years. Jake is a former secondary English teacher and high school administrator. Mr. Tyrrell will be leading the instructional decisions that determine professional development with secondary principals, department heads, and staff. Jake will also be instrumental in ensuring that quality implementation is occurring with building principals by utilizing the walkthrough tool and debriefing after actions.

ECI Specialists

The K-5 ECI Specialists are seasoned certificated teachers allocated to each building to provide side-by-side support to all teachers in the building using a classroom residency model. ECI Specialists focus on building *Cohesive Knowledge* of district initiatives within the ECI elements

(SEL, Neural Education, UDL, Inclusion, Academic Rigor, and Equity) through co-planning, co-teaching, demonstrating model lesson design, constructing vicarious learning experiences, studio classrooms experiences, and they lead professional development in the buildings they serve.

They are an integral part of the success of this grant at the K-5 level.

Teachers and Support Staff

Steilacoom is so fortunate to have such a dedicated staff, committed to meet the needs of all students. Even our bus drivers attend professional development in order to learn about the social emotional learning needs of our students. In order for our students to thrive in this post-pandemic era, Steilacoom is counting on every staff member to join us in our mission to provide the best education for every student.

Outside Evaluator

A request for competing bids was sent out upon the BAA announcement to 5 external evaluators. Upon review of return requests, a selection was made. The External Evaluator for the project will be Dr. Mary Jo Larsen, Associate Dean of Education from Pacific Lutheran University. This selection marks a change in evaluative services for the Steilacoom Historical School District. We currently are working with Washington State Research Associates on two of our existing grants and strongly felt that in order to maintain a non-biased, productive exchange of feedback for grant improvement, that it was crucial to select an evaluator from another service provider. See the evaluator's curriculum vitae in the appendices for more details.

V. Project Evaluation

Overall Approach to Evaluation Responsibilities

The External Evaluator will regularly communicate on data collection activities, timelines, project feedback, and recommendations for project adjustments. A data collection timeline for indicated data sources and sampling, and responsibilities will be created. The External Evaluator and the Project Director will pull district data from the district data programs that allows disaggregation by military/non-military and various other pertinent variables. The External Evaluator will conduct statistical analyses on overall scores and disaggregated groups that will be included in evaluation reports. Other process data including classroom implementation will be triangulated to develop themes relevant to project goals. All resultant data will be used by the External Evaluator to identify project key strengths, challenges, and recommendations. These will be shared with the project staff who will develop action plans for adjusting project activities.

Data sources used for the evaluation plan will emanate from multiple sources. A complete list of the data sources is available in the Evaluation Matrix. Data will be analyzed using a variety of strategies including descriptive statistics, inferential statistics, and qualitative analytic induction strategies.

The Project Director and Program Evaluator will meet quarterly to discuss data collection, the goals of the grant and program success indicators. The Program Evaluator will provide feedback regarding the success and challenges of the grant to the Project Director in order to make adjustments to meet program goals prior to annual evaluations as well as suggestions for program sustainability.

Evaluation Responsibilities

The school district will continue to utilize a simple logic model to examine the relationship of program components to each other and to the whole (University of Wisconsin, 2008). The logic model will bring consistency and coherence across the district by making inputs, strategies, actions, and outcomes explicit. From this model, we will build sustainability as part of the program evaluation. At the same time, we will set clear program indicators, make our theory of action measurable, and monitor program fidelity. Specifically, we will consider evaluation questions through qualitative and quantitative approaches by triangulating multiple effect and causal data points. Please refer to Evaluation Templates (Table 17 and Table 18) in the appendices for further details.

VI. Budget Narrative

SHSD will be utilizing the grant budget in a variety of categories in order to accomplish the goals of the grant. About one-third of the grant is dedicated to building organizational capacity and professional development, which only serves to improve core classroom instruction. When teachers receive quality professional development that is content focuses, incorporates active learning, supports collaboration and uses models of effective practice, there is an improvement in student outcomes (Darling-Hammond, et al. 2017). The budget we are proposing provides the SHSD each of those opportunities. Three are other professional development opportunities that include registration fees, travel costs, and contracting experts when SHSD is not able to fulfill the need in-house...yet.

Approximately another third of the budget includes supplies to help SHSD accomplish all three strategies within their two goals. There is a strong need for new curriculum K-12, but most critically at the secondary level since grade 6-8 are operating without one. There are also necessary supplies for K-5 students to have multi-sensory early literacy experiences, which is a strategy that has been missing from our core instruction. The district is also allocating costs for accessibility tools for students experiencing challenges accessing core instruction as well as after school Tier III literacy intervention for K-5 students.

SHSD is also allotting remaining budget to personnel for the Project Director, ECI Coordinator to ensure the professional development is curated, delivered and project goals are met. Stipends for teachers that run the literacy Lab and complete the dyslexia certification. The district will also be providing sub coverage for some professional development including vicarious learning experiences (learning studios) and residencies for deeper learning. Please see budget tables 19-24 in the appendices for further details.

VII. Sustainability Plan

The district's sustainability plan relies heavily on the existing Enriched Core Instruction Model and ECI Specialists at each building to continue to provide professional learning and support for teachers. In addition, the collective bargaining agreement that includes one hour a week ACE time for teacher collaboration is another existing structure that the district is able to leverage to provide professional learning to staff regarding literacy. Through the analysis of data of professional development we learn that we are missing the mark with staff, we will have the

opportunity to pivot or professional learning plan. Quality professional development is a key to the sustainability of this grant.

Once baseline data is gathered, the district will track the utilization of K-12 accessibility tools and student growth data, as well as the K-5 Literacy Lab student growth data, to assess whether the implementation of these two programs is a justifiable cost to the district beyond the grant. In short, SHSD is building a case for sustainment using the data collected from the grant. The district will monitor the Literacy Lab data and determine annually if it positively impacting student growth. The data collection on both of these initiatives serve as mitigating strategies for sustainability.

Budget tables 19-24 indicate the tapering off of key personnel during the grant based on anticipated workload. For example, the ECI Coordinator is funded at a higher rate in years 1 and 3 due to the heavy amount of frontloading of professional learning in year one and a curriculum adoption in year 3.

Appendices

Planning Year Template

2023 Grant Planning Year Template				
District: Steilacoom Historical School District		Project Name: Operation ELEVATE		
Number of Elementary Schools: 3		Number of military-connected students: 739		
Number of Middle Schools: 1		Number of military-connected students:322		
Number of High Schools: 1		Number of military-connected students:345		
Number of Other Schools: 1 elementary pending construction		Number of military-connected students: projected 60%		
Goal 1: Military-connected students in elementary schools (K-5) will improve academic growth in literacy (ELA) as evidenced by quantitative and /or qualitative measures by the end of this grant cycle (May 31, 2028).				
Goal 2: Military-connected students in elementary schools (6-12) will improve academic growth in literacy (ELA) as evidenced by quantitative and /or qualitative measures by the end of this grant cycle (May 31, 2028).				
Strategy 1 Building Organizational Capacity	We anticipate significant professional development for the identified individuals (Central office, building administrators, ECI Specialists, ECI Coordinator, and Department Heads) on specified topics that contribute to literacy challenges within the Enriched Core classroom. Heavy frontloading of key personnel, such as Dyslexia Certification (select staff only), ensure successful roll-out and supportive structures will be in place for teachers during implementation years (2-5).	Heavy data analysis and key identification of early PD needs September 2023-December 2023. Anticipated PD needs will evolve with data analysis throughout the life of the grant.	Provide professional development to district personnel, building administrators, ECI Specialists and Department Heads on various topics based on building need/data analysis (structured literacy, dyslexia, culturally responsive education (Academic Rigor), Inclusion, Universal Design for Learning (UDL), Equity.	September 2023-June 2023
	Plan professional development for K-5		April 2024- August	All K-5 teachers and paras that work with

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	<p>staff on structured literacy & dyslexia for the 24-25 school year.</p> <p>Plan professional development for 6-12 staff on literacy & dyslexia, accessibility tools (UDL) for 24-25 school year.</p> <p>Co-create a walkthrough protocol with principals and teachers for implementations checks</p>	<p>2024</p> <p>April 2024- August 2024</p> <p>January 2024-June 2024</p>	<p>students in literacy settings.</p> <p>All 6-12 staff that work with students in content areas that would benefit from literacy accessibility tools (UDL).</p> <p>Principals present walkthrough tool at ACE Time to all staff. Begin Piloting in Spring, make final adjustments for 24-25 SY.</p>	<p>August 2024-June 2024</p> <p>April 2024 – June 2024</p>
	<i>Tool: TBD with Evaluator</i>		<i>Tool: TBD with Evaluator</i>	
<p>Goal 1: Military-connected students in elementary schools (K-5) will improve academic growth in literacy (ELA) as evidenced by quantitative and /or qualitative measures by the end of this grant cycle (May 31, 2028).</p> <p>Goal 2: Military-connected students in elementary schools (6-12) will improve academic growth in literacy (ELA) as evidenced by quantitative and /or qualitative measures by the end of this grant cycle (May 31, 2028).</p>				
Strategy 2 In-Class Support	<p>Research reading and writing accessibility tools for students that remove barriers to reading and writing in the classroom.</p> <p>Make a short-list of possible ELA curriculum vendors for K-5 and 6-1 curriculum to explore for future pilots. Connect with vendors.</p> <p>Establish Baseline data using ELA i-Ready data, SBA data and PLC classroom based assessment data.</p> <p>Revise School Improvement Plan goals with new data</p>	<p>September 2023-Novemeber 2024</p> <p>April 2024- June 2024</p> <p>October 2023 –June 2024</p>	<p>Provide staff with professional learning for any chosen accessibility tools for students.</p> <p>Provide students training for any accessibility tools chosen.</p> <p>Review data protocols with principals, staff</p> <p>Review SIP Goal consensus PL with building staff</p>	<p>January 2024 or Beginning of 2024 depending purchase procurement and availability of teachers.</p> <p>August 2023-September 2023</p> <p>August 2023-September 2023</p>

Steilacoom Historical School District MCASP

	<i>Tool: TBD with Evaluator</i>	August 2023-October 2023	<i>Tool: TBD with Evaluator</i>	
Goal 1: Military-connected students in elementary schools (K-5) will improve academic growth in literacy (ELA) as evidenced by quantitative and /or qualitative measures by the end of this grant cycle (May 31, 2028).				
Strategy 3 Tutoring	Research Tier III literacy programs for K-5 schools Purchase and train Literacy Lab teachers Run Literacy Lab for K-5 students (after school) – Establishing baseline data <i>Tool: TBD with Evaluator</i>	October 2023-Novemebr 2023 December 2023 January 2024 -May-2025	What Works Clearing House, Consult with Other grantees at Savannah DoDEA conference Professional Learning: Professional Learning for teachers providing after school Literacy Lab instruction related to <i>Tool: TBD with Evaluator</i>	October 2023-Novemebr 2023 December 2023

Table 15

Implementation Year Template

2023 Implementation Year Template				
District: Steilacoom Historical School District			Project Name: Operation ELEVATE	
Number of Elementary Schools: 3		Number of military-connected students: 739		
Number of Middle Schools: 1		Number of military-connected students:322		
Number of High Schools: 1		Number of military-connected students:345		
Number of Other Schools: 1 elementary pending construction		Number of military-connected students: projected 60%		
Goal 1: Military-connected students in elementary schools (K-5) will improve academic growth in literacy (ELA) as evidenced by quantitative and /or qualitative measures by the end of this grant cycle (May 31, 2028).				
Strategy 1 Building Organizational Capacity	Continue to provide professional development to all staff on structured literacy, UDL, Academic Rigor, Inclusion, Culturally Responsive Teaching (Engagement) - Years 2-5 All topics cannot be covered in one year, we will need to space them out during the life cycle of the grant	Life of grant – Full implementation requires regular re-visting of professional learning. Katie Novak recommends 45 hours August 2024-May 2028	Professional Learning for IMC on Curriculum Bias, Text Complexity, Academic Rigor, Structured Literacy, Student Engagement, Universal Design for Learning (UDL), Inclusion Provide Professional Learning for new K-5 ELA curriculum prior to start of 25-26 SY Secure staff and train on curriculum in early June	August 2024 – May 31, 2028 ACE Days

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			annually	
	Tool: TBD with evaluator		Tool: TBD with evaluator	
Strategy 2 In-Class Supports	Determine New ELA Curriculum for K-5 Implement curriculum 25-26 SY Implementation checks with walkthrough tool – Years 3-5 Accessibility Tools – Years 2-5 Tool: TBD with evaluator	March/April annually April 2025- June 2025 August 2025 – June 2026 September 2025 – lifespan of curriculum (7 years) August 2024-May 2028	Professional Learning Professional Learning for IMC on Curriculum Bias, Text Complexity, Academic Rigor, Structured Literacy, Student Engagement, Universal Design for Learning (UDL), Inclusion Provide Professional Learning for new K-5 ELA curriculum prior to start of 25-26 SY Provide PL to staff and students on tools Tool: TBD with evaluator	August 2024 – May 31, 2028 September 2024-January 2025 August 2026 August – October 2024
Strategy 3 Tutoring	Rank order students for tutoring sessions in Literacy Labs - Years 2-5 Tool: TBD with evaluator	Month October –May End of September Winter benchmark assessment (February of annually)	Professional Learning: Professional Learning for teachers providing after school Literacy Lab instruction related to curriculum Tool: TBD with evaluator	Month – September February/March annually
Goal 2: Military-connected students in elementary schools (6-8) will improve academic growth in literacy (ELA) as evidenced by quantitative and /or qualitative measures by the end of this grant cycle (May 31, 2028).				
Strategy 1 Building Organizational Capacity	Activity: Continue to provide professional development to all staff on structured literacy, UDL, Academic Rigor, Inclusion, Culturally Responsive Teaching (Engagement) - Years 2-5 All topics cannot be covered in one year, we will need to space them out during the life cycle of the grant	Life of grant – Full implementation requires regular re-visiting of professional learning. Katie Novak recommends 45 hours August 2024-May 2028	Professional Learning: Ongoing through the life of the grant through ACE Days, PLCs, Professional Learning days (5 per calendar year)	August 2024 – May 31, 2028

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	Tool: TBD with evaluator		Tool: TBD with evaluator	
Strategy 2 In-Class Supports	Activity Determine New ELA Curriculum for 6-12 Implement curriculum 26-27 SY –Years 4-5 Implementation checks with walkthrough tool – Years 2-5 Accessibility Tools - Years 2-5 Tool: TBD with evaluator	April 2025- June 2026 August 2026 – June 2027 September 2026 – lifespan of curriculum (7 years)	Professional Learning Professional Learning for IMC on Curriculum Bias, Text Complexity, Academic Rigor, Structured Literacy, Student Engagement, Universal Design for Learning (UDL), Inclusion Provide Professional Learning for new 6-12 ELA curriculum prior to start of 26-27 SY Provide PL to staff and students on tools Tool: TBD with evaluator	September 2024-January 2025 August 2026 August – October 2024

Table 16

Evaluation Plan Template Matrix

Summative Questions	Annual Milestone/ Growth Target(s)	Data Collection Timeline	Data Collection Sources/Instruments*	Analytical Techniques/Methods
To what extent did the project meet its goals?	Increased ELA student achievement for military connected students. Changes in CORE instruction	Year 1: Baseline data June 2024 Year 2-5: 1 month prior to DoDEA reporting deadlines (twice yearly).	Quantitative: student achievement data (i-Ready, SBA, accessibility tool usage, survey data) Qualitative: survey data, focus group data (principals, teachers, families, students). Walkthrough data	Descriptive analysis of walkthrough data, assessment data disaggregated by Military/Non-Military, teacher surveys, and focus group data.
What aspects of the project were successful?	Increased student achievement based off of baseline data for military connected students. Changes in CORE instruction	Year 1: June 2024 Year 2-5: 1 month prior to DoDEA reporting deadlines (twice yearly).	Quantitative: student achievement data (i-Ready, SBA, accessibility tool usage, survey data, attendance data) Qualitative: survey data, focus group data (principals, teachers, families, students). Walkthrough data	Descriptive analysis of walkthrough data, assessment data disaggregated by Military/Non-Military, teacher surveys, and focus group data.
What can be learned from the project?	Annual and semi-annual evaluations. Quarterly feedback from evaluator regarding successes, challenges, and sustainability recommendations. Opportunities to pivot when necessary.	Year 1: June 2024 Year 2-5: 1 month prior to DoDEA reporting deadlines (twice yearly).	Quantitative: student achievement data (i-Ready, SBA, accessibility tool usage, survey data, attendance data) Qualitative: survey data, focus group data (principals, teachers, families, students). Walkthrough data	Descriptive analysis of walkthrough data, assessment data disaggregated by Military/Non-Military, teacher surveys, and focus group data.

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Formative Questions	Annual Milestone/ Growth Target(s)	Data Collection Timeline	Data Collection Sources/Instruments*	Analytical Techniques/Methods
To what extent are participants (e.g., military-connected students and staff) improving?	Increased ELA student achievement for military connected students. Changes in CORE instruction as indicated by walkthroughs, teacher efficacy surveys, pd feedback, etc.	Year 1: June 2024 Year 2-5: 1 month prior to DoDEA reporting deadlines (twice yearly).	Quantitative: Collective Efficacy Survey, K-5, Administrator Efficacy survey, student achievement data (i-Ready, SBA, 9-12 grades, accessibility tool usage, attendance data. Qualitative: focus group data (principals, teachers, students). Walkthrough data	Descriptive analysis of walkthrough data, assessment data disaggregated by Military/Non-Military, teacher surveys, admin surveys, and focus group data.
What are the barriers to success and how did the project address these barriers?	Quarterly feedback from evaluator regarding successes and challenges. Opportunities to pivot when necessary.	Year 1: June 2024 Year 2-5: 1 month prior to DoDEA reporting deadlines (twice yearly).	Quantitative: Collective Efficacy Survey, K-5, Administrator Efficacy survey, student achievement data (i-Ready, SBA, 9-12 grades, accessibility tool usage, attendance data. Qualitative: focus group data (principals, teachers, students). Walkthrough data	Descriptive analysis of walkthrough data, assessment data disaggregated by Military/Non-Military, teacher surveys, admin surveys, and focus group data.
What are the potential recommendations for moving forward with sustainability and/or scalability?	Quarterly feedback from evaluator regarding sustainability recommendations. Opportunities to pivot, scale, and revise when necessary.	Year 1: June 2024 Year 2-5: 1 month prior to DoDEA reporting deadlines (twice yearly).	Quantitative: Collective Efficacy Survey, K-5, Administrator Efficacy survey, student achievement data (i-Ready, SBA, 9-12 grades, accessibility tool usage, attendance data. Qualitative: focus group data (principals, teachers, students). Walkthrough data	Descriptive analysis of walkthrough data, assessment data disaggregated by Military/Non-Military, teacher surveys, admin surveys, and focus group data.

Table 18

Detailed Budget 5 Year Overview

Local Education Agency:	Steilacoom Historical School District	State:	WA	Project Title:	Operation ELEVATE
5 Year Detailed Budget					
Total Number of Military-Connected Students at Target School(s)	1406	Total Funding Requested	\$1,500,000.00		
Budget Category	Description	Federal Amount Requested	Percentage of Federal Total	Non-Federal Funds	Goal, Strategy, and/or Action Impacted by the Budget

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Personnel					
Project Director	FTE allocated changes each year based on anticipated workload - Salary per year x 5 years + anticipated COLAs to meet the salary needs for all project initiatives	\$114,410.31	7.6%		G1: S1, S2, S3, G2: S1, S2
ECI Coordinator	FTE allocated changes each year based on anticipated workload - Salary per year x 5 years + anticipated COLAs for implementation of the PD of structured literacy, curriculum implementation, and ECI elements of literacy	\$253,190.92	16.9%		G1: S1, S2, S3, G2: S1, S2
ECI Specialists	Supporting classroom teachers in literacy instruction			\$500,000	G1: S1, S2
Literacy Certification Stipends	Stipends for 5 ECI Specialists & ECI Coordinator to get Dyslexia Certification through University of Florida Literacy Institute	\$12,000	0.8%		G1: S1, S2
Literacy Lab Stipends @ 3 Schools (Chloe Clark, Cherrydale, Saltar's Point)	16 Teachers, 248 stipends over 5 years @ \$600 ea	\$148,800	9.9%		G1: S3
Subs for Dr. Adeyemi Stenbridge Residencies	Culturally Responsive Teaching Residencies in partnership with CSTP (SHS, Chloe Clark, Cherrydale, Saltar's Point). 40 subs total over 3 days at each school @ \$200 a day	\$24,000	1.6%		G1: S1, S2, G2: S1, S2

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Sub coverage for Job-Embedded PD	83 Subs @ 200 a day over 5 years	\$ 16,600.00	1.1%		G1: S1, S2, G2: S1, S2
Personnel Total		\$569,001.23	37.9%		
Fringe Benefits					
Project Director	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for \$28,300 year 1 and increasing each year with COLA over 5 years	\$39,781.10	2.7%		G1: S1, S2, S3, G2: S1, S2
ECI Coordinator	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for 61,370.41 per year x 5 years + anticipated COLAs	\$88,566.53	5.9%	\$112,995.62	G1: S1, S2, S3, G2: S1, S2
ECI Specialists	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal)			\$175,000	G1: S1, S2
Subs for Dr. Adeyemi Stenbridge Residencies	Culturally Responsive Teaching Residencies in partnership with CSTP (SHS, Chloe Clark, Cherrydale, Saltar's Point). 50 subs total over 3 days at each school @ \$18 a day	\$2,160	0.1%		G1: S1, S2, G2: S1, S2
Sub coverage for Job-Embedded PD	83 Subs @ 18 a day over 5 years	\$ 1,494.00	0.1%		G1: S1, S2, G2: S1, S2
Project Director	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for \$28,300 year 1 and increasing each year with COLA over 5 years	\$39,781.10	2.7%		G1: S1, S2, S3, G2: S1, S2

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Fringe Benefit Total		\$132,001.63	11.9%		
Travel					
Grant Post Award Meeting (Year 1 Only)	DoDEA-required meeting with external evaluator, project director, and other staff member (preferably business/finance LEA staff member)	\$10,000	0.7%		G1: S1, S2, S3, G2: S1, S2
DoDEA Region CoP Meetings	2 staff members to attend DoDEA Regional in years 1-5. For each year, hotel \$1000, Per diem of \$60/day for 3 days, transportation \$940 = \$2000/conference x 5 years	\$10,000	0.7%		G1: S1, S2, S3, G2: S1, S2
Literacy Conferences Travel PD (LitCon, IRL, Literacy Research Association)	For each conference attended, hotel \$1000, Per diem of \$60/day for 3-5 days, transportation \$800 = \$/conference x 5 years = \$10,000	\$10,000	0.7%		G1: S1, S2, S3, G2: S1, S2
Travel Total		\$30,000.00	1.3%	\$ -	
Equipment (any single item priced at \$5,000 or more)					
Total Equipment		\$ -	0.0%	\$ -	
Supplies					
K-5 ELA Curriculum Adoption	Estimated K-5 Curriculum Adoption	\$ 175,000.00	11.7%		G 1: S1, S2
6-12 ELA Curriculum Adoption	Estimated 6-12 Curriculum Adoption	\$ 100,000.00	6.7%		G 2: S1, S2
K-5 Core Phonics Foundations Manual and Literacy Lab Curriculum (UFLI Manual)	UFLI Phonic Manuals, extension from CORE Classroom instruction - 48 Manuals	\$ 3,612.00	0.2%		G1: S1, S2, S3

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Literacy Lab Supplies	Multi-sensory literacy tools for literacy labs (\$5,000 per school)	\$ 20,000.00	1.3%		G1: S3
K-3 multi-sensory literacy supplies (25,000 per school K-3 school) 2 @ 25000	Sand, magnets, cookie sheets, velcro, lamination materials, colored paper, letters, binding materials, etc.	\$ 50,000.00	3.3%		G1: S2
4-5 multi-sensory literacy supplies (\$15000 per school) 1 @ SP, 1 anticipated new school	Sand, magnets, cookie sheets, velcro, lamination materials, colored paper, etc.	\$ 30,000.00	2.0%		G1: S2
UFLI Course Materials for ECI Specialists	Estimated costs \$2000 for textbooks related to courses in ULFI 15 credit course sequence certification	\$ 2,000.00	0.1%		G1: S1
Professional Development Books for Staff	Culturally Responsive Education in the Classroom, UDL Now, The Shift to Student Led, etc. for staff professional development book studies in PLCs and in Google classroom synchronous and asynchronous learning.	\$ 25,000.00	1.7%		G1 S1, G2: S2
Grant branding supplies	Branding supplies to promote the grant and the grant's partnership with DoDEA (challenge coin, district literacy night promotions, etc)	\$ 5,000.00	0.3%		G1: S1, S2, S3, G2: S1, S2
Supplies Total		\$410,612.00	27.4%		
Contractual					
External Evaluator*	External evaluator to write annual evaluations as required by DoDEA,	\$ 75,000.00	5.0%		G1: S1, S2, S3, G2: S1, S2

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	meet quarterly with SHSD, provide feedback for sustainability, improvements, necessary changes to meet the goals of the grant.				
Logo branding	Graphic designer to create logo for branding of the grant	\$ 1,000.00	0.1%		G1: S1, S2, S3, G2: S1, S2
Shelley Moore (or other available expert) UDL/Inclusionary Practices	Residency-based Professional Learning	\$ 30,000.00	2.0%		G1: S1, S2, G2: S1, S2
Contracted Professional Development services from outside sources (including but not limited to: PSED, Literacy Experts, Orton-Gillingham based on school need)	Contracted PD services to meet the needs of the district outside our in-house scope of expertise.	\$ 50,000.00	3.3%		G1: S1, S2, S3, G2: S1, S2
Contractual Total		\$156,000.00	10.4%		
Other					
UFLI Dyslexia Course Tuition Costs for ECI Specialists and Coordinator	6 humans, 15 credits @ \$656.77 per credit	\$ 59,109.30	3.9%		G1: S1, S2, S3
DoDEA 23 Annual Registration Costs	5 registrations @ 500 pp	\$ 2,500.00	0.2%		G1: S1, S2, S3, G2: S1, S2
DoDEA Regional CoP Registration Costs	1 annually year @ \$200 pp (2 people, min)	\$ 2,000.00	0.1%		G1: S1, S2, S3, G2: S1, S2
Literacy Conference Registrations (International Reading Associate, LitCon, Literacy Research Association).	1-2 Annually, @ 500 pp	\$ 5,000.00	0.3%		G1: S1, S2, S3, G2: S1, S2

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Accessibility Tool Subscription Licenses (contracts include professional development for staff)	TextHelp w/OrbitNote, Learning Ally Audiobook Solution	\$ 113,775.84	7.6%		G1: S1, S2, S3, G2: S1, S2
PNW conference registrations related to enriching literacy core classroom instruction (varies)	Local conferences often include OSPI, PSESD, WERA, Regional Conferences on UDL, Inclusion, SEL, Literacy strategies, Rigor, Equity, Engagement	\$ 20,000.00	1.3%		G1: S1, S2, S3, G2: S1, S2
Other Total		\$202,385.14	13.5%	\$-	
Indirect Costs					
Indirect Cost Total		\$-	0.0%		
Total 5 Year Budget		\$1,500,000	100.0%	\$675,000	

Table 19

Detailed Budget Year 1

Local Education Agency:	Steilacoom Historical School District	State:	WA	Project Title:	Operation ELEVATE
Year Detailed 2 Budget					
Total Number of Military-Connected Students at Target School(s)	1406	Total Funding Requested	\$1,500,000.00		
Budget Category	Description	Federal Amount Requested	Percentage of Federal Total	Non-Federal Funds	Goal, Strategy, and/or Action Impacted by the Budget
Personnel					
Project Director	.2 FTE - Salary per year x 5 years + anticipated COLAs to meet the salary needs for all project initiatives	\$ 29,996.86	2.0%		G1: S1, S2, S3, G2: S1, S2

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ECI Coordinator	.5 FTE - Salary per year x 5 years + anticipated COLAs for implementation of the PD of structured literacy, curriculum implementation, and ECI elements of literacy	\$ 61,514.06	4.1%		G1: S1, S2, S3, G2: S1, S2
ECI Specialists	Supporting classroom teachers in literacy instruction			\$100,000	G1: S1, S2
Literacy Certification Stipends	Stipends for 5 ECI Specialists & ECI Coordinator to get Dyslexia Certification through University of Florida Literacy Institute	\$12,000	0.8%		G1: S1, S2
Literacy Lab Stipends @ 3 Schools (Chloe Clark, Cherrydale, Saltar's Point)	2 Stipends per teacher (2 quarters), 4 teachers per school (Chloe Clark, Cherrydale, Saltar's Point) @\$600 ea	\$14,400	1.0%		G1: S3
Subs for Dr. Adeyemi Stembridge Residencies	Culturally Responsive Teaching Residencies in partnership with CSTP (SHS, Chloe Clark, Cherrydale, Saltar's Point). 50 subs total over 3 days at each school @ \$200 a day	\$24,000	1.6%		G1: S1, S2, G2: S1, S2
Sub coverage for Job-Embedded PD	16 Subs @ 200 a day over 5 years	\$ 3,200.00	0.2%		G1: S1, S2, G2: S1, S2
Personnel Total		\$145,110.92	7.7%		
<i>Fringe Benefits</i>					

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Project Director	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for \$28,300 year 1 and increasing each year with COLA over 5 years	\$10,498.90	0.7%		G1: S1, S2, S3, G2: S1, S2
ECI Coordinator	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for 61,370.41 per year x 5 years + anticipated COLAs	\$21,479.64	1.4%	\$20,444.39	G1: S1, S2, S3, G2: S1, S2
ECI Specialists	Supporting classroom teachers in literacy instruction Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal)			\$35,000	G1: S1, S2
Subs for Dr. Adeyemi Stembridge Residencies	Culturally Responsive Teaching Residencies in partnership with CSTP (SHS, Chloe Clark, Cherrydale, Saltar's Point). 50 subs total over 3 days at each school @ \$18 a day	\$2,160	0.1%		G1: S1, S2, G2: S1, S2
Sub coverage for Job-Embedded PD	16 Subs @ 18 a day over 5 years	\$ 288.00	0.0%		G1: S1, S2, G2: S1, S2
Project Director	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for \$28,300 year 1 and increasing each year with COLA over 5 years	\$10,498.90	0.7%		G1: S1, S2, S3, G2: S1, S2
Fringe Benefit Total		\$34,426.54	2.3%		
Travel					

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Grant Post Award Meeting (Year 1 Only)	DoDEA-required meeting with external evaluator, project director, and other staff member (preferably business/finance LEA staff member)	\$10,000	0.7%		G1: S1, S2, S3, G2: S1, S2
DoDEA Region CoP Meetings	2 staff members to attend DoDEA Regional in years 1-5. For each year, hotel \$1000, Per diem of \$60/day for 3 days, transportation \$940 = \$2000/conference x 5 years	\$2,000	0.1%		G1: S1, S2, S3, G2: S1, S2
Literacy Conferences Travel PD (LitCon, IRL, Literacy Research Association)	For each conference attended, hotel \$1000, Per diem of \$60/day for 3-5 days, transportation \$800 = \$/conference x 5 years = \$10,000	\$2,000	0.1%		G1: S1, S2, S3, G2: S1, S2
Travel Total		\$14,000.00	.9%	\$ -	
Equipment (any single item priced at \$5,000 or more)					
Total Equipment		\$ -	0.0%	\$ -	
Supplies					
UFLI Course Materials for ECI Specialists	Estimated costs \$2000 for textbooks related to courses in UFLI 15 credit course sequence certification	\$ 2,000.00	0.1%		G1: S1
Literacy Lab Supplies	Multi-sensory literacy tools for literacy labs (\$5,000 per school)	\$ 20,000.00	1.3%		G1: S3
K-5 Core Phonics Foundations Manual and Literacy Lab Curriculum (UFLI Manual)	UFLI Phonic Manuals, extension from CORE Classroom instruction - 48 Manuals	\$ 3,612.00	0.2%		G1: S1, S2, S3

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Professional Development Books for Staff	Culturally Responsive Education in the Classroom, UDL Now, The Shift to Student Led, etc. for staff professional development book studies in PLCs and in Google classroom synchronous and asynchronous learning.	\$ 5,000.00	0.3%		G1 S1, G2: S2
Grant branding supplies	Branding supplies to promote the grant and the grant's partnership with DoDEA (challenge coin, district literacy night promotions, etc)	\$ 5,000.00	0.3%		G1: S1, S2, S3, G2: S1, S2
Supplies Total		\$35,612.00	2.4%		
Contractual					
External Evaluator*	External evaluator to write annual evaluations as required by DoDEA, meet quarterly with SHSD, provide feedback for sustainability, improvements, necessary changes to meet the goals of the grant.	\$ 15,000.00	1.0%		G1: S1, S2, S3, G2: S1, S2
Logo branding	Graphic designer to create logo for branding of the grant	\$ 1,000.00	0.1%		G1: S1, S2, S3, G2: S1, S2
Contractual Total		\$26,000.00	1.7%		
Other					
UFLI Dyslexia Course Tuition Costs for ECI Specialists and Coordinator	6 humans, 15 credits @ \$656.77 per credit	\$ 59,109.30	3.9%		G1: S1, S2, S3

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Accessibility Tool Subscription Licenses	TextHelp w/OrbitNote, Learning Ally Audiobook Solution	\$ 113,775.84	7.6%		G1: S1, S2, S3, G2: S1, S2
Literacy Conference Registrations (International Reading Associate, LitCon, Literacy Research Association)	1-2 Annually, @ 500 pp	\$ 1,000.00	0.1%		G1: S1, S2, S3, G2: S1, S2
DoDEA Regional CoP Registration Costs	1 annually year @ \$200 pp (2 people, min)	\$ 400.00	0.0%		G1: S1, S2, S3, G2: S1, S2
DoDEA 23 Annual Registration Costs	5 registrations @ 500 pp	\$ 2,500.00	0.2%		G1: S1, S2, S3, G2: S1, S2
PNW conference registrations related to enriching literacy core classroom instruction (varies)	Local conferences often include OSPI, PSESD, WERA, Regional Conferences on UDL, Inclusion, SEL, Literacy strategies, Rigor, Equity, Engagement - registration costs vary	\$ 4,000.00	0.3%		G1: S1, S2, S3, G2: S1, S2
Other Total		\$180,785.14	12.1%	\$-	
Indirect Costs					
Indirect Cost Total		\$-	0.0%		
Total 1 Year Budget		\$435,934.60	29.1%	\$135,000	

Table 20

Detailed Budget Year 2

Local Education Agency:	Steilacoom Historical School District	State:	WA	Project Title:	Operation ELEVATE
Year 2 Detailed Budget					
Total Number of Military-Connected	1406	Total Funding Requested	\$1,500,000.00		

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Students at Target School(s)					
Budget Category	Description	Federal Amount Requested	Percentage of Federal Total	Non-Federal Funds	Goal, Strategy, and/or Action Impacted by the Budget
Personnel					
Project Director	.1 FTE - Salary per year x 5 years + anticipated COLAs to meet the salary needs for all project initiatives	\$ 15,748.43	1.0%		G1: S1, S2, S3, G2: S1, S2
ECI Coordinator	.4 FTE - Salary per year x 5 years + anticipated COLAs for implementation of the PD of structured literacy, curriculum implementation, and ECI elements of literacy	\$51,551.14	3.4%		G1: S1, S2, S3, G2: S1, S2
ECI Specialists	Supporting classroom teachers in literacy instruction			\$100,000	G1: S1, S2
Literacy Lab Stipends @ 3 Schools (Chloe Clark, Cherrydale, Saltar's Point,)	4 Stipends per teacher (4 quarters), 4 teachers per school (Chloe Clark, Cherrydale, Saltar's Point) @\$600 ea	\$28,800	1.9%		G1: S3
Personnel Total		\$99,299.57	6.6%		
Fringe Benefits					
Project Director	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for \$28,300 year 1 and increasing each year with COLA over 5 years	\$5,249.45	0.3%		G1: S1, S2, S3, G2: S1, S2

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ECI Coordinator	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for 61,370.41 per year x 5 years + anticipated COLAs	\$18,042.90	1.2%		G1: S1, S2, S3, G2: S1, S2
ECI Specialist	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal)			\$35,000	G1: S1, S2
Sub coverage for Job-Embedded PD	16 Subs @ 18 a day over 5 years	\$ 288.00	0.0%		G1: S1, S2, G2: S1, S2
Fringe Benefit Total		\$23,580.35	1.6%		
Travel					
DoDEA Region CoP Meetings	2 staff members to attend DoDEA Regional in years 1-5. For each year, hotel \$1000, Per diem of \$60/day for 3 days, transportation \$940 = \$2000/conference x 5 years	\$2,000	0.1%		G1: S1, S2, S3, G2: S1, S2
Literacy Conferences Travel PD (LitCon, IRL, Literacy Research Association)	For each conference attended, hotel \$1000, Per diem of \$60/day for 3-5 days, transportation \$800 = \$/conference x 5 years = \$10,000	\$2,000	0.1%		G1: S1, S2, S3, G2: S1, S2
Travel Total		\$4,000.00	.3%	\$ -	
Equipment (any single item priced at \$5,000 or more)					
Total Equipment		\$ -	0.0%	\$ -	
Supplies					
K-3 multi-sensory literacy supplies (25,000 per school K-3 school) 2 @ 25000	Sand, magnets, cookie sheets, velcro, lamination materials, colored paper, letters,	\$ 50,000.00	3.3%		G1: S2

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	binding materials, etc.				
4-5 multi-sensory literacy supplies (\$15000 per school) 1 @ SP, 1 anticipated new school	Sand, magnets, cookie sheets, velcro, lamination materials, colored paper, etc.	\$ 30,000.00	2.0%		G1: S2
Professional Development Books for Staff	Culturally Responsive Education in the Classroom, UDL Now, The Shift to Student Led, etc. for staff professional development book studies in PLCs and in Google classroom synchronous and asynchronous learning.	\$ 5,000.00	0.3%		G1 S1, G2: S2
Supplies Total		\$85,000.00	5.7%		
Contractual					
External Evaluator*	External evaluator to write annual evaluations as required by DoDEA, meet quarterly with SHSD, provide feedback for sustainability, improvements, necessary changes to meet the goals of the grant.	\$ 15,000.00	1.0%		G1: S1, S2, S3, G2: S1, S2
Shelley Moore (or other available expert) UDL/Inclusionary Practices	Residency-based Professional Learning	\$ 10,000.00	0.7%		G1: S1, S2, G2: S1, S2

Steilacoom Historical School District MCASP

Contracted Professional Development services from outside sources (including but not limited to: PSESD, Literacy Experts, Orton-Gillingham based on school need)	Contracted PD services to meet the needs of the district outside our in-house scope of expertise.	\$ 10,000.00	0.7%		G1: S1, S2, S3, G2: S1, S2
Contractual Total		\$35,000.00	2.3%		
Other					
Literacy Conference Registrations (International Reading Association, LitCon, Literacy Research Association)	1-2 Annually, @ 500 pp	\$ 1,000.00	0.1%		G1: S1, S2, S3, G2: S1, S2
DoDEA Regional CoP Registration Costs	1 annually year @ \$200 pp (2 people, min)	\$ 400.00	0.0%		G1: S1, S2, S3, G2: S1, S2
PNW conference registration related to enriching literacy core classroom instruction (varies)	Local conferences often include OSPI, PSESD, WERA, Regional Conferences on UDL, Inclusion, SEL, Literacy strategies, Rigor, Equity, Engagement - registration costs vary	\$ 4,000.00	0.3%		G1: S1, S2, S3, G2: S1, S2
Other Total		\$5,400.00	.4%	\$-	
Indirect Costs					
Indirect Cost Total		\$-	0.0%		
Total 2 Year Budget		\$252,279.92	16.8%	\$135,000	

Table 21

Detailed Budget Year 3

Local Education Agency:	Steilacoom Historical School District	State:	WA	Project Title:	Operation ELEVATE
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Steilacoom Historical School District MCASP

Year 3 Detailed Budget					
Total Number of Military-Connected Students at Target School(s)	1406	Total Funding Requested	\$1,500,000.00		
Budget Category	Description	Federal Amount Requested	Percentage of Federal Total	Non-Federal Funds	Goal, Strategy, and/or Action Impacted by the Budget
Personnel					
Project Director	.2 FTE - Salary per year x 5 years + anticipated COLAs to meet the salary needs for all project initiatives	\$33,071.66	2.2%		G1: S1, S2, S3, G2: S1, S2
ECI Coordinator	.5 FTE - Salary per year x 5 years + anticipated COLAs for implementation of the PD of structured literacy, curriculum implementation, and ECI elements of literacy	\$67,660.87	4.5%		G1: S1, S2, S3, G2: S1, S2
ECI Specialists	Supporting classroom teachers in literacy instruction			\$100,000	G1: S1, S2
Literacy Lab Stipends @ 3 Schools (Chloe Clark, Cherrydale, Saltar's Point,)	4 Stipends per teacher (4 quarters), 4 teachers per school (Chloe Clark, Cherrydale, Saltar's Point) @\$600 ea	\$28,800	1.9%		G1: S3
Personnel Total		\$132,932.53	8.9%		
Fringe Benefits					

Steilacoom Historical School District MCASP

Project Director	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for \$28,300 year 1 and increasing each year with COLA over 5 years	\$11,575.08	0.8%		G1: S1, S2, S3, G2: S1, S2
ECI Coordinator	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for 61,370.41 per year x 5 years + anticipated COLAs	\$23,681.30	1.6%	\$22,538.84	G1: S1, S2, S3, G2: S1, S2
ECI Specialists	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal)			\$35,000	G1: S1, S2
Sub coverage for Job-Embedded PD	17 Subs @ 18 a day over 5 years	\$ 306.00	0.0%		G1: S1, S2, G2: S1, S2
Fringe Benefit Total		\$35,562.38	2.4%		
Travel					
DoDEA Region CoP Meetings	2 staff members to attend DoDEA Regional in years 1-5. For each year, hotel \$1000, Per diem of \$60/day for 3 days, transportation \$940 = \$2000/conference x 5 years	\$2,000	0.1%		G1: S1, S2, S3, G2: S1, S2
Literacy Conferences Travel PD (LitCon, IRL, Literacy Research Association)	For each conference attended, hotel \$1000, Per diem of \$60/day for 3-5 days, transportation \$800 = \$/conference x 5 years = \$10,000	\$2,000	0.1%		G1: S1, S2, S3, G2: S1, S2
Travel Total		\$4,000.00	.3%	\$ -	
Equipment (any single item priced at \$5,000 or more)					

Steilacoom Historical School District MCASP

Total Equipment		\$ -	0.0%	\$ -	
Supplies					
K-5 ELA Curriculum Adoption	Estimated K-5 Curriculum Adoption	\$ 175,000.00	11.7%		G 1: S1, S2
Professional Development Books for Staff	Culturally Responsive Education in the Classroom, UDL Now, The Shift to Student Led, etc. for staff professional development book studies in PLCs and in Google classroom synchronous and asynchronous learning.	\$ 5,000.00	0.3%		G1 S1, G2: S2
Supplies Total		\$180,000.00	12%		
Contractual					
External Evaluator*	External evaluator to write annual evaluations as required by DoDEA, meet quarterly with SHSD, provide feedback for sustainability, improvements, necessary changes to meet the goals of the grant.	\$ 15,000.00	1.0%		G1: S1, S2, S3, G2: S1, S2
Shelley Moore (or other available expert) UDL/Inclusionary Practices	Residency-based Professional Learning	\$ 10,000.00	0.7%		G1: S1, S2, G2: S1, S2
Contracted Professional Development services from outside sources (including but not limited to: PSED, Literacy Experts, Orton-Gillingham based on school need)	Contracted PD services to meet the needs of the district outside our in-house scope of expertise.	\$ 10,000.00	0.7%		G1: S1, S2, S3, G2: S1, S2
Contractual Total		\$35,000.00	2.3%		

Steilacoom Historical School District MCASP

<i>Other</i>					
Literacy Conference Registrations (International Reading Association, LitCon, Literacy Research Association)	1-2 Annually, @ 500 pp	\$ 1,000.00	0.1%		G1: S1, S2, S3, G2: S1, S2
DoDEA Regional CoP Registration Costs	1 annually year @ \$200 pp (2 people, min)	\$ 400.00	0.0%		G1: S1, S2, S3, G2: S1, S2
PNW conference registration related to enriching literacy core classroom instruction (varies)	Local conferences often include OSPI, PSESD, WERA, Regional Conferences on UDL, Inclusion, SEL, Literacy strategies, Rigor, Equity, Engagement - registration costs vary	\$ 4,000.00	0.3%		G1: S1, S2, S3, G2: S1, S2
Other Total		\$5,400.00	.4%	\$-	
Indirect Costs					
Indirect Cost Total		\$-	0.0%		
Total 3 Year Budget		\$392,894.91	26.2%	\$135,000	

Table 22

Detailed Budget Year 4

Local Education Agency:	Steilacoom Historical School District	State:	WA	Project Title:	Operation ELEVATE
Year 4 Detailed Budget					
Total Number of Military-Connected Students at Target School(s)	1406	Total Funding Requested	\$1,500,000.00		
Budget Category	Description	Federal Amount Requested	Percentage of Federal Total	Non-Federal Funds	Goal, Strategy, and/or Action Impacted by the Budget

Steilacoom Historical School District MCASP

Personnel					
Project Director	.1 FTE - Salary per year x 5 years + anticipated COLAs to meet the salary needs for all project initiatives	\$ 17,362.61	1.2%		G1: S1, S2, S3, G2: S1, S2
ECI Coordinator	.3 FTE - Salary per year x 5 years + anticipated COLAs for implementation of the PD of structured literacy, curriculum implementation, and ECI elements of literacy	\$42,626.36	2.8%		G1: S1, S2, S3, G2: S1, S2
ECI Specialists	Supporting classroom teachers in literacy instruction			\$100,000	G1: S1, S2
Literacy Lab Stipends @ 4 Schools (Chloe Clark, Cherrydale, Saltar's Point, New School)	4 Stipends per teacher (4 quarters), 4 teachers per school (Chloe Clark, Cherrydale, Saltar's Point, New School) @\$600 ea	\$38,400	2.6%		G1: S3
Personnel Total		\$101,788.97	6.8%		
Fringe Benefits					
Project Director	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for \$28,300 year 1 and increasing each year with COLA over 5 years	\$6,076.91	0.4%		G1: S1, S2, S3, G2: S1, S2
ECI Coordinator	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for 61,370.41 per year x 5 years + anticipated COLAs	\$14,919.22	1.0%	\$22,538.84	G1: S1, S2, S3, G2: S1, S2

Steilacoom Historical School District MCASP

ECI Specialists	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal)			\$35,000	G1: S1, S2
Sub coverage for Job-Embedded PD	17 Subs @ 18 a day over 5 years	\$ 306.00	0.0%		G1: S1, S2, G2: S1, S2
Fringe Benefit Total		\$21,302.13	1.4%		
Travel					
DoDEA Region CoP Meetings	2 staff members to attend DoDEA Regional in years 1-5. For each year, hotel \$1000, Per diem of \$60/day for 3 days, transportation \$940 = \$2000/conference x 5 years	\$2,000	0.1%		G1: S1, S2, S3, G2: S1, S2
Literacy Conferences Travel PD (LitCon, IRL, Literacy Research Association)	For each conference attended, hotel \$1000, Per diem of \$60/day for 3-5 days, transportation \$800 = \$/conference x 5 years = \$10,000	\$2,000	0.1%		G1: S1, S2, S3, G2: S1, S2
Travel Total		\$4,000.00	.3%	\$ -	
Equipment (any single item priced at \$5,000 or more)					
Total Equipment		\$ -	0.0%	\$ -	
Supplies					
6-12 ELA Curriculum Adoption	Estimated 6-12 Curriculum Adoption	\$100,000.00	6.7%		G 2: S1, S2
Professional Development Books for Staff	Culturally Responsive Education in the Classroom, UDL Now, The Shift to Student Led, etc. for staff professional development book studies in PLCs and in Google classroom synchronous and	\$ 5,000.00	0.3%		G1 S1, G2: S2

Steilacoom Historical School District MCASP

	asynchronous learning.				
Supplies Total		\$105,000.00	7%		
Contractual					
External Evaluator*	External evaluator to write annual evaluations as required by DoDEA, meet quarterly with SHSD, provide feedback for sustainability, improvements, necessary changes to meet the goals of the grant.	\$ 15,000.00	1.0%		G1: S1, S2, S3, G2: S1, S2
Shelley Moore (or other available expert) UDL/Inclusionary Practices	Residency-based Professional Learning	\$ 10,000.00	0.7%		G1: S1, S2, G2: S1, S2
Contracted Professional Development services from outside sources (including but not limited to: PSESD, Literacy Experts, Orton-Gillingham based on school need)	Contracted PD services to meet the needs of the district outside our in-house scope of expertise.	\$ 10,000.00	0.7%		G1: S1, S2, S3, G2: S1, S2
Contractual Total		\$35,000.00	2.3%		
Other					
Literacy Conference Registrations (International Reading Association, LitCon, Literacy Research Association)	1-2 Annually, @ 500 pp	\$ 1,000.00	0.1%		G1: S1, S2, S3, G2: S1, S2
DoDEA Regional CoP Registration Costs	1 annually year @ \$200 pp (2 people, min)	\$ 400.00	0.0%		G1: S1, S2, S3, G2: S1, S2

Steilacoom Historical School District MCASP

PNW conference registration related to enriching literacy core classroom instruction (varies)	Local conferences often include OSPI, PSESD, WERA, Regional Conferences on UDL, Inclusion, SEL, Literacy strategies, Rigor, Equity, Engagement - registration costs vary	\$ 4,000.00	0.3%		G1: S1, S2, S3, G2: S1, S2
Other Total		\$5,400.00	.4%	\$-	
Indirect Costs					
Indirect Cost Total		\$-	0.0%		
Total 4 Year Budget		\$272,491.10	18.2%	\$135,000	

Table 23

Detailed Budget Year 5

Local Education Agency:	Steilacoom Historical School District	State:	WA	Project Title:	Operation ELEVATE
Year 5 Detailed Budget					
Total Number of Military-Connected Students at Target School(s)	1406	Total Funding Requested	\$1,500,000.00		
Budget Category	Description	Federal Amount Requested	Percentage of Federal Total	Non-Federal Funds	Goal, Strategy, and/or Action Impacted by the Budget
Personnel					
Project Director	.1 FTE - Salary per year x 5 years + anticipated COLAs to meet the salary needs for all project initiatives	\$ 18,230.75	1.2%		G1: S1, S2, S3, G2: S1, S2
ECI Coordinator	.2 FTE - Salary per year x 5 years + anticipated COLAs for implementation of the PD of structured literacy, curriculum implementation, and	\$29,838.49	2.0%		G1: S1, S2, S3, G2: S1, S2

Steilacoom Historical School District MCASP

	ECI elements of literacy				
ECI Specialists	Supporting classroom teachers in literacy instruction			\$100,000	G1: S1, S2
Literacy Lab Stipends @ 4 Schools (Chloe Clark, Cherrydale, Saltar's Point, New School)	4 Stipends per teacher (4 quarters), 4 teachers per school (Chloe Clark, Cherrydale, Saltar's Point, New School) @\$600 ea	\$38,400	2.6%		G1: S3
Personnel Total		\$89,869.24	6.0%		
Fringe Benefits					
Project Director	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for \$28,300 year 1 and increasing each year with COLA over 5 years	\$6,380.76	0.4%		G1: S1, S2, S3, G2: S1, S2
ECI Coordinator	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal) for 61,370.41 per year x 5 years + anticipated COLAs	\$10,443.47	0.7%	\$22,538.84	G1: S1, S2, S3, G2: S1, S2
ECI Specialists	Fringe Benefits can be calculated at 35% of salary (includes Medicare, TRS, FICA, Federal)			\$35,000	G1: S1, S2
Sub coverage for Job-Embedded PD	17 Subs @ 18 a day over 5 years	\$ 306.00	0.0%		G1: S1, S2, G2: S1, S2
Fringe Benefit Total		\$17,130.23	1.1%		
Travel					

Steilacoom Historical School District MCASP

DoDEA Region CoP Meetings	2 staff members to attend DoDEA Regional in years 1-5. For each year, hotel \$1000, Per diem of \$60/day for 3 days, transportation \$940 = \$2000/conference x 5 years	\$2,000	0.1%		G1: S1, S2, S3, G2: S1, S2
Literacy Conferences Travel PD (LitCon, IRL, Literacy Research Association)	For each conference attended, hotel \$1000, Per diem of \$60/day for 3-5 days, transportation \$800 = \$/conference x 5 years = \$10,000	\$2,000	0.1%		G1: S1, S2, S3, G2: S1, S2
Travel Total		\$4,000.00	.3%	\$ -	
Equipment (any single item priced at \$5,000 or more)					
Total Equipment		\$ -	0.0%	\$ -	
Supplies					
6-12 ELA Curriculum Adoption	Estimated 6-12 Curriculum Adoption	\$100,000.00	6.7%		G 2: S1, S2
Professional Development Books for Staff	Culturally Responsive Education in the Classroom, UDL Now, The Shift to Student Led, etc. for staff professional development book studies in PLCs and in Google classroom synchronous and asynchronous learning.	\$ 5,000.00	0.3%		G1 S1, G2: S2
Supplies Total		\$105,000.00	7%		
Contractual					

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External Evaluator*	External evaluator to write annual evaluations as required by DoDEA.	\$ 15,000.00	1.0%		G1: S1, S2, S3, G2: S1, S2
Contracted Professional Development services from outside sources (including but not limited to: PSESD, Literacy Experts, Orton-Gillingham based on school need)	Contracted PD services to meet the needs of the district outside our in-house scope of expertise.	\$ 10,000.00	0.7%		G1: S1, S2, S3, G2: S1, S2
Contractual Total		\$25,000.00	1.7%		
Other					
Literacy Conference Registrations (International Reading Association, LitCon, Literacy Research Association)	1-2 Annually, @ 500 pp	\$ 1,000.00	0.1%		G1: S1, S2, S3, G2: S1, S2
DoDEA Regional CoP Registration Costs	1 annually year @ \$200 pp (2 people, min)	\$ 400.00	0.0%		G1: S1, S2, S3, G2: S1, S2
PNW conference registration related to enriching literacy core classroom instruction (varies)	Local conferences often include OSPI, PSESD, WERA, Regional Conferences on UDL, Inclusion, SEL, Literacy strategies, Rigor, Equity, Engagement - registration costs vary	\$ 4,000.00	0.3%		G1: S1, S2, S3, G2: S1, S2
Other Total		\$5,400.00	.4%	\$-	
Indirect Costs					
Indirect Cost Total		\$-	0.0%		
Total 5 Year Budget		\$146,399.47	9.8%	\$135,000	

Table 24

Project Director Vitae

Laurie Vallieres, Ph.D

Director of Student Achievement, Steilacoom Historical School District
lvallieres@steilacoom.k12.wa.us 253-983-2219 Office 206 719-7732 Cell

EDUCATION

Ph.D., Education, December 2018
SEATTLE PACIFIC UNIVERSITY, Seattle, WA

Master of Arts in Curriculum and Instruction, June, 2005
SEATTLE PACIFIC UNIVERSITY, Seattle, WA

Bachelor of Arts in Education, June 2001 Major:
EASTERN WASHINGTON UNIVERSITY, Cheney, WA
Teaching Endorsements: K-8, K-12 Reading, 4-12 History

Educational Administration, June 2010
Principal's Certification
CITY UNIVERSITY, Seattle, WA

PUBLICATIONS

Vallieres, L. (2018). Case Study Analysis of Minority Stress Regarding the Academic and Social Emotional Health of a Transgender Student.

GRANTS FUNDED

Leading through Language, \$1,500,000, Department of Defense Education Activities (DoDEA), Steilacoom Historical School District #1, L Vallieres, October 2022-May 2028.

Project Inspire: Engage, Empower and Connect, \$1,000,000, Department of Defense Education Activities (DoDEA), Steilacoom Historical School District #1, L Vallieres, October 2019-June 2024.

Corrections Education Grant, \$1,971,000, Airway Heights Correction Center, Spokane Community College, L. Vallieres 2021.

Corrections Education Perkins Grant, \$16,000, Airway Heights Correction Center, Spokane Community College, L. Vallieres, 2021.

EXPERIENCE

Steilacoom Historical School District – STEILACOOM, WA

2021 – present

- *Director of Elementary Education*
 - Facilitates Principal Professional Learning Communities
 - Managed district summer school programs
 - Manages district Elementary Enriched Core Instruction
 - Project Director – DoDEA 2019 (Project Inspire)
 - Project Director – DoDEA 2022 (Leading Through Language)
 - Director of Title I/LAP
 - Manages assessment, Highly Capable, Elementary Discipline

SPOKANE COMMUNITY COLLEGE - SPOKANE, WA

2020 - 2021

- Associate Dean of Corrections Education ~ *Airway Heights Corrections Center*
 - Created academic programming for justice involved individuals. Planned and implemented new-1-year Carpentry educational programming for justice involved individuals. Implemented the resurrection of an English as a Second Language program. Implemented High School + diploma program for students seeking alternative to GED. Reinstated English language Learning courses to the justice involved population.
 - Evaluated faculty and classified staff.

Steilacoom Historical School District MCASP

- Faculty hiring committee chair, Search Advocate committee member, Diversity and Inclusion hiring committee member.
- Managed comprehensive budget.
- Planned and presented professional development for staff.
- Maintained a safe work environment for staff and students.
- Created student focus groups to ascertain needs of justice involved individuals' educational needs.
- Maintained educational programming within the constraints of the Department of Corrections policies, procedures, and safety protocols during the COVID-19 pandemic.
- Planned for the release of 160 laptops to students involved in educational programming.
- Attended Superintendent's Executive Cabinet meetings. Participated in Spokane Community College, State Board of Career and Technical Colleges, and Corrections Education Dean meetings.
- Completed successful Program Reviews in Upholstery and Aerospace Composite programs.
- Member of the Black Prisoner Caucus

AWARDS – Department of Corrections Agency Core Value Award, Respectful and Inclusive Interactions

STEILACOOM HISTORICAL SCHOOL DISTRICT ~ STEILACOOM, WA

2013- 2018

- DoDEA Grant Coordinator
- Learning Assistance Program (LAP) Director
- Principal, Assistant Principal
 - Large focus and support on the social emotional health of students by creating support systems to ensure student success.
 - Commitment to data analysis and closing the opportunity gap requiring specific goal setting with individual teachers and meeting with students on a regular basis.
 - Problem solved, strategic thinking, provided job-embedded professional learning on a variety of disciplines and scenarios.
 - In-depth data analysis skills used to develop and implement school improvement plan involving all stakeholders.
 - Washington Education Research Association (WERA) Conference presenter on Student Perception Survey Project.
 - Center for Strengthening the Teaching Profession (CSTP) Teacher/Principal Evaluation Program (TPEP) Best Practices Colloquium Presenter.
 - DoDEA Grant Day to Day manager – award amount \$1.25 million, member of District (Washington Teacher Professional Leadership)
 - WA-TPL Team, organizing and delivering district professional learning based on data analysis and implementing systemic professional learning changes.
 - Member of district CSTP team, focusing on student perception data and analysis; presenter at annual WERA conference.
 - District representative for Pierce County Waterborne Ferry Council.

FEDERAL WAY PUBLIC SCHOOLS ~ FEDERAL WAY, WA

2001-2013

- Athletic Director, Dean of Students & Title I Program Manager
- Professional Development Presenter
- Teacher of Middle School Humanities, Athletic Coach: Fastpitch, Girls' Basketball, Gymnastics

Program Evaluator Vitae

DR. MARY JO LARSEN

3102 South 8th Street
Tacoma, Washington 98405

Tel: 253.686.9604

E-mail: larsenmj@plu.edu

PROFESSIONAL EXPERIENCE

2016-Present	Assistant Dean Pacific Lutheran University, Education & Kinesiology Tacoma, WA <ul style="list-style-type: none"> Provide leadership for the student services and operations of the Education Department including recruitment, admissions, advising, and certification. Provide strategic leadership. Coordinate the department's partnerships, special projects, and grants to ensure alignment with department and university strategic plans and efficient use of resources. Supervise the staff of the Education Department. Coordinate the Education Department assessment and evaluation system. Facilitate faculty development of assessments and provide input on curricular decisions.
2012-2016	Director of Information Management and Technology Pacific Lutheran University, Education & Kinesiology Tacoma, WA <ul style="list-style-type: none"> Managed the Education Department assessment system. Designed, implemented, analyzed and presented results of evaluation instruments. Analyzed, synthesized, and presented a variety of quantitative and qualitative evaluation data. Facilitated faculty development of assessments and provide input on curricular decisions. Supervised student workers assigned to data management. Served as co-edTPA coordinator
2010-2011	Interim Director, State and District Relations Lesley University Cambridge, Massachusetts <ul style="list-style-type: none"> Supervised two staff members. Managed Lesley University's national presence-specifically state authorizations. Wrote University applications to state agencies for program approval. Represented the university at national meetings. Supervised national communication from State and District Relations. Developed resources and provided training on certification requirements to Regional Directors, Enrollment Management, admissions advisors, and program faculty.
2008-2012	Program Coordinator, Lesley at Tacoma Community College Lesley University Tacoma, Washington <ul style="list-style-type: none"> Coordinated field-placements including student teaching. Recruited and trained field supervisors and adjunct faculty. Served as student advisor. Served as liaison with local school districts. Facilitated development and implementation of program assessment system including collection, aggregation, analysis and presentation of program data. Managed state reports.
2005-2008	Program Specialist Office of Superintendent of Public Instruction Olympia, Washington <ul style="list-style-type: none"> Coordinated state-wide implementation of professional certification for educators. Wrote and designed handbooks, brochures, and other technical documents. Developed action plans for stakeholder input and facilitated group decision-making. Developed and implemented comprehensive communication plans. Provided customer service to a variety of stakeholders. Provide technical assistance to school districts & universities. Participated in and chaired higher education accreditation visits including compiling and editing official follow-up reports. Experience includes over twenty visits.
2003-2004	Director, Center for Partnerships and Professional Development Pacific Lutheran University, School of Education Tacoma, Washington

Steilacoom Historical School District MCASP

2002-2003	Assistant Director, Center for Partnerships and Professional Development Pacific Lutheran University, School of Education Tacoma, Washington
GRANTS, SPECIAL PROJECTS, AND CONSULTING	
2020-2022	NSF Grant: <i>STEM Teacher Retention and Effectiveness to Inform Teacher Education</i> <ul style="list-style-type: none"> As project partner, PLU received a subaward via American Institutes in Research Coordinated communication and provided materials for qualitative researchers Coordinated with PLU institutional research and Education Department data sources to compile and provide 10 plus years of historical university and program admissions data
2020-2021	PLU Campus Safety Program Evaluation Team Member <ul style="list-style-type: none"> Used an equity lens for program review of Campus Safety Department Provided program evaluation training to team Oversaw development of evaluation survey Conducted focus groups Analyzed quantitative data according to evaluation questions and objectives
2020	Recruiting Washington Teachers Curriculum Redesign Team Center for Strengthening the Teaching Profession <ul style="list-style-type: none"> Reviewed and revised PESB RWT curriculum Co-lead for College Access and Equity and Opportunity units
2020-2022	Alternative Routes to Certification Block Grant <ul style="list-style-type: none"> Primary grant author Coordinate collaboration between PLU and partner districts Manage grant budget and data collection
2018	Assistant Investigator Shoreline School District Program Evaluation of Secondary School Counseling Program <ul style="list-style-type: none"> Analyze quantitative data according to evaluation questions and objectives Develop charts, graphs, and summary statements Co-author evaluation report
2016-2018	Alternative Routes to Certification Block Grant <ul style="list-style-type: none"> Coordinate collaboration between PLU and partner districts Manage grant budget and data collection
2016	Assistant Investigator Mercer Island School District Program Evaluation of Career and College Readiness <ul style="list-style-type: none"> Analyze quantitative data according to evaluation questions and objectives Develop charts, graphs, and summary statements Co-author evaluation report
2015-Present	Project Coordinator Teach 253: Recruiting Washington Teachers Grant <ul style="list-style-type: none"> Represent PLU in partnership with Tacoma Public Schools. Meet monthly with high school careers in education teachers in Tacoma Public Schools. Collaboratively plan and facilitate summer teaching academy for high school students at PLU. Coordinate integration experiences for high school students including campus visits and joint learning opportunities with undergraduate education students. Collect and analyze quantitative and qualitative data for annual program evaluation report
2015-2019	Assistant Investigator Clover Park School District DODEA Grant Evaluation <ul style="list-style-type: none"> Harvest and scrub data from district data warehouse. Analyze quantitative data according to grant objectives and benchmarks. Compose evaluation narrative regarding quantitative results and edit full report.
2013-2016	Site Visit Teacher Education Evaluation Team Chair Washington Professional Educator Standards Board
TEACHING EXPERIENCE	
2016-2017	Adjunct Instructor Seattle Pacific University EDU 7107: Program Evaluation (Winter 2016 and 2017)

Steilacoom Historical School District MCASP

2013-Present	EDU 7973: Doctoral Research Design and Analysis II (Spring 2016)
	EDU 6976: Interpreting and Applying Educational Research II (Spring 2016)
	Administrative Instructor
	Pacific Lutheran University
	WRIT 101: First Year Experience Writing Seminar (Fall 2015)
2009-2011	EDUC 425: Inquiry into Teaching II: Diverse Learners (Fall 2014)
	EDUC 544: Sociocultural Foundations of Education (Summer 2013)
	EDUC 562: Schools and Society (Fall 2018)
	PLUS 100: Transitions to PLU (Fall 2019)
2009-2012	Adjunct Instructor
	Lesley University
	AINTD 4002: Research Seminar (3 quarters)
	ALITR 5004: Changing Views of Nature in American Literature (2 quarters)
	Adjunct Instructor
	Tacoma Community College
	ENGL 282: Writing the Autobiography (5 quarters)
	EDUC 205: Introduction to Education (1 quarter)

EDUCATION

2015	Doctorate of Philosophy in Education	
	Seattle Pacific University	Seattle, Washington
	Dissertation: A Phenomenological Analysis of the Experiences of Underprepared College Students Who Persist	
2004	Master of Arts in Education	
	Pacific Lutheran University	Tacoma, Washington
	Master's Thesis: "Watch Them Grow: An Investigation of Teacher Growth in the Professional Certificate"	
2002	Bachelor of Arts in Education	
	Pacific Lutheran University	Tacoma, Washington
	<ul style="list-style-type: none"> ▪ Magna Cum Laude ▪ Major: English; Minor: Biology 	

CERTIFICATION AND PROFESSIONAL ASSOCIATIONS

Washington Residency Teaching Certification

- Endorsements: English and Biology

PRESENTATIONS

- *Recruiting Diverse Teachers through Relationship Building with High School Teachers and Students.* Association of Independent Liberal Arts Colleges for Teacher Education, New Orleans, LA, March 2022
- *Assessment: Collecting, reporting, and making decisions using data.* Invited Facilitator at Association of Independent Liberal Arts Colleges for Teacher Education Leadership Workshop, Tampa, FL., March 2017
- PLU University Conference, "Common Reading: What Are We Doing and Why?" Panel Member, Tacoma, WA, August 2016
- PLU Spotlight Series: Roots of Resilience, "Table Talk: What is the World's Greatest Need?," Tacoma, WA, November 2015
- PLU Annual Student Success Research Colloquium, "Underprepared College Students Who Persist," Tacoma, WA, November 2014
- New England Educational Assessment Network Fall Forum, "Using Assessment Data for Teacher Preparation Program Evaluation and Improvement," Worcester, MA, November 2009
- Educational Testing Service (ETS) Performance-based Assessment Symposium, Princeton, New Jersey, Invited Presenter, October 2007
- OSPI January and Summer Conferences 2005-2008, Certification Requirements
- Western States Certification Conference, "Accountable to Whom?," San Diego, January 2010
- Western States Certification Conference, "Evidence-based Certification," Palm Springs, January 2008

References

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STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: 5/17/23

Strategic Focus Area

- ☒ Achieve
- ☐ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

On February 26, 2020 the Amplify science curriculum was adopted by the board for K-8 based on the Instructional Materials Committee's (IMC) recommendation. The adoption of Amplify materials were purchased through the DoDEA 2019 Inspire grant.

In the fall of 2020, 4th-8th grade materials were procured and professional development was provided by Amplify. At the same time, Mystery Science digital licenses were also purchased for all K-5 teachers to utilize for science instruction in the classroom. In the fall of 2021, 3rd grade materials were purchased and professional development was provided by Amplify. Because some of the professional development by Amplify took place during remote learning, our elementary teachers did not have a positive experience being introduced to Amplify and instead, readily embraced the Mystery Science materials.

As a result, the district delayed purchasing K-2 materials and decided to re-evaluate Amplify for K-5. Since the delay, the district has been able to negotiate the return of 3rd -5th grade Amplify materials and digital licenses to use as credit toward materials necessary for digital licenses, consumable, and lab materials at Pioneer Middle School.

A K-5 teacher survey was conducted in the fall of 2022 to determine their preferred science teacher materials. A vast majority of respondents favored Mystery Science as their top resources for science instruction, which was reflected in usage data of regular usage of Mystery Science by staff.

« 2021-22

2022-23 Activity

School	Number of Teachers Who Have:			Number of Plays	
	Signed Up	Played a Lesson*	Played a Mini-Lesson*	Lessons	Mini-Lessons
Anderson Island Elementary School View Usage	9	3	5	67	116
Cherrydale Primary School View Usage	41	17	15	206	188
Chloe Clark Elementary School View Usage	45	22	15	338	152
Saltars Point Elementary School View Usage	61	22	17	433	274
Totals	156	64	52	1,044	730

Mystery Science is an innovative, standards-aligned, hands-on curriculum that teaches children how to think like scientists. Their phenomena-driven instruction helps kids to better understand and communicate about the world around them through writing, discussion, and exploration.

Mystery Science curriculum for all K-5 schools for the 23-24 academic year will be \$31,185 depending on final class counts, and we predict an average yearly licensing fee of around \$4,200. Additionally, we expect to spend approximately \$10,000 to replenish the Mystery Science kits which are aligned with each lesson. As part of our negotiated agreement with Mystery Science, Anderson Island Elementary has been granted a complimentary license as part of our district package.

The IMC reviewed the K-5 adoption process, usage data and, teacher survey results on 04/24/2023 and recommends approval of the curriculum through DoDEA 2019 grant funding.

RECOMMENDED ACTION:

The Instructional Materials Committee recommends that the Board adopt Mystery Science as the Science Curriculum for K-5.

- Materials and licenses purchased for the 23-24 school year will utilize DoDEA 2019 funds.
- Anderson Island materials (other than the complimentary license) for the 23-24 school year will be purchased out of Teaching and Learning, since they are not eligible to benefit from DoDEA 2019.

Report prepared by: Paul Harvey

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 5/17/23

Strategic Focus Area

- ☒ Achieve
- ☐ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

In preparation for the 22 DoDEA Leading through Language Grant, our Instructional Material Committee evaluated seven K-5 Spanish curricula using a rubric in May of 2022. As part of this process, Benchmark Adalante was piloted with great care during the 22-23 school year. However, we have since concluded that this curriculum is not the right fit for our current model.

While Benchmark Adalante is an outstanding curriculum, it is intended for use in full dual language immersion models where it can account for at least 50% of the student's total English Language Arts time. With only 25 minutes of daily instruction in Spanish, this curriculum would be underutilized and financially impractical, with an average cost of \$18,000 per grade level plus annual licensing fees of \$7,000.

On the other hand, we found that Sube is a superb alternative. It meets the World Language ACTFL standards and provides instructional materials that align with our current model for daily instruction. Moreover, it is a fiscally responsible choice, costing only \$2,750 for K-5. Therefore on April 24, 2023, we have decided to adopt Sube as our K-5 Spanish curriculum, confident that it will provide our students with an exceptional learning experience. The DoDEA Leading through Language grant will fund the purchase of the curriculum, which will meet our district's needs as we expand one grade level per year.

RECOMMENDED ACTION:

It is the recommendation of the Instructional Materials Committee (IMC) that the School Board take the following action:

1. Adopt the Sube Spanish curriculum for grades Kindergarten through 5th grade.
2. Approve the purchase of Sube materials for implementation in the 2023-2024 school year.

Report prepared by: Laurie Vallieres

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: May 17, 2023

Distribution of Information – Policy 4060

Strategic Focus Area

- ☐ Achieve
- ☐ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

WSSDA issued an update to policy 4060 which clarifies language and makes clear that, in addition to nonprofit organizations, the district may also distribute information from governmental entities when the information meets district standards and does not interfere with the educational process.

The district intends to clarify procedures associated with this policy for implementation beginning in the 2023-24 school year. Updated procedures will be shared with the Board in accordance with normal district processes prior to distribution to schools and implementation.

As this policy does not represent a significant change in district policy, staff is recommending adoption of policy 4060 after First Reading.

RECOMMENDED ACTION:

I recommend adoption of the changes to Policy 4060 as presented.

Report prepared by:

Shawn Lewis, Executive Director

PUBLICATION-DISTRIBUTION OF INFORMATION- FROM OUTSIDE STEILACOOM HISTORICAL SCHOOL DISTRICT #1

The board recognizes that valuable social, recreational, and educational opportunities are available to families and students through nonprofit organizations and governmental entities providing services ~~may want to distribute materials in the school district that are non-curricular but that have social, recreational or educational value~~ for students.

The district may choose to make information available to students and families about these programs, provided that doing so does not interfere with the educational process.

Nonprofit organizations or governmental entities may submit information about activities for students for possible distribution through district channels, but any information distributed must meet certain standards and be approved according to the procedures developed and approved by the Superintendent.

~~Any nonprofit group wishing to distribute informational material must first submit, to the superintendent or a designee, a copy of the material and a statement of the educational value the program provides to students.~~

~~Informational materials to be distributed must also be approved by the building principal and meet certain standards prior to distribution. The primary purpose of the standards is to prevent the exploitation of students by individuals or groups.~~

~~It is the responsibility of the superintendent, in conjunction with the building principals, to draft procedures regarding this policy.~~

Cross References: [3220](#) - Freedom of Expression
 [2340](#) - Religious-Related Activities and Practices

Management Resources: Policy News, April 2005 Distribution of Materials

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 5.25.11; 3.23.16

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: May 17, 2023

Memorandum of Understanding between Steilacoom Administrators' Association and Steilacoom Historical School District Concerning Work Calendar for the 2023-24 School Year

Strategic Focus Area

- ☐ Achieve
- ☐ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

SHS administration has a current Meet and Confer agreement in effect until June 30, 2024. The District notified administrators of their intent to implement a salary adjustment under Article 5 of the current agreement, which states, *"In the event that a change in administrative responsibilities is required, as appropriate salary or calendar adjustment may be made which must be approved by the Board of Directors by way of a vote conducted by the Board at a regular school board meeting"*.

To mitigate impacts related to overall budgetary reductions for the 2023-24 school year, administrators have agreed to the district's proposal to reduce the number of calendar days in 2023-24 offsetting the negotiated salary increase. This change has been documented through a Memorandum of Understanding (MOU) for the 2023-24 school year.

We appreciate the willingness of our administrators to make this change in their agreed upon contract, for the benefit of the school district's budgetary stability.

While not part of the MOU, all other administrators including the Superintendent will also be reducing their work calendar to offset planned salary increases.

With the elimination of two administrator positions and the MOU, the district anticipates a cost savings of approximately \$640,000 to the 2023-24 budget.

RECOMMENDED ACTION:

I move that we approve the calendar adjustment as reflected in the Memorandum of Understanding under the Meet and Confer Agreement between Steilacoom Administrators' Association and the district.

Report prepared by:

Shawn Lewis, Executive Director

MEMORANDUM OF UNDERSTANDING
between STEILACOOM ADMINISTRATOR’S ASSOCIATION and
STEILACOOM HISTORICAL SCHOOL DISTRICT
Concerning Work Calendar for the 2023-2024 School Year

The Steilacoom Historical School District and Steilacoom Administrator’s Association recognize a potential deficit in funding for the 2023-2024 school year. To mitigate impacts related to overall budgetary reductions, administrators will reduce the number of calendar days in 2023-2024 as permitted in Article 5 of the current Meet and Confer.

For the 2023-2024 school year, the administrator work calendar is revised to include seventeen (17) Non-Work (unpaid) Days.

This MOU shall be in effect beginning July 1, 2023 through June 30, 2024.

Alex Clauson

for the Association

05 / 09 / 2023

Date

Kathi Weight



for the District

05 / 09 / 2023

Date

Signature Certificate

Reference number: KFZVB-98LCN-T8A2C-UP4QC

Signer	Timestamp	Signature
Alex Clauson Email: aclauson@steilacoom.k12.wa.us Sent: 09 May 2023 19:33:50 UTC Viewed: 09 May 2023 19:36:00 UTC Signed: 09 May 2023 19:36:25 UTC		
Recipient Verification: ✓ Email verified	09 May 2023 19:36:00 UTC	IP address: 169.204.230.246 Location: Steilacoom, United States
Kathi Weight Email: kweight@steilacoom.k12.wa.us Sent: 09 May 2023 19:33:50 UTC Viewed: 09 May 2023 21:07:56 UTC Signed: 09 May 2023 21:08:05 UTC		
Recipient Verification: ✓ Email verified	09 May 2023 21:07:56 UTC	IP address: 169.204.230.246 Location: Steilacoom, United States

Document completed by all parties on:

09 May 2023 21:08:05 UTC

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STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: May 17, 2023

State Audit Update

Strategic Focus Area

- ☒ Achieve
- ☐ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

The State Auditor's Office conducts an audit of our financial statements, assesses the district's internal controls, audits specific federal programs for compliance with laws and regulations, and reviews the district activity for public accountability. The State Auditor also addresses citizen's complaints and concerns that are brought to their attention when they fit within the scope of a financial and accountability audit.

The auditor has let us know that they are not done with the audit yet and will not be able to issue their final opinions until mid-June. Most of the fieldwork is completed, but a few procedures still need to be done and the audit work needs to be reviewed and the report process will begin shortly after.

To date, they have completed all the fieldwork for the financial statements and have found no audit issues.

In the federal program review, they have identified one significant internal control/compliance issue related to the use of federal funding for capital projects. This issue does not relate to the allowability of the use of the funds (funds were spent in accordance with federal law and the applicable grant). We will be provided more specifics about the condition, auditor's assessment of the affect and impact of the issue, and their draft recommendation(s) later in the month. They expect to finish up all field work in this area by May 12.

In the accountability area, the auditor had not identified any areas of concern to date. They expect to complete all field work in this area by May 31.

RECOMMENDED ACTION:

Information Only

Report prepared by:

Shawn Lewis, Executive Director