



Meeting Packet

Steilacoom Historical School District #1 Regular Meeting Board of Directors

May 9, 2012

7:00 p.m.



Steilacoom Historical School District #1 Regular Meeting Board of Directors

Steilacoom High School 54 Sentinel Drive Steilacoom, WA

5/9/2012 7:00 p.m.

I. Public Information

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

II. CALL TO ORDER

(Vote)

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda

III. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

IV. INTRODUCTION OF BRIAN HANSON

(Information)

V. RECOGNITION

(Vote)

Certificated School Employees Month

- Certificated Staff Proclamation.pdf (p. 5)

VI. APPROVAL OF MINUTES

(Vote)

- 4.25.12 minutes.pdf (p. 6)

VII. CONSENT AGENDA

(Vote)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

- Approval of Administrative Personnel Report.pdf (p. 9)
- Approval of 2012-13 School Board Meeting Schedule.pdf (p. 11)
- Approval of Certificated Personnel Report.pdf (p. 13)
- Approval of May 2012 Accounts Payable.pdf (p. 15)
- Approval of Resolution 773-05-09-12, Designation of Agent.pdf (p. 33)
- Approval of Purchasing Authority Request (p. 35)
- Approval of Resolution 771-05-09-12. Delegating Authority to WIAA.pdf (p. 38)

VIII. OLD BUSINESS

(Vote)

1. Second Reading of Policy 4240, Advertising

(Vote)

- Second Reading of Policy 4240, Advertising.pdf (p. 41)

IX. NEW BUSINESS

1. First Reading of Policy 4060, Distribution of Materials

(Vote)

- First Reading of Policy 4060, Distribution of Materials.pdf (p. 45)

X. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

XI. BOARD COMMUNICATION

(Information)

XII. ANNOUNCEMENTS

(Information)

XIII. EXECUTIVE SESSION

(Executive Session)

per RCW 42.30.110(1)(g) to review the performance of a public employee
 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or

disciplining an employee, that action shall be taken in a meeting open to the public.

XIV. RETURN TO PUBLIC SESSION

(Information)

XV. ADJOURNMENT

(Vote)

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

Steilacoom Historical School District No. 1



PROCLAMATION

WHEREAS, a strong, effective system of free public school education for all children and youth is essential to our democratic system of government; and

WHEREAS, the United States has made considerable progress in the social, technological, and scientific fields due to our system of free and universal public education; and

WHEREAS, much of this progress can be attributed to the qualified and dedicated certificated school employees entrusted with the educational development of our children; and

WHEREAS, certificated school employees provide opportunities for students to connect with the world around them, develop basic skills for success in life and work, experience the realization of high expectations and the fulfillment of steps toward achievable goals; and

WHEREAS, certificated school employees are accorded high public esteem, reflecting the value placed on their skills and abilities, and the importance of public education; and

WHEREAS, it is appropriate that certificated staff be recognized for their dedication and commitment to educating their students:

NOW THEREFORE, we, William Fritz, Superintendent of the Steilacoom Historical School District, and the Board of Directors of Steilacoom Historical School District #1, do hereby proclaim May 2012 as

CERTIFICATED SCHOOL EMPLOYEES MONTH

in Steilacoom Historical School District #1 and urge all citizens to join us in this special observance.

Signed this 9th day of May, 2012

William Fritz, Superintendent

Michael Winkler, Board Chair

Samuel Scott, Board Vice Chair

Yoshie Wong, Board Director

Don Denning, Board Director

Kevin Callanan, Board Director



Steilacoom Historical School District #1 Regular Meeting Board of Directors - Meeting Minutes

4/25/2012

I. Public Information

II. CALL TO ORDER

Vote

Chair Winkler called the meeting to order at 7:00 pm.

The Pledge of Allegiance was led by Celeste Johnston, Executive Asst. to the Supt.

Director Scott moved and Director Denning seconded approval of the agenda. The motion passed (5/0).

III. COMMENTS FROM THE AUDIENCE

Information

- *Susan Stewart, K12, concern re: District contract with K12 for the 2012-13 school year.*

IV. PRESENTATION

Information

Louann Stalder, teacher, has been working with other district certificated staff this year on instructional coaching and providing support while they complete the ProTeach process, required to retain certification. Ms. Stalder reported on the process, progress and observations in this pilot project. Executive Director Weight explained the newly legislated Teacher Principal Evaluation Project.

V. REPORTS

I. March 2012 Finance Report

Information

Executive Director Ball reported on financial information, including enrollment, for March 2012.

The new bus is to be delivered tomorrow morning.

II. Asset Preservation Program Report

Information

Maintenance Supervisor Bruce Parker - annual report on condition of our school buildings.

VI. APPROVAL OF MINUTES

Vote

Director Denning moved and Director Wong seconded approval of the minutes with one spelling correction. The motion passed (5/0).

VII. CONSENT AGENDA

Vote

Director Scott moved to approve the Consent Agenda; Director Denning seconded the motion and the motion passed (5/0)

VIII. NEW BUSINESS

I. JBLM School Based Health Initiative

Vote

Lt. Col. Dr. Lemmon presented on the Military Adolescent School Based Health Initiative to bring military physicians into the secondary buildings for military students medical needs. Dr. Lemmon will serve at the high school and Dr. Elizondo-Vega at the middle school one day a week, with an LPN assisting. Director Scott made the motion to approve the agreement; Director Denning seconded the motion and the motion passed (5/0).

II. Approval of Resolution 770-04-25-12 Reduced Educational Program-WAVA

Vote

Chair Winkler read a statement and reported that if agreement with K12 is reached, there will most likely be a reduction in force due to reduction in enrollment. Director Scott made the motion to approve the resolution reducing staffing of the WAVA program. Director Wong seconded the motion and the motion passed (5/0).

III. First Reading of Policy 4240, Commercial Partnership, Sponsorship and Advertising

Vote

Executive Director Ball presented a new policy regarding advertising, sponsorships and partnerships. Director Callanan made the motion and Director Denning seconded moving the policy to a 2nd reading. The motion passed (5/0).

IX. COMMENTS FROM THE AUDIENCE

Information

- *Denise Zermer - Student Health Initiative comments*
- *Dr. Elizondo-Vega - advertising policy comments*
- *Cathy Kim - Steilacoom WAVA teacher thanked the Board for support of the program.*

X. BOARD COMMUNICATION

Information

No Board Communication

XI. ANNOUNCEMENTS

Information

- *Supt. Fritz attended an Joint JBLM/Elected Officials meeting. A survey was conducted of and by the military and Steilacoom School District quality of schools was rated better than other schools in the area.*
- *Supt. Fritz thanked all District Volunteers*
- *April 26 at Chloe Clark is DuPont Arbor Day Tree Planting and Saltar's Point Arts Gala*
- *AP night was held last night at the high school with a record turnout.*
- *Gerry & Linda Evanson were awarded a WASA Community Leadership Award last week on behalf of the District*

- *SHEF scholarship interviews were held this past week at the high school*
- *Mr. SHS competition at the SHS is being held tonight*
- *Director Callanan thanked students for attendance*

XII. EXECUTIVE SESSION

Executive Session

Chair Winkler called for a 7 minute recess at 8:53 pm. The Board will then recess to Executive Session

XIII. RETURN TO PUBLIC SESSION

The Board returned to public session at 10:30 pm.

XIV. ADJOURNMENT

Vote

Director Scott made a motion to adjourn; Director Callanan seconded the motion and the motion passed (5/0).

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: May 9, 2012

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: x ACTION Approval of Administrative Personnel Contracts for 2012-13

INFORMATION

BACKGROUND INFORMATION:

The attached personnel action recommends issuance of contracts for certificated and classified administrative personnel in the Steilacoom Historical School District, including principals, assistant principals, executive directors, maintenance and custodial supervisor, and network manager.

If approved, principal and assistant principal contracts would be issued commencing on July, 1 2012 with one year duration in accordance with the current "Meet and Confer" agreement between the District and Steilacoom Principals' Association (which will be in its third year for 2012-13), including applicable step increases.

The Superintendent recommends that the Executive Director for Finance and Operations and Executive Director for Student Services be issued with the same terms as for the 2011-12 contract years (commencing on July 1, 2012 with one year duration). This salary accurately reflects current salaries for like work in similar size districts, reflecting the experience level of each employee.

The Superintendent recommends issuing the Executive Director for Student Achievement contract to reflect a salary of \$103,000.00 to more accurately reflect the current market for this position in light of similar size district and experience level of this employee. This contract is a one year contract commencing on July 1, 2012.

The Superintendent recommends issuance of a contract to the Maintenance and Custodial Supervisor for \$63,622 which more accurately reflects the market, and Network Manager at his 2011-12 salary for 2012-13, commencing on September 1, 2012 with one year duration.

Most positions in the district qualify for annual "step increases" based on experience. Administrative positions do not. The modest increases recommended (1.3% overall) are lower than are experienced by other employee groups who receive annual step adjustments for experience. All administrative contracts will be issued at a 1:4 sick leave cash-out provision the same as all other employees.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent that the Board approve the attached Administrative Personnel Action and authorize the Superintendent to issue contracts accordingly.

FISCAL IMPLICATIONS:

\$5,514 additional cost to reflect experience and market conditions, plus the cost of step increases for principals who qualify.

Report prepared by:

Superintendent, Bill Fritz

Administrative Personnel Action

Name	Position	Term	Salary	Type
Gary Yoho	Elementary Principal	July 1, 2012-June 30, 2013	As per agreement	Certificated
Nancy McClure	Elementary Principal	July 1, 2012-June 30, 2013	As per agreement	Certificated
Joel Lang	Elementary Principal	July 1, 2012-June 30, 2013	As per agreement	Certificated
Andre Stout	MS Principal	July 1, 2012-June 30, 2013	As per agreement	Certificated
John Nystrom	MS Asst. Principal	July 1, 2012-June 30, 2013	As per agreement	Certificated
Sara Graves	HS Asst. Principal	July 1, 2012-June 30, 2013	As per agreement	Certificated
Michael Miller	HS Asst. Principal	July 1, 2012-June 30, 2013	As per agreement	Certificated
Kathleen Weight	Exec. Dir. Student Achievement	July 1, 2012-June 30, 2013	\$103,000	Certificated
LeeRae Ball	Exec. Dir. Finance & Operations	July 1, 2012-June 30, 2013	\$100,000	Classified
Elizabeth Mills	Exec. Dir. Student Services	July 1, 2012-June 30, 2013	\$100,000	Certificated
Bruce Parker	Supervisor, Maintenance and Cust.	Sept. 1, 2012-Aug. 31, 2013	\$63,622	Classified
Jacob Phillips	Network Manager	Sept. 1, 2012- Aug. 31, 2013	\$63,622	Classified

REGULAR BOARD MEETING

TO: Members, Steilacoom Historical School District Board of Directors

BACKGROUND INFORMATION:

Attached is a proposed schedule of meeting details for the 2012-13 school year.

None

It is the recommendation of the Superintendent to approve the proposed schedule.

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**STEILACOOM HISTORICAL SCHOOL DISTRICT #1
BOARD MEETING SCHEDULE
2012 - 2013 SCHOOL YEAR**

Meeting Date	Meeting Type	Location	Time
9/12/2012 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
9/26/2012 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
10/10/2012 - Wednesday	Regular Business Meeting	Anderson Island Elementary	6:30 P.M.
10/24/2012 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
11/14/2012 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
11/28/2012 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
12/12/2012 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
1/9/2013 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
1/23/2013 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
2/13/2013 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
2/27/2013 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
3/13/2013 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
3/27/2013 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
4/10/2013 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
4/24/2013 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
5/8/2013 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
5/22/2013 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
6/12/2013 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
6/27/2013 - Thursday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
7/11/2013 - Thursday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
7/25/2013 - Thursday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
8/8/2013 - Thursday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
8/22/2013 - Thursday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.

REGULAR BOARD MEETING

ISSUE: X ACTION Adoption of Personnel Action-Certificated
 _____ INFORMATION _____

A list of those covered by this action is attached.

It is the recommendation of the Superintendent that the Board adopt the attached Personnel Action as presented.

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STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNEL REPORT
May 9, 2012

RESIGNATIONS/RETIREMENTS

NAME	POSITION	BLDG	FTE/Effective Date
PETERSON, Linda	SPED Teacher	Pioneer	1.0/ 8/31/12
MILLER, April	Teacher	Saltar's Point	1.0/ 8/31/12

NEW HIRES/RE-HIRES

NAME	POSITION	BUILDING	FTE/Effective Date
HODGE, Jodi	SPED Self-Contained	Saltar's Point	1.0/ 8/30/12

CERTIFICATED STIPENDS

NAME	POSITION	BLDG	STIPEND AMOUNT	TIMELINE/DATES

Initiated by: Pat Jackson-Holley

HR DIRECTOR: _____

FINANCE DIRECTOR: _____

SUPERINTENDENT: _____

BOARD APPROVAL DATE: 5/9/2012

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 9, 2012, the board, by a _____ vote approves payments and voids/cancellations listed in this document totaling \$246,849.38.

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109357	ANDERSON ISLAND GENERAL STORE	05/15/2012	197563		0	665.79	665.79
109358	ASSOCIATED EARTH SCIENCES	05/15/2012	019477	Associated Earth Sciences PO	81112062	20,720.00	20,720.00
109359	BARGREEN ELLINGSON- TACOMA	05/15/2012	001496315	SHS BARGREEN ELLINGSON FOR TERRY BADER-BUTANE GAS CANS	141112063	30.69	30.69
109360	BUILDERS HARDWARE & SUPPLY	05/15/2012	S3155541.001	OPEN PO 2011-2012 FOR SUPPLIES	101112011	19.48	19.48
109361	BUILDING CONTROL SYSTEMS INC	05/15/2012	7752	OPEN PURCHASE ORDER FOR 2011-2012 ENERY MANAGEMENT SYSTEMS	101112073	704.99	704.99
109362	CABANIT, MARIA	05/15/2012	mil reimb april 2012		0	352.45	352.45
109363	CAREER STAFF UNLMTD- SEATTLE	05/15/2012	28427-127904	Open PO for SLP	91112107	2,100.00	6,300.00
			28427-129546	Open PO for SLP	91112107	2,100.00	
			28427-130414	Open PO for SLP	91112107	2,100.00	
109364	CAROLINA BIOG SERVICE	05/15/2012	48015664ri	SCIENCE MATERIALS	4311112078	22.15	127.21
			48026047 ri	SCIENCE MATERIALS	4311112078	105.06	
109365	CARTRIDGE WORLD	05/15/2012	24276		0	71.86	71.86
109366	CASEY MARIE WYATT	05/15/2012	spokane conf reimb		0	240.85	240.85
109367	CENTURYLINK QCC	05/15/2012	1210532677		0	115.22	115.22
109368	CENTURYLINK	05/15/2012	206z250055467b		0	4,167.80	4,167.80
109369	CINTAS FIRE PRCTN FORMERLY A-	05/15/2012	0f93016718		0	1,312.75	1,312.75
109370	CITY OF DUPONT	05/15/2012	april billing 2012		0	4,552.03	4,552.03
109371	CLAY ART CENTER INC	05/15/2012	140500	S.P. CLAY ART SUPPLIES	1271112047	78.43	78.43
109372	CLOVER PARK SCHOOL DISTRICT	05/15/2012	5730	BUSINESS CARDS FOR SUSAN GREER AND BRIAN HANSON	81112079	36.10	36.10
109373	COLLEGE OF MEDICAL TRAINING	05/15/2012	313344	FIRST AID/CPR/AED TRAINING FOR CUSTODIAL/MAINTENANCE/GROUNDS STAFF	101112113	750.00	750.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109374	DELL COMPUTER CORPORATION	05/15/2012	xfr446c91	ON 4/5/2012 DELL ORDER FOR CTE	81112082	4,090.90	4,090.90
109375	DEPARTMENT OF ENTERPRISE SERVI	05/15/2012	15-1-12908		0	461.98	461.98
109376	ELECTROCOM	05/15/2012	46582-rep	REPLACEMENT DISPLAY FOR RAULAND DIGITAL CLOCK AT CHLOE CLARK ROOM 186	101112106	71.11	71.11
109377	FAIRFAX HOSPITAL	05/15/2012	8500243-67	Open PO for Fairfax Hospital, Northwest School of Innovative Learning. Tuition for 4 Students, 2011-2012 school year.	91112075	4,600.00	13,800.00
			8500269-59	Open PO for Fairfax Hospital, Northwest School of Innovative Learning. Tuition for 4 Students, 2011-2012 school year.	91112075	4,600.00	
			8500348-37	Open PO for Fairfax Hospital, Northwest School of Innovative Learning. Tuition for 4 Students, 2011-2012 school year.	91112075	4,600.00	
109378	FIRST STUDENT INC	05/15/2012	10665626		0	96,673.38	95,890.87
			10665626 CREDIT		0	-782.51	
109379	FLEX-PLAN SERVICES INC	05/15/2012	194647		0	116.10	116.10
109380	GENERAL ELECTRIC CAPITAL CORP	05/15/2012	APRIL BILLING 2012		0	671.78	671.78
109381	GILBERT, KAREN M	05/15/2012	mileage april		0	97.00	97.00
109382	GRAINGER	05/15/2012	9807849410	OPEN PO 2011-2012 FOR SUPPLIES	101112016	88.29	145.88
			9807849428	OPEN PO 2011-2012 FOR SUPPLIES	101112016	57.59	
109383	H & B FUEL-TOPSOIL	05/15/2012	48885	OPEN PO 2011-2012 FOR SUPPLIES	101112019	704.99	704.99
109384	HAROLD LEMAY ENTERPRISES	05/15/2012	APRIL 2012 BILLING		0	3,522.44	3,522.44
109385	HP - ORDER ENTRY	05/15/2012	51124323	AC Adapter for PDC Laptop	111112021	69.91	69.91

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109386	IDEAS UNLIMITED SEMINARS LLC	05/15/2012	r4352	Conference Registration for Michelle Hoedeman and Lanae Olson Improving Full Class Instruction, Seattle 5/2/2012	91112118	398.00	398.00
109387	J W PEPPER	05/15/2012	14469845	Open Purchase Order to Purchase Music for band	2371112082	308.10	829.33
			14469851	OPEN PO FOR JW PEPPER	4311112080	395.30	
			14470354	Open Purchase Order to Purchase Music for band	2371112082	125.93	
109388	JACKSON-HOLLEY, PATRICIA ANN	05/15/2012	psed mil reimb		0	37.43	37.43
109389	JOHNSTONE SUPPLY	05/15/2012	11-s100032823.001	OPEN PO 2011-2012 FOR SUPPLIES	101112023	47.91	47.91
109390	JOSEPH LINDQUIST	05/15/2012	mileage 3/19-4/13/12		0	57.12	57.12
109391	JUNIOR LIBRARY GUILD	05/15/2012	148633	S.P. OnlineLibrary order from Junior Library Guild	1271112043	756.00	756.00
109392	JW PEPPER	05/15/2012	14470353	OPEN PO FOR JW PEPPER	4311112080	136.88	136.88
109393	KATHERINE O ALDERETE	05/15/2012	NURSING SUPPLIES		0	23.87	23.87
109394	KING COUNTY DIRECTORS ASSN	05/15/2012	3569988	OPEN PURCHASE ORDER 2011-2012 FOR CUSTODIAL/GROUNDS SUPPLIES	101112064	933.49	1,596.42
			3570339	S.P. KCDA supply order	1271112050	352.64	
			3572446	KCDA - security mirrors for library	2371112085	151.47	
			3572474	S.P. KCDA Cart #520887	1271112051	158.82	
109395	LABORATORIES, COASTWIDE	05/15/2012	T-2422086	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	64.33	1,084.25
			t2416347	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	985.25	
			t2416347-1	OPEN PURCHASE 2011-2012 FOR CUSTODIAL	101112047	34.67	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SUPPLIES			
109396	LAKEWOOD HARDWARE & PAINT	05/15/2012	306883	OPEN PO 2011-2012	101112021	10.92	10.92
				FOR SUPPLIES			
109397	LOWES	05/15/2012	909402	OPEN PO 2011-2012	101112022	62.15	524.44
				FOR SUPPLIES			
			910562	SHS LOWES OPEN PO	141112005	124.44	
				FOR ERIC MILLER			
				\$1500.00			
			911025	OPEN PO 2011-2012	101112022	43.51	
				FOR SUPPLIES			
			912040	OPEN PO 2011-2012	101112022	22.56	
				FOR SUPPLIES			
			912448	OPEN PO 2011-2012	101112022	194.14	
				FOR SUPPLIES			
			912740	OPEN PO 2011-2012	101112022	13.34	
				FOR SUPPLIES			
			914503	SHS LOWES OPEN PO	141112005	64.30	
				FOR ERIC MILLER			
				\$1500.00			
109398	M86 SECURITY	05/15/2012	SI-016204	Web Filter &	111112020	7,387.80	7,387.80
				Reporter Renewal			
				- M8E6			
109399	MCCLELLAN, KELLY JEANNE	05/15/2012	mil reimb cte conf		0	169.83	169.83
109400	MCDONALD, JODY D	05/15/2012	mil reimb jan-april		0	113.04	113.04
109401	MVP PHYSICAL THERAPY, INC	05/15/2012	820	MVP PHYSICAL	81112006	2,272.72	2,272.72
				THERAPY			
109402	NANCY GRANT LEVCOVICH	05/15/2012	supply reimb 1st gra	INSECT MATERIAL	0	231.10	231.10
				FOR 1ST GRADE			
				SCIENCE FOSS KIT			
109403	NEXXPOST	05/15/2012	185626		0	312.34	312.34
109404	OFFICE DEPOT	05/15/2012	602684057001	SHS OFFICE DEPOT	141112068	161.50	161.50
				FOR JOHNSON SEE			
				ORDER #'S			
				603836757-001,			
				603836927-001,			
				603836929-001			
109405	OFFICE DEPOT	05/15/2012	603863156001		0	75.60	234.79
			605206068001	SHS OFFICE DEPOT	141112068	-39.35	
				FOR JOHNSON SEE			
				ORDER #'S			
				603836757-001,			
				603836927-001,			
				603836929-001			
			605206069001	SHS OFFICE DEPOT	141112068	78.76	
				FOR JOHNSON SEE			
				ORDER #'S			
				603836757-001,			
				603836927-001,			
				603836929-001			
			605832949001		0	119.78	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109406	PIERCE COUNTY REFUSE	05/15/2012	2601989		0	149.38	149.38
109407	PRATER, SHEILA S	05/15/2012	postage		0	23.00	23.00
109408	PUGET SOUND ENERGY	05/15/2012	APRIL 2012 BILLING		0	20,596.04	20,596.04
109409	RUSSELL, RUTHANNE	05/15/2012	mil for april 2012		0	7.92	7.92
109410	SEATTLE FLOOR SERVICE	05/15/2012	20254	DEEP CLEAN SYNTHETIC PULASTIC FLOORING IN CHERRYDALE MULTIPURPOSE ROOM	101112108	1,155.01	1,155.01
109411	SERVPRO OF UNIVERSITY PLACE	05/15/2012	3229825	MOLD MITIGATION & TESTING AT CHERRYDALE ELEMENTARY SCHOOL PER PROPOSALS DATED 2/22/2012	101112107	4,683.79	4,683.79
109412	SHELL	05/15/2012	065169526204		0	75.97	75.97
109413	SHIRLEY SOMMER	05/15/2012	182		0	105.00	279.00
			183		0	174.00	
109414	SIMPLOT PARTNERS	05/15/2012	212003328	OPEN PO 2011-2012 FOR GROUNDS SUPPLIES	101112033	900.86	900.86
109415	SODEXO INC & AFFILIATES	05/15/2012	261815		0	303.75	303.75
109416	SOLIANT HEALTH	05/15/2012	5044922	Psychologist (2) and Speech Pathologist (1)	91112056	2,062.50	8,015.63
			5048694	Psychologist (2) and Speech Pathologist (1)	91112056	1,687.50	
			5048965	Psychologist (2) and Speech Pathologist (1)	91112056	1,687.50	
			5060008	Psychologist (2) and Speech Pathologist (1)	91112056	2,578.13	
109417	SUNBELT STAFFING	05/15/2012	5047273	Speech Patholgist (1)	91112057	2,812.50	7,287.50
			5061546	Speech Patholgist (1)	91112057	2,812.50	
			5061617	Speech Patholgist (1)	91112057	1,662.50	
109418	TACOMA COMMUNITY COLLEGE	05/15/2012	636		0	540.72	540.72
109419	TOP SEAT SUPPLY, LTD.	05/15/2012	29680	Req. 1622 - Desk tops 18 x 24 - Gray Nebula	1461112047	44.31	44.31
109420	TOWN OF STEILACOOM	05/15/2012	APRIL 2012 BILLING		0	15,054.57	15,054.57
109421	TROXELL COMMUNICATIONS	05/15/2012	669378	Projector Lamps	111112019	915.68	2,228.48
			669703	Projector Lamps	111112019	1,312.80	
109422	VERIZON WIRELESS	05/15/2012	1076238745		0	1,133.07	1,133.07
109423	WASA	05/15/2012	353031639	WASA workshop	281112033	235.00	500.98
			52890		0	265.98	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109424	WASBO	05/15/2012	17635	SURPLUS PROPERTY AD- TECH ITEMS AND DODGE	81112084	25.00	25.00
109425	WEIGHT, KATHLEEN J	05/15/2012	april 2012 mil reimb		0	36.72	36.72
109426	WELLS FARGO FINAN LEASING INC	05/15/2012	6765723408		0	593.85	593.85
109427	WILSON ATHLETIC CONSULTING	05/15/2012	1024	athletic consulting - 3 qtrs	281112028	250.00	250.00
109428	WITT COMPANY	05/15/2012	247546	SHS WITT CO. ORDER FOR THE COLOR PRINTER IN 115 FOR FACSE	141112070	601.32	7,288.23
			248209	Preschool supplies	91112116	599.16	
			248561	OPEN PO FOR WITT CO.	81112008	373.05	
			248852	ALL DISTRICT COPIERS-PLEASE SEE ATTACHEMENT FOR DETAILS	81112038	3,812.88	
			gw4252012	PRINTER ORDER FOR CTE	81112083	1,901.82	
109429	WSIPC	05/15/2012	0000360595	WASWUG Registration for District Office	81112041	195.00	195.00
109430	YELLOW CAB OF TACOMA	05/15/2012	0576-001/ 10455	Taxi Service for McKinney Vento Student. To and from school, for remainder of 2011/2012 school year.	91112096	1,206.30	1,206.30
74	Computer			Check(s) For a Total of			248,849.38

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	74	Computer	Checks For a Total of	248,849.38
Total For	74	Manual, Wire Tran, ACH & Computer	Checks	248,849.38
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	248,849.38

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 9, 2012, the board, by a _____ vote approves payments and voids/cancellations listed in this document totaling \$404.93.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109356	DEPARTMENT OF REVENUE	05/07/2012	CTAX11 20120503AAA	Comp Tax owed for Cash Account 11 through 05/03/2012	0	404.93	404.93
				1 Computer	Check(s) For a Total of		404.93

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	404.93
Total For	1	Manual, Wire Tran, ACH & Computer Checks		404.93
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	404.93

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 9, 2012, the board, by a _____ vote approves payments and voids/cancellations listed in this document totaling \$303.05.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109343	BARRETT, KRISTA	04/30/2012	KEITH/SYDNEY LUNCH		0	5.15	5.15
109344	BASLEE, MELISA	04/30/2012	KARMIN LUNCH REIMB		0	3.50	3.50
109345	BUTTRAM, KIMBERLY	04/30/2012	lunch refund CORINA		0	8.95	8.95
109346	CASEY, PAUL	04/30/2012	LUNCH REIMB SUMMER		0	5.25	5.25
109347	DAILEY, PAUL	04/30/2012	lauren/zachary lunch		0	22.30	22.30
109348	HUILLET, KARIN	04/30/2012	LUNCH REIMB RACHEL		0	15.00	15.00
109349	KINGSBURY, JOSEPH	04/30/2012	REFUND OF LOST BOOK		0	6.00	6.00
109350	OJEDA, LESLIE	04/30/2012	ANGEL LUNCH REIMB		0	5.80	5.80
109351	PINE, KAY	04/30/2012	Refund ap history		0	87.00	118.35
			TRAVIS LUNCH REIMB		0	31.35	
109352	SMITH, EVA MARIE	04/30/2012	AP ENGLISH REFUND		0	50.00	50.00
109353	TORREZ, NICOLE	04/30/2012	isabel lunch reimb		0	12.60	12.60
109354	VELEZ, CIARA LYNN	04/30/2012	ANTONIO LUNCH REIMB		0	29.10	29.10
109355	WAY, MATTHEW	04/30/2012	LUNCH REIMB CHARLES		0	21.05	21.05

13 Computer Check(s) For a Total of 303.05

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	13	Computer	Checks For a Total of	303.05
Total For	13	Manual, Wire Tran, ACH & Computer Checks		303.05
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	303.05

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 9, 2012, the board, by a _____ vote approves payments and voids/cancellations listed in this document totaling \$198.45.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400551	DEPARTMENT OF REVENUE	05/07/2012	CTAX41 20120503AAA	Comp Tax owed for Cash Account 41 through 05/03/2012	0	198.45	198.45
			1	Computer	Check(s) For a Total of		198.45

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	198.45
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	198.45
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	198.45

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 9, 2012, the board, by a _____ vote approves payments and voids/cancellations listed in this document totaling \$12,390.69.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400552	ALL COLOR SCREEN PRINTING	05/15/2012	34958		6160	1,089.08	1,089.08
400553	ANTHEM SPORTS, LLC	05/15/2012	59867		1811	222.07	222.07
400554	BELLARMINI PREP SCHOOL	05/15/2012	hoops on the hill XI		6206	250.00	250.00
400555	BYRNE, JOSEPH MICHAEL	05/15/2012	B BALL TROPHIES		0	104.60	104.60
400556	CASCADE BAGEL & DELI, INC	05/15/2012	April invoices	115031, 115056, 115083, 115109, 115162, 115183, 115210, 115234	5988	216.40	216.40
400557	COSTCO	05/15/2012	246047725/246358361	246047725/246358361 1	5990	602.42	960.10
			767-701116		5990	357.68	
400558	DANIELSON, PRESTON DAVID	05/15/2012	POPSICLES RENAISSANCE	PURCHASED POPSICLES RENAISSANCE PRIDE DAY	0	66.64	66.64
400559	DECA	05/15/2012	2892		6217	382.00	382.00
400560	EK BEVERAGES	05/15/2012	342752/343222		5991	827.87	827.87
400561	FIRST STUDENT INC	05/15/2012	10665626ASB		0	2,768.90	2,768.90
400562	GALAPAGOS STUDIOS	05/15/2012	arinv-240630		1809	1,151.28	1,151.28
400563	HALFON CANDY COMPANY	05/15/2012	443916/445311		5984	739.56	739.56
400564	HAYDEN, CHRISTINA MARIE	05/15/2012	play supplies		0	30.43	30.43
400565	MCGANN, MELISSA MICHELLE	05/15/2012	SUPPLY REIMB		0	120.64	120.64
400566	MSR WHOLESALE BALLOONS	05/15/2012	ms14187-in		5983	39.32	39.32
400567	NORTHWEST CASCADE INC	05/15/2012	1-448921		5994	124.50	124.50
400568	PACIFIC WELDING	05/15/2012	01019938		5986	9.84	186.47
			01057813		5986	176.63	
400569	PIONEER MIDDLE SCHOOL IMPREST	05/15/2012	REIMB 3951-55		0	1,320.27	1,320.27
400570	PUGET SOUND SCREEN PRINTING	05/15/2012	mm1216a		0	49.00	49.00
400571	RAINIER APPAREL	05/15/2012	L201279		6086	275.38	275.38
400572	STEILACOOM HIGH SCHOOL ASB	05/15/2012	reimb check #6800		0	131.82	131.82
400573	TEAM EXPRESS	05/15/2012	P256039401023		1808	1,115.33	1,115.33
400574	THYSENS, DEANN MARIE	05/15/2012	SUPPLY REIMB		0	36.01	36.01
400575	WINNING SEASON	05/15/2012	M2012132		6126	153.02	153.02
400576	WMEA - ALL STATE	05/15/2012	15489/15540		6219	30.00	30.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			25	Computer	Check(s) For a Total of		12,390.69

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	25	Computer	Checks For a Total of	12,390.69
Total For	25	Manual, Wire Tran, ACH & Computer	Checks	12,390.69
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		12,390.69

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 9, 2012, the board, by a _____ vote approves payments and voids/cancellations listed in this document totaling \$8,877.05.

Secretary _____
Board Member _____

Board Member _____
Board Member _____

Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109315	ALBERTSONS	04/26/2012	xxx1345		0	51.16	51.16
109316	TRUSTEED PLANS SERVICE CORP	04/26/2012	0064388-in		0	8,825.89	8,825.89
				2 Computer	Check(s) For a Total of		8,877.05

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	8,877.05
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	8,877.05
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	8,877.05

**STEILACOOM HISTORICAL SCHOOL DISTRICT
510 CHAMBERS
STEILACOOM WA 98388**

DESIGNATION OF APPLICANT'S AGENT

Board Resolution No. 773-05-09-12

BE IT RESOLVED by the Board of Directors of Steilacoom Historical School District No. 1, authorizes Bruce Parker, Maintenance and Facilities Supervisor, is hereby designated the authorized representative and LeeRae Ball, Executive Director for Finance and Operations is designated the alternate for and in behalf of Steilacoom Historic School District #No. 1, a public Agency established under the laws of the state of Washington.

The purpose of this designation as the authorized representative is to obtain federal and/or state emergency or disaster assistance funds. These representatives are authorized on behalf of the Steilacoom Historical School District No. 1 to execute all contracts, certify completion of projects, request payments, and prepare all required documentation for funding requirements.

Passed and approved this 9th day of May, 2012.

Board Chair

Board Vice Chair

Board Director

Board Director

Board Director

ATTEST:

Superintendent, Secretary to the Board



Ednetics, Inc.
11715 SE 5th St.
Suite 206
Bellevue, Washington 98005
United States
<http://www.ednetics.com>

Toll Free
888-809-4609

Fax
208-777-4708

www.ednetics.com

Quotation

Date
May 2, 2012 10:20 AM PDT

Doc #
21658 - rev 1 of 1

Description
WAN Upgrade Option 1

SalesRep
Stowe, Will
(P) 425-691-3700
(F) 208-777-4708

Customer Contact
Phillips, Jacob
(P) 253-983-2212
jphillips@stellacoom.k12.wa.us

Ship To
Stellacoom Historical School District
PO: , Jacob Phillips
510 Chambers
Stellacoom, Washington 98388
(P) 253-983-2200

Customer
Stellacoom Historical School District #1 (SH0596)
510 Chambers
Stellacoom, Washington 98388

Bill To
Stellacoom Historical School District #1
Payable, Accounts
510 Chambers
Stellacoom, Washington 98388
(P) 253-983-2200

Customer PO: None	Terms: Unknown	Ship Via: UPS Ground
Special Instructions: None	Carrier Account #: None	

Item	Description	Part #	Qty	Tax	Unit Price	Total
1	Cisco Catalyst 3750X-24P-S Switch - managed - 24 x 10/100/1000 - rack-mountable - PoE	WS-C3750X-24P-S	6	Yes	\$4,745.00	\$28,470.00
2	Cisco IOS IP Services Product upgrade license - upgrade from Cisco IOS IP Base	C3750X-24-IOS-S-E	6	Yes	\$2,600.00	\$15,600.00
3	Cisco Power supply - hot-plug / redundant (plug-in module) - AC 100-240 V - 715 Watt - for Catalyst 3560X-24, 3560X-48	C3KX-PWR-715WAC=	6	Yes	\$0.00	\$0.00
4	Cisco Power cable - 1 ft - for Catalyst 3750X-12, 3750X-24, 3750X-48	CAB-SPWR-30CM=	6	Yes	\$0.00	\$0.00
5	Cisco Power supply - hot-plug / redundant (plug-in module) - AC 100-240 V - 715 Watt - for Catalyst 3560X-24, 3560X-48	C3KX-PWR-715WAC/2	6	Yes	\$650.00	\$3,900.00
6	Cisco Power cable - North America - for Catalyst 3560X-24, 3560X-48, 3750X-24, 3750X-48	CAB-3KX-AC=	12	Yes	\$0.00	\$0.00
7	Cisco SMARTnet Extended service agreement - replacement - 8x5 - NBD - for P/N: WS-C3750X-24P-S	CON-SNT-3750X2PS	6	Yes	\$525.00	\$3,150.00
8	Ednetics, Inc. - Ednetics Trade In Note: *Trade-in of 3925 Router	EDTRADE	1	Yes	\$-5,600.00	\$-5,600.00
9	Ednetics, Inc. - Ednetics Installation and Configuration Scope of Work:	EDINSTALL	1	Yes	\$5,300.00	\$5,300.00

SSD will be responsible for:
Any necessary wiring including cable testing/tracing/labeling/new cabling.
Providing any necessary electrical facilities (power outlets etc.).
Providing any necessary environmental facilities (Air Conditioning, etc.).
Ensuring there are the necessary racks and rack space for new equipment.
Providing any necessary data circuits.
Filling out any Ednetics provided customer templates.
Consenting to a Materials Staging Agreement, so Ednetics can receive project related equipment.
Providing Ednetics with a fully functional Cisco IPSEC VPN for remote access to the data network/s. This is to remain in place while the project or any subsequent support contracts are in effect.

Section Summary: Ednetics will configure layer-3 switches for each site. Ednetics will install the network equipment and patch over any existing data connections.

Ednetics will perform preparation tasks including:
Receive all products (except UPSs/power distribution) at our offices for staging.
Create an asset sheet for the equipment involved in the installation.
Label all equipment with Ednetics or SSD labeling standards.
Associate customer SMARTnet contracts to Ednetics' profile.
Work with SSD Network Administrators to determine any changes to IP schema.
Work with SSD Network Administrators to determine Quality of Service needs.
Obtain any upgrade files for upgrading IOS equipment to a consistent, recommended version.
Work with SSD to create a plan for removing the current network and install the new network.
Work with SSD to create a test plan for critical devices.
Ednetics will perform build tasks including:
Power on and bench test each major piece of equipment that we receive.
Load latest recommended IOS version on all project layer-3 switches.
Configure networked devices with appropriate IP information in accordance with IP schema.
Configure and propagate VLAN information to all switches.
Configure Quality of Service (QoS) according to best practice or previous determined needs.
Ednetics will perform install tasks including:
Rack & install network equipment, ensure they are housed properly and pingable on the network.
Verify the new network equipment is functioning and communicating across sites.
Complete on-site programming and make any final changes to system data.
Ednetics will perform test/documentation tasks including:
Perform thorough testing including WAN connectivity and connectivity to critical devices.
Provide documentation including verification of config backup and asset sheet for new equipment.
Provide one (2) hour of administrative training on operation of a Cisco layer-3 network.

WA State DIS Contract T12-MST-642

Subtotal: \$50,820.00
Tax (9.300%): \$4,726.26
Shipping: \$0.00
Total: \$55,546.26

These prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, cabling services or material unless specifically listed above.
All prices are subject to change without notice. Supply subject to availability.

REGULAR BOARD MEETING

TO: Members, Steilacoom Historical School District Board of Directors

BACKGROUND INFORMATION:

FISCAL IMPLICATIONS:

RECOMMENDED DECISION:

Report prepared by:

Packet page 38 of 46

Steilacoom Historical School District No. 1
510 Chambers
Steilacoom, WA 98388

Resolution No. 771-05-09-12

RESOLUTION, WASHINGTON, DELEGATING AUTHORITY TO WIAA

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the Board of Directors of the Steilacoom Historical School District No 1 being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the Board of Directors of the Steilacoom Historical School District No. 1 hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

THE FOREGOING RESOLUTION was adopted at a regular meeting of the Board of Directors of the aforesaid School District on the 9th day of May 2012 the following members being present and voting:

Board of Directors:
Steilacoom Historical School District No. 1
Pierce County, Washington

Attested to:

William Fritz, Superintendent/
Board Secretary

INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculation and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools via classification rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities authorized and offered by School Board approval and listed on the school's WIAA membership form.

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: May 9, 2012

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: x **ACTION** Second Reading Policy 4240, Advertising
 INFORMATION _____

BACKGROUND INFORMATION:

No change to policy as submitted for first reading.

As a courtesy and as Board has requested the procedure has been attached, however the procedure is not in need of Board approval.

One change to procedure, addition #13, language to include an appeal process.

FISCAL IMPLICATIONS:

Revenue Source.

RECOMMEDED DECISION:

It is the recommendation of the Superintendent to adopt Policy 4240

Report prepared by:

Superintendent Fritz & Executive Director Finance/Operations Ball

COMMERCIAL PARTNERSHIPS, SPONSORSHIPS AND ADVERTISING

The Steilacoom Historical School District Board of Directors recognizes the compulsory nature of public education and the mandatory attendance requirements that student face under state law. School Programs exist to serve the educational needs of students and should not become environments wherein students or staff members are subjected to manipulation for commercial purposes.

The board also recognizes that businesses and other organizations play an important role in supporting school and students. School Programs, particularly co-curricular and extra-curricular student activities require external financial support.

Sponsorships or partnerships with non-school district business that identify the business or its product(s) in materials, events, advertising, and commercial sales to students and staff will be permitted under procedures developed by the superintendent. Procedures will include limitations on products and businesses which promote products which are a violation of other district policies.

Adoption Date:
Steilacoom Historical School District
Revised:

COMMERCIAL PARTNERSHIPS, SPONSORSHIPS AND ADVERTISING

For the purposes of these procedures, the term “commercial activities” includes sponsorships by and partnerships with non-school district businesses that identify the business or its product(s) in materials, events, fundraising, advertising, and commercial sales to student and staff.

Recognition of “specific purpose” donations will be at the discretion of Superintendent.

To maintain a practical balance between the funding needs of school programs and the primary educational mission of the school district, commercial activities must comply with the following guidelines:

1. Direct commercial influence on instructional materials and activities should be minimized except where the course objectives include the study of advertising or where appropriate instructional methods include the use of supplementary research materials such as newspapers, Magazines, television or the Internet. Commercial advertising shall also be allowed in student yearbooks and event programs.
2. The district must offer healthy, nutritional vending choices for students.
3. Student safety must be considered and protected.
4. Preservation of instructional time is of paramount importance.
5. Significant teacher, clerical, administrative time, and other district resources may not be used in support of commercial activities.
6. Care must be taken to assure that businesses are provided fair and equal opportunity to participate in district-permitted commercial activities.
7. District involvement in commercial activities shall not be construed in any way to be an endorsement of a product or a sponsor.
8. All commercial activities shall be consistent with district policies prohibiting discrimination on the basis of race, color, national origin, religion, sex, handicap, age or sexual orientation.
9. Commercial activities shall not be permitted if they are misleading, inaccurate or not age-appropriate for the students involved.
10. Commercial activities shall not promote behavior not acceptable by students, or include any activities or materials that could be manufactured into something inappropriate or illegal for student use.

11. Commercial advertising at or on middle and high school athletic arenas of possible will be temporary in nature and subject to a district schedule for sizes, prices and permitted locations. This schedule shall be reviewed annually for market adjustments.
12. Fees collected for advertising on the Steilacoom High School Football field shall be deposited and accounted for in the Capital Projects Fund for future repairs and replacement of the turf field.
13. Superintendent decisions can be appealed thru district procedures, refer to Policy 4220.

Date:
Steilacoom Historical School District
Revised:

**PUBLICATION-DISTRIBUTION OF INFORMATION FROM
OUTSIDE
STEILACOOM HISTORICAL SCHOOL DISTRICT #1**

The board recognizes that nonprofit organizations may want to distribute information to school district patrons that are non-curricular in nature but have social, recreational or educational value for students.

Any nonprofit group wishing to distribute informational material may ~~first~~-submit, to the superintendent or his/her designee, either a paper or an electronic copy of the material and a statement of the ~~——~~educational/social value the program provides to students. If the nonprofit group provides print copies of the information, they will be made available to students.

Accepted informational materials will be distributed, electronically, in the Community Involvement-Flyers portion of the District Web site ~~and must be approved by the building principal.~~

It is the responsibility of the superintendent, in conjunction with the building principals to draft procedures regarding this policy.

Cross References:	Board Policy 2340	Religious-Related Activities and Practices
	Board Policy 3220	Freedom of Expression

Management Resources:	
<i>Policy News</i> , April 2005	Distribution of Materials

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 5.25.11