



Regular Meeting Agenda

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner.
No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

3/23/2016 07:00 PM

I. CALL TO ORDER **(Action)**

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE **(Information)**

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. PRESENTATION - Classified School Employees Recognition **(Presentation)**

[Classified-Public-School-Employee-Proclamation.pdf \(p. 4\)](#)

IV. REPORTS

a. Legislative **(Information)**

Presenter: Don Denning

b. Graduation Rate **(Information)**

Presenter: Paul Harvey

[Graduation Rate SHS 2015.pdf \(p. 5\)](#)

c. Asset Preservation **(Information)**

Presenter: Jim Brittain

[2016 APP Report.pdf \(p. 8\)](#)

d. School Board Operating Protocol **(Information)**

[Board Operating Protocol 3.26.14.pdf \(p. 13\)](#)

[Board Operating Protocol draft 4.27.16.pdf \(p. 17\)](#)

V. APPROVAL OF MINUTES

- a. 2.24.16 Minutes (Action)
[Minutes 2.24.16.pdf \(p. 21\)](#)
- b. 3.9.16 Minutes (Action)
[Minutes 3.9.16.pdf \(p. 25\)](#)

VI. CONSENT AGENDA (Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

- [Approval of February and March 2016 Accounts Payable and February 2016 Payroll.pdf \(p. 27\)](#)
- [Approval of Financial Reports.pdf \(p. 110\)](#)
- [Approval of Certificated Personnel Report.pdf \(p. 123\)](#)
- [Approval of Co-Curricular Personnel Report.pdf \(p. 124\)](#)
- [Approval of Classified Personnel Report.pdf \(p. 125\)](#)

VII. OLD BUSINESS

- a. Approval of Interlocal Agreement Between Town of Steilacoom and Steilacoom Historical School District For Security Resource Officer Services (Action)
Presenter: Kathi Weight
[Approval of Interlocal Agreement TOS and SHS for SRO Services.pdf \(p. 126\)](#)
- b. Media Distribution System Update (Information)
Presenter: Jim Brittain
- c. Third Reading of Policy 1400 Meeting Conduct, Order of Business and Quorum (Action)
Presenter: Kathi Weight
[Third Reading of Policy 1400.pdf \(p. 148\)](#)
- d. Second Reading of Policy 1610 Conflicts of Interest (Action)
Presenter: Kathi Weight
[Second Reading of Policy 1610.pdf \(p. 152\)](#)
- e. Second Reading of Policy 1805 Open Government Trainings (Action)
Presenter: Kathi Weight
[Second Reading of Policy 1805.pdf \(p. 155\)](#)
- f. Second Reading of Policies 2150 Co-curricular Program and 2151 Interscholastic Activities (Action)
Presenter: Paul Harvey
[Second Reading of Policies 2150 and 2151.pdf \(p. 157\)](#)

- g. Second Reading of Policy 4060 Publication Information from Outside SHSD (Action)**

Presenter: Andre Stout

[Second Reading of Policy 4060.pdf \(p. 166\)](#)

VIII. NEW BUSINESS

- a. First Reading of Policy 1810 Annual Goals and Objectives and Policy 1820 Board Self-Assessment (Action)**

Presenter: Kathi Weight

[First Reading of Policy 1810 and 1820.pdf \(p. 168\)](#)

- b. First Reading of Policies 2153 Non-curriculum Related Student Groups, 2161 Special Education and Related Services for Eligible Students, 2162 Education of Students with Disabilities Under Section 504 and 2163 Response to Intervention (Action)**

Presenter: Paul Harvey

[First Reading of Policies 2153, 2161, 2162 and 2163.pdf \(p. 173\)](#)

- c. First Reading of Policy 4130 Title I Parent Involvement (Action)**

Presenter: Andre Stout

[First Reading of Policy 4130.pdf \(p. 190\)](#)

- d. First Reading of Policy 4210 Regulation of Dangerous Weapons of School Premises (Action)**

Presenter: Andre Stout

[First Reading of Policy 4210.pdf \(p. 193\)](#)

IX. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

X. BOARD COMMUNICATION (Information)

XI. ANNOUNCEMENTS (Information)

XII. ADJOURNMENT (Action)

The State of Washington



Proclamation

WHEREAS, classified school employees are involved in nearly every aspect of education – maintaining buildings and grounds, preparing and serving meals, keeping school facilities clean and orderly, assisting in the classroom, performing and conducting research activities, providing information technology and media services, administrative support functions, safe transportation, a secure and healthy environment, and many other specialized services; and

WHEREAS, these dedicated individuals deserve recognition and thanks for the outstanding work they are doing for this state, their communities, and the students enrolled in Washington's public schools and universities; and

WHEREAS, there are nearly 50,000 classified school employees working with and helping students in Washington's universities and public schools; and

WHEREAS, classified school employees are instrumental in the state's responsibility to educate all students; and

WHEREAS, by supporting the learning environment, classified school employees are crucial partners with professors, teachers, parents, administrators, and school boards in our education system;

NOW THEREFORE, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim March 14-18, 2016 as

Classified Public School Employee Week

in Washington, and I urge all people in our state to join me in this special observance.

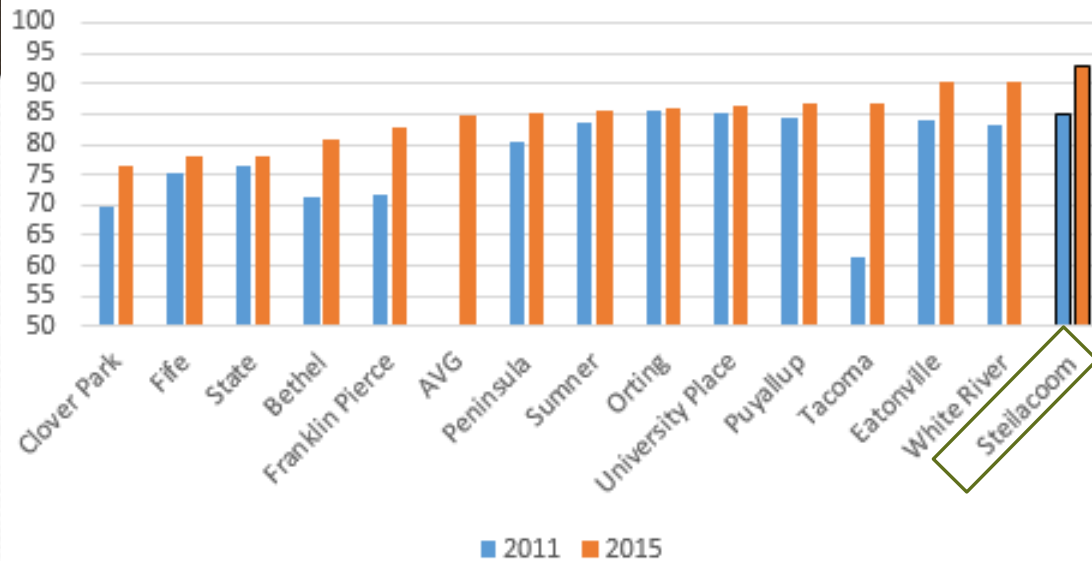


Signed this 18th day of February, 2016

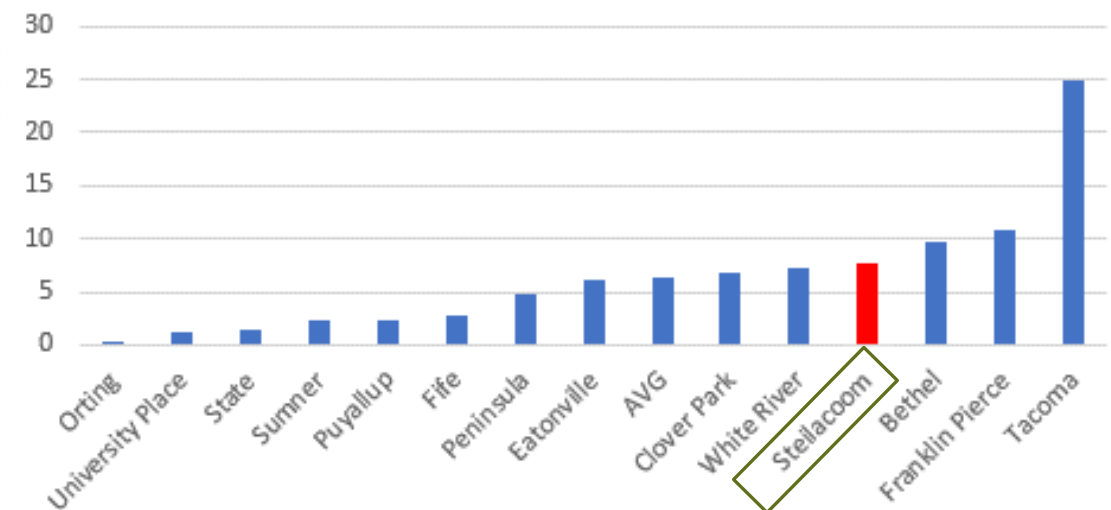
Governor Jay Inslee

Graduation Rates – Regional Comparisons

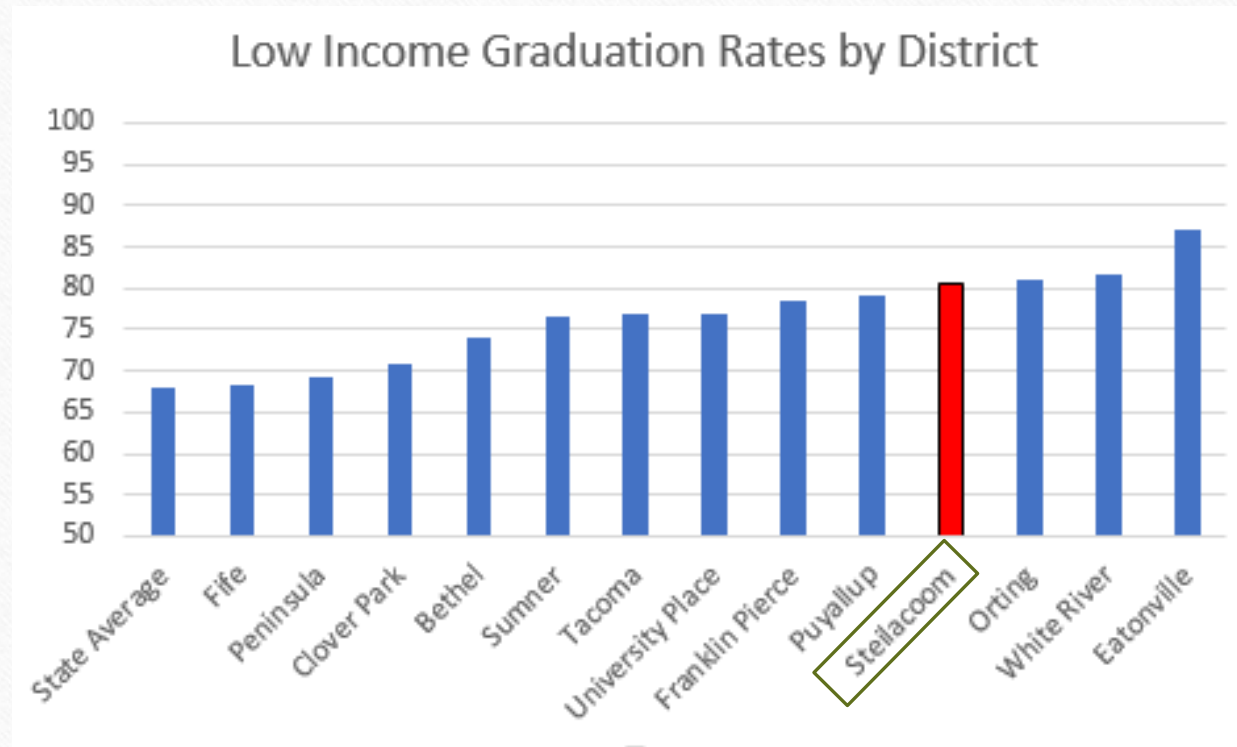
Graduation Rates - Local School Districts



Graduation Rate Percentage Improvement 2011-2015



Graduation Rates – Regional Comparisons





Keys to SHS success



- Excellent teaching staff who push college and career readiness and care about student success
- Tracking/ communication system starting freshman year
- Junior year communication. Weekly review to discuss students of concern
- Meet with each senior who is at risk.
- APEX = +11 graduates each year – summer school; after school
- Intervention starts in early grades
- We know their names and can say who it is we need to focus on, so we get them to their goal
- Success story: Charlie Dobbs



Steilacoom Historical School District No. 1

Asset Preservation Program

2016 APP Annual Report

**School Board Meeting
March 23, 2016**

Asset Preservation Program

- WAC 392-347-023 requires school districts to participate in the “Asset Preservation Program (APP)”.
- As statute requires, the 6th year APP assessment needs to be performed by a Building Condition Assessment (BCA) certified firm for schools built after 1994 (Pioneer and Saltar’s Point). The assessment is required to be completed and communicated to the Board by April 1st.
- A Board Resolution on December 15, 2010, adopted the Asset Preservation Program.
- OSPI signed off on the 2016 assessment for Pioneer and Saltar’s Point. The next BCA is required in 2022.
- The District will annually perform BCA and address any deficiencies found.

Asset Preservation Program



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
 Asset Preservation Program (APP) Report by Building

STEILACOOM HIST.

Board Report Present Date: Not Presented

-----2015-2016-----

FACILITY	BUILDING NAME	BUILDING BOARD ACCEPTANCE DATE	APP YEAR	BUILDING CONDITION ASSESSMENT %	ANNUAL REVIEW COMPLETED BY	NEXT CERTIFIED BCA DUE IN APRIL
▷ Pioneer Middle School	Main Building	5/25/2011	4	97.99	Consultant	2022
▷ Saltars Point Elementary School	Main Building	3/22/2000	16	93.47	Consultant	2022

School Facilities and Organization

Generated Mar 16, 2016

Page 1 of 1

District-wide Project Status

Projects completed in 2015

Project: Chloe Clark 6 Ton Roof Top Heat Pump Replacement - Cost \$13,200

Project: High School Hot Water Tanks - Cost \$105,00

Project: Saltar's Point Roof/Diverter - Cost \$5,000

Projects to be completed Summer 2016 (in budget)

Project: High School Chiller - Cost \$130,000

Project: Cherrydale HVAC Program Replacement - Cost \$95,000

Possible Projects for Summer 2016

Project: High School/Engineer & Connect Main Servers to Generator - Cost \$35,000

Project: Anderson Island Roof - Cost \$60,000 Gutter Replacement - Cost \$17,200

Questions?

Steilacoom Historical School District No. 1
Board of Directors' Operating Protocol
Adopted March 26, 2014

The most effective way to operate and supervise a dynamic, growing school district is through close cooperation between the school board, the superintendent, and the administrative leadership team. Each group plays a different role, and each role is essential to the success of the entire system (staff and students). In order to allow each group to compliment and ensure the success of the others, there must be agreement on some philosophical ideas and practical ways of working together to achieve the common goal – quality education programs for each student. To achieve, within the legal and financial limits of the District, quality education programs for each student, the Board pledges to strive toward excellence in performance and expects the same from each individual who works in Steilacoom Historical School District.

Board directors and administrators have an obligation to provide educational leadership. The public expects the best in planning, decision-making, communication, and educational expertise. However, all decisions and policies of the Board-Administration Team must be gauged and tested against two fundamental beliefs: schools are for kids; and schools belong to the people.

For the purpose of enhancing teamwork among members of the Board and between the Board and the Administrative Team, we, the members of the Steilacoom School District Board of Directors, do hereby publicly commit ourselves collectively and individually to the following operating protocol:

PRINCIPLES FOR BOARD-ADMINISTRATION RELATIONS

The following philosophical ideas, operating principles, and behaviors, when adhered to by all, will create an open, productive environment for a team approach to school leadership:

1. Positive Approach

Each member of the team is charged with the responsibility of working with the team to find the best way to meet the needs of the students and staff. An open, positive, and problem solving atmosphere toward designing, implementing, and assessing plans to achieve the goals of the organization is critical.

2. Judgment and Trust

To develop an effective team process, each group must support and cooperate with team members, collectively and individually.

3. Loyalty and Disagreement

Cooperation, support, and loyalty do not mean there will be agreement on every issue. Dialogue, divergent thinking, and debate will encourage the best decisions. To clarify this principle, a few ground rules must be covered:

- Each team member has the responsibility for being loyal to the District, to each member of the team, and to the primary goal -- a quality education for every child.
- Board Directors should not be contacting employees of the District on operational issues. Questions about operations, direction, etc., should be directed to the Superintendent.
- Board Directors are encouraged to offer praise for employees, but criticism must be channeled through the Superintendent's office.
- Debate the issues, not one another. Avoid personal slurs and snide comments.
- Information about employees, negotiations, and other confidential areas discussed in executive session will remain completely confidential. Information given in confidence, particularly when planning and exploring alternatives must also remain confidential. Team members should state in advance whatever they consider to be confidential information.
- When Board Directors or the superintendent find themselves in disagreement with another team member, a one-to-one meeting with that person should be arranged to resolve the disagreement. Once resolved, the disagreement will remain a private matter.
- Discussion at meetings and debate over issues should be open and honest. Once a final team decision is reached, each member has the responsibility to support the decision.
- Agendas must be open and on the table for meaningful dialogue to occur. Information upon which decisions are to be made, with accompanying alternatives, will be given to the Board in a timely manner so that appropriate input and analysis can take place prior to the time of the decision. Surprises at meetings are counterproductive.

4. Accountability to Community

The School Board, Superintendent, and administrative team are accountable to the public for the decisions made and for the quality of their work. Responsibility to the community is demonstrated by listening to them and by using effective systems of gathering information as assessment.

5. Communication

Effective interpersonal communication requires a healthy communication climate with high levels of trust and respect for individuals and for the mission of providing a quality education for all students. To achieve this, messages must be open, straightforward, and honest.

- The Superintendent and the Board will make deliberate attempts to share information and data with all team members. Team members shall utilize the chain of command as outlined by District policy/procedures.
- When an individual Board Director is contacted by a staff or community member, each member has agreed to the following procedures:
 - a. Hear out the individual's concern.
 - b. Ask if the issue has been discussed with the person immediately responsible.
 - c. Express concern about the issue and a desire to assist in resolution, while reinforcing the need to resolve the issue at the immediate local level. If unsuccessful, proceed to the next level(s) of responsibility.
- Only the Superintendent, his/her designee, or a Board-designated representative may contact the District's negotiator, should one be used, on current negotiations. If a Board Director feels a need to talk to District counsel or the negotiator, he or she is to contact the Superintendent who will arrange for all meetings. The Board president may contact the District's legal counsel in reference to the Superintendent's contract.
- It is important to keep the Superintendent and other Board members informed of unusual happenings as quickly as they occur.
- The Superintendent is responsible for communicating official district operational positions to the media. There will also be occasions when the Board president communicates the official District position. Board members may certainly state personal positions; as long as they make it known they are not speaking for the Board or the District.
- The Board will emphasize planning, policy making, and public relations rather than becoming involved in the daily operations of the schools.
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- Members agree to operate as a team and employ appropriate group problem solving techniques. They agree to focus on issues rather than personalities, to propose viable alternatives to problems, to disagree constructively and communicate with each other in a respectful manner.

Signed this 26th day of March 2014;

Kathi Weight
Kathi Weight, Superintendent

Sam Scott
Sam Scott, Board Chair

Yoshie Wong
Yoshie Wong, Vice Chair

Don Denning
Don Denning, Legislative Representative

Jason Pierce
Jason Pierce, Board Director

Robert Forbes
Robert Forbes, Board Director

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To be Adopted April 27, 2016

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Signed this 27th day of April 2016;

Sam Scott, Board Chair

Bob Forbes, Vice Chair

Kathi Weight, Superintendent

Don Denning, Legislative Representative

Jason Pierce, Board Director

Steve Schenk, Board Director



Meeting Minutes

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, Washington

Wednesday, February 24, 2016

STUDY SESSION:

- Agenda review

REGULAR MEETING

1. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm. Executive Director Beauchaine led the Pledge of Allegiance. Director Forbes made a motion to excuse Directors Denning and Pierce; Director Schenk seconded the motion and the motion passed (3/0). Director Schenk made a motion to approve the agenda; Director Forbes seconded the motion and the motion passed (3/0).

2. COMMENTS FROM THE AUDIENCE

Steilacoom High Principal Deb Hay introduced SHS Girls Wrestling Coach Rick Flores who introduced student athletes Amanda Martin, Brianna Galvan, Ginger Kwak, Abigail Kelley, Mary Forbes, Emma Fortmann, Devin Stowers, Meeah Mazikowski and Gabriella Glinski who were awarded 2A State Academic Champions. Briana Galvin is the 1st female wrestler from SHS to place at state competition.

3. PRESENTATION - Pioneer Middle Choral

Choral and leadership teacher Katherine Elshire was introduced by Principal Andre Stout. The Advanced Woman's Choral group performed 4 selections from their recent Washington State Music Educators Association conference invitation.

4. APPROVAL OF MINUTES

Director Schenk made a motion to approve the 2.10.16 minutes; Director Forbes seconded the motion and the motion passed (3/0).

5. CONSENT AGENDA

Director Forbes made a motion to approve the Consent Agenda which included Accounts Payable, Financial Reports and attached personnel reports; Director Schenk seconded the motion and the motion passed (3/0).

6. **OLD BUSINESS**

a. **Chloe Clark Portable Project Update**

- b. Executive Director Brittain explained that purchasing and installing a portable at Chloe Clark Elementary will not be necessary; a workable solution has been developed for the 2016-17 school year.

7. **Approval of Revised 2015-16 School Board Meeting Schedule**

Director Forbes made a motion to approve the revised school board meeting schedule with a minor correction; Director Schenk seconded the motion and the motion passed (3/0).

a. **Second Reading of Policy 2107 Comprehensive Early Literacy Program**

Director Forbes made a motion to approve policies 2107, 2140 and 1225; Director Schenk seconded the motion and the motion passed (3/0).

b. **Second Reading of Policy 2140 Guidance Counseling**

c. **Second Reading of Policy 1225 School Director Legislative Program**

d. **Second Reading of Policies 1400 Meeting Conduct, Order of Business and Quorum and 1420 Proposed Agenda and Consent Agenda**

Director Forbes made a motion to move policy 1400 to a 3rd reading and approve policy 1420; Director Schenk seconded the motion and the motion passed (3/0).

8. **NEW BUSINESS**

a. **First Reading of Policy 1610 Conflicts of Interest**

Director Schenk made a motion to move policy 1610 to second reading; Director Forbes seconded the motion and the motion passed (3/0).

b. **First Reading of 1805 Open Government Trainings**

Director Forbes made a motion to move policy 1805 to a second reading; Director Schenk seconded the motion and the motion passed (3/0).

c. **First Reading of Policy 2125 Sexual Health Education**

Director Forbes made a motion to approve policy 2125; Director Schenk seconded the motion and the motion passed (3/0).

d. **First Reading of Policy 2126 HIV/AIDS Prevention Education**

Director Forbes made a motion to approve policy 2126; Director Schenk seconded the motion and the motion passed (3/0).

e. **First Reading of Policy 2150 Co-Curricular Program**

Director Forbes made a motion to move policy to second reading; Director Schenk seconded the motion and the motion passed (3/0).

Page 2 of 4

f. **First Reading of Policy 2151 Interscholastic Activities**

Director Forbes made a motion to move policy 2151 to a second reading; Director Schenk seconded the motion and the motion passed (3/0).

g. First Reading of Policy 4060 Publication Information From Outside SHSD

Director Schenk made a motion to move policy 4060 to second reading; Director Forbes seconded the motion and the motion passed (3/0).

h. First Reading of Policy 4110 Citizen's Advisory Committees Task Forces

Director Forbes made a motion to move to approve policy 4110; Director Schenk seconded the motion and the motion passed (3/0).

i. First Reading of Policy 4120 School Support Organizations

Director Forbes made a motion to approve policy 4120; Director Schenk seconded the motion and the motion passed (3/0).

j. Spring WSSDA Regional Meeting - April 21, 2016

Director Area 3 meeting will be held at the Pierce County Skills Center in Puyallup. Directors should let Superintendent Weight know if they will be attending.

9. COMMENTS FROM THE AUDIENCE

No comments.

10. BOARD COMMUNICATION

Superintendent Weight and Directors received an invitation from the Puget Sound ESD Board to a dinner conversation event on March 24 at the Hotel Murano. Directors should let Superintendent Weight know if they wish to be registered.

11. ANNOUNCEMENTS

- Future Freshman Night at SHS, tomorrow night, 6:30 pm.
- March 7, 6:00 pm, Community Forum in partnership with Town of Steilacoom, to discuss potential School Resource Officer position.
- 2016-17 Kindergarten Registration at both Cherrydale and Chloe Clark schools on March 8 from 3:45 - 6:30 pm.
- 6th grade camp fundraising breakfast at McNamara's restaurant, DuPont, on Saturday, 2/27, am.
- Director Forbes noted that the arts, academics and athletics have all been well represented at the meeting tonight. He expressed a thanks to parents, staff and administration.
- SHS Boys Swimming took 5th in state, 3rd in district and 1st in league competition.

12. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 7:39 pm; Director Schenk seconded the motion and the motion passed (3/0).

(Secretary/Superintendent)

(Chair)



Study Session Meeting Minutes

Steilacoom High School

54 Sentinel Drive

Steilacoom, Washington

March 9, 2016

6:00 PM

I. CALL TO ORDER

a. Pledge of Allegiance

Chair Scott called the study session to order at 6:00 pm. Executive Director Beauchaine led the Pledge of Allegiance.

b. Roll Call

Superintendent Weight and four directors present at start of meeting; Director Pierce en-route and arrived at 6:45 pm.

c. Approval of Agenda

Director Denning made a motion to approve the agenda with one change in item II. Topic B. and E. will switch places; Director Schenk seconded the motion and the motion passed (4/0).

II. TOPIC FOR BOARD DISCUSSION

a. Special Education Expansion

Executive Director Beauchaine outlined the expansion of Special Education services for the 2016-17 school year. A grade 7-12 program will be implemented and housed at the high school.

b. Board Self-Evaluation

Chair Scott reviewed the form with directors to determine if appropriate. Discussion followed regarding the rating system and the possibility of a public survey regarding board performance. Final format will be presented at the next study session.

c. Impact Fees

Review of City of DuPont School Impact Fee Ordinance and 1999 Mitigation Agreement. A committee of two board members (Bob & Steve), Jim and Kathi will meet with the City of DuPont to discuss possible future impact fees in preparation for the next six year Capital Facilities Plan.

d. MediaCast

Executive Director Brittain outlined details of the MediaCast system, a media distribution system, to be presented at the March 23, 2016 regular board meeting.

e. School Resource Officer Position

Continued discussion of the goals, responsibilities, funding and hiring of this position. Superintendent Weight will continue to work with the Town of Steilacoom to clarify job responsibilities.

III. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 7:57 pm; Director Schenk seconded the motion and the motion passed (5/0).

(Secretary/Superintendent)

(Chair)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: March 23, 2016

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)	AMOUNT
GENERAL FUND:			
February 22, 2016	Accounts Payable	118738 to 118738	\$ 325.58
	Payroll	800685 to 800689	\$ 13,907.60
	Payroll A/P	118739 to 118763	\$ 636,655.08
	Payroll Taxes		\$ 367,666.02
	Direct Deposit		\$ 1,015,219.13
February 24, 2016	Accounts Payable	118764 to 118792	\$ 48,541.41
February 24, 2016	Accounts Payable	118793 to 118794	\$ 28.90
February 24, 2016	Accounts Payable	118795 to 118795	\$ 41,333.47
February 25, 2016	Accounts Payable	118796 to 118797	\$ 192,880.92
March 2, 2016	Accounts Payable	118798 to 118798	\$ 1,075.00
March 3, 2016	Accounts Payable	118799 to 118830	\$ 72,030.65
March 4, 2016	Accounts Payable	118831 to 118850	\$ 63,088.15
March 8, 2016	Accounts Payable	118851 to 118859	\$ 238,779.99
March 8, 2016	Accounts Payable	118860 to 118868	\$ 97.50
March 15, 2016	Accounts Payable	118869 to 118911	\$ 87,583.56
March 15, 2016	Accounts Payable	118912 to 118913	\$ 29.00
TOTAL GENERAL FUND:			\$ 2,779,241.96

CAPITAL PROJECTS FUND:

February 29, 2016	Accounts Payable	200307 to 200307	\$ 39,926.62
	Accounts Payable	to	
TOTAL CAPITAL PROJECTS FUND:			\$ 39,926.62

ASSOCIATED STUDENT BODY FUND:

February 18, 2016	Accounts Payable	402611 to 402620	\$ 5,894.18
February 22, 2016	Accounts Payable	402621 to 402621	\$ 88.23
February 24, 2016	Accounts Payable	402622 to 402622	\$ 21,082.42
February 25, 2016	Accounts Payable	402623 to 402637	\$ 15,835.58
March 3, 2016	Accounts Payable	402638 to 402650	\$ 14,637.59
March 3, 2016	Accounts Payable	402651 to 402653	\$ 240.00
March 4, 2016	Accounts Payable	402654 to 402661	\$ 4,943.92
TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 62,721.92

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board

CHECK DATE: 02/29/2016 PERIOD ENDING DATE: 02/29/2016

Pay Ded Ben Summary

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
A224a	TENNIS	1	1.0000		1,188.88	4.40
A234a	SWIMMING	1	1.0000		924.36	18.30
A244	BASEBALL	1	1.0000		1,210.38	4.40
A254	FASTPITCH	2	2.0000		2,118.17	8.80
A284	SOCCER	1	1.0000		1,450.32	105.00
A285	SOCCER	3	3.0000		5,293.76	
A285a	SOCCER	1	1.0000		1,111.94	4.30
A294	TRACK	3	3.0000		3,079.70	12.60
A314	BASKETBALL	2	2.0000		2,587.79	123.70
A315	BASKETBALL	4	4.0000		4,638.37	
A354	CHEER ADVISOR	1	1.0000		892.21	40.00
A365	DANCE TEAM	1	1.0000		352.92	
A444	WRESTLING	2	2.0000		3,153.19	94.00
B013	BASE	200	184.0000		802,221.52	26229.80
B023	TRI	200	184.0000		143,061.82	72.80
B103	SUPERINTENDENT	1	1.0000		13,000.00	168.00
B113	ADMINISTRATOR	4	3.0000		28,166.68	422.00
B123	PRINCIPAL	6	6.0000		54,006.94	916.50
B133	ASST PRINCIPAL	7	6.0000		49,798.60	960.00
B203	EXEMPT	8	6.0000		32,083.35	1008.00
B303	FAC OP MANAGER	1	1.0000		2,170.35	89.80
B314	LEAD GROUNDS	2	2.0000		7,439.84	336.00
B324	GROUNDS	1	1.0000		3,246.54	168.00
B334	LEAD CUSTODIAN	5	5.0000		18,089.10	840.00
B344	CUSTODIAN	14	14.0000		38,891.54	1982.00
B344a	CUSTODIAN	1	1.0000		302.23	
B374	MAINT TECH II	3	3.0000		13,967.20	424.00
B403	SPEC ED ASST	17	17.0000		28,742.09	2273.30
B413	PRESCHOOL ASST	5	4.0000		5,301.14	429.80
B423	TEACHER ASST	24	18.0000		28,796.43	2182.50
B423a	TEACHER ASST	2	1.0000		77.14	14.00
B423b	TEACHER ASST	2	1.0000		1,139.64	60.00
B433	SUPP INSTRUCT	10	6.0000		10,690.12	756.00
B443	BILINGUAL ASST	1	1.0000		1,950.28	136.50
B483	LIBRARY TECH	6	5.0000		8,338.20	588.00

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
B504	CAMPUS SUPERVIS	3	3.0000		7,094.62	504.00
B513	SPED PARA lonl	3	3.0000		4,255.49	273.00
B523	LPN	4	4.0000		8,059.15	588.00
B603	OFFICE COORD	5	5.0000		14,928.31	829.50
B613	SECRETARY	2	1.0000		3,190.32	168.00
B623	SECRETARY 201	10	10.0000		18,488.54	1270.60
B633	SECRETARY 211	4	2.0000		5,163.88	336.00
B643	SECRETARY 221	1	1.0000		442.94	
B653	SUB CALLER	1	1.0000		815.10	63.00
B663	SHS REGISTRAR	1	1.0000		3,065.52	168.00
B713	PAYROLL CLERK	1	1.0000		2,058.34	105.00
B733	ACCT CLERK	3	3.0000		10,004.14	504.00
B743	FISCAL CLERK	1	1.0000		3,445.87	168.00
B753	STU SVCS CLERK	2	1.0000		3,293.34	168.00
B763	HR CLERK	1	1.0000		3,293.34	168.00
B773	STUDENT ENROLLM	1	1.0000		3,931.20	168.00
B783	CAREER COUNS CL	1	1.0000		2,500.00	168.00
B803	COMPUTER TECH	2	2.0000		5,865.60	336.00
B813	IT TECH I	1	1.0000		3,504.80	168.00
E095	OVERLOAD	1	1.0000		253.98	
E115a	GSA ADVISOR	1	1.0000		600.00	
E135a	GAME ADVISOR	1	1.0000		600.00	
E175	ART CLUB	1	1.0000		200.00	
E175a	ART CLUB	1	1.0000		600.00	
E185	BUILDERS CLUB	1	1.0000		200.00	
E195	KEY CLUB	2	2.0000		400.00	
E265	SAAC (FCA)	1	1.0000		200.00	
E275	MATH CLUB	1	1.0000		200.00	
E285	ANIME	1	1.0000		200.00	
E295	BOOK CLUB	1	1.0000		200.00	
E305	POETRY CLUB	1	1.0000		200.00	
E315	YOUTH LEADING	1	1.0000		100.00	
E335	YEARBOOK	1	1.0000		200.00	
E365	CLASS ADVISOR	4	4.0000		800.00	
E385	ASB ADVISOR	2	2.0000		583.34	

CHECK DATE: 02/29/2016 PERIOD ENDING DATE: 02/29/2016

Pay Ded Ben Summary

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
E395	DEPARTMENT HEAD	12	11.0000		2,175.04	
E405	BAND	1	1.0000		375.00	
E405a	BAND	1	1.0000		208.34	
E415	JAZZ	1	1.0000		375.00	
E415a	JAZZ	1	1.0000		208.34	
E435	LEADERSHIP	1	1.0000		75.00	
E515	FCCLA	2	2.0000		200.00	
E523	FFA ADVISOR	1	1.0000		266.67	3.40
E565	DECA ADVISOR	1	1.0000		200.00	
E575	DRAMA	1	1.0000		400.00	
E605	HONOR SOCIETY	1	1.0000		200.00	
E615	CHOIR	2	2.0000		583.34	
E755	DATA COORD	2	2.0000		208.34	
E765	TCHR INSTR LDR	6	6.0000		642.87	
E775	S2S ADVISOR	1	1.0000		200.00	
E795	SCI EQUIP PUR	1	1.0000		50.00	
E815	MUSIC DIR-PRIM	1	1.0000		171.43	
E825	APEX	1	1.0000		266.67	
E875	StrPln Couns Cu	1	1.0000		200.00	
E895	Fashion Club	1	1.0000		218.19	
E905	Youth Mentrship	1	1.0000		218.19	
E925	Safety Coord	2	2.0000			
E935	Leadership Club	1	1.0000		171.43	
E955	VIDEO CLUB	1	1.0000		200.00	
E965	Digital Gaming	1	1.0000		200.00	
LWOP3	Leave w/o Pay	4	-162.4700		-2,727.38	-162.60
LWP3a	Leave w/o Pay	1	-1.0100		-16.98	-1.10
LWPB3	LWOP - Base	1	-82.5000		-2,626.74	-82.50
LWPT3	LWOP - TRI	1	-82.5000		-466.97	
SADJ	Salary Adjust	1	1.0000		-45.72	
T093	ADDT'L DAYS	2		22.5000	1,050.09	22.50
T314	BASKETBALL	3		41.0000	1,034.41	41.00
T324	BOWLING	2		69.5000	1,269.59	69.60
T403	SPEC ED ASST	1		-5.7500	-86.77	-5.80
T413	PRESCHOOL ASST	2		-29.2500	-499.50	-29.30

Pay Ded Ben Summary

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
T444	WRESTLING	2		30.0000	768.86	30.00
T683	CLASS/LAB SETUP	1		40.0000	1,249.30	40.00
T803	SPEC ED ASST	1		-3.7500	-59.21	-3.80
T823	APEX	2		70.0000	3,060.89	70.00
TCC5X	CLASS CVG	24	25.5000		986.77	
TEX3	EXTRA HOURS	15		118.2500	3,847.67	118.40
TEX4	EXTRA HOURS	1		4.5000	88.34	4.50
TGSK3	SCOREKEEPER	2		32.2500	645.00	32.30
TO154	OVERTIME 1.5	5		21.2500	582.01	21.30
TO254	OVERTIME 2.5	1		10.5000	430.50	10.50
TPS4	POST SEASON	2		31.0000	588.59	31.00
TRE5X	RETRO	1	22.5000		209.48	
TSP3	SUB CLASSIFIED	59		906.6700	10,158.92	906.80
TSP4	SUB CLASSIFIED	13		431.0000	6,195.48	431.00
TST3	SUB TEACHER	138		1664.8100	29,797.87	1665.80
ZSLBB	SL BUYBACK 1:4	13	925.7000		9,990.78	925.70
REPORT TOTAL		954	1247.2200	3454.4800	1501,859.69	50764.30

CHECK DATE: 02/29/2016 PERIOD ENDING DATE: 02/29/2016

Pay Ded Ben Summary

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
1FIC	FICA	FICA	954	89,082.64
1Med	Medicare	MEDICARE	954	20,833.81
1ReE0	SERS Plan 0	RETIREMENT	104	
1ReE2	SERS Plan 2	RETIREMENT	89	18,845.01
1ReE3	SERS Plan 3	RETIREMENT	104	18,652.75
1ReP1	PERS Plan 1	RETIREMENT	2	270.30
1ReT0	TRS Plan 0	RETIREMENT	125	
1ReT1	TRS Plan 1	RETIREMENT	7	2,496.82
1ReT2	TRS Plan 2	RETIREMENT	150	34,720.04
1ReT3	TRS Plan 3	RETIREMENT	378	107,616.99
1UC	Unemployment 00	UNEMPLOY COMP	954	3,862.99
1WC	Workers' Comp	WORKERS' COMP	889	16,878.46
B5	LTD-Cert		216	2,738.34
B6	LTD-Classified		156	1,673.43
B9227	BROKERS FEES		370	4,204.42
H1187	HCA-100-87.5		310	17,617.50
H2187	HCA-12.5-37.49		50	652.40
H3187	HCA-62.5-87.49		8	342.58
H4187	HCA-37.5-62.49		2	65.26
K0	DENTAL- TPSC		298	30,069.00
K1	DENTAL-WILLAMET		74	5,136.70
L0	Life Ins - SCEA		145	248.60
L2	Life Ins - Cert		201	404.80
L3	Life Ins-Princi		13	26.40
L4	Life Ins-Exempt		13	22.00
M0	VISION - TPSC		372	6,309.82
M1	GROUP HEALTH		59	43,530.09
M2	BC PPO 2		39	27,292.45
M5	BC PPO 3		59	42,156.21
M6	BC PPO 5		23	16,744.44
M7a	BC EasyChoice A		63	37,324.52
M7b	BC EasyChoice B		31	15,546.59
MB	BC Basic		3	1,862.94
MHD	BC HDHP		10	4,943.08
X0300	MEDICAL WAIVED		85	
Z011	REPAY BENEFITS		2	-872.48

CHECK DATE: 02/29/2016 PERIOD ENDING DATE: 02/29/2016

Pay Ded Ben Summary

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
			7312	571,298.90

***** End of report *****

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March ²³ 9, 2016, the board, by a _____ vote, approves payments, totaling \$325.58. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118738 through 118738, totaling \$325.58

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118738	STELLACOOM HIST SCHOOL DIST #1	02/23/2016	CTAX11 20160222AAA	Comp Tax owed for Cash Account 11 through 01/31/2016	0	325.58	325.58
			1	Computer	Check(s) For a Total of		325.58

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	325.58
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	325.58
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	325.58

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March ²³~~2~~, 2016, the board, by a _____ vote, approves payments, totaling \$48,541.41. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118764 through 118792, totaling \$48,541.41

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118764	ANDERSON ISLAND GENERAL STORE	02/24/2016	617847	FUEL FOR BUS & CARS ON AI OPEN PO 2015-16	81516050	174.79	174.79
118765	BATTERIES PLUS	02/24/2016	245-370939	OPEN PURCHASE ORDER 2015-2016 FOR BATTERIES	101516044	50.37	50.37
118766	BETHEL SCHOOL DISTRICT	02/24/2016	1000058016	PRIDE CERTIFICATES	0	37.50	37.50
118767	CAREERSTAFF UNLIMITED - TACOMA	02/24/2016	28427-274847	Jackie Muir, Contracted OT position	91516010	1,080.00	1,080.00
118768	CDW-G	02/24/2016	CBB4961 CBQ3153	ChromeBook Order ChromeBook Purchase	111516041 111516032	2,789.31 11,157.22	13,946.53
118769	CED	02/24/2016	8541-409734	OPEN PURCHASE ORDER 2015-2016 FOR ELECTRICAL PARTS	101516025	11.27	501.83
			8541-409845	OPEN PURCHASE ORDER 2015-2016 FOR ELECTRICAL PARTS	101516025	490.56	
118770	CHEVRON & TEXACO CARD SERVICES	02/24/2016	46413458	CHEVRON AND TEXACO GAS CARDS OPEN PO FY 2015-16	81516022	1,032.38	2,424.47
			46660796	CHEVRON AND TEXACO GAS CARDS OPEN PO FY 2015-16	81516022	1,392.09	
118771	COASTWIDE LABORATORIES	02/24/2016	nt2849871-1	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL	101516003	8.17	8.17

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118772	CROUCH, CHRIS	02/24/2016	JAN 5	SUPPLIES LDC (LITERACY DESIGN COLLABORATIVE) TRAINING FOR CHLOE CLARK, CHERRYDALE & SHS	271516026	3,271.55	3,271.55
118773	CULLIGAN	02/24/2016	201602380587	WATER FOR ADMIN & MAINTENANCE OPEN PO 2015-16	81516071	45.10	45.10
118774	DEPT OF L&I / ELEVATOR SECTION	02/24/2016	189526	ANNUAL RENEWAL OF OPERATING CERTIFICATES FOR ELEVATORS	0	141.60	141.60
118775	EATONVILLE SCHOOL DISTRICT	02/24/2016	DEC	MATH AND SCIENCE GRANT -- SALARY AND BENEFITS REIMBURSEMENT	0	1,667.44	8,864.14
			JAN 2016	MATH AND SCIENCE GRANT -- SALARY AND BENEFIT REIMBURSEMENT	0	2,676.46	
			NOV 2015	MATH AND SCIENCE GRANT - SALARY AND BENEFIT REIMBURSEMENT	0	4,520.24	
118776	GRAINGER	02/24/2016	9028762947	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	184.89	184.89
118777	HAY, DEBRA ANN	02/24/2016	REIMBERSE MILEAGE 2	REIMBURSE MILEAGE 2 -- GIRL'S BASKETBALL	0	118.80	160.81
			REIMBURSE MILEAGE	REIMBURSE MILEAGE	0	42.01	
118778	IMMEDIA	02/24/2016	66784	HR RECRUITMENT BROCHURES AND BOOKMARKS	81516098	454.01	454.01
118779	KCDA	02/24/2016	300001356 3999558	SHS ENGLISH DEPT TARGETED ASSISTANCE PROGRAM SUPPLIES	0 0	94.41 50.81	145.22
118780	LAKEWOOD HARDWARE & PAINT	02/24/2016	459889	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516012	152.77	255.74
			460075	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516012	5.70	
			460641	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516012	80.74	
			460901	OPEN PURCHASE	101516012	16.53	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2015-2016 FOR SUPPLIES			
118781	LIGHTSPEED TECHNOLOGIES INC	02/24/2016	94386	Repair of Classroom Sound System	111516039	65.64	65.64
118782	MCCLURE, NANCY ELIZABETH	02/24/2016	REIMBURSE SUPPLIES	REIMBURSE SUPPLIES -- STORAGE CABINETS FOR OFFICE	0	480.00	480.00
118783	PROJECT LEAD THE WAY	02/24/2016	44875	GATEWAY PARTICIPATION 2015/2016 SCHOOL YEAR	0	750.00	750.00
118784	PSA HEALTHCARE	02/24/2016	5110400	NURSING SERVICES	0	790.40	1,246.31
			5110401	NURSING SERVICES	0	455.91	
118785	QBSI	02/24/2016	IN734165	QBSI OPEN PO FOR DISTRICT WIDE PRINT MANAGEMENT SERVICES 2015-16/ACCT #SH01	81516052	270.50	675.28
			IN734166	QBSI OPEN PO FOR DISTRICT WIDE PRINT MANAGEMENT SERVICES 2015-16/ACCT #SH01	81516052	404.78	
118786	ROCHESTER SCHOOL DISTRICT	02/24/2016	DEC	MATH AND SCIENCE GRANT- SALARY AND BENEFIT REIMBURSEMENT	0	72.45	72.45
118787	RSD	02/24/2016	26184276-00	OPEN PURCHASE ORDER 2015-2016 FOR HVAC PARTS	101516037	6.80	88.85
			26184296-00	OPEN PURCHASE ORDER 2015-2016 FOR HVAC PARTS	101516037	82.05	
118788	SECURE PACIFIC CORP	02/24/2016	77670	OPEN PURCHASE ORDER 2015-2016 FOR SECURITY, FIRE & ELEVATOR MONITORING	101516042	1,446.00	1,446.00
118789	STAPLES BUSINESS ADVANTAGE	02/24/2016	8037914388	COPY PAPER - OPEN PO NTE \$10000	4311516009	765.53	765.53
118790	SUNBELT STAFFING	02/24/2016	7633939	Megan Lindale RN Pioneer Middle School	91516012	1,120.00	3,220.00
			7633941	Jacqueline Diaz, Contracted Psychologist	91516009	2,100.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118791	TRUSTEED PLANS SERVICE CORP	02/24/2016	0085333-IN	position. TPSC SERVICES	81516042	7,937.71	7,937.71
				OPEN PO 2015-16			
118792	WEIGHT, KATHLEEN J	02/24/2016	REIMBURSE MILEAGE	REIMBURSE MILEAGE	0	46.92	46.92
				29 Computer	Check(s) For a Total of		48,541.41

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	29	Computer	Checks For a Total of	48,541.41
Total For	29	Manual, Wire Tran, ACH & Computer Checks		48,541.41
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	48,541.41

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

23

As of March 2, 2016, the board, by a _____ vote, approves payments, totaling \$28.90. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118793 through 118794, totaling \$28.90

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118793	ITTU, DISON	02/24/2016	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	22.50	22.50
118794	MOUL, TIMOTHY	02/24/2016	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	6.40	6.40
				2 Computer	Check(s) For a Total of		28.90

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	28.90
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	28.90
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	28.90

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

23

As of March 8, 2016, the board, by a _____ vote, approves payments, totaling \$41,333.47. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118795 through 118795, totaling \$41,333.47

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						

118795 MASTERCARD CORP. CLIENTS PAYME 02/24/2016

CREDIT CARD PAYMENT CHECK

41,333.47

4IMPRINT - PCARD	PCGFFEB00082	Credit Card Payment AP Invoice.	0	197.55
ACE HARDWARE - PCARD	PCGFFEB00010	Credit Card Payment AP Invoice.	0	52.44
ACT INC - PCARD	PCGFFEB00004	Credit Card Payment AP Invoice.	0	271.57
ACTION BUSINESS FURNITURE INC	PCGFFEB00077	Credit Card Payment AP Invoice.	0	1,201.22
ALASKA AIRLINES - PCARD	PCGFFEB00084	Credit Card Payment AP Invoice.	0	576.60
ALL SPORTS SCHOOL COMP - PCARD	PCGFFEB00090	Credit Card Payment AP Invoice.	0	495.00
AMAZON MARKETPLACE - PCARD	PCGFFEB00006	Credit Card Payment AP Invoice.	0	1,960.34
AMAZON MARKETPLACE - PCARD	PCGFFEB00011	Credit Card Payment AP Invoice.	0	1,131.37
AMAZON.COM - PCARD	PCGFFEB00018	Credit Card Payment AP Invoice.	0	169.07
AMAZON.COM - PCARD	PCGFFEB00021	Credit Card Payment AP Invoice.	0	1,648.67

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	BUREAU OF EDUCATION & RESEARCH		PCGFFEB00048	Credit Card Payment AP Invoice.	0	494.00	
	CASH & CARRY - PCARD		PCGFFEB00062	Credit Card Payment AP Invoice.	0	48.35	
	CDW-G		PCGFFEB00013	Credit Card Payment AP Invoice.	0	1,401.14	
	CNC TESTINGFORMS.COM		PCGFFEB00042	Credit Card Payment AP Invoice.	0	378.92	
	COSTCO BUSINESS CENTER - PCARD		PCGFFEB00063	Credit Card Payment AP Invoice.	0	1,278.63	
	CRANE'S CREATIONS		PCGFFEB00040	Credit Card Payment AP Invoice.	0	49.12	
	CREATIVE MATHEMATICS		PCGFFEB00071	Credit Card Payment AP Invoice.	0	840.00	
	CREATIVE TEACHING PRESS - PCAR		PCGFFEB00067	Credit Card Payment AP Invoice.	0	55.34	
	DEMCO INC		PCGFFEB00055	Credit Card Payment AP Invoice.	0	162.75	
	DOLLAR TREE - PCARD		PCGFFEB00015	Credit Card Payment AP Invoice.	0	78.02	
	EAI EDUCATION		PCGFFEB00079	Credit Card Payment AP Invoice.	0	85.56	
	EBAY - PCARD		PCGFFEB00072	Credit Card Payment AP Invoice.	0	60.84	
	ESANDBAGS.COM		PCGFFEB00059	Credit Card Payment AP Invoice.	0	23.95	
	FABLAB TACOMA -PCARD		PCGFFEB00005	Credit Card Payment AP Invoice.	0	27.38	
	FASTENAL CO.		PCGFFEB00060	Credit Card Payment AP Invoice.	0	164.07	
	FEDEX - PCARD		PCGFFEB00014	Credit Card Payment AP Invoice.	0	13.25	
	FERRELLGAS		PCGFFEB00057	Credit Card	0	168.50	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Payment AP Invoice.			
	FLINN SCIENTIFIC		PCGFFEB00043	Credit Card	0	342.70	
				Payment AP Invoice.			
	FOLLETT SCHOOL SOLUTIONS INC		PCGFFEB00037	Credit Card	0	2,038.24	
				Payment AP Invoice.			
	FRED MEYER - PCARD		PCGFFEB00003	Credit Card	0	212.78	
				Payment AP Invoice.			
	FUN & FUNCTION		PCGFFEB00029	Credit Card	0	851.33	
				Payment AP Invoice.			
	GOPHER SPORT		PCGFFEB00044	Credit Card	0	95.59	
				Payment AP Invoice.			
	HAGGEN - PCARD		PCGFFEB00035	Credit Card	0	906.67	
				Payment AP Invoice.			
	HANDWRITING WITHOUT TEARS		PCGFFEB00070	Credit Card	0	62.24	
				Payment AP Invoice.			
	HOBBY LOBBY - PCARD		PCGFFEB00020	Credit Card	0	128.70	
				Payment AP Invoice.			
	HOME DEPOT - PCARD		PCGFFEB00007	Credit Card	0	457.01	
				Payment AP Invoice.			
	INGRAM LIBRARY SERVICES		PCGFFEB00045	Credit Card	0	322.10	
				Payment AP Invoice.			
	JIMMY JOHNS - PCARD		PCGFFEB00052	Credit Card	0	48.25	
				Payment AP Invoice.			
	JL DARLING, LLC		PCGFFEB00009	Credit Card	0	100.00	
				Payment AP Invoice.			
	KCDA		PCGFFEB00008	Credit Card	0	1,889.07	
				Payment AP Invoice.			
	LEARNING A-Z		PCGFFEB00078	Credit Card	0	119.63	
				Payment AP Invoice.			
	LOGMEIN.COM - PCARD		PCGFFEB00056	Credit Card	0	26.25	
				Payment AP Invoice.			
	LOWE'S - PCARD		PCGFFEB00001	Credit Card	0	210.90	
				Payment AP			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Invoice.			
	MACGILL DISCOUNT SCHOOL NURSE		PCGFFEB00026	Credit Card	0	115.26	
				Payment AP			
				Invoice.			
	MASTERCARD CORP. CLIENTS PAYME		PCGFFEB00030	Credit Card	0	49.54	
				Payment AP			
				Invoice.			
	MICHAELS - PCARD		PCGFFEB00081	Credit Card	0	11.88	
				Payment AP			
				Invoice.			
	NATIONAL SPANISH EXAMINATIONS-		PCGFFEB00039	Credit Card	0	681.00	
				Payment AP			
				Invoice.			
	NCCE CONFERENCE		PCGFFEB00064	Credit Card	0	175.00	
				Payment AP			
				Invoice.			
	NORTHWEST TEXTBOOK DEPOSITORY		PCGFFEB00092	Credit Card	0	23.75	
				Payment AP			
				Invoice.			
	OFFICE DEPOT		PCGFFEB00023	Credit Card	0	3,173.49	
				Payment AP			
				Invoice.			
	ORBITZ - PCARD		PCGFFEB00000	Credit Card	0	203.58	
				Payment AP			
				Invoice.			
	ORIGINAL HOUSE OF DONUTS		PCGFFEB00054	Credit Card	0	57.50	
				Payment AP			
				Invoice.			
	OXFORD SUITES YAKIMA		PCGFFEB00085	Credit Card	0	369.63	
				Payment AP			
				Invoice.			
	PACKAGE EXPRESS - PCARD		PCGFFEB00088	Credit Card	0	188.62	
				Payment AP			
				Invoice.			
	PEARSON EDUCATION		PCGFFEB00027	Credit Card	0	423.28	
				Payment AP			
				Invoice.			
	PERIPOLE BERGERAULT		PCGFFEB00068	Credit Card	0	1,295.50	
				Payment AP			
				Invoice.			
	PERMA-BOUND BOOKS		PCGFFEB00074	Credit Card	0	762.15	
				Payment AP			
				Invoice.			
	PIERCE COUNTY FERRY SYSTEM - P		PCGFFEB00038	Credit Card	0	3,636.40	
				Payment AP			
				Invoice.			
	PIERCE TRANSIT		PCGFFEB00022	Credit Card	0	10.00	
				Payment AP			
				Invoice.			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	POGIL PROJECT - PCARD		PCGFFEB00046	Credit Card Payment AP Invoice.	0	798.00	
	PROGRESSIVE BUSINESS PUBLICATI		PCGFFEB00089	Credit Card Payment AP Invoice.	0	159.00	
	PUGET SOUND ESD 121		PCGFFEB00049	Credit Card Payment AP Invoice.	0	265.00	
	PYRAMID EDUCATIONAL COMPANY -		PCGFFEB00028	Credit Card Payment AP Invoice.	0	72.21	
	REALITYWORKS - PCARD		PCGFFEB00002	Credit Card Payment AP Invoice.	0	894.00	
	REALLY GOOD STUFF INC		PCGFFEB00073	Credit Card Payment AP Invoice.	0	22.89	
	REALLY GOOD STUFF INC		PCGFFEB00075	Credit Card Payment AP Invoice.	0	643.08	
	SAFEWAY - PCARD		PCGFFEB00016	Credit Card Payment AP Invoice.	0	99.06	
	SCHOOL SPECIALTY		PCGFFEB00069	Credit Card Payment AP Invoice.	0	545.60	
	SEATTLE PACIFIC UNIVERSITY		PCGFFEB00083	Credit Card Payment AP Invoice.	0	43.19	
	SHAPE AMERICA		PCGFFEB00047	Credit Card Payment AP Invoice.	0	151.24	
	SMARTSIGN		PCGFFEB00051	Credit Card Payment AP Invoice.	0	201.60	
	SPECIALTY WIPERS - PCARD		PCGFFEB00058	Credit Card Payment AP Invoice.	0	380.58	
	STAPLES.COM - PCARD		PCGFFEB00053	Credit Card Payment AP Invoice.	0	108.31	
	STARBUCKS - PCARD		PCGFFEB00033	Credit Card Payment AP Invoice.	0	43.87	
	STEILACOOM HIGH SCHOOL		PCGFFEB00032	Credit Card Payment AP Invoice.	0	532.50	
	TACOMA PIERCE COUNTY HEALTH DE		PCGFFEB00093	Credit Card	0	60.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Payment AP Invoice.			
	TARGET - PCARD		PCGFFEB00025	Credit Card	0	65.67	
				Payment AP Invoice.			
	TEACHERSPAYTEACHERS - PCARD		PCGFFEB00019	Credit Card	0	103.50	
				Payment AP Invoice.			
	THERAPY SHOPPE - PCARD		PCGFFEB00024	Credit Card	0	417.89	
				Payment AP Invoice.			
	TREND ENTERPRISES		PCGFFEB00066	Credit Card	0	14.42	
				Payment AP Invoice.			
	U-HAUL OF LAKEWOOD		PCGFFEB00065	Credit Card	0	52.46	
				Payment AP Invoice.			
	USPS - PCARD		PCGFFEB00017	Credit Card	0	128.21	
				Payment AP Invoice.			
	UW CONFERENCE MANAGEMENT - PCA		PCGFFEB00041	Credit Card	0	530.00	
				Payment AP Invoice.			
	VASHON THRIFTWAY - PCARD		PCGFFEB00050	Credit Card	0	5.43	
				Payment AP Invoice.			
	VIC'S PIZZERIA WILDWOOD - PCAR		PCGFFEB00034	Credit Card	0	14.69	
				Payment AP Invoice.			
	VISTAPRINT.COM - PCARD		PCGFFEB00061	Credit Card	0	14.98	
				Payment AP Invoice.			
	WALMART - PCARD		PCGFFEB00076	Credit Card	0	11.96	
				Payment AP Invoice.			
	WASA (WA ASSOC OF SCHOOL ADMIN		PCGFFEB00036	Credit Card	0	-120.00	
				Payment AP Invoice.			
	WASBO (WA ASSN OF BUSINESS OFF		PCGFFEB00091	Credit Card	0	650.00	
				Payment AP Invoice.			
	WATCH DOGS/FATHERS.COM - PCARD		PCGFFEB00087	Credit Card	0	405.67	
				Payment AP Invoice.			
	WITEA (WA INDUSTRIAL TECH EDUC		PCGFFEB00012	Credit Card	0	381.77	
				Payment AP Invoice.			
	WSCA (WA SCHOOL COUNSELOR ASSO		PCGFFEB00031	Credit Card	0	480.00	
				Payment AP			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	WSIPC		PCGFFEB00086	Invoice. Credit Card Payment AP	0	585.00	
	WSPA (WA SCHOOL PERSONNEL ASSO		PCGFFEB00080	Invoice. Credit Card Payment AP Invoice.	0	550.00	
				1 Computer	Check(s) For a Total of		41,333.47

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	41,333.47
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	41,333.47
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	41,333.47

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$192,880.92. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 118796 through 118797, totaling \$192,880.92

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118796	CLOVER PARK SCHOOL DISTRICT	02/25/2016	2015-16 PROGRAM COST	Tuition for SPed students served by Clover Park School District	91516006	192,664.12	192,664.12
118797	OLYMPIC PHARMACY & HEALTHCARE	02/25/2016	526988	ONE LIFT PATIENT MEDLINE	0	216.80	216.80
2	Computer			Check(s) For a Total of			192,880.92

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	192,880.92
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	192,880.92
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	192,880.92

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$1,075.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 118798 through 118798, totaling \$1,075.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118798	CAREER CRUISING	03/02/2016	C1023580	SPRINGBOARD LICENSES FOR STEILACOOM HIGH SCHOOL AND PIONEER MIDDLE SCHOOL	271516039	1,075.00	1,075.00
				1 Computer	Check(s) For a Total of		1,075.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,075.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	1,075.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,075.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$72,030.65. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118799 through 118830, totaling \$72,030.65

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118799	ACE FIRE & SECURITY SYSTEMS	03/03/2016	1005562!	Inspection of hood system -- 1750 Bobs Hollow Lane	0	244.80	244.80
118800	ALBERS & COMPANY INC	03/03/2016	1205	ALBERS AND CO INC FY 1516 OPEN PO.	81516018	3,064.17	3,064.17
118801	AMERICAN E-RATE SOLUTIONS	03/03/2016	2015-120	Erate Consulting Fee	111516026	4,804.16	4,804.16
118802	BRITTAIN, JAMES E	03/03/2016	REIMBURSE MILEAGE	REIMBURSE MILEAGE -- JAN 5 -- FEB 29, 2015	0	234.25	234.25
118803	BROWNELL, JENNIFER D	03/03/2016	REIMBURSE MILEAGE	REIMBURSE MILEAGE!	0	92.02	92.02
118804	BUILDER'S HARDWARE & SUPPLY	03/03/2016	S3463615.001	OPEN PURCHASE ORDER 2015-2016 FOR HARDWARE SUPPLIES.	101516002	26.19	26.19
118805	CAREERSTAFF UNLIMITED - TACOMA	03/03/2016	28427-275551	Jackie Muir, Contracted OT position	91516010	1,854.00	1,854.00
118806	CDW-G	03/03/2016	CCT5509	Laptop for Beverly	111516040	159.32	23,489.83
			CDC5078	ChromeBook Order	111516041	407.46	
			CDK2138	ChromeBook Order	111516041	1,919.97	
			CDR3812	Laptop for Beverly	111516040	928.73	
			CDR3851	ChromeBook Order	111516041	20,074.35	
118807	CED	03/03/2016	8541-409850!	OPEN PURCHASE ORDER 2015-2016 FOR ELECTRICAL PARTS	101516025	229.51	229.51
118808	CENTURYLINK #78245209	03/03/2016	1366716071	DISTRICT WIDE CENTURY LINK	81516019	537.06	537.06

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118809	D&S AUTOCARE	03/03/2016	21332	SERVICES OPEN PO FY2015-16 / ACCT #78245209 OPEN PURCHASE ORDER 2015-2016 FOR AUTO SERVICES.	101516004	1,435.88	1,435.88
118810	DEPT OF HEALTH (WA STATE)	03/03/2016	LINDA ROSS	LINDA ROSS -- RENEWAL OF PROFESSIONAL CREDENTIALS	0	126.00	126.00
118811	GE CAPITAL	03/03/2016	64342287	PIONEER MIDDLE SCHOOL COPIERS FINANCING OPEN PO FY 2015-16/ACCT # 90136151454.	81516024	743.10	2,359.46
			64347644	SHS COPIERS FINANCING OPEN PO FY 2015-16/ ACCT # 90136151415.	81516023	695.78	
			64366821	SALTAR'S POINT ELEMENTARY COPIERS FINANCING FY 2015-16 OPEN PO / ACCT #90136152404	81516025	534.97	
			64375618	MAINTENANCE COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136314340	81516028	124.49	
			64379431	CHLOE CLARK ELEMENTARY COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136314336	81516026	261.12	
118812	GRAINGER	03/03/2016	90316151629	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES.	101516006	395.48	395.48
118813	HEALTH CARE AUTHORITY (WA STAT	03/03/2016	HCASBH0703	MEDICAID REIMBURSEMENT-SCHO OL BASED HEALTHCARE SERVICES LOCAL MATCH FOR CLAIMS OPEN PO 2015-16.	81516029	59.26	566.34
			HCASBH0777	MEDICAID REIMBURSEMENT-SCHO OL BASED	81516029	507.08	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118814	HONEY BUCKET	03/03/2016	2-1553030	HEALTHCARE SERVICES LOCAL MATCH FOR CLAIMS OPEN PO 2015-16. STEILACOOM HIGH SCHOOL HONEY BUCKET RENTAL OPEN PO 2015-16	81516030	122.50	122.50
118815	HOPESPARKS FAMILY SERVICE	03/03/2016	16-02CDS	Services for eligible students Birth to Three	91516003	12,499.91	12,499.91
118816	HORTICULTURAL SERVICES INC	03/03/2016	1009233	Horticultural Services Inc. for Stutz. Karen will order! Please see attached Quotes #DWM6339RQ #DWM6340RQ #DWM6341RQ #DWM6342RQ #DWM6343RQ #DWM6344RQ	141516018	470.75	470.75
118817	HUX, DANIELLE MARIE	03/03/2016	REIMBURSE SUPPLIES	REIMBURSE SUPPLIES - READING GROUP MATERIALS AND BEHAVIOR INCENTIVES!	0	15.22	15.22
118818	INFOSEC INSTITUTE, INC.	03/03/2016	281!	Cisco CCNA Training and Certification CCNA/CCENT/CCDA/CC NA: Security Boot Camp 5/2/16-5/8/16 Live Online	111516042	4,211.90	4,211.90
118819	KCDA	03/03/2016	300002230	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES.	101516011	1,616.08	2,193.08
			300002961	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES.	101516011	38.27	
			300003353	LAMINATING FILM FOR PIONEER!	0	64.31	
			300003451	PAD, RULED, CANARY, 50COUNT, CLAUDIA DUENAS- COUNSELING OFFICE.	0	17.54	
			300003677!	KCDA: copy paper	1461516008	315.98	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				15/16 (on demand) do not fax - we will work with KCDA directly			
			300004905	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES!	101516011	140.90	
118820	PACIFICA LAW GROUP	03/03/2016	27257	PROFESSIONAL SERVICES OPEN PO 2015-16.	81516034	882.00	882.00
118821	PIERCE COUNTY BUDGET & FINANCE	03/03/2016	0119263011	2016 PROPERTY TAX PAYMENT - 1750 BOBS HOLLOW LANE.	0	9.69	130.62
			0119264010	2016 PROPERTY TAX PAYMENT - 1700 PALISADES BLVD.	0	26.09	
			0219052048	2016 PROPERTY TAX PAYMENT - 1201 GALLOWAY ST.	0	7.78	
			2305000600	2016 PROPERTY TAX PAYMENT -- 511 CHAMBERS ST.	0	7.16	
			2305000651	2016 PROPERTY TAX PAYMENT- 510 CHAMBERS.	0	6.69	
			3000390282	2016 PROPERTY TAX PAYMENT - undertermined situs TAX AREA 055.	0	6.19	
			3001000010	2016 PROPERTY TAX PAYMENT - 2500 TO 2800 MANCHESTER PL -- LOT ONE.	0	5.71	
			3001000020	2016 PROPERTY TAX PAYMENT -- 2500 TO 2800 MANCHESTER PL -- LOT 2.	0	5.69	
			3001000030	2016 PROPERTY TAX PAYMENT - 2500 TO 2800 MANCHESTER PL - LOT 3.	0	6.08	
			3001000040	2016 PROPERTY TAX PAYMENT -- 2500 TO 2800 MANCHESTER PL -- LOT 4.	0	5.75	
			3001000050	2016 PROPERTY TAX PAYMENT -- 2500	0	5.93	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				TO 2800			
				MANCHESTER PL --			
				LOT 5.			
			6655200161	2016 PROPERTY TAX	0	6.69	
				PAYMENT - 511			
				CHAMBERS.			
			6655200311	2016 PROPERTY TAX	0	7.10	
				PAYMENT - XXX			
				CHAMBERS ST.			
			7260000072	2016 PROPERTY TAX	0	7.84	
				PAYMENT - 908 3RD			
				ST.			
			7615000022	2016 PROPERTY TAX	0	7.68	
				PAYMENT -			
				UNDETERMINED			
				SITUS .			
			7615000681	2016 PROPERTY TAX	0	8.55	
				PAYMENT - 54			
				SENTINEL DR.			
118822	PSA HEALTHCARE	03/03/2016	5110399	NURSING SERVICES	0	579.67	579.67
				.			
118823	SHIFFLER EQUIPMENT SALES	03/03/2016	1603408600	OPEN PURCHASE	101516020	440.10	440.10
				ORDER 2015-2016			
				FOR SUPPLIES!			
118824	SOUTH PUGET SOUND COMMUNITY CO	03/03/2016	FEB	RUNNING START FOR	81516075	651.90	651.90
				SOUTH PUGET SOUND			
				COMMUNITY COLLEGE			
				(SPSCC) 2015-16.			
118825	STEILACOOM HIGH SCHOOL	03/03/2016	FOOD REIMB ANIME	GF FOOD SERVICE	0	362.13	379.19
				TO REIMBURSE SHS			
				ASB ANIME CLUB			
				(4027-431) FOR			
				FUNDRAISING WORK			
				2-8-12 AND			
				2-16-22..			
			REIMBURSE CHOIR	GF TO REIMBURSE	0	17.06	
				ASB CHOIR FOR			
				ANDRE'S MEAL			
				DURING CHOIR			
				TRIP.			
118826	STOUT, ANDRE EDWARD	03/03/2016	REIMBURSE MILEAGE	REIMBURSE	0	173.88	173.88
				MILEAGE.			
118827	SUNBELT STAFFING	03/03/2016	7668961	Megan Lindale RN	91516012	1,370.00	3,995.00
				Pioneer Middle			
				School.			
			7668983	Jacqueline Diaz,	91516009	2,625.00	
				Contracted			
				Psychologist			
				position..			
118828	T.E. WALRATH TRUCKING, INC	03/03/2016	642031	OPEN PURCHASE	101516041	935.37	935.37

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118829	TED BROWN MUSIC CO	03/03/2016	1838504!	ORDER 2015-2016 FOR SUPPLIES MUSIC INSTRUMENT	4311516021	35.04	35.04
				REPAIR - OPEN PO NTE \$800			
118830	WEIGHT, KATHLEEN J	03/03/2016	REIMBURSE EDUCATION	REIMBURSE EDUCATION SPRING TUITION 2016 SPU PER CONTRACT LANGUAGE	0	4,769.00	4,855.37
			REIMBURSE MILEAGE	REIMBURSE MILEAGE.	0	86.37	
32	Computer			Check(s) For a Total of			72,030.65

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	32	Computer	Checks For a Total of	72,030.65
Total For	32	Manual, Wire Tran, ACH & Computer Checks		72,030.65
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		72,030.65

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118831	ALLIED BODY WORKS, INC	03/04/2016	54488	Allied Body to Install HVAC Shelving package 5466 & Db1 Drop Down Ladder Rack on 2015 Dodge Ram Promaster	101516072	7,305.50	7,305.50
118832	ANDERSON ISLAND GENERAL STORE	03/04/2016	615817	FUEL FOR BUS & CARS ON AI OPEN PO 2015-16	81516050	117.91	117.91
118833	CITY OF DUPONT	03/04/2016	000419-000	CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO / 1712 PALISADE BLVD/STORM	81516051	940.95	6,704.85
			00042-000 MARCH	ELECTRICITY & WATER/SEWER OPEN PO 2015-16	81516051	59.10	
			000421-000 MARCH	ELECTRICITY & WATER/SEWER OPEN PO 2015-16	81516051	809.70	
			001586-016 MARCH	ELECTRICITY & WATER/SEWER OPEN PO 2015-16	81516051	1,265.85	
			103176-000 MARCH	ELECTRICITY & WATER/SEWER OPEN PO 2015-16	81516051	3,570.15	
			103176-001	CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO / 1750 BOB'S HOLLOW LN/FIRELINE	81516051	59.10	
118834	COASTWIDE LABORATORIES	03/04/2016	GT2841521	OPEN PURCHASE	101516003	140.99	1,816.15

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2015-2016 FOR CUSTODIAL SUPPLIES			
			GT2853711	OPEN PURCHASE	101516003	55.64	
				ORDER 2015-2016 FOR CUSTODIAL SUPPLIES			
			GT2855738	OPEN PURCHASE	101516003	64.81	
				ORDER 2015-2016 FOR CUSTODIAL SUPPLIES			
			GT2855738-1	OPEN PURCHASE	101516003	19.32	
				ORDER 2015-2016 FOR CUSTODIAL SUPPLIES			
			GT2856749	OPEN PURCHASE	101516003	184.08	
				ORDER 2015-2016 FOR CUSTODIAL SUPPLIES			
			NT2841141	OPEN PURCHASE	101516003	47.37	
				ORDER 2015-2016 FOR CUSTODIAL SUPPLIES			
			NT2841142	OPEN PURCHASE	101516003	165.23	
				ORDER 2015-2016 FOR CUSTODIAL SUPPLIES			
			NT2853711	OPEN PURCHASE	101516003	113.86	
				ORDER 2015-2016 FOR CUSTODIAL SUPPLIES			
			NT2855738	OPEN PURCHASE	101516003	400.16	
				ORDER 2015-2016 FOR CUSTODIAL SUPPLIES			
			NT2855770	OPEN PURCHASE	101516003	55.49	
				ORDER 2015-2016 FOR CUSTODIAL SUPPLIES			
			NT2856749	OPEN PURCHASE	101516003	569.20	
				ORDER 2015-2016 FOR CUSTODIAL SUPPLIES			
118835	COMCAST	03/04/2016	41301683	OPEN PO FOR DISTRICT WIDE COMCAST SERVICE SY 2015-2016	81516008	6,603.86	6,603.86
118836	GE CAPITAL	03/04/2016	64342287	PIONEER MIDDLE SCHOOL COPIERS FINANCING OPEN PO	81516024	743.10	2,310.46

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FY 2015-16/ACCT # 90136151454.			
			64347644	SHS COPIERS FINANCING OPEN PO FY 2015-16/ ACCT # 90136151415.	81516023	695.78	
			64366821	SALTAR'S POINT ELEMENTARY COPIERS FINANCING FY 2015-16 OPEN PO / ACCT #90136152404	81516025	534.97	
			64375618	MAINTENANCE COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136314340	81516028	75.49	
			64379431	CHLOE CLARK ELEMENTARY COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136314336	81516026	261.12	
118837	HARBOR WILDWATCH	03/04/2016	428	travel expenses for Harbor Wildwatch to visit Pioneer 3 days - 6th grade science classes	2371516040	225.00	225.00
118838	JOHNSTON, CELESTE L	03/04/2016	MILEAGE REIMBURSE	REIMBURSE MILEAGE	0	64.21	64.21
118839	LEHNIS LEARNING LEADERS	03/04/2016	6	ADMIN COACHING -- DEBRA HAY, JAKE TYRRELL	0	200.00	200.00
118840	LEWIS, MICHELLE	03/04/2016	2/27/16	LDC Training and consulting fees for February 24, 2016.	2371516034	858.65	858.65
118841	PSA HEALTHCARE	03/04/2016	5110393	RN AND LPN CARE -- PATIENT # 315418	0	681.56	4,955.60
			5110394	RN AND LPN CARE -- PATIENT # 315418	0	486.72	
			5110395	RN AND LPN CARE -- PATIENT # 315418	0	489.75	
			5110396	RN AND LPN CARE -- PATIENT # 315418	0	783.64	
			5110397	RN AND LPN CARE	0	611.09	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				-- PATIENT #			
				315418			
			5110398	RN AND LPN CARE	0	745.77	
				-- PATIENT #			
				315418			
			5111571	RN AND LPN CARE	0	760.52	
				-- PATIENT #			
				315418			
			5114834	RN AND LPN CARE	0	396.55	
				-- PATIENT #			
				315418			
118842	PUGET SOUND ENERGY	03/04/2016	200008146082	march DISTRICT WIDE PSE	81516067	395.07	3,785.68
				OPEN PO FOR			
				2015-16 - 511			
				chambers st			
			200018787412	MARCH DISTRICT WIDE PSE	81516067	2,735.67	
				OPEN PO FOR			
				2015-16			
			200022057323	MARCH DISTRICT WIDE PSE	81516067	467.59	
				OPEN PO FOR			
				2015-16 - 601			
				CHAMBERS ST			
			220005466069	MARCH DISTRICT WIDE PSE	81516067	187.35	
				OPEN PO FOR			
				2015-16 -- 511			
				CHAMBERS			
118843	SUNBELT STAFFING	03/04/2016	7685582	Jacqueline Diaz,	91516009	2,625.00	6,405.00
				Contracted			
				Psychologist			
				position.			
			7685595	Megan Lindale RN	91516012	1,120.00	
				Pioneer Middle			
				School			
			7701704	Megan Lindale RN	91516012	560.00	
				Pioneer Middle			
				School			
			7701718	Jacqueline Diaz,	91516009	2,100.00	
				Contracted			
				Psychologist			
				position.			
118844	TED BROWN MUSIC CO	03/04/2016	1878747	open p.o. for	2371516023	10.94	74.38
				supplies			
			1891574	MUSIC SUPPLIES	4311516019	63.44	
				OPEN PO NTE \$500			
118845	TOWN OF STEILACOOM	03/04/2016	1199.0	MARCH ELECTRICITY AND	81516041	346.08	12,985.52
				WATER/SEWER OPEN			
				PO 2015-16 --			
				CHAMBERS ST 511			
				FURNACE			
			1199.1	MARCH ELECTRICITY AND	81516041	524.29	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				WATER/SEWER OPEN			
				PO 2015-16 -- 511			
				CHAMBERS ST			
		1409.0	MARCH	ELECTRICITY AND	81516041	138.37	
				WATER/SEWER OPEN			
				PO 2015-16 - 54			
				SENTINEL DR			
		1409.1	MARCH	ELECTRICITY AND	81516041	8,452.96	
				WATER/SEWER OPEN			
				PO 2015-16 -- 54			
				SENTINEL DR			
		1884.0	MARCH	ELECTRICITY AND	81516041	304.61	
				WATER/SEWER OPEN			
				PO 2015-16 --			
				CHAMBERS ST 510			
		2456.0	MARCH	ELECTRICITY AND	81516041	137.87	
				WATER/SEWER OPEN			
				PO 2015-16 --			
				1100 DIGGS ST			
		2456.1	MARCH	ELECTRICITY AND	81516041	316.99	
				WATER/SEWER OPEN			
				PO 2015-16 --			
				1100 DIGGS ST			
		3181.0	MARCH	ELECTRICITY AND	81516041	10.85	
				WATER/SEWER OPEN			
				PO 2015-16 --			
				SENTINAL DR 54			
		3533.0	MARCH	ELECTRICITY AND	81516041	718.89	
				WATER/SEWER OPEN			
				PO 2015-16 --			
				1201 GALLOWAY ST			
		3533.1	MARCH	ELECTRICITY AND	81516041	1,717.02	
				WATER/SEWER OPEN			
				PO 2015-16 --			
				1201 GALLOWAY ST			
		6359.0	MARCH	ELECTRICITY AND	81516041	83.53	
				WATER/SEWER OPEN			
				PO 2015-16 -- 611			
				CHAMBERS ST			
		6571.0	MARCH	ELECTRICITY AND	81516041	234.06	
				WATER/SEWER OPEN			
				PO 2015-16 -- 511			
				CHAMBERS ST			
118846	TRANE U.S. INC.	03/04/2016	36258001	OPEN PURCHASE	101516024	3,477.06	3,477.06
				ORDER 2015-2016			
				FOR HVAC PARTS			
118847	TYRRELL, JACOB	03/04/2016	REIMBURSE MILEAGE	REIMBURSE MILEAGE	0	123.12	270.70
			REIMBURSE MILEAGE 2	REIMBURSE MILEAGE	0	84.35	
				2			
			REIMBURSE MILEAGE 3	REIMBURSE MILEAGE	0	63.23	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118848	VERIZON WIRELESS	03/04/2016	9760714481	3 VERIZON WIRELESS OPEN PO 2015-16/ACCT #971255422-00001	81516044	939.96	939.96
118849	WELLS FARGO FINANCIAL LEASING	03/04/2016	5002879393	CD COPIER FINANCING OPEN PO 2015-16 / ACCT #603-0040399-042 TO -044	81516064	612.01	612.01
118850	WITT COMPANY	03/04/2016	435729	SUPPLIES FOR D.O. COPY MACHINES 2015-16	81516049	146.20	3,375.65
			435777	SUPPLIES FOR D.O. COPY MACHINES 2015-16	81516049	145.40	
			436811	Open Purchase Order for 2015-16 School Year. Service Contract for equipment listed on attached document SC2051-10 09-01-2015 thru 08-31-2015.	81516047	3,084.05	
20	Computer			Check(s) For a Total of		63,088.15	

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$238,779.99. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
 Warrant Numbers 118851 through 118859, totaling \$238,779.99

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118851	CAREERSTAFF UNLIMITED - TACOMA	03/08/2016	28427-276280	Jackie Muir, Contracted OT position	91516010	2,160.00	2,160.00
118852	CENTURYLINK #206-Z25-0055-467B	03/08/2016	206-Z25-005 467B FEB	DISTRICT WIDE CENTURY LINK SERVICES OPEN PO FY 2015-16 / ACCT #206-Z25-0055-467B	81516020	2,843.77	2,843.77
118853	CULLIGAN	03/08/2016	201603400885	WATER FOR ADMIN & MAINTENANCE OPEN PO 2015-16	81516071	78.42	78.42
118854	FIRST STUDENT INC	03/08/2016	11190914	FIRST STUDENT BUS TRANSPORTATION OPEN PO 2015-16	81516072	114,802.04	114,802.04
118855	HOPESPARKS FAMILY SERVICE	03/08/2016	16-03CDS STEILACOOM	Services for eligible students Birth to Three	91516003	12,499.91	12,499.91
118856	MCCONKEY CO	03/08/2016	1208540	4" TECHPOT SQUARE BLACK	141516019	65.66	65.66
118857	PSAT/NMSQT	03/08/2016	381608280A	PSAT / NMSQT TESTS FOR OCTOBER 2015	271516027	3,930.00	3,930.00
118858	SODEXO INC & AFFILIATES	03/08/2016	1000946464	SODEXO FOOD SERVICES OPEN PO 2015-16	81516059	98,862.28	98,862.28
118859	TOWN OF STEILACOOM	03/08/2016	2075.0	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- THIRD ST 908 MODULAR	81516041	157.85	3,537.91
			2662.0	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- 908	81516041	812.16	

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$97.50. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118860 through 118868, totaling \$97.50

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118860	AN, MIN	03/08/2016	REFUND LIBRARY BOOK	REFUND LIBRARY BOOK	0	12.50	12.50
118861	ANDERSON, JOSHUA	03/08/2016	REFUND OF REVENUE	REFUND 6TH GRADE FIELD TRIP TO PANTAGES	0	10.00	10.00
118862	FIELDS, TOI-YOSHI	03/08/2016	REFUND OF REVENUE	REFUND 6TH GRADE FIELD TRIP TO PANTAGES	0	10.00	10.00
118863	HIGGINBOTHAM, JANETTE	03/08/2016	REFUND OF REVENUE	REFUND 6TH GRADE FIELD TRIP TO PANTAGES	0	10.00	10.00
118864	JETTON, DANIELLE	03/08/2016	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	15.00	15.00
118865	MURPHY, REGINA	03/08/2016	REFUND OF REVENUE	REFUND 6TH GRADE FIELD TRIP TO PANTAGES	0	10.00	10.00
118866	PENA, CARRIE	03/08/2016	REFUND FIELD TRIP	REFUND FIELD TRIP.	0	10.00	10.00
118867	PRISCO, AMY	03/08/2016	REFUND OF REVENUE	REFUND 6TH GRADE FIELD TRIP TO PANTAGES	0	10.00	10.00
118868	REINAGEL, AMY	03/08/2016	REFUND OF REVENUE	REFUND 6TH GRADE FIELD TRIP TO PANTAGES	0	10.00	10.00
9	Computer			Check(s) For a Total of			97.50

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	9	Computer	Checks For a Total of	97.50
Total For	9	Manual, Wire Tran, ACH & Computer	Checks	97.50
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	97.50

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$87,583.56. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118869 through 118911, totaling \$87,583.56

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118869	ANDERSON, ERIN RUTH	03/15/2016	REIMBURSE MILEAGE	REIMBURSE MILEAGE -- BRIDGES TRAINING	0	48.60	48.60
118870	BETANCOURT, WANDA A	03/15/2016	REIMBURSE MILEAGE	REIMBURSE MILEAGE	0	29.59	29.59
118871	CDW-G	03/15/2016	CFC6318	Laptop for Beverly	111516040	169.81	169.81
118872	CENTURYLINK #300493944	03/15/2016	300493944 MARCH	DISTRICT WIDE CENTURY LINK SERVICES OPEN PO FY2015-16 / ACCT #300493944	81516021	354.04	354.04
118873	COASTWIDE LABORATORIES	03/15/2016	GT2856573	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	64.06	5,479.14
			GT2856742	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	452.35	
			GT2857560	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	222.91	
			GT2857782	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	98.27	
			GT2858218	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	608.15	
			NT2854383	OPEN PURCHASE ORDER 2015-2016	101516003	23.85	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FOR CUSTODIAL SUPPLIES			
			NT2856573	OPEN PURCHASE ORDER 2015-2016	101516003	14.24	
				FOR CUSTODIAL SUPPLIES			
			NT2856742	OPEN PURCHASE ORDER 2015-2016	101516003	293.86	
				FOR CUSTODIAL SUPPLIES			
			NT2857560	OPEN PURCHASE ORDER 2015-2016	101516003	247.34	
				FOR CUSTODIAL SUPPLIES			
			NT2857782	OPEN PURCHASE ORDER 2015-2016	101516003	1,208.32	
				FOR CUSTODIAL SUPPLIES			
			NT2858218	OPEN PURCHASE ORDER 2015-2016	101516003	990.90	
				FOR CUSTODIAL SUPPLIES			
			NW2844798-1	OPEN PURCHASE ORDER 2015-2016	101516003	1,254.89	
				FOR CUSTODIAL SUPPLIES			
118874	COPE, BRIANNA MARIE	03/15/2016	REIMBURSE SUPPLIES	REIMBURSE SUPPLIES - CLASSROOM	0	60.85	60.85
118875	CULLIGAN	03/15/2016	201603380587	WATER FOR ADMIN & MAINTENANCE OPEN PO 2015-16	81516071	65.35	65.35
118876	DAVIES	03/15/2016	PLU INVITATIONAL	CHOIR - PURCHASE SVCS OPEN PO	4311516016	500.00	500.00
118877	DEPT OF LICENSING (WA STATE)	03/15/2016	056	OPEN PURCHASE ORDER 2015-2016 FOR TYPE 2 DRIVING LICENSE ABSTRACTS	101516055	26.00	26.00
118878	DOLMAN, BEVERLY ANN	03/15/2016	REIMBURSE TRAVEL	REIMBURSE TRAVEL -- WASWUG CONFERENCE 2016	0	79.38	79.38
118879	EPD GROUP INC	03/15/2016	1069	REPLACE DEFECTIVE PARTS ON BASKETBALL HOOPS AT STEILACOOM HIGH AND PIONEER MS	101516071	6,256.00	6,256.00
118880	FENCE SPECIALISTS	03/15/2016	0028009	INSTALL RAIL AS PER CONTRACT	0	1,020.00	1,020.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118881	GRAINGER	03/15/2016	9034312752	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	46.60	2,437.10
			9039799011	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	2,390.50	
118882	HAROLD LEMAY ENTERPRISES	03/15/2016	7245705	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16 - 1100 DIGGS ST	81516054	99.77	5,161.97
			7246239	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16 -- 1201 GALLOWAY ST	81516054	573.48	
			7246317	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16 - 510 CHAMBERS ST	81516054	66.23	
			7246325	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16 -- 54 SENTINEL DR	81516054	1,599.46	
			7246373	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16	81516054	436.91	
			7246483	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16 -- 1700 PALISADE BLVD	81516054	885.02	
			7246949	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16 - 1750 BOBS HOLLOW LN	81516054	1,268.89	
			7247126	DISTRICT WIDE GARBAGE & RECYCLING	81516054	99.77	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SERVICES OPEN PO 2015-16 -- 601 Chambers			
			7247457	DISTRICT WIDE GARBAGE & RECYCLING	81516054	132.44	
				SERVICES OPEN PO 2015-16 - 511 CHAMBERS ST			
118883	HORTICULTURAL SERVICES INC	03/15/2016	1009234	Horticultural Services Inc. for Stutz. Karen will order! Please see attached Quotes #DWM6339RQ #DWM6340RQ #DWM6341RQ #DWM6342RQ #DWM6343RQ #DWM6344RQ	141516018	304.36	304.36
118884	JW PEPPER & SON INC	03/15/2016	14607806	open p.o. for supplies	2371516022	4.35	4.35
118885	KCDA	03/15/2016	3000010542	copy paper for 2015-16 school year	2371516002	629.04	1,700.61
			300007582	LA Supplies/Kilga/car t#866900	2371516041	93.46	
			300007697	workroom supplies/cart#8669 22	2371516042	207.42	
			300008296	science supplies/Lowe & E Miller/cart #866551	2371516043	770.69	
118886	KONE INC	03/15/2016	949228193	OPEN PURCHASE ORDER 2015-2016 FOR ELEVATOR SERVICE	101516026	656.18	656.18
118887	LAKEWOOD HARDWARE & PAINT	03/15/2016	463046	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516012	5.90	5.90
118888	LANDES, JULIE KATHLEEN	03/15/2016	SOLO AND ENSEMBLE	ACCOMPANIST FOR SHSCHOIR EVENT: SOLO AND ENSEMBLE	0	200.00	200.00
118889	LEMAY MOBILE SHREDDING	03/15/2016	4468347	DISTRICT WIDE SHREDDING SERVICES OPEN PO 2015-16	81516055	108.94	176.32
			4468348	DISTRICT WIDE	81516055	38.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SHREDDING SERVICES OPEN PO 2015-16			
			4469988	DISTRICT WIDE	81516055	29.38	
				SHREDDING SERVICES OPEN PO 2015-16			
118890	LITTRELL, KATHLEEN E	03/15/2016	REIMBURSE TRAVEL	REIMBURSE TRAVEL -- WASWUG	0	79.84	79.84
				CONFERENCE 2016			
118891	LOWE'S / CREDIT SERVICES	03/15/2016	195933 9	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516016	398.57	398.57
118892	MAILFINANCE	03/15/2016	N5807979	MAILFINANCE POSTAGE SERVICES OPEN PO 2015-16	81516033	620.30	620.30
118893	MCGANN, MELISSA MICHELLE	03/15/2016	REIMBURSE TRAVEL	REIMBURSE TRAVEL - WASWUG	0	94.10	94.10
				CONFERENCE			
118894	NATIONAL DATA ONLINE	03/15/2016	071516200	ANNUAL PAYMENT FOR EMPLOYEE CONDUCT ONLINE REPORTING (ECOR) SYSTEM.	0	800.00	800.00
118895	O'REILLY AUTO PARTS	03/15/2016	3626453878	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516019	14.21	14.21
118896	PACIFIC LUTHERAN UNIVERSITY	03/15/2016	1286	CHOIR TRAVEL - PLU INVITATIONAL	4311516026	100.00	100.00
118897	PIERCE COUNTY REFUSE	03/15/2016	7241170	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16	81516057	158.31	158.31
118898	PIERCE COUNTY SEWER	03/15/2016	00858625 MARCH	DISTRICT WIDE SEWER SERVICES OPEN PO 2015-16	81516036	162.61	333.44
			01354221 MARCH	DISTRICT WIDE SEWER SERVICES OPEN PO 2015-16	81516036	170.83	
118899	PRATER, SHEILA S	03/15/2016	REIMBURSE SUPPLIES	REIMBURSE SUPPLIES	0	22.45	22.45
118900	PUGET SOUND ENERGY	03/15/2016	200023874882 CC	DISTRICT WIDE PSE OPEN PO FOR 2015-16	81516067	9,756.58	23,163.49
			200023874882 MARCH	DISTRICT WIDE PSE OPEN PO FOR 2015-16	81516067	13,406.91	
118901	RSD	03/15/2016	26185022-00	OPEN PURCHASE ORDER 2015-2016	101516037	239.60	239.60

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$29.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118912 through 118913, totaling \$29.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118912	KELLY, CRYSTAL	03/15/2016	REFUND OF REVENUE	REFUND LIBRARY FINE	0	14.00	14.00
118913	VANWAGENEN, HYUN JA	03/15/2016	REFUND OF REVENUE	REFUND LIBRARY FINE	0	15.00	15.00
				2 Computer	Check(s) For a Total of		29.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	29.00
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	29.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	29.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$0.00, and voids/cancellations, totaling \$2,359.46. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Voids/Cancellations, totaling \$2,359.46

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118811	GE CAPITAL	03/03/2016	64342287	PIONEER MIDDLE SCHOOL COPIERS FINANCING OPEN PO FY 2015-16/ACCT # 90136151454.	81516024	743.10	2,359.46
			64347644	SHS COPIERS FINANCING OPEN PO FY 2015-16/ ACCT # 90136151415.	81516023	695.78	
			64366821	SALTAR'S POINT ELEMENTARY COPIERS FINANCING FY 2015-16 OPEN PO / ACCT #90136152404	81516025	534.97	
			64375618	MAINTENANCE COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136314340	81516028	124.49	
			64379431	CHLOE CLARK ELEMENTARY COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136314336	81516026	261.12	

1 Void Check(s) For a Total of 2,359.46

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	0	Manual, Wire Tran, ACH & Computer	Checks	0.00
Less	1	Voided	Checks For a Total of	2,359.46
			Net Amount	-2,359.46

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$39,926.62. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200307 through 200307, totaling \$39,926.62

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200307	C.S.E. LLC	02/29/2016	1526	STEILACOOM HIGH SCHOOL PARKING LOT EXPANSION PROJECT	2001516017	39,926.62	39,926.62
1	Computer	Check(s) For a Total of					39,926.62

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	39,926.62
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	39,926.62
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	39,926.62

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

23
As of March 8, 2016, the board, by a _____ vote,
approves payments, totaling \$5,894.18. The payments are further identified
in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402611 through 402620, totaling \$5,894.18

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402611	4G APPAREL & PROMOTIONS	02/18/2016	1710	Choir shirt order	4051516057	780.95	780.95
402612	EMERALD RIDGE HIGH SCHOOL	02/18/2016	20160123EVENT	2016 WRESTLING - 15TH ANNUAL JAGUAR INVITE	4061516179	295.00	295.00
402613	JONES SCHOOL SUPPLY CO., INC.	02/18/2016	1349101	Jones School Supply Co. *Science Fair Medals*	4021516013	215.46	215.46
402614	MOUNTAIN REGION MUSIC EDUCATOR	02/18/2016	014183-001312	Soloist and ensemble fees	4051516056	256.00	256.00
402615	PAPA JOHN'S PIZZA	02/18/2016	S2208-16-2593	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	351.89
			S2208-16-2597	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-16-2598	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-16-2605	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-16-2606	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-16-2617	4012 STUDENT STORE 2015-16 OPEN PO - PAPA	4061516004	50.27	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			S2208-16-2618	JOHNS PIZZA 4012 STUDENT STORE 2015-16 OPEN PO - PAPA	4061516004	50.27	
402616	SEE'S CANDIES SHOPS, INC	02/18/2016	60460823	JOHNS PIZZA 4002 BAND - LOLLYPOP FUNDRAISER INVOICE #60460823	4061516173	2,137.50	2,137.50
402617	STEILACOOM HIGH SCHOOL	02/18/2016	REFUND FUNDRAISING	REFUND FUNDRAISING FROM KEY CLUB	0	20.00	20.00
402618	STEILACOOM HIST SCHOOL DIST #1	02/18/2016	ASBREIMBGF	SHS ASBF TO REIMBURSE GF FOR OFFICE DEPOT PAPER PURCHASE: PRINCIPAL SUPPLIES ACCT 0100 23 5000 431 0431 0003	0	175.00	330.00
			REIMB	ASBF MATH TEAM TO REIMBURSE GF PRINCIPAL TRAVEL	0	155.00	
402619	TACOMA BASKETBALL BOARD	02/18/2016	1642	Girls Basketball Officials: Pioneer Middle School	4051516063	1,212.00	1,212.00
402620	THE LINEUP GROUP, LLC	02/18/2016	2313	Wrestling Tournament Awards	4051516059	295.38	295.38
10	Computer			Check(s) For a Total of			5,894.18

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	10	Computer	Checks For a Total of	5,894.18
Total For	10	Manual, Wire Tran, ACH & Computer	Checks	5,894.18
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	5,894.18

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

23

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$88.23. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402621 through 402621, totaling \$88.23

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402621	STEILACOOM HIST SCHOOL DIST #1	02/23/2016	CTAX41 20160222AAA	Comp Tax owed for Cash Account 41 through 01/31/2016	0	88.23	88.23
			1	Computer	Check(s) For a Total of		88.23

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	88.23
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	88.23
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	88.23

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

23

As of March 8, 2016, the board, by a _____ vote, approves payments, totaling \$21,082.42. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402622 through 402622, totaling \$21,082.42

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						

402622 MASTERCARD CORP. CLIENTS PAYME 02/25/2016

CREDIT CARD PAYMENT CHECK

21,082.42

900 DEGREES PIZZA - PCARD	PCASBFEB00034	Credit Card	0	31.40
		Payment AP		
		Invoice.		
AMAZON MARKETPLACE - PCARD	PCASBFEB00018	Credit Card	0	217.26
		Payment AP		
		Invoice.		
AMAZON MARKETPLACE - PCARD	PCASBFEB00021	Credit Card	0	131.40
		Payment AP		
		Invoice.		
AMAZON.COM - PCARD	PCASBFEB00042	Credit Card	0	169.41
		Payment AP		
		Invoice.		
AMBIENT CONTROL COMPANY INC	PCASBFEB00050	Credit Card	0	808.87
		Payment AP		
		Invoice.		
APP'S FOOD TRUCK - PCARD	PCASBFEB00032	Credit Card	0	10.00
		Payment AP		
		Invoice.		
ARTCO CRAFTS - PCARD	PCASBFEB00009	Credit Card	0	82.97
		Payment AP		
		Invoice.		
ASSOCIATION OF WASHINGTON STUD	PCASBFEB00059	Credit Card	4051516048	125.00
		Payment AP		
		Invoice.		
BEAT BY BEAT PRESS	PCASBFEB00064	Credit Card	0	299.00
		Payment AP		
		Invoice.		
BONGO FLASHERS - PCARD	PCASBFEB00014	Credit Card	0	87.40
		Payment AP		
		Invoice.		

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	CASH & CARRY - PCARD		PCASBFEB00049	Credit Card Payment AP Invoice.	0	37.80	
	CHICKENSALOON.COM - PCARD		PCASBFEB00015	Credit Card Payment AP Invoice.	0	-719.96	
	COSTCO BUSINESS CENTER - PCARD		PCASBFEB00006	Credit Card Payment AP Invoice.	0	991.43	
	CRANE'S CREATIONS		PCASBFEB00051	Credit Card Payment AP Invoice.	0	149.66	
	CUSTOMINK, LLC		PCASBFEB00013	Credit Card Payment AP Invoice.	0	903.24	
	DISNEY PARKS WORLD PREMIERE FO		PCASBFEB00030	Credit Card Payment AP Invoice.	0	189.80	
	DISNEY PARKS FIELD HOUSE - PCA		PCASBFEB00033	Credit Card Payment AP Invoice.	0	21.00	
	DISNEY PARKS COSMIC RAY'S STAR		PCASBFEB00035	Credit Card Payment AP Invoice.	0	28.38	
	DOLLAR TREE - PCARD		PCASBFEB00008	Credit Card Payment AP Invoice.	0	70.02	
	DOMINO'S PIZZA - PCARD		PCASBFEB00005	Credit Card Payment AP Invoice.	0	45.87	
	EINSTEIN BROS. BAGELS - PCARD		PCASBFEB00028	Credit Card Payment AP Invoice.	0	1.90	
	FCCLA		PCASBFEB00053	Credit Card Payment AP Invoice.	0	210.00	
	FEDEX - PCARD		PCASBFEB00045	Credit Card Payment AP Invoice.	0	13.62	
	FOLLETT SCHOOL SOLUTIONS INC		PCASBFEB00020	Credit Card Payment AP Invoice.	4031516012	193.79	
	FRESHENS #61 - PCARD		PCASBFEB00023	Credit Card Payment AP Invoice.	0	9.25	
	GOOD TO GO (WSDOT) - PCARD		PCASBFEB00046	Credit Card Payment AP Invoice.	0	6.00	
	GURNEY'S SEED & NURSERY - PCAR		PCASBFEB00041	Credit Card	0	31.97	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Payment AP			
				Invoice.			
	H&L PRODUCE - PCARD		PCASBFEB00000	Credit Card	0	21.35	
				Payment AP			
				Invoice.			
	HAGGEN - PCARD		PCASBFEB00016	Credit Card	0	69.42	
				Payment AP			
				Invoice.			
	HARBOR FREIGHT TOOLS		PCASBFEB00007	Credit Card	0	10.92	
				Payment AP			
				Invoice.			
	HEALY AWARDS INC		PCASBFEB00062	Credit Card	0	214.45	
				Payment AP			
				Invoice.			
	HOBBY LOBBY - PCARD		PCASBFEB00039	Credit Card	0	19.68	
				Payment AP			
				Invoice.			
	HOUSE OF DONUTS - PCARD		PCASBFEB00001	Credit Card	0	23.00	
				Payment AP			
				Invoice.			
	JUST FOR KIX CATALOG LLC		PCASBFEB00058	Credit Card	0	-79.18	
				Payment AP			
				Invoice.			
	KIWANIS INTERNATIONAL		PCASBFEB00055	Credit Card	0	50.00	
				Payment AP			
				Invoice.			
	LAKESHORE LEARNING MATERIALS		PCASBFEB00022	Credit Card	0	261.36	
				Payment AP			
				Invoice.			
	MANCHU WOK - PCARD		PCASBFEB00026	Credit Card	0	8.51	
				Payment AP			
				Invoice.			
	MASTERCARD CORP. CLIENTS PAYME		PCASBFEB00024	Credit Card	0	19.20	
				Payment AP			
				Invoice.			
	MSR WHOLESALE BALLOONS		PCASBFEB00056	Credit Card	0	28.45	
				Payment AP			
				Invoice.			
	NEVCO INC		PCASBFEB00061	Credit Card	0	67.04	
				Payment AP			
				Invoice.			
	OFFICE DEPOT		PCASBFEB00017	Credit Card	0	130.32	
				Payment AP			
				Invoice.			
	ORIENTAL TRADING CO - PCARD		PCASBFEB00011	Credit Card	0	91.89	
				Payment AP			
				Invoice.			
	ORIENTAL TRADING CO - PCARD		PCASBFEB00048	Credit Card	0	238.68	
				Payment AP			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	OXFORD SUITES YAKIMA		PCASBFEB00057	Invoice. Credit Card Payment AP	0	2,361.88	
	PANDA EXPRESS - PCARD		PCASBFEB00027	Invoice. Credit Card Payment AP	0	34.28	
	PNW KEY CLUB		PCASBFEB00038	Invoice. Credit Card Payment AP	0	10,420.00	
	PUBLIX - PCARD		PCASBFEB00036	Invoice. Credit Card Payment AP	0	197.65	
	RENAISSANCE CATERING OF ORLAND		PCASBFEB00031	Invoice. Credit Card Payment AP	0	10.65	
	RUBY TUESDAY ORLANDO AIRPORT-		PCASBFEB00025	Invoice. Credit Card Payment AP	0	34.00	
	SAFEWAY - PCARD		PCASBFEB00054	Invoice. Credit Card Payment AP	0	6.01	
	SOUTH BY SEA - PCARD		PCASBFEB00010	Invoice. Credit Card Payment AP	0	625.60	
	SPORTS AUTHORITY - PCARD		PCASBFEB00040	Invoice. Credit Card Payment AP	0	99.59	
	STADIUM THRIFTWAY - PCARD		PCASBFEB00044	Invoice. Credit Card Payment AP	0	32.82	
	STARBUCKS - PCARD		PCASBFEB00002	Invoice. Credit Card Payment AP	0	23.94	
	STELLACOOM HIGH SCHOOL		PCASBFEB00012	Invoice. Credit Card Payment AP	0	65.00	
	SUBWAY - PCARD		PCASBFEB00004	Invoice. Credit Card Payment AP	0	112.98	
	TARGET - PCARD		PCASBFEB00019	Invoice. Credit Card Payment AP	0	24.95	
	TOPSIDE BAR & GRILL - PCARD		PCASBFEB00047	Invoice. Credit Card Payment AP	0	90.00	
	TRACKSIDE PIZZA - PCARD		PCASBFEB00060	Invoice. Credit Card Payment AP	0	568.77	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	UNITED AIRLINES - PCARD		PCASBFEB00029	Credit Card Payment AP Invoice.	0	50.00	
	UNIVERSAL CHEERLEADERS ASSOC		PCASBFEB00037	Credit Card Payment AP Invoice.	0	174.00	
	USPS - PCARD		PCASBFEB00052	Credit Card Payment AP Invoice.	0	9.78	
	WALMART - PCARD		PCASBFEB00003	Credit Card Payment AP Invoice.	0	508.95	
	WMEA (WA MUSIC EDUCATORS ASSOC		PCASBFEB00063	Credit Card Payment AP Invoice.	0	115.00	
	XFUSION MEDIA - PCARD		PCASBFEB00043	Credit Card Payment AP Invoice.	0	195.00	
			1	Computer	Check(s) For a Total of		21,082.42

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	21,082.42
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	21,082.42
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	21,082.42

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March ²³~~8~~, 2016, the board, by a _____ vote, approves payments, totaling \$15,835.58. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402623 through 402637, totaling \$15,835.58

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402623	RIDDELL / ALL AMERICAN SPORTS	02/26/2016	98309865	FOOTBALL EQUIPMENT RECONDITIONING	81516090	3,565.22	3,565.22
402624	ARGOSY CRUISES	02/26/2016	234028-1	3017 CLASS OF 2017 - PROM CHARTER RATE	4061516181	6,000.00	6,000.00
402625	ASSOCIATION OF WASHINGTON STUD	02/26/2016	31767	August 2016: Columbia Leadership Camp	4051516060	1,075.00	1,075.00
402626	ATHLETIC.NET	02/26/2016	33695	ONE SEASON TRACK & FIELD WEBSITE SUPPORT FOR SHS	0	65.00	65.00
402627	BROADWAY CENTER FOR THE PERFOR	02/26/2016	73824	Broadway Theatre: Rythmic Circus Educational Matinee	4021516011	478.50	478.50
402628	IMAGE MARKET	02/26/2016	365662	4004 CHOIR - T-SHIRTS & SWEATSHIRTS	4061516177	602.10	602.10
402629	MILLER, GWEN	02/26/2016	REIMB20160219	VOLUNTEER LUNCHEON COSTCO PURCHASE REIMBURSEMENT	0	87.92	87.92
402630	MOUNTAIN REGION MUSIC EDUCATOR	02/26/2016	014146-001315	4004 CHOIR - SOLO & ENSEMBLE FEES	4061516149	401.00	803.00
			014241-001315	4002 BAND - SOLO & ENSEMBLE FEES	4061516184	402.00	
402631	OLYMPIC HIGH SCHOOL	02/26/2016	INV\$200.00	2002 VOLLEYBALL TOURNAMENT: OLYMPIC VARSITY VOLLEYBALL TOURNEY AT KITSAP PAVILION	4061516031	200.00	200.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402632	PAPA JOHN'S PIZZA	02/26/2016	S2208-16-2622	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	201.08
			S2208-16-2623	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-16-2626	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-16-2632	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
402633	RADIO PARTIES	02/26/2016	1096630	4013 YEARBOOK - DANCE DJ	4061516169	495.00	495.00
402634	STEILACOOM HIST SCHOOL DIST #1	02/26/2016	REIMB20160219	CD ASBF TO REIMBURSE GF	0	10.95	10.95
402635	TACOMA ATHLETIC COMMISSION	02/26/2016	INVOICE\$50.00	2015-16 MEMBERSHIP DUES FOR STEILACOOM HIGH SCHOOL	0	50.00	50.00
402636	WA DECA	02/26/2016	01137194	4006 DECA - WA DECA STATE REGISTRATION OPEN PO NTE \$2400.00	4061516151	1,820.00	1,820.00
402637	WINNING SEASONS	02/26/2016	d2015564	Girls Basketball warm up shirts	4051516043	381.81	381.81
			15	Computer	Check(s) For a Total of		15,835.58

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	15	Computer	Checks For a Total of	15,835.58
Total For	15	Manual, Wire Tran, ACH & Computer	Checks	15,835.58
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	15,835.58

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$14,637.59. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402638 through 402650, totaling \$14,637.59

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402638	CONI LILJENGREN PIANO STUDIO	03/04/2016	20160211	Accompanist fees	4051516068	200.00	200.00
402639	ISLAND OASIS	03/04/2016	90993605	4012 STUDENT	4061516007	100.45	987.45
				STORE 2015-16			
				OPEN PO - SUNRISE			
				DISTRIBUTION			
			90997663	4012 STUDENT	4061516007	887.00	
				STORE 2015-16			
				OPEN PO - SUNRISE			
				DISTRIBUTION			
402640	JOSTENS (JACKIE MERCURIO)	03/04/2016	2ndDEPOSIT	2nd yearbook	4051516066	5,612.84	5,972.84
				payment			
			FW15-1017	Yearbook Fall	4051516065	360.00	
				Workshop			
402641	LIDS TEAM SPORTS	03/04/2016	1091825	2004 BASEBALL -	4061516176	496.68	496.68
				EASTON ADULT			
				BASEBALL BATTING			
				HELMETS NTE \$500			
402642	MOUNTAIN REGION MUSIC EDUCATOR	03/04/2016	014101-001312	Band solo &	4051516067	135.00	135.00
				Ensemble fees			
402643	PAPA JOHN'S PIZZA	03/04/2016	S2208-16-2629	4012 STUDENT	4061516004	50.27	251.35
				STORE 2015-16			
				OPEN PO - PAPA			
				JOHNS PIZZA			
			S2208-16-2631	4012 STUDENT	4061516004	50.27	
				STORE 2015-16			
				OPEN PO - PAPA			
				JOHNS PIZZA			
			S2208-16-2633	4012 STUDENT	4061516004	50.27	
				STORE 2015-16			
				OPEN PO - PAPA			
				JOHNS PIZZA			
			S2208-16-2658	4012 STUDENT	4061516004	50.27	
				STORE 2015-16			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			S2208-16-2659	OPEN PO - PAPA JOHNS PIZZA 4012 STUDENT STORE 2015-16	4061516004	50.27	
402644	RAINIER APPAREL	03/04/2016	L201623	OPEN PO - PAPA JOHNS PIZZA 4019 MATH TEAM - T-SHIRT ORDER NTE \$150.00	4061516174	128.55	128.55
402645	ROBERTSON, DAVID H	03/04/2016	20160216REIMB	TRACK SUPPLIES PURCHASE REIMBURSEMENT	0	359.95	359.95
402646	STEILACOOM HIST SCHOOL DIST #1	03/04/2016	REIMBGF	SHS ASBF TO REIMBURSE GF FOR FIELD TRIPS	0	295.35	781.24
			REIMBGF2	SHS ASBF TO REIMBURSE GF FOR FIELD TRIPS	0	238.39	
			REIMBGF3	SHS ASBF TO REIMBURSE GF FOR FOOTBALL CLINIC REGISTRATION	0	247.50	
402647	TACOMA BASKETBALL BOARD	03/04/2016	1673	2000 ATHLETICS - TBB INVOICE #1673	4061516188	2,310.00	2,310.00
402648	TACOMA GLASS BLOWING STUDIO	03/04/2016	1055	4001 ART CLUB - GLASS BLOWING EXPERIENCE GROUP RATE	4061516199	525.60	525.60
402649	WESTERN WA BASKETBALL OFFICIAL	03/04/2016	2015-191	2000 ATHLETICS - WWBOA INVOICE #2015-191	4061516187	1,368.24	1,368.24
402650	WINNING SEASONS	03/04/2016	D2015601/D2015541	REISSUED CHECK FOR PO4061516094; GIRLS BASKETBALL BADEN BALLS, INVOICE #D2015541 AND PO4061516131: CHEER T-SHIRTS, INVOICE #D2015601	0	1,120.69	1,120.69
13	Computer	Check(s) For a Total of					14,637.55

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	13	Computer	Checks For a Total of	14,637.59
Total For	13	Manual, Wire Tran, ACH & Computer	Checks	14,637.59
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	14,637.59

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$240.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402651 through 402653, totaling \$240.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402651	BRADBURY JR, THOMAS A	03/09/2016	REFUND OF REVENUE	REFUND OF REVENUE	0	65.00	65.00
				-- SOCCER. CUT			
				FROM TEAM			
402652	WAGONER, MICHAEL	03/09/2016	REFUND SOCCER	REFUND SOCCER.	0	65.00	65.00
402653	WORRELL, SHAWN	03/09/2016	REFUND OF REVENUE	REFUND OF REVENUE	0	110.00	110.00
				-- SOCCER REFUND.			
				STUDENT DID NOT			
				PARTICIPATE			
			3	Computer	Check(s) For a Total of		240.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	240.00
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	240.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	240.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$4,943.92. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402654 through 402661, totaling \$4,943.92

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402654	COLLEGE HILL CUSTOM THREADS	03/11/2016	8443	2016 WRESTLING - FUNDRAISING GEAR NTE \$1000	4061516180	1,039.51	1,039.51
402655	NW ELITE	03/11/2016	20160226	2004 BASEBALL - BADEN BASEBALL PURCHASE	4061516189	680.00	680.00
402656	PAPA JOHN'S PIZZA	03/11/2016	S2208-16-2660	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	251.35
			S2208-16-2661	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-16-2683	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-16-2686	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-16-2689	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
402657	RAINIER APPAREL	03/11/2016	L201641	4027 ANIME CLUB - HOODIES & T-SHIRTS	4061516194	2,070.67	2,070.67
402658	ROGERS HIGH SCHOOL	03/11/2016	REGFEE\$75	ROGERS HOLIDAY WRESTLING TOURNAMENT REGISTRATION FEES	0	75.00	75.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402659	STEILACOOM HIST SCHOOL DIST #1	03/11/2016	REIMGF\$252.81	FOR FIVE GIRLS SP ASB TO REIMBURSE GF FOR CAPITOL BLDG FIELD TRIP	0	252.81	347.43
			REIMGF\$94.62	CC ASB TO REIMBURSE GF FOR BROADWAY CENTER FIELD TRIP	0	94.62	
402660	TED BROWN MUSIC CO	03/11/2016	1901305	4002 BAND - TIMBALES QUOTE #1848891 \$261.71	4061516201	261.71	261.71
402661	WINNING SEASONS	03/11/2016	T2016119	3017 CLASS OF 2017 - T-SHIRTS	4061516197	218.25	218.25
				8 Computer	Check(s) For a Total of		4,943.92

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	8	Computer	Checks For a Total of	4,943.92
Total For	8	Manual, Wire Tran, ACH & Computer	Checks	4,943.92
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	4,943.92

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$0.00, and voids/cancellations, totaling \$1,120.69. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Voids/Cancellations, totaling \$1,120.69

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402562	WINNING SEASONS	03/03/2016	D2015541	2006 GIRLS BASKETBALL -	4061516094	819.84	1,120.69
			D2015601	BADEN BALL PO 4003 CHEER - T-SHIRT ORDER	4061516131	300.85	
				1 Void	Check(s) For a Total of		1,120.69

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	0	Manual, Wire Tran, ACH & Computer	Checks	0.00
Less	1	Voided	Checks For a Total of	1,120.69
			Net Amount	-1,120.69

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$0.00, and voids/cancellations, totaling \$75.00. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Voids/Cancellations, totaling \$75.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402561	ROGERS HIGH SCHOOL	03/07/2016	20151230	ROGERS HIGH SCHOOL HOLIDAY WRESTLING TOURNAMENT SHS GIRLS INDIVIDUAL FEES	0	75.00	75.00

1	Void	Check(s) For a Total of	75.00
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	0	Manual, Wire Tran, ACH & Computer	Checks	0.00
Less	1	Voided	Checks For a Total of	75.00
			Net Amount	-75.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 23, 2016, the board, by a _____ vote, approves payments, totaling \$0.00, and voids/cancellations, totaling \$182.78. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Voids/Cancellations, totaling \$182.78

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402528	BOBBINS AND BOWS LLC	03/10/2016	20151130	2021 BOWLING - EMBROIDERY LOGOS & NAMES	4061516121	182.78	182.78

1	Void	Check(s) For a Total of	182.78
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	0	Manual, Wire Tran, ACH & Computer	Checks	0.00
Less	1	Voided	Checks For a Total of	182.78
			Net Amount	-182.78

Steilacoom Historical School District No. 1
Financial Report - February 29, 2016
General Fund Budget/Year-End Projection/YTD Actual

The following information is a summary of the financial position as of February 29, 2016 for the district's five operating funds. It provides the School Board fiscal information to evaluate each month the fiscal stability and operations of the district. The information is unaudited but supported by the attached monthly budget status reports.

General Fund Budget/Year-End Projection/YTD Actual

	<u>Annual Budget</u>	<u>Year-end Projection</u>	<u>Projected Variance</u>	<u>Projected Variance</u>	<u>YTD Actual</u>
General Fund					
Revenues & Other Financing Sources	33,408,852	33,100,000	(308,852)	0.92%	16,280,087
Expenditures & Other Financing Uses	34,357,931	33,850,000	(507,931)	1.48%	16,076,544
Excess Revenues/Other Financing Sources Over (under) Expend & Oth Financing Uses	(949,079)	(750,000)			203,543

General Fund Actual Ending Fund Balances:

Committed for Other Purposes	525,293	
Restricted for Carryover	0	
Unassigned Fund Balance	2,592,447	
Unassigned Minimum Fund Balance	1,855,000	
Ending Unassigned Fund Balance		<u><u>4,972,740</u></u>

2015-2016 Beginning Unassigned Fund Balance - 2,164,720

Capital Projects Actual Fund Ending Fund Balances:

Beginning Committed for Other Purposes		1,564,219	
General Fund Transfer to Capital Projects	0		
Revenue	47,540		
Expenses	(289,395)		
		(241,855)	
Ending Committed Assigned Fund Balance			<u>1,322,364</u>

Other Funds Actual Ending Fund Balances:

	Beginning Balance	Ending Balance	Variance
Debt Service Fund	3,213,328	909,457	(2,303,871)

December 1, 2015 Principal and Interest Payment - 4,871,975

Transportation Fund	52,252	52,281	29
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ASB Fund	281,588	368,205	86,617
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Anderson Island	354	359	5
Cherrydale	4,903	4,197	(706)
Chloe Clark	7,529	5,439	(2,090)
Saltar's Point	10,546	10,065	(481)
Pioneer Middle	59,325	89,683	30,358
Steilacoom High	198,931	258,462	59,531

Total Ending ASB Fund Balance			<u>368,205</u>
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10--GENERAL FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	7,040,134	76,521.32	3,113,036.30		3,927,097.70	44.22
2000 LOCAL SUPPORT NONTAX	1,335,800	114,900.31	561,972.22		773,827.78	42.07
3000 STATE, GENERAL PURPOSE	18,054,637	1,700,113.25	9,509,059.63		8,545,577.85	52.67
4000 STATE, SPECIAL PURPOSE	4,534,385	389,258.19	2,146,586.42		2,387,798.31	47.34
5000 FEDERAL, GENERAL PURPOSE	406,000	320,365.89	320,365.89		85,634.11	78.91
6000 FEDERAL, SPECIAL PURPOSE	1,989,896	100,671.80	621,539.96		1,368,356.04	31.23
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	40,500	.00	7,526.41		32,973.59	18.58
9000 OTHER FINANCING SOURCES	7,500	.00	.00		7,500.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 33,408,852	 2,701,830.76	 16,280,086.83		 17,128,765.38	 48.73
 <u>B. EXPENDITURES</u>						
00 Regular Instruction	18,427,831	1,469,008.30	9,174,288.83	8,478,940.76	774,601.79	95.80
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	4,034,560	492,131.76	1,922,769.44	1,888,648.81	223,142.16	94.47
30 Voc. Ed Instruction	1,576,595	99,177.65	658,260.35	537,011.35	381,323.03	75.81
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,522,584	84,475.16	579,010.93	423,650.70	519,922.41	65.85
70 Other Instructional Pgms	651,541	11,448.29	75,583.42	67,735.55	508,222.47	22.00
80 Community Services	2,500	.00	.00	0.00	2,500.00	0.00
90 Support Services	8,142,319	613,963.95	3,666,631.06	3,507,357.28	968,331.08	88.11
 <u>Total EXPENDITURES</u>	 34,357,931	 2,770,205.11	 16,076,544.03	 14,903,344.45	 3,378,042.94	 90.17
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	 949,079-	 68,374.35-	 203,542.80		 1,152,622.01	 121.45-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 4,340,280		 4,769,196.62			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	 XXXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 3,391,201		 4,972,739.42			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self Insur	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	525,280	525,292.73
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	1,025,921	2,592,446.69
G/L 891 Unassigned Min Fnd Bal Policy	1,840,000	1,855,000.00
<u>TOTAL</u>	3,391,201	4,972,739.42

20--CAPITAL PROJECT FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2016

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	76,000	15,732.00	47,540.18		28,459.82	62.55
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	1,250,000	.00	.00		1,250,000.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	1,326,000	15,732.00	47,540.18		1,278,459.82	3.59
<u>B. EXPENDITURES</u>						
10 Sites	374,480	40,402.87	209,305.55	53,134.19	112,040.26	70.08
20 Buildings	2,165,520	.00	80,089.57	11,499.00	2,073,931.43	4.23
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	25,000	.00	.00	0.00	25,000.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	2,565,000	40,402.87	289,395.12	64,633.19	2,210,971.69	13.80
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)</u>	1,239,000-	24,670.87-	241,854.94-		997,145.06	80.48-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	1,310,475		1,564,219.11			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	71,475		1,322,364.17			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	75,000	74,412.00
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	3,525-	1,247,952.17
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 71,475	 1,322,364.17

30--DEBT SERVICE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2016

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	5,831,322	62,434.88	2,566,650.70		3,264,671.30	44.01
2000 Local Support Nontax	1,500	.00	1,452.86		47.14	96.86
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	5,832,822	62,434.88	2,568,103.56		3,264,718.44	44.03
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,685,000	.00	3,685,000.00	0.00	.00	100.00
Interest On Bonds	2,292,275	.00	1,186,975.00	0.00	1,105,300.00	51.78
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	.00	.00	0.00	10,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	5,987,275	.00	4,871,975.00	0.00	1,115,300.00	81.37
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	154,453-	62,434.88	2,303,871.44-		2,149,418.44-	> 1000
F. <u>TOTAL BEGINNING FUND BALANCE</u>	3,116,264		3,213,328.21			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	2,961,811		909,456.77			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted for Other Items	0	.00
G/L 830 Restricted for Debt Service	2,961,811	909,456.77
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 2,961,811	 909,456.77

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2016

<u>A. REVENUES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 General Student Body	132,699	8,847.12	99,026.16		33,672.84	74.62
2000 Athletics	172,495	5,899.54	30,125.40		142,369.60	17.46
3000 Classes	58,265	2,664.06	17,411.87		40,853.13	29.88
4000 Clubs	519,458	53,947.14	161,238.18		358,219.82	31.04
6000 Private Moneys	8,700	1,760.83	8,081.29		618.71	92.89
<u>Total REVENUES</u>	891,617	73,118.69	315,882.90		575,734.10	35.43
<u>B. EXPENDITURES</u>						
1000 General Student Body	123,150	2,646.88	19,128.98	3,521.42	100,499.60	18.39
2000 Athletics	167,055	9,762.24	55,832.05	17,151.56	94,071.39	43.69
3000 Classes	49,015	7,487.56	20,070.94	11,740.67	17,203.39	64.90
4000 Clubs	493,268	33,154.31	132,867.73	78,672.87	281,727.40	42.89
6000 Private Moneys	8,700	.00	1,365.86	0.00	7,334.14	15.70
<u>Total EXPENDITURES</u>	841,188	53,050.99	229,265.56	111,086.52	500,835.92	40.46
<u>C. EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	50,429	20,067.70	86,617.34		36,188.34	71.76
<u>D. TOTAL BEGINNING FUND BALANCE</u>	277,271		281,587.50			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	327,700		368,204.84			
<u>C+D + OR - E)</u>						

G. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted for Other Items	0	.00
G/L 819 Restricted for Fund Purposes	327,700	368,204.84
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 327,700	 368,204.84

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2016

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	100	.00	33.62		66.38	33.62
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	15,000	.00	.00		15,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	15,100	.00	33.62		15,066.38	0.22
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	15,100	.00	33.62		15,066.38	0.22
<u>D. EXPENDITURES</u>						
Type 30 Equipment	50,000	.00	.00	0.00	50,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	50,000	.00	.00	0.00	50,000.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER)EXP/OTH FIN USES(C-D-E-F)</u>	34,900-	.00	33.62		34,933.62	100.10-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	51,553		52,247.21			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	16,653		52,280.83			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	34,900-	52,280.83
G/L 830 RES FOR DEBT SERVICE	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 Assigned to Fund Purposes	51,553	.00
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 16,653	 52,280.83

***** End of report *****

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 3-23-16						
Name	Position	FTE	Location	Effective Date	Action	Comment
Aman Renae	Teacher	1.00	Chloe Clark	8/29/2016	New Hire	
Antonovicz Karen	Teacher	1.00	Chloe Clark	8/29/2016	New Hire	
Hall Diane	Teacher	1.00	Chloe Clark	8/29/2016	New Hire	
Zajac-Mattes Meggan	Teacher	1.00	Chloe Clark	8/29/2016	New Hire	
Schmitz Shannon	Teacher	1.00	Chloe Clark	8/29/2016	New Hire	
Campbell Robert	Teacher	1.00	Saltar's Point	6/15/2016	Resignation	
Hannon David	Teacher	1.00	Saltar's Point	6/15/2016	Resignation	
Junta Mary Carter	Teacher	1.00	Chloe Clark	6/15/2016	Resignation	
Meier Danielle	Speech Language Pathologist	1.00	District Wide	6/15/2016	Resignation	
Quail Heather	Teacher	1.00	Chloe Clark	6/15/2016	Resignation	
Rodgers Courtney	Teacher	1.00	High School	6/15/2016	Resignation	
Walker Michelle	Teacher	1.00	Cherrydale	6/15/2016	Resignation	
Folmer Bruce	Teacher	1.00	High School/Pioneer Middle	6/15/2016	Retirement	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 3-23-16					
Name	Position	Location	Effective Date	Amount	Comment
Lallemand Michael	Assistant Soccer Coach Boys	High School	2/29/2016	3,040.50	
McDonald Michael	Assistant Baseball Coach	High School	2/29/2016	3,052.50	
Lane Richard	Assistant Track Coach Boys	High School	2/29/2016	3,121.88	
Smith Rachel	Assistant Track Coach Girls	High School	2/29/2016	3,121.88	
Kallay Zelma	Art Club Advisor	Pioneer	1/27/2016	1,200.00	
Milton Andrew	Yearbook Advisor	Pioneer	9/1/2015	2,400.00	
Kallay Zelma	Drama Club Advisor	Pioneer	9/8/2015	2,400.00	
Brown Aimee	Outdoor Education	Pioneer	4/13/2016	600.00	
Byrd Megan	Outdoor Education	Pioneer	4/13/2016	600.00	
Galligan Paul	Outdoor Education	Pioneer	4/13/2016	600.00	
Gidley Amanda	Outdoor Education	Pioneer	4/13/2016	600.00	
Haller Kyle	Outdoor Education	Pioneer	4/13/2016	600.00	
Lowe Laura	Outdoor Education	Pioneer	4/13/2016	600.00	
Madsen KC	Outdoor Education	Pioneer	4/13/2016	600.00	
Miller Eric	Outdoor Education	Pioneer	4/13/2016	600.00	
Nixon Julie	Outdoor Education	Pioneer	4/13/2016	600.00	
Stewart Cathryn	Outdoor Education	Pioneer	4/13/2016	600.00	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 3-23-16						
Name	Position	Hours	Location	Effective Date	Action	Comment
Koubele Nicholas	Paraeducator	6.50	High School	3/10/2016	New Hire	Student Specific
Cleveland Lisa	Paraeducator	6.50	Chloe Clark	3/24/2016	New Hire	Preschool (M-T-Th-F 4 days a week)

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 23rd, 2016

Approval of Interlocal Agreement between the Town of Steilacoom and Steilacoom Historical School District for School Resource Officer Services

Strategic Focus Area

- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

Based on the Community Forum and Board Study Session, the following additional parameters have been articulated within the SRO job description and MOU:

- Clarification of program objectives
- A clearly defined SRO role (duties and responsibilities)
- SRO training identified
- System for monitoring and evaluating effectiveness of program (goals and data analysis)

Included in the SRO materials is a list of resources that will be utilized in designing the SRO program for the district. A summary and an additional communication to the Board is also attached.

RECOMMENDED ACTION:

Approval of Interlocal Agreement between the Town of Steilacoom and Steilacoom Historical School District for School Resource Officer Services.

Report prepared by:
Kathi Weight, Superintendent



Steilacoom Historical School District No. 1

511 Chambers Street
Steilacoom, WA 98388-3311
Telephone: (253) 983-2238

Fax: (253) 589-4892

TO: Steilacoom Board of Directors

From: Kathi Weight, Superintendent

Date: March 17, 2016

RE: School Resource Officer Proposal for March 23, 2016 Board Meeting

Background

The following is presented in response to the Board's request at the March 9, 2016 Study Session for additional clarification regarding the proposed district-wide School Resource Officer (SRO). Specifically the Board requested:

1. An update to the Memorandum of Understanding (MOU) between Town of Steilacoom and Steilacoom School District (*see attached*).
2. A more detailed SRO Job Description (*see attached*).
3. Clarification of Hiring and Training Plan.
4. SMART goals regarding position effectiveness.
5. Statistics and data that informed Crisis Reality's recommendation for an SRO.
6. Clarification of funding and staff attrition.

If the Board votes to approve on March 23rd, the earliest the Town could vote would be April 5th.

Hiring and Training Plan

Hiring

There were concerns related to position attrition. While there is no 100% guarantee that any person will remain in their position, staff movement has not been the case with Steilacoom's department per Chief Rodriguez. Additional language has been added to job description. The officer is/will:

- Part of the department per SRO collective bargaining agreement.
- Have more than 5 years with the department and, preferably, with some specialty unit experience.
- Know the communities and our schools. Per Chief Rodriguez, "We wouldn't even consider sending our students and staff an officer who would not work collaboratively".
- Have solid knowledge around safety and security to be able to teach our staff, with resources available to address training needs.

An interest memo will be published, interviews will be conducted, and based on what we are looking for, the candidate best suited to provide the service we desire will be selected. District staff will be a part of the selection process.

Training

We will continue to collaborate with school districts which have successful SRO programs. Specifically, our SRO will partner with Puyallup SRO program and other departments to train, share knowledge and develop programs to promote success. Mark Ketter, Puyallup's SRO, "trades time" with other SROs and it has worked out well. The initial BASIC SRO training in Yakima is scheduled for June 20-24, 2016. If we miss this class, we will need to send an officer out of state for this extensive training. It is the only SRO class currently scheduled prior to the start of the 2016-17 school year in the state of Washington.

Basic SRO training includes:

Foundations of School Based Law Enforcement
Ethics and the SRO
The SRO as a Teacher/Guest Speaker
Diversity
Understanding Special Needs Students
Social Media
School Law
The SRO as an Informal Counselor/Mentor
Understanding the Teen Brain
Violence and Victimization: Challenges to Development
Sex Trafficking of Youth
Effects of Youth Trends and Drugs on the School Culture and Environment
Threat Response: Preventing Violence in School Settings
School Safety and Emergency Operations Plans
Crime Prevention through Environmental Design

SMART Goals Regarding Position Effectiveness

Currently, Washington State does not provide goals and measures for school resource officer programs. There are national SRO standards with resources regarding guidance and effectiveness from various states. In designing the program for our District, the following sources will help inform our proposed goals and evaluation methods (some of the literature is attached to this document):

ACLU Guidance on School Resource Officer Programs. 2008.

https://www.aclu.org/files/pdfs/racialjustice/hardlessons_november2008.pdf

Assigning Police Officers to Schools, 2010 – Barbara Raymond, Center for Problem-Oriented Policing.

http://www.popcenter.org/responses/school_police/

The Center for the Study and Prevention of Violence. Institute of Behavioral Science. University of Colorado.

<http://www.colorado.edu/cspv/>

Criminal Justice Institute. School Violence Resource Center. <http://www.cji.edu/programs/safe-schools-initiative/>

International Association of Chiefs of Police. Consortium to Prevent School Violence.

<http://www.theiacp.org/portals/0/pdfs/schoolviolence2.pdf>

Mike Donlin, OSPI School Safety Center Program Supervisor. <http://www.k12.wa.us/Safetycenter/>

National Association of School Resource Officers Guide – “To Protect and Educate: The School Resource Officer and the Prevention of Violence in Schools”. <https://nasro.org/>

The National Center on Safe Supportive Learning Environments, <https://safesupportivelearning.ed.gov/>

Randy Town, M.Ed. Coordinator for Safety/Security for ESD 105. *(For the past 26 years, Randy has worked in the area of school crisis management and safety statewide and nationally, and is recently retired Reserve Deputy for Yakima County Sheriff's Office. He is also contracted with the Washington State Criminal Justice Training Commission).*

<http://www.esd105.org/domain/58>

School Resource Officer Program Guide - Virginia, 2004 – Compiled and edited by Anne J. Atkinson, PhD. and Robert J. Kipper, M.P.O.

https://www.tn.gov/assets/entities/education/attachments/save_act_mou_sample_2.pdf

U.S. Department of Justice. A Guide to Developing, Maintaining and Succeeding with your School Resource Officer Program. http://www.popcenter.org/Responses/school_police/PDFs/Finn_et_al_2005.pdf

How will we measure effectiveness?

The district will use the following categories to align goals and measurements (*see job description*):

- Problem Solver and Liaison to Community Resources
- Educator
- Safety Expert and Law Enforcer

Baseline data collection will occur at the start of the 2016-2017 school year to assess perceptions of school safety and security from students, parents and staff. The surveys will gather information on the opinions of various aspects of the SRO program, including how well stakeholders understand the SRO role and impact. Information from the surveys can pinpoint areas of success and areas to increase emphasis or improve. In the second and third year of implementation, the surveys will be designed to systematically gather information to improve the SRO program. The SRO will also collect data through quarterly reports in collaboration with school administrators, identifying the nature of activities completed, and estimating the percentages of time allocated during the reporting period.

- Sample SMART Goal to be developed in partnership with the SRO:
Develop positive relationships with students, parents, and staff
 - Objective 1: By June, 2017, after implementation of specified safety and security measures through SRO program, perceptions of safety among school staff and students will increase from general ratings of ___% (as reported in January 2017 survey) to ___% feeling “somewhat safe” or “very safe” as measured by the Survey on School Safety and Security.

An additional measure of SRO success will be indicated in the completion of the Hazard Assessment Survey process mandated by Washington State Risk Management Pool. The All Hazard Mitigation RAS will be provided in two parts: All Hazard Mitigation Phase 1 and All Hazard Mitigation Phase 2, with focus on school districts developing High Quality Emergency Operation Plans (HQ EOP's). Phase 1 ends December 31, 2016. The first year involves a strong emphasis on Prevention, Protection, and Mitigation. Phase 2, beginning in October 2016, will focus on Response and Recovery, with a final completion date of December 31, 2017. Each phase will be scored separately, and we can achieve a contribution credit each year based upon our total scores. In the recent past, these contribution credits have been up to 5.75% of our insurance premium.

Communication of Effectiveness

The District will publish an Annual School Safety Report. The Report will track year-to-year changes and can be used to document the ultimate impact of the SRO Program. Analysis of trends can document areas of greatest success and suggest areas requiring greater attention in the future. As that system of reporting becomes operational, SROs and school administrators will begin to have data to allow year-to-year tracking.

- Following approval of SRO position, the district and Steilacoom Public Safety will meet to create the handbook of expectations and the progress monitoring plan. The handbook will be patterned after the state of Virginia's School Resource Officer Program Guide.

Statistics and data that informed Crisis Reality's recommendation for an SRO

The recommendation for adding the SRO role to our district was not based on any crime data set within the school district. Some individuals asked for specific data at the community forum and the same question was asked by board members, which is why we presented the crime data to the board. The SRO recommendation is based on achieving the goals and improvements outlined in our comprehensive security assessments by Crisis Reality Training. Jesus Villahermosa stated:

Although there is no empirical evidence to support that schools are safer if there is an SRO assigned to their campuses, most experts agree that the mere presence of armed police officers on school campuses does deter the possibility of an Active Killer incident occurring. Many articles suggest that parents also feel their children are safer when an officer is

assigned to their school given not only that the officers are armed but that they help to foster strong and trusting relationships with the students in their schools which can be a powerful violence prevention tool. Some communities may object to the presence of an armed officer in their schools on the grounds that it would create a "police state" and instill more fear than safety. Having been in the law enforcement profession for 33 years and being the officer who initiated the SRO program for one of our local school districts I would completely disagree with the view that the presence of a police officer in a school creates a "police state" and instills more fear than safety. Almost every school district I have worked with in this country that has had an SRO in their school and then lost the funding for that officer has later invested school funds to keep their SRO in their school. This is not only because of the violence prevention aspect of the officer's presence but also because of the strong relationship bond that the officer had invested into the school's staff and students.

Available SRO research is outdated and limited in scope because the topic has not been researched with fidelity.

Clarification of funding and staff attrition

The funding for the position has been a prioritized and planned expense aligned with our safety enhancements. The cost will be absorbed through classified staff attrition. Staff attrition happens over time, not in one budget cycle. We make staff FTE decisions in alignment with our strategic goal priorities, which were developed with community input. The district's Strategic Plan can be found at: <http://www.steilacoom.k12.wa.us/Page/3658>. Teaching and learning resources are not being taken away in order to provide an SRO for the district. Steilacoom Public Safety and the district are also investigating a federal grant to further mitigate costs.

Co-curricular activities, such as 6th grade camp and sports team uniforms are paid out of ASB funds, not from general fund. The SRO position and student co-curricular funding needs are allocated from separate budgets.



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PHONE: (253) 583-7100 • FAX: (253) 964-0935

Director Sam Scott
Steilacoom Historical School District
511 Chambers
Steilacoom, WA 98388

March 9, 2016

Dear Director Scott:

As a principal, there isn't a day that goes by that I don't think about the safety of my kids, my staff, and the parents who volunteer at our school. There really is no question that *safety* is foundational to everything we do: after many years of reinforcing this message, the staff at Chloe Clark clearly understand that nothing can happen academically unless we work to provide a comfortable, nurturing, safe place for kids to attend school. We should all be proud of the outstanding work that has been done to help move our district in this direction; however, in the end, just as it is important to bring in an expert for a variety of school initiatives, it is equally important that we move forward in having a safety and security *expert* join us in our school district as a School Resource Officer.

With all the principals in attendance and listening intently at the recent Community Forum, I understand that there were concerns that seemed to center around cost, the relationship with kids that will (or will not be) built by an SRO, and whether, with our relatively safe communities, an SRO is even necessary. Mr. Scott, I know that we both care deeply about our schools and our school district; concerning the issue of safety, we have come so far in the past year – and I believe that not completing the process by adding an SRO would be leaving out a critical piece to the hard work that has been done. Irrespective of cost, I believe that much of what we have accomplished in infrastructure would crumble without the addition of a qualified and trusted SRO.

Of course, bringing the right person on board is critical. Having worked as a high school administrator some time ago, I recall the value of the relationships that I developed with students, and it absolutely is true that, with those strong relationships, comes a great deal of trust (which is critical in gathering safety-related information from students). And so I agree with comments that were made at the forum: we need to be certain to hire carefully; however, this is true with any position that we hire in the district – and I am confident that we are capable of hiring an SRO with this important set of skills.

Sam, I am very concerned that at times many seem to have the mindset that *it will never happen here*; to actually believe this is dangerous. Following this thinking, we never would have put in place the many safety measures that we now have or are looking forward to: School Alert, keyless entry and ID badges, changes in our landscaping, classroom doors locked, single points of entry, etc. I believe that it is critical for us to continue our proactive approach to school safety; ironically, bringing an SRO to our school district would actually help to *preserve* what some at the public forum called "Pleasantville."



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PHONE: (253) 583-7100 • FAX: (253) 964-0935

Finally, but no less important to our consideration of an SRO, I have an arrangement with the DuPont police where Chief Sheehan greets students and parents on our front porch each Wednesday as they enter our school. I firmly believe that the relationships that we develop with our kids and our communities is absolutely vital – and having our community police do this pays dividends in ways that are impossible to measure. I believe that an SRO would be a tremendous benefit not only to safety, but to the tone and tenor of our communities as well.

Mr. Scott, I am deeply concerned about this issue. When we consider the foundational pieces to creating an environment where our students can thrive, safety is certainly at or near the top of the list. I would urge the Board of Directors to support the work that our school district has done and move forward in as expeditious a manner as possible by securing a qualified SRO for our school district, our students, and our communities.

Sincerely,

Gary Yoho
Principal
Chloe Clark Elementary

cc: Ms. Kathi Weight, Superintendent

**INTERLOCAL AGREEMENT
BETWEEN THE TOWN OF STEILACOOM AND
THE STEILACOOM HISTORICAL SCHOOL DISTRICT
FOR SCHOOL RESOURCE OFFICER SERVICES**

This Agreement is made and entered into on this 23rd day March of 2016, between the Town of Steilacoom (“Town”) and the Steilacoom Historical School District (“District”) both municipal corporations of the State of Washington, located in Pierce County, Washington, with respect to the following facts:

WHEREAS, the Town and the District have the power, authority and responsibility to provide security services within their respective jurisdictions and facilities; and

WHEREAS, the District has expressed a desire to execute an agreement with the Town for the services of one full-time police officer, known as a School Resource Officer (“SRO”) to be stationed at Steilacoom High School and serving the District’s schools located within the Town’s corporate boundaries, on Anderson Island, and within the corporate boundaries of the City of DuPont; and

WHEREAS, both parties desire to enter into an agreement for the purpose of utilizing the Town’s capabilities to provide the District with SRO services; and

WHEREAS, the District and the Town believe that the services rendered by an SRO will enhance school security and benefit public safety; and

WHEREAS, the Town is willing to assign a police officer to serve as an SRO as set forth herein, subject to the District’s commitment to reimburse the Town for all of the costs of maintaining such position; and

WHEREAS, the Town and the District agree to fund an SRO position in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, this Agreement is specifically authorized by the Interlocal Cooperation Act set forth in Chapter 39.34 of the Revised Code of Washington, NOW THEREFORE,

IN CONSIDERATION OF THE PROMISES AND AGREEMENTS CONTAINED HEREIN, IT IS AGREED AS FOLLOWS:

1. Provision of School Resource Officer Services. Commencing on September 1, 2016, and thereafter during the term of this Agreement, the Town shall provide School Resource Officer (“SRO”) services (collectively referenced as “Services”). The SRO shall be stationed at Steilacoom High School and shall serve all of the District’s schools. Services are more fully described in Exhibit “A”, attached hereto and incorporated by this reference. The Town shall not employ anyone to provide the Services who has pled guilty or been convicted of any of the crimes listed in RCW 28A.400.322. The Town shall have the authority to make SRO staffing decisions, subject to the District’s advance approval of all staff assigned to serve as an SRO in District facilities and District events. The Town will replace any selected SRO upon request of the District that is based on any reason permissible by law applicable to the District. The Town shall have sole discretion as to the equipment, uniform, and supplies that will be used by the SRO, and shall be the sole judge as to the most appropriate, efficient, and effective manner of handling

and responding to calls for Services or the rendering thereof. The SRO will remain an employee of the Town. The delivery of Services, the standards of performance, the discipline of officers, the supervision of the SRO and any other Town personnel, and other matters incidental to the performance of the Services, shall remain under the control of the Town.

2. Salary and Overtime. The District shall not assume any liability for the direct payment of any salaries, wages, or other compensation to an SRO performing the Services provided hereunder. The Town shall be responsible for any cost of overtime as authorized by the chain of command of the SRO for work not covered within the scope of Services defined in Exhibit A. The District shall be responsible for any overtime caused by District related events. Except as otherwise specified herein, the District shall not be liable for compensation for wages or indemnity to any Town employee for injury or sickness arising out of his/her employment pursuant to this Agreement, except for any injury or sickness that occurs as a result of the District's negligent or intentional acts.

3. Term. This Agreement shall be effective for a three year term, from September 1, 2016, through June 30, 2019. Following expiration of the initial three year term, this Agreement shall automatically be extended for additional one year terms thereafter, unless a minimum of 180 days' notice of cancellation is provided by one party to the other. In all events, either party may terminate this Agreement, in the terminating party's discretion, upon 180 days' advance notice to the other party.

4. Payment for Services. The parties agree that the annual cost, including benefits, for maintaining an SRO position is presently \$101,000. The District will reimburse the aforementioned annual cost to the Town for the services of one SRO, as provided by this Agreement, for the term of this Agreement. Annual charges will be billed in four quarterly installments. The District shall remit payment to the Town within thirty (30) days after receipt of a quarterly invoice. The Finance Directors for each party are authorized to modify this payment schedule and process by subsequent mutual agreement, provided such understandings or modifications shall be in writing. The annual amount will be increased each January 1 by the amount of the negotiated pay and benefit rate increases in the collective bargaining agreement covering the individual performing the duties.

5. Emergency Situations. During days when school is in session, the SRO will not be assigned to duties other than those set forth herein, except for required Departmental training or in response to emergency conditions, as determine by the sole discretion of the Chief of Police, that necessitate the response of additional police personnel.

6. Indemnification. The District agrees to defend at its own expense, indemnify and hold harmless the Town, its hired, appointed and elected officers, officials, employees, agents, and volunteers from and against any and all liabilities, judgments, liens, losses, costs, damages and expenses, including costs and attorney fees in defense thereof, because of actions, claims or lawsuits of any kind that allege injury or death to a person, or damage, injury or destruction to property or the enjoyment of property caused or allegedly caused or occasioned in whole or in part by or arising out of the performance or carrying out of the terms of this Agreement and/or amendments to this Agreement, except to the extent that such injury or death to a person, or damage, injury, or destruction of property or the enjoyment of property is caused by the sole negligence or intentional acts of the Town and/or its hired, appointed and elected officers, officials, employees, agents, and volunteers.

The Town agrees to defend at its own expense, indemnify and hold harmless the District, its hired, appointed and elected officers, officials, employees, agents, and volunteers from and against any and all liabilities, judgments, liens, losses, costs, damages and expenses, including costs and attorney fees in defense thereof, because of actions, claims or lawsuits of any kind that allege injury or death to a person, or damage, injury or destruction to property or the enjoyment of property caused or allegedly caused or occasioned in whole or in part by or arising out of the performance or carrying out of the terms of this

Agreement and/or amendments to this Agreement, except to the extent that such injury or death to a person, or damage, injury, or destruction of property or the enjoyment of property is caused by the sole negligence or intentional acts of the District and/or its hired, appointed and elected officers, officials, employees, agents, and volunteers.

7. Compliance with Laws. The District acknowledges that, in addition to compliance by the Town with all applicable laws and regulations relating to employee hiring, the Town's Civil Service rules prohibit discrimination on the basis of non-merit factors. Additionally, the District acknowledges and agrees that the Services rendered hereunder may be affected by provisions of the collective bargaining agreement between the Town and the union representing the SRO. Furthermore, both parties acknowledge that this Agreement shall be subject to all laws, rules, and regulations of the United States of America, State of Washington, and the Town of Steilacoom. Should any such authority effectively prevent the performance of the obligations set forth herein or otherwise materially interfere with the achievement of the purposes of this Agreement, either party may terminate this Agreement upon thirty (30) days written notice to the other.

8. Modification. Either party may, in writing, request changes in the Agreement. Any and all agreed modification shall be in writing, signed by each of the parties and affixed to this Agreement.

9. Venue and Governing Law. In the event of litigation arising out of the construction or interpretation of any of the terms of this Agreement, the preferred venue of such action of litigation shall be in the courts of the State of Washington, County of Pierce. This Agreement shall be governed by the laws of the State of Washington.

10. Mediation/Arbitration Clause. If a dispute arises from or related to this Agreement or the breach thereof and if the dispute cannot be resolved through direct discussions, the parties agree to endeavor first to settle the dispute in an amicable manner by mediation administered by a mediator under Judicial Dispute Resolution LLC ("JDR") service rules or policies before resorting to litigation. If the parties are unable to agree on the selection of a mediator or are unable to resolve the dispute by mediation pursuant to this section, or the parties waive mediation by written agreement, then the parties agree that their dispute shall be subject to litigation.

11. Confidentiality. Laws involving confidentiality govern both the District and the Town. Both the District and the Town agree that its employees, subcontractors, and others shall maintain the confidentiality of all information provided by the other to the extent authorized to do so by the laws governing each. The federal Family Educational Rights and Privacy Act governs the District and the Town understands that this act and other state and federal laws will restrict the issuance of certain information to the Town. The District likewise understands that certain intelligence and law enforcement information is to remain confidential and in the sole control of the Town. Each agency agrees to respect the requirement imposed on the other and in the event of any judicial action being taken to promptly notify the other of any attempt to seek disclosure of information.

12. Notices. Any notices required to be given by the Parties shall be delivered at the addresses set forth below. Any notices may be delivered personally to the addressee of the notice or may be deposited in the United States mail, postage prepaid, to the address set forth below. Any notice so posted in the United States mail shall be deemed received three (3) days after the date of mailing.

13. Severability. If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held to be unconstitutional or invalid, such invalidity shall not affect the validity of the remaining portion of this Agreement and the remainder shall remain in full force and effect. The terms and conditions of this Agreement are declared severable.

14. Captions. The captions used herein are for convenience only and are not a part of this Agreement and do not in any way limit or amplify the terms and provisions hereof.

15. No Waiver. Waiver of any breach or condition of this Agreement shall not be deemed a waiver of any prior or subsequent breach. No term or condition of this Agreement shall be held to be waived, modified or deleted except by an instrument, in writing, signed by the parties hereto.

16. Entire Agreement. This written Agreement represents the entire agreement between the parties and supersedes any prior oral statements, discussions, or understanding between the parties.

17. Counterpart Originals. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties below have executed this Agreement, and by doing so acknowledge that they have read this Agreement, understand its terms, and enter this Agreement in a knowing, intelligent, and voluntary manner.

APPROVED BY THE STEILACOOM HISTORICAL SCHOOL DISTRICT ON:

**STEILACOOM HISTORICAL SCHOOL
DISTRICT**

TOWN OF STEILACOOM

Kathi Weight, Superintendent

DATE: _____

Ron Lucas, Mayor

DATE: _____

ATTEST:

Paul Loveless, Town Clerk

APPROVED AS TO FORM:

Larry Hoffman, Town Attorney

School Resource Officer Job Description Exhibit “A”

MISSION:

The SHSD SRO will work directly with students to facilitate positive student to student and student to staff interaction providing counsel, advice, and assistance mitigating stress and conflict. The SRO will monitor the safety and security status of SHSD buildings for compliance with district and building policies and provide corrective information to building staff and administration. The SRO will provide regular, progressive, and coordinated safety and security training for staff and students. The SRO will be the primary point of contact for emergency incident coordination with emergency services organizations/agencies/departments. The SRO, as a uniformed and commissioned law enforcement officer, is encouraged to use discretion in matters of potential violations of law and will use to the maximum extent possible, working with the building staff, the SHSD’s behavior compliance/correction system.

PROGRAM BENEFITS:

The SRO Program will be a partnership with school administration and our communities to provide a safer school environment for the district’s schools. The program will do so by developing positive relationships with students, parents and staff and assisting in identifying environmental changes that can improve safety and assist in reducing crime. Students and staff will feel safer and the presence of an SRO will be a positive deterrent to incidents and acts of violence.

The SRO Program should help reduce crime in the schools and community. It will do so by intervening earlier in the delinquency pattern as well as offering students a positive role model. The physical security of the schools will be improved. This will result in a safer environment for students and faculty. The SRO will improve the liaison between students, staff and communities we serve.

SRO TASKS/DUTIES:

Problem Solver and Liaison to Community Resources

- Establish positive relationships with staff and students to enhance the overall climate of our buildings
- Be visible within the school community. Attend and participate in school functions. Build working relationships with the school’s staff as well as with student and parent groups
- Regular coordination meetings with building/district administration
- Develop mentor relationship with students
- Provide a conduit to community resources
- Support resolution of student to student issues such as bullying or disorderly behavior
- Responds to calls for in-building emergencies (e.g. accidents)
- Provide assistance with student welfare checks
- Provide assistance on custody disagreements
- Resource for Community Truancy Board in identifying student supports to attendance barriers

- Attend Town of Steilacoom Police Department training as required

Educator

- Deliver specialized training to school staff to improve security and safety. Scheduled training will be delivered during ACE days, professional development days, and/or staff meetings
- Work collaboratively with the City of DuPont's Community Resource Officer to provide coordinated training to staff at DuPont schools
- Deliver specialized training to students to improve security and safety. Scheduled training will be delivered to students during assemblies and/or after school events
- Provide classroom presentations emphasizing principles and skills needed for responsible citizenship (e.g. alcohol and drug awareness)
- Present to parents and our communities information and training on the district's SRO program, crisis situations and crime prevention strategies

Safety Expert and Crime Prevention

- Provide a visible safety enhancement to our school district
- Lead Incident Command System and coordinate district emergency planning, including district safety work
- Lead Hazard Assessment RAS work with WSRMP
- Assist in developing protocols and coordinating emergency response plans (in conjunction with other emergency responders) between our communities for handling the district's various types of emergencies
- Work collaboratively with the City of DuPont's Community Resource Officer to provide coordinated training to staff at DuPont schools
- Assist in identifying environmental changes that can reduce crime in schools
- Regular and periodic survey/inspection of building/campus security posture
- Monitor student activity during school day transitions, including the monitoring of school parking lots
- Enforcement of building/district/state policies or laws
- Takes action against unauthorized persons on school property
- Provide advice to School District personnel on law enforcement issues. Officers will assist in suggesting solutions to security problems that arise in the district

Other

School administrators remain responsible for administering discipline policies and procedures. SRO will not be involved in school discipline process.

SROs generally will not take any vacation during periods in which school is in session. If this should occur, the Town agrees to make reasonable efforts to assign other officers to provide SRO services in the regular officer's absence.

School Resource Officer Job Description Exhibit "A"

MISSION:

The SHSD SRO will work directly with students to facilitate positive student to student and student to staff interaction providing counsel, advice, and assistance mitigating stress and conflict. The SRO will monitor the safety and security status of SHSD buildings for compliance with district and building policies and provide corrective information to building staff and administration. The SRO will provide regular, progressive, and coordinated safety and security training for staff and students. The SRO will be the primary point of contact for emergency incident coordination with emergency services organizations/agencies/departments. The SRO, as a uniformed and commissioned law enforcement officer, is encouraged to use discretion in matters of potential violations of law and will use to the maximum extent possible, working with the building staff, the SHSD's behavior compliance/correction system.

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The SRO Program should help reduce crime in the schools and community. It will do so by intervening earlier in the delinquency pattern as well as offering students a positive role model. The physical security of the schools will be improved. This will result in a safer environment for students and faculty. The SRO will improve the liaison between students, staff and communities we serve.

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SROs generally will not take any vacation during periods in which school is in session. If this should occur, the Town agrees to make reasonable efforts to assign other officers to provide SRO services in the regular officer's absence.



FACT SHEET #5: School Resource Officers (SROs)

November, 2008

Matthew J. Mayer, Ph.D., Rutgers University

BACKGROUND

- Schools have the option of using school resource officers (SROs), in addition to traditional police officers, private security, or school staff members, to meet security needs.
- SROs are sworn law officers assigned through cooperative agreements to work within local schools; however, SROs can be called from school duty to meet other policing needs in the community.
- School Resource Officer programs have a reported origin in the 1950s in Flint Michigan, with later adoption in Florida, California, and Nevada, followed by nationwide implementation in the 1990s.
- Most SROs serve in secondary school settings.
- D.A.R.E. officers may or may not qualify to be SROs.
- Above and beyond being a community-based liaison between schools and law enforcement, core duties of most SROs fall into three areas: (1) law-related education, (2) counseling, and (3) law enforcement.
- There is no reliable estimate of the number of SROs nationally; however, grants from the federal Cops in Schools program placed over 6,400 SROs in schools nationally.

KEY ISSUES

- Selecting individuals for specific SRO positions based on good fit to the job and personal commitment.
- Ensuring adequate education and specialized training (e.g., counseling) for the job.
- Defining core roles and duties of the SRO relative to the administrative structure of the school.
- Defining authority boundaries, and decision-making and communication protocols, for SRO-related activity.
- Creating avenues of communication between SROs and faculty/staff members, students, and families.
- Coordinating SRO activity with other prevention and intervention programming at school.
- Problems with low quality evaluation studies of SRO program effectiveness and a need for better data.

RESEARCH SUMMARY

- There is a strong need for rigorous causal research demonstrating effects of SRO programs in schools.
- Although most study authors have suggested that SROs help reduce violence and disorder in schools, the scientific evidence in support of these conclusions is quite limited. Of fifteen studies of SROs over the past 14 years that were reviewed, almost all relied on opinion surveys and study designs that could not provide solid evidence of the impact that SROs have on schools.
- The body of research as a whole suggests that SROs are viewed favorably by school personnel and parents. Students also tend to view SROs favorably, but less consistently so.
- Four industry surveys of SROs at a national SRO conference (2001-2004) indicated that respondent SROs believed (1) schools are unprepared for terrorist attacks and other serious crises, (2) No Child Left Behind has led to underreporting of school crime, and (3) significant school safety threats remain.
- Several studies have suggested that SRO effectiveness is hampered by a lack of clarity in their roles and responsibilities in relation to school administrators, particularly in decision-making and authority in situations that involve borderline illegal or potentially dangerous activity.
- Research on school discipline, classroom management, and behavior management collectively suggest that explicit instruction on school rules, as well as ongoing communication about how the school enforces its rules, can reduce problem behavior at school. This research suggests that SROs can potentially play an important role in educating students about school rules to help prevent behavioral problems and delinquent acts.

SPECIFIC RECOMMENDATIONS

- Before implementing an SRO program, ensure that operational details have been fully clarified as to roles and responsibilities of SROs and school administration, protocols for incident communication and decision-making, and school administrator/SRO authority in special circumstances.
- Ensure that law officers selected for SRO duty are a good fit to the program and highly motivated.
- Counseling and teaching services provided by SRO should be limited to those SROs who have met minimal professional standards required by professionals providing those services.
- Provide ongoing professional development support to SRO personnel, especially in areas such as positive behavioral supports, counseling, and proactive problem solving.
- Empower SROs with significant material and financial resources to improve their ability to assist students/families and substantively demonstrate their “helper” role within the school community.
- School districts implementing SRO programs must address sustainability issues, working with local government to ensure appropriate supports and follow-through for SRO programs to operate efficiently, especially in cases where they are using short-term grants to launch the SRO program.
- Create standardized data collection systems that accurately and reliably account for school-based incidents of crime, delinquency, and problem behaviors, reviewing the data with school/community stakeholders and posting the data publicly on the Web.
- Create and implement an evaluation system for the SRO program that uses a data-driven approach of formative and summative assessment linked to program review and modification that also includes analysis of contextual school and community-based factors influencing the success of the SRO program.
- In order to strengthen an SRO program:
 - The decision to implement one should be based on evidence of need to improve school safety and order.
 - SRO programs should operate in conjunction with a local school/community stakeholder panel, with open lines of communication and regular meetings.

CAUTIONS

- Avoid implementing SRO programs solely on the basis of grant funding being made available (such as Safe Schools/Healthy Students or Community Oriented Policing).
- Avoid political pressure to rush implementation of a SRO program without adequate assessment of need and input from school and community stakeholders.
- Ensure that SROs have appropriate and sufficient formal training in counseling before engaging in such activities.
- Understand that above and beyond the core mission of law-related education, counseling, and law enforcement, a SRO program is one part of a comprehensive and coordinated approach to school safety that depends on balanced and multi-faceted programming, strong school-law enforcement-community stakeholder communication, fostering connectedness within the school community, and providing supports for at-risk students.

RESOURCES FOR MORE INFORMATION

- Finn, P., & McDevitt, J. (2005). National Assessment of School Resource Officer Programs. Final Project Report. Document Number 209273. (Eric Document Reproduction Service No. ED486268)
- Miller, J. M., Gibson, C., Ventura, H. E., & Schreck, C. J. (2005). Reaffirming the significance of context: The Charlotte School Safety Program. *Journal of Criminal Justice*, 33, 477-485.
- Schuiteman, J. G. (2005). *SRO Program Evaluation Issues Plus New Commonsense Findings*. (2005 Hamilton Fish Conference papers available at www.hamfish.org)
- Center for the Prevention of School Violence. <http://www.ncdjdp.org/cpsv/>
- U.S. Dept. of Justice COPS Program school safety page (www.cops.usdoj.gov/Default.asp?Item=106)
- The Hamilton Fish National Institute on School and Community Violence. www.hamfish.org
- National Association of School Resource Officers. www.nasro.org

The Consortium to Prevent School Violence (CPSV) is non-profit group of researchers, practitioners, and other stakeholders who are focused on advocacy that promotes effective implementation of positive school violence prevention practices, and fostering technical assistance, information dissemination, and professional development based on high-quality scientific research. CPSV promotes open access where stakeholders in schools and surrounding communities are an integral part of the Consortium's work.



Safe Communities ~ Safe Schools

FACT SHEET

FS-SC11

2001,2009

Implementing an Effective School Resource Officer Program

School Resource Officers (SROs) and the School Community

Collaboration between law enforcement officers and schools is an important step in increasing school safety. The concept of having law enforcement officers involved with schools stems from the practice of community policing. Community policing utilizes the assistance of community members for identifying and prioritizing problems and developing solutions. The school community may involve the following: superintendents, administrators, principals and assistant principals, teachers and assistants, counselors, school nurses, school social workers and psychologists, bus drivers, custodians, maintenance and cafeteria personnel, students and parents. In a School Resource Officer program the members of the school community partner with the law enforcement officer assigned to their school in order to create a setting that is safe and secure, with a focus on prevention and early intervention activities.

Roles and Responsibilities

The roles and responsibilities of the school resource officer vary from school to school. A diverse range of duties can be incorporated into the SRO job description. Some functions served by the SRO include: law enforcement officer, public safety specialist, community liaison and problem solver, law-related educator, and positive role model.

1. **Law Enforcement Officer** - Although a less performed role, the SRO is still a law enforcement officer with the authority and duty to handle crimes and make arrests when necessary. It is important to differentiate between school code of conduct violations and crimes. SROs should not be involved in code of conduct violations, but should take the lead on criminal violations. Part of this role is also the responsibility to serve as a liaison between the school and the local police department.
2. **Public Safety Specialist** - The SRO should be aware of current research on effective strategies for increasing school safety, and assist the school in implementing research-based strategies. The SRO should be involved with discipline policies, school safety assessments, physical safety of the school, crisis and emergency management planning, crime prevention or intervention, and other safe school planning processes.
3. **Community Liaison and Problem Solver** - Many problems require change within or assistance from the community. The SRO should be aware of community resources and contacts that can be helpful in solving a problem. Some community resources of which the SRO should be aware include: mental health services, substance abuse assessment and treatment providers, child protective services, runaway shelters, domestic violence services, and family counseling agencies.
4. **Law-Related Educator** - Law-related education is designed to teach students the fundamentals and skills needed to become responsible citizens in a democracy. Law-related education teaches social competence, problem-solving skills, a sense of autonomy, and reinforces high expectations for youth and positive peer norms. This should be a fun and interesting class with field trips, community service projects, visits from juvenile justice representatives, classroom participation, and mock trials or public performances.
5. **Positive Role Model** - One of the most influential roles held by the SRO is that of being a positive role model to students. Students often seek approval, direction and guidance in informal interactions with an SRO that they trust. Some ways for the SRO to be a positive role model include: setting limits by being clear about what is acceptable and unacceptable; setting an example; being honest; being consistent with students, staff and parents; encouraging responsibility; and showing respect for students. The SRO should always try to maintain a professional appearance; be visible and accessible; take concerns seriously and follow through with commitments to take action; participate in and support school functions; maintain a relationship with students' parents; and maintain a relationship with faculty and the school administration.

Establishing Relationships

A critical aspect to the success of the school resource officer is the establishment of relationships with school staff and specialists, parents, and especially students. It is important for the SRO to be aware of the services being provided by school specialists such as guidance counselors, school nurses, school psychologists, school social workers, speech pathologists, physical therapists, and occupational therapists. The SRO should establish collaborative working relationships with the specialists and with school staff. Parents are key players in the school community and should also be the focus of relationship building by the SRO. The SRO should attend PTA meetings, parent nights and conferences. It would also be useful for the SRO to create a brochure or fact sheet regarding the roles of the SRO; this could be distributed to parents, teachers, students and other community members. Without a doubt, the most important relationships for the SRO to cultivate are relationships with the students. Getting youth actively involved in the School Resource Officer program can help the SRO to build rapport with students; reduce stereotypes of police officers; provide opportunities for youth to be involved in the improvement of their school; and promote crime and delinquency prevention. Some ideas for student involvement include:

- **School Safety Surveys** - surveying peers regarding the safety of their school.
- **Vandalism Prevention** - using posters/brochures to bolster school pride and to educate.
- **Crime Watch** - encouraging students to watch for crime and suspicious activity and report it.
- **Drug Abuse Prevention** - educating peers on the dangers of alcohol and drugs.
- **Community Clean-ups** - working with peers to paint over graffiti, pick up litter, etc.
- **Mentoring** - assisting younger students through tutoring, reading, or spending time.
- **Teen Courts** - using students to try cases of other students.
- **Senior Citizen Assistance** - assisting the elderly with errands or tasks and checking in on them.

The School Resource Officer and School Safety

The school resource officer is a key player in all of the components of safe school planning, which include:

- **Planning Teams** - The SRO should be included in planning meetings to discuss school safety issues and contribute to decisions about school safety.
- **Assessments** - School safety assessments should be performed in the school and community; the SRO can assist or direct the process since he/she should have relationships with students and the community that would add credibility to the efforts.
- **Prevention Programming** - The SRO should be aware of the importance of research based programs. With the results from the assessments, the SRO and the Planning Team can choose programs which are appropriate to the needs of the school and community.
- **Social Support Team** - The SRO is a critical member of the collaborative interagency team known as the Social Support Team. This team is to be made up of some or all of the following: school administrator, local law enforcement, SRO, community-based mental health professional, school counselor/psychologist, and a legal advisor. This team meets to address the needs of at-risk youth and to manage individual student cases.
- **Crisis Planning** - The SRO should be a key player in the development of the school crisis response plans. The SRO can help facilitate the communications between the school and law enforcement, and can help ensure that all plans are practiced, not only within the school, but also with the involvement of all applicable agencies (law enforcement, parents, media, etc.).

School Resource Officer Program Assessment

In a 2005 NCJRS assessment of nineteen SRO programs nationwide, key issues were discovered that could benefit other programs.

- Programs should consider how best to allocate an SRO's time between the level of crime and disorder in the school, the administration's goals, and the individual SRO's personality and experience.
- Applicants should be carefully screened before hiring and then trained from the beginning and supervised conscientiously.
- An SRO's role and responsibilities should be spelled out clearly.
- Establishing a productive relationship between SROs principals, assistant principals, and teachers was essential to the success of a program.
- SROs who could walk the fine line between being an enforcer of the law and being a teacher and mentor to a student were more effective in working with students.
- Those who received the most support from parents were SROs who used PTAs and other community meetings or resources to inform parents about what they were doing in their schools.
- Although few of the programs studied conducted assessments of their programs, program evaluation was essential to improving the program and convincing funding sources of its value.

Atkinson, A.J. (2000). *The Successful School Resource Officer Program: Building Effective School and Law Enforcement Partnerships*. Richmond, VA: Greystone Publishers, Inc.

Finn, Peter, McDevitt, Jack, (2005) *National Assessment of School Resource Officer Programs Final Project Report*, National Criminal Justice Reference Service, U. S. Department of Justice, Rockville, MD.

Center for the Study and Prevention of Violence
Institute of Behavioral Science, University of Colorado at Boulder
1877 Broadway Street, Suite 601, Boulder, CO 80302
303-492-1032 303-443-3297 Fax
<http://www.colorado.edu/cspv/safeschools>



Center for the Prevention of School Violence

The North Carolina Department of Juvenile Justice and Delinquency Prevention

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"Promising" Strategies for Schools: School Resource Officer Programs

WHAT A SCHOOL RESOURCE OFFICER PROGRAM IS: A School Resource Officer (SRO) program places law enforcement officers in schools with the goal of creating and maintaining safe, secure, and orderly learning environments for students, teachers, and staff. With such a program, the officer represents much more than "the cop in the shop." An SRO program reflects a community's desire to ensure that its schools are safe, secure, and orderly. SROs represent a proactive strategy designed to bring prevention and intervention into the schools.

WHAT SCHOOL RESOURCE OFFICERS (SROs) ARE: SROs are valuable resources for their schools. They are trained to fulfill three roles:

- they first and foremost are law enforcement officers whose primary purpose is to "keep the peace" in their schools so that students can learn and teachers can teach;
- secondly they are law-related counselors who provide guidance on law-related issues to students and act as a link to support services both inside and outside the school environment;
- and thirdly they are law-related education teachers who provide schools with an additional educational resource by sharing their expertise in the classroom.

Beyond these identified roles and, perhaps most importantly, SROs are positive role models for many students who are not exposed to such role models in today's society. Their presence in the schools sends a strong message that violence is not acceptable.

HOW SRO PROGRAMS ARE CONDUCTED:

School systems and law enforcement agencies typically work collaboratively to carry out SRO programs. On a daily basis, the program depends on the working relationships which exist between the SROs and school principals. By sharing a common vision that schools must be safe and secure for learning to take place, the SROs and principals become members of a team united

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in making sure that learning environments are free of fear and conducive to learning.

THE "PROMISE" OF AN SRO PROGRAM:

An SRO program is a "promising" strategy because it enables communities and schools to address school violence with both prevention and intervention techniques. Having an SRO on a school campus can prevent problems from happening. It can enhance a school's capacity to address its safety and security concerns. When problems do arise, SROs can intervene quickly to address what is taking place. SROs can contribute to safe school planning efforts and offer their schools a resource to turn to when emergencies occur. Ultimately, the presence of an SRO assists in making the school safer and more secure for students, teachers, and staff. The entire community benefits as well because learning is more likely to take place in such an environment.

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STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 23, 2016

Strategic Focus Area

- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

Third Reading of Policy 1400

Policy revised from first and second reading to reflect the school board meeting calendar revision changing the first meeting of each month to a study session only. Policy revised after second reading to reflect this change.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 1400.

Report prepared by:

Kathi Weight, Superintendent

MEETING CONDUCT, ORDER OF BUSINESS AND QUORUM

Board meetings will be scheduled in compliance with the law and as deemed by the board to be in the best interests of the district and community. The board will function through (1) regular meetings, (2) special meetings, and (3) emergency meetings.

Regular Meetings

Regular meetings are usually preceded by a short study session held at 6:00 p.m. Regular meetings will be held at 7:00 p.m. on the 2nd and 4th Wednesday of each month or at other times and places as determined by the presiding officer or by majority vote of the board. The board will conduct a study session at 6:00 p.m. on the 2nd Wednesday of each month. See annual board meeting schedule on the Steilacoom Historical School District website. An agenda of business to be transacted must be posted on the district website not less than twenty-four (24) hours in advance of the published start time of the meeting.

If regular meetings are adjourned to times other than a regular meeting time, notice of the meeting will be made in the same manner as provided for special meetings. All regular meetings of the board will be held within the district boundaries.

Special Meetings

Special meetings may be called by the chair or at the request of a majority of the board members. A written notice of a special meeting, stating the time and place of the special meeting and the business to be transacted will be delivered to each board member. Written notice will also be delivered to each newspaper and radio or television station that has filed a written request for such notices. Written notice may be delivered personally or by mail, facsimile or electronic mail. The notice must be posted on the district's website. The district must also prominently display the notice at the main entrance of the district's headquarters as well as at the location of the meeting if the meeting is held at a location other than the headquarters.

All required notices must be delivered or posted not less than twenty-four (24) hours prior to the meeting.

The written notice requirement will be deemed waived if a member:

1. Submits a written waiver of notice to the board secretary at or prior to the time the meeting convenes. The waiver may be given by telegram, fax, or electronic mail; or
2. Is actually present at the time the meeting convenes.

Final disposition will not be taken on any matter other than those items stated in the meeting notice.

Study Session

A session of the school board where the members collect and study information. No decisions are made and there is no community input. These sessions are reserved for the school board members to study issues. The public is invited to attend and listen to the proceedings.

Emergency Meetings

In the event of an emergency involving fire, flood, earthquake, possible personal injury or property damage, the board may meet immediately and take official action without prior notification.

Public Notice

Public notice will be properly given for any special meeting; whenever a regular meeting is adjourned to another time or meeting location changed. All meetings will be open to the public with the exception of executive or closed sessions authorized by law.. Final action resulting from executive session discussions will be taken during a meeting open to the public as required by law.

Individuals with disabilities who may need a modification to participate in a meeting should contact the superintendent's office no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that special arrangements can be made.

During the interim between meetings, the office of the superintendent, as board secretary, will be the office of the board. The district's public records will be open for inspection in the manner provided by and subject to the limitation of the law.

Quorum

Three board members will be considered as constituting a quorum for the transaction of business.

Meeting Conduct and Order Of Business

All board meetings will be conducted in an orderly and business-like manner using *Roberts Rules of Order (Revised)* as a guide, except when such rules are superseded by board bylaws or policies. The order of business will be that indicated in the agenda. Any additions or changes in the prepared agenda may be requested by the superintendent or a board member and must be approved by majority vote of the board members present. At a special meeting final action may be taken only on that business contained in the notice of the special meeting.

Board members are not required to be physically present to attend a board meeting. Any or all board members may attend a board meeting and vote via any communication platform—including videoconference or teleconference-- that provides, at a minimum, simultaneous aural communication between those present, provided: 1) the meeting is properly noticed with any required passwords or authorization codes; 2) the meeting is accessible to the public; 3) the meeting accommodates any member of the public who wishes to participate and 4) the communication platform is generally known and accessible to the public.

The board will establish its regular order of business, but may elect to change the order by a majority vote of the members present. All votes on motions and resolutions shall be by “voice” vote unless an oral roll call vote is requested by a member of the board. No action shall be taken by secret ballot at any meeting required to be open to the public. An oral roll call vote of all the members of the board is required for the election of board officers, filling a vacancy on the board, or for the selection of the school district superintendent, and a majority vote of all the members of the board is required for any person to be elected or selected for such positions.

During board meetings, board members will refrain from communicating electronically (e.g., by e-mail, text, social media) with their fellow board members.

Public Comment

The board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. In order to permit fair and orderly expression of such comment, the board will provide a period at the beginning of the meeting during which visitors may present to the board. If possible, such presentations should be scheduled in advance.

The board will also allow individuals to express an opinion prior to board action on agenda items that the board determines require or will benefit from public comment. Written and oral comment will be accepted by the board before the adoption or amendment of policies not expressly or by implication authorized by state or federal law, but which will promote the education of kindergarten through twelfth grade students in public schools or will promote the effective, efficient or safe management and operation of the district. Individuals wishing to be heard by the board will first be recognized by the chair.

Individuals, after identifying themselves, will proceed to make comments within the time limits established by the board. Any representative of a firm eligible to bid on materials or services solicited by the board will also be entitled to express an opinion. The chair/president may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, obscene, or irrelevant. The board as a whole has the final decision in determining the appropriateness of all such rulings.

Cross Reference:	1420 1220 1410	Proposed Agenda and Consent Agenda Board Officers and Duties of Board Members Executive or Closed Sessions
Legal References:	RCW 28A.330.020 RCW 28A.320.040 RCW 28A.330.070 RCW 28A.343.370 RCW 28A.343.380 RCW 28A.343.390 RCW 42.30.030 RCW 42.30.050 RCW 42.30.060 RCW 42.30.070 RCW 42.30.080 Ch.42 U.S.C. §§ 12101-12213, Americans with Disabilities Act	Certain board elections, manner and vote required Bylaws for board and school government Office of board — Records available for public inspection Vacancies Meetings Quorum — Failure to attend meetings may result in vacation of office Meetings declared open and public Interruptions - Procedure Ordinances, rules, resolutions, regulations, etc., adopted at public meetings – Notice - secret voting prohibited Times and places for meetings – Emergencies – Exception Special Meetings

Management Resources:
2014 – June Issue
2005 – *June Issue*

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 5.28.08, 5.25.11; 3.23.16

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 23, 2016

Strategic Focus Area

- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

2nd Reading of Policy 1610 – Conflicts of Interest

Policy 1610 – Conflicts of Interest

- Minor wording edits
- Inclusion of disclosures in recorded minutes

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 1610.

Report prepared by:
Kathi Weight, Superintendent

CONFLICTS OF INTEREST

No school director or the superintendent will benefit, directly or indirectly, in any contract made by, through or under the supervision of the director or superintendent, except as provided below:

- Any contract, purchase of materials or activity paid for from school funds if the total volume received by the district officer or his or her business does not exceed \$1,500.00 in any calendar month. The district will maintain a list of all contracts covered under this paragraph and the list will be available for public inspection and copying;
- An individual director may be designated as clerk and/or purchasing agent at the prevailing hourly wage;
- The spouse of a director or the superintendent may be employed as a substitute teacher on the same terms and at the same compensation as other substitute teachers in the district. The superintendent must find that the number of qualified substitute teachers in the district is insufficient to meet the anticipated needs for short-term and one-day substitute teachers, and the superintendent must ensure that substitute teachers are assigned to available positions in a fair and impartial manner;
- Prior to approval of the employment of a director or spouse of a school director or superintendent, the board of directors will be advised of the number of other individuals who are qualified for and interested in the position(s) to be filled. The district will not discriminate in any way against any applicant for a certified position or any certificated employee on the basis of a family relationship with a school director or the superintendent. All employment decisions will be made on the basis of choosing the applicant which furthers the best interest of the school district;
- If a person is employed by the district under contract as a classified or certificated employee before his or her spouse becomes a director or superintendent, the contract can be renewed for further employment, provided that the terms of the contract are commensurate with the pay plan or collective bargaining agreement operating in the district for that position; or
- The director or officer has only a remote interest in a contract and the interest is disclosed prior to board action and recorded in the official minutes.

A director may not vote on the authorization, approval or ratification of a contract in which he or she is beneficially interested and to which one of the exemptions described above applies.

Whenever a director, or his or her spouse or dependent is employed by the district, the director will refrain from participating in or attempting to influence any board action affecting the employment status of the director, spouse or dependent. Actions affecting employment status include, but are not limited to, hiring, establishing compensation and fringe benefits, setting working conditions, conducting performance evaluations, considering or imposing discipline and termination.

The superintendent will maintain a log of any contract(s) subject to this policy and annually or when a new director assumes office, will inform the board of the existence of all such contracts.

Legal References:	RCW 28A.405.250	Certificated employees, applicants for certificated position, not to be discriminated against
	RCW 28A.635.050	Certain corrupt practices of school officials — Penalty
	RCW 42.23.030	Interest in contracts prohibited--Excepted cases
	RCW 42.23.040	Remote interests

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 8.28.08; 3.23.16
Reviewed: 4.30.11

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 23, 2016

Strategic Focus Area

- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

2nd Reading of Policy 1805 – Open Government Trainings

Policy 1805 – Open Government Trainings

This is a new policy for the District that became a WSSDA model policy in 2014. Our school board directors have all completed this required training in compliance with open government law.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 1805.

Report prepared by:
Kathi Weight, Superintendent

OPEN GOVERNMENT TRAININGS

The board recognizes the value of meaningful, informed public participation in district deliberations and the need to conduct its affairs in a transparent manner. All board directors will participate in trainings regarding: 1) the Open Public Meetings Act; 2) the Public Records Act; and 3) Public Records Retention, within ninety (90) days of taking the oath of office following election or appointment. After the initial trainings, board directors will participate in refresher trainings on these subjects every four years that they hold office in order to remain current with new developments in open government law.

Board directors will document their completion of required trainings. The Superintendent or designee will file and maintain the documentation in the district.

Legal References:	ESSB 5964, Open Government Trainings Act
	RCW 28A.343.360, Oath of Office
	RCW 40, Public Documents, Records, and Publications
	RCW 40.14, Preservation and Destruction of Public Records
	RCW 42.30, Open Public Meetings Act
	RCW 42.56, Public Records Act
	RCW 42.56.580, Public Records Officers

Management Resources:	2014 - June Issue
	2014 Open Government Training Act (Q&A)
	Attorney General's Model Rules

Adoption Date: 3.23.16
Steilacoom Historical School District

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 23, 2016

Strategic Focus Area

- ☒ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

Second Reading of Policy 2150 Co-Curricular Program and 2151 Interscholastic Activities

No changes since the first readings.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policies 2150 and 2151.

Report prepared by:
Paul Harvey, Executive Director of Student Achievement

CO-CURRICULAR PROGRAM

The board recognizes that the goals and objectives of the district can best be achieved by providing a broad offering of purposeful learning experiences, some of which are more appropriately conducted outside of the approved curriculum of the district. Such activities will ordinarily be conducted wholly or partly outside the regular school day and will be available to all students who voluntarily elect to participate. The co-curricular program encompasses approved curriculum-related activities.

The board will approve all activities included within the Associated Student Body (ASB) program. The principal is authorized to approve curriculum-related activities that are not part of the ASB program and will make school facilities available for them and designate staff members to support and supervise them.

The district will not exclude any person from participation in the co-curricular program, deny any person the benefits of such a program or otherwise discriminate against any person in any co-curricular program on the basis of the categories identified in the district's Nondiscrimination policy.

The criteria to be used by the principal for approving curriculum-related activities are:

- A. The purposes and/or objectives will be part of a specific program or course offering;
- B. The participating students will be currently enrolled in a related course or program or possess the entry level knowledge and/or skills to successfully participate in the activity;
- C. The group will be supervised by a qualified staff member;
- D. The cost of the activity must not be prohibitive to student or district;
- E. The activity must comply with Title IX requirements;
- F. All activity must take place on school premises unless approved in advance by the school principal; and
- G. The activity must not be secretive in nature.

Curriculum related activities, whether approved by the board as part of the ASB or by the principal, must meet at least one of the following criteria:

- A. The subject matter of the activity is actually taught or will soon be taught in a regularly offered course;
- B. The subject matter of the activity concerns the body of courses as a whole;

- C. Participation in the activity is required for a particular course; or
- D. Participation in the activity results in academic credit.
- E. The board directs the superintendent to develop appropriate procedures for proper planning, funding, approval and implementation of all activities offered within the above guidelines.

The principal will be responsible for administering the co-curricular program in the school. An opportunity will be made available in each school for students, including those with disabilities, to participate in some aspect of the program. A survey will be conducted at least once every three (3) years to assure that the recreational and athletic activities program accurately responds to the needs and desires of both male and female students.

The district will evaluate its intramural and interscholastic program at least once each year to ensure that equal opportunities are available to members of both sexes with respect to participation in interscholastic and/or intramural programs.

Cross References: 2151 - Interscholastic Activities
 3210 - Nondiscrimination
 3510 - Associated Student Bodies
 4260 - Use of School Facilities

Legal References: 20 U.S.C 4071 et seq. Equal Access Act
 RCW 28A.325.020 Associated student bodies — Powers and responsibilities affecting
 RCW 28A.600.200 Interschool athletic and other extracurricular activities for students — Authority to regulate and impose penalties — Delegation of authority — Conditions
 RCW 28A.640.020 Regulations, guidelines to eliminate discrimination — Scope — Sexual harassment policies
 WAC 392-138-010 Definitions
 WAC 392-190-025 Recreational and athletic activities
 WAC 392-190-030 Recreational and athletic activities—Annual athletic evaluation
 WAC 392-190-040 Recreational and athletic activities—Student athletic interest survey
 WAC 392-190-045 Recreational and athletic activities—Facilities

Management Resources: 2014 - December Issue

Adoption Date: 2.27.08
Steilacoom Historical School District
Revised Dates: 3.23.16

INTERSCHOLASTIC ACTIVITIES

The board recognizes the value of a program of interscholastic activities as an integral part of the total school experience to all students of the district and to the community. The program of interscholastic activities will include all activities relating to competitive sport contests, games or events, or exhibitions involving individual students or teams of students of this district when such events occur between separate schools within this district or with any schools outside this district.

The board expects that:

- A. All interscholastic activities and events will be in compliance with the rules and regulations of the Washington Interscholastic Activities Association (WIAA). The schools of the district will not participate in any out-of-season athletics that are not sanctioned by the WIAA. The district will not be responsible or liable for nonschool-sponsored programs or for programs that are organized, promoted or participated in by staff members without school approval. The district will not be responsible for or control and incur liability for summer and/or out-of-season activities unless specifically sponsored by the school district. The superintendent will establish rules defining the circumstances under which school facilities may be used and under which announcements of summer sports leagues and/or clinics may be channeled to students.
- B. An athletic coach must be properly trained and qualified for an assignment as described in the coach's job description.
- C. A syllabus that outlines the skills, techniques and safety measures associated with a coaching assignment will be distributed to each coach. A coach must secure permission in advance if he/she wishes to deviate from the syllabus.
- D. Coaching stipends and all gifts to a coach that exceed five hundred dollars (\$500.00) in a season will be approved by the board of directors.
- E. In-service training opportunities will be afforded each coach so that he/she is trained to attend to the health care needs of participants. Prior to a sports season, the coach will prepare a plan for handling medical emergencies at practice sessions and games (home and away).
- F. Participants will be issued equipment that has been properly maintained and fitted.
- G. All facilities and equipment utilized in the interscholastic activity program, whether or not the property of the district, will be inspected on a regular basis.
- H. Nonprescribed medications, including such items as analgesic balms, vitamins and salt tablets, must be approved by the superintendent before they may be available for use by coaches and/or athletic trainers. After athletic training medications have been approved, the coach and/or trainer must secure authorization from the parent and the student's

doctor before the medications may be used during the athletic season. If such release is not on file, the nonprescribed medications may not be used. This provision does not preclude the coach and/or trainer from using approved first aid items.

A sign will be posted that warns students that eligibility to participate may be denied if anabolic steroids are used for the purpose of enhancing athletic ability.

1. The board recognizes that certain risks are associated with participation in interscholastic sports. While the district will strive to prevent injuries and accidents to students, each participant and his/her parent(s) or guardian(s) will be required to sign a statement which indicates that the parent(s) and the student acknowledge the risks of injuries resulting from such participation and give assurance that the student will follow the instructions of the coach.
2. Each participant will be required to furnish evidence of physical fitness prior to becoming a member of an interscholastic team. A written report will be completed when a student is injured while participating in a school-supervised activity. A participant will be free of injury and will have fully recovered from illness before participating in any activity.
3. Each student participating in interscholastic athletic activities is required to have or obtain medical insurance for expenses incurred as a result of injuries sustained while participating in the extracurricular activity. Students will provide evidence of coverage with a minimum limit of *[insert amount]* in medical expenses or will obtain such coverage through the insurance plan offered to all students participating in activities in the district. No student will be denied the ability to participate solely because the student's family, by reason of low income, is unable to pay the entire amount of the premium for such insurance. The superintendent or his or her designee may approve partial or full waiver of premiums to permit all students to obtain the required medical insurance.

The superintendent will annually prepare, approve and present to the board for its consideration a program of interscholastic activities for the school year. The superintendent will prepare rules for the conduct of student activities including, but not limited to, use of alcoholic beverages; use of tobacco; use or possession of illegal chemical substances (including marijuana/cannabis) or opiates not prescribed by a physician; physical appearance; curfew; unsportsmanlike conduct; absence from practice; gambling; or any infraction of civil law. Notice of rules and disciplinary actions related to rule violations will be distributed to each participant and his/her parents prior to the beginning of an interscholastic activity season.

Nondiscrimination

The district will not exclude any person from participation in the interscholastic program, deny any person the benefits of such a program or otherwise discriminate against any person in any interscholastic program on the basis of the categories identified in the district's Nondiscrimination policy.

The district will provide necessary funds for recreational and athletic activities for both sexes, although the aggregate expenditures are not required to be equal for members of each sex and expenditures for separate male and female teams are not required to be equal.

When individual students with disabilities are unable to participate in existing activities even when offered reasonable modifications and necessary accommodations, aids or services, the district may offer opportunities for students with disabilities to participate in separate or different recreational or athletic activities.

The district may operate or sponsor separate teams for members of each sex where selection for such teams is based upon competitive skill or the activity involved is a contact sport. However, when the district operates or sponsors a team in a particular sport for members of one sex but not the other, and athletic opportunities for members of the other sex have previously been limited, members of the excluded sex will be allowed to try out for the team offered. For the purposes of this policy, contact sports include boxing, wrestling, rugby, ice hockey, football, basketball and other sports in which the major activity involves bodily contact.

The district will provide equal athletic opportunities for both sexes within each school for interscholastic, club or intramural athletics. In determining whether equal athletic opportunities for both sexes are being provided, the district will consider the following factors:

1. Whether the selection of sports and levels of competition effectively accommodate the interests and abilities of members of both sexes;
2. Provision of equipment and supplies;
3. Scheduling of games and practice time, including the use of playfields, courts, gyms and pools;
4. Travel and per diem allowances, if any;
5. Opportunity to receive coaching and academic tutoring;
6. Assignment and compensation of coaches, tutors, and game officials;
7. Provision of locker rooms and practice and competitive facilities;
8. Provision of medical and training facilities and services, including the availability of insurance;
9. Provision of housing and dining facilities and services, if any; and
10. Publicity and awards.

Annual athletic evaluation

The district will evaluate its intramural and interscholastic program in each school at least once each year to ensure that equal opportunities are available to members of both sexes with respect to participation in interscholastic and/or intramural programs. The evaluation will include consideration for the factors listed in the above paragraph, Nondiscrimination.

Student athletic interest survey

Every three years, the district will administer to each school that operates interscholastic, intramural and other athletics the survey developed by the office of the superintendent of public instruction to determine male and female student interest in participation in specific sports. The district will consider the survey results when planning and developing recreational and athletic activities offered by the district and when determining whether equal opportunities are available to members of both sexes.

Facilities

The district will provide separate facilities (e.g., showers, toilets, training rooms) for male and female students or schedule the facilities equitably for separate use.

Cross References:	3210 - Nondiscrimination
	6512 - Infection Control Program
	4260 - Use of School Facilities
	3418 - Response to Student Injury or Illness
	3416P - Procedure Medication at School
	3414 - Infectious Diseases
	3413 - Student Immunization And Life Threatening Health Conditions
	2121 - Substance Abuse Program

Legal References:	RCW 28A.400.350 Liability, life, health, health care, accident, disability, and salary insurance authorized — Health savings accounts — Premiums — Noncompliance
	RCW 28A.600.200 Interschool athletic and other extracurricular activities for students — Authority to regulate and impose penalties — Delegation of authority — Conditions
	RCW 69.41.330 Public Warnings — School districts
	RCW 69.41.340 Student athletics — Violations — Penalty
	WAC 392-190-025 Recreational and athletic activities

Management Resources: WIAA Handbook
 2014 - December Issue
 2013 - April Issue
 2007 - October Issue

Adoption Date: 2.27.08
Steilacoom Historical School District No.1
Revised: 2.24.09; 3.23.16

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 23, 2016

Strategic Focus Area

- ☐ Teaching and Learning
- ☐ Safety, Service and Support
- ☒ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

Second Reading of Policy 4060 Publication Information From Outside SHSD

No changes since first reading.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 4060.

Report prepared by:

Andre Stout, Principal Pioneer Middle School & Superintendent Intern

PUBLICATION OF INFORMATION FROM OUTSIDE STEILACOOM HISTORICAL SCHOOL DISTRICT #1

The board recognizes that nonprofit organizations may want to distribute materials in the school district that are non-curricular but that have social, recreational or educational value for students.

Any nonprofit group wishing to distribute informational material must first submit, to the superintendent or a designee, a copy of the material and a statement of the educational value the program provides to students.

Informational materials to be distributed must also be approved by the building principal and meet certain standards prior to distribution. The primary purpose of the standards is to prevent the exploitation of students by individuals or groups.

It is the responsibility of the superintendent, in conjunction with the building principals, to draft procedures regarding this policy.

Cross References: 3220 - Freedom of Expression
 2340 - Religious-Related Activities and Practices

Management Resources: Policy News, April 2005 Distribution of Materials

Adoption Date: 2.27.08
Steilacoom Historical School District
Revised: 5.25.11; 3.23.16

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 23, 2016

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- ☒ Safety, Service and Support
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BACKGROUND INFORMATION

1st Reading of Policies: 1810 – Annual Governance Goals and Objectives
 1820 – Board Self-Assessment

Policies 1810 and 1820 have been updated with title changes, minor wording edits and the 5 area of Board functions have been added in a bulleted list. These updates were suggested in 2012 by WSSDA.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent move Policies 1810 and 1820 to a 2nd Reading.

Report prepared by:

Kathi Weight, Superintendent

ANNUAL GOVERNANCE GOALS AND OBJECTIVES

Each year the board will formulate goals and objectives. The goals and objectives may include but are not limited to the board functions of ~~vision, structure, accountability and advocacy.~~

- A. Responsible school district governance;
- B. Communication of and commitment to high expectations for student learning;
- C. Creating conditions district-wide for student and staff success;
- D. Holding the district accountable for student learning; and
- E. Engagement of the community in education.

At the conclusion of the year the board ~~shall will~~ reflect on the degree to which ~~the it has met its~~ goals and objectives ~~have been accomplished~~ by conducting a board self-evaluation and engaging in board development activities where needed.

Cross References:	Board Policy -1005	Key Functions of the Board
	Board Policy -1820	Evaluation of the Board
	Board Policy -1822	Training and Development

Management Resources: 2012 – February Issue

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 8.28.08;

Reviewed: 4.30.11;

EVALUATION OF THE BOARD SELF-ASSESSMENT

At the conclusion of each ~~academic~~ year, ~~prior to the start of the next academic year~~, the board ~~shall will assess~~ evaluate its own performance in terms of generally accepted principles of successful board operations and in relation to its annual goals and objectives and Washington School Board Standards. The board self-~~evaluation shall~~ assessment will address performance in the key functions of school boards:

~~—vision, structure, accountability and advocacy.~~ The results of the self-assessment will be used in setting goals for the subsequent year.

Cross References:	Board Policy 1005	Key Functions of the Board
	Board Policy 1810	Annual Goals and Objectives
	Board Policy 1822	Training and Development for Board Members

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Adoption Date: 2.27.08

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Revised: 8.28.08, 5.25.11;



SHSD#1 Board Self-Assessment Survey Results

Date:

Vision

Always

Almost
Always

Often

Seldom

Rarely

Never

- 1 The board considers the district's vision and/or mission in its decision making.
- 2 The board focuses on the goals and priorities for district improvement.
- 3 Improving student learning is the primary focus in our decision-making.
- 4 We use data and reports to assess progress and identify areas needing improvement.
- 5 The board uses the policy manual to define its vision and expectations of the school district.

Board Operations

- 6 We conduct business only at properly called meetings.
- 7 Our board has effective meetings.
- 8 Board members are prepared for meetings.
- 9 The leadership team conducts comprehensive orientation activities to familiarize new board members with their role on the team.
- 10 The team ensures parents, businesses, and the public are informed on educational activities and are encouraged to participate when appropriate.
- 11 I attended a board-related professional development workshop this year.

Board Ethics

- 12 We conduct district business in accordance with established ethical standards.
- 13 Team members communicate with one another in a respectful manner.
- 14 Team members are open and honest with each other.
- 15 All members of the team maintain confidentiality regarding sensitive communications.
- 16 All members honor board decisions even when the vote is not unanimous.
- 17 Our leadership team deals with conflicts openly and honestly.
- 18 We share information equally with each member of the leadership team.

Board/Superintendent Relations

- 19 The superintendent exhibits confidence and trust in each member of the board.
- 20 Each board member exhibits confidence and trust in the superintendent.
- 21 The board demonstrates support and respect for the superintendent's role as the chief executive officer of the district.
- 22 Our board clearly states its position on controversial matters to the superintendent.
- 23 The superintendent's position on controversial matters is clearly stated to the board.
- 24 Our board evaluates the superintendent's performance based on clearly defined performance goals and expectations.
- 25 Directions to the superintendent come from the board as a whole, not individual board members.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 3/23/16

Strategic Focus Area

- ☒ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

First Readings

Policy No. 2153 Non-Curriculum-Related Student Groups

- Adds clause to differentiate money acquired by these groups to be non-ASB private moneys
- Previously stated cannot use public funds for these groups.
- Funds acquired are to be kept in a separate account within ASB and will be accessible to that student group.
- Protects staff from being compelled to attend a related meeting that is contrary to his/her beliefs.
- Changes formatting.
- 10 Shalls to wills.

Policy No. 2161 Special Education and Related Services for Eligible Students

- Changes district to board to show authority of policy.
- Changes grammar for clarity 'eligible students'
- Adds language to include Commencement Exercises
- 4 shalls to wills

Policy No. 2162 Education of Students with Disabilities

- Adds "Act" to IDEA for clarity
- Adds reading, concentrating, thinking, communicating to list of major life activities.
- Separates age range to make second paragraph (more pronounced)>
- Grammatical corrections; proper nouns
- Eliminates all detail referencing Free and Appropriate Public Education and replaces with clause "The superintendent will establish procedures to ensure that students who are disabled within the definition of Section 504 are educated in full compliance with the law."
- 1 shall to will

Policy No. 2163 Response to Intervention

- Cleans up some grammar
- Changes "policies" to "guidelines"
- 5 Shalls to wills

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 2153, 2161, 2162 and 2163 and to a second reading.

Report prepared by:
Paul Harvey, Executive Director of Student Achievement

NON-CURRICULUM-RELATED STUDENT GROUPS

Pursuant to the Equal Access Act, the board authorizes non-curriculum-related student groups to meet before, after school or during non-instructional time, subject to the approval of the principal. Such approval ~~shall~~will be granted provided that activities of the group are not disruptive to school operations and the members of the group comply with the rules established by the superintendent and/or school principal. The board authorizes the superintendent to develop administrative procedures to create or maintain this "limited open forum."

The principal ~~shall~~will approve the non-curriculum-related student meeting or activity provided that:

1. ~~_____~~
 - A. ~~The meeting shall~~will be voluntary and initiated by students~~;~~;
 - B. ~~2. _____~~ The school or its staff ~~shall~~will not be a sponsor of the group~~;~~;
 - C. ~~3. _____~~ The meeting ~~shall~~will not materially and substantially interfere with the orderly operation of the school~~;~~;
 - D. ~~4. _____~~ Students ~~shall~~will be responsible for the direction, control and conduct of the meeting. Guests must be registered and must not be regular participants~~;~~;
 - E. ~~5. _____~~ The use of public funds for other than incidental and/or monitoring costs ~~shall~~will not be permitted. Funds acquired by non-curriculum related student groups ~~shall~~will be considered non-associated student body private moneys and will be held in trust in a separate account within an associated student body ~~account which shall~~fund that will be accessible by that student group~~;~~;
 - F. ~~6. _____~~ A staff member ~~shall~~will not be compelled to attend when the meeting is contrary to his/her ~~belief~~beliefs; and
 - G. ~~7. _____~~ The constitutional rights of all persons ~~shall~~will be respected.

The principal ~~shall~~will be responsible for the assignment of a room and for the approval and/or assignment of a staff member to monitor the meeting.

Cross References: 2150P - Procedure Co-Curricular Program

Legal References: 20 U.S.C. 4071-4074 Equal Access Act

Wash. Const. Art. I, 11
Wash. Const. Art. IX, 4

Adoption Date: 2.27.08
Revised Dates: 12.11;
Steilacoom Historical School District No.1

SPECIAL EDUCATION AND RELATED SERVICES FOR ELIGIBLE STUDENTS

The ~~district~~board recognizes that students whose disabilities adversely impact educational performance and who require specially designed instruction can improve their educational performance when they receive special education and related services tailored to fit their needs. The district adopts the state's full educational opportunity goal to provide students in need of special education services with a free appropriate public education.

- Special education programs for eligible students ~~eligible for special education shall will~~ be an integral part of the general educational programs of this district, and ~~shall will~~ be operated in compliance with federal and state requirements governing special education. The district will provide a continuum of placement options, which may include services within and outside the district depending on the student's needs.

- Not all students with disabilities are eligible for special education services. The needs of those students will be addressed individually and if, appropriate, the student will be provided accommodations or modifications required under Section 504 of the Rehabilitation Act in accordance with district policy and procedures.

Mediation or Resolution Agreements

The board authorizes the superintendent or a designee to bind the district to a mediation or resolution agreement.

Commencement Exercises/Certificate of Attendance

In order to participate in commencement exercises, students must have met the minimum criteria for graduation prior to the date of the exercise and otherwise be in good standing with their school through the commencement date. Minimum criteria for participation may be adjusted for students with an IEP whose disabilities have impacted their opportunity to accumulate credits. Each student's IEP team will determine the student's graduation plan, including graduation date. IEP students who have attended four years of high school and need additional time to complete IEP goals and/or credits may request participation in commencement exercises. IEP students will receive a certificate of attendance until they complete their credits for graduation.

- The district superintendent ~~shall will~~ develop and maintain special education procedures necessary to implement this policy. This policy and the procedures ~~shall will~~ be available to the public.

Cross References:

2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973

2163 - Response to Intervention
2410 - High School Graduation Requirements
3231 - Student Records
3241 - Classroom Management, Discipline and Corrective Action
3246 - Restraint, Isolation and Other Uses of Reasonable Force

Legal References:

Chapter 28A.155 RCW Special education
RCW 28A.600.485 Restraint of students with individualized education programs or plans developed under section 504 of the rehabilitation act of 1973 — Procedures — Definitions.
RCW 28A.600.486 District policy on the use of isolation and restraint — Notice to parents and guardians of children who have individualized education programs or plans developed under section 504 of the rehabilitation act of 1973.
RCW 28A.605.020 Parents' Access to Classroom or School Sponsored Activities — Limitation
Chapter 49.60 RCW Discrimination — Human rights commission
WAC 392-172A Rules for the provision of special education
29 U.S.C. 794 Section 504 of the Rehabilitation Act of 1973, as amended by the Rehabilitation Act Amendments of 1974, Pub. L. 93-516, 29 U.S.C. 794
20 U.S.C. 1400 et seq. Individuals with Disabilities Education Act of 2004
42 U.S.C. 12131-12133 Americans with Disabilities Act of 1990
28 CFR Part 35 Nondiscrimination on the Basis of Disability in State and Local Government Services
34 CFR Part 99 Family Education Rights and Privacy Act (FERPA)
34 CFR Part 104 Nondiscrimination on the basis of handicap in programs and activities receiving federal financial assistance
34 CFR Part 300 Assistance to States for the Education of Children With Disabilities
34 CFR Part 303 Early Intervention Program for Infants and Toddlers with Disabilities

Adoption Date: 2.27.08
Revised Dates: 12.15.10; 2.11.15;
Steilacoom Historical School District No

EDUCATION OF STUDENTS WITH DISABILITIES UNDER SECTION 504 OF THE REHABILITATION ACT OF 1973

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. Students may be disabled under this policy even though they are not eligible for services pursuant to the Individuals with Disabilities Education Act (IDEA).

Section 504 of the Rehabilitation Act of 1973 is a civil rights law which protects the rights of individuals with disabilities in programs and activities that receive federal financial assistance from the U.S. Department of Education. A child is a “qualified disabled person” under Section 504 if he or she ~~(1) has:~~

~~A. Has a physical or mental impairment that substantially limits one or more major life activities (such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, reading, concentrating, thinking, communicating and working), has a record of such an impairment, or is regarded as having such an impairment; and (2) is between the ages of 3 to 21 years old.~~

~~B. Is between the ages of 3 to 21 years old.~~

The ~~District shall~~district will comply with the federal policies that require free appropriate public education, ~~childfind~~Child Find, equal educational opportunity, confidentiality of information, parent involvement, participation in least restrictive environment, evaluations, placement, reevaluation, programming to meet individual needs, placement procedures, nonacademic services, preschool and adult education programs, disciplinary exclusion, transportation, procedural requirements, appropriate funding, accessibility, special issues related to drug or alcohol addicted students, special considerations for students having AIDS or HIV infection, and special issues related to ADD/ADHD students.

Free Appropriate Public Education

~~A. The District shall provide a free appropriate public education (regular or special education and related aids and services) to school age children with disabilities in the District's jurisdiction. Instruction shall be individually designed to meet the needs of the disabled students as adequately as the needs of the non-disabled students are met.~~

~~B. Childfind~~

~~The District shall annually undertake to identify and locate every qualified disabled student residing in the District's jurisdiction who is not receiving a public education, and take appropriate steps to notify disabled children and their parents or guardians of the District's responsibilities under Section 504.~~

~~C. Equal Educational Opportunity~~

~~The District shall provide students with disabilities an equal opportunity to participate in and benefit from the educational services it provides to non-disabled students. The teachers of disabled students shall meet comparable standards for certification that teachers of non-disabled students meet. Facilities shall be of comparable quality and appropriate materials and equipment shall be available.~~

~~D. Confidentiality Of Information~~

~~The confidentiality of student records superintendent will be maintained throughout the period of time when such records are collected, stored, disclosed, or destroyed by the District.~~

~~E. Parent Involvement~~

~~The District shall obtain the informal consent of parents or guardians before conducting an initial evaluation of a student. The District will notify parents or guardians of the evaluation results and any programming and placement recommendations. The District will notify parents or guardians before initially placing a disabled student, conducting subsequent evaluations of the student, or implementing a significant change in the student's placement. The District shall notify parents or guardians of their right to review and challenge the District's program and placement decisions if they disagree with them. Section 504 does not give parents the right to participate in a meeting during which their child's program is designed and placement is determined, as does the IDEA. However, this practice is recommended.~~

~~F. Participation in the least restrictive environment~~

- ~~1. **Academic setting.** To the maximum extent appropriate to the needs of disabled students, the District shall educate disabled students with non-disabled students. In order to remove a child from the regular educational environment, the District must demonstrate that education of the student in the regular environment with the use of supplementary aids and services cannot be achieved satisfactorily for the disabled student. Whenever the District places a student in a setting other than the regular education environment pursuant to this paragraph, it shall take into account the proximity of the alternate setting to the student's home.~~
- ~~2. **Non-academic setting.** In providing or arranging for the provision of non-academic and extra-curricular services and activities, including meals, recess periods, and the services and activities set forth in 34 CFR 104.37, the District shall ensure that disabled students participate with non-disabled students in such activities and services to the maximum extent appropriate to the needs of the disabled student in question.~~

~~G. Evaluations~~

- ~~1. If a student needs or is believed to need special education or related services, the District shall evaluate the student prior to placement and before any subsequent "significant change in that placement."~~

~~Examples of significant changes in placement include:~~

- ~~a. Expulsion;~~
- ~~b. Suspensions which exceed 10 consecutive days in a school year;~~

- ~~c. Cumulative short term suspensions which create a pattern of exclusion;~~
 - ~~d. Transferring a student to home instruction;~~
 - ~~e. Graduation from high school; and/or~~
 - ~~f. Significantly changing the composition of the student's class.~~
2. ~~The District shall establish policies and procedures for evaluation and placement which assure that tests and other evaluation materials:~~
- ~~a. Have been validated and are administered by trained personnel~~
 - ~~b. Are tailored to assess educational need and are not merely based on IQ scores~~
 - ~~c. Reflect aptitude or achievement or whatever else the tests purport to measure and do not reflect the student's impaired sensory, manual, or speaking skills (unless the test is designed to measure these particular deficits)~~

~~H. Placement Procedures~~

~~In interpreting evaluation data and in making placement decisions, the District shall (1) draw upon information from a variety of sources, including aptitude and achievement tests, teacher recommendations, physical condition, social or cultural background, and adaptive behavior, (2) establish procedures to ensure that information obtained from all such sources is documented and carefully considered, (3) ensure that the placement decision is made by a group of persons, including persons knowledgeable about the student, the meaning of the evaluation data, and the placement options, and (4) ensure that the student is educated with his/her non-disabled peers to the maximum extent appropriate.~~

~~Residential placements will be provided by the District if necessary to provide a free appropriate education to a disabled student.~~

~~In regard to out of district placements, if the District affords a free appropriate education to a student but the parent chooses to place the child elsewhere, the District is not responsible to pay for the out of district placement.~~

~~I. Re-Evaluations~~

~~The District shall provide for periodic reevaluation of disabled students. No time frame is specified in Section 504; however, the every 3 years requirement of the IDEA will be encouraged. A reevaluation is also required before any "significant change of placement," as defined above in Part "G."~~

~~J. Programming To Meet Individual Needs~~

~~The District recognizes that to be appropriate, educational programs for students with disabilities must be designed to meet their individual needs to the same extent that the needs of non-disabled students are met. To adequately meet individual needs, academic and related services for students with disabilities may need to be significantly different in character from those offered to students without disabilities. A documented procedure such as the development of an individualized accommodation plan by a knowledgeable team of educational professionals is recommended.~~

~~K. Non-Academic Services~~

~~The District shall provide nonacademic and extracurricular services and activities in such a manner as is necessary to afford disabled students an equal opportunity for participation in such services and activities. Nonacademic and extracurricular services and activities may include counseling services, physical recreation athletics, transportation, health services, recreational activities, special interest groups or clubs sponsored by the District, referrals to agencies which provide assistance to disabled persons, and employment of students, including both employment by the District and assistance in making available outside employment. The reasonable health and safety standards for all students shall be observed.~~

~~3. **Counseling Services.** In providing personal, academic or vocational counseling, guidance, or placement services to its students, the District shall provide these services without discrimination on the basis of disability. The District shall ensure that qualified students with disabilities are not counseled toward more restrictive career objectives than are non-disabled students with similar interests and abilities.~~

~~4. **Physical education and athletics.** In providing physical education courses and athletics and similar programs and activities to any of its students, the District shall not discriminate on the basis of disability. As the District offers physical education courses and operates or supports interscholastic, club, or intramural athletics, it shall provide an equal opportunity for qualified students with disabilities to participate in these activities. The District may offer to disabled students physical education and athletic activities that are separate or different from those offered to non-disabled students only if separation or differentiation is consistent with the requirements of 34 CFR § 104.34 and only if no qualified disabled student is denied the opportunity to compete for teams or to participate in courses that are not separate or different.~~

~~L. Preschool And Adult Education Programs~~

~~In the operation of preschool education, or day care program or activity, or an adult education program or activity, the District shall not, on the basis of disability, exclude qualified students with disabilities from the program or activity and shall take into account the needs of such persons in determining the aid, benefits, or services to be provided under the program or activity.~~

~~M. Disciplinary Exclusion~~

~~5. Students with disabilities are protected from being improperly excluded from school for disciplinary reasons. Certain disciplinary exclusions of disabled students from school constitute a significant change in the student's educational placement. Such disciplinary exclusions cannot be implemented until the District has satisfied the required change of placement procedures.~~

~~1. Qualified disabled students should be recognized as having a disabling condition before discipline is imposed on them, especially before imposing long-term suspension (a suspension of more than five days duration) or regular expulsion upon a qualified disabled student that could constitute a significant change of placement. The school principal or educational staff person responsible for the imposition of discipline must ensure that a group of qualified professionals determine whether or not there is a causal relationship between the student's misconduct and his or her disability. They are also to consider the appropriateness of the student's current placement and program. This~~

determination will take into account the student's current evaluation and Individualized Accommodation Plan (IAP), under Section 504. For students considered disabled under Section 504, there is no obligation to provide educational services during periods of long-term suspension or expulsion when the student's misconduct has been properly determined not to be disability related or due to an inappropriate placement or program. When a student's misconduct is determined causally related to his/her disabling condition, procedures at #4 below shall be instituted in lieu of either long-term suspension or expulsion.

2. When a student poses an immediate and continuing danger to him or herself and/or others (see WAC 180-40-295), an emergency expulsion of up to ten (10) days may be used to alleviate immediate risk on the condition that procedures at WAC 180-40-300, be modified to require the regular disciplinary hearing be held to ensure that students who are disabled within ten (10) school business days whether the student or parent/guardian requests a hearing or not. The purpose of this regular disciplinary hearing is to determine the nature of, and consequences for, the misconduct.

In the event the student is covered by or believed to be covered by Section 504, the Section 504 Compliance Officer (or designee) must attend and participate in this hearing. The Section 504 Compliance Officer (or designee) shall advise the hearing officer on Section 504 restrictions. Even if the student and/or parent/guardian refuse to attend this hearing, the hearing shall be held.

3. When a student has engaged in misconduct which is causally related to his or her disability, aside from emergency expulsion (see #3 above), expulsion and/or long term suspension should not be imposed which results in more than ten (10) lost school days (cumulative for the entire school year, considering earlier short term suspension [if any] as counting toward the cumulative total):

Instead, the need for additional evaluation and/or a change of placement should be considered. In this circumstance, the principal or designee responsible for the imposition of discipline, the Section 504 Compliance Officer, and a team of professionals from the school who are knowledgeable about the student will meet to determine if there is a need for further evaluation or a change of program or placement. If further evaluation is recommended, it will be conducted as soon as possible. If the student poses an immediate risk to him or herself or others, the procedure at c. above may be instituted by the principal or designee.

4. Students and their Parent/Guardian shall be notified of the results of the decision regarding the causal relationship of the misconduct and the student's disability and of their right to challenge this decision. Students/Parents/Guardians objecting to procedures outlined at a. through d. above shall be entitled to exercise their rights under Section 504 to file a grievance or initiate a due process hearing. See O. PROCEDURAL REQUIREMENTS, sub-section 7.c., following.
5. Students who are considered disabled under Section 504 are subject to the same disciplinary processes and results as non-disabled students for misconduct regarding the use, sale, or possession of drugs or alcohol at school. The extra due process requirements regarding change of placement do not apply.

~~N. Transportation~~

~~If the District places a student in a program not operated by the District, the District shall assure that adequate transportation to and from the program is provided at no cost to the parent.~~

~~Since the District provides transportation to all its students within a certain geographic area, it shall not discriminate in its provision of transportation to students with disabilities.~~

~~If the District proposes to terminate a qualified disabled student's bus transportation for inappropriate bus behavior, the District shall first determine the relationship between the student's behavior and his or her disabling condition, the appropriateness of the related service of transportation, and the need for reevaluation. The parent or guardian shall be provided with notice of the results of such determinations and of their right to challenge such determinations.~~

~~The length of the bus rides for qualified disabled students should not be longer than that of non-disabled students.~~

~~O. Procedural Requirements~~

~~The District shall ensure compliance with the requirements of Section 504 by doing the following:~~

- ~~6. Provide written assurance of non-discrimination whenever the District receives federal money.~~
- ~~7. Designate an employee to coordinate the District's Section 504 compliance activities. The Section 504 Coordinator for the District is (insert position of designee).~~
- ~~8. Provide grievance procedures to resolve complaints of discrimination; students, parents, or employees are entitled to file grievances. (The grievance procedures for the District are set out in the Procedure for Policy 3210, Nondiscrimination.)~~
- ~~9. Provide notice to students, parents, employees, unions, and professional organizations of nondiscrimination in admission or access to, or treatment or employment in, its programs or activities. Notice shall also specify the section 504 coordinator for the district. Notice shall also be included in the student/parent handbooks.~~
- ~~10. Annually identify and locate all Section 504 qualified disabled children in the District's geographic area who are not receiving a public education.~~
- ~~11. Annually notify disabled persons and their parents or guardians of the District's responsibilities under Section 504.~~
- ~~12. Establish and implement procedural safeguards to be provided to parents or guardians with respect to actions regarding the identification, evaluation, or educational placement of persons who, because of disability, need or are believed to need special instruction or related services, that includes:~~
 - ~~a. Notice of their rights;~~
 - ~~b. An opportunity to examine relevant records;~~

~~e. An impartial hearing may be initiated by either the parents/guardian or the school district, with opportunity for participation by the student's parents or guardian. The student/parent is entitled to have representation by legal counsel; and~~

~~d. A review procedure.~~

~~P. Appropriate Funding~~

~~The District recognizes that the regular education funding of the District is the funding source for serving students who are qualified as disabled under Section 504 only. However, if students are dual identified as Section 504 and IDEA eligible, state and federal special education funds can be used. The District shall not use money appropriated by the IDEA to serve students found disabled under Section 504 but not the IDEA. The District may use the IDEA money to evaluate a student if the District believes that the student may also be eligible under the IDEA.~~

~~Q. Accessibility~~

~~13. District's responsibility to make buildings accessible: facilities which were constructed prior to June 3, 1977, need not necessarily be made accessible so long as the program or activity, viewed in its entirety, is readily accessible to persons with disabilities.~~

~~14. District's options other than major modifications: the District can redesign equipment, reassign classes or other services to accessible buildings, assign aides to students, deliver services at alternate accessible sites, or alter existing facilities. So long as there are other methods which are as effective in achieving compliance, a District need not undertake structural changes to a building.~~

~~15. District recognition of unacceptable accommodations: carrying a student upstairs; segregating all students with mobility impairments due to inaccessibility of other buildings; having disabled students eat on a separate floor due to an inaccessible cafeteria; denying certain programs such as music, art, or assemblies because these programs are inaccessible.~~

~~16. District obligation for new buildings and additions: buildings or additions constructed since 1980 must be designed and constructed to allow disabled persons the ability to access and use them readily.~~

~~17. District's obligation when a building is altered: to the maximum extent feasible, all facilities which are altered after 1980 must be altered to allow accessibility and usability by persons with disabilities.~~

~~18. District recognition of the meaning of the phrase "to the maximum extent possible:" this provision covers the occasional instance where the nature of an existing facility is such as to make it impractical or prohibitively expensive to renovate in a manner that results in its being entirely barrier-free. However, in all of these instances, the alteration should provide the maximum amount of physical accessibility feasible.~~

~~R. Special Issues Related To Drug Or Alcohol Addicted Students~~

~~If a District suspects that the drug or alcohol problem of a student may be substantially limiting a major life activity, such as learning, the District is obligated to recommend an evaluation. If the evaluation verifies the existence of a disabling condition which substantially limits a major life activity, the student is considered disabled under Section 504~~

and should be planned for appropriately.

With the passage of the Americans with Disabilities Act in 1990, Congress specifically amended Section 504 to exclude persons who are “currently engaging in the illegal use of drugs” from the definition of individuals with disabilities. Therefore, the school district is not required to consider whether a current illegal drug user could successfully participate in the District's education programs. Furthermore, the District is not required to make accommodations for the student if he or she is currently using drugs. The District can treat the student as it treats non-disabled students.

Congress did not amend Section 504 with respect to students with alcoholism in so far as their coverage as qualified disabled persons. Unlike students addicted to drugs, students whose alcoholism constitutes a disabling condition under Section 504 and who continue to use alcohol, are protected by Section 504, although these protections are limited as follows: for purposes of programs and activities providing educational services, the District may take disciplinary action pertaining to the use, sale, or possession of illegal drugs or alcohol at school against any disabled student who currently is engaged in the illegal use of drugs or in the use of alcohol at school to the same extent that such disciplinary action is taken against non-disabled students. Furthermore, the due process procedures at 34 CFR § 104.36 shall not apply to such disciplinary actions.

~~S. Special Considerations For Students Having Aids Or Hiv Infection~~

~~Students with Acquired Immune Deficiency Syndrome (AIDS), AIDS Related Complex (ARC), or otherwise infected with Human Immunodeficiency Virus (HIV-infected) are individuals with disabilities under Section 504. They either qualify as actually having a physical impairment which substantially limits a major life activity, or are regarded as having such a disabling condition. Depending on the nature of the disease and the student's other conditions, the student may also qualify for services under the IDEA.~~

~~Placement of the student must be made by a group of persons knowledgeable about the child, the meaning of the evaluation and medical information, and placement options. A public health representative should be on the team. Unless currently presenting a risk of contagion due to the stage of the disease (e.g., a contagious opportunistic infection, open lesions that cannot be covered) or parents and school agree on an alternative, a student with AIDS should remain in the regular classroom.~~

~~T. Special Considerations For ADD/ADHD Students~~

~~If a District suspects or has knowledge that a student has an Attention Deficit Disorder (ADD) or Attention Deficit Hyperactivity Disorder (ADHD) that may be substantially limiting a major life activity, such as learning, the District is obligated to recommend an evaluation.~~

~~Evaluation of the student, and service and placement recommendations should be made by a group of persons knowledgeable about the child, the meaning of the evaluation and medical information, and service and placement options. A qualified medical practitioner's assessment should be considered as well as the impact the student's ADD/ADHD has on his or her ability to learn or to otherwise benefit from his or her educational program. The District shall ensure that the student's educational program meets the Section 504 are educated in full range of his or her individual educational needs. compliance with the law.~~

Cross References: 3246 - Restraint, Isolation and Other Uses of Reasonable Force
 3210 - Nondiscrimination
 2161 - Special Education and Related Services for Eligible Students

Legal References: 42 USC 12212 Section 512 Americans With Disabilities Act of 1990
 34 CFR Part 104 Section 504 of the Rehabilitation Act of 1973
 45 CFR Part 99 Family Education and Privacy Act
 RCW 28A.600.485 Restraint of students with individualized education
 programs or plans developed under section 504 of the rehabilitation act
 of 1973 — Procedures — Definitions.
 RCW 28A.600.486 District policy on the use of isolation and restraint
 — Notice to parents and guardians of children who have
 individualized education programs or plans developed under section
 504 of the rehabilitation act of 1973.

Adoption Date: 2.27.08

Revised Dates:

Steilacoom Historical School District No.1

RESPONSE TO INTERVENTION

It is the district's policy to ensure that all students receive high quality, scientific, research-based general education core instruction and, as appropriate, strategic and intensive intervention supports matched to student needs. The district utilizes the core principles of the Response to Intervention (RTI) process, which combines systematic assessment, decision-making and a multi-tiered services delivery model to improve educational and behavioral outcomes for all students.

The district's process identifies students' challenges early and provides appropriate instruction by ensuring that students are successful in the general education classroom. In implementing the RTI process, the district ~~shall~~will apply:

- A. Scientific, research-based interventions in the general education setting;
- B. Measure the student's response to intervention; and
- C. Use RTI data to inform instruction.

The superintendent ~~shall~~will develop procedures to implement student interventions; ~~and use,~~
using teacher observations, and classroom, school, or district assessments to identify students who are at risk of academic or behavioral problems and ~~thereby~~ in need of scientific research-based interventions.

Intervention ~~shall~~will consist of ~~a~~ three levels of assistance that increase in intensity. The three levels ~~shall~~will include:

- A. Screening and classroom interventions;
- B. Targeted small group intervention; and
- C. Intensive interventions.

Parent Involvement in the RTI Process

The district ~~shall~~will inform parents regarding the use of scientific, research-based interventions, including: a) the state's ~~policies~~guidelines regarding the amount and nature of students' performance data collected and the general education services provided; b) strategies used to increase the student's rate of learning; ~~e)~~ and c) the parents' right to request a special education evaluation.

Cross References: 3123 - Withdrawal Prior To Graduation
 2162 - Education of Students With Disabilities Under Section 504 of
 the Rehabilitation Act of 1973
 2161 - Special Education and Related Services for Eligible Students

Legal References: Chapter 392.172A WAC Rules for the Provision of Special Education
 WAC 392-172A-03060 Process based on a student's response to a
 scientific research-based intervention

Management Resources: Policy News, December 2007 Response to Intervention (RTI)

Adoption Date: 2.27.08

Revised Dates:

Steilacoom Historical School District No.1

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 3/23/2016

Strategic Focus Area

- ☐ Teaching and Learning
- ☐ Safety, Service and Support
- ☒ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

First Reading of Policy 4130 Title I Parent Involvement

The revision in policy 4130 included a few minor terminology changes. There is a one line addition at the end of the policy that stated this policy is essential if the school receives Title 1 funding.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 4130 to a second reading.

Report prepared by:

Andre Stout, Principal Pioneer Middle School & Superintendent Intern

TITLE I PARENTAL INVOLVEMENT

- I. The Board recognizes that parent involvement contributes to the achievement of academic standards by students participating in district programs. The Board views the education of students as a cooperative effort among school, parents and community. The Board expects that its schools will carry out programs, activities and procedures in accordance with the statutory definition of parental involvement. Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring that parents:
 - A. Play an integral role in assisting their child's learning;
 - B. Are encouraged to be actively involved in their child's education at school; and
 - C. Are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- II. The board of directors adopts as part of this policy the following guidance for parent involvement. The District will:
~~shall:~~
 - ~~A.~~ Put into operation programs, activities and procedures for the involvement of parents in all of its Title I schools consistent with federal laws including the development and evaluation of policy. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children;
 - ~~B.~~ Provide the coordination, technical assistance, and other support necessary to assist participating schools in the planning and implementing of effective parent involvement activities to improve student academic achievement and school performance.
 - ~~C.~~ Build the school's~~schools'~~ and parent's~~parents'~~ capacity for strong parental involvement;
 - ~~D.~~ Coordinate and integrate Title I parental involvement strategies with parent involvement strategies under other programs, such as Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction, Preschool Youngsters, or State-run preschools;
 - ~~E.~~ Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this policy in improving the academic quality of the schools served with Title I funds including: identifying barriers to greater participation of parents in Title I-related activities, with particular attention to participation of parents with limited English proficiency, parents with disabilities and parents of migratory children; and
 - ~~F.~~ Involve the parents of children served in Title I, Part A schools in decisions about how the Title I, Part A funds reserved for parental involvement are spent.

Management Resources: Policy News, October 2008 Family Involvement Policy
Policy News, June 2005 Title I Parental Involvement Policy
Policy News, August 2003 No Child Left Behind Update

Adoption Date: 2.27.08
Steilacoom Historical School District
Revised Dates: 3.11.09; 9.26.14;

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 3/23/2016

Strategic Focus Area

- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

First Reading of Policy 4210

The revision to policy 4210 are a few very minor terminology revisions. Shall was replaced by “will” and “will promptly”.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 4210 to a second reading.

Report prepared by:
Andre Stout, Principal Pioneer Middle School & Superintendent Intern

REGULATION OF DANGEROUS WEAPONS ON SCHOOL PREMISES

It is a violation of district policy and state law for any person to carry a firearm or dangerous weapon on school premises, school-provided transportation or areas of other facilities being used exclusively for school activities.

The superintendent is directed to see that all school facilities post “Gun-Free Zone” signs, and that all violations of this policy and RCW 9.41.280~~RCW 9.41.280~~ are reported annually to the superintendent of Public Instruction.

The following persons may carry firearms into school buildings, as necessary, although students engaged in these activities are restricted to the possession of rifles on school premises:

- A. Persons engaged in military, law enforcement, or school district security activities;
- B. Persons involved in a school authorized convention, showing, demonstration, lecture or firearm safety course;
- C. Persons competing in school authorized firearm or air gun competitions; and
- D. Any federal, state or local law enforcement officer.

The following persons over eighteen years of age and not enrolled as students may have firearms in their possession on school property outside of school buildings:

- A. Persons with concealed weapons permits issued pursuant to RCW 9.41.070~~RCW 9.41.070~~ who are picking up or dropping off students; and
- B. Persons conducting legitimate business at the school and in lawful possession of a firearm or dangerous weapon if the weapon is secured within an attended vehicle, is unloaded and secured in a vehicle, or is concealed from view in a locked, unattended vehicle.

Persons may bring dangerous weapons, other than firearms, onto school premises if the weapons are lawfully within the person's possession and are to be used in a school-authorized martial arts class.

Persons over eighteen years of age, and persons between fourteen and eighteen years of age with written parental or guardian permission, may possess personal protection spray devices on school property. No one under eighteen years of age may deliver such devices. ~~No one, nor may anyone~~ eighteen years or older may deliver a spray device to anyone under fourteen, or to anyone between fourteen and eighteen who does not have parental permission.

Personal protection spray devices may not be used other than in self-defense as defined by state law. Possession, transmission or use of personal protection spray devices under any other circumstances is a violation of district policy.

School officials ~~will promptly~~shall notify the student's parents or guardians and the appropriate law enforcement agency of known or suspected violations of this policy. Students who violate this policy ~~will~~shall be subject to discipline, including a one-year expulsion for a violation involving a firearm. However, the superintendent may modify the one-year expulsion on a case-by-case basis.

3241 - Classroom Management, Discipline and Corrective Action
3240 - Student Conduct Expectations and Reasonable Sanctions

Legal References: RCW 9A.16.020 Use of force - when lawful
RCW 9A.41.280 Dangerous weapons on facilities—Penalty — Ex-
ceptions
RCW 9A.91.160 Personal protection spray devices
RCW 28A.600.420 Firearms on school premises, transportation,
or facilities — Penalty — Exemptions

Management Resources: Policy News, August 2006 Weapons on School Premises
Policy News, August 1998 State Encourages Modification of
Weapons Policy
Policy News, October 1997 Legislature also addresses “look-
alike” firearms

Adoption Date: 2.27.08
Steilacoom Historical School District
Revised Dates: 4.22.09