



School Board Regular Meeting Minutes
Steilacoom High School 54 Sentinel Drive Steilacoom, Washington
Thursday, July 27, 2017

STUDY SESSION

- Agenda Review

REGULAR MEETING

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm

Executive Director Beauchaine led the Pledge of Allegiance.

All directors and Superintendent Weight present.

Director Forbes made a motion to approve the agenda; Director Denning seconded the motion and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. RECESS TO PUBLIC HEARING

Chair Scott recessed the meeting to public hearing at 7:02 pm.

IV. PUBLIC HEARING

Chief of Finance & Operations Jim Brittain presented highlights of the draft 2017-18 budget.

No comments.

V. RETURN TO PUBLIC MEETING

Chair Scott returned the public hearing to regular board meeting at 7:16 pm.

VI. INTRODUCTION - Pioneer Middle School Dean of Students

Pioneer Middle School Principal Fernandes thanked the Board for the addition of a Dean of Students, as the student population is growing and this position allows for enhancement of learning. She introduced Ruth Erwin, who has taught nationally and internationally and has been a Dean and Assistant Principal, locally.

VII. REPORTS

a. Canadian Assoc. School System Admin (CASSA) Report

Superintendent Weight, Executive Director Paul Harvey, Principal Alex Clauson and Instructional Facilitator Mary Snyder were invited to attend the Canadian Superintendent Conference, in Halifax, Nova Scotia. The conference centered on student social emotional learning with the team presenting on mental health services in the schools and academic success.



b. Legislative Update

Director Denning reported that the Legislature passed 2 out of 3 budgets; no capital budget passed.

VIII. CONSENT AGENDA

Director Denning made a motion to approve the Consent Agenda which included June & July 2017 accounts payable, July payroll, Financial Reports, attached personnel reports and district-wide surplus. Director Pierce seconded the motion and the motion passed (5/0).

IX. NEW BUSINESS

a. Approval of Purchase and Installation of School Kitchen Dishwashers

Director Schenk made a motion to approve the purchase and installation of school kitchen dishwashers for Chloe Clark, Saltar's Point and Cherrydale schools at a cost of approximately \$89,000.00; Director Pierce seconded the motion and the motion passed (5/0).

b. Approval of Vehicle Replacement Purchase

Director Denning made a motion to approve the purchase of three new vehicles, not to exceed the cost of \$110,000.00; Director Schenk seconded the motion and the motion passed (5/0).

c. First Reading of Policy 1210 Annual Organizational Meeting

d. First Reading of Policy 1220 Board Officers and Duties of the Board Members

e. First Reading of Policy 1225 School Director Legislative Program

Director Denning made a motion to move Policies 1210, 1220 and 1225 to a second reading; Director Forbes seconded the motion and the motion passed (5/0).

X. COMMENTS FROM THE AUDIENCE

No comments.

XI. BOARD COMMUNICATION

- Director Denning received a text and met with a staff member and discussed the voiced concerns with Superintendent Weight.

XII. ANNOUNCEMENTS

- Director Denning announce that the high school wrestlers are attending wrestling camp in Orting.
- Superintendent Weight welcomed to Ruth Erwin to the staff and announce that the district was recognized by *District Administration* as a District of Distinction for the military partnerships across programs in the district.
- Director Forbes went on public record as supporting the ALS Levy in DuPont.
- Director Denning and Chair Scott reminded citizens to vote Remember to Vote.



The best education for every student.
STEILACOOM
Historical School District No. 1

XIII. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 7:55 pm; Director Pierce seconded the motion and the motion passed (5/0).

Saul Thott

(Chair)

S. Pierce

Deborah Allen

[Signature]

K. Weight

(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: July 27, 2017

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)	AMOUNT
GENERAL FUND:			
June 15, 2017	Accounts Payable	121827 to 121831	\$ 34,633.51
	Payroll	800772 to 800773	\$ 6,192.54
	Payroll A/P	121832 to 121857	\$ 684,564.85
	Payroll Taxes		\$ 414,485.91
	Direct Deposit		\$ 1,139,790.10
June 22, 2017	Accounts Payable	121858 to 121885	\$ 79,671.51
June 23, 2017	Accounts Payable	121886 to 121886	\$ 950.13
June 23, 2017	Accounts Payable	121887 to 121895	\$ 238.05
June 26, 2017	Accounts Payable	121896 to 121909	\$ 599.20
June 27, 2017	Accounts Payable	121910 to 121910	\$ 42,010.34
June 28, 2017	Accounts Payable	121911 to 121911	\$ 16.25
June 29, 2017	Accounts Payable	121912 to 121939	\$ 70,336.26
June 30, 2017	Accounts Payable	121940 to 121953	\$ 628.10
July 6, 2017	Accounts Payable	121954 to 121981	\$ 232,748.75
July 12, 2017	Accounts Payable	121982 to 122024	\$ 244,019.54
July 17, 2017	Accounts Payable	122025 to 122027	\$ 8,933.41
July 21, 2017	Accounts Payable	122028 to 122075	\$ 118,269.00
TOTAL GENERAL FUND:			\$ 3,043,453.94

CAPITAL PROJECTS FUND:

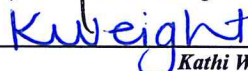
Accounts Payable	to	
Accounts Payable	to	
TOTAL CAPITAL PROJECTS FUND:		\$ -

ASSOCIATED STUDENT BODY FUND:

June 22, 2017	Accounts Payable	403345 to 403358	\$ 5,185.19
June 23, 2017	Accounts Payable	403359 to 403359	\$ 60.92
June 23, 2017	Accounts Payable	403360 to 403361	\$ 405.00
June 26, 2017	Accounts Payable	403362 to 403370	\$ 45.00
June 26, 2017	Accounts Payable	403371 to 403371	\$ 100.00
June 27, 2017	Accounts Payable	403372 to 403372	\$ 8,154.97
June 29, 2017	Accounts Payable	403373 to 403376	\$ 3,485.10
June 30, 2017	Accounts Payable	403377 to 403377	\$ 65.00
July 7, 2017	Accounts Payable	403378 to 403382	\$ 6,554.54
July 13, 2017	Accounts Payable	403383 to 403384	\$ 169.44
July 13, 2017	Accounts Payable	403385 to 403385	\$ 259.82
July 21, 2017	Accounts Payable	403386 to 403387	\$ 1,221.98
TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 25,706.96

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 7-27-17						
Name	Position	FTE	Location	Effective Date	Action	Comment
Davies Colby	Teacher	1.00	High School	8/31/2017	New Hire	
Desmarias Robin	Teacher	1.00	Saltar's Point	8/31/2017	New Hire	
Dorsch Sarah	Teacher	1.00	High School	8/31/2017	New Hire	
Graves Lori	Teacher	1.00	Chloe Clark	8/31/2017	New Hire	
Heinlen Michael	Teacher	1.00	Pioneer	8/31/2017	New Hire	
Henrie Jason	Teacher	1.00	High School	8/31/2017	New Hire	
Lange Jennifer	Teacher	1.00	Pioneer	8/31/2017	New Hire	
Brown Melissa	Teacher	1.00	Chloe Clark	7/5/2017	Resignation	

Classified Exempt Personnel Report

[illegible]