



Regular Meeting Agenda

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, Washington

STUDY SESSION: The School Board normally convenes at 6:00 pm. just prior to the start of the formal Board Meeting, to discuss the Board Agenda and to have a brief dinner. No decision-making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public. **THIS STUDY SESSION WILL START AT 5:30 PM. THE FIRST 15 MINUTES WILL BE FOR AGENDA REVIEW; 5:45 – 7 PM WILL BE DEDICATED TO THE REVIEW OF ELEMENTARY SCHOOL IMPROVEMENT PLANS.**

10/28/2015 7:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. RECESS TO PUBLIC HEARING

IV. PUBLIC HEARING - 2015-16 SCHOOL YEAR BUDGET EXTENSION **(Information)**

Presenter: Jim Brittain

- 1. Presentation
- 2. Comments From the Audience

15-16 Budget Extension Public Hearing 10282015.pdf (p. 4)

V. RETURN TO PUBLIC SESSION

VI. REPORTS

1. Technology Update

(Information)

Presenter: Jim Brittain

Technology Update Report.pdf (p. 6)

VII. APPROVAL OF MINUTES

(Action)

Minutes 10.14.15.pdf (p. 29)

VIII. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Financial Report 8.31.15.pdf (p. 31)

Financial Report 9.30.15.pdf (p. 44)

Approval of October 2015 Accounts Payable.pdf (p. 58)

Approval of Co-Curricular Personnel Report.pdf (p. 99)

Approval of SHS Cross Country Team Trip To State Competition (p. 100)

IX. OLD BUSINESS

1. Second Reading of Policy 2020, Curriculum Development

(Action)

Presenter: Paul Harvey

Second Reading of Policy 2020.pdf (p. 101)

2. Second Reading of Policy 2022, Electronic Resources

(Action)

Presenter: Paul Harvey

Second Reading of Policy 2022.pdf (p. 105)

X. NEW BUSINESS

1. Approval of Resolution 826-10-28-15, 2015-16 School Year Budget Extension

(Action)

Presenter: Jim Brittain

Approval of Resolution 826 10 28 2015 ASB Budget Extension 2015.pdf (p. 108)

2. 2015-2021 Capital Facilities Plan - DRAFT

(Information)

Presenter: Kathi Weight

2015-2021 SHSD Cap Fac Plan Draft.pdf (p. 110)

3. First Reading of Policy 2024, Online Learning

(Action)

Presenter: Paul Harvey

First Reading of Policy 2024.pdf (p. 146)

4. First Reading of Policy 2025, Copyright Compliance

(Action)

Presenter: Paul Harvey

First Reading of Policy 2025.pdf (p. 149)

5. First Reading of Policy 5222, Job Sharing Staff Members

(Action)

Presenter: Kathi Weight

First Reading of Policy 5222.pdf (p. 152)

6. First Reading of Policy 5260 Personnel Records

(Action)

Presenter: Kathi Weight

First Reading of Policy 5260.pdf (p. 155)

7. First Reading of Policy 6101 Federal Cash and Financial Management (Action)

Presenter: Kathi Weight

First Reading of Policy 6101.pdf (p. 157)

XI. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

XII. BOARD COMMUNICATION (Information)

XIII. ANNOUNCEMENTS (Information)

XIV. ADJOURNMENT (Action)

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

Steilacoom Historical School District No. 1

Associated Student Body 2015-2016 Budget Extension Hearing October 28, 2015

ASB Fund

Budget Extension for 2015-2016

	Budget 2015-2016	Budget 2015-2016	Increase
Revenues			
100 General Student Body	\$132,699	\$132,699	
200 Athletics	\$172,495	\$172,495	
300 Classes	\$58,265	\$58,265	
400 Clubs	\$429,458	\$519,458	\$90,000
500 Private Money	\$8,700	\$8,700	
Total Revenues	\$801,617	\$891,617	
Expenditures			
100 General Student Body	\$123,150	\$123,150	
200 Athletics	\$167,055	\$167,055	
300 Classes	\$49,015	\$49,015	
400 Clubs	\$403,268	\$493,268	\$90,000
500 Private Money	\$8,700	\$8,700	
Total Expenditures	\$751,188	\$841,188	
Excess of Revenues over (under) Expenditures	\$50,429	\$50,429	
Beginning Fund Balance			
Unreserved, Undesignated Fund Balance	<u>\$277,271</u>	<u>\$277,271</u>	
Ending Fund Balance			
Unreserved, Undesignated Fund Balance	<u>\$327,700</u>	<u>\$327,700</u>	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: 10/28/15

Strategic Focus Area

- ☐ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☒ Resource Management

BACKGROUND INFORMATION

Technology Update Report

The complete Technology Update has been included in the Board packet. The presentation will only highlight the following areas during the Board meeting:

Network Upgrades
District Bandwidth
Staff and Student Computers
Supported Peripheral Devices
Potential Technology Projects
Questions/Comments from the Board

Report prepared by:

Jim Brittain, Executive Director of Finance and Operations

Steilacoom Historical School District No. 1 Technology Report Network & Computers

October 28, 2015

Network & Bandwidth

Network Upgrades

Network Upgrades provides the capacity to:

- 860 new network drops in Saltar's Point, Cherrydale, Chloe Clark-
 - Placement of Power Over Ethernet Devices on any port
 - 1GB/second traffic to all physical ports
- Anderson Island WiFi and Domain inclusion
 - Wireless devices on Anderson Island
 - Placement of Power Over Ethernet Devices on any port
 - Same district accounts to be used for authentication at AI.
- SHS Wireless Access Point additions
 - Allows 30 wireless devices in all classrooms at any time.
- 1Gb/Second Internet Bandwidth Upgrade
 - Better support for online state testing
 - Better support for outside education resources
- Network once finalized will allow us to place any device (cameras, phones, POE devices) in area that has a port.

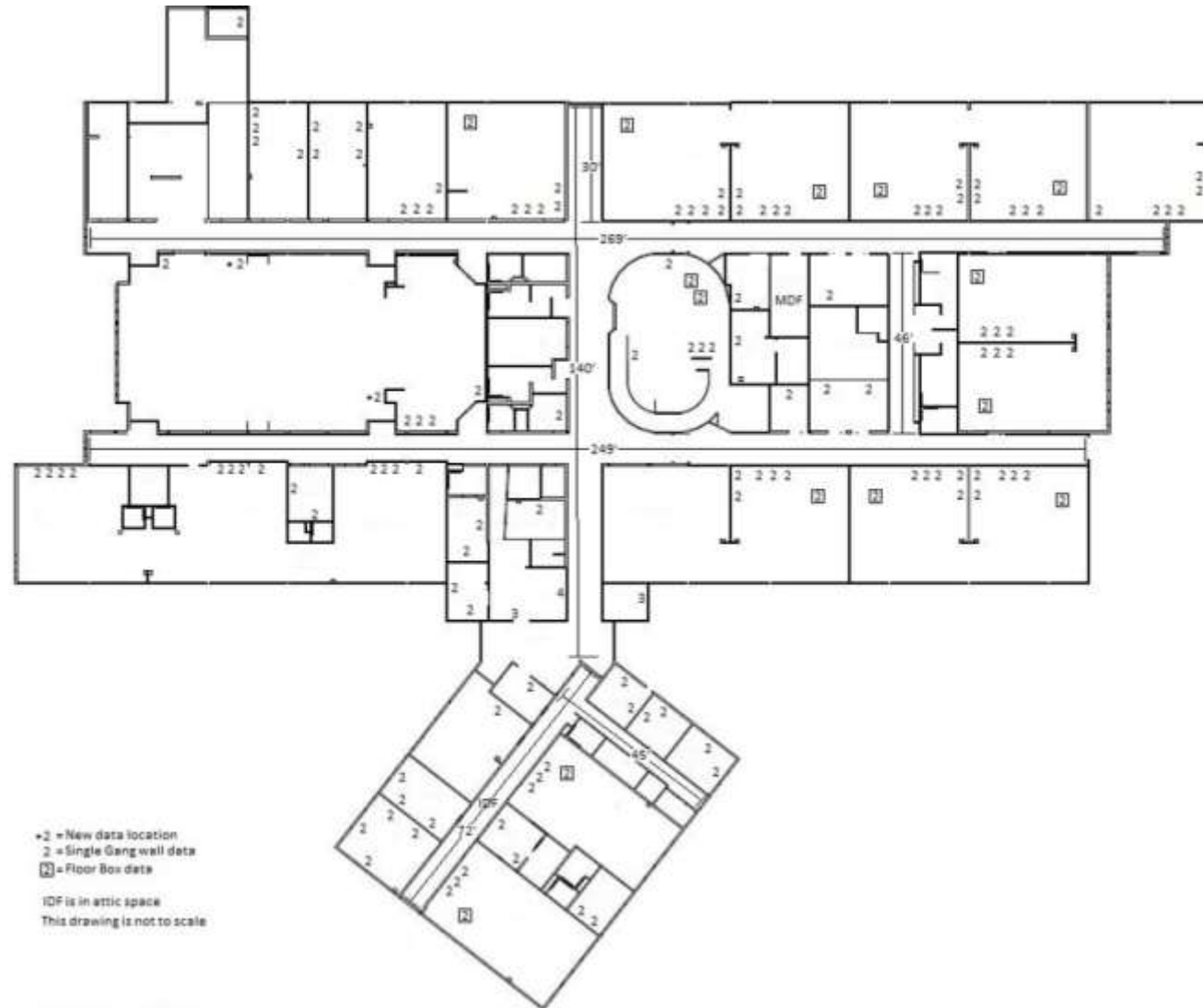
Anderson Island

- Moved MDF to Multi Purpose building
 - DSL Modem
 - Internet Filter
 - Firewall
 - 3750X Layer 3 Switch
- Replaced all Switches
 - 1 x Cisco 24 port 3750X 1 Gigabit POE Layer 3 routing ready
 - 3 x Cisco 24 port 2960X 1 Gigabit POE
- Installed wireless network
 - 5 x Cisco 2602 Wireless Access Points
 - Same Wireless Networks District Wide
 - BYOD for Staff
 - Communicates to main district controller
- New HP Server
 - 4TB of local storage
 - Integrated into steilacoom.k12.wa.us domain
 - Improved staff access to domain features at AI
 - WiFi Access and webfilter authentication for all district users
 - Providing local DNS, DHCP, Domain Functions, AI Staff Network Drives
- Replaced Cisco PIX Firewall with ASA 5510
 - Moved Cisco ASA 5510 from SHS
 - Upgraded OS
 - Have spare for backup



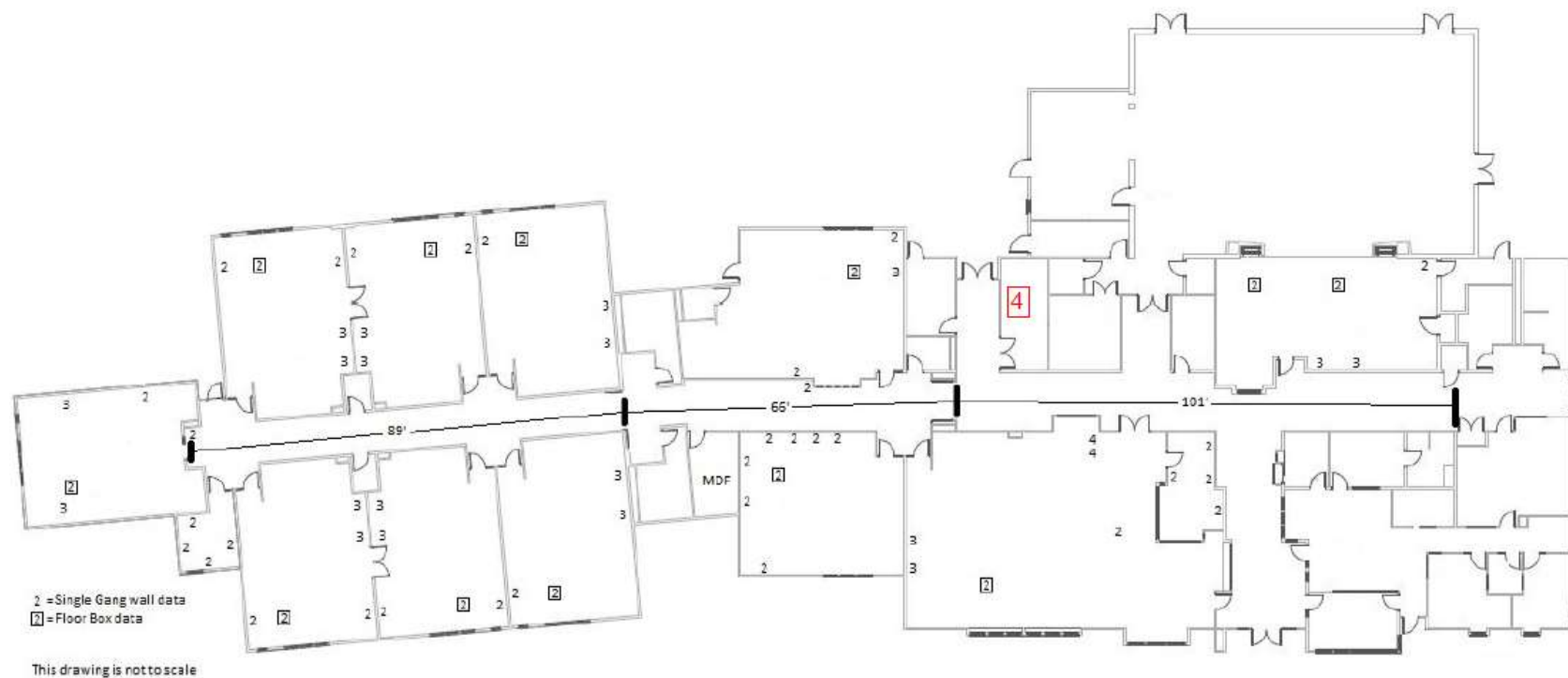
Cherrydale

- Replaced all Switches
 - 3 x Cisco 48 port 3750X
1 Gigabit POE
 - 1 x Cisco 48 port 2960X
1 Gigabit POE
- Recabled building wired network
 - 294 Category 6 network drops
- New HP Server
 - Providing local DNS,
DHCP, Domain Functions



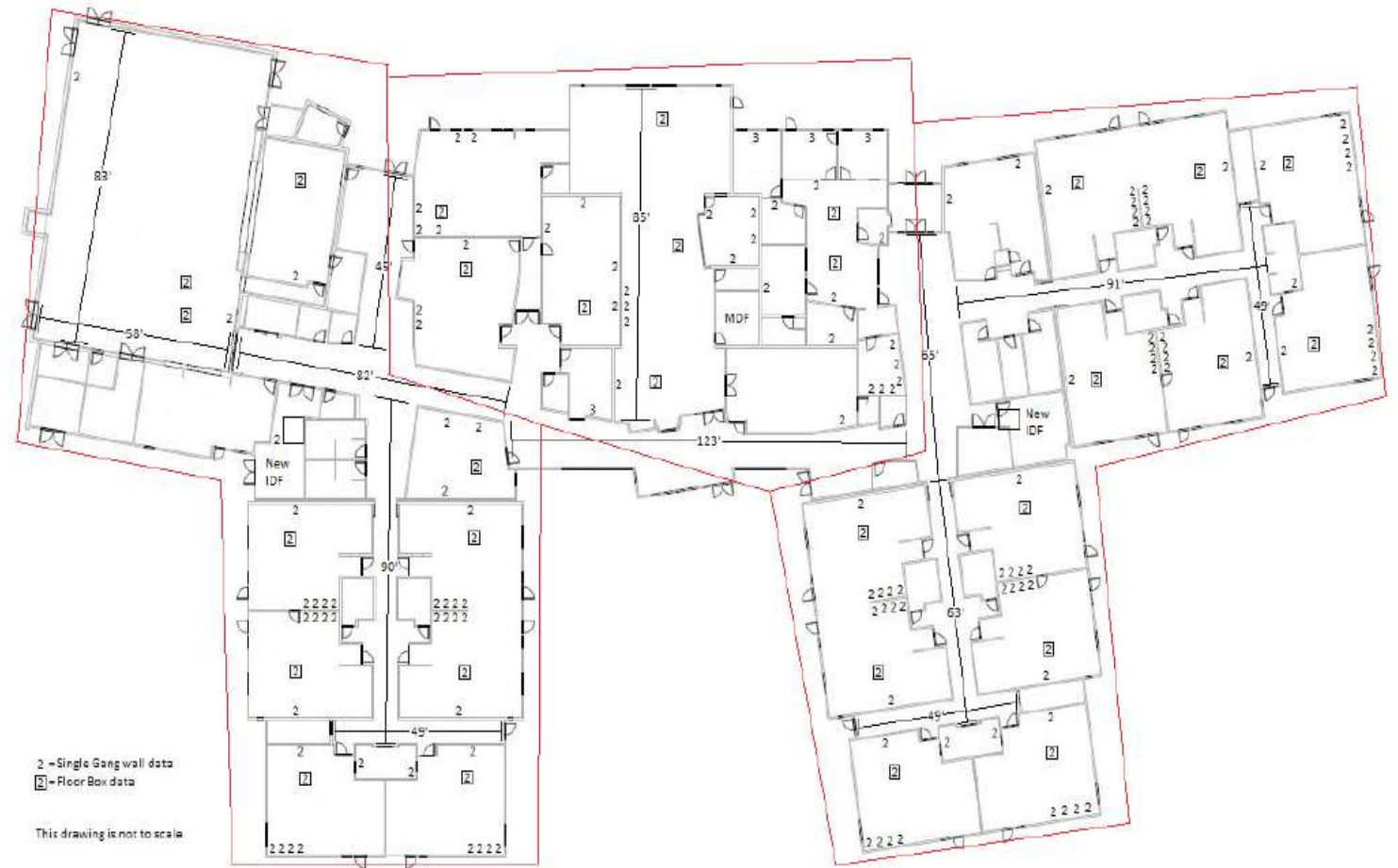
Chloe Clark

- Replaced all Switches
 - 3 x Cisco 48 port 3750X 1 Gigabit POE
 - 3 x Cisco 48 port 2960X 1 Gigabit POE
- Recabled original portion of building wired network
 - 220 Category 6 network drops



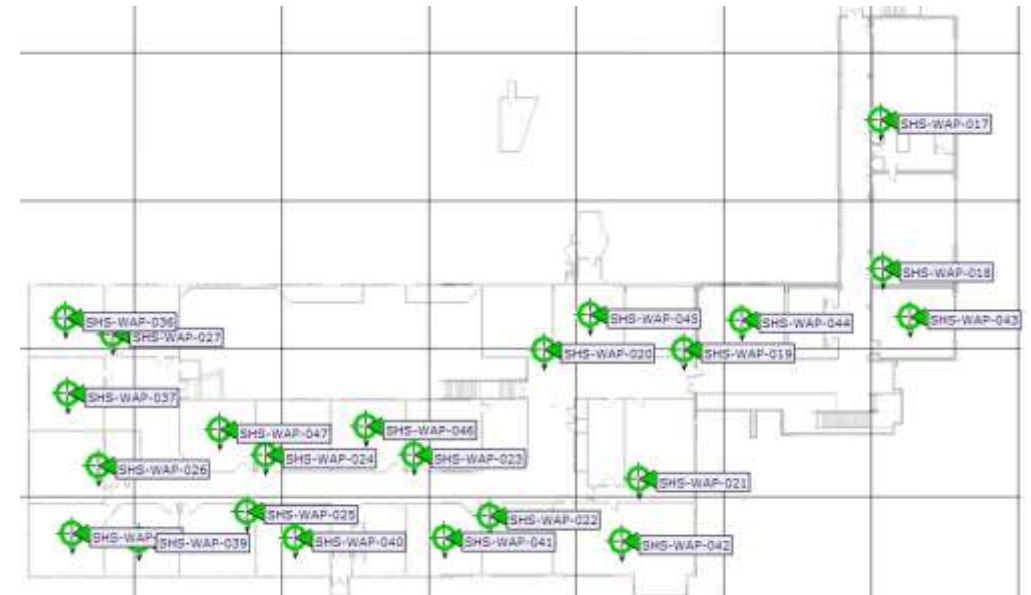
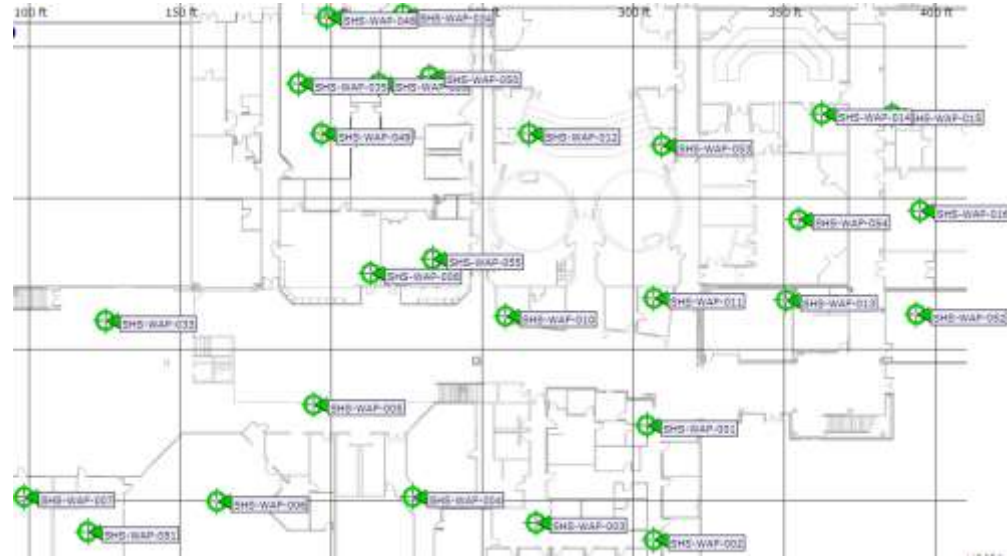
Saltar's Point

- Replaced all Switches
 - 2 x Cisco 48 port 3750X 1 Gigabit POE
 - 4 x Cisco 48 port 2960X 1 Gigabit POE
- Recabled building wired network
 - 346 Category 6 network drops
 - 2 New IDF's
- New HP Server
 - Providing local DNS, DHCP, Domain Functions



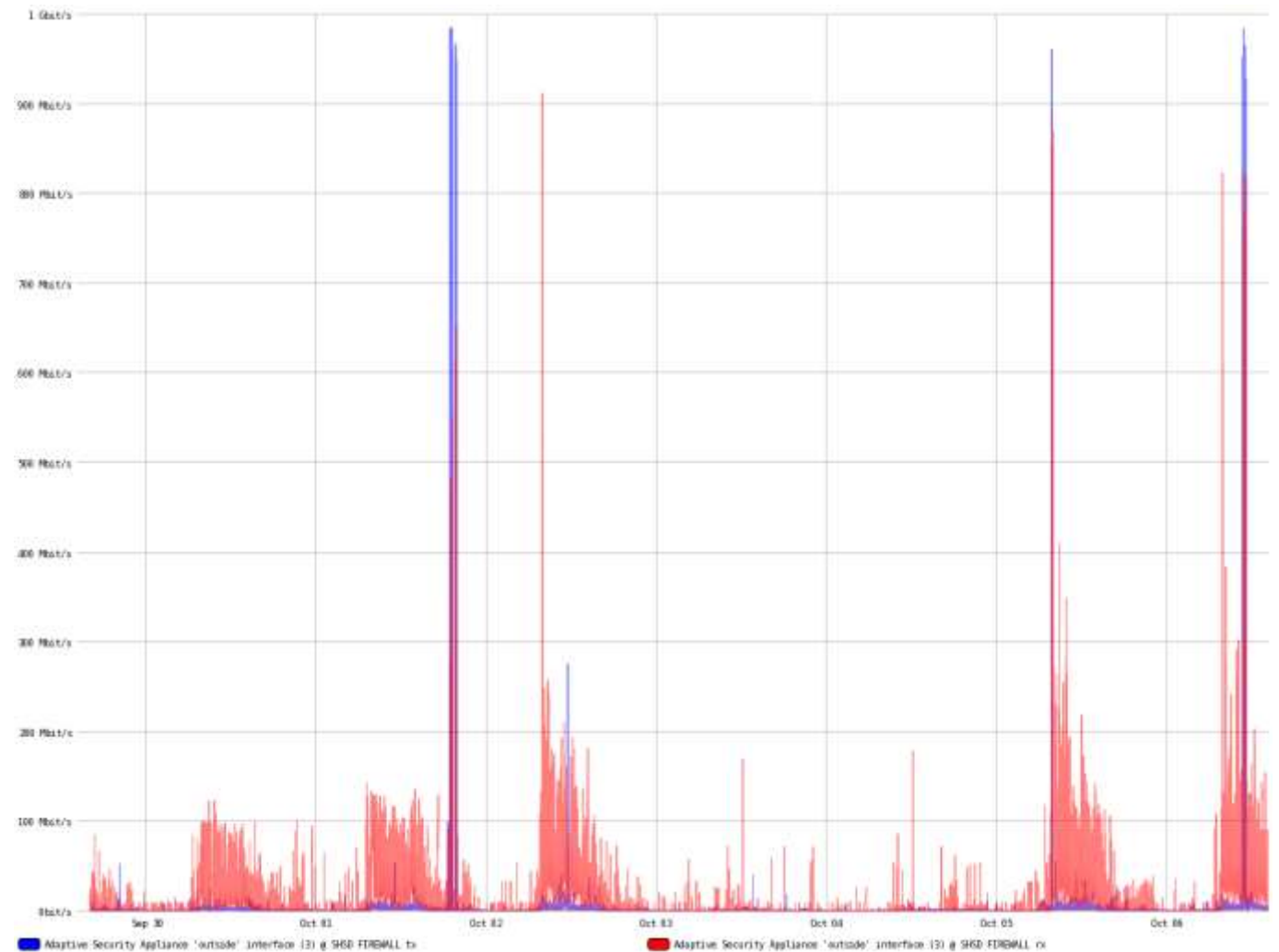
Steilacoom High

- 20 x Cisco 2602 Wireless Access Points
 - Total of 55 Cisco 2602 Wireless Access Points
- Configured Office 365 for students
- Configured BYOD for students
- CTE iMac Lab
 - Installation of network drops and patch panels
 - Installation Cisco 48 port 2960X 1 Gigabit POE network switch
 - Installation Mac Mini Open Directory/Device management server



District Bandwidth

- Replaced Firewall
 - Redundant Cisco 5525 ASA capable of 1gb/sec
- Upgraded K-20 Internet connection
 - 100mb/sec to 1gb/sec



Computer and Peripheral Devices

Student Computers

Anderson Island - 19

- 3 Workstations (Classroom, Library)
- 16 Laptops

Chloe Clark - 140

- 80 Workstation (Classroom, Library)
- 60 Laptop

Cherrydale - 133

- 73 Workstations (Lab, Classrooms, Library)
- 60 Laptops

Saltar's Point - 187

- 56 Workstations (Lab, Classroom, Library)
- 131 Laptops

Pioneer Middle - 272

- 212 Workstations (Labs, CTE, Classrooms, Library)
- 60 Laptops

Steilacoom High - 466

- 170 Workstations (Labs, CTE, Classrooms, Library)
- 296 Laptops

Special Education - 75

- 25 Tablets
- 50 Samsung Tablets

State Testing - 240

- 240 Chromebooks

In the 2014-2015 school year more than 450 student laptops were added to buildings for student use.

Total Student Devices – 1532 – 1.9 to 1 ratio

Student and Staff Computers

1,532 Dedicated to Student Use

425 Dedicated to Teachers and Staff

1,063 Desktop 894 Laptop

Total District Computers 1,957

Supported Peripheral Devices

- 165 Smart Boards
- 169 Projectors
- 163 Document Cameras
- 133 DVD/VCR Players
- 165 Classroom Sound Systems
- 81 Printers
- 24 Copiers

Total District Computers and Peripheral Devices - 2,857

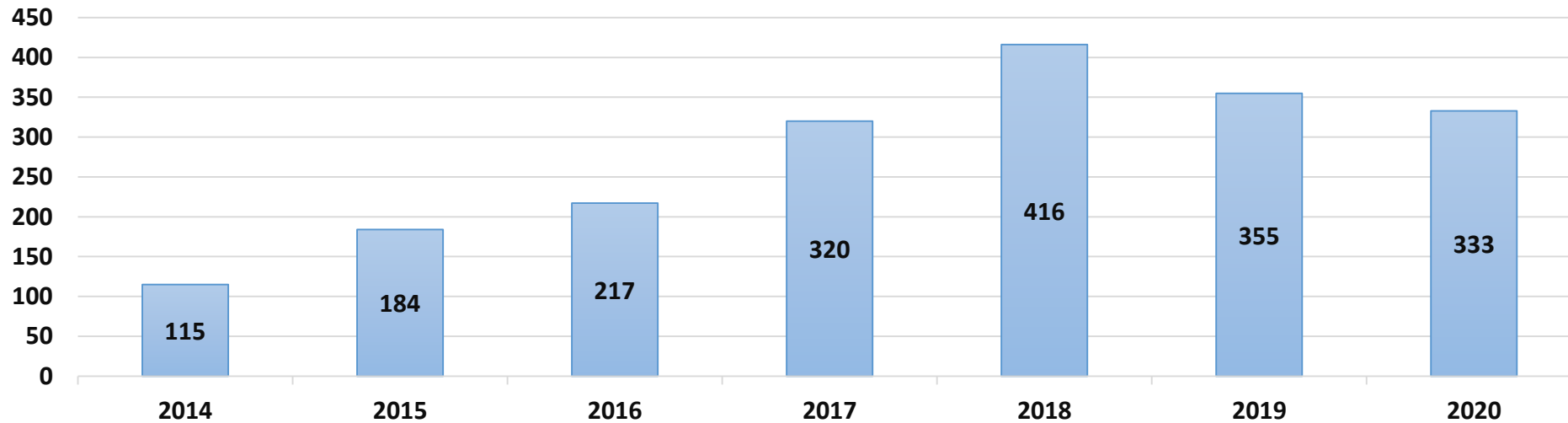
Life Cycle & Replacement

Switch and Server Life Cycle

- Servers will run on a 5 year cycle in conjunction with building computer replacements.
- Switch refresh will run on a 7 year cycle- one building per year.
 - This will require shortening and extending life cycles to get the cycle started.
 - Anticipated refreshes to begin 2018 in smaller buildings
 - 2018 District Office/Maintenance
 - 2019 Anderson Island
 - 2020 Cherrydale
 - 2021 Salter's Point
 - 2022 Chloe Clark
 - 2023 Pioneer
 - 2024 Steilacoom High
 - 2025 District Office/Maintenance

Computers 5 Year Life Cycle

- Once a Computer has reached its 5th year of use it is refreshed with a new computer. Cycle will need to be adjusted due to increase computers in the 2014-2015 school year. Graph presents projected computer replacement by year.



Work with buildings to replace computer labs with laptop carts as workstations reach their lifecycle to allow for more general classrooms.

Peripherals Devices

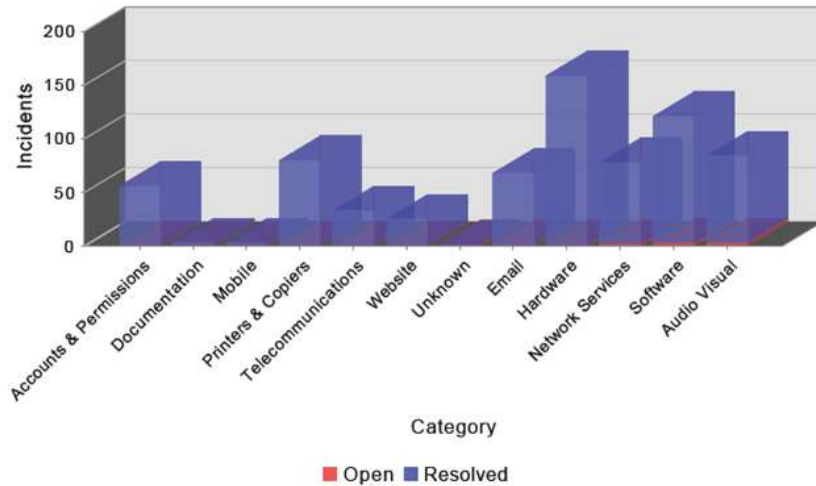
- Smart Boards , Projectors, Document Cameras, and Classroom Sound Systems – Replacement equipment needs to be researched and priced out.
- DVD/VCR – obsolete – replaced with Media Cast.
- Printers –replace with purchased new ones at end of printer life cycle.
- Copiers – purchase all copiers that have expiring leases after evaluating needs of buildings.

Technology Work Orders & Help Desk Request

Technology Helpdesk

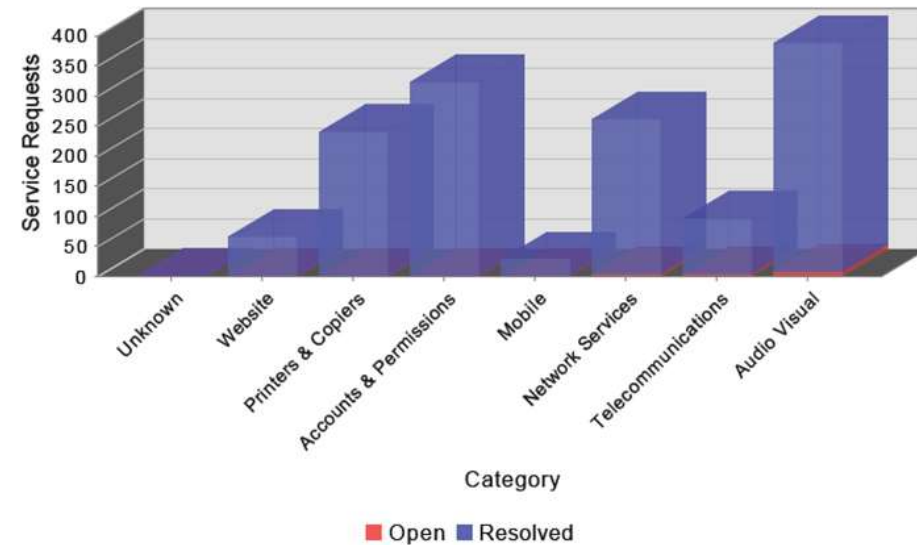
2,083 total support cases resolved Aug 2014 – Oct 2015

Open/Resolved by Category: 08/01/14 to 10/01/15



Category	Created	Open	Resolved
Accounts & Permissions	56.00	0.00	56.00
Documentation	3.00	0.00	3.00
Mobile	3.00	0.00	3.00
Printers & Copiers	80.00	0.00	80.00
Telecommunications	33.00	0.00	33.00
Website	25.00	0.00	25.00
Unknown	1.00	1.00	0.00
Email	68.00	1.00	67.00
Hardware	159.00	1.00	158.00
Network Services	78.00	2.00	76.00
Software	121.00	3.00	118.00
Audio Visual	84.00	3.00	81.00
Total	711.00	11.00	700.00

Open/Resolved by Category: 08/01/14 to 10/01/15



Category	Created	Open	Resolved
Unknown	1.00	0.00	1.00
Website	66.00	1.00	65.00
Printers & Copiers	240.00	1.00	239.00
Accounts & Permissions	323.00	1.00	322.00
Mobile	28.00	1.00	27.00
Network Services	261.00	4.00	257.00
Telecommunications	96.00	4.00	92.00
Audio Visual	388.00	8.00	380.00
Total	1403.00	20.00	1383.00

Potential Technology Projects

Potential Technology Projects

- Phone System
 - Estimated Cost and budgeted amount - \$150,000
- Media Cast
 - Estimated Cost and budgeted amount - \$150,000
- Switch Replacements
 - Pioneer
 - 3 x Cisco 48 port 3750X 1 Gigabit POE
 - \$27,300
 - 12 x Cisco 48 port 2960X 1 Gigabit POE
 - \$51,441
 - Steilacoom High
 - 15 x Cisco 48 port 2960X 1 Gigabit POE
 - \$64,301
 - Total Estimated Cost - \$143,042
 - A portion of funding will be E-Rate for a 50% refund.
- Wireless Access Points for Device Density (One Access Point per classroom)
 - Cherrydale – 10 additional APs
 - Chloe Clark – 17 additional APs
 - Saltar's Point - 11 additional APs
 - Total Estimated Cost \$60,000
- Anderson Island Broadband Upgrade
- Additional Secondary School Laptops
- Chromebook Pilots (Cherrydale, Chloe, Saltar's)
- Expanding BYOD (Students and Staff)
- PA System
- Surveillance Systems
- Explore options for Smartboards
- Explore Windows 10

Questions ?



Regular Meeting Minutes

10/14/2015

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

Director Denning made a motion to excuse Director Pierce; Director Wong seconded the motion and the motion passed (4/0).

Director Forbes made a motion to approve the agenda; Director Denning seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

Chair Scott acknowledged Penny Coffee, DuPont Council Member, in the audience.

III. PRESENTATION

a. American Legion Department of Washington Educator of the Year

Bob Schwartz, American Legion 4th District Chairman, recognized Steilacoom High teacher Krista Lallemand and presented her with a plaque and \$250 award.

IV. REPORTS

a. School Safety and Security

Executive Director Jim Brittain Introduced Lance McMurphy, the new Sodexo Food Services Manager.

Executive Director Brittain briefed the Board on the progress made in the area of safety and security. He reported on completed tasks, training and upgrades as well as those in progress. A list of next steps was reported to ensure student and staff safety and security.

V. APPROVAL OF MINUTES

Director Denning made a motion to approve the September 23, 2015 regular meeting minutes;

Director Wong seconded the motion and the motion passed (4/0).

VI. CONSENT AGENDA

Director Denning made a motion to approve the Consent Agenda which included attached personnel reports, field trips and a donation; Director Forbes seconded the motion and the motion passed (4/0).

VII. NEW BUSINESS

a. First Reading of Policy 2020, Course Design, Selection and Adoption of Instructional Materials

Director Forbes made a motion to move Policy 2020 to a second reading; Director Denning seconded the motion and the motion passed (4/0).

b. First Reading of Policy 2022, Electronic Resources and Internet Safety

Director Wong made a motion to move Policy 2022 to a second reading; Director Denning seconded the motion and the motion passed (4/0).

VIII. COMMENTS FROM THE AUDIENCE

No comments.

IX. BOARD COMMUNICATION

Director Scott and Superintendent Weight received a communication regarding student safety during ferry travel and are working on a solution. Chair Scott also received a communication regarding a swimming pool at the high school.

X. ANNOUNCEMENTS

- Director Forbes announced the SHS girls swim team senior night on 10/15/15 at 3:30 pm at Clover Park High School pool. The team is undefeated in their league.
- Superintendent Weight announced the WSSDA Regional dinner meeting October 20 and the October 21 Study Session, SHS Library, 6 pm, starting with a property walk through. Dress appropriately.

XI. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 7:33 pm; Director Denning seconded the motion and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)

Steilacoom Historical School District No. 1
Financial Report - August 31, 2015
General Fund Budget/Year-End Projection/YTD Actual

The following information is a summary of the financial position as of August 31, 2015 for the district's five operating funds. It provides the School Board fiscal information to evaluate each month the fiscal stability and operations of the district. The information is unaudited but supported by the attached monthly budget status reports.

General Fund Budget/Year-End Projection/YTD Actual

	Annual Budget	YearTo Date Actual	Variance	Variance
General Fund				
Revenues & Other Financing Sources	30,988,892	30,035,316	(953,576)	3.08%
Expenditures & Other Financing Uses	32,869,091	30,925,038	(1,944,053)	5.91%
Excess Revenues/Other Financing Sources				
Over (under) Expend & Oth Financing Uses	(1,880,199)	(889,722)		

General Fund Actual Ending Fund Balances:

Beginning Committed for Other Purposes	2,379,280	
Transfer Out to Capital Projects Fund	1,854,000	
Ending Committed for Other Purposes		<u>525,280</u>
Ending Committed for Other Purposes (Board Policy)		<u>1,969,771</u>
Beginning Unassigned Fund Balance	3,138,674	
Actual Excess Expenses Over Revenues	(889,722)	
Ending Unassigned Fund Balance		<u>2,248,952</u>

Capital Projects Actual Fund Ending Fund Balances:

Beginning Committed for Other Purposes		604,397	
General Fund Transfer to Capital Projects	1,854,000		
Other Revenue Sources	118,286		
Expenses	(1,012,464)		
		959,822	
Ending Committed Assigned Fund Balance			<u><u>1,564,219</u></u>

Other Funds Actual Ending Fund Balances:

	Beginning Balance	Ending Balance	Variance
Debt Service Fund	2,982,664	3,213,328	230,664
Transportation Fund	37,367	52,247	14,880
ASB Fund	301,876	281,588	-20,288
Anderson Island	264	354	90
Cherrydale	8,128	4,903	(3,225)
Chloe Clark	8,842	7,529	(1,313)
Saltar's Point	2,151	10,546	8,395
Pioneer Middle	74,179	59,325	(14,854)
Steilacoom High	208,287	198,931	(9,356)
Total Ending ASB Fund Balance			<u><u>281,588</u></u>

10--GENERAL FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of August, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	6,820,994	65,235.13	6,856,823.44		35,829.44-	100.53
2000 LOCAL SUPPORT NONTAX	1,137,500	70,630.50	937,241.34		200,258.66	82.39
3000 STATE, GENERAL PURPOSE	16,741,274	1,637,069.88	16,076,108.63		665,165.12	96.03
4000 STATE, SPECIAL PURPOSE	4,040,137	424,162.20	3,955,347.85		84,789.33	97.90
5000 FEDERAL, GENERAL PURPOSE	406,000	17,567.83	862,580.20		456,580.20-	212.46
6000 FEDERAL, SPECIAL PURPOSE	1,819,987	207,127.91	1,333,290.49		486,696.45	73.26
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	15,500	2,836.24	13,923.84		1,576.16	89.83
9000 OTHER FINANCING SOURCES	7,500	.00	.00		7,500.00	0.00
Total REVENUES/OTHER FIN. SOURCES	30,988,892	2,424,629.69	30,035,315.79		953,576.08	96.92
B. EXPENDITURES						
00 Regular Instruction	17,977,057	1,427,624.25	17,615,875.67	1,155.72-	362,337.14	97.98
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	3,855,559	288,439.10	3,751,681.90	0.00	103,877.37	97.31
30 Voc. Ed Instruction	1,312,415	178,154.90	1,201,255.53	11,653.46-	122,812.97	90.64
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,044,268	60,214.32	827,373.48	0.00	216,894.73	79.23
70 Other Instructional Pgms	411,819	1,548.06	122,458.13	0.00	289,360.59	29.74
80 Community Services	10,000	.00	175.00	0.00	9,825.00	1.75
90 Support Services	8,257,972	727,555.13	7,406,218.34	0.00	851,753.89	89.69
Total EXPENDITURES	32,869,091	2,683,535.76	30,925,038.05	12,809.18-	1,956,861.69	94.05
C. OTHER FIN. USES TRANS. OUT (GL 536)	1,854,000	.00	1,854,000.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER(UNDER)EXP/OTH FIN USES(A-B-C-D)	3,734,199-	258,906.07-	2,743,722.26-		990,476.43	26.52-
F. TOTAL BEGINNING FUND BALANCE	7,506,200		7,487,725.38			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE	3,772,001		4,744,003.12			
(E+F + OR - G)						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	0	109,413.28
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	27,200	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self Insur	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	500,000	525,280.11
G/L 872 Committd to Econmc Stabilizatr	1,975,000	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	1,269,801	2,139,538.73
G/L 891 Unassigned Min Fnd Bal Policy	0	1,969,771.00
 <u>TOTAL</u>	 3,772,001	 4,744,003.12

20--CAPITAL PROJECT FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of August, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	62,000	132.00	103,286.05		41,286.05-	166.59
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	4,510,000	.00	1,869,000.00		2,641,000.00	41.44
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 4,572,000	 132.00	 1,972,286.05		 2,599,713.95	 43.14
 <u>B. EXPENDITURES</u>						
10 Sites	362,000	11,095.24	71,942.12	0.00	290,057.88	19.87
20 Buildings	3,488,000	183,002.44	930,534.62	0.00	2,557,465.38	26.68
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	35,000	.00	9,986.78	0.00	25,013.22	28.53
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 3,885,000	 194,097.68	 1,012,463.52	 0.00	 2,872,536.48	 26.06
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER)EXP/OTH FIN USES(A-B-C-D)</u>	687,000	193,965.68-	959,822.53		272,822.53	39.71
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 452,080		 604,396.58			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 1,139,080		 1,564,219.11			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	102,080	31,005.00
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	1,037,000	1,533,214.11
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 1,139,080	 1,564,219.11

30--DEBT SERVICE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of August, 2015

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	5,956,663	60,749.97	5,964,997.07		8,334.07-	100.14
2000 Local Support Nontax	2,500	448.79	1,457.51		1,042.49	58.30
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 5,959,163	 61,198.76	 5,966,454.58		 7,291.58-	 100.12
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,290,000	.00	3,290,000.00	0.00	.00	100.00
Interest On Bonds	2,445,578	.00	2,445,577.50	0.00	.50	100.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	.00	212.81	0.00	9,787.19	2.13
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 5,745,578	 .00	 5,735,790.31	 0.00	 9,787.69	 99.83
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	213,585	61,198.76	230,664.27		17,079.27	8.00
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 2,931,658		 2,982,663.94			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 3,145,243		 3,213,328.21			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted for Other Items	0	.00
G/L 830 Restricted for Debt Service	3,145,243	3,213,328.21
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 3,145,243	 3,213,328.21

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of August, 2015

A. REVENUES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	116,700	31.12	68,844.63		47,855.37	58.99
2000 Athletics	123,950	.00	62,052.57		61,897.43	50.06
3000 Classes	49,700	.00	45,183.01		4,516.99	90.91
4000 Clubs	441,695	346.00-	285,451.12		156,243.88	64.63
6000 Private Moneys	3,750	.00	769.58		2,980.42	20.52
<u>Total REVENUES</u>	735,795	314.88-	462,300.91		273,494.09	62.83
 B. EXPENDITURES						
1000 General Student Body	128,200	285.37	42,564.06	0.00	85,635.94	33.20
2000 Athletics	150,511	489.56	112,381.62	0.00	38,129.38	74.67
3000 Classes	40,200	67.14	38,848.21	0.00	1,351.79	96.64
4000 Clubs	439,000	102.14-	286,853.32	0.00	152,146.68	65.34
6000 Private Moneys	3,500	101.50-	1,942.31	0.00	1,557.69	55.49
<u>Total EXPENDITURES</u>	761,411	638.43	482,589.52	0.00	278,821.48	63.38
 C. EXCESS OF REVENUES						
<u>OVER(UNDER) EXPENDITURES (A-B)</u>	25,616-	953.31-	20,288.61-		5,327.39	20.80-
 D. <u>TOTAL BEGINNING FUND BALANCE</u>	257,438		301,876.11			
 E. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
 F. <u>TOTAL ENDING FUND BALANCE</u>	231,822		281,587.50			
<u>C+D + OR - E)</u>						

G. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted for Other Items	0	.00
G/L 819 Restricted for Fund Purposes	231,822	281,587.50
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 231,822	 281,587.50

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of August, 2015

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	150	3.90	29.52		120.48	19.68
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	16,000	14,850.20	14,850.20		1,149.80	92.81
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	16,150	14,854.10	14,879.72		1,270.28	92.13
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	16,150	14,854.10	14,879.72		1,270.28	92.13
 <u>D. EXPENDITURES</u>						
Type 30 Equipment	30,000	.00	.00	0.00	30,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	30,000	.00	.00	0.00	30,000.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u>						
<u>OVER(UNDER)EXP/OTH FIN USES (C-D-E-F)</u>	13,850-	14,854.10	14,879.72		28,729.72	207.43-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	37,300		37,367.49			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u>	23,450		52,247.21			
<u>(G+H + OR - I)</u>						

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	13,850-	52,247.21
G/L 830 RES FOR DEBT SERVICE	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 Assigned to Fund Purposes	37,300	.00
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 23,450	 52,247.21

***** End of report *****

Steilacoom Historical School District No. 1
Financial Report - September 30, 2015
General Fund Budget/Year-End Projection/YTD Actual

The following information is a summary of the financial position as of September 30, 2015 for the district's five operating funds. It provides the School Board fiscal information to evaluate each month the fiscal stability and operations of the district. The information is unaudited but supported by the attached monthly budget status reports.

General Fund Budget/Year-End Projection/YTD Actual

	Annual Budget	Year-end Projection	Projected Variance	Projected Variance	YTD Actual
General Fund					
Revenues & Other Financing Sources	33,408,852	33,250,000	(158,852)	0.48%	2,224,914
Expenditures & Other Financing Uses	34,357,931	34,150,000	(207,931)	0.61%	2,871,216
Excess Revenues/Other Financing Sources Over (under) Expend & Oth Financing Uses	(949,079)	(900,000)			(646,302)

General Fund Actual Ending Fund Balances:

Beginning Committed for Other Purposes	525,280	
Transfer Out to Capital Projects Fund	0	
Ending Committed for Other Purposes	<u>525,280</u>	
Ending Committed for Other Purposes (Board Policy)	<u>1,855,000</u>	
Beginning Unassigned Fund Balance	2,139,539	
Projected Excess Expenses Over Revenues	<u>(900,000)</u>	
Ending Unassigned Fund Balance	<u>1,239,539</u>	

Capital Projects Actual Fund Ending Fund Balances:

Beginning Committed for Other Purposes	1,564,219	
General Fund Transfer to Capital Projects	0	
Other Revenue Sources	147	
Expenses	(15,556)	
	-15,409	
Ending Committed Assigned Fund Balance		<u><u>1,548,810</u></u>

Other Funds Actual Ending Fund Balances:

	Beginning Balance	Ending Balance	Variance
Debt Service Fund	3,213,328	3,213,829	501
Transportation Fund	52,252	52,252	0
ASB Fund	281,588	361,348	79,760
Anderson Island	354	354	0
Cherrydale	4,903	3,197	(1,706)
Chloe Clark	7,529	5,801	(1,728)
Saltar's Point	10,546	7,871	-2,675
Pioneer Middle	59,325	83,762	24,437
Steilacoom High	198,931	260,363	61,432
Total Ending ASB Fund Balance			<u><u>361,348</u></u>

10--GENERAL FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of September, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	7,040,134	85,948.51	85,948.51		6,954,185.49	1.22
2000 LOCAL SUPPORT NONTAX	1,335,800	124,822.75	124,822.75		1,210,977.25	9.34
3000 STATE, GENERAL PURPOSE	18,050,499	1,623,432.44	1,623,432.44		16,427,066.45	8.99
4000 STATE, SPECIAL PURPOSE	4,676,774	355,209.20	355,209.20		4,321,565.12	7.60
5000 FEDERAL, GENERAL PURPOSE	406,000	.00	.00		406,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,856,645	35,500.83	35,500.83		1,821,144.17	1.91
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	35,500	.00	.00		35,500.00	0.00
9000 OTHER FINANCING SOURCES	7,500	.00	.00		7,500.00	0.00
Total REVENUES/OTHER FIN. SOURCES	33,408,852	2,224,913.73	2,224,913.73		31,183,938.48	6.66
B. EXPENDITURES						
00 Regular Instruction	18,813,723	1,784,777.64	1,784,777.64	15,437,058.85	1,591,886.90	91.54
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	4,116,029	284,616.10	284,616.10	3,474,008.67	357,404.64	91.32
30 Voc. Ed Instruction	1,378,744	164,836.02	164,836.02	958,854.66	255,053.13	81.50
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,319,842	78,131.59	78,131.59	745,934.90	495,775.28	62.44
70 Other Instructional Pgms	749,924	13,670.00	13,670.00	127,240.90	609,013.25	18.79
80 Community Services	2,500	.00	.00	0.00	2,500.00	0.00
90 Support Services	7,977,169	545,184.63	545,184.63	5,861,415.59	1,570,568.67	80.31
Total EXPENDITURES	34,357,931	2,871,215.98	2,871,215.98	26,604,513.57	4,882,201.87	85.79
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)	949,079-	646,302.25-	646,302.25-		302,776.96	31.90-
F. TOTAL BEGINNING FUND BALANCE						
	4,340,280		4,744,003.12			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)						
	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE						
(E+F + OR - G)	3,391,201		4,097,700.87			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	0	109,413.28
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self Insur	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	525,280	525,280.11
G/L 872 Committd to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	1,025,921	1,608,007.48
G/L 891 Unassigned Min Fnd Bal Policy	1,840,000	1,855,000.00
<u>TOTAL</u>	3,391,201	4,097,700.87

20--CAPITAL PROJECT FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of September, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	76,000	147.28	147.28		75,852.72	0.19
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	1,250,000	.00	.00		1,250,000.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	1,326,000	147.28	147.28		1,325,852.72	0.01
<u>B. EXPENDITURES</u>						
10 Sites	230,000	.00	.00	98,789.30	131,210.70	42.95
20 Buildings	2,290,000	15,555.60	15,555.60	23,009.58	2,251,434.82	1.68
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	45,000	.00	.00	0.00	45,000.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	2,565,000	15,555.60	15,555.60	121,798.88	2,427,645.52	5.35
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>						
	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>						
	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	1,239,000-	15,408.32-	15,408.32-		1,223,591.68	98.76-
<u>F. TOTAL BEGINNING FUND BALANCE</u>						
	1,310,475		1,564,219.11			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>						
	XXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>						
	71,475		1,548,810.79			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	75,000	31,005.00
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	3,525-	1,517,805.79
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 71,475	 1,548,810.79

30--DEBT SERVICE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of September, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	5,831,322	.00	.00		5,831,322.00	0.00
2000 Local Support Nontax	1,500	500.74	500.74		999.26	33.38
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 5,832,822	 500.74	 500.74		 5,832,321.26	 0.01
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,685,000	.00	.00	0.00	3,685,000.00	0.00
Interest On Bonds	2,292,275	.00	.00	0.00	2,292,275.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	.00	.00	0.00	10,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 5,987,275	 .00	 .00	 0.00	 5,987,275.00	 0.00
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	154,453-	500.74	500.74		154,953.74	100.32-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 3,116,264		3,213,328.21			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	 XXXXXXXXX		.00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 2,961,811		3,213,828.95			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted for Other Items	0	.00
G/L 830 Restricted for Debt Service	2,961,811	3,213,828.95
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 2,961,811	 3,213,828.95

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of September, 2015

<u>A. REVENUES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 General Student Body	132,699	61,867.57	61,867.57		70,831.43	46.62
2000 Athletics	172,495	8,084.86	8,084.86		164,410.14	4.69
3000 Classes	58,265	5,761.00	5,761.00		52,504.00	9.89
4000 Clubs	429,458	27,034.55	27,034.55		402,423.45	6.30
6000 Private Moneys	8,700	3,070.98	3,070.98		5,629.02	35.30
<u>Total REVENUES</u>	801,617	105,818.96	105,818.96		695,798.04	13.20
<u>B. EXPENDITURES</u>						
1000 General Student Body	123,150	3,510.31	3,510.31	5,253.12	114,386.57	7.12
2000 Athletics	167,055	6,573.39	6,573.39	9,379.61	151,102.00	9.55
3000 Classes	49,015	3,010.61	3,010.61	12,233.09	33,771.30	31.10
4000 Clubs	403,268	12,963.87	12,963.87	21,432.17	368,871.96	8.53
6000 Private Moneys	8,700	.00	.00	0.00	8,700.00	0.00
<u>Total EXPENDITURES</u>	751,188	26,058.18	26,058.18	48,297.99	676,831.83	9.90
<u>C. EXCESS OF REVENUES</u>						
<u>OVER(UNDER)EXPENDITURES (A-B)</u>	50,429	79,760.78	79,760.78		29,331.78	58.16
<u>D. TOTAL BEGINNING FUND BALANCE</u>	277,271		281,587.50			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	327,700		361,348.28			
<u>C+D + OR - E)</u>						

G. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted for Other Items	0	.00
G/L 819 Restricted for Fund Purposes	327,700	358,264.06
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00

<u>TOTAL</u>	327,700	358,264.06
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Differences	0	3,084.22-
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Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

Exceptions Found:

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of September, 2015

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	100	4.36	4.36		95.64	4.36
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	15,000	.00	.00		15,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	15,100	4.36	4.36		15,095.64	0.03
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	15,100	4.36	4.36		15,095.64	0.03
<u>D. EXPENDITURES</u>						
Type 30 Equipment	50,000	.00	.00	0.00	50,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	50,000	.00	.00	0.00	50,000.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u>						
<u>OVER(UNDER)EXP/OTH FIN USES(C-D-E-F)</u>	34,900-	4.36	4.36		34,904.36	100.01-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	51,553		52,247.21			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u>	16,653		52,251.57			
<u>(G+H + OR - I)</u>						

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	34,900-	52,251.57
G/L 830 RES FOR DEBT SERVICE	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 Assigned to Fund Purposes	51,553	.00
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 16,653	 52,251.57

***** End of report *****

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: **October 28, 2015**

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>					
October 12, 2015	Accounts Payable	117937	to	117937	\$ 188.38
October 12, 2015	Accounts Payable	117938	to	117938	\$ 8,988.00
October 14, 2015	Accounts Payable	117939	to	117947	\$ 367.19
October 15, 2015	Accounts Payable	117948	to	117995	\$ 191,541.41
October 21, 2015	Accounts Payable	117996	to	118024	\$ 57,202.04
October 21, 2015	Accounts Payable	118025	to	118027	\$ 52.00
October 22, 2015	Accounts Payable	118028	to	118028	\$ 1,977.72
TOTAL GENERAL FUND:					\$ 260,316.74

CAPITAL PROJECTS FUND:

October 15, 2015	Accounts Payable	200287	to	200287	\$ 2,174.87
October 22, 2015	Accounts Payable	200288	to	200288	\$ 549.19
TOTAL CAPITAL PROJECTS FUND:					\$ 2,724.06

ASSOCIATED STUDENT BODY FUND:

October 14, 2015	Accounts Payable	402426	to	402427	\$ 60.00
October 15, 2015	Accounts Payable	402428	to	402435	\$ 9,064.97
October 21, 2015	Accounts Payable	402436	to	402437	\$ 107.00
October 22, 2015	Accounts Payable	402438	to	402449	\$ 10,413.18
October 22, 2015	Accounts Payable	402450	to	402450	\$ 281.48
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 19,926.63

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 28, 2015, the board, by a _____ vote, approves payments, totaling \$188.38. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 117937 through 117937, totaling \$188.38

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117937	VMWARE INC	10/12/2015	709446930	TAX FOR VMWARE VIRTUAL SERVER SUPPORT ANNUAL RENEWAL (PO#0111415045)	0	188.38	188.38

1	Computer	Check(s) For a Total of	188.38
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	188.38
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	188.38
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	188.38

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 28, 2015, the board, by a _____ vote, approves payments, totaling \$8,988.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 117938 through 117938, totaling \$8,988.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117938	ERICKSON MCGOVERN	10/12/2015	1	ERICKSON MCGOVERN SERVICES (1/1/15 TO 9/30/15)	81415188	8,988.00	8,988.00
			1	Computer	Check(s) For a Total of		8,988.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	8,988.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	8,988.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	8,988.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 28, 2015, the board, by a _____ vote, approves payments, totaling \$367.19. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 117939 through 117947, totaling \$367.19

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117939	ADAMS, TONI	10/15/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / B. ADAMS & D. JARAMILLO	0	61.00	61.00
117940	BALLES, JENNIFER	10/15/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / M. MCCULLOCH	0	10.00	10.00
117941	GRIFFIN, DAVID	10/15/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / D. GRIFFIN	0	49.50	49.50
117942	KENNEALLY, KAREN	10/15/2015	REFUND PARKING	REFUND PARKING PASS / S. KENNEALLY	0	50.00	50.00
117943	MAXWELL, CHRISTOPHER	10/15/2015	REFUND LIBRARY	REFUND RETURNED LIBRARY BOOK / N. MAXWELL "KNUT"	0	10.00	10.00
117944	MCMAHON, GARY	10/15/2015	REFUND LIBRARY	REFUND LIBRARY BOOK / T. MCMAHON "KIDS IN THE KITCHEN COOKBOOK"	0	20.00	20.00
117945	MORA, ADOLFO	10/15/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / E. MORA	0	62.50	62.50
117946	VARELAS, DAVID	10/15/2015	REFUND BOOK	REFUND BOOK / B. VARELAS "BIG IDEAS MATH GEOMETRY"	0	90.00	90.00
117947	VAUGHAN, SHELLEY	10/15/2015	REFUND BOOK	REFUND BOOK / R. PUMPHREY "THE CRUCIBLE"	0	14.19	14.19

9 Computer Check(s) For a Total of 367.19

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	9	Computer	Checks For a Total of	367.19
Total For	9	Manual, Wire Tran, ACH & Computer	Checks	367.19
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	367.19

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 28, 2015, the board, by a _____ vote, approves payments, totaling \$191,541.41. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 117948 through 117995, totaling \$191,541.41

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117948	AIRE/PRO INC	10/16/2015	52728	OPEN PURCHASE ORDER 2015-2016 FOR REFRIGERATION REPAIRS	101516032	890.69	890.69
117949	BRITTAIN, JAMES E	10/16/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE / SEPT 2015	0	143.52	318.87
			REIMBURSE SUPPLIES	REIMBURSE SUPPLIES FOR SHS PARKING LOT / HOME DEPOT	0	17.35	
			REIMBURSE TRAVEL	REIMBURSE TRAVEL / AEFFA CONFERENCE (BOSTON, MA 9/21-9/24/2015)	0	158.00	
117950	BUILDER'S HARDWARE & SUPPLY	10/16/2015	S3432686.001	OPEN PURCHASE ORDER 2015-2016 FOR HARDWARE SUPPLIES	101516002	58.64	173.32
			S3434701.001	OPEN PURCHASE ORDER 2015-2016 FOR HARDWARE SUPPLIES	101516002	38.78	
			S3434759.001	OPEN PURCHASE ORDER 2015-2016 FOR HARDWARE SUPPLIES	101516002	50.18	
			S3435665.001	OPEN PURCHASE ORDER 2015-2016 FOR HARDWARE SUPPLIES	101516002	25.72	
117951	CAREERSTAFF UNLIMITED - TACOMA	10/16/2015	38240214	Jackie Muir, Contracted OT	91516010	2,016.00	2,016.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117952	CED	10/16/2015	8541-400898	position OPEN PURCHASE ORDER 2015-2016 FOR ELECTRICAL PARTS	101516025	451.85	629.22
			8541-400924	OPEN PURCHASE ORDER 2015-2016 FOR ELECTRICAL PARTS	101516025	177.37	
117953	CENTURYLINK #300493944	10/16/2015	300493944 OCT	DISTRICT WIDE CENTURY LINK SERVICES OPEN PO FY2015-16 / ACCT #300493944	81516021	341.16	341.16
117954	COASTWIDE LABORATORIES	10/16/2015	GT2813445	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	445.81	4,494.27
			GT2813821	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	107.85	
			GT2815733	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	269.87	
			GT2815835	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	493.22	
			GT2816382	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	119.38	
			NT2806953-1	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	29.84	
			NT2813445	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	385.34	
			NT2813821	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	393.80	
			NT2813821-1	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	2.94	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			NT2813821-2	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	3.03	
			NT2815591	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	221.21	
			NT2815733-1	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	121.17	
			NT2815835	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	863.66	
			NT2816382	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	71.57	
			NT2845733	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	965.58	
117955	CULLIGAN	10/16/2015	201510380587 SEPT	WATER FOR ADMIN & MAINTENANCE OPEN PO 2015-16 / 1100 DIGGS ST	81516071	45.10	96.52
			201510400885 SEPT	WATER FOR ADMIN & MAINTENANCE OPEN PO 2015-16 / 511 CHAMBERS ST	81516071	51.42	
117956	DAVIES-EARLY, MARC	10/16/2015	SHS CHOIR 10/14/2015	CHOIR - PURCHASE SVCS OPEN PO	4311516016	200.00	200.00
117957	DEPT OF LICENSING (WA STATE)	10/16/2015	70741/50578/282	OPEN PURCHASE ORDER 2015-2016 FOR TYPE 2 DRIVING LICENSE ABSTRACTS	101516015	286.00	286.00
117958	DEPT OF ENTERPRISE SERVICES (W	10/16/2015	15115291	16 DESKS FOR ANDERSON ISLAND	0	52.18	52.18
117959	ESD 113	10/16/2015	0000030376	CRISC SERVICES FOR FY15/16 SEP-JUL	81516016	11,552.14	11,552.14
117960	GENESIS AUTOMOTIVE & RV REPAIR	10/16/2015	18820	REPLACE SWITCH FOR LIFT GATE ON FOOD VAN 72960C	101516049	484.75	484.75
117961	HONEY BUCKET	10/16/2015	2-1366657	STEILACOOM HIGH SCHOOL HONEY BUCKET RENTAL	81516030	122.50	122.50

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117962	HOPESPARKS FAMILY SERVICE	10/16/2015	15-10CDS	OPEN PO 2015-16 Services for eligible students Birth to Three	91516003	11,842.02	11,842.02
117963	HORIZON DISTRIBUTORS INC	10/16/2015	3NO58535	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516009	74.17	74.17
117964	HUX, DANIELLE MARIE	10/16/2015	REIMBURSE SUPPLIES	REIMBURSE CLASSROOM SUPPLIES / HANDWRITING WITHOUT TEARS	0	28.24	28.24
117965	IMAGINE LEARNING	10/16/2015	INV20331	IMAGINE LEARNING RENEWAL (ANNUAL)	271516021	15,917.70	15,917.70
117966	INGRAM LIBRARY SERVICES	10/16/2015	89561597	Advisory Books for 6th & 8th grade	2371516012	3,461.52	3,461.52
117967	IXL LEARNING	10/16/2015	S278325	IXL: additional licenses to accommodate enrollment growth; online subscription	271516019	473.00	473.00
117968	JOHN DEERE LANDSCAPES	10/16/2015	73471691	OPEN PURCHASE ORDER 2015-2016 FOR BALL FIELD SUPPLIES	101516031	1,005.60	1,005.60
117969	KCDA	10/16/2015	3958505	OFFICE SUPPLIES & HEALTH ROOM SUPPLIES	0	159.34	1,214.31
			3960955	science supplies/lowe/cart #827049	2371516010	2.95	
			3960956	workroom/misc./sup plies	2371516014	135.14	
			3960957	paper for leadership/cart #830923	2371516015	77.50	
			3962327	laminating film for book jackets for advisory classes	2371516016	210.34	
			3962668	copy paper for 2015-16 school year	2371516002	629.04	
117970	LAKEWOOD HARDWARE & PAINT	10/16/2015	447776	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516012	21.19	45.49
			447990	OPEN PURCHASE ORDER 2015-2016	101516012	24.30	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117971	LEE, SANDY MARIE	10/16/2015	REIMBURSE TRAVEL	FOR SUPPLIES REIMBURSE TRAVEL / SPED LAW CONFERENCE (SEATTLE 10/5/2015)	0	107.86	107.86
117972	LES SCHWAB TIRES	10/16/2015	30500281340	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516014	692.96	743.89
			30500286105	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516014	50.93	
117973	LOWE'S / CREDIT SERVICES	10/16/2015	9900 195933 9 SEPT	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516016	377.61	377.61
117974	MACGILL DISCOUNT SCHOOL NURSE	10/16/2015	CN0016964	**CREDIT NOTE ** ORAL PROBE FOR FILAC 3000 AD/EZ TH	0	-53.99	29.36
			IN0534777	ORAL PROBE FOR SURETEMP PLUS 690 & 692	0	83.35	
117975	MCCLURE, NANCY ELIZABETH	10/16/2015	REIMBURSE SUPPLIES	REIMBURSE OFFICE SUPPLIES / COSTCO & LOWE'S	0	147.15	147.15
117976	NATIONAL GEOGRAPHIC LEARNING	10/16/2015	01006141516003	15/16 National Geographic Explorer subscription - 2nd and 3rd grade do not fax: I will take care of at CD - ACCT#62719794	1461516003	792.00	792.00
117977	PACIFICA LAW GROUP	10/16/2015	25257	PROFESSIONAL SERVICES OPEN PO 2015-16	81516034	170.00	3,351.00
			25258	PROFESSIONAL SERVICES OPEN PO 2015-16	81516034	3,181.00	
117978	PREMIER AGENDAS INC	10/16/2015	204500449171	extra planners for 2015-16 school year	2371516009	448.26	448.26
117979	PUGET SOUND ESD 121	10/16/2015	0000082961	Tuition for SPed students served by ReLife	91516007	8,000.00	8,613.32
			0000082997	PROQUEST SDL (STATE DATABASE LICENSING) PACKAGE RENEWAL	81516053	613.32	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117980	PUGET SOUND ENERGY	10/16/2015	200023874882 OCT	FOR 2015-16 DISTRICT WIDE PSE OPEN PO FOR 2015-16 / 1700 PALISADE BLVD	81516067	5,852.91	5,852.91
117981	QBSI	10/16/2015	IN610933	QBSI OPEN PO FOR DISTRICT WIDE PRINT MANAGEMENT SERVICES 2015-16/ACCT #SH01	81516052	24.19	428.97
			IN610934	QBSI OPEN PO FOR DISTRICT WIDE PRINT MANAGEMENT SERVICES 2015-16/ACCT #SH01	81516052	404.78	
117982	RSD	10/16/2015	26177313-00	OPEN PURCHASE ORDER 2015-2016 FOR HVAC PARTS	101516037	102.40	102.40
117983	RYDIN DECAL	10/16/2015	311609	SHS 2015-16 STUDENT & STAFF PARKING PERMITS	0	579.12	579.12
117984	SCHOLASTIC INC	10/16/2015	M5598765 5	Scholastic Magazine classroom subscriptions	1271516014	2,028.46	2,028.46
117985	SEATTLE CENTRAL COLLEGE	10/16/2015	3249	SEATTLE CENTRAL COLLEGE ASL CONSORTIM MEMBERSHIP ANNUAL FEE FY 2015-2016 (N. CLAPP)	0	500.00	500.00
117986	SMITH, EVA MARIA	10/16/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE / SEPT 2015	0	73.37	73.37
117987	SODEXO INC & AFFILIATES	10/16/2015	1000896981	SODEXO FOOD SERVICES OPEN PO 2015-16	81516059	97,406.91	97,406.91
117988	SOUTH PUGET SOUND COMMUNITY CO	10/16/2015	RUNNINGSTART 10/2015	RUNNING START FOR SOUTH PUGET SOUND COMMUNITY COLLEGE (SPSCC) 2015-16	81516075	662.13	662.13
117989	STEILACOOM HIST SCHOOL DIST #1	10/16/2015	FOOD REIMB ANIME	GF FOOD SERVICE TO REIMBURSE SHS ASB ANIME CLUB (4027-431) FOR VOLUNTEER WORK	0	127.85	127.85
117990	SUNBELT STAFFING	10/16/2015	7354505	Jacqueline Diaz, Contracted Psychologist	91516009	2,625.00	4,585.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			7354512	position. Megan Lindale RN Pioneer Middle School	91516012	560.00	
			7354513	Megan Lindale RN Pioneer Middle School	91516012	1,400.00	
117991	T.E. WALRATH TRUCKING, INC	10/16/2015	62728	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516041	620.16	620.16
117992	TIME FOR KIDS MAGAZINE	10/16/2015	0891746695 9/15/15	Time for Kids subscriptions / BARTON & MERRITT	1271516015	267.60	392.48
			0891746695 9/17/15	Time for Kids subscriptions / ISLER	1271516015	124.88	
117993	TRUSTEED PLANS SERVICE CORP	10/16/2015	0083466-IN	TPSC SERVICES OPEN PO 2015-16	81516042	6,413.81	6,413.81
117994	WASA (WA ASSOC OF SCHOOL ADMIN	10/16/2015	353045560	2015-16 WASHINGTON STATE EDUPORTAL 9/1/2015 - 8/31/2016 / LEVEL TWO SUBSCRIPTION / UP TO 10GB STORAGE	0	500.00	500.00
117995	WELLS FARGO FINANCIAL LEASING	10/16/2015	5002534565	CC, AI, PIO & SHS COPIER FINANCING OPEN PO 2015-16 / ACCT #603-0040399-038 TO -041	81516065	764.72	937.72
			5002536448	PIO COPIER FINANCING OPEN PO 2015-16 / ACCT #603-0012327-000	81516063	173.00	
48	Computer			Check(s) For a Total of			191,541.41

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	48	Computer	Checks For a Total of	191,541.41
Total For	48	Manual, Wire Tran, ACH & Computer	Checks	191,541.41
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	191,541.41

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 28, 2015, the board, by a _____ vote, approves payments, totaling \$57,202.04. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 117996 through 118024, totaling \$57,202.04

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117996	AMERICAN LEGACY PUBLISHING	10/22/2015	168988	Studies Weekly subscription for Mrs. Parrotte & Mrs. Snow's classes. P.O. is for Invoice purpose only	1271516013	366.52	366.52
117997	APEX LEARNING INC	10/22/2015	SOINV00060536	COURSE MATERIALS: LAB KIT FOR AP BIOLOGY AND MICROECONOMICS FOR TODAY, 8TH ED	271516018	647.65	647.65
117998	BROADWAY CENTER FOR THE PERFOR	10/22/2015	76387	field trip for LArts students to Broadway Center, 2/29/16 C Stewart	2371516005	2,100.00	2,100.00
117999	BUILDER'S HARDWARE & SUPPLY	10/22/2015	S3436175.001	OPEN PURCHASE ORDER 2015-2016 FOR HARDWARE SUPPLIES	101516002	30.49	454.80
			S3439071.001	OPEN PURCHASE ORDER 2015-2016 FOR HARDWARE SUPPLIES	101516002	424.31	
118000	CAREERSTAFF UNLIMITED - TACOMA	10/22/2015	28427-262123	Jackie Muir, Contracted OT position	91516010	2,070.00	2,070.00
118001	CED	10/22/2015	8541-798710	OPEN PURCHASE ORDER 2015-2016 FOR ELECTRICAL PARTS	101516025	280.32	280.32
118002	CLOVER PARK TECHNICAL COLLEGE	10/22/2015	STUDENT DUES	STUDENT DUES FOR K.A.	0	145.15	145.15

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118003	COASTWIDE LABORATORIES	10/22/2015	NT2812177-1	(ID#975239824) OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	98.06	340.24
			NT2812927-1	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	46.64	
			NT2818776	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	65.46	
			NT2818798	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	130.08	
118004	CRICKET VENTURES	10/22/2015	3032450	Additional Radios for CC & CD	111516007	2,719.20	2,719.20
118005	DPE SYSTEMS INC	10/22/2015	I0047473	GFI Email Archiving and Security renewal	111516006	4,901.12	4,901.12
118006	EATONVILLE SCHOOL DISTRICT	10/22/2015	1516-007	BILLING FOR 4 ADMINISTRATORS FOR 5 HOURS ON 8/9/15 (MATH/SCIENCE)	0	1,447.87	1,447.87
118007	FRANKLIN PIERCE SCHOOL DISTRICT	10/22/2015	8880005958	PUBLICATION OF SMALL WORKS ROSTER	0	91.97	91.97
118008	GE CAPITAL	10/22/2015	63614143	DISTRICT OFFICE COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136068109	81516027	529.50	529.50
118009	GRAINGER	10/22/2015	9869557075	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	1,959.36	1,959.36
118010	KCDA	10/22/2015	3955009	KCDA Cart 797937 Fall Supply Order Ship to AI 9/1/2015	1401516001	-158.37	66.94
			3963647	workroom/misc./sup plies	2371516014	22.26	
			3965939	Kallay/Art class/cart #834569	2371516017	203.05	
118011	KONE INC	10/22/2015	949103897	OPEN PURCHASE ORDER 2015-2016 FOR ELEVATOR	101516026	635.53	635.53

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118012	LAKEWOOD HARDWARE & PAINT	10/22/2015	449125	SERVICE OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516012	7.96	7.96
118013	MARK'S PLUMBING PARTS	10/22/2015	INV001458154	OPEN PURCHASE ORDER FOR PLUMBING SUPPLIES FOR 2015-2016	101516052	881.18	1,637.84
			INV001459619	OPEN PURCHASE ORDER FOR PLUMBING SUPPLIES FOR 2015-2016	101516052	193.46	
			INV001459620	OPEN PURCHASE ORDER FOR PLUMBING SUPPLIES FOR 2015-2016	101516052	563.20	
118014	MVP PHYSICAL THERAPY INC	10/22/2015	167	SHS PHYSICAL THERAPY ATHLETIC TRAINING SERVICES OPEN PO 2015-16	81516056	3,118.75	3,118.75
118015	OLYMPIC PHARMACY & HEALTHCARE	10/22/2015	497905	Rental of a Hoyer patient lift and purchase of a small sling. Student Specific	91516011	450.20	450.20
118016	RAPADA, AMY T	10/22/2015	REIMBURSE SUPPLIES	REIMBURSE HCP SUPPLIES / DOLLAR TREE	0	104.00	104.00
118017	RSD	10/22/2015	26178106-00	OPEN PURCHASE ORDER 2015-2016 FOR HVAC PARTS	101516037	76.67	76.67
118018	SUNBELT STAFFING	10/22/2015	7372739	Jacqueline Diaz, Contracted Psychologist position.	91516009	2,625.00	4,025.00
			7372753	Megan Lindale RN Pioneer Middle School	91516012	1,400.00	
118019	TEACHERS DEVELOPMENT GROUP	10/22/2015	65843	TDG summer workshop 3 days at @\$2225 each	81516078	20,025.00	20,025.00
118020	TRANE U.S. INC.	10/22/2015	11450207R1	OPEN PURCHASE ORDER 2015-2016 FOR HVAC PARTS	101516024	739.84	739.84
118021	TUCKER CONSULTING LLC	10/22/2015	12345 OCT	PRESENTATION PLANNING AND PRESENTATION IN PERSON ON 10/10/2015	0	1,156.25	1,156.25
118022	US BANK EQUIPMENT FINANCE	10/22/2015	289483836	RISOGRAPH COPIERS	81516061	1,058.94	1,058.94

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	29	Computer	Checks For a Total of	57,202.04
Total For	29	Manual, Wire Tran, ACH & Computer	Checks	57,202.04
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	57,202.04

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 28, 2015, the board, by a _____ vote, approves payments, totaling \$52.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118025 through 118027, totaling \$52.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118025	CROW, TERI	10/22/2015	REFUND PSAT	REFUND PSAT TEST	0	20.00	20.00
				/ R. CROW			
118026	HENSLEY, BRENDA	10/22/2015	REFUND LIBRARY	REFUND LIBRARY	0	12.00	12.00
				BOOK / K. HENSLEY			
				"RETURN TO			
				ATLANTIS"			
118027	KELLEY, CYNTHIA ROBIN	10/22/2015	REFUND PSAT	REFUND PSAT TEST	0	20.00	20.00
				/ A. KELLEY			
				3 Computer	Check(s) For a Total of		52.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	52.00
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	52.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	52.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 28, 2015, the board, by a _____ vote, approves payments, totaling \$1,977.72. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118028 through 118028, totaling \$1,977.72

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118028	STEILACOOM HIST SCHOOL DIST #1	10/23/2015	CTAX11 20151022AAA	Comp Tax owed for Cash Account 11 through 09/30/2015	0	1,977.72	1,977.72
1	Computer			Check(s) For a Total of			1,977.72

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,977.72
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	1,977.72
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,977.72

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 28, 2015, the board, by a _____ vote, approves payments, totaling \$0.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
0	US BANK EQUIPMENT FINANCE	10/21/2015	289483836adj	RISOGRAPH COPIERS FINANCING AT CC, SP & SHS OPEN PO 2015-16 / ACT #761778	0	-1,434.12	0.00
			289483836adjnew	Risograph account code correction	0	1,434.12	

1. Manual Check(s) For a Total of 0.00

	1	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	0.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	0.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 21, 2015, the board, by a _____ vote, approves payments, totaling \$2,174.87. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200287 through 200287, totaling \$2,174.87

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200287	SIGN SOLUTIONS	10/16/2015	3528.01	SIGNS FOR REMODELED SPACES AT STEILACOOM HIGH (CLONED FROM PO#2001415044)	2001516010	2,174.87	2,174.87

1	Computer	Check(s) For a Total of	2,174.87
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	2,174.87
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	2,174.87
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,174.87

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 28, 2015, the board, by a _____ vote, approves payments, totaling \$549.19. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200288 through 200288, totaling \$549.19

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200288	SCHOOL SPECIALTY	10/23/2015	208115405116	CHERRYDALE PRIMARY SCHOOL OFFICE FURNITURE: 2 ea CHAIR GUEST TRAIN MESH BLACK LLR84374 CASE OF 2	2001516006	549.19	549.19
1	Computer			Check(s) For a Total of			549.19

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	549.19
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	549.19
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	549.19

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 28, 2015, the board, by a _____ vote, approves payments, totaling \$60.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402426 through 402427, totaling \$60.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402426	BADCOE, LYNDON	10/15/2015	REFUND HOODY	REFUND HOODY / L. BADCOE	0	35.00	35.00
402427	PERKINS, MARGARET ELIZABETH	10/15/2015	REFUND HOMECOMING	REFUND HOMECOMING / L. PERKINS	0	25.00	25.00

2 Computer Check(s) For a Total of 60.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	60.00
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	60.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	60.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 21, 2015, the board, by a _____ vote, approves payments, totaling \$9,064.97. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402428 through 402435, totaling \$9,064.97

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402428	ALLPLAY SYSTEMS LLC	10/16/2015	2015-112	INSTALLATION FEES	4021516001	3,454.40	3,454.40
402429	FORTMANN, KRISTINA	10/16/2015	REIMB100715	SIGNATURE STAMPS	0	42.50	42.50
				PURCHASE FOR TRACK			
402430	LANGE, JENNIFER DETZI	10/16/2015	REIMB092815	XC ATHLETIC	0	101.98	101.98
				TRAINING MANUAL			
				SUPPLIES PURCHASE			
402431	PAPA JOHN'S PIZZA	10/16/2015	S2208-15-1910	4012 STUDENT	4061516004	50.27	251.35
				STORE 2015-16			
				OPEN PO - PAPA			
				JOHNS PIZZA			
			S2208-15-1911	4012 STUDENT	4061516004	50.27	
				STORE 2015-16			
				OPEN PO - PAPA			
				JOHNS PIZZA			
			S2208-15-1912	4012 STUDENT	4061516004	50.27	
				STORE 2015-16			
				OPEN PO - PAPA			
				JOHNS PIZZA			
			S2208-15-1941	4012 STUDENT	4061516004	50.27	
				STORE 2015-16			
				OPEN PO - PAPA			
				JOHNS PIZZA			
			S2208-15-1942	4012 STUDENT	4061516004	50.27	
				STORE 2015-16			
				OPEN PO - PAPA			
				JOHNS PIZZA			
402432	RADIO PARTIES	10/16/2015	1085533	4003 CHEER -	4061516053	495.00	495.00
				HOME COMING DJ			
402433	RAINIER APPAREL	10/16/2015	L2015264	4012 STUDENT	4061516025	523.75	523.75
				STORE 2015-16			
				OPEN PO - RAINIER			
				APPAREL			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402434	STEILACOOM HIST SCHOOL DIST #1	10/16/2015	REIMB05292015	SP ASBF TO REIMBURSE GF FOR EVERGREEN COLLEGE FIELD TRIP	0	136.99	275.99
			REIMB09102015	ASBF TO REIMBURSE GF FOR S2S CATERING	0	139.00	
402435	WASHINGTON DECA	10/16/2015	2015-09-28	4006 DECA - FALL LEADERSHIP CONFERENCE REGISTRATION AND HOTEL PAYMENT	4061516056	3,920.00	3,920.00
				8 Computer	Check(s) For a Total of		9,064.97

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	8	Computer	Checks For a Total of	9,064.97
Total For	8	Manual, Wire Tran, ACH & Computer	Checks	9,064.97
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	9,064.97

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 28, 2015, the board, by a _____ vote, approves payments, totaling \$107.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402436 through 402437, totaling \$107.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402436	DURRANCE, BRYAN	10/22/2015	REFUND FIELD TRIP	REFUND FIELD TRIP (DOUBLE PAID) / K. DURRANCE	0	7.00	7.00
402437	WONSER, MARGARITA	10/22/2015	REFUND FOOTBALL	REFUND FOOTBALL USER FEE / T. WONSER	0	100.00	100.00
			2	Computer	Check(s) For a Total of		107.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	107.00
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	107.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	107.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 28, 2015, the board, by a _____ vote, approves payments, totaling \$10,413.18. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402438 through 402449, totaling \$10,413.18

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402438	JOSTENS INC	10/23/2015	20151001	First Yearbook Deposit Invoice attached, PLEASE PAY	4051516021	5,982.00	5,982.00
402439	LAKES HIGH SCHOOL	10/23/2015	20150903	2003 CROSS COUNTRY - FT STEILACOOM INVITATIONAL REGISTRATION	4061516033	140.00	140.00
402440	MGHS CROSS COUNTRY	10/23/2015	041	2003 CROSS COUNTRY - TWILIGHT XC INVITATIONAL BOYS/GIRLS REGISTRATION	4061516036	200.00	200.00
402441	PAPA JOHN'S PIZZA	10/23/2015	S2208-15-1943	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	150.81
			S2208-15-1944	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-15-1945	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
402442	RAINIER APPAREL	10/23/2015	L2015293	3017 CLASS OF 2017 - T-SHIRT ORDER	4061516058	601.91	601.91
402443	RIVER RIDGE HIGH SCHOOL - ASB	10/23/2015	01-1516RRHSASB	SPSL 2A MEDALIST TOURNAMENT	0	25.00	25.00
402444	SCHILTER FAMILY FARM INC	10/23/2015	709837	AM Kindergarten	4021516003	263.00	855.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Pumpkin Patch Field Trip			
			709844	PM Kindergarten	4021516004	234.00	
				Pumpkin Patch Field Trip			
			709846	Pumpkin Patch	4021516005	358.00	
				Field Trip-Full Day Kindergarten			
402445	SPSL TOURNAMENT ACCOUNT	10/23/2015	TENNIS15	2A TENNIS	0	17.15	17.15
				TOURNAMENT (Lakewood Raquet Club Rental)			
402446	STEILACOOM HIST SCHOOL DIST #1	10/23/2015	REIMB07292015	ASBF TO REIMBURSE	0	464.56	464.56
				GF FOR SOCCER STARFIRE CAMP			
402447	TAHOMA CROSS COUNTRY RUNNING C	10/23/2015	20150912	2003 CROSS	4061516037	125.00	125.00
				COUNTRY - TAHOMA COED RELAYS			
402448	WIAA	10/23/2015	18987	WIAA ANNUAL	4051516023	454.00	461.00
				MEMBERSHIP AND LABOR AND INDUSTRY FEES			
			19273	SWIMMING & DIVING	0	7.00	
				RULE BOOKS PURCHASE			
402449	WINNING SEASONS	10/23/2015	M2015493	PIONEER MIDDLE	4051516017	1,247.16	1,390.75
				SCHOOL ATHLETIC GEAR			
			T2015091	4003 CHEER -	4061516016	143.59	
				YOUTH CAMP SHIRTS			
				12 Computer	Check(s) For a Total of		10,413.18

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	12	Computer	Checks For a Total of	10,413.18
Total For	12	Manual, Wire Tran, ACH & Computer	Checks	10,413.18
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,413.18

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 28, 2015, the board, by a _____ vote, approves payments, totaling \$281.48. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402450 through 402450, totaling \$281.48

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402450	STEILACOOM HIST SCHOOL DIST #1	10/23/2015	CTAX41 20151022AAA	Comp Tax owed for Cash Account 41 through 09/30/2015	0	281.48	281.48

1	Computer	Check(s) For a Total of	281.48
---	----------	-------------------------	--------

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	281.48
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	281.48
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	281.48

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report[illegible]

Wednesday, October 28, 2015

Members of the School Board:

The Cross Country Team is requesting permission for travel to Pasco, WA the weekend of Nov. 6th and 7th to compete at the State Cross Country Championships. The girls' and Boys' team, plus two alternates, are running in Pasco. They will be supervised by Coach Jennie Lange, and Coach Dave Robertson.

The teams will leave Friday morning Nov. 6, 2015 from Steilacoom HS at approximately 8:00 AM by district bus. They will be able to walk/view the course Friday afternoon, and the races are on Saturday. The girls will run at 11:00 AM and the boys will run at 2:00 PM. The teams intend to return back to Steilacoom on Saturday evening after the boys' race is complete.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael J. Miller".

Mike Miller

Assistant Principal

Steilacoom High School

253.983.2339

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: October 28, 2015

Strategic Focus Area

- ☒ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

Second Reading of Policy 2020 In the District's continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policy is due for revisions:

Policy 2020 – Course Design, Selection and Adoption of Instructional materials

- There is 'a lot of red' – However, it is necessary and provides for more clarity in responsibilities
- Title change from Curriculum Development and Adoption of Instructional Materials
- Replaces term "curriculum" with "course design" so as to not confuse the standards with 'what is taught.' More focus on the specifics of materials and course layout than the universal concept of curriculum.
- Eliminates multiple review forms that were not aligned to standards and highly subjective.
- Gives clear (and needed) definitions and components to the course and material design process.
- Categorizes different types of instructional materials.
- Eliminates the seven-year review cycle, allows flexibility to meet local needs and conditions.
- Open Educational Resources are addressed to allow for use of cost-effective access to learning materials and allow for collaboration and personalized learning.
- Places OERs under the jurisdiction of the adoption process.
- References alignment to standards and college and career readiness.
- Places responsibility of selection of core materials from the board to the superintendent and committee (following established procedures). Adoption of core materials remains in the hands of the board.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 2020.

Report prepared by:

Paul Harvey, Executive Director of Student Achievement

Course Design, Selection and Adoption of Instructional Materials

The board recognizes its responsibility for the improvement and growth of the educational program of the schools. To this end, the course designs shall be evaluated, adapted and developed on a continuing basis. Instructional materials shall be selected to ensure alignment with state learning standards and enable all students to master foundational skills and knowledge to achieve college and career readiness.

Definitions

For the purpose of policy and procedure 2020, the following definitions will apply:

Course Design is the process that includes identifying and sequencing essential content supporting students' skill development towards state learning standards. Course design involves providing appropriate instructional materials, professional development, and support systems for teachers as they implement the course.

Instructional Materials are all materials designed for use by students and their teachers as learning resources to help students to acquire facts, skills, and/or to develop cognitive processes. These instructional materials, used to help students meet state learning standards, may be printed or digital, and may include textbooks, technology-based materials, other educational media, and assessments. They may carry different licensing types from open to all rights reserved. For the purposes of this policy, there are five categories of instructional materials:

Core Instructional Materials are the primary instructional resources for a given course. They are district-approved and provided to all students to help meet learning standards and provide instruction towards course requirements.

Alternative Core Materials are the primary instructional materials for a given course that are used with a subset of students. These materials are intended to replace approved core materials and may be used for specialized course offerings or flexible learning environments.

Intervention Materials are designed to support strategic or intensive intervention for students who are at risk of not meeting established learning standards. Intervention materials are used with students to accelerate progress toward particular learning goals based on systematic assessment, decision-making, and progress monitoring.

Supplemental Materials are used in conjunction with the core instructional materials of a course. These items extend and support instruction. They include, but are not limited to, books, periodicals, visual aids, video, sound recordings, computer software and other digital content.

Temporary Supplemental Materials are those items used in conjunction with the core instructional materials of a course that are of interest or value for a short period of time and are chosen within district-established guidelines. They are not intended to supplant the adopted curriculum nor be used on a regular instructional basis. Examples might

include timely articles from relevant, reliable sources, websites, or news broadcasts. The use of temporary supplemental materials for time periods of over one year requires consideration of the material as either part of the core instructional material for a course or supplemental material for the course depending on the nature and scope of the material.

Instructional Materials Committee is the body that makes core instructional materials adoption recommendations to the School Board based on superintendent-established procedures.

Course Design

The superintendent or designee will establish procedures for course design that:

- Provide for the regular review of selected content areas and implementation of any suggested changes.
- Provide for involvement of community representatives and staff members at appropriate times.

Selection and Adoption of Instructional Materials

The primary objective in selecting instructional materials is to implement, enrich and support the educational program of the schools. All instructional materials will be selected in conformance with:

1. Applicable state and federal laws;
2. Goals and/or learning standards of the district and state; and
3. Procedures established by the instructional materials committee which address the criteria detailed in the corresponding procedure 2020P.

The board is responsible for the adoption of all core materials used in the district.

The superintendent, or designee, will establish procedures for core material, alternate core, and intervention material selection and adoption using criteria around evidence-based practices.

The superintendent will ensure that a listing of all core instructional materials used within the school curriculum is maintained in the district and is available for public review either in-person or online.

The intent of the board is that the superintendent delegate responsibility for examining, evaluating, and selecting all supplemental and temporary supplemental materials to the professional staff of the district. This includes preparing all student reading lists. Staff will rely on reason and professional judgment in the selection of high quality supplemental materials that align to state learning standards and are appropriate for the instructional program and developmental level and interests of their students.

Cross References: 2027 - District Ownership of Staff-Created Work

Legal References:

- RCW 28A.150.230 District school directors' responsibilities
- RCW 28A.320.230 Instructional materials — Instructional materials committee
- RCW 28A.405.060 Course of study and regulations — Enforcement — Withholding salary warrant for failure
- Chapter 28A.640 RCW Sexual Equality
- WAC 180-44-010 Responsibilities related to instruction
- WAC 392-190-055 Textbooks and instructional materials — Scope — Elimination of bias

Adoption Date: 2.27.08
Revised: 4.14.10; 10.28.15
Steilacoom Historical School District

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: October 28, 2015

Strategic Focus Area

- ☒ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

Second Reading of Policy 2022 In the District's continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policy is due for revisions:

Policy 2022 – Electronic Resources and Internet Safety

- Adds staff to the policy – expected to be safe users of electronic resources including the internet. Also emphasizes staff duty to instruct students in related skills and knowledge.
- Pushes development of strong electronic resources; staff development; and procedures.
- Compels district to educate students about internet safety.
- Requires use of filtering software and holds district harmless in cases that students find a way around or accidentally access certain material.
- Places responsibility for reasonable effort to supervise students using the internet.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 2022.

Report prepared by:

Paul Harvey, Executive Director of Student Achievement

ELECTRONIC RESOURCES AND INTERNET SAFETY

The Steilacoom Historical School District No.1 Board of Directors recognizes that an effective public education system develops students who are globally aware, civically engaged, and capable of managing their lives and careers. The board also believes that staff and students need to be proficient and safe users of information, media, and technology to succeed in a digital world.

Electronic Resources

The district will develop and use electronic resources as a powerful and compelling means for students to learn core subjects and applied skills in relevant and rigorous ways and for staff to educate them in such areas of need. It is the district's goal to provide students with rich and ample opportunities to use technology for important purposes in schools just as individuals in workplaces and other real-life settings use these tools. The district's technology will enable educators and students to communicate, learn, share, collaborate and create; to think and solve problems; to manage their work; and to take ownership of their lives.

The superintendent or designee will: 1) create strong electronic resources and develop related educational systems that support innovative teaching and learning; 2) provide appropriate staff development opportunities regarding this policy; and 3) develop procedures to support this policy. The superintendent or designee is authorized to develop procedures and acceptable use guidelines for staff and students as to use of district electronic resources, including those that access Internet and social media, and to regulate use of personal electronic resources on district property and related to district activities.

Internet Safety

To help ensure student safety and citizenship with electronic resources, all students will be educated about Internet safety. This will include appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.

To promote Internet safety and appropriate online behavior of students and staff as they use electronic resources and access material from the Internet, the superintendent or designee is authorized to develop or adopt Internet safety procedures, acceptable use guidelines, and, for students, related instructional materials for every grade level. The superintendent or designee in evaluating such procedures and instructional materials should take into account District electronic resources, community norms, privacy rights, responsible use, and issues of concern with student or staff use of electronic resources.

As a component of district Internet safety measures, all district-owned electronic resources, including computer networks and Wi-Fi, in all district facilities capable of accessing the Internet must use filtering software to prevent access to obscene, racist, hateful or violent material.

However, given the ever-changing nature of the Internet, the district cannot guarantee that a student will never be able to access objectionable material.

Further, when students use the Internet from school facilities for educational purposes, district staff will make a reasonable effort to supervise student access and use of the internet. If material is accessed that violates district policies, procedures or student guidelines for electronic resources or acceptable use, district staff may instruct the person to cease using that material and/or implement sanctions consistent with district policies, procedures, guidelines, or student codes of conduct.

Cross References: 5281 - Disciplinary Action and Discharge
 4040 - Public Access to District Records
 3241 - Classroom Management, Discipline and Corrective Action
 3231 - Student Records
 3207 - Prohibition of Harassment, Intimidation and Bullying
 2025 - Copyright Compliance
 2020 - Curriculum Development and Adoption of Instructional
 Materials

Adoption Date: **2.27.08**
Revised: **8.09, 4.11, 2.12, 10.28.15**

Steilacoom Historical School District

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: 10/28/15

Strategic Focus Area

- ☐ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☒ Resource Management

BACKGROUND INFORMATION

The 2015 – 16 school year budget was adopted at the August 27, 2015 school board meeting. The Steilacoom High School Associated Student Body (ASB) budget does not meet the needs of the increased student activities. A public hearing was held October 28, 2015 to hear public comment on increasing the Steilacoom High ASB budget by \$90,000. The budget extension request is to increase the ASB budget from \$751,188 to \$841, 188.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Resolution 826-10-28-15 increasing the ASB budget for the 2015-16 school year.

Report prepared by:

Jim Brittain, Executive Director of Finance and Operations

Steilacoom Historical School District No. 1
511 Chambers
Steilacoom, WA 98388

Resolution No. 826-10-28-15

Associated Student Body Fund Budget Extension

WHEREAS, approved Associated Student Body fund budget will not meet the financial needs of the increased student activities,

WHEREAS, these increased funding needs are generated by student fees,

NOW THEREFORE, IT IS HEREBY RESOLVED the Board of Directors of Steilacoom Historical School District No. 1 will extend the Associated Student Body fund as indicated below:

Original Budget	\$ 751,188
Increased Budget	
Capacity	90,000
New Budget Figure	\$ 841,188

The foregoing resolution was ADOPTED at a regular meeting of the Board of Directors of this district on the 28th day of October, 2015 of which due notice was given the manner provided by law, the following directors being present and voting.

Chairman

Vice Chairman

ATTEST: _____
Superintendent/Board Secretary

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 10/28/15

Strategic Focus Area

- ☐ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☒ Resource Management

BACKGROUND INFORMATION

2015-2021 SHSD Capital Facilities Plan DRAFT

The Capital Facilities Plan (CFP) is completed yearly and assesses the following:

- The anticipated growth within the District's boundaries;
- The anticipated school enrollment growth through the 2015-2021 planning period;
- The new school facilities required to meet the needs of this expanding student enrollment; and
- As applicable, the school impact fee calculations based on the capacity projects necessary to address growth needs.
- Impact fees will remain the same as last year and are noted in the plan.

Specific changes in this draft are related to the possibility of added portable classrooms at Chloe Clark Elementary to accommodate full day kindergarten.

The CFP is in response to the provisions of the Growth Management Act (GMA).

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move this CFP draft to a second reading.

Report prepared by:

Kathi Weight, Superintendent

Steilacoom Historical School District No. 1



CAPITAL FACILITIES PLAN

20142015

-

20202021

November

20142015

**Steilacoom Historical School
District No. 1**
511 Chambers Street
Steilacoom, WA 98388
(253) 988-2200

Board of Directors

Mr. Samuel Scott

Ms. Yoshie Wong

Mr. Donald Denning

Mr. Robert Forbes

Mr. Jason Pierce

Ms. Kathi Weight, Superintendent

Prepared by the
Steilacoom Historical School District No. 1

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STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BUILDING SITES

ADMINISTRATIVE OFFICE

511 CHAMBERS STREET

STEILACOOM, WA 98388

WEB SITE: www.steilacoom.k12.wa.us

DISTRICT OFFICE

511 Chambers Street
Steilacoom, WA 98388

(253) 983-2200

(253) 584-7198 (fax)

Ms. Kathi Weight - Superintendent

Mr. Jim Brittain - Executive Director of
Finance and Operations

Ms. Susanne Beauchaine- Executive
Director of Student Services

Mr. Paul Harvey-Executive Director of
Teaching and Learning

CHERRYDALE PRIMARY SCHOOL

1201 Galloway
Steilacoom, WA 98388

(253) 983-2500

(253) 583-8478 (fax)

Ms. Nancy McClure - Principal

Ms. ~~Michele Hildebrand~~ Laura Johnson -
Office Coordinator

CHLOE CLARK ELEMENTARY SCHOOL

1700 Palisades Blvd
DuPont, WA 98327

(253) 583-7100

(253) 964-0935 (fax)

Mr. Gary Yoho - Principal

Ms. ~~Melissa McGann~~ DeAnn Thysens -
Office Coordinator

SALTAR'S POINT ELEMENTARY SCHOOL

908 Third Street
Steilacoom, WA 98388

(253) 983-2600

(253) 581-9083 (fax)

Mr. Alex Clauson - Principal

Ms. Rita Gorman – Office Coordinator

ANDERSON ISLAND ELEMENTARY SCHOOL

13005 Camus Road
Anderson Island, WA 98303

(253) 884-4901

(253) 884-7835 (fax)

Ms. ~~Laurie Vallieres~~ Susan Greer -
Principal

Ms. Dana Ballou - Secretary/Para
Educator

PIONEER MIDDLE SCHOOL

1750 Bob's Hollow Lane
DuPont, WA 98327

(253) 583-7200

(253) 583-7292 (fax)

Mr. Andre Stout - Principal

Mr. John Nystrom - Assistant Principal

Ms. Amy Malkames - Office Coordinator

STEILACOOM HIGH SCHOOL

54 Sentinel Drive
Steilacoom, WA 98388

(253) 983-2300

(253) 983-2393 (fax)

Ms. Debra Hay - Principal

~~Ms. Sara Graves~~ Jake Tyrell - Assistant
Principal

Mr. Michael Miller - Assistant Principal/
~~Athletic Director~~

Ms. Sharon Larson - Office Coordinator

TAB 1 INTRODUCTION

This Capital Facilities Plan (CFP) has been developed for Steilacoom Historical School District No. 1 in response to the provisions of the Growth Management Act (GMA). This report assesses the following:

- The anticipated growth within the District's boundaries;
- The anticipated school enrollment growth through the ~~2014~~2015-2020-2021 planning period;
- The new school facilities required to meet the needs of this expanding student enrollment; and
- As applicable, the school impact fee calculations based on the capacity projects necessary to address growth needs.

Residential development has historically preceded any school construction and has never progressed in an orderly and coordinated manner. Selection of school sites and the construction of schools have generally followed the construction of new homes. This historic process of school construction following residential growth has left a gap between available space and the student population. As a result, schools have commonly become overcrowded. Compounding the situation is the required time to acquire property, plan and design facilities, acquire all necessary permits, and to construct facilities.

In the past, relief for overcrowded schools has primarily come from local residents who have supported tax levies and bond issues. Voter approval of school levies and bond issues is becoming more difficult as other interests vie for property tax dollars. In addition, many existing residents are questioning the equity of having to pay for the educational facilities of new residents. In an effort to overcome the perceived inequity of property tax supported levies and bond issues, school districts have sought conditions upon development activity to provide a share of the local financial support needed for the construction of school facilities.

This Capital Facilities Plan is designed to support the use of school impact fees as provided for under the 1990 Growth Management Act. Therefore, this Plan consists of:

- An inventory of the existing schools, support facilities and properties owned by Steilacoom Historical School District No.1;
- An enrollment history and projection for the ~~2014~~2015-2020-2021 time frame;
- An identification of the District's current "level of service" with respect to capital facilities;
- A forecast of the District's need for new construction, modernization, and new construction-in-lieu-of modernization; and
- A plan that will finance the proposed construction projects within projected funding capacities and clearly identify sources of public money for such purposes. The CFP is designed to support school impact fees authorized by Pierce County, as implemented by Steilacoom Historical School District No. 1 and other municipalities that may collect school impact fees on behalf of the District.

In addition, the CFP will also provide a basis for mitigation under the State Environmental Protection Act (SEPA) or the State Subdivision Act.

TAB I DISTRICT STATEMENTS AND CORE VALUES

DISTRICT VISION STATEMENT

“The best education for every student.”

DISTRICT MISSION STATEMENT

The mission statement for the Steilacoom Historical School District No.1, in partnership with our communities, is to educate and prepare responsible citizens who can contribute and adapt in a changing world.

DISTRICT CORE VALUES

Academics

We commit to engage all students by using effective instructional practices, challenging students to reach their fullest potential.

Collaboration

We practice purposeful, professional, student-centered collaboration.

Climate

We ensure a positive, respectful and safe learning climate, responsive to students' individual needs.

Integrity

We commit to act with honesty and integrity, respecting all diversities.

Community

We welcome and encourage family and community involvement, where each member of the school community is a valued partner.

Accountability

We, the SHSD learning community, share in the responsibility for attaining academic and fiscal goals by providing educators with the necessary tools and resources for success.

TAB I DISTRICT STRATEGIC PLAN AND GOALS

A new strategic plan was implemented in the 2013-14 school year with a focus on four areas as priority:

Teaching and Learning

- Coordinate curriculum, teaching and assessment to strengthen instructional programs that reflect state and national standards.
- Ensure early learning success through ongoing interventions, pre-K through 3rd grade.
- Relevant and accessible professional development focused on data and student achievement.

Resource Management

- Maximize instructional resources.
- Maintenance and preservation of district facilities.
- Ensure fiscal integrity and stability district-wide.
- Technology planning that supports student learning and staff productivity.

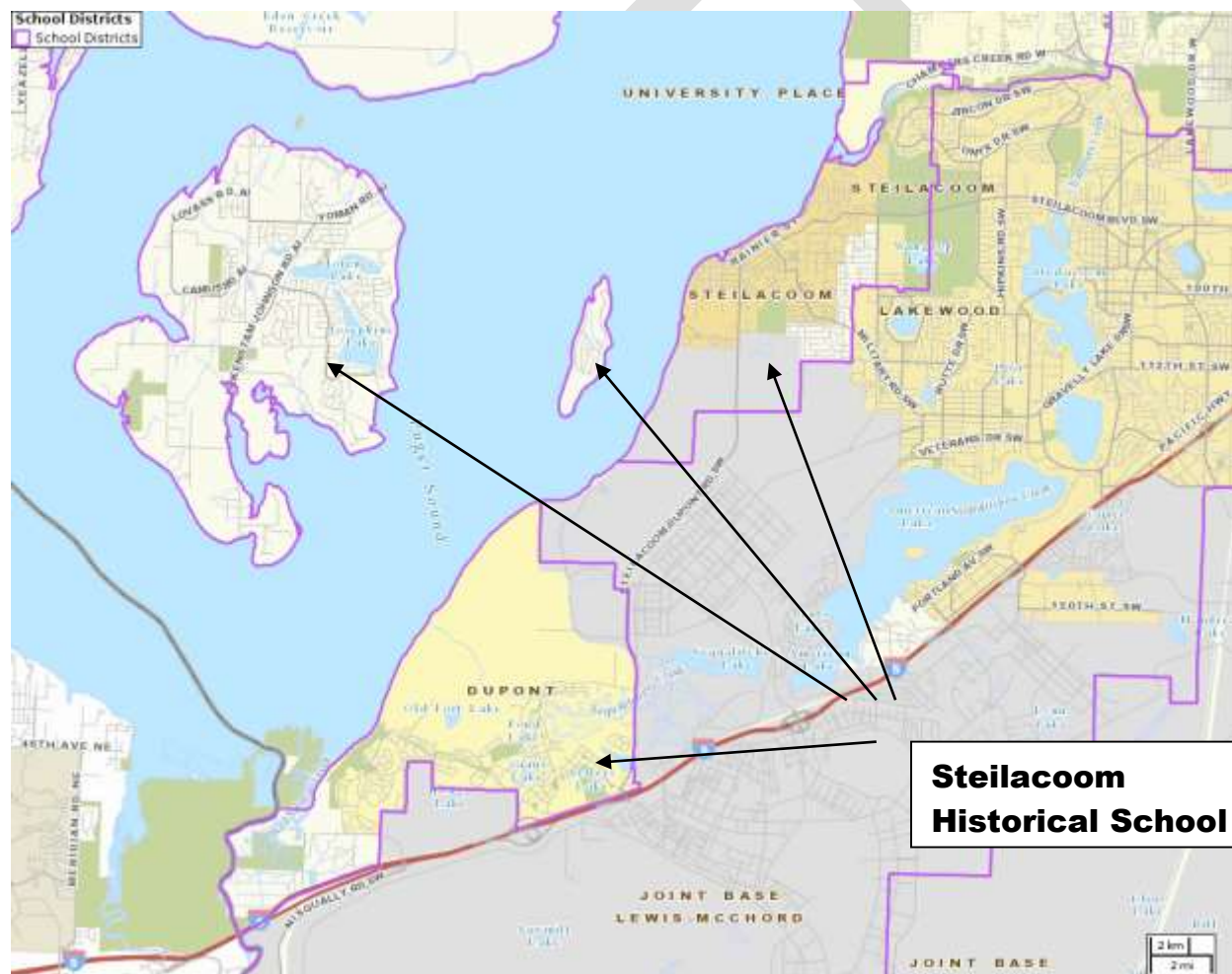
Safety, Service and Support

- Promote safe learning environments that support academic achievement.
- Identify achievement gaps and target interventions to specific needs.
- Maximize learning and enrichment opportunities.
- Customer service focus.

Family and Community Involvement

- Commitment to ongoing family and community outreach strategies.
- Fully engage our parents, community and staff in the education of our children.
- Gather and use community input for regular planning and decision making.

TAB I DISTRICT MAP



TAB II LOCATION AND DESCRIPTION OF SCHOOL FACILITIES

The chart below lists and describes each school facility site within the District. This represents the most accurate inventory of SF areas for the individual facilities within the District as reviewed by District staff. The numbers below do not include SF areas for portable buildings but do include covered outdoor play areas. The Washington State's Office of the Superintendent for Public Instruction's School Facility Inventory of Permanent School Facilities Report will be updated per the numbers listed below.

2014-2015 Steilacoom Historical School District Facility Inventory						
School	Location	Grades	SF as of 2006	Added/New SF	Year SF added	2014-2015 Total SF
Anderson Island ES	Anderson Island	K-5	1,680	2,865	2007	4,545
Cherrydale Primary	Steilacoom	K-3w/full day K and pre-K	40,487	0		40,487
Salter's Point ES	Steilacoom	4-5 (all district)	53,039	0		53,039
Chloe Clark ES	DuPont	K-3 w/full day K and pre-K	22,100	37,734	2006	59,835
Pioneer Middle School	DuPont	6-8 (all district)	3,017	104,707	2008	104,707
Steilacoom High School	Steilacoom	9-12 (all district)	112,800	23,091	2009	135,891

TAB II HISTORY OF FACILITIES

1. School District Building Data

<u>Date</u>	<u>Building</u>	<u>Cost</u>	<u>Location</u>
1851	Log Building	Unknown	Main & Commercial
1858	First Public School	\$450	Starling & Frederick
		Contributions/Partial Payment	
1892	Second Public School	\$10,000.00	Chambers & Sequalish
1916-17	Third Public School	\$15,000.00	Chambers & Sequalish
1952	All Purpose School	\$133,953.00	Chambers & Nisqually
1962	Cherrydale School	\$183,597.00	Galloway and C
1966	Cherrydale Addition	\$175,646.00	Galloway and C
1968	Pioneer Addition	\$405,422.00	Chambers & Nisqually
1969	Silver Beach Site	\$42,000.00	SOLD
1972	Saltar's Point School	\$605,860.00	Third & Beech
1976	Oakbrook Site	\$42,500.00	SOLD
	Consolidation with Anderson Island and DuPont School Districts		
1979	Acquisition of Laughon Jr./Sr. High School; Anderson Island and Harriet Taylor schools		
1981	Steilacoom High School		Sentinel Drive
1986	District Office		Steilacoom, WA
2000	Chloe Clark Elementary	\$1.7 million	Palisade Boulevard
2006	Chloe Clark Elementary	\$6.0 million	DuPont, WA
	School Addition/Modernization		
2007	Anderson Island Elementary	\$951,460	Anderson Island, WA
	New Multipurpose Room		
2008	New Pioneer Middle School	\$34.0 million	DuPont, WA
2008-2009	Steilacoom HS Addition	\$27.0 million	Steilacoom, WA
	/Modernization		
2011	Pioneer Middle School	\$461,967	DuPont, WA
	Classroom Air Conditioning		
<u>2015</u>	<u>Remodel of SHS Classrooms</u>	<u>\$710,972</u>	<u>Steilacoom, WA</u>

2. Land/Parcel ~~h~~Holdings and Disposition for future growth

Until 2012, the District owned a 30 acre parcel located in the City of DuPont at the intersection of Center Drive and International Place. The District sold this property and used a portion of the sale proceeds to acquire a 14.71 acre site located on Manchester Place within the City of DuPont and a 5.3 acre site located on International Place within the City of DuPont.

This newly acquired 14.71 acre site in DuPont is intended to serve as the location for a future new elementary school. The 5.3 acre site on International Place is ideally suited for transportation and maintenance facilities.

In its long range planning, the District's Board of Directors regularly analyzes smaller parcels owned by the District that cannot support the size of facilities at any grade level and considers

the sale of those parcels to fund the District's long range capital facility or future land acquisition funding strategies. Most recently, the District declared Parcel C, a vacant parcel at Cherrydale Primary School, as surplus and sold the property to the Town of Steilacoom.

In 2010, the District purchased a 13.5 acre parcel directly north of Steilacoom High School. It is the intent of the District and the Board to utilize a portion of this site for a future addition to the high school, additional parking and athletic fields (i.e., fast pitch field).

In 2011, The District sold to Pierce County two parcels totaling 3.0 acres as part of a land conservation grant program. This area is commonly referred to as the Cherrydale Woods. This land is adjacent to Cherrydale Elementary School. In 2012, the District sold the remaining 1.64 parcel, referred to as Parcel C, to the Town of Steilacoom.

The parcel and structure known as the "Yellow House" located to the east of the District Office at the SE corner of Chambers and Sequash Street was sold in late 2012.

In November 2013, the board passed Resolution 810-11-13-13 to approve the surplus of 3.77 acre portion of Tax Parcel Identification No. 761500022 located immediately north of Steilacoom High School. A sale agreement was initiated but the deal fell through.

The Board passed in May 2014 Resolution 813-05-14-14 to surplus 2.76 acres of property located on Chambers Street, in Steilacoom, commonly known as "Chambers Field" (Tax Parcel Identification No. 66555200311). Chambers Field is located directly behind the District's existing bus garage at Sequash Street. The property will be placed for sale. The proceeds were originally going to be used to build a new transportation facility. However, given the lack of space at Chloe Clark, the proceeds may need to be utilized for additional classrooms.

3. History of Capital Facility Planning and Construction

To meet increasing population and provide a sturdier building, the Town of Steilacoom approved in 1913 the construction of a new brick structure at the cost of \$15,000.

During the early part of the 1990's, about a dozen portable classrooms were placed to accommodate the growing enrollment at Cherrydale Primary School, Saltar's Point Elementary, and Pioneer Middle School. After the Town of Steilacoom placed a moratorium on the number of portables that could be sited, the District held public information meetings designed to inform residents about the critical situation. When the bond election was held in 1996 to approve general obligation bonds of \$38,000,000, voters rejected it. A second election, held in the following year, however, was approved.

In 1997, voters approved by over 60% a proposition for construction and improvements to the District's elementary schools and high school but rejected a second proposition to build a new middle school.

Instead, the old Steilacoom School serving as Pioneer Middle School underwent an extensive retro-fit to make the building earthquake safe. In addition, the cafeteria was remodeled and enlarged and the gymnasium floor was replaced. The results of that retro-fit were demonstrated

during the February 28, 2001 earthquake. A portion of Proposition #1, or \$2,003,000, was designated for Technology—computers, software and related equipment.

Following approval of the 1997 Capital Facilities Bond, plans were started for work on Cherrydale Primary School, Saltar's Point Elementary School, and Anderson Island Elementary School. Arrangements were made to house Cherrydale Primary students in vacant classrooms throughout the Clover Park School District, while Saltar's Point Elementary students were transported to Parkway Elementary School at Ft. Lewis. Cherrydale Primary students returned to their renovated school in February 1999, while Saltar's Point Elementary students returned to their new school in the fall of that year. To accommodate school-age students in the DuPont/Northwest Landing community, ground was broken in fall 2000 for a new elementary school. Chloe Clark Elementary School was dedicated in August 2001 and 180 students were enrolled for the following school year.

In April 2002, the board chartered the Facilities Committee to gather and analyze information, evaluate facilities options and conduct hearings about the District's facilities. A vision statement was prepared to guide the facilities planning and policy process.

The committee's recommendations were to:

1. Build a new high school at the district-owned DuPont, WA site.
2. Convert the current high school to a middle school.
3. Complete Chloe Clark Elementary school.

In May 2003, the Steilacoom Historical School District No. 1's Board of Directors unanimously approved Resolution 472-05-21-03. The resolution supported the recommendations of the Facilities Committee and the Board's Long-Term Facilities Vision.

In 2004 and 2005, the Board reviewed the student enrollment projections against the 2005 State Study and Survey and studied the earlier recommendations by the Facilities Committee. The Board of Directors studied the long range facility plan further. Based on Pierce County and District demographics data, projected enrollment, near and long term financial plans, assessed valuations and District land capacities, the Board of Directors voted to amend the previously adopted resolution to permit the District to construct a replacement new middle school, expand and modernize the high school, increase the capacity of Chloe Clark Elementary School and replace the multi-purpose room at Anderson Island Elementary School.

On May 17, 2005, District voters approved Steilacoom Historical School District No. 1 to issue \$55.9 million dollars in general obligation bonds to finance a 6-year construction program. The Pierce County Auditor's Office validated the vote on May 27, 2005 with Approved 2,631 (62.57%); Rejected 1,547 (37.43%) votes. The District anticipated receiving approximately \$7.1 million dollars in state match dollars.

The 2005 bond projects included:

- Completing Phase II of Chloe Clark Elementary School
- Building a new middle school
- Building an addition to Steilacoom High School
- Modernizing the existing portion of Steilacoom High School

- Building a new multi-purpose room at Anderson Island Elementary School
- Completing other priority renovations/modernization projects

Bond sales were executed in two phases: June 2005, \$22 million dollars and July 2006, \$33.9 million dollars. The 2005 bond projects are complete.

The anticipated Washington State Office of Superintendent of Public Instruction 'state match' was approximately \$7.1 million dollars for this program. Due to prudent planning and a higher than anticipated state match cost per square foot factor, the District received \$5,087,870 in state match allocation for Pioneer Middle School and \$12,078,446 for Steilacoom High School.

~~In 2011, The District sold to Pierce County two parcels totaling 3.0 acres as part of a land conservation grant program. This area is commonly referred to as the Cherrydale Woods. This land is adjacent to Cherrydale Elementary School. In 2012, the District sold the remaining 1.64 parcel, referred to as Parcel C, to the Town of Steilacoom.~~

Also in 2011, air conditioning was added to the classrooms at Pioneer Middle School. Snow guards were added to the roofs as well.

Anderson Island Elementary School's administrative and cafeteria building received improvements to provide more functional cafeteria, kitchen, administrative staff and community areas. The campus wide fire alarm system was serviced and has been brought up to current code standards.

~~The parcel and structure known as the "Yellow House" located to the east of the District Office at the SE corner of Chambers and Sequash Street was sold in late 2012.~~

The board passed in November 2012 Resolution 787-10-24-12 to approve the addition of a modular building containing two classrooms to be placed at Saltar's Point Elementary to accommodate enrollment growth. The two classrooms are now in place.

In 2008, the Board of Directors gave the Citizens Advisory Committee the task of exploring options regarding the buildings that make up the old Pioneer Middle School site. The Committee's recommendation included consolidation of all SHSD administrative offices into the 1918 Building since the current administrative facility does not provide adequate space. In 2011, the District received a state energy grant that included a new heating system for the 1918 building. The District converted the 1918 Building into an administrative building in August of 2014 which has enabled all of the District's administrative staff to be housed in one building.

Following the completion of the conversion of the 1918 Building, the District is utilizing the former District Office space located at 510 Chambers in Steilacoom as a storage facility.

~~In November 2013, the board passed Resolution 810-11-13-13 to approve the surplus of 3.77 acre portion of Tax Parcel Identification No. 761500022 located immediately north of Steilacoom High School. A sale agreement was initiated but the deal fell through.~~

The Board passed in May 2014 Resolution 813-05-14-14 to surplus 2.76 acres of property located on Chambers Street, in Steilacoom, commonly known as “Chamber Field”. The Tax Parcel Identification No. 66555200311 is directly behind the District’s existing bus garage at Sequalish Street. The property will be placed for sale and the proceeds will be used originally going to be used to build a new transportation facility. With the lack of space at Chloe Clark, the proceeds may need to be utilized for additional classrooms.

4. Future Capital Facility Plans

The District’s projected enrollment growth will continue to be focused in the near term at the elementary grade levels and in particular the City of DuPont area where the population growth continues though at a slower rate than in recent years. In addition, in 2010, the Washington State Legislature passed Substitute House Bill 2776, which requires implementation of full day Kindergarten by the school year 2017-18. ~~With the exception of~~ Anderson Island Elementary ~~(which started full day kindergarten in the 2014-15 school year), with Cherrydale Primary offering full day Kindergarten at the start of the 2015-16 school year.~~ The District anticipates that it will ~~start phasing in~~ implement full day Kindergarten at Chloe Clark Elementary beginning in the ~~2016-2017~~ school year. ~~There are currently not enough classrooms to accommodate this change at Chloe Clark.~~ (In addition, SHB 2776 identifies the potential of reduced class sizes for grades K-3. The District will closely monitor actions related to class size reductions and make adjustments as necessary in future updates to the Capital Facilities Plans.) Existing capacity in elementary schools is also impacted by increased special education needs and increases in other programs such as ELL classes.

To meet these capacity needs, the Board envisions the potential need for another elementary school in DuPont. Chloe Clark Elementary School’s Phase II & III projects have been completed. If a new elementary school is not constructed, the District would need to add additional classrooms at Chloe Clark. The Board of Directors and the District have explored options for the location of a new elementary school and have found the ~~newly~~ acquired 14.71 acres in DuPont to be very well suited as the location for a future elementary school. The District plans to construct the first phase of this school during the six year planning period of this Capital Facilities Plan.

In addition, the ~~d~~District has reviewed options to increase capacity at all of the primary and elementary schools to allow for future expansion of existing programs such as special education and other programs. Two modular classrooms were ~~recently~~ added at Saltar’s Point Elementary School. The District plans to add four modular classrooms at Chloe Clark to address capacity needs related to implementation of full day Kindergarten as well as growth needs.

The Board of Directors expressed the need to relocate and build a facility to house maintenance and transportation staff and equipment for the District. With the sale of the 30 acre parcel in DuPont and the consequential acquisition of 5.3 acres on International Place in DuPont, conceptual design has ~~begun~~ been completed for utilizing the 5.3 acre site for a transportation facility.

Speculation on Anderson Island's growth may, in the long term, impact Steilacoom elementary school enrollment growth.

The District's 2005 Capital Improvement Program and the approved conditional use permit for Steilacoom High School made provisions for the addition of four future classrooms onto the new design of Steilacoom High School. The project ~~is was expected to be complete~~de in January of 2015. In addition, the District reviewed the option to purchase property adjacent to the High School to allow for future expansion. This 13.50 acre parcel was purchased by the District in late 2010. It is the intent of the District and the Board to consider using a portion of this site for a future addition to the high school, additional parking and athletic fields (i.e., fast pitch field).

At Pioneer Middle School, four additional classrooms could be added onto the new school but a separate conditional use permit would be required. These potential build-outs could accommodate up to 125 additional students at the middle and high school levels.

TAB II PARCEL SUMMARY BY LOCATION

The following tab contains information on the District's current property holdings.

The list of parcels and approximate square feet data is from Pierce County Assessor-Treasurer online database files:

School/Facility/Parcel Description	Address City	Pierce County Tax ID parcel #	Approximate acreage	Notes
Steilacoom High School	54 Sentinel Steilacoom	7615000681	32.50	With two easements from DSHS. 13.50 acres were purchased north of the HS in late 2010.
Old Pioneer Middle School Site	511 Chambers Steilacoom	2305000600	3.26	Converted into administrative building in 2014.
Bus Barn and Upper Field	710 Chambers Steilacoom	66552003119 66552001619	2.764.64 .764.64	Considering selling parcels
Saltar's Point Elementary School	908 3 rd St Steilacoom	7260000072	7.69	2008 New parcel number 7260000072
Cherrydale Primary School	1201 Galloway Steilacoom	0219052048	7.24	Parcels 0219052045 and 0219052046 were sold to Pierce County in 2011; parcel 0219052047 was sold in 2012.
Chloe Clark Elementary School	1700 Palisades Blvd DuPont	0119264010	10.01	
Anderson Island Elementary School	13005 Anderson Island	0119052002	N/A	Parcel is owned by the AI Park Board and is leased to SHSD
District Office	510 Chambers St Steilacoom	2305000651	0.20	
Vacant Undeveloped Parcel	N/A Steilacoom	7615000022	13.5	Purchased in 2010
Vacant Undeveloped Parcel	Williamson Place DuPont	3001000010- 3001000050	14.71	Purchased in 2012
Vacant Undeveloped Parcel	International Place DuPont	3000390282	5.34	Purchased in 2012

TAB III STUDENT ENROLLMENT TRENDS

1. DISTRICT GROWTH

Steilacoom Historical School District No. 1 has reviewed historical demographic trends and actual enrollments. It is the belief of the District that residential growth ~~in the District within the City of DuPont~~ will have a slight increase in the near future. ~~This should result in a consistent K-12 student population increase from City of DuPont based students. The Steilacoom based student population is most likely to remain stable with a potential slight decrease as this has been the trend in recent years.~~ The combined student population from the Town of Steilacoom and the City of DuPont is expected to result in an overall increase in student enrollment. In addition, the implementation of allfull day kindergarten, ~~likely beginning in 2016~~, will result in increased overall student enrollment.

Since 2002, the District has experienced significant student enrollment growth. In 2006, the Steilacoom Historical School District No. 1 entered into an agreement with K12.com to develop Washington State's first statewide Virtual Academy (WAVA). This academy included grades K-8 and saw an initial enrollment of 1,400 students in its first year of operation. The District anticipated enrollment of over 3,000 students within the first five years. This program was developed for the large number of home school students residing in Washington State. In October 2011, 1,692 students were enrolled in the WAVA. There had been a steady decrease in enrollment throughout the 2010-2011 and 2011-2012 school years. At the end of the 2011-2012 school year, the program was terminated.

Using brick and mortar enrollment figures, the District's elementary school enrollment (Grades K-5) grew from 966 students in 2003 to 1,318~~1,245~~ students in 2015~~4~~. During that same period, the Middle School (grades 6-8) student enrollment grew from 529 students to 795~~739~~ students in 2015~~4~~. Overall student enrollment for grades 9-12 increased from 675 students in 2003 to 844~~823~~ students in 2015~~4~~.

The actual and projected growth of the elementary school student population within the District led the District to develop and implement a three year, phased grade/school realignment plan. This plan as outlined below was implemented at the beginning of the 2009-2010 school year.

- | | |
|---------------------------------------|--|
| a. Anderson Island Elementary School: | Grades K to 5 th |
| b. Cherrydale Primary School: | Grades Pre-K to 3 rd |
| c. Chloe Clark Elementary School: | Grades Pre-K to 3 rd |
| d. Saltar's Point Elementary School: | Grades 4 th to 5 th |
| e. Pioneer Middle School: | Grades 6 th to 8 th |
| f. Steilacoom High School: | Grades 9 th to 12 th |

2. ENROLLMENT

The Washington State Superintendent of Public Instruction (OSPI) provides enrollment projections based on the "Cohort Survival" method. This method of enrollment projection uses historic patterns of student progression by grade level to measure the portion of students moving from one grade level up to the next cohort or grade. This ratio or survival rate is used in conjunction with current birth rates as a base for statewide enrollment projections. The OSPI system is useful, but has obvious inadequacies in representing the unique growth conditions of

individual school districts. Historically, OSPI projections in growing school districts tend to underestimate the actual student enrollment growth. Furthermore, the OSPI projections do not anticipate new students from new development within the District. Most significantly, the current OSPI projections for the District are skewed by the WAVA enrollment numbers. The OSPI projections showed large enrollment gains during the years that WAVA was in place in the District. However, following the termination of the program, the cohort projections dramatically declined in a manner that does not reflect reality (for example, the OSPI projection show a total of ~~8530~~ students in grade 1 in 20~~20~~19 and ~~102134~~ students in grade ~~9~~12 in 20~~20~~19).

School enrollment growth and distribution over the next six years in Steilacoom School District will be influenced by several factors. A primary factor will be overall population growth in the District. Lower rates of residential development are anticipated than in years past. Joint Base Lewis McChord is currently still experiencing some growth but it difficult to predict the impacts on the District. The transition to full day Kindergarten at Chloe Clark Elementary School, expected to be implemented in 2017-18 school year ~~to be phased in beginning in 2016~~, will also impact overall enrollment and capacity.

3. FUTURE GROWTH

~~In this year's Capital Facilities Plan, the~~ Last year, District hired a consultant to prepare The District is using a modified cohort survival enrollment projections using historical enrollment data and trends (with adjustments for WAVA enrollment), birth rate information, and data regarding planned and expected residential development.

The following tables provide the District's historical enrollment data and the projections by grade level through ~~2020~~2021. The enrollment projections use full-time equivalent (FTE) enrollment and assume full implementation of continuation of current half-full day Kindergarten enrollment in 2017. ~~As noted above, the District anticipates legislative funding and implementation of full-day Kindergarten in their final elementary school in 2016~~2017. ~~Future updates to the Capital Facilities Plan will include updated information related to full-day Kindergarten implementation.~~

HISTORICAL STUDENT ENROLLMENT 2005-~~2014~~2015
ACTUAL ENROLLMENTS ON OCTOBER 1st*

GRADES	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	<u>2015</u>
K	91	84	110	102	112	108	107	122	128	106	<u>169</u>
1 st Grade	169	200	192	235	232	231	227	231	234	256	<u>223</u>
2 nd Grade	191	187	211	199	238	243	246	234	214	229	<u>270</u>
3 rd Grade	198	208	196	231	211	244	250	249	227	207	<u>243</u>
4 th Grade	167	202	226	216	226	224	240	262	238	195	<u>206</u>
5 th Grade	184	171	206	236	219	222	232	245	264	252	<u>207</u>
6 th Grade	194	189	178	244	240	231	236	240	264	267	<u>269</u>
7 th Grade	183	185	200	194	242	250	230	260	235	245	<u>276</u>
8 th Grade	198	182	174	218	203	241	238	229	264	227	<u>250</u>
9 th Grade	180	208	202	199	232	201	237	226	222	246	<u>231</u>
10 th Grade	171	178	194	188	210	221	195	224	219	216	<u>258</u>
11 th Grade	158	167	152	197	187	198	201	189	199	189	<u>188</u>
12 th Grade	124	104	127	119	160	155	158	176	173	172	<u>167</u>
Total Enrollment	2,208	2,265	2,368	2,578	2,712	2,769	2,797	2,887	2,881	2,807	<u>2,957</u>

* FTE enrollment; brick and mortar only.

**PROJECTED ENROLLMENT BY GRADE SPAN
(FTE)**

Enrollment by Grade Span	Oct. 2015*	2016-17	2017-18**	2018-19	2019-20	2020-21	2021-22
Elementary (K-5)	1,318***	1,359	1,400	1,407	1,390	1,418	1,430
Middle School (6-8)	795	763	706	690	753	770	768
High School (9-12)	844	878	927	927	898	868	855
TOTAL	2,957	3,000	3,033	3,024	3,041	3,056	3,053

Source: DistrictCalm River Demographics (October 20154)

*Actual October 20154 Enrollment.

**Implementation of Full Day Kindergarten

***FTE would be 1,386 if Full Day Kindergarten were in effect.

TAB IV LEVEL OF SERVICE

1. INTRODUCTION

The Growth Management Act (GMA) requires that school districts provide “level of service” or “school capacity” data as a component of their Capital Facilities Plan (CFP). The GMA was developed, in part, to help ensure that public services, including schools, necessary to support development shall be adequate to serve said development at the time the development is available for occupancy and use, without decreasing current service levels below locally established minimum standards. In other words, each public service needs to clearly define their service level so that service level can be maintained in the face of new development.

2. DEFINITION

The “level of service” is based on the number of classrooms available at each school and the desired average class load. Inherent in the level of service are the types and amounts of space required to accommodate the District’s adopted educational program. The educational program standards which typically drive facility space needs include grade configuration, optimal facility size, class size, educational program offerings, as well as classroom utilization and scheduling requirements.

In addition to factors that affect the amount of space required, government mandates and community expectations may affect how classroom space is used. For example, State requirements related to full day Kindergarten and reduced class sizes impact the level of service. In addition, traditional educational programs offered by school districts are often supplemented by non-traditional or special programs such as special education, bilingual education, remediation, alcohol and drug education, AIDS education, preschool programs, computer labs, music programs, etc. These special or non-traditional educational programs can have a significant impact on the available student capacity of school facilities. For example, the District currently has approximately 3 ~~1550~~ students (approximately 10.742-12% of its total student population) participating in Special Education Programs.

Variations in student capacity between schools often result in special or non-traditional programs offered at specific schools. These special programs require classroom space, which can reduce the permanent capacity of some of the buildings housing these programs. Some students, for example, leave their regular classroom for a short period of time to receive instruction in these special programs. Newer schools within the District have been designed to accommodate many of these programs. However, older schools often require space modifications to accommodate special programs, and in some circumstances, these modifications may reduce the overall classroom capacities of the buildings.

District educational program standards will undoubtedly change in the future as a result of changes in the program year, special programs, class sizes, grade span configurations, use of new technology, and other physical aspects of the school facilities. The school space inventory will be reviewed periodically and adjusted for any changes to the educational program standards. These changes will also be reflected in future updates of this Capital Facilities Plan (CFP).

The District seldom considers portables as being ideal instructional space for students and/or staff members. By design, portable classrooms separate their occupants from the rest of a school's student body and/or staff members. In addition, the increased enrollments that portables afford serve to tax the "core" facilities of the permanent building(s); such spaces as the gymnasium, the library, the restrooms, the main office, and the food service facilities. ~~Currently, the District does not have any portable facilities used for classroom purposes.~~

DRAFT

3. SUMMARY

The Growth Management Act (GMA) requires that school districts provide “level of service” or “school capacity” data to support requests for impact fees from residential developers. With respect to public schools, the “level of service” is a quantifiable measure of the capacity available to support the instruction of students.

Steilacoom Historical School District No. 1 has elected to define its “level of service” in terms of each student’s share of the District’s permanent school facilities, with reference to the District’s standard for average class load and identification of classrooms available for regular instruction.

Steilacoom Historical School District No. 1 has adopted an organization that houses kindergarten through fifth grade in elementary schools, sixth, seventh, and eighth grade in middle schools, and ninth through twelfth grade in high schools.

The District has adopted a traditional calendar beginning in early September and ending in mid-June, and a traditional daily schedule with academic classes beginning between 7:35 a.m. and 9:35 a.m. and ending mid-afternoon. Although the District continues to study alternate organizations, calendars, and schedules, the District believes the adopted organization is educationally sound and reflects community values.

The District’s educational program includes individual and small group work as well as full class activities. Portable classrooms, which are neither intended for nor function as long term educational space, are excluded from the level of service calculation. Portables are considered adequate only for supplemental programs and interim housing.

The capacity for each facility is established by multiplying the regular classrooms available by the District’s standard for average class load (the “Standard of Service”). Spaces used for special program needs are excluded from the definition of regular classrooms. Core facilities and special use facilities are compared to classroom capacity to confirm that facility capacity is not limited by limitations in core facilities.

Grade Level	Standard of Service
High School	25 students/classroom
Middle School	25 students/classroom
Elementary	19.6 students/classroom

Using the Standard of Service and updated information regarding classroom utilization, the District's current facility capacity is as follows:

Facility	Area (SF)	Actual Building Classrooms	Capacity (Classroom Per Student FTE)	Actual October 2014-2015 FTE Enrollment	Actual October 2014-2015 Headcount Enrollment
Steilacoom High School	135,891	35	875	843.97818.8	904880
Pioneer Middle School	104,707	33	825	795.22739.04	799743
Salter's Point Elementary*	53,039	18	450	432.20	433
Anderson Island Elementary	4,5452,675	2	34	35.00	38
Cherrydale Elementary	40,48739,699	17	289	273.5	314
Chloe Clark Elementary	59,835356	24	408	504	567
<u>Total Elementary</u>			<u>1,181</u>	<u>1,317.62</u>	<u>1,388</u>

*Does not include modular classroom capacity.

The level of service is dictated by the amount of space required to accommodate the District's adopted educational program. The LOS will change as the District changes its educational program and it must be reviewed and modified periodically.

School District Cost Per Student

Each year Steilacoom School District provides to Pierce County the costs expended per student as an update to the Capital Facilities Plan. Building and equipment costs at each educational facility are rounded up and reflect the District's capital improvement campaign costs as completed in 2010.

School Facility	Building Costs	Equipment Costs	Total Costs
Anderson Island Elementary School	\$ 946,000	\$ 50,000	\$ 996,000
Cherrydale Primary School	\$ 9,457,000	\$ 400,000	\$ 9,857,000
Chloe Clark Elementary School	\$ 9,727,000	\$ 450,000	\$10,177,000
Salter's Point Elementary School	\$ 6,765,000	\$ 350,000	\$ 7,115,000
New Pioneer Middle School	\$34,244,000	\$1,800,000	\$36,044,000
Steilacoom High School	\$30,597,000	\$ 630,000	\$31,227,000

The current cost per student based upon capacity enrollment figures is as follows:

- Elementary Student \$18,101
- Middle School Student \$42,405
- High School Student \$36,738

TAB V THE DISTRICT'S CONSTRUCTION PLAN

1. INTRODUCTION

From district to district, it is common to find variations in the grade level configurations, class size requirements and instructional programs depending upon a local community's educational philosophy and the needs of the students to be served. Such variations between districts do impact the design and the cost of newly constructed school facilities.

Future projected facilities could be developed by a facility planning committee comprised of the following:

- School Board Members
- Superintendent of School District
- Staff and Community Members
- Town of Steilacoom and City of DuPont Officials
- Design professionals (Architect/Engineers)
- Project/Construction Management professionals

In addition, future updates of this report will identify the District's need for new construction of support facilities, the modernization of school and support facilities and the new construction-in-lieu-of modernization of school and support facilities.

2. THE NEW CONSTRUCTION PROGRAM

The ability to move forward on the construction of any new school facility in the Steilacoom Historical School District No. 1 hinges on three (3) factors. First, the District needs to have local funding available to pay for the cost of new school facilities. Normally, school districts secure the majority of their local funds through the sale of general obligation bonds, as approved by the qualified voters of their districts. The authority to issue and sell such bonds rests in the Constitution and laws of the State of Washington, including RCW 28A.530.010 and RCW 84.52.056.

The State of Washington has set forth site size standards, as defined in WAC 392-342-020. Specifically, for an elementary school, the minimum standard is five (5) acres plus an additional one (1) acre for each one hundred (100) pupils of a school's maximum enrollment. For junior and senior high schools, the minimum standard is ten (10) acres plus an additional one (1) acre for each one hundred (100) pupils of a school's maximum enrollment. These recommended acreages provide space for the school building(s) and the appropriate support facilities such as play fields, athletic facilities and parking.

Third, and of particular importance to Steilacoom Historical School District No. 1, is the eligibility for State School Construction Assistance. Such State assistance is used along with local funds to pay for the cost of new school facilities. However, State monies cannot be used to purchase school sites, to make off-site improvements and/or fund those specific items spoken to in WAC 392-343-120. The formula for determining the exact amount of State funding assistance a district can receive is set forth in WAC 392-27-020.

To address capacity needs, the District plans to construct Phase I of a new elementary school in the City of DuPont. The District is in early planning stages for this school but expects that it will be available for occupancy by 2018. The District's voters will need to approve a bond measure to fund the construction of this school. In the alternative, the District would add two additional classrooms at Chloe Clark Elementary. In addition, the District plans to construct a new Transportation Facility in the City of DuPont, perform field improvements, and address parking needs at Steilacoom High School.

3. SUMMARY

To accommodate enrollment growth, Steilacoom Historical School District No. 1 completed the 2005 Capital Improvement Program which benefitted four schools. The completion of Phases II and III to Chloe Clark Elementary School resulted in a student capacity increase from 175 to 656 students. The 2,865 square foot multipurpose building at Anderson Island Elementary was added to accommodate up to 50 students. The replacement new Pioneer Middle School, which can hold 825 students, opened in August 2008. The addition and modernization of the existing Steilacoom High School was completed in 2009. Steilacoom High School can now hold 875 students. SHS headcount currently at 904 and FTE is at 84492002.

To address projected growth in the District and the implementation of full day Kindergarten, the District plans to construct Phase I of a new elementary school in DuPont and add modular classrooms at Chloe Clark, both within the six year planning period of this Capital Facilities Plan. In addition, the District plan several non-capacity projects as identified above.

TAB VI THE DISTRICT'S FINANCE PLAN

1. INTRODUCTION

The Steilacoom Historical School District No. 1 clearly recognizes the long-term value of capital facilities planning. The execution of the 2005 Capital Improvement Program, discussed earlier in this report, helped address the District's need for permanent facilities to accommodate students from new housing developments.

The District's long-planned modernization of its older facilities (Cherrydale, Saltar's Point, and Anderson Island Elementary Schools), ~~and~~ construction of a future elementary school in DuPont, and the addition of modular classrooms is dependent on a means of financing modernization or new construction. The costs associated with new construction and modernization identified in the District's Construction Plan and anticipated state and local funding are presented in Tab 5. The District uses an impact fee methodology that is based upon the Pierce County school impact fee ordinance.

In this CFP, based on current enrollment projections and the need to construct a new elementary school to meet capacity needs related to growth, the District is requesting school impact fees.

The District's Funding Plan identifies the specific funding sources, amounts of funding, and the unique relationships that exist between funding sources for the projects spelled out in the District's Comprehensive Plan.

2. COST FACTORS

Factors: A number of factors influence the total cost and, specifically, the local share of any new school construction project. The major factors that impact the cost of new school construction are as follows:

1. The per acre cost of school sites will vary considerably from district to district. In general, the more urban the district tends to be, the more costly the school sites.
2. The acreage of available property and the use ability of acreage will not always match the preferred school site sizes.
3. The proximity of needed utilities (i.e., water, sewer, electricity, etc.) and roadways to a new school site are oftentimes a significant cost variable.
4. The nature of the instructional programs housed in school facilities drastically impact the cost of those facilities. The square foot cost of senior high schools is almost always higher than elementary and middle schools. The square footage costs of middle schools are usually higher than elementary schools. Specialized facilities for Vocational and Special Education programs can also increase construction costs.
5. The posture of the local governmental planning agencies (i.e., City or County) will affect such items as off-site street improvements, landscaping, street signaling, and signage, etc.

6. The “bidding climate” at the time a new school project comes on line is terribly important. Normally, the less construction work available the more competitive the general contractors become and vice-versa.
7. The experiences and competence of the lowest bidding and general contractor and their major subcontractors can also impact the final cost of any new school project.
8. The State’s “funding assistance percentage”, as determined in accordance with the formula set forth in RCW 28A.525.166, establishes the relationship between the local and state funding of any new school construction project.
9. The enrollment projection provisions of the State’s “space allocations” determine just how much area of a new school facility will be eligible for State School Construction Funding Assistance. Building a new school (i.e., elementary, middle, senior high) without full “unhoused” eligibility increases the amount of local funds that have to go into a project.
10. The State funding assistance formula also impacts the level of state financial assistance. See WAC 392-343-060.

Site Acquisition: The first major expense of any new school construction project is the cost to purchase the site. Property acquisition cannot be funded with State School Construction Funding Assistance. Land costs are strictly a local school district expense.

In addition to the location, site size and availability to utilities, other factors can also impact the cost of school sites. For example, the general condition of the real estate market, zoning and the overall construction suitability of a site do influence the price.

Construction Estimates: The second major expense of any new school construction project is the cost of actually developing the site and constructing the buildings(s). Such costs include payment for planning, designing, engineering, constructing, furnishing, and equipping new school facilities. In addition, at times, new portable classrooms are purchased and sited at new schools and/or existing portable classrooms are moved to new school sites.

3. FUNDING SOURCES

School districts utilize budgets consisting of a number of discrete funds. However, for the most part, the capital needs of any school system are addressed with the Capital Projects Fund and the Debt Service Fund.

- The Capital Projects fund is used for purposes such as: (a) to finance the purchase and development of school sites; (b) the construction of new facilities and the modernization of existing facilities; and (c) the purchase of initial equipment, library books and textbooks for new facilities. Revenues accruing to the Capital Project Fund come primarily from bond sale proceeds, capital levy collections, and state matching funds. However, Revenues from the General Fund, the sale of property and contributions can also be accrued to the Capital Projects Fund. School impact fees and mitigation fees are maintained in segregated accounts.

- The Debt Service Fund is used as a mechanism to pay for bonds. When a bond issue passes, a school district sells bonds that have a face value and an interest rate. Local property taxes are adjusted to provide the funds necessary to meet the approved periodic payments on sold bonds. The proceeds from the taxes collected for this purpose are deposited in the Debt Service Fund and drawn out for payments at the appropriate times.

As noted earlier, school districts receive funds for capital program purposes from a variety of sources. Those sources are described as follows:

Bonds: Bonds are financial instruments having a face value and an interest rate, which is determined at the time and by the conditions of their sale. Bonds are backed by the “full faith and credit” of the issuing school district and may be paid from proceeds derived from a specific increase in the property taxes for that purpose. The increase in the taxes results in an “excess levy” of taxes beyond the constitutional limit, so the bonds must be approved by a vote of the people in the jurisdiction may not exceed five (5) percent of the assessed value of the property within that jurisdiction at the time of issuance. Bonds are multi-year financial instruments, generally issued for 10-20 years. Because of their long-lasting impact, they require both an extraordinary plurality of votes and a specific minimum number of voters for validation. The positive votes must equal or exceed 60 percent of the total number of voters in the school district who cast ballots in the last general election.

Proceeds from bond sales are limited by bond covenants and must be used for the purpose(s) for which the bonds are issued. They cannot be converted to a non-capital or operating purpose. The life of the improvement resulting from the bonds must meet or exceed the term of the bonds themselves.

Capital Levies: Capital Levies differ from bonds in that they do not result in the issuance of a financial instrument and, therefore, do not affect the “bonded indebtedness” of a school district. This method of financing is a straight increase in property tax rates to produce a voter-approved dollar amount. The amount generated from the capital levy is then available to a district in the approved year. The actual levy rate itself is determined by dividing the number of dollars approved by the assessed valuation of the total district at the time the taxes are set by the County Council. While a typical period for capital levies is one or two years, they can be approved for up to a six-year period at one election. The amounts to be collected are identified for each year separately and the tax rates set for each individual year. Like bond issues, capital levies must be used for the specific capital purpose(s) that they were passed. They cannot be converted to a non-capital or operating purpose.

State Funding Assistance: The State of Washington has a Common School Construction Fund. The State Board of Education is responsible for administration of the funds and the establishment of matching ratios. The Office of the Superintendent of Public Instruction (OSPI), on behalf of the State Board of Education, has determined that Steilacoom School District’s 20152014 funding assistance ratio is 47.3851-35% percent for those expenses that are defined as eligible for state funding assistance. However, the District’s planned capacity project included in this six-year plan, a new elementary school, will not qualify for state funding.

The base to which the percent is applied is the cost of construction, as determined by the Construction Cost Allocation (formerly, the “Boeckh Index”). The Construction Cost Allocation

is an index of construction costs that is used by the state to hold, define, or limit their level of support. This particular construction cost index rarely matches the actual cost of school construction in districts across Washington State. Nevertheless, the Construction Cost Allocation for school construction costs for July 201~~54~~ was ~~\$206.76~~~~200.40~~ per square foot.

The formula for determining the amount of state matching support can be expressed as $A \times B \times C = D$, where

A= eligible area (determined by OSPI's student square footage allowances)
B= The Construction Cost Allocation (in dollars per square foot)
C= A school district's applicable state funding assistance rate
D= the amount of state fiscal assistance to which a district will be entitled. Qualification for state matching funds involves an application process. Districts may submit information for consideration by the State Board of Education, which meets once every two months during the year. Once approved, the district qualifies for matching funds in a sequence, which recognizes the existing approvals of previous submittals. Failure of a school district to proceed with a project in a timely manner can result in loss of a district's "place in line".

New construction projects are eligible for a state reimbursement at 100% of the Construction Cost Allocation for matchable construction costs. At this time, the Washington State Legislature have approved that Modernization of new-in-lieu-of replacement projects are eligible for state reimbursement at 100% of the Construction Cost Allocation.

Funds for the state match come from the Common School Construction Fund using revenues accruing predominately from the sale of renewable resources, primarily timber, from state school lands being set aside by the Enabling Act of 1889. If these sources are insufficient to meet current needs, the legislature can appropriate additional funds or the State Board of Education can establish a moratorium on certain projects (Chapter 392, Sections 341-344 of the Washington Administrative Code).

Market demand for timber and wood products has been declining over the past decade, resulting in a substantial decrease in state matching revenues. Efforts in the State Legislature to supplement timber-generated revenues with general fund monies have been only partially successful. As noted in WAC 392-343-057, in the event that state matching monies are not available to fund a specific school project, then school districts may proceed at their own financial risk. At such time state monies do become available, reimbursement will be made to the district for the state's share of said project.

Impact Fees: According to RCW 82.02.050, the definition of an impact fee is "... a payment of money imposed upon development as a condition of development approval to pay for public facilities needed to serve new growth and development, and that is reasonably related to the new development that creates additional demand and need for public facilities, that is a proportionate share of the cost of the public facilities, and that is used for facilities that reasonably benefit the new development. "Impact fee" does not include a reasonable permit or application fee."

Impact Fees can be collected where a District demonstrates an "un-housed student need" as determined by applying the district's level of service to projected growth from new residential development. The amounts to be charged are calculated based on the costs for providing the space for the projected number of students in each residential unit.

The District determines the cost per unit by using a student generation rate. The Pierce County School Impact Fee Ordinance, Table 4A-1 of Chapter 4A.30 of the Pierce County Code, identifies the school impact fee formula and defines the “Student Factor” as follows:

"Student Factor" means the number derived by a School District to describe how many students of each grade span are expected to be generated by development activity. Student factors shall be based on District records of average actual student generated rates for new developments constructed over a period of not more than five years prior to the date of the fee calculation; provided that, if such information is not available in the District or if there are no developments in the District similar to that being proposed, the District may use data from districts with similar demographics, or, if no other data sources are reasonably available, county-wide averages. For purposes of this year's CFP, the District is relying on a 2014 student generation rate study prepared by ~~utilized~~ an independent consultant ~~to research student generation rates~~.

The student factors are as follows:

Single Family Dwelling Units:

Elementary – K through 5:	.436
Middle School – 6 through 8:	.204
High School – 9 through 12:	.204

Total: .844

Multi-Family Dwelling Units:

Elementary – K through 5:	.034
Middle School – 6 through 8:	.034
High School – 9 through 12:	.011

Total: .080

Source: Michael McCormick (2014 study on file with District).

For impact fees, the District's Board of Directors must first adopt a Capital Facilities Plan with recommended fees and then, the towns, cities, and counties located within the District boundaries must then adopt a school impact fee ordinance and adopt or update the District's recommended fee. Within the Steilacoom Historical School District, those general government jurisdictions include the Town of Steilacoom, the City of DuPont and Pierce County.

Furthermore, developers may contribute properties which will have value to a district. In such cases, the developer is entitled to a credit for the actual cost of the provided property. This credit can reduce or eliminate the mitigation or impact fee that would be chargeable under the mitigation/impact fee calculation.

The District collects school impact fees from new residential development in unincorporated Pierce County and the Town of Steilacoom. The City of DuPont must adopt a school impact fee ordinance for the City to collect school impact fees on behalf of the District. Development in the City of DuPont within Northwest Landing is subject to mitigation under a School Mitigation

Agreement executed between the District and the master developer. The Pierce County school impact fee ordinance requires that the calculated fee be discounted by 50% and, in addition, artificially caps fees and updates the capped fee each year based upon an escalation factor. The Town of Steilacoom generally uses the District's recommended fee as a basis for the fee amount.

In this CFP the District has chosen to adjust the single family impact fee so that it remains level with the fee charged in recent years. As noted above, the District utilized an independent consultant to research the student generation rate specific to the District. ~~The resulting elementary student generation rate is notably higher than the elementary student generation rate used in years past (which was based on data borrowed from a school district with similar demographics).~~ The District plans to update the student generation study going forward, ~~and to monitor whether the higher elementary student generation rate is a trend or an anomaly in the current year.~~ The District will make decisions regarding any future adjustment to the impact fee as the CFP is updated annually.

Enclosures 1 through 2 to this tab include the District's 2014-2015 impact fee calculations and data.

5. THE DISTRICT FUNDING PLAN

The District's Funding Plan is designed to identify the specific funding resources, the amounts of funding needed and the unique relationships that exist between funding sources for each of the capital projects set forth in the District's Construction Plan. As noted above, the District does not expect to receive state matching funds for construction of the new elementary school. The District anticipates that the Phase 1 of the new elementary school will cost approximately \$11,700,000. The District projects that the adding of four modular classrooms at Chloe Clark will cost approximately \$900,000. The District's voters will need to approve a bond measure to fund construction of the new school. Impact fee revenue will also be used to fund the planning and construction.

Additional near term planning includes converting old Pioneer Middle School into District administrative staff space and constructing the new transportation and maintenance facility to handle increased transportation and maintenance needs that have resulted from our increased enrollment. Funding of these facilities is from existing capital projects funds.

The District's excess assessed value is \$2,60223,516~~936,765~~160~~255,579,467~~ and the timber assessed value is \$275,540~~314,893~~.

Other minor sources of funding include grants, bequests, and proceeds from the sales of excess property. They are usually a small part of the total financing package.

ENCLOSURES 1 AND 2 BELOW

ENCLOSURE 1 (Impact Fee Planning Factors) to TAB VI District Finance Plan

Student Factors-Single/Multi-Family

Elementary	.436/.034
Middle School	.204/.034
High School	.204/.011

Temporary Facilities Costs

Elementary	\$900,000 (4 Classrooms)
Middle School	
High School	

Student Capacity Per Facility

Elementary	300-500
Middle School	500-600
High School	1,300

Permanent/~~Temporary~~ Square Footage

Elementary	154,769/ 1,927
Middle School	104,707
High School	135,891
Total	398,553/ 1,927

Site Acreage Site

Elementary	15 acres
(eligible)	
Middle School	25 acres
High School	40 acres

State Funding Assistance

Rate: ~~47.3851~~ 35% (currently not

Construction Cost Allocation

\$20~~69.7649~~

Site Cost per Acre

Elementary	3.673 90%
Middle School	
High School	

Gen. Obligation Bond Interest Rate

Current Bond Buyer Index

New Facility Construction Cost

Elementary Phase 1 (175) \$11,700,000

District Debt Service Tax Rate

Current \$/1,000 \$2.~~228597~~

SPI Square Footage per Student

Elementary (K-5)	90
\$28595,313000	
Middle School (6-8)	117
High School (9-12)	130
Special Education	144

Average Assessed Value

Single Fam. Res.

Multi-Family Res. \$239,186

P.C. Assessor-Treasurer

ENCLOSURE 2 (Impact Fee Single/Multi-Family Dwelling Unit) to TAB VI District Finance Plan

SCHOOL IMPACT FEE CALCULATIONS							
DISTRICT	Stellapoom Historical School District						
YEAR	2014						
School Site Acquisition Cost:							
(((AcresxCost per Acre)/Facility Capacity)xStudent Generation Factor							
	Facility	Cost/	Facility	Student	Student	Cost/	Cost/
	Acreage	Acre	Capacity	SFR	MFR	SFR	MFR
Elementary	12.00	\$0.00	300	0.436	0.034	\$0	\$0
Middle	25.00	\$0.00	600	0.204	0.034	\$0	\$0
High	40.00	\$0.00	1,200	0.204	0.011	\$0	\$0
					TOTAL	\$0	\$0
School Construction Cost:							
(((Facility Cost/Facility Capacity)xStudent Generation Factor)x(permanent/Total Sq Ft)							
	%Perm/	Facility	Facility	Student	Student	Cost/	Cost/
	Total Sq.Ft.	Cost	Capacity	SFR	MFR	SFR	MFR
Elementary	100.00%	11,700,000	175	0.436	0.034	\$29,150	\$2,273
Middle	100.00%	\$ -	600	0.204	0.034	\$0	\$0
High	100.00%	\$ -	1,200	0.204	0.011	\$0	\$0
					TOTAL	\$29,150	\$2,273
Temporary Facility Cost:							
(((Facility Cost/Facility Capacity)xStudent Generation Factor)x(Temporary/Total Square Feet)							
	%Temp/	Facility	Facility	Student	Student	Cost/	Cost/
	Total Sq.Ft.	Cost	Size	SFR	MFR	SFR	MFR
Elementary	0.00%	\$ -	22	0.436	0.034	\$0	\$0
Middle	0.00%	\$ -	22	0.204	0.034	\$0	\$0
High	0.00%	\$ -	22	0.204	0.011	\$0	\$0
					TOTAL	\$0	\$0
State Matching Credit:							
Boeckh Index X SPI Square Footage X District Match % X Student Factor							
	Boeckh	SPI	District	Student	Student	Cost/	Cost/
	Index	Footage	Match %	SFR	MFR	SFR	MFR
Elementary	\$ 200.40	90	0.00%	0.436	0.034	\$0	\$0
Junior	\$ 200.40	117	0.00%	0.204	0.034	\$0	\$0
Sr. High	\$ 200.40	130	0.00%	0.204	0.011	\$0	\$0
					TOTAL	\$0	\$0
Tax Payment Credit:						SFR	MFR
Average Assessed Value						\$295,000	\$239,186
Capital Bond Interest Rate						3.90%	3.90%
Net Present Value of Average Dwelling						\$2,404,670	\$1,949,707
Years Amortized						10	10
Property Tax Levy Rate						\$2.597	\$2.597
Present Value of Revenue Stream						\$6,245	\$5,063
Fee Summary:				Single	Multi-		
				Family	Family		
Site Acquisition Costs				\$0	\$0		
Permanent Facility Cost				\$29,150	\$2,273		
Temporary Facility Cost				\$0	\$0		
State Match Credit				\$0	\$0		
Tax Payment Credit				(\$6,245)	(\$5,063)		
FEE (AS CALCULATED)				\$22,905	(\$2,790)		
FEE (50% Discount)				\$11,452	(\$1,395)		
FINAL FEE (adjusted by District)				\$6,184	\$0		

STEILACOOM HISTORICAL SCHOOL DISTRICT							
SCHOOL IMPACT FEE CALCULATION							
2015							
School Site Acquisition Cost:							
((AcresxCost per Acre)/Facility Capacity)xStudent Factor							
	Facility	Cost/	Facility	Student	Student	Cost/	Cost/
	Acreage	Acre	Capacity	SFR	MFR	SFR	MFR
Elementary	12.00	\$ -	175	0.436	0.034	\$0	\$0
Middle	25.00	\$ -	600	0.204	0.034	\$0	\$0
High	40.00	\$0	1,200	0.204	0.011	\$0	\$0
						\$0	\$0
School Construction Cost:							
((Facility Cost/Facility Capacity)xStudent Factor)x(Permanent/Total Sq Ft)							
	%Perm/	Facility	Facility	Student	Student	Cost/	Cost/
	Total Sq.Ft.	Cost	Capacity	SFR	MFR	SFR	MFR
Elementary	99.57%	\$ 11,700,000	175	0.436	0.034	\$29,024	\$2,263
Middle	99.57%	\$ -	600	0.204	0.034	\$0	\$0
High	99.57%	\$ -	1,200	0.204	0.011	\$0	\$0
						\$29,024	\$2,263
Temporary Facility Cost:							
((Facility Cost/Facility Capacity)xStudent Factor)x(Temporary/Total Square Feet)							
	%Temp/	Facility	Facility	Student	Student	Cost/	Cost/
	Total Sq.Ft.	Cost	Size	SFR	MFR	SFR	MFR
Elementary	0.43%	\$ 225,000.00	20	0.436	0.034	\$21	\$2
Middle	0.43%	\$ -	25	0.204	0.034	\$0	\$0
High	0.43%	\$ -	25	0.204	0.011	\$0	\$0
						\$21	\$2
State Funding Assistance Credit:							
CCA x OSPI Square Footage x Funding Assistance % x Student Factor							
	Current	OSPI Square	District	Student	Student	Cost/	Cost/
	CCA	Footage	Funding %	SFR	MFR	SFR	MFR
Elementary	\$ 206.76	90	0.00%	0.436	0.034	\$0	\$0
Junior	\$ 206.76	117	0.00%	0.204	0.034	\$0	\$0
Sr. High	\$ 206.76	130	0.00%	0.204	0.011	\$0	\$0
						\$0	\$0
Tax Payment Credit:							
						SFR	MFR
Average Assessed Value						\$285,313	\$239,186
Capital Bond Interest Rate						3.67%	3.67%
Net Present Value of Average Dwelling						\$2,352,633	\$1,972,279
Years Amortized						10	10
Property Tax Levy Rate						\$2.23	\$2.23
Present Value of Revenue Stream						\$5,242	\$4,394
Fee Summary:				Single	Multi-		
				Family	Family		
Site Acquisition Costs				\$0	\$0		
Permanent Facility Cost				\$29,024	\$2,263		
Temporary Facility Cost				\$21	\$2		
State Funding Credit				\$0	\$0		
Tax Payment Credit				(\$5,242)	(\$4,394)		
FEE (AS CALCULATED)				\$23,804	(\$2,129)		
REQUIRED LOCAL SHARE ADJUSTMENT				\$11,901.90	(\$1,065)		
(PER ORDINANCE)							
FINAL FEE (District Adjustment)				\$6,184	\$0		

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 10-28-15

Strategic Focus Area

- ☒ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION: In the District's continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policy is due for revisions:

First Reading of Policy 2024 – Online Learning

- Emphasizes learning options as critical for new generation of learners – to include online courses and programs.
- Strengthens language from 'may provide' to 'provide.'
- Adds to equally accessible online learning opportunities phrase 'range of opportunities' for all students.
- Adds responsibility to inform parents and staff of options and guidelines for participation.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent move Policy 2024 to a second reading.

Report prepared by:
Paul Harvey, Executive Director of Student Achievement

ONLINE LEARNING

The Steilacoom Board of Directors believes that a variety of learning options, including online courses and programs, are ~~important~~critical for 21st century learners. The board recognizes that the online learning environment ~~may provide~~provides students with unique opportunities to become self-disciplined learners with life-long learning skills. Further, the board believes that online learning ~~may provide~~provides tremendous opportunities for students to access curriculum and specialized courses in a flexible learning environment that might not otherwise be available. ~~Therefore, the board supports online learning opportunities that are equally accessible to students in the school district.~~

Therefore, the board supports a range of online learning opportunities that are equally accessible to all students in the school district. The board directs the superintendent to ~~develop procedures to implement this policy and to~~ provide information to parents, students and staff regarding online learning options ~~within and the school district.~~ guidelines for participation.

The superintendent or designee will develop procedures to implement this policy. The procedures will include, but not be limited to, a description of student access to online learning courses/~~programs~~grade level coursework, student eligibility criteria, the types of online courses available to students ~~within the district~~, methods the district will use to support student success, payment of course fees and other costs, granting of course credit, and conditions under which no credit will be awarded.

Cross References:

2410 - High School Graduation Requirements
2255 - Alternative Learning Experience Programs
2022 - Electronic Resources

Legal References:

RCW 28A.150.220 Basic Education – Minimum instructional requirements – Program accessibility – Rules
Chapter 28A.225 RCW Compulsory School Attendance and Admission
RCW 28A.230.090 High School graduation requirements or equivalencies – Reevaluation of graduation requirements – Review and authorization of proposed changes – Credit for courses taken before attending high school – Postsecondary credit equivalencies
Chapter 28A.250 RCW Online Learning
RCW 28A.320.035 Contracting out – Board’s powers and duties – Goods and services

Chapter 180-51 WAC High School Graduation Requirements
WAC 392-121-182 Alternative learning experience
requirements

WAC 392-121-188 Instruction provided under contract

WAC 392-410-310 Equivalency course of study – Credit for
correspondence courses, electronically mediated courses, and
college courses

Chapter 392-502 Online learning — Approval of multidistrict
on-line providers

Management Resources: 2014 - February Issue
2009 - December Issue

Adoption Date: 4.14.10
Steilacoom Historical School District No.1
Revised:

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 10-28-15

Strategic Focus Area

- ☒ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION: In the District's continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policy is due for revisions:

First Reading of Policy 2025 – Copyright Compliance

- Eliminates clause regarding prohibition of violating copyright requirements and hold harmless reference to the district.
- Eliminates position of copyright officer.
- Maintains duty to report to Federal Copyright Office if users of district Internet network have infringed copyright.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent move Policy 2025 to a second reading.

Report prepared by:
Paul Harvey, Executive Director of Student Achievement

COPYRIGHT COMPLIANCE

The board recognizes that federal law makes it illegal to duplicate copyrighted materials without authorization of the holder of the copyright, except for certain exempt purposes.

Severe penalties may be imposed for unauthorized copying or using of audiovisual or printed materials and computer software, unless the copying or using conforms to the "fair use" doctrine.

Under the "fair use" doctrine, unauthorized reproduction of copyrighted materials is permissible for such purposes as criticism, comment, news reporting, teaching, scholarship or research. If duplicating or changing a product is to fall within the bounds of fair use, these four standards must be met for any of the foregoing purposes:

1. **THE PURPOSE AND CHARACTER OF THE USE.** The use must be for such purposes as teaching or scholarship.
2. **THE NATURE OF THE COPYRIGHTED WORK.** Staff may make single copies of: book chapters for use in research; instruction or preparation for teaching; articles from periodicals or newspapers; short stories, essays or poems; and charts, graphs, diagrams, drawings, cartoons or pictures from books, periodicals, or newspapers in accordance with these guidelines.
3. **THE AMOUNT AND SUBSTANTIALITY OF THE PORTION USED.** Copying the whole of a work cannot be considered fair use; copying a small portion may be if these guidelines are followed.
4. **THE EFFECT OF THE USE UPON THE POTENTIAL MARKET FOR OR VALUE OF THE COPYRIGHTED WORK.** If resulting economic loss to the copyright holder can be shown, even making a single copy of certain materials may be an infringement, and making multiple copies presents the danger of greater penalties.

While the district encourages its staff to enrich the learning programs by making proper use of supplementary materials, it is the responsibility of district staff to abide by the district's copying procedures and obey the requirements of the law.

~~In no circumstances shall it be necessary for district staff to violate copyright requirements in order to perform their duties properly. The district cannot be responsible for any violations of the copyright law by its staff.~~

Any staff member who is uncertain as to whether reproducing or using copyrighted material complies with the district's procedures or is permissible under the law should contact the superintendent or the person designated as the copyright compliance officer. The latter will also assist staff in obtaining proper authorization to copy or use protected material when such authorization is required.

The superintendent, ~~copyright compliance officer~~ or designee ~~shall file with~~ will notify the

Federal Copyright Office, ~~and post the same information on the district's web site, his or her designation as of~~ the district's agent, ~~in the district's role as an Internet service provider, to receive for receiving~~ notifications that ~~claim that~~ users of the district's Internet network have infringed copyright.

Cross References: 2022 - Electronic Resources

Legal References: P.L. 105-304, Digital Millennium Copyright Act of 1998
P.L. 94-553, Federal Copyright Law of 1976 (U.S. Code, Title 17)

Management Resources: Policy News, October 2001 Copyright Information Update

Adoption Date: 2.27.08
Steilacoom Historical School District No.1
Revised:

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 10-28-15

Strategic Focus Area

- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☒ Resource Management

BACKGROUND INFORMATION

First Reading – Policy 5222 Job Sharing Staff Members

Updates to include the development of a written plan for sharing performance of the position and to secure approval of supervisor.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent move Policy 5222 to a second reading.

Report prepared by:
Kathi Weight, Superintendent

JOB-SHARING STAFF MEMBERS

A job-sharing assignment is the shared performance of the duties of one full-time, regular position by two (2) employees.

The superintendent/designee is responsible for recommending to the board when the best interests of the district would be served by creating or continuing a job-sharing assignment for a particular position.

The district reserves the authority to:

- A. Determine the number of job-sharing positions, if any, within the district;
- B. Require the employees to develop a written plan for sharing the performance of the position and to secure the written approval of their supervisor;
- C. Dissolve any job-sharing assignment, or change a job-sharing position to a full time position held by one employee, at the sole discretion of the district in accordance with applicable provisions of collective bargaining agreements;
- D. Consider any request to create a job-sharing position in a position currently held by one employee, or vice versa;
- E. Require job-sharing staff members to work full-time in the event of the termination or resignation of one of the job-sharing staff members, at the sole discretion of the district.

~~When determined that a job-sharing assignment is appropriate, the terms and conditions shall be governed by Washington State Law and relevant collective bargaining agreement provisions.~~

Employees sharing a position shall will sign a job-sharing contract agreement to be developed by the superintendent/designee. The ~~contract shall agreement will~~ identify contingencies which may arise during the course of employment including, but not limited to, ~~absence or resignation of one of the job-sharing employees, computation of employee benefits, and~~ responsibility for participation in professional development staff meetings and committees of the position to be shared..

Cross References:	Board Policy 5000	Recruitment and Selection of Staff
	Board Policy 5005	Employment: Disclosures, Certification,
		Assurances and Approval
	Board Policy 5211	Transfers

Legal References:	RCW 28A.400.300	Hiring and discharging employees —
		Leaves for employees — Seniority
		and leave benefits, retention upon
		transfers between schools
	28A.405.070	Job Sharing

Management Resources: 2015 – October Issue

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 3.9.11_i

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

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BACKGROUND INFORMATION

First Reading – Policy 5260 Personnel Records

Minor updates for clarification.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent move Policy 5260 to a second reading.

Report prepared by:
Kathi Weight, Superintendent

PERSONNEL RECORDS

The district shall will organize, compile and maintain personnel records and files for each staff member of the district which shall will be kept secure under the authority of the superintendent/designee. The contents of the personnel files shall will be available to the superintendent/designee and to those staff authorized by the superintendent to organize, compile and maintain the personnel files. ~~Staff members who have access to the files shall be required to maintain the confidentiality of the files and their contents.~~ Any confidential college or university credentials or other confidential pre-employment materials received by the district shall will be returned to the sender or ~~destroyed at the time of employment by the board~~maintained in personnel records, such as an application file.

A certificated or classified staff member shall will be permitted, during normal district business hours, to review the contents of his/her personnel file in the presence of an authorized staff member. Personnel files may be maintained by the district in hard copy or in an electronic format.

A staff member annually may ~~petition request~~ that the superintendent/designee review all information in the staff member's personnel file(s) ~~that is regularly maintained by the district as a part of his business records or is subject to reference for information given to persons outside of the district. The superintendent shall to~~ determine if there is any irrelevant or erroneous information in the file(s), and shall will remove all such information from the file(s). If a staff member does not agree with the ~~superintendent's~~ determination, the staff member may at his or her request have placed in the ~~staff member's~~ personnel file a statement containing a rebuttal or correction.

Cross Reference: Board Policy 4040

Public Access to District Records

Legal References: RCW 28A.405.250

Certificated employees, applicants for certificated position, not to be discriminated against--Right to inspect personnel file

42.56.230(2)

Certain personal and other records exempt (from public inspection)

49.12.240-260

Employee inspection of personnel file

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised:

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

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BACKGROUND INFORMATION

First Reading of Policy 6101, Federal Cash and Financial Management

Policy 6101 is a new policy recently issued by WSSDA.

It is designed to comply with new requirements for federal grant recipients. The policy reflects new rules issued by the Office of Management and Budget in December of 2013.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent move Policy 6101 to a second reading.

Report prepared by:
Kathi Weight, Superintendent

Federal Cash and Financial Management

The district's financial management system and records will be sufficient for preparing required reports and for tracing expenditures to a level that establishes funds have been used according to federal statutes, regulations, and the terms and conditions of the federal award. This is in addition to maintaining a system of funds and accounts in accordance with state law and the accounting manual (Policy 6020).

The district's financial management system will:

- Identify all federal awards received and expended, including specific information pertaining to the award: federal program name; CFDA title and number; identification number and year; and name of federal and any pass-through agency.
- Provide for accurate, current, and complete disclosure of the results of each federal award in accordance with reporting requirements.
- Include records and supporting documentation that identify the source and application of funds for federally funded activities, including authorizations, obligations, unobligated balances, expenditures, assets, income and interest.
- Enable the district to maintain effective internal controls to ensure accountability and proper safeguarding and use of all funds, property and other assets (for example, adequate segregation of duties).
- Provide a comparison of expenditures with budget amounts for each federal award.

In order for the district to comply with federal regulations for grant recipients, the superintendent will implement written procedures for 1) cash management; and 2) determining the allowability of costs in accordance with Cost Principles and the federal award terms and conditions.

Cross References:	6020 - System of Funds and Accounts 6100 - Revenues From Local, State and Federal Sources
Legal References:	Code of Federal Regulations (CFR), Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements, Sections 200.302 and 200.305 Cash Management Improvement Act of 1990
Management Resources:	2015 - October Issue

Adoption Date:
Steilacoom Historical School District