



Regular Meeting Agenda

Pioneer Middle School, 1750 Bob's Hollow Lane, DuPont, WA

STUDY SESSION: The School Board normally convenes at 6:30 pm just prior to the start of the formal Board meeting to discuss the Board agenda.

No decision making is undertaken. These study sessions are open to the Public.

Wednesday, June 23, 2021 07:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. RECOGNITION OF DR. MILLER AND DR. MCDADE

(Information)

Presenter: Shawn Lewis

IV. RECOGNITION OF TANYA RONTOS - SEA PRESIDENT

(Information)

Presenter: Susanne Beauchaine

V. REPORT - PIONEER MIDDLE SCHOOL AND STEILACOOM HIGH SCHOOL SPORTS RECAP

(Information)

Presenter: Katie Redman

[Pioneer Middle School Spring Sports Recap.pdf \(p. 3\)](#)

[Steilacoom High School Sports Recap.pdf \(p. 6\)](#)

VI. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

[Approval of Financial Reports.PDF \(p. 42\)](#)

[Approval of May and June 2021 Accounts Payable and May 2021 Payroll.PDF \(p. 53\)](#)

[Approval of May 26 2021 Regular Meeting Minutes.pdf \(p. 54\)](#)

[Approval of June 9 2021 Study Session Minutes.pdf \(p. 57\)](#)

[Approval of Superintendent Personnel Report.pdf \(p. 59\)](#)

[Approval of Admin Personnel Report.pdf \(p. 60\)](#)

[Approval of Certificated Personnel Report.pdf \(p. 61\)](#)

[Approval of Classified Personnel Report.pdf \(p. 62\)](#)

VII. NEW BUSINESS

A. Approval of 2021-22 School Board Meeting Schedule

(Action)

[Draft 2021-22 School Board Meeting Schedule.pdf \(p. 63\)](#)

B. Approval of Highly Capable Program

(Action)

Presenter: Paul Harvey

[Highly Capable Program.pdf \(p. 64\)](#)

C. Approval of English Language Learners Program

(Action)

Presenter: Paul Harvey

[English Language Learners Program.pdf \(p. 69\)](#)

VIII. BOARD COMMUNICATION

(Information)

IX. ANNOUNCEMENTS

(Information)

X. ADJOURNMENT

(Action)



PIONEER MIDDLE SCHOOL SPRING SPORTS RECAP 2021



SEASON 3 (APRIL 10 to MAY 13)

Girls' Basketball - - - - - 32

Football - - - - - 41

SEASON 4 (MAY 17 to JUNE 10)

Baseball - - - - - 34

Fastpitch - - - - - 27

Volleyball - - - - - 48

Outdoor Activities - - - - - 24

TOTAL - 206



PIONEER MIDDLE SCHOOL SPRING SPORTS RECAP 2021 NOTES

- Pioneer Middle School was not able to play inter-league games, however we were able to practice with social distancing. Games were not played due to surrounding district COVID-19 policies and possible transportation issues associated with middle school sports.
- We were able to include all students who signed up in time, with the exception of volleyball, for which we had 3 students on a waitlist due to gym capacity restrictions.

Steilacoom High School

SEI N E L A T H L E T S



STEILACOOM HIGH SCHOOL

— ATHLETICS UPDATE 2021 —

Pre-Season Success!

1. Over 300 student athletes were able to train and engage with their coaches and peers during our school closure.
2. Many student athletes were also able to come into the building to celebrate their college scholarship signing days.



Pixellot

This year we worked to partner with Pixelott and NFHS Network to be able to livestream our games to fans due to limitations with attendance and COVID-19.

All games in the gym and on the football field were livestreamed and a percentage of funds was donated back to the school.

This allowed our gate to be FREE this year for our limited parent spectators.

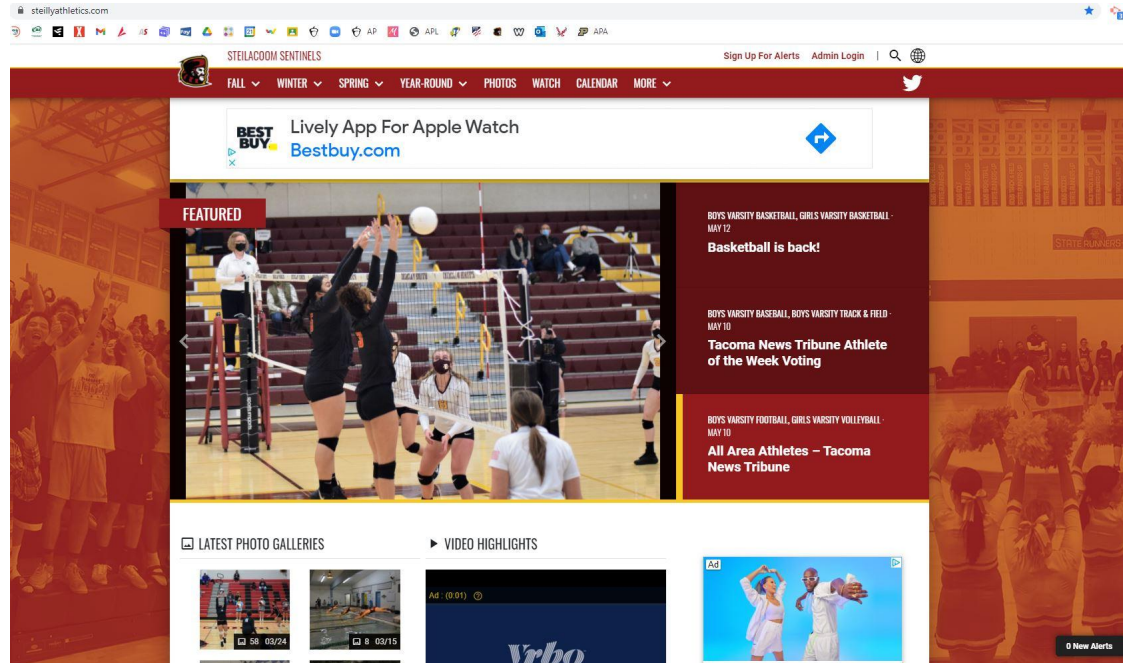
Steillyathletics.com @Steillysports

All information is here for all sports including:

Schedules, results, virtual rosters, news about teams, highlights and our NFHS network link

Registration is also linked here for athletics

Our twitter handle is @Steillysports and also linked



DJ Fryar signed to play
football at University of
Arizona



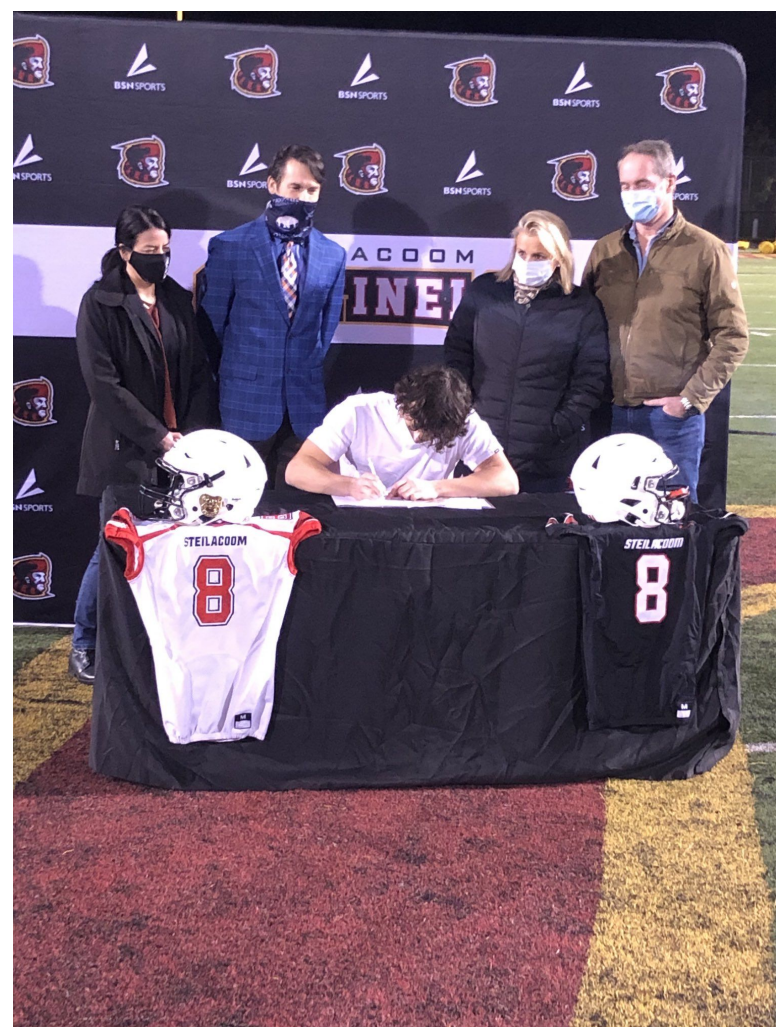
Emeka Egbuka signed to
play football at Ohio State
University



Chance McDonald signed
to play football at Western
Kentucky University



Logan Brady signed to play
football at Central
Washington University



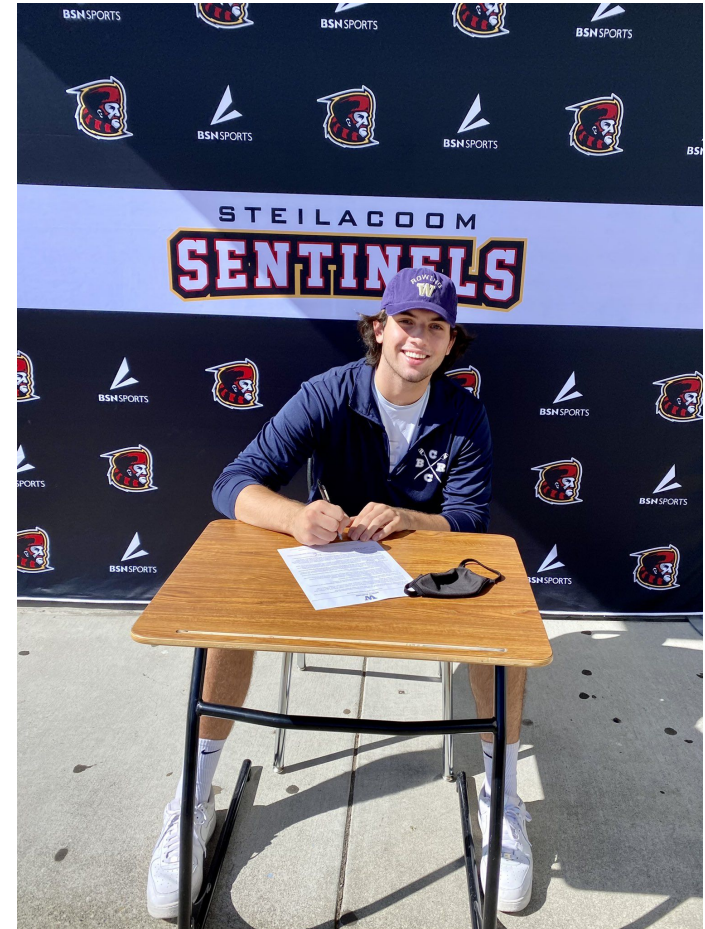
Tre Horner signed with
WSU as a preferred
walk- on



Emma West and
Pomai Balderson signed
to play volleyball at
Pierce College



Connor Shoup signed to
row at UW



Charity Hines is going to
attend the United States
Air Force Academy and
play basketball



Jalynn Williams is going to
cheer at WSU



Sawyer Dagan is attending
Clemson and running
XC/Track



Savannah Antonowicz is attending Pacific Lutheran University to play softball



Cheer

The girls got to cheer at home football games this year and pump up our limited crowd -- they did a great job!

Tryouts for 2021-2022 SY have been held and the team is already getting ready for next season!



Cross country

Boys finished first in league, Girls second

Sawyer Dagan was XC athlete of the year and won the Coaches Association Virtual State Meet!

Coach Anderson won coach of the year for the boys' program

Colin Hitchcock, Cody Goth, Caleb Wilcox, Hannah Koivisto and Jasmin Contreas were All-League



Girls' Soccer

Finished fourth in league!

Hannah Pires won Defensive
Player of the Year

Sarah Todaro and Jaymie
Rosmaryn were First Team
All-League

Mya Cuasay was Second Team
All-League



Golf

Boys' league finish:

Nick Harbottle (13)

Zach Ostlund-Long (19)

Ethan Baker (31)

Jackson Lee (32)

Tommy Cabage (34)

Adam Pace (35)

Girls' league finish:

Abby Matelski (22)

Lillian Cooper (24)

Bailey Pierce (26)



Girls' Swim and Dive

First place in league

First Team: Alejandra Ruppe, Elizabeth Lingenfelter, Kaelin Cecka, Ruby Pope

Second Team: Christine Hong, Olivia Pope, Addison Leckrone

Honorable Mention: Gretl Raschke, Emili Adachi, Catherine Bird, Melanie Eastman



Volleyball

Undefeated league season, second at district crossover game

League MVP: Dani Faamausili

First Team: Emma West, Pomai Balderson

Second Team: Nai Kaleopa, Taylor Albert

Honorable Mention: Erin Riekena, Gabi Faamausili, Charity Hines



Football

First place in league

League MVPs: Chance McDonald, Logan Brady, Lance Garcia, Sam Stowers

First Team: Anthony Charles-Cross, Tre Horner, Cole Miller, Nick Barnes, Judah Jackson, DJ Fryar, Austin Kinney

Second Team: Cole Fraley, Tre Owens



Boys' Soccer

Finished fourth in league

Second Team All-League: Trey
Adams, Dylan Lawes, Devin Parne



Boys' Track and Field

Finished second in the SPSL as a team

Track Athlete of the Year: Sawyer Dagan

First Team: Cole Miller, Sawyer Dagan, Payson Danielson

Second Team: Kai Brier, Cody Goth, Gavyn Coalson, Micky Glaze, De'Andre Napier, Cole Miller, Lance Garcia



Girls' Track and Field

Finished third in the SPSL

Second Team: Jaylynn Williams,
Sophia Palacios, Kalea Ellison,
Serenity Berry



Baseball

Finished second in the SPSL

First Team: Logan Brady, Micah Bujacich

Second Team: Colin Craker, Andrew Early

Honorable Mention: Caleb Bujacich, Derrik Perez, Reese Widman

(photo taken in a Phase 3 county after defeating Fife to play for the championship)



Fastpitch

Finished eighth in the SPSL

First Team: Kiera Motley

Honorable Mention: Savannah
Antonowicz, Reese Prater,
Cadence Gorman



Girls' Tennis

Had many athletes compete at the SPSL tournament

Jayden Nobles and Lily Rodriguez competed in singles

Jaymie Rosmaryn and Jayden Beverly, Erin Riekana and Ashley Marchant competed in doubles

First Team: Lily Rodriguez



Wrestling

SPSL Tournament results:

Kaleb Marciszewski 5th

Vinny Parry 1st

Xavier Jackson 3rd

Caleb Melton 3rd



Girls' Basketball

Finished 5th in the SPSL (best finish for Coach Alex!)

All-League to be released June 21



Boys' Basketball

Finished 9th in the SPSL

All-League to be released June 21



Boys' Swim and Dive

Undefeated league champions/district champions

Coach of the Year: Kathy Casey

First Team: Brandon Parkins,
Connor McPhail, Carlo Zavala, John Ruppe

Second Team: Matthew Eckstein, Payson
Danielson, Cooper Wyant, Caleb Albert,
Vincent Christensen

Honorable Mention: Xyrell Andrew Valdez



Girls' Bowling

Finished in 6th place at the SPSL league tournament

First Team: Janelle Ford

Second Team: Alyssa Tucker,
Jenna Melo



Boys' Tennis

Had many athletes compete at the SPSL tournament

First Team:

Jimmy Longino

John Lee

Bhrugu Thakor

Honorable mention:

Josh Da



T.A.C. Athletes of the Year

Dani Faamausili

Volleyball

Alex Ruupe

Swim and dive

Sawyer Dagan

Track and Field



Steilacoom Historical School District No. 1
Financial Report - May 31, 2021
Budget/Year-End Projection/YTD Actual

The following information is a summary of the financial position as of May 31, 2021 for the district's five operating funds. It provides the School Board fiscal information to evaluate the fiscal stability and operations of the district. The information is unaudited but supported by the attached monthly budget status reports.

General Fund Budget/YTD Actual:

	Annual Budget	YTD Actual	
Revenues & Other Financing Sources	41,027,995	35,379,710	86.23%
Expenditures & Other Financing Uses	41,527,571	35,133,464	84.60%
Excess Revenues/Other Financing Sources			
Over (under) Expend & Other Financing Uses	(499,576)	246,246	
Transfer to Capital Projects		(100,000)	
Net Change in Unassigned Fund Balance		146,246	
Fund Balances	9/1/2020	5/31/2021	Variance
Unassigned Fund Balance	2,015,529	3,506,730	1,491,201
Unassigned Minimum Fund Balance	2,610,000	2,610,000	0
Fund Balance	4,625,529	6,116,730	1,491,201

Capital Projects Fund:

Fund Balance - Impact Fees \$748,618 - Turf Field Replacement \$500,000

Beginning Fund Balance		1,575,135	
GF Transfer to Capital Projects	100,000		
Revenues	4,876,078		
Expenses	862,221		
		4,013,858	
Ending Fund Balance 5/31/2021			5,588,993

	9/1/2020 Beginning Balance	5/31/2021 Ending Fund Balance	Variance
Debt Service Fund*:	4,547,738	5,921,592	1,373,854
ASB Fund:	369,995	357,993	(12,002)
Transportation Fund:	121,744	121,860	116

*12/1/2020 Principal and Interest - \$7,231,100; 6/1/2021 Interest payment - \$ 528,225

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2021

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	5,722,750	328,732.57	5,875,164.21		152,414.21-	102.66
2000 LOCAL SUPPORT NONTAX	767,300	8,760.59	51,618.93		715,681.07	6.73
3000 STATE, GENERAL PURPOSE	25,193,811	2,701,197.97	21,568,617.72		3,625,193.28	85.61
4000 STATE, SPECIAL PURPOSE	6,296,912	691,980.23	4,616,869.36		1,680,042.64	73.32
5000 FEDERAL, GENERAL PURPOSE	282,000	.00	372,822.77		90,822.77-	132.21
6000 FEDERAL, SPECIAL PURPOSE	2,765,222	350,226.72	2,894,616.75		129,394.75-	104.68
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	41,027,995	4,080,898.08	35,379,709.74		5,648,285.26	86.23
<u>B. EXPENDITURES</u>						
00 Regular Instruction	23,495,429	1,872,375.79	19,226,674.33	5,637,487.17	1,368,732.50-	105.83
10 Federal Stimulus	0	246,046.00	250,199.67	0.00	250,199.67-	0.00
20 Special Ed Instruction	5,786,422	472,945.67	4,288,935.82	1,431,978.50	65,507.68	98.87
30 Voc. Ed Instruction	2,270,119	157,254.13	1,611,039.72	444,670.14	214,409.14	90.56
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,062,979	94,893.84	883,589.80	249,272.67	69,883.47-	106.57
70 Other Instructional Pgms	265,099	165,217.84	781,421.50	134,047.35	650,369.85-	345.33
80 Community Services	45,545	.00	.00	0.00	45,545.00	0.00
90 Support Services	8,601,978	1,044,834.02	8,091,603.27	2,411,420.05	1,901,045.32-	122.10
<u>Total EXPENDITURES</u>	41,527,571	4,053,567.29	35,133,464.11	10,308,875.88	3,914,768.99-	109.43
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	200,000	.00	100,000.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	699,576-	27,330.79	146,245.63		845,821.63	120.90-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	4,265,744		5,970,484.64			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	3,566,168		6,116,730.27			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	100,000-	.00
G/L 872 Committd to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	996,168	3,506,730.27
G/L 891 Unassigned Min Fnd Bal Policy	2,770,000	2,610,000.00
<u>TOTAL</u>	3,666,168	6,116,730.27
Differences	100,000-	.00

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

Exception s Found:

20--CAPITAL PROJECT FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2021

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	20,000	99.64	162,489.37		142,489.37-	812.45
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	36,628.13		36,628.13-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	4,684,377	.00	4,676,960.98		7,416.02	99.84
<u>Total REVENUES/OTHER FIN. SOURCES</u>	4,704,377	99.64	4,876,078.48		171,701.48-	103.65
<u>B. EXPENDITURES</u>						
10 Sites	0	688,540.67	740,968.80	41,188.32	782,157.12-	0.00
20 Buildings	4,400,000	.00	94,057.37	691,719.16	3,614,223.47	17.86
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	2,508.95	2,508.95	248.39	2,757.34-	0.00
50 Sales & Lease Expenditure	0	3,195.50	24,685.70	9,032.00	33,717.70-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	4,400,000	694,245.12	862,220.82	742,187.87	2,795,591.31	36.46
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	304,377	694,145.48-	4,013,857.66		3,709,480.66	> 1000
<u>F. TOTAL BEGINNING FUND BALANCE</u>	1,317,669		1,575,134.97			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	1,622,046		5,588,992.63			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	1,812.45-
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	627,669	785,395.19
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	400,000	500,000.00
G/L 889 Assigned to Fund Purposes	594,377	4,305,409.89
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	1,622,046	5,588,992.63

30--DEBT SERVICE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	8,459,674	485,382.16	8,603,743.54		144,069.54-	101.70
2000 Local Support Nontax	5,000	120.24	1,210.73		3,789.27	24.21
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	8,464,674	485,502.40	8,604,954.27		140,280.27-	101.66
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	7,000,000	.00	6,555,000.00	0.00	445,000.00	93.64
Interest On Bonds	1,400,000	.00	676,100.00	0.00	723,900.00	48.29
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	2,500	.00	.00	0.00	2,500.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	8,402,500	.00	7,231,100.00	0.00	1,171,400.00	86.06
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	62,174	485,502.40	1,373,854.27		1,311,680.27	> 1000
<u>F. TOTAL BEGINNING FUND BALANCE</u>	4,439,298		4,547,737.92			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	4,501,472		5,921,592.19			
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	4,501,472		5,921,592.19			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	4,501,472		5,921,592.19			

40--ASB FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2021

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	193,000	3,763.35	28,847.01		164,152.99	14.95
2000 Athletics	158,459	1,050.50	13,249.97		145,209.03	8.36
3000 Classes	43,500	2,131.08	9,287.47		34,212.53	21.35
4000 Clubs	518,740	637.50	10,047.66		508,692.34	1.94
6000 Private Moneys	9,500	62.40	9,760.98		260.98-	102.75
Total REVENUES	923,199	7,644.83	71,193.09		852,005.91	7.71
B. EXPENDITURES						
1000 General Student Body	231,159	1,449.07	18,973.99	3,000.00	209,185.01	9.51
2000 Athletics	213,999	9,827.11	42,349.72	5,639.17	166,010.11	22.42
3000 Classes	56,134	3,172.27	7,394.04	5,858.38	42,881.58	23.61
4000 Clubs	588,988	2,448.17	17,964.11	22,952.70	548,071.19	6.95
6000 Private Moneys	10,835	48.00	3,486.52-	0.00	14,321.52	32.18-
Total EXPENDITURES	1,101,115	16,944.62	83,195.34	37,450.25	980,469.41	10.96
C. EXCESS OF REVENUES						
OVER(UNDER) EXPENDITURES (A-B)	177,916-	9,299.79-	12,002.25-		165,913.75	93.25-
D. TOTAL BEGINNING FUND BALANCE	344,473		369,994.87			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE	166,557		357,992.62			
C+D + OR - E)						
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	166,557		357,992.62			
G/L 840 Nonspd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	166,557		357,992.62			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,000	7.24	116.12		883.88	11.61
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	6,000	.00	.00		6,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	7,000	7.24	116.12		6,883.88	1.66
 B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
 C. <u>Total REV./OTHER FIN. SOURCES</u>	7,000	7.24	116.12		6,883.88	1.66
 <u>D. EXPENDITURES</u>						
Type 30 Equipment	10,000	.00	.00	0.00	10,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	10,000	.00	.00	0.00	10,000.00	0.00
 E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
 F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
 G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	3,000-	7.24	116.12		3,116.12	103.87-
 H. <u>TOTAL BEGINNING FUND BALANCE</u>	121,615		121,744.29			
 I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
 J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	118,615		121,860.41			
 K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	118,615		121,860.41			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
 <u>TOTAL</u>	118,615		121,860.41			

***** End of report *****

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: **June 23, 2021**

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Melissa Beard
Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)	AMOUNT
GENERAL FUND:			
May 20, 2021	Accounts Payable	129887 to 129888	\$ 9,077.65
	Payroll	800899 to 800899	\$ 2,121.31
	Payroll A/P	129889 to 129898	\$ 444,087.08
	Payrol ACH Payments		\$ 517,765.31
	Payroll Taxes		\$ 543,692.52
	Direct Deposit		\$ 1,534,590.10
May 26, 2021	Accounts Payable	129899 to 129899	\$ 10,496.00
May 26, 2021	Accounts Payable	129900 to 129900	\$ 92,342.87
May 26, 2021	Accounts Payable	129901 to 129922	\$ 102,057.24
May 27, 2021	Accounts Payable	129923 to 129923	\$ 2,000.00
June 2, 2021	Accounts Payable	129954 to 129956	\$ 11,635.00
June 9, 2021	Accounts Payable	129957 to 129958	\$ 5,575.00
June 9, 2021	Accounts Payable	129959 to 129987	\$ 767,962.23
June 10, 2021	Accounts Payable	129988 to 129988	\$ 2,978.89
June 15, 2021	Accounts Payable	129989 to 130007	\$ 54,834.34
June 15, 2021	Accounts Payable	130008 to 130011	\$ 34,789.16
TOTAL GENERAL FUND:			\$ 4,136,004.70

CAPITAL PROJECTS FUND:

June 17, 2021	Accounts Payable	200423 to 200425	\$ 15,456.87
TOTAL CAPITAL PROJECTS FUND:			\$ 15,456.87

ASSOCIATED STUDENT BODY FUND:

May 20, 2021	Accounts Payable	404851 to 404855	\$ 1,821.17
May 26, 2021	Accounts Payable	404856 to 404856	\$ 8,471.52
May 27, 2021	Accounts Payable	404847 to 404857	\$ 60.00
June 3, 2021	Accounts Payable	404858 to 404858	\$ 1,400.00
June 10, 2021	Accounts Payable	404859 to 404861	\$ 2,396.69
June 15, 2021	Accounts Payable	404862 to 404862	\$ 302.67
TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 14,452.05

TRANSPORTATION VEHICLE FUND:

to	
to	
TOTAL TRANSPORTATION VEHICLE FUND:	\$ -

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight
Kathi Weight, Secretary to the Board



Regular Meeting Minutes
Steilacoom High School 54 Sentinel Drive Steilacoom, WA
Wednesday, May 26, 2021

STUDY SESSION:

- Agenda review

REGULAR MEETING:

I. CALL TO ORDER

Chair McDonald called the meeting to order at 7:00 pm.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

All Directors and Superintendent Weight present.

Director Scott made a motion to approve the agenda; Director Rohrer seconded the motion, and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

- Jan Lucas thanked the Board for naming the fastpitch field Lucas Field. She thanked the Board for the respect and honor shown to Ron and his family through this gesture.
- Tanya Rontos, SEA President, congratulated all SHSD retirees and thanked them for their years of service.
- SHS teacher Micah Dill spoke regarding SHSD Policy 2413, sharing his hope that the district will apply Policy 2413 in a thoughtful and logical manner to equitably support rigorous learning outcomes for every student.

III. RECOGNITION OF RETIREES

Susanne Beauchaine, Executive Director for Human Resources, thanked our district retirees and introduced SHSD principals.

Ryan Douglas, Cherrydale Primary Principal, recognized Linda Perez for her 23 years in the district as a paraeducator, and Annette Perry, teacher, for her 15 years in the district.

Loretta Duncan, Chloe Clark Elementary Principal, recognized Barbara Burns, counselor, for her 7 years in the district.

Alex Clauson, Saltar's Point Elementary Principal, recognized Sherri Reaves, paraeducator, for her 14 years in the district; Kim Russell, paraeducator, for his 28 years in the district; and Ruthanne Russell, paraeducator, for her 22 years in the district.

JoAnne Fernandes, Pioneer Middle School Principal, recognized Rebecca Anderson, attendance secretary, for her 28 years in the district; Kurt Bethman, teacher, for his 22 years in the district; Linda Davis, library technician, for her 24 years in the district; Bruce Hayes, teacher, for his 40 years in the district; and Joy Yoder, teacher, for her 29 years in the district.

Mike Miller, Steilacoom High School Principal, recognized Wanda Betancourt, registrar, for her 24 years in the district; Frank O'Loughlin, counselor, for his 6 years in the district; and Patricia Robison for her 5 years in the district.

Paul Harvey, Executive Director of Teaching and Learning, recognized Roger Meyer, computer manager, for his 23 years in the district.

The Board of Directors thanked the retirees for their dedicated service to the district.

IV. RECESS TO RECEPTION

Chair McDonald recessed the meeting to a reception honoring the retirees at 7:38 pm.

V. RETIREE RECEPTION

VI. RETURN TO PUBLIC MEETING

Chair McDonald reconvened the public meeting at 8:01 pm.

VII. PRESENTATION - Highly Capable Program

Sylvia Yoho, Highly Capable Program Coordinator, presented information regarding SHSD's Highly Capable Program for 2020-21. Questions and comments followed.

VIII. CONSENT AGENDA

Director Pierce a motion to approve the Consent Agenda; Director Scott seconded the motion, and the motion passed (5/0). The Consent Agenda included Financial Reports, April and May 2021 Accounts Payable including April 2021 Payroll, April 28 2021 Regular Board Meeting Minutes, May 12 2021 Special Session Minutes, May 12 2021 Study Session Minutes, Personnel Reports, Resolution 875-05-26-21 Granting Authority to WIAA, Resolution 876-05-26-21 Inter-district Agreements, Approval of District-Wide Surplus, and Approval of California Casualty Donation to Anderson Island Elementary.

IX. OLD BUSINESS - Approval of 2021-22 School Year Fee Schedule

Director Scott made a motion to approve the 2021-22 School Year Fee Schedule; Director Rohrer seconded the motion, and the motion passed (5/0).

X. NEW BUSINESS

A. Resolution 877-05-26-21 Surplus of Manchester Place Property

Director Forbes made a motion to approve Resolution 877-05-26-21 Surplus of Manchester Place Property; Director Scott seconded the motion, and the motion passed (5/0).

B. Election of WIAA Representative

Director Pierce nominated Director Rohrer to serve as the WIAA representative for the next year, Director Forbes seconded the motion. No other nominations. Director Rohrer elected to the WIAA representative position for one year (5/0).

XI. BOARD COMMUNICATION

- Director Rohrer received communication from a community member regarding the district's athletic programs and coach hiring processes, with the desire to strengthen our athletic programs to match our excellent academic programs.
- Director Forbes was contacted regarding the district's timeframe for allowing indoor district facilities to be used for community athletic programs, etc.

XII. ANNOUNCEMENTS

- Director Forbes shared that Major General John Hemphill recently passed away and will be deeply missed in our community. Major General Hemphill was well known among the community for his commitment to service, including his involvement with the Steilacoom Kiwanis Club, youth leadership program, Chloe A. Clark memorial statue, and so much more.

Director Forbes also shared that two SHS graduates recently graduated from West Point, and two additional Steilacoom students have received West Point appointments for next year.

Director Forbes also thanked district staff for getting through a tough year, sharing he is happy to be seeing a light at the end of the tunnel.

XIII. ADJOURNMENT

Director Pierce made a motion to adjourn the meeting at 8:25 pm; Director Scott seconded the motion, and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)



**Study Session of the Board of Directors
Meeting Minutes
via Zoom
Wednesday, June 9, 2021**

I. CALL TO ORDER

This Study Session was held via a Zoom webinar with a public link shared on the SHSD website. Chair McDonald called the meeting to order at 6:00 pm. Executive Director Susanne Beauchaine led the Pledge of Allegiance. Director Forbes made a motion to approve the agenda; Director Rohrer seconded the motion, and the motion passed (5/0).

II. TOPIC FOR BOARD DISCUSSION

A. SHS Student ASB Leaders' Presentation

The SHS Student ASB Leaders shared a video presentation with the Board of Directors.

B. Curriculum Review Committee Update

Dr. Paul Harvey, Executive Director of Teaching and Learning, summarized the curriculum review process and committee responsibilities including selecting and identifying dyslexia screeners and implementing supports for students identified as possibly affected by dyslexia. The district committee, which includes parents, staff, and administrators has preliminarily identified i-Ready as the district's screener. Looking to the 2021-2022 school year, the district will be responding to ThoughtExchange comments from staff regarding the need to review and possibly update history curriculum. This will be an opportunity to apply the course review process outlined in board policy. The priorities for curriculum work in 2022-2023 include: address needs for support and acceleration, identify and align priority standards to assessments and reporting, implement a course review process per 2020P. Questions and discussion followed.

C. Academic and Student Well-Being Plan

Dr. Paul Harvey, Executive Director of Teaching & Learning, shared the district's Academic and Student Well-Being Plan's continued development with the Board of Directors. A video created by Gudrun Sullivan, Mary Snyder, and Tabitha Ellison was shared with information specific to Steilacoom Historical School District's Enriched Core Instruction model. Dr. Harvey also shared information about SHSD's Summer Jump Start program. Questions and discussion followed.

D. July 14, 2021 Study Session Agenda Items

1. Budget and 4-Year Budget Forecast

2. Other Topics

Chair McDonald requested discussion regarding the SHSD 2022 levy be added to the July 14 Study Session.

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.

III. **ADJOURNMENT**

Director Scott made a motion to adjourn the meeting at 7:00 pm, Director Pierce seconded the motion, and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)

Steilacoom Historical School District No. 1
Superintendent Personnel Report

Personnel Report 6/23/2021				
Name	Position	Location	Effective Date	Comment
WEIGHT KATHI	SUPERINTENDENT	DISTRICT OFFICE	7/1/2021	July 1, 2021 - June 30, 2024

Steilacoom Historical School District No. 1

Admin Personnel Report

Personnel Report 6/23/2021			
Name	Position	Location	Effective Date
BEARD MELISSA	CHIEF OF FINANCE & OPERATIONS	DISTRICT OFFICE	7/1/2021
BEAUCHAINE SUSANNE	EXECUTIVE DIRECTOR FOR HUMAN RESOURCES	DISTRICT OFFICE	7/1/2021
CLAUSON ALEX	PRINCIPAL	SALTAR'S POINT	7/1/2021
DOUGLAS RYAN	PRINCIPAL	CHERRYDALE PRIMARY	7/1/2021
DUNCAN LORETTA	PRINCIPAL	CHLOE CLARK	7/1/2021
ELLISON TABITHA	ASSISTANT DIRECTOR OF STUDENT SERVICES	DISTRICT OFFICE	7/1/2021
ERWIN RUTH	ASSISTANT PRINCIPAL	PIONEER	7/1/2021
FERNANDES JOANNE	PRINCIPAL	PIONEER	7/1/2021
FIRTH CHRISTINE	ASSISTANT PRINCIPAL	SALTAR'S POINT/CHERRYDALE	7/1/2021
GREER SUSAN	PRINCIPAL/ASSISTANT PRINCIPAL	ANDERSON ISLAND/CHLOE CLARK	7/1/2021
HARVEY PAUL	EXECUTIVE DIRECTOR OF STUDENT ACHIEVEMENT	DISTRICT OFFICE	7/1/2021
LEWIS SHAWN	DIRECTOR OF COMMUNITY RELATIONS & PLANNING	DISTRICT OFFICE	7/1/2021
MILLER MICHAEL	PRINCIPAL	HIGH SCHOOL	7/1/2021
NYSTROM JOHN	ASSISTANT PRINCIPAL	PIONEER	7/1/2021
REDMAN KATHERINE	ASSISTANT PRINCIPAL	HIGH SCHOOL	7/1/2021
SNYDER MARY	SOCIAL EMOTIONAL LEARNING SPECIALIST	DISTRICT OFFICE	7/1/2021
SOETE JESSICA	ASSISTANT PRINCIPAL	HIGH SCHOOL	7/1/2021
STALDER LOUANN	INSTRUCTIONAL SPECIALIST	DISTRICT OFFICE	7/1/2021
SULLIVAN GUDRUN	EXECUTIVE DIRECTOR OF STUDENT SERVICES	DISTRICT OFFICE	7/1/2021

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 6/23/2021						
Name	Position	FTE	Location	Effective Date	Action	Comment
SANNE CAROLINE	TEACHER	1.00	CHLOE CLARK	8/30/2021	NEW HIRE	
MORITZ SHELLEY	TEACHER	1.00	CHLOE CLARK	8/30/2021	NEW HIRE	
CARLTON TRISSA	TEACHER	1.00	HIGH SCHOOL	8/30/2021	NEW HIRE	
KHALSA ADI	TEACHER	1.00	HIGH SCHOOL	8/30/2021	NEW HIRE	
LAWRENCE ELIZABETH	TEACHER	1.00	CHERRYDALE	8/30/2021	NEW HIRE	
FLETCHER MCKENNA	TEACHER	1.00	HIGH SCHOOL	8/30/2021	NEW HIRE	
BURK GUINEVERE	TEACHER	1.00	CHLOE CLARK	8/30/2021	NEW HIRE	
HILL BRENNNA	SLP	1.00	STUDENT SERVICES	8/30/2021	NEW HIRE	
GUILLEN BRITTNEY	TEACHER	1.00	PIONEER	8/30/2021	NEW HIRE	
KELLER AIRICA	TEACHER	1.00	HIGH SCHOOL	8/29/2021	RESIGNATION	
CARIASO VENUS	TEACHER	1.00	HIGH SCHOOL	8/30/2021	NEW HIRE	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 6/23/2021						
Name	Position	Hours	Location	Effective Date	Action	Comment
ELEY THERESA	LIBRARY TECH	7.00	SALTAR'S POINT	8/29/2021	RETIREMENT	
COOPER-HAAMID CARLA	DEPARTMENT SPECIALIST	8.00	DISTRICT OFFICE	6/25/2021	NEW HIRE	
FRIEND CHRISTINE	PARAPROFESSIONAL	6.50	CHERRYDALE	9/2/2021	NEW HIRE	
SPENCE JEIMILEE	PARAPROFESSIONAL	6.50	CHERRYDALE	9/2/2021	NEW HIRE	
WILLIAMS JODI	PARAPROFESSIONAL	6.50	CHERRYDALE	9/2/2021	NEW HIRE	
OSHEIM ELIZABETH	PARAPROFESSIONAL	6.50	SALTAR'S POINT	8/29/2021	RESIGNATION	
OTTON ALEESHA	PARAPROFESSIONAL	6.50	CHLOE CLARK	9/2/2021	NEW HIRE	
VAZQUEZ-MENDOZA FRANCESKA	PARAPROFESSIONAL	6.50	CHLOE CLARK	9/2/2021	NEW HIRE	
PEARSON VICTORIA	PARAPROFESSIONAL	6.50	CHLOE CLARK	9/2/2021	NEW HIRE	



Steilacoom Historical School District Board Meeting Schedule 2021-22

Meeting Date	Meeting Type	Location	Time
Wednesday, 09/08/21	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 09/22/21	Regular Business Meeting	Anderson Island Elementary School	5:30 P.M.
Wednesday, 10/13/21	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Wednesday, 10/27/21	Study Session	Pioneer Middle School Library	6:30 P.M.
Wednesday, 10/27/21	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
Wednesday, 11/17/21	Study Session	Steilacoom High School Library	6:30 P.M.
Wednesday, 11/17/21	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 12/08/21	Study Session	Pioneer Middle School Multi-Purpose Room	6:30 P.M.
Wednesday, 12/08/21	Regular Business Meeting	Pioneer Middle School Multi-Purpose Room	7:00 P.M.
Wednesday, 01/12/22	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 01/26/22	Study Session	Steilacoom High School Library	6:30 P.M.
Wednesday, 01/26/22	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 02/09/22	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Wednesday, 02/23/22	Study Session	Pioneer Middle School Multi-Purpose Room	6:30 P.M.
Wednesday, 02/23/22	Regular Business Meeting	Pioneer Middle School Multi-Purpose Room	7:00 P.M.
Wednesday, 03/09/22	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 03/23/22	Study Session	Steilacoom High School Library	6:30 P.M.
Wednesday, 03/23/22	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 04/13/22	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Wednesday, 04/27/22	Study Session	Pioneer Middle School Library	6:30 P.M.
Wednesday, 04/27/22	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
Wednesday, 05/11/22	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 05/25/22	Study Session	Steilacoom High School Library	6:30 P.M.
Wednesday, 05/25/22	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 06/08/22	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Wednesday, 06/22/22	Study Session	Pioneer Middle School Library	6:30 P.M.
Wednesday, 06/22/22	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
Wednesday, 07/13/22	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 07/27/22	Study Session	Steilacoom High School Library	6:30 P.M.
Wednesday, 07/27/22	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 08/10/22	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Wednesday, 08/24/22	Study Session	Pioneer Middle School Library	6:30 P.M.
Wednesday, 08/24/22	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.

DRAFT

To: Board of Directors
From: Paul Harvey, Executive Director of Student Achievement
Sylvia Yoho, Teacher for the Highly Capable Program
Re: Highly Capable Program Annual Report
Date: June 23, 2021

The Highly Capable Program (HCP) served 232 students from Kindergarten through 12th grade during the 2020-2021 school year.

HCP Program Goals:

- To expand academic attainments and intellectual skills
- To stimulate intellectual curiosity, independence, and responsibility
- To develop a positive attitude toward self and others
- To develop originality and creativity
- To provide a coherent and rich program where students will complete independent and cooperative projects
- To gain enriched learning through STEM curricula
- To expand the program in scope and content
- To connect with parents and partner with them in the development and monitoring of the program

Description of the HCP instructional program:

Our school district process identifies students through the universal screening of 2nd grade students and through a referral process. Parents or teachers can refer any student via the district's form and process. The window for submitting referrals is March-April, with testing occurring in April through June. Parents are notified of results and eligibility via mail by the end of the school year. Due to COVID-19, several referral and testing windows were offered during the 2020-2021 school year to "catch-up" from not being able to complete our regular screening/testing process in the spring of 2020. Students were referred from other grades were evaluated using the complete CogAT and the Torrance Test of Creative Thinking, as needed. In addition, the Smarter Balanced Assessment scores and/or i-Ready scores are considered as academic achievement indicators.

The district's target is to qualify and enroll students in the Highly Capable Program (HCP) at a number equal to 5% of the district's total K-12 student enrollment. For the 2020-2021 the percentage was 7.5%. For the 2019-2020 school year, the

percentage was 6.8% of total student, which is related to the inclusion of the additional class of high school students rolled up and counted in the roster.

Elementary:

The typical instructional program for the HCP in our district is designed in blocks of time averaging 4 hours per week for elementary students. Instruction for grades K-5 includes a variety of enriched content, individual and group projects, direct instruction, small group instruction, and some classroom based activities. Focus for the K-5 students includes hands-on minds-on curricula, real-world problem solving, themed projects and presentations, and use of instructional technology. Due to remote teaching and learning this school year, new resources such as Renzulli Learning, Generation Genius (science topics) and Math Antics (math topics) were utilized to provide engaging activities and learning opportunities. During the 2020-2021 school year, many of the HCP students completed their Experts' Fair projects using Google slides or display boards with a recording explaining their project. A gallery of projects will be posted on the district website. This year's fair focused on topics selected by the individual students. Students were provided with specific guidelines for science fair or inquiry-based projects.

Middle School:

The middle school program continued to receive attention and support through expanding the course offerings to include a cohort class structure for the 6th graders in English and mathematics. There are offerings in ELA and mathematics for each of the grade levels and electives which are designed for STEM and are aimed at drawing in HCP students

High School:

Students in grades 9-12 receive instruction in the Advanced Placement program and complete AP examinations in the spring quarter of the school year. They also have access to the Pierce County Skill Center programs and Running Start.

Ongoing professional development for highly capable program and general education staff:

Mrs. Yoho participated in OSPI-developed trainings at Puget Sound ESD. Our K-5 HCP teacher participated in the WETAG conference in October as well as monthly WAETAG webinars covering a variety of topics. The district consistently takes advantage of offerings provided by OSPI and universities that would benefit our teachers and students. Mrs. Yoho connects with classroom teachers and provides individualized HCP progress reports.

Number of HCP students by grade level – four-year trend and projection

	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
2021	3	10	7	12	12	22	17	28	13	23	23	27	35	232
1920	4	5	3	16	18	17	28	13	23	23	27	35	19	231
1819	3	2	9	18	16	23	13	23	23	27	35	19	*	211
1718	2	3	12	8	17	16	24	21	33	36	26	*	*	199
1617	1	6	6	15	16	22	18	34	36	26	*	*	*	180
1516	2	1	4	13	15	15	37	40	28	*	*	*	*	155

Number of HCP students enrolled by school

	AI	CC	CD	SP	PIO	SHS	TOTAL
2021	1	20	11	34	58	108	232
1920	1	17	10	35	64	104	231
1819	2	18	13	38	59	81	211
1718	2	13	11	33	78	62	199
1617	1	17	11	37	88	26	180
1516	2	12	6	30	105	*	155

*The district started tracking HCP identified students in high school in 2016-2017.

Demographic Distribution and Comparison

	WHOLE DISTRICT 2020-2021	ALL HCP 2020-2021	WHOLE DISTRICT 2019-2020	ALL HCP 2019-2020	WHOLE DISTRICT 2018-2019	ALL HCP 2018-2019
White	47%	54%	59%	65%	50%	54%
2+ Races/NR	17%	na	11%*	na	17%*	na
Hispanic	19%	14%	12%	8%	17%	10%
Black	7%	5%	9%	2%	7%	5%
Asian	8%	24%	8%	11%	7%	26%
Pacific Islander	1%	<1%	1%	<1%	1%	<1%
American Indian	1%	2%	<1.0%	0%	<1.0%	2%

*Column A is from OSPI; Projections are from SKYWARD which report 2+ races as a student group; and SKYWARD does not disaggregate this data point within specific program reports.

The data shows over-representation of our White and Asian students in our HCP population in comparison to our total district enrollment in each ethnic group. This year we saw increased representation in HCP by our Hispanic, black, and American Indian students, as well as an overall leveling of the percentage of white students in the whole HCP enrollment.

The focus on diversifying the HCP population is a top priority for our program. Both our district and the State of Washington have named the representative gaps and access barriers in regard to HCP enrollment. We are consistently looking for ways to draw in students from all backgrounds, while maintaining the rigor of the program. We actively seek and recommend students from all groups, using different tools to identify students beyond academic achievement/test scores. The plan for moving to a more representative distribution of our student demographics in the HCP program include the following steps:

- Expand the referral criteria and screening tools to include creativity (successfully implemented in 2018-2019)
- Screen all 2nd grade students using existing assessments in the district to identify potential HCP students (successfully implemented in 2018-2019). For 2020-2021 we screened 3rd graders (catch-up from COVID) and 2nd graders in the spring of to get back on schedule (successfully completed in 2020-2021).
- Provide annual training to district teaching staff regarding the HCP referral process
- Increase program opportunities and integration for HCP students to access (eg clubs and courses). In 2020-2021, we added Lego Builders Club and successfully engaged in the national Fluor Engineering Challenge competition.

Program evaluation and fiscal report:

A total of 98.5% of allocated resources for HCP is spent on the program's teacher salary and benefits at 1.0 FTE. Curriculum, materials and professional learning make up the balance of the expenditures. The ELA adoption of the WONDERS curriculum included 'beyond grade-level' materials for each grade level to be used by the classroom teacher for HCP students and other accelerated learners in grades K-5. The same should follow as we implement our new math (Ready Classroom Mathematics) and science (Amplify) curricula.

Assurances that the district is legally compliant:

The program staff communicates with parents through school open houses and parent advisory meetings. Frequent updates are distributed to parents through group emails and the ParentSquare application. The district also hosts a website for the HCP program including highlights and calendar events.

The district's plan to identify students is in compliance with School Board Policy 2190 and Procedure 2190P and iGrants form package 250. Evidence of the compliance with legal and policy requirements include: the selection process; notification processes; appeal process; and annual reporting.

To: Board of Directors
From: Paul Harvey, Executive Director of Student Achievement
Re: ELL Program Annual Report
Date: June 23, 2021

Per School Board Policy 2104 and OSPI obligations via iGrant form packages 232, 687, and 716 assurances, the school district personnel are responsible for providing and documenting via board minutes a report with the following information.

Our school district identifies students through enrollment surveys filled out by parents and also testing of students using the ELPA-21 (state screening and achievement tool).

Program goals:

- To provide a coherent program that supports students' English acquisition and success in school
- To offer individual support for each learner through case management
- To help students meet standard on required assessments
- To help students gain competencies; reduce the need for support, and successfully transition into the general education program

Description of the ELL instructional program:

Our model is one of several allowed by the state. It is an Alternative Instructional Program (AIP) which provides English as a second language toward competency in English via English-only support.

We currently have 14 languages represented in our ELL population.

Students and parents are served by screening, assessment, and instruction. Supplemental instruction is provided to support students' mastery of English, which leads to success in other content areas.

For the 2020-2021 school year, the district had one full time teacher, Jody McDonald. All K-8 students were served through pull-out learning sessions by Mr. McDonald. High school students were served through targeted scheduling into advisory and one core course with an ELL endorsed teacher.

All schools ensure that students who qualify for ELL services are assigned to teachers qualified and experienced in strategies to support our students. We

continue to increase the capacity of our general education staff to meet the needs of ELL students through specific professional development. Building principals communicate needs regarding supplemental materials or professional development opportunities to the Teaching & Learning Department. As needed, the ELL teacher requests supplemental materials in alternate languages, as well as software that supports communication and language acquisition. Student interventions are scheduled around core academic instruction.

High School:

During this past school year, our 20 ELL students were assigned to an advisory group with a teacher who is ELL endorsed as the advisor. The advisory groups met weekly. Mr. McDonald met with the students during this weekly advisory group. Counselors also assign students to an ELL endorsed teacher in a core subject.

Middle School:

There were 14 students who qualified for ELL services (Level 1 - 3) in the last school year. The ELL teacher works with the school counselors and teachers to identify times for students to receive services. Some students are also enrolled in academic intervention (Reading/Math) courses and receive additional support during this time from the ELL teacher. The amount and frequency of support varies depending on student language proficiency level and need. The ELL teacher works closely with the ELA general education teachers in determining needs for the student, and best time for pull-out or push-in support. ELL students at the middle school level received pull-out support at a minimum of twenty minutes a day two times a week. This direct support was facilitated in synchronous video conferencing during the school year.

Elementary:

The ELL Teacher worked with the general education teachers to provide strategies to support our 69 elementary students in their general education classroom. The ELL teacher provided synchronous video instruction in small groups for qualified students. The small group sessions were coordinated to pre-teach or re-teach academic vocabulary and concepts to support the curricular and state standards. Students practiced reading, writing, listening, and speaking skills in small groups of 6 or less, made up of only ELL students.

All instruction varies depending on student need. All eligible students in the elementary schools participated in school-wide diagnostic academic assessments in reading at the start of the school year. Level 1 students at the elementary level with the most need were seen in a pull-out model a minimum of three times a week for 20-30 minutes. Level 2 and Level 3 students at the elementary level received a minimum of 20-30 minutes of instruction in a pull-out model two days a week.

Professional Development and Program Development:

The district has a professional development plan for classroom teachers that includes instructional strategies, use of curricular materials, and program model of supportive mainstream. We will continue to put a greater emphasis on providing professional development support for our general education teachers, as they support our ELL students for the majority of the students' day. This is an intentional part of the move to Universal Design for Learning (UDL) and Enriched Core Instruction (ECI) implementation.

This past year, the district partnered with the Puget Sound ESD to bring in the ESD's lead for ELL programs who conducted a six month review of our program which included: planning meetings, classroom observations, and data reviews. The ESD lead will be delivering a summary report and recommendations for program improvement in late June of this year.

Program changes for 2021-2022

Returning back to full-time, in-person learning supports and a focus on student sense of belonging will be an primary focus points for next year. We are actively recruiting program students into our Summer Jump Start program for the purpose of reconnecting students with caring adults in the school and boosting academic skills so that students feel confident and prepared for next school year.

We are excited that we will add one full-time teacher to the program as well as a paraeducator. We expect increased amounts of contact time with students and more focused delivery of instruction and supports.

There will be a new assessment program starting in 2021-2022. The State of Washington is moving from using the ELPA-21 to a different set of ELL standards and a different assessment called the WIDA. Staff will be trained on the new standards and assessment in the fall.

Program Enrollment

Year	Total	Change
2021	103 + 16 Transition	+3% direct service, +28% transition, +11% overall
1920	100 + 7 Transition	-40% direct service, -63% transition, -18% overall
1819	71 + 19 Transition	-30% direct service, +18% transition, -23% overall
1718	102 + 16 Transition	+12% direct service, -50% transition, -5% overall
1617	91 + 32 Transition	

Enrollment by school

Year	AI	CC	CD	SP	PIO	SHS
2021	0	49	11	9	14	20
1920	0	43	12	11	12	22
1819	0	24	9	15	16	7
1718	0	39	17	15	17	14
1617	0	37	16	11	16	11

Program evaluation and fiscal report

The \$13,000 allocated by the state/federal programs for ELL is spent as listed: \$8,000 is reserved for professional development for the teacher; \$1,000 for benefits; \$3,000 for supplies; and \$1,000 for travel expenses.

Assurances that the district is legally compliant

Evidence of the compliance with legal and policy requirements include: the selection process; notification processes; appeal process; and annual reporting. The district will annually send out an OSPI developed parent survey via email. The data gathered from the survey will inform changes to the current program. Each ELL family meets with their child's ELL teacher at least once a year at fall conference time to discuss current level of progress as well as strategies to help their child improve. Whenever possible, this is a joint meeting between the ELL teacher and the general education teacher so that the bridge between state learning standards and language acquisition goals can be established. The ELL teachers also communicate frequently about students' progress to the general education teacher and parents throughout the school year as needed so that areas of concern can be addressed quickly.

Throughout the school year the evaluator for the ELL teachers, their evaluator, and the Teaching & Learning Department meet to review progress and instructional and assessment plans.