



Study Session of the Board of Directors

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

5/8/2019 06:00 PM

1. CALL TO ORDER (Action)

- a. Pledge of Allegiance
- b. Roll Call
- c. Approval of Agenda

2. TOPIC FOR BOARD DISCUSSION

a. ASB Fees & Budget 2019-2020 (Discussion)

[ASB Fee and Budget Discussion.pdf \(p. 2\)](#)

b. Summer Maintenance (Discussion)

[Summer Maintenance Projects.pdf \(p. 4\)](#)

c. June 12, 2019 Study Session Agenda Items (Discussion)

- 1. SHS Student ASB Leaders' Presentation
- 2. Curriculum Review Committee Update
- 3. Standards Based Grading Update
- 4. Other Topics?

d. Superintendent Updates

Presenter: Kathi Weight

3. ADJOURNMENT (Action)

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: May 8, 2019

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

Following the Board's Study Session on April 10th, 2019 regarding ASB fees, our team met to analyze adjustments to be made to the 2019-20 ASB Fee Schedule. Several fees were adjusted, including a change to the SHS ASB card amount.

We are providing the DRAFT ASB Fee Schedule for Board review and discussion. The Board will vote for approval on the 2019-20 ASB Fee Schedule at the May 22nd Regular Board Meeting.

Also included in the discussion will be the ASB preliminary budgeting process for next year at SHS. The ASB leaders have designed a solid process and continue to work with the club advisors and coaches to determine specific budgeted amounts.

RECOMMENDED ACTION:

Discussion – no action needed.

Report prepared by:
Dr. Melissa Beard, CFO

Steilacoom Historical School District
DRAFT 2019-2020 Student Fee Schedule DRAFT

DISTRICTWIDE

School Field Trips	Price to be determined
Miscellaneous Fees	
NSF Check Fee	20.00
Online Payment Convenience Fees	No Charge
Lost or Damaged Library or Textbook	Replacement Cost
Lost or Damaged Equipment	Replacement or Repair Cost

Food Service-TBD working with Sodexo

Breakfast	
Grades K-5 Breakfast	1.65
Grades 6-12 Breakfast	1.90
Adult	2.50
Milk	0.65
Lunch	
Grades 4th - 12th Reduced	0.40
Grades K-5 Lunch	2.85
Grades 6-12 Lunch	3.10
Adult	4.00
Milk	0.65

PIONEER MIDDLE SCHOOL

Yearbook-subject to vendor pricing	approx. 35.00
Planner	5.00
Builder's Club	3.50

ASB Card & Athletic Fees

ASB Card for Sports and Clubs	15.00
Athletic Fee per sport, excluding football	45.00
Athletic Fee Football	75.00
Athletic Fee Football, multiple players	50.00

Field Trips

6th Grade Outdoor School	150.00
8th Grade Wild Waves	20.00

Choir Rental Fees

Tie	10.00
Choir top and Pearls	30.00

STEILACOOM HIGH SCHOOL

Fees

Yearbook-subject to vendor pricing	approx. 70.00
Edgenuity-Credit Retrieval	50.00
Parking	50.00
Transcript (certified only-each)	6.50
ASB Card for Sports and Clubs	25.00

Athletic Event Prices

Gate Ticket - Adults and Students w/o ASB Card	6.00
Gate Ticket - Visiting Students w/ASB Card	4.00
Gate Ticket - Students w/ASB Card	Free
Gate Ticket - All K-5 Students	2.00
Gate Ticket - Seniors (62+)	2.00
Family Pass	12.00
Steilly Pass*	Varies per season/sport

Club/Activity Fees

Anime Club	5.00
ASL Club	5.00
Band	25.00
Book Club	5.00
Cheer	50.00
Choir	25.00
Creative Writing	5.00
DECA	30.00
Digital Gaming	5.00
Drama Club	5.00
FCCLA	20.00
Key Club	15.00
Leadership	15.00
Math Team	5.00
Model UN	5.00
National Honor Society 1st year	10.00
National Honor Society Subsequent years	5.00
Skills USA Film Club	8.00
Spanish Club	5.00

Athletic Fees

Football	100.00
Basketball	75.00
Soccer	75.00
Volleyball	75.00
Wrestling	75.00
Baseball/Fastpitch	75.00
Track	75.00
Swimming	50.00
Cross Country	50.00
Bowling	50.00
Golf	50.00
Tennis	50.00

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

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BACKGROUND INFORMATION

In support of the District's Asset Preservation Program, the Facilities and Maintenance Department has identified the projects on the attached list to be completed this Summer or the 2019-20 School Year.

The Capital Projects Budget that the Board adopted last year includes \$850,000 to spend on projects, leaving this fund with a \$900,000 fund balance. The projects on this list are more than the budgeted amount and if the Board wishes to proceed with all projects listed, it will require a budget extension.

Also included is a Replacement Life Cycle document we utilize to identify the expected year of replacement (based on industry standards). The items highlighted for replacement this year are included on the Asset Preservation Program Summer Projects List.

RECOMMENDED ACTION:

Discussion – no action needed

Report prepared by:
Dr. Melissa Beard, CFO

Asset Preservation Program
Summer 2019; 2019-20 School Year
(For Board Discussion Purposes)

Districtwide

Project	Description and progress	Estimated cost	Project timeline
Extend S2 card system, replace Locknetics	Need to replace 16 locks because Locknetics technology obsolete	\$48,000	Summer
District servers	Put servers located at SHS on a generator, getting bids	\$35,000	Fall
Surplus	Remove & process building surplus items	In-House	Summer

Steilacoom High School

Project	Description and progress	Estimated cost	Project timeline
Chiller	Replace; installation in progress, turn on April 19	\$350,000	Current
Theater	Replace carpet	\$16,850.00	Complete
Bi-directional amplifier	Allows police radios to work in the building; getting bids	\$90,000 - \$150,000; split cost with Town of Steilacoom	Fall
Security Cameras	Seven cameras in areas identified by security and SRO	~\$17,500	Summer
Library and 2 nd floor hallway carpet	Replace	2 nd Floor \$106,216 Library \$23,710	2019-20
Field Turf Maint and G-Max Test	Annual field turf cleaning, magnet sweep, minor repairs and g-max impact testing	\$4,500	Summer
Main Gym Floor Refinishing	Abrade surface, clean, prep & apply 2 coats sport finish	\$2,851	Summer
Refinish Stage Floor	Paint stage floor in PAC room	In-House	Summer
CTE Kitchen	Getting bids for planning, no construction	\$100,000 (CTE funds)	Summer

Pioneer

Project	Description and progress	Estimated cost	Project timeline
Sports' fields	Slice seed football, baseball, and softball fields; contract signed	\$20,000	Summer
Bleachers	Repair hardware; Replace Drive Wheels	\$8,000	Summer
Mat hoist	Research cost of new, lighter mats and sling	Pending	2019-20
Exterior panels and trim	Paint, replace dry rot		2019-20
Concrete Repair	Repair concrete portion of girls softball backstop	\$3,200	Summer

Asset Preservation Program
Summer 2019; 2019-20 School Year
(For Board Discussion Purposes)

Gym & Fitness Rm Floor Refinishing	Abrade surface, clean & apply 1 coat oil modified gym finish	Gym \$1,933 Fitness Rm \$593.75	Summer
Remove remaining bushes along Bob's Hollow	Improve vehicle visibility	Pending	Summer

Saltar's Point

Project	Description and progress	Estimated cost	Project timeline
HVAC replacement	Two replaced in 2017-18, 30 left to replace; evaluate remaining and create plan	\$15,000 for two	
Hand dryers	Current hand dryers disrupting classes; looking for options	Pending	Summer
Cover tree roots	Cover tree roots/trip hazard with dirt	In-house	complete
Exterior Paint/Concrete Brick Sealing	Paint exterior of main building; seal all concrete block	Getting bids	Summer
Restripe Parking Lot	Restripe all parking, bus, handicap, fire zones	\$3,879	Summer

Anderson Island

Project	Description and progress	Estimated cost	Project timeline
Remove trees	Remove trees by office and driveway	\$10,000	Complete
Generator	Talk with Susan about partner on the island to help fund	\$50,000? Pending	2019-20

Cherrydale

Project	Description and progress	Estimated cost	Project timeline
Carpet	Continue replacement of carpet in five classrooms	\$25,000	Summer
Sinks and counters	Replace sinks and counters due to water damage; need to get bids	\$10,000	Summer
Security Cameras	Six cameras in hallways	\$14,000	Summer
Concrete Repair	Patch wheelchair ramp, handrail, curb concrete	\$2,400	Summer
Reconfigure office area	Researching	Pending	Summer
Reconfigure student drop off and parking	Contact someone to draw up ideas	Pending	2019-20
Playground	School applied for KaBoom grant, donations from community	\$40,000	Summer/Fall

Asset Preservation Program
Summer 2019; 2019-20 School Year
(For Board Discussion Purposes)

Chloe Clark

Project	Description and progress	Estimated cost	Project timeline
Buckling concrete	Grind down; get bids	\$10,000	Summer
Outside beams	Fix the peeling, get bids	Pending	Summer
Cover tree roots	Cover with dirt	In-house	complete
Water for garden	Hose bib at garden shed	\$500	Summer
Concrete Repair	Patch handrail/sidewalk step concrete	\$2,400	Summer
Exterior Paint	Paint exterior of building	Getting bids	Summer
Cosmetic wooden beams	Remove or paint	Pending	Fall

Transportation

Project	Description and progress	Estimated cost	Project timeline
Roof	Repair leak, fix cause of damage; bids secured	\$5,000	Summer
Add ventilation	Add window to back office; go out for bid	Pending	Summer

District Office

Project	Description and progress	Estimated Cost	Project timeline
20 amp breaker	New Breaker and outlet for new copier in mail room	\$3,500	Summer

Replacement Life Cycle

Building	Paint (10 years)	Parking lot restriping (5 years)	HVAC (20-25 years)	Roof replacement (30 years) Cleaned every Fall and Spring	Carpet (7 years)	Turf (10 years)
Anderson Is.	2023-24	2020-21	4 units 2038-39			
Cherrydale	2021-22	2020-21	21 units 2023-24	2028-29		
Chloe Clark	2018-19	2022-23	X units 2021-22 17 units 2025-26 X units 2026-27	Phase 1 2030-31 Phase 2 2035-36 Phase 3 2036-37		
Saltar's Point	2019-20	2018-19	30 units 2023-24			
Pioneer	2020-21	2022-23	X units 2027-28	2037-38		
High School	2022-23	2020-21	TBD		2 nd floor & Library 2018-19	2023-24
District Office						