



Regular Meeting Minutes
Pioneer Middle School · 1750 Bob's Hollow Lane · DuPont, WA
August 24, 2022

STUDY SESSION:

- Agenda Review

I. CALL TO ORDER

Chair Rohrer called the meeting to order at 7:00 pm.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

Director Scott made a motion to excuse Director McDonald, Director Tinsley seconded the motion, and the motion passed (4/0).

Chair Rohrer, Director Hogan, Director Scott, and Director Tinsley all present.

Chair Rohrer recognized Antoinette Walker, JBLM Military Family School Liaison Officer, who attended tonight's meeting.

Director Scott made a motion to approve the agenda, Director Tinsley seconded the motion, and the motion passed (4/0).

II. PRESENTATIONS

A. Bond Proposal Presentation

Based on previous direction provided by the school board, district staff have worked with architects and consultants to develop a bond package proposal that is consistent with the work of the Long Range Capital Facilities Committee recommendations. Executive Director Shawn Lewis shared conceptual design plans for major components of the proposed bond plan, including an overall cost estimate.

Director Scott commented that if voters approve this bond, it would put the school district in a great place for a very long time. Chair Rohrer shared her excitement for the bond package, and how it encompasses something for everyone in the community. She shared the bond package is an excellent representation of what community members shared they wanted in the March 2022 ThoughtExchange.

B. Introduction of New SHSD Staff

Susanne Beauchaine, Executive Director of Human Resources, introduced SHSD school principals, who introduced new staff members from each school.

III. COMMENTS FROM THE AUDIENCE

No comments from the audience.

IV. CONSENT AGENDA

Director Scott made a motion to approve the Consent Agenda, Director Tinsley seconded the motion, and the motion passed (4/0). The Consent Agenda included Financial Reports; July and August 2022 Accounts Payable including July 2022 Payroll; July 27, 2022 Regular Board Meeting Minutes; Personnel Reports, Resolution 900-08-24-22 Cancellation of Municipal Warrants; and Approval of Maintenance Facility Change Orders #2 and #3.

V. OLD BUSINESS

A. Approval of Resolution 898-08-24-22 Budget Adoption 2022-2023 School Year

Chief of Finance and Operations Melissa Beard shared Resolution 898-08-24-22 Budget Adoption 2022-2023 School Year. Director Scott made a motion to approve Resolution 898-08-24-22 Budget Adoption 2022-2023 School Year, Director Tinsley seconded the motion, and the motion passed (4/0).

B. Approval of Resolution 899-08-24-22 Budget Extension 2021-2022 School Year

Chief of Finance and Operations Melissa Beard shared Resolution 899-08-24-22 Budget Extension 2021-2022 School Year. Director Tinsley made a motion to approve Resolution 899-08-24-22 Budget Extension 2021-2022 School Year, Director Hogan seconded the motion, and the motion passed (4/0).

C. Adoption of Board Governance Goals

Director Scott made a motion to adopt a board governance goal in accordance with board policy 1810 to improve engagement with the community as measured by the annual self-assessment using, at a minimum, the engagement process identified in established policies, Director Hogan seconded the motion, and the motion passed (4/0).

D. Second Reading of Policy 3245 Students and Telecommunication Devices

Executive Director Shawn Lewis shared Policy 3245 Students and Telecommunication Devices. There have been no changes made to the policy since its first reading at the July 27 Regular Board Meeting. Director Tinsley made a motion to approve Policy 3245 Students and Telecommunication Devices, Director Hogan seconded the motion, and the motion passed (4/0).

VI. NEW BUSINESS

A. First Reading of Policy 1400 Meeting Conduct, Order of Business, and Quorum

Executive Director Shawn Lewis shared Policy 1400 Meeting Conduct, Order of Business, and Quorum. WSSDA has provided updated model policy with additional language focused on meetings in case of emergency. Specifically, this policy reflects the board's intent to only hold remote meetings in cases of emergency. It also sets forth the condition that constitute an emergency, the process for holding remote meetings or meetings with limited attendance, and the conditions that must exist for board action to take place at these meetings. Director Scott made a motion to adopt Policy 1400 Meeting Conduct, Order of Business, and Quorum, Director Hogan seconded the motion, and the motion passed (4/0).

B. First Reading of Policy 4218 Language Access Plan

Executive Director Shawn Lewis shared Policy 4218 Language Access Plan. State law requires schools to provide limited English proficient parents and families notification about all programs, services, and activities that are communicated to other parents and families in the district. This policy revision brings the district into compliance with state and federal requirements regarding language access services.

Director Scott made a motion to move Policy 4218 Language Access Plan to a second reading, Director Hogan seconded the motion, and the motion passed (4/0).

C. First Reading of Policy 6970 Naming of Schools and Facilities

Executive Director Shawn Lewis shared Policy 6970 Naming of Schools and Facilities. The current policy restricts the names of school facilities to be after persons who have attained national or local prominence or after geographic characteristics. As the board considers a future bond issue that will include a new school, staff is suggesting the board adopt policy revisions that allow for a greater number of options for naming schools and facilities. Specifically, the community should have an opportunity to engage in names that have a connection to the surrounding community or historical significance in the area, beyond being named only for a geographic characteristic or historical figure.

Director Scott made a motion to move Policy 6970 Naming of Schools and Facilities to a second reading, Director Tinsley seconded the motion, and the motion passed (4/0).

D. First Reading of Policy 3432 Emergencies

Executive Director Susanne Beauchaine shared Policy 3432 Emergencies. The policy is revised to align with changes due to the passage of HB 1941, Prohibiting Active Shooter Scenarios for School Safety-Related Drills. HB 1941 mandates that students, teachers, and staff should continue to be provided with the content taught in active shooter training. However, the content is now required to be implemented in a "trauma-informed and age and developmentally appropriate" manner.

Director Scott made a motion to adopt Policy 3432 Emergencies to align with Washington state law, Director Tinsley seconded the motion, and the motion passed (4/0).

E. First Reading of Policies 5001 Hiring of Retired School Employees, 5610 Substitute Employment, and 5612 Temporary Administrators

Executive Director Susanne Beauchaine shared Policy 5001 Hiring of Retired School Employees, 5610 Substitute Employment, and 5612 Temporary Administrators. These personnel policies are revised to align with changes due to the passage of HB 1699 School District Employees-Retired Individuals-Pension.

Director Tinsley made a motion to adopt Policy 5001 Hiring of Retired School Employees, Policy 5610 Substitute Employment, and Policy 5612 Temporary Administrators to align with Washington state law; Director Hogan seconded the motion; and the motion passed (4/0).

F. Prioritizing Legislative Positions

Chair Rohrer shared with the board about prioritizing legislative positions. Director Hogan, Legislative Representative, will gather priority information from the board, and present that information to the legislature. The board also has plans to collaborate with local representatives in the near future.

VII. BOARD COMMUNICATION

No communication.

VIII. ANNOUNCEMENTS

- Director Tinsley shared school starts on September 1, and Cherrydale's PTA is hosting a kindergarten play date on Sunday.
- Chair Rohrer shared her excitement for the upcoming school year, and for the future of SHSD after tonight's meeting.

IX. ADJOURNMENT

Director Scott made a motion to adjourn the meeting at 8:00 pm, Director Hogan seconded the motion, and the motion passed (4/0).

K. Wright
(Secretary/Superintendent)

[Signature]
(Chair)
[Signature]
[Signature]
[Signature]

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: August 24, 2022

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

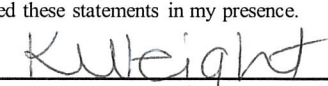

Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)	AMOUNT
GENERAL FUND:			
	Payroll	800911 to 800911	\$ 366.45
	Payroll A/P	131968 to 131976	\$ 423,022.52
	Payroll ACH Payments		\$ 556,757.45
	Payroll Taxes		\$ 584,908.83
	Direct Deposit		\$ 1,650,181.54
July 27, 2022	Accounts Payable	132017 to 132029	\$ 93,809.57
August 3, 2022	Accounts Payable	132030 to 132056	\$ 59,629.22
August 9, 2022	Accounts Payable	123057 to 132089	\$ 138,243.17
August 9, 2022	Accounts Payable	132090 to 132095	\$ 35,446.15
August 16, 2022	Accounts Payable	132096 to 132098	\$ 27,307.32
August 16, 2022	Accounts Payable	132099 to 132099	\$ 410,282.20
TOTAL GENERAL FUND:			\$ 3,979,954.42
CAPITAL PROJECTS FUND:			
August 4, 2022	Accounts Payable	200490 to 200493	\$ 74,844.86
August 10, 2022	Accounts Payable	200494 to 200496	\$ 593,978.34
August 18, 2022	Accounts Payable	200497 to 200501	\$ 169,922.54
TOTAL CAPITAL PROJECTS FUND:			\$ 838,745.74
ASSOCIATED STUDENT BODY FUND:			
July 27, 2022	Accounts Payable	405401 to 405401	\$ 450.00
August 16, 2022	Accounts Payable	405042 to 405042	\$ 75.00
		to	
		to	
TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 525.00
TRANSPORTATION VEHICLE FUND:			
		to	
		to	
TOTAL TRANSPORTATION VEHICLE FUND:			\$ -

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNEL REPORT - AUGUST 24, 2022

Name	Position	FTE	Location	Effective Date	Action	Comment
COOK NICOLE	TEACHER	1.00	SALTAR'S POINT	8/29/2022	NEW HIRE	Non-Continuing Leave Replacement
CHONTOFALSKY VALERIE	COUNSELOR	1.00	CHLOE CLARK	8/29/2022	NEW HIRE	
ROBLES DAVID 'MATT'	TEACHER	1.00	HIGH SCHOOL	8/29/2022	NEW HIRE	
SAYRE HAYLEY	TEACHER	1.00	HIGH SCHOOL	8/26/2022	RESIGNATION	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - AUGUST 24, 2022

Name	Position	Hours	Location	Effective Date	Action	Comment
KHALIL DINA	LPN	7.00	DISTRICT WIDE	8/1/2022	RESIGNATION	
MILLER GINA	PARAPROFESSIONAL	6.50	CHLOE CLARK	9/1/2022	NEW HIRE	
BRANCH IVELINA	PARAPROFESSIONAL	6.50	CHLOE CLARK	9/1/2022	NEW HIRE	
RIVERA VILMARIE	PARAPROFESSIONAL	6.50	CHLOE CLARK	9/1/2022	NEW HIRE	
POLSON INGRID	PARAPROFESSIONAL	6.50	SALTAR'S POINT	9/1/2022	NEW HIRE	
FOIT ERIK	PARAPROFESSIONAL	6.50	SALTAR'S POINT	9/1/2022	NEW HIRE	
SEEMAN KENDAL	PARAPROFESSIONAL	6.50	SALTAR'S POINT	9/1/2022	NEW HIRE	
FORD JESSICA	PARAPROFESSIONAL	6.50	SALTAR'S POINT	9/1/2022	NEW HIRE	
TRULL AMBER	DEPARTMENT SPECIALIST	8.00	DISTRICT OFFICE	8/29/2022	LEAVE OF ABSENCE	0.2 FTE LOA from 8/29/2022 to 2/28/2023
LEARY JANET	PARAPROFESSIONAL	6.50	HIGH SCHOOL	9/1/2022	NEW HIRE	
POE JACQUELINE	PARAPROFESSIONAL	6.50	CHLOE CLARK	8/19/2022	RESIGNATION	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - AUGUST 24, 2022

Name	Position	Location	Effective Date	Amount	Comment
ANDERSON ERIN	BOWLING ASSISTANT COACH	HIGH SCHOOL	11/7/2022	\$3,038.25	
ANDERSON ERIN	CROSS COUNTRY HEAD COACH	HIGH SCHOOL	8/22/2022	\$4,051.00	
ANDERSON MATT J	ASSISTANT FOOTBALL COACH	HIGH SCHOOL	8/17/2022	\$4,352.63	
ANDERSON MATT J	TRACK ASSISTANT COACH	HIGH SCHOOL	2/27/2023	\$3,408.75	
ANDERSON MATT T	BASEBALL ASSISTANT COACH	HIGH SCHOOL	2/27/2023	\$3,341.81	
BARKHURST RANDY	WRESTLING HEAD COACH	HIGH SCHOOL	11/7/2022	\$5,928.00	
BRADBURY THOMAS	BOWLING HEAD COACH	HIGH SCHOOL	11/7/2022	\$4,051.00	
BRADBURY THOMAS	ASSISTANT FOOTBALL COACH	PIONEER	9/1/2022	\$3,176.25	
CASEY KATHY	BOYS SWIMMING HEAD COACH	HIGH SCHOOL	11/7/202	\$4,930.00	
CASEY KATHY	GIRLS SWIMMING HEAD COACH	HIGH SCHOOL	8/22/2022	\$4,930.00	
CRAWFORD ANTHONY	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	8/17/2022	\$4,626.00	
CRAWFORD ANTHONY	TRACK ASSISTANT COACH	HIGH SCHOOL	2/27/2023	\$3,695.63	
DOWDELL, MICHAEL	FOOTBALL HEAD COACH	PIONEER	9/1/2022	\$3,500.00	
FAAMAUSILI TAUSALA	ASSISTANT VOLLEYBALL COACH	HIGH SCHOOL	8/22/2022	\$3,404.44	
FORD JOHN	BOYS GOLF COACH	HIGH SCHOOL	8/22/2022	\$4,051.00	
GIBBARD KRISTIN	GIRLS ASSISTANT SWIMMING COACH	HIGH SCHOOL	8/22/2022	\$3,258.75	
GIDLEY AMANDA	BASKETBALL HEAD COACH GIRLS	PIONEER	11/7/2022	\$4,235.00	
GIDLEY AMANDA	FASTPITCH HEAD COACH	PIONEER	9/1/2022	\$4,235.00	
GIDLEY AMANDA	TALENT SHOW ADVISOR	PIONEER	6/16/2022	\$600.00	
GUILLEN BRITTNEY	VOLLEYBALL ASSISTANT COACH	PIONEER	4/10/2023	\$2,900.63	
HALLER KYLE	FOOTBALL HEAD COACH	HIGH SCHOOL	8/17/2022	\$5,803.50	
HALLER KYLE	TRACK HEAD COACH	HIGH SCHOOL	2/27/2023	\$4,927.50	
HARDY JOHNATHAN	ASSISTANT FOOTBALL COACH	HIGH SCHOOL	8/17/2022	\$4,352.63	
HAYES BRUCE	BASEBALL HEAD COACH	PIONEER	4/10/2023	\$4,235.00	
HAYES BRUCE	BOYS BASKETBALL HEAD COACH	PIONEER	1/30/2023	\$3,176.25	
HOGAN MITCHELL	WRESTLING HEAD COACH	PIONEER	11/7/2022	\$4,235.00	
HOGAN MITCHELL	FOOTBALL ASSISTANT COACH	PIONEER	9/1/2022	\$3,175.25	
IVY RUSSELL	GIRLS BASKETBALL HEAD COACH	HIGH SCHOOL	11/7/2022	\$6,066.50	
JOHNSON BREANNE	GIRLS SOCCER ASSISTANT COACH	PIONEER	1/30/2023	\$2,900.00	
JOHNSON BREANNE	GIRLS BASKETBALL ASSISTANT COACH	PIONEER	11/7/2022	\$2,900.00	
LEVI JOHN	GIRLS BASKETBALL ASSISTANT COACH	HIGH SCHOOL	11/7/2022	\$4,549.88	
LOVELL MATT	ASSISTANT FOOTBALL COACH	HIGH SCHOOL	8/17/2022	\$4,352.63	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - AUGUST 24, 2022

MACDONALD ANDY	ASSISTANT FOOTBALL COACH	HIGH SCHOOL	8/17/2022	\$4,079.25	
MAGAWAY ALAN	BOYS ASSISTANT TENNIS COACH	HIGH SCHOOL	8/22/2022	\$3,566.33	
MAGAWAY ALAN	GIRLS ASSISTANT TENNIS COACH	HIGH SCHOOL	2/27/2023	\$3,566.63	
MANNING ERNIE	BOYS TENNIS HEAD COACH	HIGH SCHOOL	8/22/2022	\$4,755.50	
MANNING ERNIE	GIRLS TENNIS HEAD COACH	HIGH SCHOOL	2/27/2023	\$4,755.50	
MARTIN MICHAEL	ASSISTANT FOOTBALL COACH	HIGH SCHOOL	8/17/2022	\$4,626.00	
MATELSKI CAROLINE	GIRLS GOLF COACH	HIGH SCHOOL	8/22/2022	\$4,051.00	
MATEUS STEPHANIE	VOLLEYBALL HEAD COACH	PIONEER	4/0/2023	\$4,235.00	
MATEUS STEPHANIE	FASTPITCH ASSISTANT COACH	PIONEER	9/1/2022	\$3,175.25	
MCAVOY ROB	BASEBALL ASSISTANT COACH	PIONEER	4/10/2023	\$3,176.25	
MCAVOY ROB	WRESTLING ASSISTANT COACH	PIONEER	11/7/2022	\$3,176.25	
MCJUNKINS MICHAEL	FOOTBALL ASSISTANT COACH	PIONEER	9/1/2022	\$3,176.25	
MCJUNKINS MICHAEL	GIRLS SOCCER ASSISTANT COACH	PIONEER	1/30/2023	\$3,176.25	
MCJUNKINS MICHAEL	TRACK ASSISTANT COACH	PIONEER	4/10/2022	\$3,176.25	
MCJUNKINS TRINA	FASTPITCH ASSISTANT COACH	PIONEER	9/1/2022	\$3,175.25	
MCJUNKINS TRINA	GIRLS BASKETBALL ASSISTANT COACH	PIONEER	11/7/2022	\$3,176.25	
MCJUNKINS TRINA	GIRLS SOCCER HEAD COACH	PIONEER	1/30/2023	\$4,235.00	
MCJUNKINS TRINA	TRACK ASSISTANT COACH	PIONEER	4/10/2023	\$3,176.25	
MILLER CAMERON	ASSISTANT WRESTLING COACH	HIGH SCHOOL	11/7/2022	\$4,446.00	
PORCHE CHARLES	FASTPITCH HEAD COACH	HIGH SCHOOL	2/27/2023	\$4,841.50	
PROPE ANDREW	ASSISTANT FOOTBALL COACH	HIGH SCHOOL	8/27/2023	\$4,626.00	
RASCHKE RAGAN	DANCE TEAM	PIONEER	9/1/2022	\$4,235.00	
RASCHKE RAGAN	VOLLEYBALL ASSISTANT COACH	PIONEER	4/10/2023	\$3,176.25	
RENNER NATE	BOYS SOCCER HEAD COACH	HIGH SCHOOL	2/27/2023	\$4,841.50	
ROBBINS KELLY	ASSISTANT VOLLEYBALL COACH	HIGH SCHOOL	8/22/2022	\$3,117.75	
ROBLES MATT 'DAVID'	BOYS BASKETBALL HEAD COACH	HIGH SCHOOL	11/7/2022	\$6,066.50	
SARAVIA REBECCA	VOLLEYBALL HEAD COACH	HIGH SCHOOL	8/22/2022	\$4,921.50	
SEEFELDT JAMES	CROSS COUNTRY ASSISTANT COACH	HIGH SCHOOL	8/22/2022	\$3,038.25	
SEEFELDT JAMES	TRACK ASSISTANT COACH	HIGH SCHOOL	8/22/2022	\$3,695.63	
SORTORE PATRICIA	CHEER COACH	HIGH SCHOOL	8/22/2022	\$3,926.68	
STUGELMEYER SCOTT	TRACK ASSISTANT COACH	PIONEER	4/10/2023	\$3,176.25	
TAYLOR-SPARKS BROOKLYN	FASTPITCH ASSISTANT COACH	HIGH SCHOOL	2/27/2023	\$3,341.81	
VAN DUSEN JAMES	GIRLS SOCCER HEAD COACH	HIGH SCHOOL	8/22/2022	\$4,841.50	
WALTERS VANESSA	GIRLS SOCCER ASSISTANT COACH	HIGH SCHOOL	8/22/2022	\$3,631.13	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - AUGUST 24, 2022

WIDMAN COREY	BASEBALL HEAD COACH	HIGH SCHOOL	2/27/2023	\$4,841.50	
WOLPERT VALERIE	ASSISTANT CHEER COACH	HIGH SCHOOL	8/22/2022	\$3,926.68	
WOOD SEAN	BOYS SOCCER ASSISTANT COACH	HIGH SCHOOL	2/27/2023	\$3,040.50	