



Regular Meeting Minutes
Steilacoom High School · 54 Sentinel Drive · Steilacoom, WA
July 27, 2022

STUDY SESSION:

- Agenda Review

REGULAR MEETING:

I. CALL TO ORDER

Chair Rohrer called the meeting to order at 7:00 pm.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

Director McDonald made a motion to excuse Director Tinsley, Director Scott seconded the motion, and the motion passed (4/0).

Chair Rohrer, Vice Chair McDonald, Director Hogan, and Director Scott all present.

Director Scott made a motion to approve the agenda, Director Hogan seconded the motion, and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. RECESS TO PUBLIC HEARING

Chair Rohrer recessed to public hearing at 7:01 pm.

IV. PUBLIC HEARING

A. 2022-2023 Budget Hearing and 2021-2022 Budget Extension Presentation

Melissa Beard, Chief of Operations and Finance, shared the Steilacoom Historical School District 2022-2023 Budget and 2021-2022 Budget Extension presentation.

B. Comments from the Audience

No comments.

V. RETURN TO REGULAR MEETING

Chair Rohrer returned to the Regular Board Meeting at 7:09 pm.

VI. CONSENT AGENDA

Director Scott made a motion to approve the Consent Agenda, Director McDonald seconded the motion, and the motion passed (4/0). The Consent Agenda included Financial Reports; June and July 2022 Accounts Payable including June 2022 Payroll; June 22, 2022 Regular Board Meeting

Minutes; July 13, 2022 Study Session Minutes; Personnel Report; District Surplus; and Maintenance Facility Change Order.

VII. OLD BUSINESS

A. Second Reading of Policy 2021 Library Information and Technology Programs

Executive Director Paul Harvey shared Policy 2021 Library Information and Technology Programs. There have been no changes made to the policy since its first reading at the June 22, 2022 Regular Board Meeting. Director McDonald made a motion to approve Policy 2021 Library Information and Technology Programs, Director Hogan seconded the motion, and the motion passed (4/0).

B. Second Reading of Policy 3211 Gender-Inclusive Schools

Executive Director Gudrun Sullivan shared Policy 3211 Gender-Inclusive Schools. There have been no changes made to the policy since its first reading at the May 25, 2022 Regular Board Meeting. Director Hogan made a motion to approve Policy 3211 Gender-Inclusive Schools, Director McDonald seconded the motion, and the motion passed (4/0).

VIII. NEW BUSINESS

A. School Resource Officer Interlocal Agreement

Executive Director Susanne Beauchaine recognized Andy Takata and Kelly Limata from the City of DuPont, as well as SRO Justin Hamrick, who were all in attendance. Director Beauchaine then introduced Chief of Police Doug Newman, who shared the School Resource Officer Interlocal Agreement. The agreement will expand the district's SRO program to include working with the City of DuPont Police Department. Questions and discussion followed. Director McDonald made a motion to approve the School Resource Officer Interlocal Agreement, Director Hogan seconded the motion, and the motion passed (4/0).

B. Approval of Revised SHSD 2021-22 Board Meeting Schedule

Superintendent Weight shared the revised SHSD 2021-22 Board Meeting Schedule, removing the Board Study Session scheduled for August 10, 2022 due to lack of agenda items. Director Scott made a motion to approve the revised 2021-22 Board Meeting Calendar, Director Hogan seconded the motion, and the motion passed (4/0).

C. Approval of Resolution 897-07-27-22 Parent/Family/Teacher Conferences Waiver Request

Executive Director Shawn Lewis shared Resolution 897-07-27-22 Parent/Family/Teacher Conferences Waiver Request. This proposal has been discussed with school principals and with the Steilacoom Education Association, and both groups support the proposal and the focus on connecting directly with students and families before the school year starts. This resolution authorizes the superintendent to submit a waiver request for two days of Success Conferences in grades 1 through 5. Director Scott made a motion to approve Resolution 897-07-27-22 Parent/Family/Teacher Conferences Waiver Request, Director McDonald seconded the motion, and the motion passed (4/0).

D. Approval of Comprehensive School Counseling Transition Plan

Substitute Senate Bill 5030 requires all school districts in the state to develop and implement comprehensive school counseling plans that address students' social/emotional, academic, and career development needs in alignment with the American School Counselor Association (ASCA) national model. With the Board's approval, we will begin to implement our transition plan during the 2022-2023 school year and refine the plan as needed for full implementation the following year.

Director McDonald made a motion to approve the Comprehensive School Counseling Transition Plan, Director Scott seconded the motion, and the motion passed (4/0).

E. First Reading of Policy 2413 Equivalency Credit Opportunities

Executive Directory Paul Harvey shared Policy 2413 Equivalency Credit Opportunities. Revisions to this policy include clarifying that the principal is the point of approval for Equivalency Credit opportunities, and affirming 1.0 mastery-based credit for courses with eight possible options for earning the credit. Credit may be granted for passing grade in next highest course. The policy also eliminates the need for multiple content-specific policies that state the same information in repetition.

Director Scott made a motion to approve Policy 2413 Equivalency Credit Opportunities, Director Hogan seconded the motion, and the motion passed (4/0).

F. First Reading of Policy 3245 Students and Telecommunication Devices

Executive Director Shawn Lewis shared Policy 3245 Students and Telecommunication Devices. During the past school year, school district staff and administrators have been working to address many issues regarding students and telecommunication devices. The district has also received concerns from families regarding the use of telecommunication devices directed to all levels of the school system, including to the school board. The proposed policy revisions are intended to clarify the expectations regarding the use of computers, pagers, smart watches, MP3 players, cell phones, tablets, or any photographic and or video devices on school property or while attending school sponsored or related events.

Questions and discussion followed.

Director Scott made a motion to move Policy 3245 to a second reading, Director McDonald seconded the motion, and the motion passed (4/0).

G. Board Governance Goals

Executive Director Shawn Lewis shared board self-assessment results, and recommended the board review the results of their self-assessment and use the results as a part of their governance goal setting process. Chair Rohrer commented on the growth of the board in terms of communication with the community, and shared improvement may be needed in the area of board professional development.

IX. BOARD COMMUNICATION

No board communication.

X. ANNOUNCEMENTS

- Superintendent Weight welcomed Jake Tyrrell back to the district. Mr. Tyrrell is the district's Director of Secondary Education.
- Chair Rohrer thanked the district staff for their hard work.

XI. **ADJOURNMENT**

Director McDonald made a motion to adjourn the meeting at 7:56 pm, Director Scott seconded the motion, and the motion passed (4/0).

K. Wright
(Secretary/Superintendent)

[Signature]
(Chair)
[Signature]
Paul Frost
[Signature]

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: July 27, 2022

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Melissa Beard
Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>					
June 22, 2022	Accounts Payable	131832	to	131834	\$ 174.85
June 22, 2022	Accounts Payable	131835	to	131860	\$ 74,594.74
June 22, 2022	Accounts Payable	131861	to	131863	\$ 10,884.06
June 24, 2022	Accounts Payable	131864	to	131864	\$ 67,325.21
	Payroll	800910	to	800910	\$ 1,428.28
	Payroll A/P	131865	to	131874	\$ 476,151.08
	Payrol ACH Payments				\$ 552,527.53
	Payroll Taxes				\$ 594,522.17
	Direct Deposit				\$ 1,704,084.53
June 30, 2022	Accounts Payable	131875	to	131900	\$ 262,145.92
July 5, 2022	Accounts Payable	131901	to	131904	\$ 22,844.59
July 6, 2022	Accounts Payable	131905	to	131942	\$ 487,853.29
July 13, 2022	Accounts Payable	131943	to	131966	\$ 216,833.17
July 14, 2022	Accounts Payable	131967	to	131967	\$ 210.20
July 15, 2022	Saved for Payroll	131968	to	131976	\$ -
July 20, 2022	Accounts Payable	131977	to	131983	\$ 65,005.41
July 21, 2022	Accounts Payable	131984	to	132012	\$ 455,995.68
TOTAL GENERAL FUND:					\$ 4,992,580.71
<u>CAPITAL PROJECTS FUND:</u>					
June 22, 2022	Accounts Payable	200481	to	200482	\$ 5,147.50
June 30, 2022	Accounts Payable	200483	to	200486	\$ 66,633.40
July 21, 2022	Accounts Payable	200487	to	200489	\$ 23,808.08
TOTAL CAPITAL PROJECTS FUND:					\$ 95,588.98
<u>ASSOCIATED STUDENT BODY FUND:</u>					
June 22, 2022	Accounts Payable	405028	to	405029	\$ 1,221.94
June 22, 2022	Accounts Payable	405030	to	405030	\$ 32,280.59
June 30, 2022	Accounts Payable	405031	to	405034	\$ 8,399.95
July 14, 2022	Accounts Payable	405035	to	405035	\$ 7.50
July 21, 2022	Accounts Payable	405036	to	405040	\$ 4,609.97
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 46,519.95
<u>TRANSPORTATION VEHICLE FUND:</u>					

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight
Kathi Weight, Secretary to the Board

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNEL REPORT - JULY 27, 2022

Name	Position	FTE	Location	Effective Date	Action	Comment
SUEK BLAIR	TEACHER/ATHLETIC CORDINATOR	1.00	HIGH SCHOOL	6/30/2022	RESIGNATION	
ANDERSON-GONZALEZ BARBIE	TEACHER	1.00	CHERRYDALE	8/15/2022	RESIGNATION	
SCHRIMSHER DAKTOA	TEACHER	0.80	HIGH SCHOOL	8/29/2022	NEW HIRE	
HAUSER NOBLE	TEACHER	1.00	HIGH SCHOOL	8/29/2022	NEW HIRE	
JAMIE GARRIEPY	TEACHER	1.00	SALTAR'S POINT	7/11/2022	RESIGNATION	NON-CONTINUING LEAVE REPLACEMENT

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - JULY 27, 2022

Name	Position	Hours	Location	Effective Date	Action	Comment
KHALIL DINA	LPN	7.00	DISTRICT WIDE	9/1/2022	NEW HIRE	
BRASSFIELD HEIDI	PARAEDUCATOR	6.50	CHLOE CLARK	9/1/2022	NEW HIRE	
LOVAN SARAH	PARAEDUCATOR	6.50	PIONEER	9/1/2022	NEW HIRE	
HOGAN MITCHELL	PARAEDUCATOR	6.50	CHERRYDALE	9/1/2022	NEW HIRE	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - JULY 27, 2022

Name	Position	Location	Effective Date	Amount	Comment
VAN DUSEN JAMES	HEAD GIRLS SOCCER COACH	HIGH SCHOOL	8/22/2022		
ROBLES DAVID	HEAD BOYS BASKETBALL	HIGH SCHOOL	11/1/2022		
GIBBARD KRISTEN	ASSISTANT GIRLS SWIM COACH	HIGH SCHOOL	8/22/2022		
ROBBINS KELLY	JV VOLLEYBALL COACH	HIGH SCHOOL	8/22/2022		

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED EXEMPT PERSONNEL REPORT - JULY 27, 2022

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