



Regular Meeting Agenda

Steilacoom High School, 54 Sentinel Drive, Steilacoom, WA

STUDY SESSION: The School Board normally convenes at 6:30 pm just prior to the start of the formal Board meeting to discuss the Board agenda.

No decision making is undertaken. These study sessions are open to the Public.

Wednesday, March 24, 2021 07:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. RECOGNITION OF EDUCATION SUPPORT PROFESSIONALS

(Presentation)

Presenter: Susanne Beauchaine

[Education Support Professionals Week Proclamation.pdf \(p. 4\)](#)

III. REPORTS

A. Legislative Report

(Information)

Presenter: Sam Scott

B. Asset Preservation Program

(Information)

Presenter: Melissa Beard

[Asset Preservation Program.pdf \(p. 5\)](#)

IV. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

[Approval of Financial Reports.PDF \(p. 12\)](#)

[Approval of February and March 2021 Accounts Payable and February 2021 Payroll.PDF \(p. 23\)](#)

[Approval of February 24 2021 Regular Meeting Minutes.pdf \(p. 24\)](#)

[Approval of March 10, 2021 Study Session Minutes.pdf \(p. 26\)](#)

[Approval of Certificated Personnel Report.pdf \(p. 28\)](#)

[Approval of Classified Personnel Report.pdf \(p. 29\)](#)

[Approval of Co-Curricular Personnel Report.pdf \(p. 30\)](#)

V. NEW BUSINESS

A. First Reading of Policy 2413 Equivalency Credit Opportunities (Action)

Presenter: Paul Harvey

[Policy 2413 Equivalency Credit Opportunities.pdf \(p. 31\)](#)

B. First Reading of Policy 3112 Social Emotional Climate (Action)

Presenter: Superintendent Weight

[Policy 3112 Social Emotional Climate.pdf \(p. 37\)](#)

C. First Reading of Policy 6600 Transportation (Action)

Presenter: Melissa Beard

[Policy 6600 Transportation.pdf \(p. 39\)](#)

D. Approval of 2021-2022 School Year Calendar (Action)

Presenter: Susanne Beauchaine

[SHSD 2021-2022 School Year Calendar.pdf \(p. 43\)](#)

E. Approval of Resolution 870-03-24-21 Certificated Staff Contracts 2021-22 School Year (Action)

Presenter: Susanne Beauchaine

[Resolution 870-30-24-21 Certificated Staff Contracts 2021-22 School Year.pdf \(p. 44\)](#)

F. Approval of Resolution 871-03-24-21 Purchase of Diggs Street Property (Action)

Presenter: Shawn Lewis

[Resolution 871-03-24-21 Purchase of Diggs Street property.pdf \(p. 49\)](#)

G. Approval of Resolution 872-03-24-21 (Resolution 2419R) Emergency Waiver of High School Graduation Credits (Action)

Presenter: Superintendent Weight

[Resolution 872-03-24-21 Emergency Waiver of High School Graduation Credits.pdf \(p. 52\)](#)

H. Approval of Resolution 873-03-24-21 Month of the Military Child (Action)

Presenter: Shawn Lewis

[Resolution 873-03-24-21 Month of the Military Child.pdf \(p. 56\)](#)

I. Approval of Revised Board Meeting Calendar

(Action)

Presenter: Superintendent Weight

[Steilacoom Historical School District Board Meeting Schedule 2020-2021 Revised.pdf \(p. 59\)](#)

J. Endorsement of Lucas Field Dedication

(Action)

Presenter: Superintendent Weight and SHS Principal Mike Miller

[Lucas Field Dedication.pdf \(p. 60\)](#)

VI. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

VII. BOARD COMMUNICATION

(Information)

VIII. ANNOUNCEMENTS

(Information)

IX. ADJOURNMENT

(Action)

The State of Washington



Proclamation

WHEREAS, education support professionals are involved in nearly every aspect of education – maintaining buildings and grounds, preparing and serving meals, keeping school facilities clean and orderly, assisting in the classroom, providing over 60 percent of all instructional hours to special education, English Language Learners, and opportunity gap students, performing and conducting research activities, providing information technology and media services, administrative support functions, and safe transportation, creating a secure and healthy environment, and many other specialized services; and

WHEREAS, these dedicated individuals, who are the backbone of our public education system, deserve recognition and thanks for the outstanding work they do for this state, their communities, and the students enrolled in Washington's public schools, colleges, and universities; and

WHEREAS, there are over 62,000 education support professionals working with, and helping students in, Washington's universities, colleges, and public schools; and

WHEREAS, education support professionals are instrumental in fulfilling the state's responsibility to educate all students; and

WHEREAS, by supporting the learning environment, education support professionals are crucial partners with teachers, parents, administrators, and school boards;

NOW THEREFORE, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim March 8-12, 2021, as

Education Support Professionals Week

in Washington, and I urge all people in our state to join me in this special observance.

Signed this 24th day of February, 2021

Governor Jay Inslee



STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 24, 2021

Strategic Focus Area

- ☐ Achieve
- ☐ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

OSPI implemented the Asset Preservation Program (APP) in 1992 to ensure performance accountability; promote student health and safety by maintaining and operation building systems to their design capacity; maintain an encouraging learning environment; and extend building life, thus minimizing future capital needs.

In order to remain eligible for future state assistance in capital projects, districts must have an APP. The three components of an APP are:

1. A commitment from the school board of directors to implement best practices of school building maintenance through the adoption of an APP. *For SHSD, it is Resolution 746.12.15.10 passed in 2010.*
2. The implementation of an Asset Preservation System or maintenance plan that is proactive, predictive or preventative for maintaining a facility over its 30-year expected life cycle. *Our Maintenance manager maintains this plan.*
3. An annual Building Condition Assessment and a report detailing the results of that assessment to the school board of directors and OSPI. *This is attached for your review and is completed by our Maintenance manager. In 2023, we are required to hire a certified assessor to assess the condition of each building.*

You will see that the report includes only two buildings, Pioneer and Saltar's Point. This requirement only applies to buildings completed after 1993.

RECOMMENDED ACTION:

For your information only. No action required.

Report prepared by:
Dr. Melissa Beard, Chief of Finance and Operations



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
Detailed Condition Assessment by Building
Reporting Year 2020-2021

Steilacoom Hist.

93.64

Pioneer Middle School - Main Building

Building Details

PROFILE TYPE	Classroom Building - Multi-Story
NUMBER OF FLOORS	2
BOARD ACCEPTANCE DATE	5/25/2011
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2020-2021	9	93.64	District	Not Reported
2019-2020	8	94.27	District	2/26/2020
2018-2019	7	94.13	District	3/27/2019
2017-2018	6	97.99	Consultant	3/28/2018
2016-2017	5	97.99	Consultant	3/22/2017
2015-2016	4	97.99	Consultant	3/23/2016

The next certified BCA is due: 2023

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2008	Main Building	103,128	103,128	103,128	9/1/2008	5/25/2011
Building Totals		103,128	103,128	103,128		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Subgrade Enclosures	Walls for Subgrade Enclosures	A2010		100.00% Excellent
Water and Gas Mitigation	Building Subdrainage	A6010		100.00% Excellent
Superstructure	Floor Construction	B1010		90.00% Good
	Roof Construction	B1020		90.00% Good

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Superstructure	Stairs	B1080		100.00% Excellent
Exterior Vertical Enclosures	Exterior Walls	B2010		62.00% Fair
	Deficiencies:	Cracking, Peeling, Flaking, Efflorescence and Staining		
	Causes:	Moisture Penetration, Other		
	Comments:	Deficiency: Building metal facia starting to peel, masonry has minor staining. Both due to weather.		
	Exterior Windows	B2020		90.00% Good
	Deficiencies:	Other		
	Causes:	Caulking/Weather Stripping, Other		
	Comments:	Deficiency: Water intursion on west side of the building due to insufficient flashing.		
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070		90.00% Good
Exterior Horizontal Enclosures	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		100.00% Excellent
	Overhead Exterior Enclosures	B3080		90.00% Good
Interior Construction	Interior Partitions	C1010		100.00% Excellent
	Interior Windows	C1020		100.00% Excellent
	Interior Doors	C1030		90.00% Good
	Suspended Ceiling Construction	C1070		90.00% Good
Interior Finishes	Wall Finishes	C2010		90.00% Good
	Interior Fabrications	C2020		100.00% Excellent
	Flooring	C2030		90.00% Good
	Stair Finishes	C2040		100.00% Excellent
	Ceiling Finishes	C2050		90.00% Good
Conveying	Vertical Conveying Systems	D1010		100.00% Excellent
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		100.00% Excellent

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Plumbing	Building Support Plumbing Systems	D2030		100.00% Excellent
HVAC	Facility Fuel Systems	D3010		100.00% Excellent
	Heating Systems	D3020		100.00% Excellent
	Facility HVAC Distribution Systems	D3050		90.00% Good
	Ventilation	D3060		100.00% Excellent
Fire Protection	Fire Suppression	D4010		100.00% Excellent
	Fire Protection Specialties	D4030		100.00% Excellent
Electrical	Facility Power Generation	D5010		100.00% Excellent
	Electrical Services and Distribution	D5020		100.00% Excellent
	General Purpose Electrical Power	D5030		100.00% Excellent
	Lighting	D5040		90.00% Good
Communications	Data Communications	D6010		100.00% Excellent
	Voice Communications	D6020		100.00% Excellent
	Audio-Video Communications	D6030		100.00% Excellent
	Distributed Communications and Monitoring	D6060		100.00% Excellent
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		100.00% Excellent
	Electronic Surveillance	D7030		100.00% Excellent
	Detection and Alarm	D7050		100.00% Excellent
Integrated Automation	Integrated Automation Facility Controls	D8010		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
 Detailed Condition Assessment by Building
 Reporting Year 2020-2021

Steilacoom Hist.

86.22

Saltars Point Elementary School - Main Building

Building Details

PROFILE TYPE	Elementary School - Single Story
NUMBER OF FLOORS	1
BOARD ACCEPTANCE DATE	3/22/2000
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2020-2021	21	86.22	District	Not Reported
2019-2020	20	86.19	District	2/26/2020
2018-2019	19	86.19	District	3/27/2019
2017-2018	18	93.47	Consultant	3/28/2018
2016-2017	17	93.47	Consultant	3/22/2017
2015-2016	16	93.47	Consultant	3/23/2016

The next certified BCA is due: 2023

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1999	Areas 1-8, 10-23	37,233	37,233	37,233	9/1/1999	3/22/2000
1999	Area 9	12,290	12,290	12,290	9/1/1999	3/22/2000
1999	Area 24	3,612	3,612	1,806	9/1/1999	3/22/2000
Building Totals		53,135	53,135	51,329		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		100.00% Excellent
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
Water and Gas Mitigation	Building Subdrainage	A6010		100.00% Excellent

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Superstructure	Roof Construction	B1020		90.00% Good
Exterior Vertical Enclosures	Exterior Walls	B2010		90.00% Good
	Exterior Windows	B2020		90.00% Good
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070		90.00% Good
Exterior Horizontal Enclosures	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		100.00% Excellent
	Horizontal Openings	B3060		90.00% Good
	Overhead Exterior Enclosures	B3080		90.00% Good
Interior Construction	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		100.00% Excellent
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		100.00% Excellent
	Raised Floor Construction	C1060		100.00% Excellent
	Suspended Ceiling Construction	C1070		90.00% Good
Interior Finishes	Wall Finishes	C2010		90.00% Good
	Interior Fabrications	C2020		90.00% Good
	Flooring	C2030		90.00% Good
	Ceiling Finishes	C2050		90.00% Good
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
HVAC	Facility Fuel Systems	D3010		90.00% Good
	Heating Systems	D3020		62.00% Fair
	Cooling Systems	D3030		62.00% Fair
	Facility HVAC Distribution Systems	D3050		62.00% Fair
	Ventilation	D3060		62.00% Fair
Fire Protection	Fire Suppression	D4010		90.00% Good

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Fire Protection	Fire Protection Specialties	D4030		90.00% Good
Electrical	Electrical Services and Distribution	D5020		90.00% Good
	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
Communications	Data Communications	D6010		100.00% Excellent
	Voice Communications	D6020		100.00% Excellent
	Audio-Video Communications	D6030		90.00% Good
	Distributed Communications and Monitoring	D6060		90.00% Good
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		100.00% Excellent
	Electronic Surveillance	D7030		100.00% Excellent
	<i>Comments:</i>	Systems have been upgraded		
	Detection and Alarm	D7050		90.00% Good
Integrated Automation	Integrated Automation Facility Controls	D8010		90.00% Good
	<i>Comments:</i>	Additional: Programing needed to prevent unneeded shutdowns. Backup power need to preserve programming during power outages.		
Equipment	Commercial Equipment	E1030		100.00% Excellent
	<i>Causes:</i>	Age Deterioration		
	Institutional Equipment	E1040		90.00% Good
	Entertainment and Recreational Equipment	E1070		90.00% Good
	Other Equipment	E1090		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good

Steilacoom Historical School District No. 1
Financial Report - February 28, 2021
Budget/Year-End Projection/YTD Actual

The following information is a summary of the financial position as of February 28, 2021 for the district's five operating funds. It provides the School Board fiscal information to evaluate the fiscal stability and operations of the district. The information is unaudited but supported by the attached monthly budget status reports.

General Fund Budget/YTD Actual:

	Annual Budget	YTD Actual	
Revenues & Other Financing Sources	41,027,995	21,798,232	53.13%
Expenditures & Other Financing Uses	41,527,571	23,638,388	56.92%

Excess Revenues/Other Financing Sources		
Over (under) Expend & Other Financing Uses	(499,576)	(1,840,156)

Transfer to Capital Projects	(100,000)
Net Change in Unassigned Fund Balance	(1,940,156)

Fund Balances	9/1/2020	2/28/2021	Variance
Unassigned Fund Balance	2,015,529	1,420,329	-595,200
Unassigned Minimum Fund Balance	2,610,000	2,610,000	0
Fund Balance	4,625,529	4,030,329	-595,200

Capital Projects Fund:

Fund Balance - Impact Fees \$748,618 - Turf Field Replacement \$500,000

Beginning Fund Balance		1,575,135	
GF Transfer to Capital Projects	100,000		
Revenues	4,838,951		
Expenses	127,842		
		4,711,109	
Ending Fund Balance 2/28/2021			6,286,244

	9/1/2020 Beginning Balance	2/28/2021 Ending Fund Balance	Variance
Debt Service Fund*:	4,547,738	1,356,265	(3,191,473)
ASB Fund:	369,995	369,592	(403)
Transportation Fund:	121,744	121,833	89

*12/1/2020 Principal and Interest - \$7,231,100; 6/1/2021 Interest payment - \$ 528,225

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2021

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	5,722,750	167,312.37	2,782,392.42		2,940,357.58	48.62
2000 LOCAL SUPPORT NONTAX	767,300	2,997.17	41,983.13		725,316.87	5.47
3000 STATE, GENERAL PURPOSE	25,193,811	2,538,165.11	13,807,122.99		11,386,688.01	54.80
4000 STATE, SPECIAL PURPOSE	6,296,912	426,307.24	2,971,335.84		3,325,576.16	47.19
5000 FEDERAL, GENERAL PURPOSE	282,000	.00	308,851.00		26,851.00-	109.52
6000 FEDERAL, SPECIAL PURPOSE	2,765,222	252,623.62	1,886,546.36		878,675.64	68.22
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	41,027,995	3,387,405.51	21,798,231.74		19,229,763.26	53.13
<u>B. EXPENDITURES</u>						
00 Regular Instruction	23,495,429	2,633,703.38	13,199,207.91	11,366,262.49	1,070,041.40-	104.55
10 Federal Stimulus	0	.00	4,153.67	0.00	4,153.67-	0.00
20 Special Ed Instruction	5,786,422	460,873.84	2,902,511.95	2,809,258.01	74,652.04	98.71
30 Voc. Ed Instruction	2,270,119	166,281.73	1,128,753.27	882,346.80	259,018.93	88.59
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,062,979	107,613.34	605,784.43	457,445.72	251.15-	100.02
70 Other Instructional Pgms	265,099	34,783.34	513,668.55	157,485.36	406,054.91-	253.17
80 Community Services	45,545	.00	.00	0.00	45,545.00	0.00
90 Support Services	8,601,978	823,359.78	5,284,307.76	3,539,915.41	222,245.17-	102.58
<u>Total EXPENDITURES</u>	41,527,571	4,226,615.41	23,638,387.54	19,212,713.79	1,323,530.33-	103.19
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	200,000	.00	100,000.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	699,576-	839,209.90-	1,940,155.80-		1,240,579.80-	177.33
<u>F. TOTAL BEGINNING FUND BALANCE</u>	4,265,744		5,970,484.64			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	3,566,168		4,030,328.84			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	100,000-	.00
G/L 872 Committd to Econmc Stabilizatr	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	996,168	1,420,328.84
G/L 891 Unassigned Min Fnd Bal Policy	2,770,000	2,610,000.00
 <u>TOTAL</u>	 3,666,168	 4,030,328.84
 Differences	 100,000-	 .00

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

Exception s Found:

20--CAPITAL PROJECT FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	20,000	7,927.53	125,361.53		105,361.53-	626.81
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	36,628.13		36,628.13-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	4,684,377	.00	4,676,960.98		7,416.02	99.84
<u>Total REVENUES/OTHER FIN. SOURCES</u>	4,704,377	7,927.53	4,838,950.64		134,573.64-	102.86
<u>B. EXPENDITURES</u>						
10 Sites	0	.00	38,428.13	2,747.50	41,175.63-	0.00
20 Buildings	4,400,000	4,188.64	75,476.36	27,886.68	4,296,636.96	2.35
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	4,168.50	13,937.20	6,592.50	20,529.70-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	4,400,000	8,357.14	127,841.69	37,226.68	4,234,931.63	3.75
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	304,377	429.61-	4,711,108.95		4,406,731.95	> 1000
<u>F. TOTAL BEGINNING FUND BALANCE</u>	1,317,669		1,575,134.97			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	1,622,046		6,286,243.92			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	627,669	748,617.99
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	400,000	500,000.00
G/L 889 Assigned to Fund Purposes	594,377	5,037,625.93
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	1,622,046	6,286,243.92

30--DEBT SERVICE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2021

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	8,459,674	247,814.02	4,038,598.40		4,421,075.60	47.74
2000 Local Support Nontax	5,000	35.32	1,028.77		3,971.23	20.58
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	8,464,674	247,849.34	4,039,627.17		4,425,046.83	47.72
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	7,000,000	.00	6,555,000.00	0.00	445,000.00	93.64
Interest On Bonds	1,400,000	.00	676,100.00	0.00	723,900.00	48.29
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	2,500	.00	.00	0.00	2,500.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	8,402,500	.00	7,231,100.00	0.00	1,171,400.00	86.06
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	62,174	247,849.34	3,191,472.83-		3,253,646.83-	< 1000-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	4,439,298		4,547,737.92			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	4,501,472		1,356,265.09			
<u>(E+F + OR - G)</u>						
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	4,501,472		1,356,265.09			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	4,501,472		1,356,265.09			

40--ASB FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2021

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES</u>						
1000 General Student Body	193,000	2,800.22	13,876.31		179,123.69	7.19
2000 Athletics	158,459	1,034.00	6,831.30		151,627.70	4.31
3000 Classes	43,500	492.00	6,773.39		36,726.61	15.57
4000 Clubs	518,740	2,756.00	6,847.28		511,892.72	1.32
6000 Private Moneys	9,500	97.06	9,698.58		198.58-	102.09
<u>Total REVENUES</u>	923,199	7,179.28	44,026.86		879,172.14	4.77
<u>B. EXPENDITURES</u>						
1000 General Student Body	231,159	1,088.91	13,592.74	0.00	217,566.26	5.88
2000 Athletics	213,999	7,776.01	14,346.90	15,164.05	184,488.05	13.79
3000 Classes	56,134	357.73	3,775.08	5,438.83	46,920.09	16.41
4000 Clubs	588,988	1,997.67	13,159.78	17,349.12	558,479.10	5.18
6000 Private Moneys	10,835	870.00-	444.52-	0.00	11,279.52	4.10-
<u>Total EXPENDITURES</u>	1,101,115	10,350.32	44,429.98	37,952.00	1,018,733.02	7.48
<u>C. EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES</u> (A-B)	177,916-	3,171.04-	403.12-		177,512.88	99.77-
<u>D. TOTAL BEGINNING FUND BALANCE</u>	344,473		369,994.87			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	166,557		369,591.75			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	166,557		369,591.75			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	166,557		369,591.75			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,000	11.30	89.13		910.87	8.91
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	6,000	.00	.00		6,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	7,000	11.30	89.13		6,910.87	1.27
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	7,000	11.30	89.13		6,910.87	1.27
<u>D. EXPENDITURES</u>						
Type 30 Equipment	10,000	.00	.00	0.00	10,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	10,000	.00	.00	0.00	10,000.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	3,000-	11.30	89.13		3,089.13	102.97-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	121,615		121,744.29			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	118,615		121,833.42			
K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	118,615		121,833.42			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	118,615		121,833.42			

***** End of report *****

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: March 24, 2021

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Melissa Beard
Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)				AMOUNT
<u>GENERAL FUND:</u>					
	Payroll	800891	to	800893	\$ 5,435.61
	Payroll A/P	129399	to	129417	\$ 976,186.51
	Payroll Taxes				\$ 548,051.25
	Direct Deposit				\$ 1,528,529.60
February 26, 2021	Accounts Payable	129418	to	129420	\$ 122.06
February 24, 2021	Accounts Payable	129421	to	129449	\$ 607,946.56
March 3, 2021	Accounts Payable	129450	to	129478	\$ 92,544.41
March 10, 2021	Accounts Payable	129479	to	129513	\$ 409,339.57
March 10, 2021	Accounts Payable	129514	to	129561	\$ 1,458.68
March 16, 2021	Accounts Payable	129562	to	129580	\$ 55,719.97
					\$ 4,225,334.22
<u>CAPITAL PROJECTS FUND:</u>					
February 24, 2021	Accounts Payable	200412	to	200413	\$ 4,872.00
February 25, 2021	Accounts Payable	200414	to	200414	\$ 2,613.64
March 17, 2021	Accounts Payable	200415	to	200415	\$ 6,308.00
TOTAL CAPITAL PROJECTS FUND:					\$ 13,793.64
<u>ASSOCIATED STUDENT BODY FUND:</u>					
February 24, 2021	Accounts Payable	404830	to	404832	\$ 1,929.00
March 10, 2021	Accounts Payable	404833	to	404833	\$ 45.00
March 17, 2021	Accounts Payable	404834	to	404835	\$ 474.87
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 2,448.87
<u>TRANSPORTATION VEHICLE FUND:</u>					
TOTAL TRANSPORTATION VEHICLE FUND:					\$ -

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board



Regular Meeting Minutes
Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA 98327
Wednesday, February 24, 2021

I. CALL TO ORDER

Chair McDonald called the meeting to order at 7:00 pm.

Director Scott led the Pledge of Allegiance.

All Directors and Superintendent Weight present.

Director Scott made a motion to approve the agenda; Director Pierce seconded the motion, and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

- Richard Demaree of DuPont commented on the use of outdoor facility space by local youth sport leagues.

III. PRESENTATION - Pioneer Middle School Choir

Pioneer Choir Director Katie Elshire introduced a recorded performance by the Pioneer Middle School Choir. Board Directors thanked Ms. Elshrie and commended her work with the choir, marveling at her ability to create a wonderful choir performance even during a time of remote learning. The Directors also shared how impressed they are with the diligence and perseverance of Pioneer's choir students.

IV. REPORTS - Legislative Update

Vice Chair Scott reported on activity in the Washington State Legislative Session, including school-based healthcare, increasing language access in public schools, and modifying the Learning Assistance Program.

V. CONSENT AGENDA

Director Forbes made a motion to approve the Consent Agenda; Director Rohrer seconded the motion, and the motion passed (5/0). The Consent Agenda included attached financial reports, January and February 2021 Accounts Payable including January 2021 Payroll, Minutes from January 27, 2021 Regular Board Meeting and February 10, 2021 Study Session, Personnel Reports, and Low-Risk Auditee Certification.

VI. NEW BUSINESS

A. Approval of Resolution 869-02-24-21 Sale of Property Chambers Street

Director Pierce made a motion to approve Resolution 869-02-24-21 Sale of Property Chambers Street; Director Scott seconded the motion, and the motion passed (5/0).

B. First Reading of Policy 2401 Competency/Mastery Based Credits

Director Forbes made a motion to approve Policy 2401 Competency/Mastery Based Credits; Director Rohrer seconded the motion, and the motion passed (5/0).

C. First Reading of Policies 2402 - 2409

Director Forbes made a motion to delete Policies 2402 - 2409, replaced with Policy 2401 Competency/Mastery Based Credits; Director Rohrer seconded the motion, and the motion passed (5/0).

D. First Reading of Policy 2413 Equivalency Credit Opportunities

Director Scott made a motion to approve Policy 2413 Equivalency Credit Opportunities; Director Pierce seconded the motion, and the motion passed (5/0).

VII. COMMENTS FROM THE AUDIENCE

No comments.

VIII. BOARD COMMUNICATION

- Director Scott has spoken with Kevin Ballard regarding impact fees.
- Director Rohrer received communication regarding participating in athletics. The issue was addressed by Dr. Weight and the school, resulting in a positive outcome.
- Chair McDonald received communication via email regarding children in lower grades not having opportunities for athletics and not being able to use the school fields.

IX. ANNOUNCEMENTS

- Director Scott announced a virtual public forum with the Town of Steilacoom on March 2, regarding the sale of Diggs Street property to SHSD. Link is available on the Town of Steilacoom's website.
- Director Forbes thanked Dr. Weight and all SHSD staff for all the hard work done to get students back into the classrooms.
- Director Pierce mentioned that students are not yet aware of the cohort they are part of. Dr. Weight responded that the district already has communication planned to share this information, as well as schedules, with families.
- Chair McDonald also thanked Dr. Weight and the district for all their hard work in getting students back to in-person learning.

X. ADJOURNMENT

Director Rohrer made a motion to adjourn the meeting at 7:35 pm; Director Forbes seconded the motion, and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)



**Study Session of the Board of Directors
Meeting Minutes
via Zoom
Wednesday, March 10, 2021**

I. CALL TO ORDER

This Study Session was held via a Zoom webinar with a public link shared on the SHSD website. Chair McDonald called the meeting to order at 6:00 pm. Susanne Beauchaine led the Pledge of Allegiance. All Directors and Superintendent Weight present. Director Scott made a motion to approve the agenda; Director Pierce seconded the motion, and the motion passed (5/0).

II. TOPIC FOR BOARD DISCUSSION

A. Future Levy and Bond Initiatives

Superintendent Weight introduced Director Shawn Lewis, who shared a presentation on future levy and bond initiatives. Questions and discussion followed.

B. Capital Projects Planning

Director Shawn Lewis shared information on capital projects planning process. Questions and discussion followed.

C. April 14, 2021 Study Session Agenda Items

As there are no scheduled topics to discuss, the Board will cancel the April 14, 2021 Study Session. The revised Board schedule will be approved at the March 24, 2021 Regular Board Meeting.

III. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 7:18 pm; Director Scott seconded the motion, and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 3/24/2021						
Name	Position	FTE	Location	Effective Date	Action	Comment
NITZ MACKENZIE	COUNSELOR	1.00	HIGH SCHOOL	8/31/2021	RESIGNATION	
RANSFER TEQUILA	TEACHER	1.00	PIONEER	6/17/2021	RESIGNATION	
CORNISH MEGAN	SOCIAL WORKER	1.00	STUDENT SERVICES	3/29/2021	RESIGNATION	
BUCKMISTER AMANDA	TEACHER	1.00	SALTARS POINT	8/31/2021	LEAVE OF ABSENCE	For the 2021-22 School Year
SNOWDEN AUDRA	SLP	1.00	STUDENT SERVICES	8/31/2021	RESIGNATION	

Steilacoom Historical School District No. 1

Classified Personnel Report

Personnel Report 3/24/2021						
Name	Position	Hours	Location	Effective Date	Action	Comment
KUEHN MELISSA	PARAPROFESSIONAL	6.50	SALTARS POINT	3/25/2021	NEW HIRE	Temporary until 6/17/2021
SMITH JAMIE	PARAPROFESSIONAL	6.50	CHLOE CLARK	3/25/2021	NEW HIRE	Temporary until 6/17/2021
ANDERSON STEFANIE	PARAPROFESSIONAL	6.50	CHERRYDALE	3/25/2021	NEW HIRE	Temporary until 6/17/2021
HAYES GARRETT	CUSTODIAN	8.00	PIONEER	3/25/2021	NEW HIRE	Temporary until 6/17/2021
CAO HAHN	CUSTODIAN	8.00	PIONEER	3/25/2021	NEW HIRE	
WINCHEL TYLER	CUSTODIAN	8.00	HIGH SCHOOL	3/25/2021	NEW HIRE	Temporary until 6/17/2021
TRAN NGA	CUSTODIAN	8.00	CHERRYDALE	3/25/2021	NEW HIRE	Temporary until 6/17/2021
PEREZ LINDA	PARAPROFESSIONAL	7.00	CHERRYDALE	8/31/2021	RETIREMENT	
QUINTANILLA-CERON TANYA	DEPARTMENT SPECIALIST	8.00	DISTRICT OFFICE	7/8/2021	RESIGNATION	
ANDERSON REBECCA	SECRETARY	8.00	PIONEER	6/30/2021	RETIREMENT	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 3/24/2021					
Name	Position	Location	Effective Date	Amount	Comment
GARRETT ERIC	HEAD BASEBALL COACH	HIGH SCHOOL	3/22/2021	\$2,410.75	2nd half of stipend
BRADBURY TOM	ASSISTANT BASEBALL COACH	HIGH SCHOOL	3/22/2021	\$1,815.56	2nd half of stipend
RENNER NATE	HEAD BOYS SOCCER COACH	HIGH SCHOOL	3/22/2021	\$2,420.75	2nd half of stipend
WOOD SEAN	ASSISTANT BOYS SOCCER COACH	HIGH SCHOOL	3/22/2021	\$1,520.25	2nd half of stipend
HATTON LUCAS	ASSISTANT TRACK COACH	HIGH SCHOOL	3/22/2021	\$3,695.63	
JOHNSON RICHARD	HEAD TRACK COACH	HIGH SCHOOL	3/22/2021	\$4,927.50	
MANNING ERNIE	HEAD GIRLS TENNIS COACH	HIGH SCHOOL	3/22/2021	\$4,755.50	
MAGAWAY ALAN	ASSISTANT GIRLS TENNIS COACH	HIGH SCHOOL	3/22/2021	\$3,566.63	
LACY KEVIN	HEAD FASTPITCH COACH	HIGH SCHOOL	3/22/2021	\$4,455.75	
MCJUNKINS LILY	ASSISTANT SOCCER COACH	PIONEER	3/1/2021	\$1,312.50	
PRATER WHITLEY	ASSISTANT FASTPITCH COACH	HIGH SCHOOL	3/22/2021	\$3,052.50	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 24, 2021

Strategic Focus Area

- ☒ Achieve
- ☐ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

Board Policy Update 2413 - Equivalency Credit Opportunities

This is the second update in two months.

This is a good change allowing for flexibility in credit granting to support students impacted by COVID-19 remote learning.

This update moves the Computer Science AP – specific language to the end of the policy and prioritizes and broadens the opportunity for equivalency to other subjects. The updated terminology is *Mastery/Competency-based credits*. Extends mastery/competency-based credit opportunity to all courses (not just AP Computer Science).

All other language unchanged since last month's approved revision.

RECOMMENDED ACTION:

The administration recommends that the Board approve the revisions policy 2413 – Equivalency Credit Opportunities

Report prepared by:
Paul Harvey, Executive Director of Student Achievement

EQUIVALENCY CREDIT OPPORTUNITIES

I. Experiential Education Opportunities

The district may grant credit, including high school graduation credit, for school planned or approved learning experiences which may be conducted away from the facilities owned, operated, or supervised by the district or conducted primarily by individuals not employed by the district.

To grant credit for such experiences, a proposal for approval of credit must be submitted to the district's designated team.

The proposal shall include the following elements:

- (a) Name of program or planned learning experience;
- (b) Length of time for which approval is desired;
- (c) Objectives of the program or planned learning experience;
- (d) Which one or more of the state learning goals and related essential academic learning requirements are part of the program or planned learning experience;
- (e) Description of how credits shall be determined (completion of a district-defined course or satisfactory demonstration of proficiency/mastery in the related state learning standards in accord with [WAC 180-51-050\(1\)](#) and [WAC 180-51-051](#);
- (f) Content outline of the program and/or major learning activities and instructional materials to be used;
- (g) Description of how student performance will be assessed;
- (h) Qualifications of instructional personnel;
- (i) Plans for evaluation of program; and
- (j) How and by whom the student will be supervised.

Approved experiences may include, but are not limited to, the following: School planned or approved learning experiences such as travel study, work study, private lessons, and education programs sponsored by governmental agencies.

II. Career and Technical Education Courses Provided by the District

Until September 1, 2021, the district will offer high school students with the opportunity to access at least one career and technical education course that is considered a statewide equivalency course as determined by the Office of Superintendent of Public Instruction under [RCW 28A.700.070](#).

On or after September 1, 2021, any statewide equivalency course offered by the district or accessed at a skill center will be offered for academic credit.

The district may also adopt local course equivalencies for career and technical education courses that are not on the list of courses approved by the superintendent of public instruction under [RCW 28A.700.070](#).

Each high school will adopt core academic course equivalencies for high school career and technical courses, provided that the career and technical course has been reviewed and approved for equivalency credit by a district team appointed by the superintendent or a designee.

The district team will include a school administrator, the career and technical administrator, an instructor from the core academic subject area, an instructor from the appropriate career and technical course, a school counselor, and a representative from the curriculum department.

Career and technical courses approved for equivalency will be:

1. Aligned with the state's essential academic learning requirements and grade level expectations; and
2. Aligned with current industry standards, as evidenced in the curriculum frameworks. The local career and technical advisory committee will certify that courses meet industry standards.
3. Recorded on the student's transcripts as the academic course the equivalence credit fulfills.

III. Computer Science Courses Mastery/Competency-based credits

AP courses

~~The board will approve Advanced Placement (AP) computer science courses as equivalent to high school mathematics or science. The superintendent or designee will adopt procedures to denote on the student's transcript that AP computer science qualifies as a math-based quantitative course for students who complete it in their senior year.~~

Mastery-based credits

Students may obtain ~~up to one (1) mastery-based credit for core required courses credit of computer science credit for~~ passing ~~a district-created assessment an end-of course examination~~ that is aligned to state learning standards ~~for computer science or mathematics~~ and course equivalency requirements adopted by the office of the superintendent of public instruction (OSPI). Students do not need to have attempted and failed a course before being eligible for these options.

- Locally created written or oral test;
- Written report by the student;
- Student-designed portfolio of work ~~or AP examination portfolio;~~
- Student presentation or oral defense of their learning in the course;
- Hands-on demonstration of knowledge and skills; ~~or~~
- A combination of assessment approaches, as defined by the district; or
- Other locally developed methods.-

Successful completion of next higher-level course: Credit may be awarded for a course when the student successfully completes the next higher-level course in a sequence that includes a natural progression of the state learning standards from the previous course. State or locally determined

learning standards will be used as the guide when making decisions regarding what courses should qualify.

~~To receive mastery-based credits for computer science, a student must take a mastery/competency examination that OSPI has found aligns with the state learning standards for computer science or mathematics and that aligns with course equivalency requirements adopted by OSPI. The number of credits awarded will be based on the student's performance on the mastery/competency examination. Mastery-based credit is available in all courses if the student achieves a C or higher grade in the next-higher level course.~~

The mastery/competency examination must be offered in a proctored setting with appropriate technology. The district will approve the site(s) where the examination is offered, which could include individual schools, district buildings, community colleges, universities, education service districts, or other community settings. A student may take the examination 2 times. The district will award credit based on the highest examination score. The student will be responsible for the cost of taking a mastery/competency examination. The district will offer financial assistance to students who demonstrate need, such as qualifying for free or reduced lunch. The district may pay for the cost of taking the examination for all students if it chooses.

The district will receive official test results for each student who takes a mastery/competency examination. The district will provide a letter to the student with a copy of the test results and an indication of how many credits the student will be awarded. Credits awarded will be recorded on the student's transcript with a grade of "Pass."

~~In awarding academic credit for computer science, the district will follow the course equivalency approval procedure described above for career and technical courses.~~

To ensure cultural responsiveness and equity in awarding mastery-based credit, the district will collect and annually review disaggregated data to see which subgroups of students are receiving mastery-based credit. If disproportionality is found, the district will take appropriate actions to ensure equitable access to these crediting opportunities.

Courses taken before attending high school

The district will award high school credit for computer science courses taken before attending high school if either of following occurs:

1. The course was taken with high school students, if the academic level of the course exceeds the requirements for seventh and eighth grade classes, and the student has successfully passed by completing the same course requirements and examinations as the high school students enrolled in the class; or
2. The academic level of the course exceeds the requirements for seventh and eighth grade classes and the course would qualify for high school credit, because the course is similar or equivalent to a course offered at a high school in the district determined by the board.

Students who have taken and successfully completed high school courses under the circumstances above shall not be required to take an additional competency examination or perform any other additional assignment to receive credit.

IV. Computer Science Courses

AP Courses

The board will approve Advanced Placement (AP) computer science courses as equivalent to high school mathematics or science, and may be used by a student to meet math or science graduation requirements. The superintendent or designee will adopt procedures to denote on the student's transcript that AP computer science qualifies as a math-based quantitative course for students who complete it in their senior year.

Mastery-Competency-based credits

The district may award academic credit for computer science to students based on student completion of a mastery/competency examination that is aligned with the state learning standards for computer science or mathematics and course equivalency requirements adopted by the office of the superintendent of public instruction (OSPI).

To receive mastery/competency-based credits for computer science, a student must take a mastery/competency examination that OSPI has found aligns with the state learning standards for computer science or mathematics and that aligns with course equivalency requirements adopted by OSPI. The number of credits awarded will be based on the student's performance on the mastery/competency examination.

Cross References: [Policy 2170](#) – Career and Technical Education
 [Policy 2410](#) – High School Graduation Requirements

Legal References: [Laws of 2019, ch. 180, 2](#) High school computer science courses – Availability – Competency testing
 [RCW 28A.230.010](#) Course content requirements – Access to career and Technical course equivalencies – Duties of school boards of directors – Waivers
 [RCW 28A.230.097](#) Career and technical high school course equivalencies
 [RCW 28A.230.120](#) High School Diplomas – Issuance – Option to receive Final transcripts – Notice
 [WAC 180-51](#) High school graduation requirements
 [WAC 392-410](#) Courses of study and equivalencies

Management
Resources:

2019 – July Policy Issue
2018 – May Policy Issue
2013 – September Issue
Policy News, August 2006 Legislature Codifies Course Equivalency for
Career and Technical Courses

Adoption Date: 2.27.08

Steilacoom Historical School District No. 1

Revised: 0.27.15; 10.24.18; 10.23.19; 04.22.20; 02.24.21; 03.24.21

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 24th, 2021

Policy 3112 – Social Emotional Climate

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

WSSDA has created a model policy based on House Bill 2816, which was passed during the 2020 legislative session. The goal of the policy is to support and promote, from the Board level, district and school actions to maintain and nurture positive school and classroom climates. Since social emotional learning (SEL) is a recognized priority of our District, the model policy matches our commitment to this important work.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 3112.

Report prepared by:

Dr. Kathi Weight, Superintendent

SOCIAL EMOTIONAL CLIMATE

Goal

The Steilacoom Historical School District Board's goal for this policy and its accompanying procedure is to support and promote school and school district action plans that create, maintain, and nurture physically, emotionally, and intellectually safe, respectful, and positive school and classroom environments that foster equitable, ethical, social, emotional, and academic education for all students.

Nurturing a Positive Social Emotional Climate

The Steilacoom Historical School District believes that each and every school community member should be treated with dignity, should have the opportunity to learn, work, interact, and socialize in physically, emotionally, and intellectually safe, respectful, and positive school and classroom environments, and have the opportunity to experience high quality relationships.

The Board recognizes that there is not one best way to improve school climate. Each school needs to consider its history, strengths, and needs. The Board further recognizes the important role that students, families, and community members play in collaborating with the school and school district in creating, maintaining, and nurturing a positive social and emotional school and classroom climate. This collaborative role extends to the planning, implementation, and continuous improvement process around school climate and social emotional learning.

The Board therefore directs the superintendent to work with district schools to implement the accompanying procedures, which provide a framework for an effective climate improvement process, including a continuous cycle of 1) planning and preparation, 2) evaluation, 3) action planning, and 4) implementation. This framework is aligned with the social emotional learning standards and benchmarks developed by the social emotional learning committee created under RCW 28A.300.477. The framework is designed to support the district and district schools in developing research-supported action plans that work to meet the Board's goal for this policy.

Cross References: Policy 2000 - Student Learning Goals
 Policy 2140 - Guidance and Counseling
 Policy 3241 - Student Discipline
 Policy 4110 - Citizen Advisory Committees and Task Forces
 Policy 5520 - Staff Development

Legal References: RCW 28A.345.085 – Model Policy and procedure for nurturing
 a positive social and emotional school and classroom climate

Adoption Date: 03.24.21
Steilacoom Historical School District No. 1

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: 3/24/2021

Strategic Focus Area

- ☐ Achieve
- ☐ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

First Reading of Policy 6600 Transportation

This policy is updated based on HB 2455 – Child Care – Parents Attending High School. The legislation provides that at the request of an eligible student, a school district may allow the student to transport an infant on a school bus or other district transportation.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 6600 to a second reading.

Report prepared by:
Melissa Beard, Chief of Finance and Operations

TRANSPORTATION

The district may provide transportation to and from school for a student:

- A. Whose residence is beyond the one mile radius from the school to which the student is assigned;
- B. Whose walking route to school is hazardous;
- C. Whose disability prevents him/her from walking or providing for his/her own welfare while walking; or
- D. Who has another compelling and legally sufficient reason to receive transportation services. The parent or guardian of a student whose assigned bus stop is beyond the maximum walking distance may receive reimbursement for private transportation at the state mileage reimbursement rate.

At the request of an eligible student, the district may allow the student to transport his or her infant on a school bus or other student transportation vehicle provided by the district. The infant must be transported in a rear-facing child restraint system as defined in the federal motor vehicle safety standards found in 49 C.F.R. § 572.213. If the district denies the student's request to transport his or her infant by school bus, the district must authorize other arrangements for individual transportation in accordance with RCW 28A.160.030. For purposes of this paragraph, "eligible student" means any student served by the transportation program of the district or compensated for individual transportation arrangements authorized by RCW 28A.160.030 whose route stop is outside the walk area for a student's school, except if the student to be transported is disabled under RCW 28A.155.020 and is either not ambulatory or not capable of protecting his or her own welfare while traveling to or from the school or agency where special education services are provided, in which case no mileage distance restriction applies.

Each year the superintendent or designee will present to the board ~~for~~ the number of students who live within the minimum distance of their schools and for whom there appears sufficient justification for the district to provide transportation. In this report, the superintendent or designee will also provide the reasons why each of these students is transported.

The district's transportation program will comply in all ways with state law and regulation. Transportation services of the district may include approved bus routes, district-approved field trips, school activities (participants only) and extracurricular activities (rooters). The superintendent or designee is authorized to permit a parent of a student enrolled in school to ride a bus when excess seating is available and private or other public transportation is not reasonably available.

The board of directors may authorize children attending an approved private school to ride a school bus provided that the bus route and stops are not altered, space is available, and a fee to cover the per seat cost for such transportation is collected.

Routes And Schedules

The superintendent or designee will be responsible for scheduling bus transportation, including the determination of routes and bus stops as well as overseeing the transportation program.

The purpose of bus scheduling and routing is to achieve maximum service with a minimum fleet of buses insofar as this is consistent with rendering safe and reasonably equal service to all students entitled to such service. The board may authorize the use of a district-owned passenger car in lieu of a bus for transporting students to and from school.

In order to operate the transportation system as safely and efficiently as possible, the following factors will be considered in establishing bus routes:

- A. Where an alternate route may be considered without sacrifice of efficiency or economy, preference will be given to that route more directly serving the largest number of students;
- B. Location of bus stops may be determined by such factors as student safety, economy and efficiency. Students may be required to walk up to one mile from their home to their bus stop provided that the walking route is safe; and
- C. School schedules will be adjusted to allow maximum utilization of each bus in the system by alternating elementary and secondary trips.

The district will apply for state transportation apportionment funds and will maintain the records required to obtain such funding.

Emergency Routes And Schedules

The district will develop emergency bus routes and schedules to be used when weather conditions make the usual routes impassable or, in the superintendent's or designee's judgment, too hazardous. At the beginning of the school year, copies of emergency routes and schedules will be distributed to parents with instructions on how to obtain emergency information.

If roads are closed to buses but not to private vehicles, the district may continue to operate the instructional programs of the schools without providing bus transportation until the roads are again open to buses.

Legal References: [RCW 28A.160](#)
 [28A.160.020](#)
 [28A.160.030](#)
 [WAC 392-141](#)
 [392-172A-02095](#)

Student Transportation
Authorization for private school students
to ride buses — Conditions
Authorizing individual transportation or
other arrangements
Transportation —State allocation for
operations
Transportation (Special Education)

[RCW 28A.160.160 Student transportation allocations—Definitions](#)

[RCW 28A.160.240 Transportation of infants](#)

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 01.28.15; 03.24.21



The best education for every student.

STEILACOOM

Historical School District No. 1

2021-22 School Year Student Calendar

September 2021

First Day of School 2
Labor Day 6
ACE Day 8
ACE Day 15
ACE Day 22
ACE Day 29

October 2021

ACE Day 6
No School 8
ACE Day 13
Conferences - Half-Day 18-22
ACE Day 27

November 2021

ACE Day 3
ACE Day 10
Veterans Day 11
ACE Day 17
Half-Day 24
Thanksgiving Break 25-28

December 2021

ACE Day 1
ACE Day 8
ACE Day 15
Winter Break 18-31

January 2022

Winter Break 1-2
ACE Day 5
ACE Day 12
Martin Luther King Jr Day 17
ACE Day 19
ACE Day 26
Semester Prep Half-Day 28

February 2022

ACE Day 2
ACE Day 9
ACE Day 16
Presidents' Day 21
ACE Day 23

March 2022

ACE Day 2
ACE Day 9
No School 11
ACE Day 16
ACE Day 23
Snow Makeup Day 25
Conferences - Half-Day 30-31

April 2022

Conferences - Half-Day 1
Spring Break 2-10
ACE Day 13
ACE Day 20
ACE Day 27

May 2022

ACE Day 4
ACE Day 11
ACE Day 18
ACE Day 25
Snow Makeup Day 27
Memorial Day 30

June 2022

ACE Day 1
ACE Day 8
ACE Day 15
Last Day of School - Half-Day 16

FEBRUARY 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2022

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2022

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2022

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

KEY

	No School (Prof. Development)
	Holidays
	ACE Days (1 Hour Early Release)
	Half Days
	Snow Makeup Days

Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388

Resolution No. 870-03-24-21

Authorization to Employ Certificated Personnel
For 2021-22 School Year

WHEREAS, the Board of Directors of Steilacoom Historical School District No. 1 has a statutory obligation to employ certificated personnel by written contract; and

WHEREAS, it is essential to the success of the District's educational program that personnel vacancies for the ensuing school year be identified in advance so that well-qualified replacements may be located and employed; and

NOW, THEREFORE, BE IT RESOLVED:

The individual employment contracts shall be issued forthwith to those certificated personnel determined by the Superintendent to be entitled to an offer of employment for the 2021-2022 school year.

APPROVED this 24th day of March, 2021, in regular session, by the Steilacoom Historical School District No. 1 Board of Directors.

BOARD OF DIRECTORS

Chair

Director

Director

Director

Director

ATTESTED TO BY:

Secretary, Board of Directors

Resolution 870-03-24-21	
NAME	FTE
ALBERT ROYCE F	1.00
ALMEIDA KAITLYN	1.00
ANDERSON ERIN	1.00
ANDERSON-GONZALEZ BARBIE L	1.00
ANTONOWICZ KAREN	1.00
ARMSTRONG MARY	1.00
ASATO DANIELLE	1.00
BALDO EARTHA	1.00
BARTLETT TYLER JASON	1.00
BARTON KRISTEN JEANNETTE	1.00
BATHURST ERIN	1.00
BEAULIEU DEREK M	1.00
BERENTSON, LISA	1.00
BIRBECK LAURA	1.00
BLANCHARD STANLEY	1.00
BRADBURY THOMAS	1.00
BRADSHAW BRETT EDWARD	1.00
BROBERG RACHEL	1.00
BRODZIAK JOANNA	1.00
BROWN AIMEE NALEE	1.00
BROWN KRISTI MARIE	1.00
BROWN-JOLLY MYRANDA	1.00
BRUGMAN CHRISTOPHER	1.00
BUCKHOLZ SARAH	1.00
BURKES RODERICK	1.00
BYRD MEGAN	1.00
BYRD NATHAN	1.00
CAMPBELL SARAH	1.00
CARGILL REBEKAH	1.00
CARR REID	1.00
CASTRO NUNO	1.00
CHASE RENEE	1.00
CHRISTENSEN LEANN L	1.00
COPE BRIANNA	1.00
CUNNINGHAM ABBY	1.00
CUSHMAN HELEN LOUISE	1.00
DAVIES COLBY	1.00
DAVIS DEIRDRE	1.00
DIAZ JACQUELINE	1.00
DILL MICAH	1.00
DORSCH SARAH	1.00
DUFFY DAWN	1.00
EASLEY JOSHUA	1.00
EASTMAN KATHLEEN A	1.00
ECK KASEY	1.00
EDWARDS AERIAL	1.00
ELSHIRE KATHERINE	1.00
ENGQUIST SHEREE KAY	1.00
ENGSTROM HANNAH C	1.00
ENOS ROD	1.00
EVANS BETTINA B	1.00
FANNIN COLEMAN F	1.00
FLETCHER ASHLEE	1.00
FOHRMAN JAMES	1.00
FORD JEREMIAH	1.00
FRENCH TIMOTHY	1.00
FREUDENSTEIN ANGELA	1.00

FRIEDLOS JANET	1.00
FROEHLE STEFANIE	1.00
GAFFEY KAYLA	1.00
GAFFEY SCOTT	1.00
GALLIGAN PAUL A	1.00
GARRETT ERIC J	1.00
GIDLEY AMANDA JOANN	1.00
GILLIAM JASON M	1.00
GOLLE JONATHAN	1.00
GOODMAN RACHEL	1.00
GRAY BROOKE	1.00
GRIFFIN KATELYN	1.00
HALL DIANE	1.00
HALLER KYLE	1.00
HANSEN KEANE	1.00
HATCH GENA	1.00
HAYDEN CHRISTINA MARIE	1.00
HEINLEN MICHAEL	1.00
HENDERSON SAMANTHA	1.00
HERIG JILL	1.00
HEYING WENDY S	1.00
ISLER DENISE	1.00
JARNAGIN JAMES	1.00
JELLISON ELISABETH	1.00
JENNE ALEECE	1.00
JOHANSEN KATHERYN ANN	1.00
JOHNSON KENT	1.00
JONES CARL	1.00
KAY HOLLY	1.00
KEEFER CHARM GENETTE	1.00
KELLER AIRICA C	1.00
KIM GRACE	1.00
KING BRIDGET	0.60
KIRBY BIANCA I	1.00
KIRBY BRIAN TODD	1.00
LANDES BONNIE	1.00
LANIER CJ	1.00
LECOMPTE KAREN E	1.00
LEE SANDY	1.00
LEVCOVICH NANCY GRANT	1.00
LOWE LAURA G	1.00
LUNDGREN WENDY	1.00
LYONS JILL R	1.00
MADSEN K C	1.00
MARKS MATTIE	1.00
MANLEY STEPHANIE	1.00
MARLOW AMY	1.00
MARTIN KYLIE	1.00
MARTIN MICHAEL	1.00
MATEUS STEPHANIE	1.00
MAZZUCA KINDRA	1.00
MCATEE SHELLEY	1.00
MCDONALD JODY	1.00
MCGLOTHERN HOLLIS MIDORI	1.00
MCJUNKINS TRINA	1.00
MCNAMARA LISA	1.00
MERCIER LAURA	1.00
MERRITT LINDA NAOMI	1.00
MILLER CAMERON	1.00

MILLER CRAIG A	1.00
MILLER KAMI	0.80
MILLER ZACH	1.00
MILTON ANDREW K	1.00
MOCK JANELLE	1.00
MORIYAMA-YODER JOY	1.00
MOTTOLA JULIE	1.00
MUNSEY SHAWN	1.00
NICHOLS SUE ELLEN	1.00
NIERMAN TISHANGELA ARTELL	1.00
NIXON JULIE MARIE	1.00
NORRIS LAURIE ANNE	1.00
OLSON LANAE DIANN	1.00
PALACIOS LINDA	1.00
PARR KAREN LOUISE	1.00
PAYNE DANA	1.00
PEDDY KAREN	1.00
PERCEFULL SAMANTHA	1.00
PERRY ANNETTE C	1.00
PICKETT TAYLOR	1.00
PILON MARY CATHERINE	1.00
POSADA ADRIANA	1.00
PRICE ANDREA	1.00
PRUITT BRITTANY	1.00
RADTKE KELLY	1.00
RAE MELODY	1.00
RASCHKE RAGAN LEIGH	1.00
REGER JENNIFER	1.00
RENNER NATHAN	1.00
RIDGE CHRISTINE M	1.00
RIPP KAREN MARIE	1.00
ROBISON PATRICIA	1.00
RONTOS TANYA	1.00
SAYRE HAYLEY	1.00
SCHMITZ SHANNON	1.00
SCHULTZ-BRACE KERI LYNN	1.00
SEEFELDT JAMES	0.60
SENKO ANDREW	1.00
SHEARER ALLISON	1.00
SLATER LISA MARIE	1.00
SLATER MICHAEL	1.00
SLATER RYAN ANTHONY	1.00
SORTORE PATRICIA R	1.00
STEWART CATHRYN MICHELLE	1.00
STOUT JENESSA	1.00
STUGELMEYER SCOTT	1.00
STUTZ MIGUEL	1.00
SUEK BLAIR	1.00
SULLIVAN CAMILLE	1.00
TATE KIMBERLY	0.50
TATE MICHELLE	1.00
TAYLOR COURTNEY	1.00
THOMAS ALISSA	1.00
TRETHEWAY KELSEY	1.00
TURNER HEATHER	1.00
URIARTE LAVONNE R	1.00
VACCARO HIEDIE	1.00
VAN WYHE GABRIEL	1.00
VAN WYHE JACQUELINE	1.00

VEGH MATTHEW	1.00
WIDMAN COURTNEY	1.00
WILKERSON JAMIE	1.00
WILLIAMS LORIANN	1.00
WILMOVSKY JILL	1.00
WOOD SEAN	1.00
WYNN MARILYN LAVERNE	1.00
YEARWOOD KRISTA	1.00
YOHO SYLVIA KATARZYNA	1.00
YOON LYDIA	1.00
YORK MELEESA	1.00
YUCKERT HEATHER R	1.00
ZAJAC-MATTES MEGGAN	1.00
ZENNER, WHITNEY	1.00
ZIMMERMAN CHRISTINA	1.00

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: March 24, 2021

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

The Steilacoom Historical School District has been exploring options for a more efficient maintenance facility for several years. In 2020, the District sold existing vacant property in the City of DuPont after determining the site would not be optimal for a maintenance facility. The funds from this sale were identified by the board to be used to create a long-term maintenance facility, saving taxpayers' interest costs on a future bond.

After examining an option at our high school expansion site, the District determined it would be more efficient and cost effective to explore the possibility of purchasing the Town's property at 1100 Diggs Street. The district has occupied this site, through an agreement with the Town, for nearly 30 years - since September 1991.

Staff has engaged consultants to conduct a feasibility study and due diligence work including getting an ALTA survey, soils testing, wetlands reconnaissance, and reviewing for underground storage tanks. Staff has also worked with consultants to develop a conceptual design related to upgrading and improving the site for a permanent maintenance facility. This due diligence and conceptual design work reaffirmed that the property on Diggs Street is suitable for a maintenance facility and would be an efficient and effective option for the school district.

The district approached the Town of Steilacoom with a draft purchase and sale agreement developed by our legal counsel. On March 16th, the Steilacoom Town Council authorized the Mayor Pro-Tem to sign the purchase and sale agreement as amended for a purchase price of \$700,000. The district had previously received an appraisal on the property which was \$720,000 based on the best and highest use of the property.

The resolution before the school board authorizes the superintendent to finalize the purchase and sale agreement with the Town of Steilacoom and to take any and all actions necessary to close the transaction.

RECOMMENDED ACTION:

It is Superintendent's recommendation that the School Board adopt Resolution No 871-03-24-21.

Report prepared by:
Shawn Lewis, Director of Community Relations and Planning

Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388

Resolution No. 871-03-24-21

Purchase of Diggs Street Property

THIS RESOLUTION of the Board of Directors of the Steilacoom Historical School District No. 1 is in accordance with RCW 28A.335.090(1) which provides that “the board of directors of each school district may purchase, lease, receive, and hold real and personal property in the name of the district” and Chapter 39.33 RCW which provides an alternative method for the disposition of property between governmental entities.

WHEREAS, the Town of Steilacoom (the “Town”) owns 1.46 acres of real property located at 1100 Diggs Street, Steilacoom, Washington, Pierce County, consisting of three separate parcels with tax parcel identification numbers of 3510000270, 3510000280, and 3510000140 (the “Diggs Street Property”); and

WHEREAS, the District currently leases the Diggs Street Property from the Town and uses it for school district operations as a buildings and grounds maintenance facility; and

WHEREAS, the Town desires to sell the Diggs Street Property to the District; and

WHEREAS, the Board has determined that acquisition of the Diggs Street Property for long term District use will serve the District’s school facility purposes and needs; and

WHEREAS, The District obtained an appraisal of the Diggs Street Property from Ken Barnes, MAI and Washington State Certified General Real Estate Appraiser, with McKee Appraisal; and

WHEREAS, the agreed purchase price for the Diggs Street Property is \$700,000.00.

NOW, THEREFORE, be it resolved that the Superintendent, or her designee, is authorized to enter into a Real Estate Purchase Agreement with the Town of Steilacoom for the purchase of the Diggs Street Property and to take any and all actions necessary to consummate and close the transaction set forth in the Purchase Agreement.

Adopted by a majority of the Board of Directors of Steilacoom Historical School District No. 1 at the Regular Board Meeting held on March 24, 2021.

BOARD OF DIRECTORS

Chair

Director

Director

Director

Director

ATTESTED TO BY:

Secretary, Board of Directors

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 24, 2021

Adoption of Resolution 2419R- Emergency Waiver of High School Graduation Credits

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

The State Board of Education's emergency waiver program allows districts to seek waiver of High School graduation credits due to emergency circumstances. The State Board of Education requires that before engaging in the emergency waiver program, school boards must adopt by resolution their superintendent's plan. Model Resolution 2419R has been updated to support our district for the 2020-2021 school year. This Resolution replaces the emergency resolution from April 2020 which sunset in July of 2020.

The resolution reinforces the local school board's authority to decide whether a student has met graduation requirements. It also includes language acknowledging that the Superintendent may have already begun using the emergency waiver process and affirms that our board is now explicitly sanctioning that action. Additionally, the model resolution includes specific language affirming that districts will make the necessary good faith effort.

This resolution pertains to the 2020-2021 school year and expires on August 31, 2021, which is the last day the district may seek emergency waiver for the 2020-2021 school year under Chapter 180-111 WAC.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Resolution 2419R (SHSD Resolution 872-03-24-21).

Report prepared by:

Dr. Kathi Weight, Superintendent

Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388

Resolution No. 872-03-24-21

Emergency Waiver of High School Graduation Credits

WHEREAS, Chapter 28A.320 RCW authorizes local school boards to govern their respective districts, including adopting, revising, and suspending local board policies;

WHEREAS, Chapter 28A.230.090 authorizes the State Board of Education to set graduation requirements and authorizes local districts to decide whether a student has met the graduation requirements.

WHEREAS, the Steilacoom Historical School Board (“Board”) has adopted Policy 2410 – High School Graduation Requirements, which establishes that the board will establish graduation requirements that at a minimum satisfy those established by the State Board of Education.

WHEREAS, the Board has adopted and, as appropriate, implemented Policy 2418 – Waiver of High School Graduation Credits, which authorizes the Superintendent or designee to grant waivers of a maximum of two elective credits required for high school graduation based on an individual student’s circumstances.

WHEREAS, sections 2 through 3, chapter 7, Laws of 2021 (EHB 1121) authorized the State Board of Education to administer a new and ongoing emergency waiver program, which program is separate from and in addition to the waiver of two elective credits addressed in Policy 2418 – Waiver of High School Credits. The purpose of the emergency waiver program is to provide an equitable mechanism that prevents students from being unduly impacted by unforeseen disruptions to coursework and assessments resulting from an emergency as defined in RCW 38.52.010 or as declared by an authorized federal official. The State Board of Education has adopted emergency rules that respond to the gubernatorial declaration of emergency of February 29, 2020 and apply to the Classes of 2020 and 2021 in the 2020-2021 school year. The emergency rules allow the district to seek waivers for both subject area credit and pathway graduation requirements for eligible students on an individual student basis after the district completes all the emergency waiver program requirements.

WHEREAS, the Board wishes to ensure that the district comply with Chapter 180-111 WAC, which constitutes the State Board of Education’s emergency waiver program, so that any district students who would be eligible for a waiver of credits or the graduation pathway or both under the emergency waiver program may thereby benefit.

NOW, THEREFORE BE IT RESOLVED that the Steilacoom Historical School Board hereby authorizes/has authorized the Superintendent or designee to implement an emergency waiver program consistent with WAC 180-111 as the Superintendent or designee determines appropriate. The district will demonstrate a good faith effort, as defined in WAC 180-111-020, to

help individual students meet credit-based and pathway graduation requirements through other options before considering the emergency waiver. The district will consult with the individual student, and make a reasonable effort to consult with a parent or guardian of the student, and will make a reasonable effort to provide information about this waiver in the preferred languages of the student, and of the parent or guardian of the student if applicable. This information includes what is being waived for the individual student, potential benefits and limitations that could result from receiving the waiver, including impacts on postsecondary plans, the option for the individual student to decline the waiver and for the student to be provided with the opportunity to earn the credits needed to complete graduation requirements through continued enrollment beyond the planned graduation date. The district will grant emergency waivers to eligible students who desire the waiver and have demonstrated postsecondary preparation, as defined in WAC 180-111-020. The district will maintain a record of courses and requirements waived as part of the individual student record and will report to the State Board of Education as specified in WAC 180-111-040(4).

BE IT FURTHER RESOLVED that the district will ensure equity in administering the emergency waiver. The district's plan will include culturally responsive ways, based on the district's local community, to communicate with students and families about the waiver and the process to request, appeal, or decline the waiver. The district's plan will also include a process for further review and recommendations by a panel under WAC 180-111-040(1) after an initial decision was made to decline an individual student's waiver. The district will review disaggregated waiver data and take appropriate actions to ensure equitable administration if disproportionality is found, including supports under WAC 180-111-020(4) to help students meet requirements before the conclusion of the school year.

BE IT FURTHER RESOLVED that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument. This resolution pertains to the 2020-2021 school year and expires on August 31, 2021, which is the last day the district may seek emergency waiver for the 2020-2021 school year under Chapter 180-111 WAC.

Adopted by a majority of the Board of Directors of Steilacoom Historical School District No. 1 at the Regular Board Meeting held on March 24, 2021.

BOARD OF DIRECTORS

Chair

Director

Director

Director

Director

ATTESTED TO BY:

Secretary, Board of Directors

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 24, 2021

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☒ Connect
- ☐ Plan

BACKGROUND INFORMATION

Throughout April, in recognition of the Month of the Military Child, we honor our military-connected and civilian families who, together, ensure all our children thrive.

The Steilacoom Historical School District, in conjunction with community partners, are planning an exciting month of celebrations designed to bring all our military and civilian families together for fun-filled activities and resource sharing. Our theme for the month is “Family Strong – Together We Thrive”. Families will have access to both virtual and in-person events in April including a film festival, community organization activities, creative art experiences, and virtual gatherings.

The accompanying resolution honors and recognizes our military children and families, encourages all school staff and community members to support and participate in activities to recognize and support our military-connected youth, and declares April to be the Month of the Military Child in the Steilacoom Historical School District.

RECOMMENDED ACTION:

It is Superintendent’s recommendation that the School Board adopt Resolution No 873-03-24-21.

Report prepared by:
Shawn Lewis, Director of Community Relations and Planning

Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388

Resolution No. 873-03-24-21

Month of the Military Child

WHEREAS, 34% of Steilacoom Historical School District students have a parent on active duty in the military; and

WHEREAS, nearly 60% of Steilacoom Historical School District families are considered military-connected to active duty, reserve or national guard forces; and

WHEREAS, the Steilacoom Historical School District actively works to provide support to children of service members as they transition between schools to address their distinct and unique needs and prepare them to graduate as well-rounded citizens ready for college and career; and

WHEREAS, the physical, social, and emotional well-being of children in military families is essential to their success and has a direct impact on the resiliency of military families serving our country, and

WHEREAS, by ensuring military children are safe and supported in our school and communities, our women and men in uniform can focus on the challenges and missions they face in the line of duty; and

WHEREAS, our efforts and support can improve the lives of military youth and help pave the way for future generations; and

WHEREAS, the military youth of today and tomorrow promise to be among the most active and involved populations in our nation's history;

THEREFORE, BE IT RESOLVED that the Steilacoom Historical School District Board of Directors officially supports and honors our military youth and the family members who care for them; and

BE IT FURTHER RESOLVED that the Steilacoom Historical School District Board of Directors encourages all school staff and community members to initiate support and participate in activities throughout the year designed to recognize the exceptional role and unique sacrifices our military-connected youth make in our nation's best interest; and

BE IT FURTHER RESOLVED that the Steilacoom Historical School District Board of Directors declares April 2021 to be the Month of the Military Child.

Adopted by a majority of the Board of Directors of Steilacoom Historical School District No. 1
at the Regular Board Meeting held on March 24, 2021.

BOARD OF DIRECTORS

Chair

Director

Director

Director

Director

ATTESTED TO BY:

Secretary, Board of Directors

Steilacoom Historical School District Board Meeting Schedule 2020-21

Meeting Date	Meeting Type	Location	Time
Wednesday, 09/09/20	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 09/23/20	Regular Business Meeting	Anderson Island Elementary School	6:30 P.M.
Wednesday, 10/14/20	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Wednesday, 10/28/20	Study Session	Pioneer Middle School Library	6:30 P.M.
Wednesday, 10/28/20	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
Wednesday, 11/18/20	Study Session	Steilacoom High School Library	6:30 P.M.
Wednesday, 11/18/20	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 12/09/20	Study Session	Pioneer Middle School Multi-Purpose Room	6:30 P.M.
Wednesday, 12/09/20	Regular Business Meeting	Pioneer Middle School Multi-Purpose Room	7:00 P.M.
Wednesday, 01/13/21	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 01/27/21	Study Session	Steilacoom High School Library	6:30 P.M.
Wednesday, 01/27/21	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 02/10/21	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Wednesday, 02/24/21	Study Session	Pioneer Middle School Multi-Purpose Room	6:30 P.M.
Wednesday, 02/24/21	Regular Business Meeting	Pioneer Middle School Multi-Purpose Room	7:00 P.M.
Wednesday, 03/10/21	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 03/24/21	Study Session	Steilacoom High School Library	6:30 P.M.
Wednesday, 03/24/21	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 04/28/21	Study Session	Pioneer Middle School Library	6:30 P.M.
Wednesday, 04/28/21	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
Wednesday, 05/12/21	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 05/26/21	Study Session	Steilacoom High School Library	6:30 P.M.
Wednesday, 05/26/21	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 06/09/21	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Wednesday, 06/23/21	Study Session	Pioneer Middle School Library	6:30 P.M.
Wednesday, 06/23/21	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
Wednesday, 07/14/21	Study Session Only	Steilacoom High School Library	6:00 P.M.
Wednesday, 07/28/21	Study Session	Steilacoom High School Library	6:30 P.M.
Wednesday, 07/28/21	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
Wednesday, 08/11/21	Study Session Only	Pioneer Middle School Library	6:00 P.M.
Wednesday, 08/25/21	Study Session	Pioneer Middle School Library	6:30 P.M.
Wednesday, 08/25/21	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: Endorsement of Lucas Field Dedication

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☒ Connect
- ☐ Plan

BACKGROUND INFORMATION

After serving as the Mayor for the Town of Steilacoom for over 20 years, Ronald (Ron) James Lucas passed away on March 18, 2021. Mayor Lucas had a tremendous impact on both the community and our school district. He was a visible presence in our schools and as a former teacher, completely understood the Town's responsibility in supporting all facets of education. Our students recognized Mayor Lucas and knew he was dedicated to their success.

Ron was born on May 30, 1945 and upon high school graduation from Madison High School in Portland, Oregon, Ron received a baseball scholarship to Oregon State University, where he played shortstop for four years. He earned a Bachelor of Science in Political Science and was a member of Phi Gamma Delta fraternity at OSU.

Ron was a veteran who served in Vietnam and upon returning to the United States, made the Army his career. His final assignment was to Fort Lewis, where he commanded the 3/11 Field Artillery Battalion, and we are grateful that he and his wife, Jan, made Steilacoom their home.

During his last year of active duty, Ron attended PLU and earned his teaching degree. He taught at Stewart Middle School in Tacoma for 12 years. Ron has been described as an "inspirational teacher who was passionate about student success."

At the time of his retirement from the Army, Ron became interested in local politics and was encouraged to serve on Steilacoom's Town Council, where he served for two terms, before being elected Steilacoom's Mayor.

Ron was a natural athlete who not only played collegiate baseball, but also won a state championship in racquetball and was an avid golfer. He coached girls' basketball, soccer, volleyball and fastpitch. He enthusiastically supported all student activities and was a frequent spectator at our Steilacoom High School sporting events, so it seems only natural for our fastpitch field to be dedicated to Ron Lucas and forever known as "Lucas Field."

We are grateful for Ron Lucas and his commitment to our community, our students and our schools and we are excited to honor a man who dedicated his entire life to serving others.

RECOMMENDED ACTION:

Join the Superintendent in thanking Mayor Lucas for his service to our community and students, endorse the Superintendent's decision to name the fastpitch field "Lucas Field," and attend a future dedication ceremony when an appropriate sign is installed.

Report prepared by:

Dr. Kathi Weight, Superintendent