



Regular Meeting Minutes
Steilacoom High School · 54 Sentinel Drive · Steilacoom, WA
March 23, 2022

STUDY SESSION:

- Agenda Review

REGULAR MEETING:

I. CALL TO ORDER

Chair Rohrer called the meeting to order at 7:00 pm.

Members of the Steilacoom High School JROTC presented the colors. Executive Director Susanne Beauchaine led the Pledge of Allegiance.

Chair Rohrer, Vice Chair McDonald, Director Hogan, Director Scott, and Directory Tinsley all present.

Director Scott made a motion to approve the agenda, Director Hogan seconded the motion, and the motion passed (5/0).

II. PRESENTATION

A. Recognition of Education Support Professionals

Susanne Beauchaine, the district's Executive Director of Human Resources, recognized the district's education support professionals, and thanked them for their contribution to the education of the district's students. Chair Rohrer acknowledged the district's education support professionals as a core part of the district team, and thanked them for all they do for our students. She then read the Education Support Professionals Week Proclamation signed by Governor Inslee.

B. JROTC Presentation - Sentinels on the Sound: Building Better Citizens Along the Puget Sound

Jessica Soete, SHS Assistant Principal, introduced Lt. Col. Victor McGee. Lt. Col McGee introduced three SHS JROTC cadets (Daniel Villacrusis, Jessica Potts, AND Michael Hudak) who shared a presentation entitled, "Sentinels on the Sound: Building Better Citizens Along the Puget Sound." Lt. Col. McGee presented an award to JROTC cadet Elliot Carlsson.

C. Recognition of Levy Committee

Shawn Lewis, Director of Community Relations and Planning, introduced committee co-chairs Starlene Enfield and Patrick Lewis. Mr. Lewis thanked the entire committee for all the work they did to ensure the levy passed, allowing the district to be able to continue offering outstanding programs and services to our students.

III. COMMENTS FROM THE AUDIENCE

- Andrea Vonderscheer, Lakewood resident, spoke regarding concerns over disruptive student behavior at Saltar's Point Elementary School. Ms. Vonderscheer encouraged the district to make sure both staff and students are receiving the support they deserve, and to share a plan for dealing with this concern.
- Royce Albert, Steilacoom High School teacher, requested that SHS end the use of TeacherEase and go back to a non-standards-based version of Skyward.
- Steve Pace, Steilacoom resident, encouraged the board to engage in dialogue with audience members during the Comments from the Audience section of the agenda.

IV. REPORTS

A. CTE Advisory Committee Report

Dr. Jen McDonald, Board Vice Chair and member of the CTE Advisory Committee, shared an update from the committee including course reapproval for the 2022-23 school year, which will include JROTC, art courses including digital art and photography, new courses, and program improvements to the CTE program.

B. SHS CTE Pathways/Courses Report

Steilacoom High School Assistant Principal and Career and Technical Education (CTE) Director Jessica Soete shared a CTE presentation. The presentation included courses offered and enrollment data. Ms. Soete also shared information about the Pierce County Skills Center (PCSC) program offerings. Program growth goals include 2022 summer school with a PCSC satellite campus, goals to increase enrollment in the Army JROTC program, and exploring DoDEA grant opportunities through JROTC and language offerings. Questions and discussion followed.

C. SHS Sports Recap Report

Katie Redman, Steilacoom High School Assistant Principal and Athletic Director, updated the SHSD School Board on SHS winter sports, which included boys' swim & dive, girls' basketball, boys' basketball, boys' and girls' wrestling, girls' bowling, and cheer.

D. Asset Preservation Program Report

Dr. Melissa Beard, Chief of Finance & Operations, shared the Asset Preservation Program report. She informed the Board of future maintenance/repair schedules for each SHSD building. Questions and discussion followed.

E. Legislative Report

Director Hogan presented a legislative update on current bills, including a 5.5% cost of living increase for teacher salaries.

V. CONSENT AGENDA

Director Scott made a motion to approve the Consent Agenda, Director Tinsley seconded the motion, and the motion passed (5/0). The Consent Agenda included attached Financial Reports; February and March 2022 Accounts Payable including February 2022 Payroll; February 23, 2022 Regular Board Meeting Minutes; March 9, 2022 Study Session Minutes; Personnel Reports; and Resolution 889-03-23-22 Authorization to Employ Certificated Personnel for 2022-2023 School Year.

VI. NEW BUSINESS

A. Approval of Resolution 890-03-23-22 Month of the Military Child

Shawn Lewis, Director of Community Relations and Planning, recommended Resolution 890-03-23-22 Month of the Military Child. Steilacoom Historical School District has 34% of its students with a parent on active duty and 42% of families are considered to be military-connected. This resolution encourages staff and community members to unite and address the unique needs of our military students. Mary Snyder, the district's Social and Emotional Learning Specialist, and team are once again planning our Family Strong events throughout the month of April. Chair Rohrer read the resolution. Director Scott made a motion to approve Resolution 890-03-23-22 Month of the Military Child, Director McDonald seconded the motion, and the motion passed (5/0).

B. Approval of Interlocal Agreement with City of DuPont - Impact Fees

Director Lewis shared the interlocal agreement between the City of DuPont and Steilacoom Historical School District, allowing the City of DuPont to pass an ordinance to collect impact fees on behalf of the school district. SHSD would use those impact fees to help support growth, and specifically capital facilities growth. The City of DuPont has already signed the interlocal agreement. Director McDonald made a motion to approve the interlocal agreement with the City of DuPont regarding impact fees, and Director Tinsley seconded the motion. Director Scott thanked the district staff for working with the City of DuPont on this process. Director McDonald asked Mr. Lewis for clarification on who pays the impact fees - the homeowner or the City of DuPont. Mr. Lewis shared it is the developer who pays the impact fee. Chair Rohrer asked for clarification on whether the fees are for single-family homes or multi-family dwellings. Mr. Lewis clarified it is currently for single-family homes only. The motion passed (5/0).

C. Approval of Policy 4200 Parent Access and Safe and Orderly Learning Environment

Shawn Lewis presented Policy 4200 Parent Access and Safe and Orderly Learning Environment. The Washington State School Directors' Association recommended a change to policy (and policy name change) that simply restated what is already in statute - that parents have an affirmative right to be able to visit classrooms as long as they follow procedures set in place by the district to ensure that the visitation doesn't create disorder or disturbances to the learning environment. This policy does not change current practice for the district. Director Scott made a motion to approve Policy 4200 Parent Access and Safe and Orderly Learning Environment, Director McDonald seconded the motion, and the motion passed (5/0).

VII. BOARD COMMUNICATION

Director Tinsley shared the board had received communication from Ms. Vonderscheer and Mr. Pace.

VIII. ANNOUNCEMENTS

Director Hogan shared that Pioneer Middle School basketball team won their championship, coming back from a 20-point deficit to win the game. Mr. Hogan commended the student athletes and Coach Ruffin for a great game.

Director Tinsley thanked Topside Bar & Grill for donating funds to community organizations including SHSD through their 10-year anniversary meal program for the community.

Chair Rohrer shared the district had an SRO meeting about expanding that program to DuPont's Pioneer Middle School. It was a positive meeting, continuing the district's positive relationship with the Steilacoom and DuPont police departments.

IX. ADJOURNMENT

Director McDonald made a motion to adjourn the meeting at 8:22 pm, Director Hogan seconded the motion, and the motion passed (5/0).

KWeight
(Secretary/Superintendent)

(Chair)

[Signature]
[Signature]
[Signature]
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Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: March 23, 2022

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>					
	Payroll	800909	to	800909	\$ 4.59
	Payroll A/P	131211	to	131219	\$ 431,083.19
	Payrol ACH Payments				\$ 556,534.85
	Payroll Taxes				\$ 578,852.78
	Direct Deposit				\$ 1,669,835.71
February 23, 2022	Accounts Payable	131220	to	131241	\$ 33,699.51
February 28, 2022	Accounts Payable	131242	to	131242	\$ 63,658.74
March 1, 2022	Accounts Payable	131243	to	131261	\$ 56,487.34
March 2, 2022	Accounts Payable	131262	to	131262	\$ 571.20
March 8, 2022	Accounts Payable	131263	to	131295	\$ 819,326.42
March 15, 2022	Accounts Payable	131296	to	131334	\$ 338,296.96
TOTAL GENERAL FUND:					\$ 4,548,351.29

CAPITAL PROJECTS FUND:

February 24, 2022	Accounts Payable	200455	to	200456	\$ 6,636.40
March 15, 2022	Accounts Payable	200457	to	200457	\$ 13,978.70

TOTAL CAPITAL PROJECTS FUND: \$ 20,615.10

ASSOCIATED STUDENT BODY FUND:


February 23, 2022	Accounts Payable	404957	to	404960	\$ 1,252.90
February 28, 2022	Accounts Payable	404961	to	404961	\$ 12,483.74
March 3, 2022	Accounts Payable	404965	to	404965	\$ 117.82
March 10, 2022	Accounts Payable	404966	to	404970	\$ 7,454.75

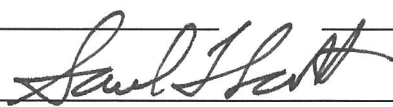
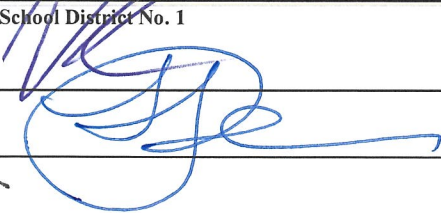
TOTAL ASSOCIATED STUDENT BODY FUND: \$ 21,309.21

TRANSPORTATION VEHICLE FUND:

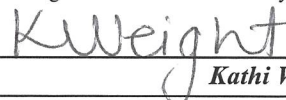
to _____
to _____
TOTAL TRANSPORTATION VEHICLE FUND: \$ -

Board of Directors of Steilacoom Historical School District No. 1



I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 3/23/2022						
Name	Position	FTE	Location	Effective Date	Action	Comment
SENKO ANDREW	TEACHER	1.00	CHERRYDALE	8/29/2022	LEAVE OF ABSENCE	For 2022-23 School Year
DOMIER-BONNIN ABBY	COUNSELOR	1.00	HIGH SCHOOL	8/29/2022	NEW HIRE	
ALLEN LAUREN K	COUNSELOR	1.00	HIGH SCHOOL	8/29/2022	NEW HIRE	
LAWRENCE ELIZABETH	TEACHER	1.00	CHERRYDALE	8/28/2022	RESIGNATION	
LANIER CJ	TEACHER	1.00	HIGH SCHOOL	8/28/2022	RESIGNATION	
GOREL-TRUJILLO GAUDE	TEACHER	1.00	HIGH SCHOOL	8/29/2022	NEW HIRE	
WILLIAMS ASHLEY	TEACHER	1.00	HIGH SCHOOL	8/29/2022	NEW HIRE	
KAMEL CARA	TEACHER	1.00	ANDERSON ISLAND	8/29/2022	NEW HIRE	
WEBSTER LINDSAY	TEACHER	1.00	HIGH SCHOOL	8/29/2022	NEW HIRE	
NUSSBAUM TED	TEACHER	0.20	ANDERSON ISLAND	8/29/2022	NEW HIRE	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 3/23/2022							
Name	Position	Hours	Location	Effective Date	Action	Comment	
DENTON DARLENE	PARAPROFESSIONAL	6.50	CHLOE CLARK	3/24/2022	NEW HIRE	Temporary for 2021-22 School Year	
UPDEGRAFF ALISSA	PARAPROFESSIONAL	6.50	PIONEER	3/24/2022	NEW HIRE		
HUND JEFF	PARAPROFESSIONAL	8.00	HIGH SCHOOL	3/2/2022	RESIGNATION		
LEARY JANET	PARAPROFESSIONAL	6.50	HIGH SCHOOL	3/24/2022	NEW HIRE	Student Specific/ Temp for 2021-22 School year	
COOPER PRISCILDA	PARAPROFESSIONAL	4.25	CHLOE CLARK	3/14/2022	RESIGNATION		
STUART LYNDSEY	PARAPROFESSIONAL	6.50	CHLOE CLARK	3/24/2022	NEW HIRE	Temporary for 2021-22 School Year	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 3/23/2022					
Name	Position	Location	Effective Date	Amount	Comment
STUGELMEYER SCOTT	ASSISTANT TRACK COACH	PIONEER	3/28/2022	\$3,176.25	
GUILLEN BRITTNEY	ASSISTANT VOLLEYBALL COACH	PIONEER	3/28/2022	\$2,625.00	