



Regular Meeting Agenda

Anderson Island Elementary 13005 Camus Road Anderson Island, Washington

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. **NO FORMAL STUDY SESSION PRIOR TO THIS MEETING.**

9/11/2013 6:30 PM

I. CALL TO ORDER

(Vote)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. PRESENTATION

(Presentation)

Presenter: Anderson Island Teachers

IV. REPORTS

(Information)

1. 1918 Building Project Update

(Information)

Presenter: Jim Brittain

1918 Project Update.pdf (p. 3)

V. APPROVAL OF MINUTES

(Vote)

Minutes 8.22.13.pdf (p. 4)

VI. CONSENT AGENDA

(Vote)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

- Approval of Actual August 2013 Payroll.pdf (p. 8)
- Approval of August and September Accounts Payable.pdf (p. 11)
- Approval of Certificated Personnel Report.pdf (p. 48)
- Approval of Classified Personnel Report.pdf (p. 49)
- SHS Text Surplus.pdf (p. 50)

VII. OLD BUSINESS

1. Second Reading of Policy 3416, Medication at School

(Vote)

Presenter: Susanne Beauchaine

Policy 3416.pdf (p. 51)

2. Second Reading of Policy 3419, Self-Administration of Asthma and Anaphylaxis Medications

(Vote)

Presenter: Susanne Beauchaine

Policy 3419.pdf (p. 54)

3. Second Reading of Policy 3420, Anaphylaxis Prevention and Response

(Vote)

Presenter: Susanne Beauchaine

Policy 3420.pdf (p. 57)

VIII. NEW BUSINESS

1. First Reading of Policy 2255, Alternative Learning Experience

(Vote)

Presenter: Julie Wright

Policy 2255.pdf (p. 59)

IX. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

X. BOARD COMMUNICATION

(Information)

XI. ANNOUNCEMENTS

(Information)

XII. ADJOURNMENT

(Vote)

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

1918 Building Project Update

1. Town of Steilacoom Preservation Review Board meeting held last week. Project approved subject to a couple of conditions (PRB Minutes) :
 - a. Work on east façade – PRB exterior wall
 - b. Submit landscape plan
2. Submission of building permits September 5, 2013.
3. Cost estimates \$24,000 over MACC. Erickson McGovern Architects (EMA) recommends moving elevator foundation to base bid to offset part of overage (plus to simplify base bid work). This should cover most of the overage. Remaining amount to come out of EMA design contingency.
4. DOE request soil to be retested to determine presence of arsenic.
5. Permission to bid to be requested at September 25th School Board meeting.
6. Timeline schedule remains same.



Regular Meeting Minutes

8/22/2013

Pioneer Middle School

1750 Bob's Hollow Lane

DuPont, WA 98327

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:01 pm.

Executive Director Brittain led the Pledge of Allegiance.

Director Callanan made a motion to excuse Director Denning from the 8.8.13 meeting and tonight's meeting due to a recent auto accident; Director Wong seconded the motion and the motion passed (4/0).

Director Callanan made a motion to approve the agenda with the addition to the Certificated Personnel Report of a resignation from teacher J. Rise; Director Wong seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. REPORTS

a. Financial

Executive Director Brittain presented financial reports through July 2013.

b. Capital Projects

Executive Director Brittain reported on the progress of the Saltar's Point Elementary modular project, the 1918 Building remodel, the proposed Transportation Facility, the softball field upgrades and research into parking and refueling at Western State Hospital.

c. State Assessment Results

Director of Teaching & Learning Wright and Assessment Coordinator Greer presented state assessment results for the past three years.

IV. APPROVAL OF MINUTES

a. 8.6.13 Special Board Meeting Minutes

Director Wong made the motion to approve the 8.6.13 meeting minutes; Director Callanan seconded the motion and the motion passed (4/0).

b. 8.8.13 Regular Board Meeting Minutes

Director Callanan made a motion to approve the 8.8.13 meeting minutes; Director Wong seconded the motion and the motion passed (4/0).

V. CONSENT AGENDA

Director Callanan made a motion to approve the Consent Agenda with the addition to the certificated personnel report; Director Wong seconded the motion and the motion passed (4/0).

VI. OLD BUSINESS

a. Second Reading of Policy 2100, Educational Opportunities for Military Children

Director Callanan made a motion to approve the policy; Director Wong seconded the motion and the motion passed (4/0).

b. Second Reading of Policy 3413, Student Immunizations and Life Threatening Health Conditions

Director Callanan made a motion to approve the policy 3413; Director Wong seconded the motion and the motion passed (4/0).

c. Second Reading of Policy 3414, Infectious Diseases

Director Wong made a motion to approve policy 3414; Director Callanan seconded the motion and the motion passed (4/0).

d. 1918 Project Design Development

Superintendent Weight recommended approval proceeding to Design Development Phase of the 1918 Building Project. Director Winkler made a motion to approve the recommendation; Director Callanan seconded the motion and the motion passed (4/0).

VII. NEW BUSINESS

a. Approval of Resolution 805-08-22-13, Adoption of 2013-14 School Year Budget

Director Winkler made a motion to change item VII. New Business from Discussion to Vote; Director Wong seconded the motion and the motion passed (4/0).

Director Winkler made a motion to approve Resolution #805-08-22-13, adopting the 2013-14 school year budget; Director Callanan seconded the motion and the motion passed (4/0).

b. Approval of 2013-14 School Year District/Board/Superintendent Goals

Director Winkler made a motion to approve the District, Board and Superintendent Goals for the 2013-14 school year; Director Callanan seconded the motion and the motion passed (4/0).

c. Approval of School Board/Superintendent Operating Protocol

Director Winkler made a motion to approve the Operating Protocol; Director Wong seconded the motion and the motion passed (4/0).

d. First Reading of Policy 3416, Medication at School

Executive Director Beauchaine presented revisions to the policy. Director Winkler made a motion to move the policy to a second reading; Director Callanan seconded the motion and the motion passed (4/0).

e. First Reading of Policy 3419, Self-Administration of Asthma and Anaphylaxis Medications

Executive Director Beauchaine presented revisions to the policy. Director Winkler made a motion to move the policy to a second reading; Director Wong seconded the motion and the motion passed (4/0).

f. First Reading of Policy 3420, Anaphylaxis Prevention and Response

Executive Director Beauchaine presented revisions to the policy. Director Winkler made a motion to move the policy to second reading; Director Wong seconded the motion and the motion passed (4/0).

VIII. COMMENTS FROM THE AUDIENCE

No comments.

IX. BOARD COMMUNICATION

- Director Winkler received an email from a parent of a former student which he passed to Board Chair Scott and Superintendent Weight.
- T/C regarding out of district enrollment policy and procedures.

X. ANNOUNCEMENTS

- August 29 First day of school

XI. ADJOURNMENT

Director Callanan made a motion to adjourn the meeting at 8:19 pm; Director Wong seconded the motion and the motion passed (4/0).

(Secretary/Superintendent)

(Chair)

PAYROLL HEADER PAGE

Steilacoom Historical School District No. 1

GENERAL FUND

FOR THE MONTH August, 2013

WE, THE UNDERSIGNED BOARD OF DIRECTORS OF THE STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1, PIERCE COUNTY, WASHINGTON, DO HEREBY CERTIFY THAT SERVICES HAVE BEEN RECEIVED AND PERFORMED AND HAVE BEEN APPROVED FOR PAYMENT IN THE AMOUNT OF \$1,674,337.65.

PAYROLL

Gross Pay	\$ 1,232,699.98
Benefits	\$ 441,637.67
Total Payroll Adjustment	\$ -

PAYROLL TOTAL \$ 1,674,337.65

DATED: September 11, 2013

Secretary to the Board

Board Chairperson

Board Member

Board Member

Board Member

Board Member

Check Date 08/30/2013

CODE	DESCRIPTION	CODE	COUNT	ADDED	SUBTRACTED	NET AMT	BASE AMT
TaxB+	Tax Ben +	4		475.40	0.00	475.40	15,488.79
TaxB-	Tax Ben -	4		0.00	-475.40	-475.40	-15,488.79
X0300	MEDICAL WAIVED	58		0.00	0.00	0.00	0.00
Total	Benefits	36	4077	442,116.52	-478.85	441,637.67	

***** End of report *****

Pay Summary For Payroll Run Number MTHLY/MONTHLY PAYROLL

Check Date 08/30/2013

TO154 OVERTIME 1.5	1	163.56	0.00	163.56
TO254 OVERTIME 2.5	2	486.18	0.00	486.18
TOB5X BLENDED OT	1	157.01	0.00	157.01
TSE4 SEASONAL	9	18,501.53	0.00	18,501.53
TSP3 SUB CLASSIFIED	1	2,340.16	0.00	2,340.16
TSP4 SUB CLASSIFIED	2	2,924.48	0.00	2,924.48
ZSLBB SL BUYBACK 1:4	2	1,763.20	0.00	1,763.20

Total Pay Codes 75	633	1,243,123.74	-10,423.76	1,232,699.98
--------------------	-----	--------------	------------	--------------

***** End of report *****

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 11, 2013, the board, by a _____ vote, approves payments, totaling \$78,717.19. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200077 through 200080, totaling \$78,717.19

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200077	ERICKSON MCGOVERN	08/23/2013	4	Architectural services for Building 1918	2001213043	73,904.41	73,904.41
200078	GREENEGASAWAY	08/23/2013	JULY2013	PLANNING PHASE PROGRAM MANAGEMENT SERVICES AS DESCRIBED IN AGREEMENT AT THE HOURLY RATE IN EXHIBIT A, NOT TO EXCEED 10,000.00.	2001213020	3,180.00	3,180.00
200079	RIOT CREATIVE IMAGING	08/23/2013	788917	SEPA Sign for 1918	2001213042	1,126.83	1,126.83
200080	THE NEWS TRIBUNE	08/23/2013	I01393626	Open PO for Capital Projects	2001213040	505.95	505.95
				4 Computer	Check(s) For a Total of	78,717.19	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	78,717.19
Total For	4	Manual, Wire Tran, ACH & Computer Checks		78,717.19
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	78,717.19

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.030, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 11, 2013, the board, by a _____ vote, approves payments, totaling \$4,709.77. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 401316 through 401321, totaling \$4,709.77

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401316	EASTBAY	08/23/2013	110757	GIRLS SOCCER EQUIPMENT	4061213109	204.78	516.58
			68765	FOOTBALL REPLACEMENT JERSEYS - QUOTE ATTACHED	4061213214	311.80	
401317	PACIFIC WELDING	08/23/2013	01151419	OPEN PO FOR STUDENT STORE-HELIUM TANK NOT TO EXCEED \$500.00	4061213034	10.67	10.67
401318	RAINIER APPAREL	08/23/2013	L2013265	4012 Student Store Rainier Apparel for 2013-1214 School Year but need open now for preparation of Sentinel Day	4061213350	382.68	1,562.99
			L2013270	Open PO Not to exceed \$2000.00 1000 ASB General Rainier Apparel Leadership Shirts Yellow ***** DO NOT FAX Ordering Online *****	4061213360	521.28	
			L2013271	1000 - ASB Rainier Apparel ASB Leadership ***** DO NOT FAX Ordering online	4061213359	172.80	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			L2013272	***** 1000 - ASB Rainier Apparel ASB Leadership ***** DO NOT FAX Ordering online *****	4061213359	258.46	
			L2013279	1000 - ASB Rainier Apparel ASB Leadership ***** DO NOT FAX Ordering online *****	4061213359	227.77	
401319	RIDDELL	08/23/2013	95607612	See 2 Attached Quotes Quote 1- Decal \$802.26 Quote 2- Catalog \$1943.89	4061213292	24.53	24.53
401320	UCA SUMMER CAMPS	08/23/2013	538426	4003 Cheer Camp for 2013	4061213347	2,565.00	2,565.00
401321	WIAA OFFICE	08/23/2013	12666		0	30.00	30.00
6	Computer			Check(s) For a Total of			4,709.77

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	6	Computer	Checks For a Total of	4,709.77
Total For	6	Manual, Wire Tran, ACH & Computer Checks		4,709.77
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	4,709.77

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 11, 2013, the board, by a _____ vote, approves payments, totaling \$226.99. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 401322 through 401326, totaling \$226.99

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401322	CRAWFORD, MARISA	08/23/2013	8TH GRADE CLASS	6/13 8TH GRADE CLASS	0	41.42	41.42
401323	DOLATA, ROBIN	08/23/2013	GOODWILL-DRAMA	5/19/13 - GOODWILL -DRAMA PROPS FOR SPRING PLAY	0	51.28	51.28
401324	FAUL, CYNTHIA	08/23/2013	ELEVATOR KEY	6/28/13 RETURNED LOST ELEVATOR KEY	0	25.00	25.00
401325	GRAHAM, MARY AMANDA	08/23/2013	GOODWILL-DRAMA	5/13/13 - GOODWILL - DRAMA BRACLETS, COATS, PANTS AND SHIRT	0	46.99	95.09
			ROSS-DRAMA	5/15/13 - ROSS - DRAMA TIE & SHOES	0	48.10	
401326	HOBBS, KAREN M	08/23/2013	GOODWILL-PROPS	5/28/13 GOODWILL - PROPS - PICTURE FRAMES	0	14.20	14.20
5	Computer			Check(s) For a Total of			226.99

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	5	Computer	Checks For a Total of	226.99
Total For	5	Manual, Wire Tran, ACH & Computer	Checks	226.99
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	226.99

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 11, 2013, the board, by a _____ vote, approves payments, totaling \$16,096.11. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200081 through 200083, totaling \$16,096.11

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200081	EDNETICS INC	08/30/2013	56256	Saltars Addition - Network and Wireless Network Equipment	2111213001	7,324.33	7,324.33
200082	ESD 112	08/30/2013	0000109121	CONSTRUCTION	2001213022	3,071.59	8,206.44
			0000109122	CONSTRUCTION	2001213032	5,134.85	
200083	RIOT CREATIVE IMAGING	08/30/2013	792987	Sign work	2001213045	565.34	565.34
				3 Computer	Check(s) For a Total of		16,096.11

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	16,096.11
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	16,096.11
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	16,096.11

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 11, 2013, the board, by a _____ vote, approves payments, totaling \$828.69. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 401327 through 401329, totaling \$828.69

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401327	FOLLETT LIBRARY RESOURCES	08/30/2013	843370F-3	Books for Library	4051213084	183.39	183.39
401328	MASTERCARD CORP. CLIENTS PAYME	08/30/2013	5634	CHEVRON, TARGET, MICHAELS, AND FRED MEYER FOR ATHLETICS, KEY CLUB, AND MATH TEAM	0	123.91	611.45
			5653	BADGE A MINIT PURCHASE FOR KEY CLUB	4061213366	192.95	
			5687	Leadership Camp for ASB student members Aug 5th	4051213047	210.00	
			5687-1	SUBWAY AND CHEVRON FOR ASB LEADERSHIP	0	84.59	
401329	SCHOOL DAZE	08/30/2013	127028	LINDA PEREZ: SUPPLIES FOR BIRTHDAY BULLITEN BOARD	4031213022	33.85	33.85
3	Computer			Check(s) For a Total of			828.69

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	828.69
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	828.69
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	828.69

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 11, 2013, the board, by a _____ vote, approves payments, totaling \$117,898.42. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 112865 through 112916, totaling \$117,898.42

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112865	AARDVARK BARK BLOWING	08/30/2013	1775	MEDIUM RED BEAUTIBARK BLOWN IN AT ALL SCHOOLS	101213180	2,078.60	4,157.20
			1778	MEDIUM RED BEAUTIBARK BLOWN IN AT ALL SCHOOLS	101213180	2,078.60	
112866	BUDGET OFFICE PRODUCTS LLC	08/30/2013	9345	BOP Budget Office Products, LLC Two Invoices Attached - One more to come	4311213180	435.06	1,655.96
			9392	BOP Budget Office Products, LLC Two Invoices Attached - One more to come	4311213180	1,220.90	
112867	BUILDERS HARDWARE & SUPPLY	08/30/2013	S3264300.001	OPEN PURCHASE ORDER FOR 2012-2013 FOR SUPPLIES	101213173	15.27	169.25
			S3265534.001	OPEN PURCHASE ORDER FOR 2012-2013 FOR SUPPLIES	101213173	153.98	
112868	CDW-G, INC.	08/30/2013	DT55422	Classroom Switches - replacements for failed switches.	111213055	587.31	1,793.44
			DZ21857	Microsoft Surface Tablet - with Cover and Keyboard and Windows 8 Pro	181213071	1,206.13	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112869	CLOVER PARK SCHOOL DISTRICT- P	08/30/2013	6057	Business Cards	81213213	76.18	185.58
			6058	Print 250 copies of registration form on blue cardstock, double-sided; print 250 copies of registration checklist on white paper in color. NOTE- we have a revised registration checklist	81213215	70.84	
			6069	Business Cards for Shella Prater and Debra Hay	81213226	38.56	
112870	CONSOLIDATED ELECTRICAL DIST	08/30/2013	8541-744074	OPEN PURCHASE ORDER 2012-2013 ELECTRICAL SUPPLIES & PARTS	101213079	172.71	1,929.55
			8541-749000	OPEN PURCHASE ORDER FOR 2012-2013 FOR ELECTRICAL SUPPLIES	101213167	328.50	
			8541-750050	OPEN PURCHASE ORDER FOR 2012-2013 FOR ELECTRICAL SUPPLIES	101213167	1,023.37	
			8541-750442	OPEN PURCHASE ORDER FOR 2012-2013 FOR ELECTRICAL SUPPLIES	101213167	404.97	
112871	COUSIN'S CONCERT ATTIRE	08/30/2013	602960	CHOIR UNIFORM ACCESSORIES	4311213051	174.00	174.00
112872	DANA-LYNN BALLOU	08/30/2013	FERRY TICKETS	8/12/13 FERRY TICKETS FOR NEW TEACHERS TO GO TO THE ISLAND.	0	42.00	42.00
112873	DANDE CO	08/30/2013	15116	supplies	281213035	43.31	135.29
			15292	supplies	281213035	91.98	
112874	ENVIRONMENTAL CHEMICAL ENT INC	08/30/2013	E289	COIL CLEANER	101213192	585.00	585.00
112875	FOLLETT LIBRARY RESOURCES	08/30/2013	848957F-2	Follett Library Resources	4311213171	52.01	52.01
				Library Supplies			
112876	FRANKLIN INSTRUMENT COMPANY	08/30/2013	48599	WALL CLOCKS FOR SALTAR'S POINT	101213172	245.84	245.84

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112877	GENERAL ELECTRIC CAPITAL CORP	08/30/2013	52961696	PORTABLE CLASSROOMS OPEN PO FOR COPIER AT SALTAR'S POINT. DO NOT FAX	81213048	534.97	1,734.39
			59283551	OPEN PO FOR COPIER AT DISTRICT OFFICE. DO NOT FAX	81213048	529.50	
			59303871	OPEN PO FOR COPIER AT CHLOE CLARK, ANDERSON ISLAND AND MAINTENANCE. DO NOT FAX	81213049	215.58	
			59310176	OPEN PO FOR COPIER AT CHLOE CLARK, ANDERSON ISLAND AND MAINTENANCE. DO NOT FAX	81213049	299.42	
			59322795	OPEN PO FOR COPIER AT CHLOE CLARK, ANDERSON ISLAND AND MAINTENANCE. DO NOT FAX	81213049	185.12	
112878	GRAINGER	08/30/2013	9212569496	OPEN PURCHASE ORDER FOR 2012/2013 FOR SUPPLIES	101213130	459.48	588.85
			9212766456	OPEN PURCHASE ORDER FOR 2012/2013 FOR SUPPLIES	101213130	13.89	
			9213182455	OPEN PURCHASE ORDER FOR 2012/2013 FOR SUPPLIES	101213130	115.48	
112879	HERITAGE FOOD SERVICE GROUP	08/30/2013	0002157093-IN	OPEN PURCHASE ORDER FOR KITCHEN PARTS & SUPPLIES	101213157	555.98	555.98
112880	HEWLETT PACKARD	08/30/2013	53194032	Server Upgrade for Chloe Clark Elementary, Replacing very old servers and consolidating down to one	111213056	733.13	1,114.87

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			53195146	server. Server Upgrade for Chloe Clark Elementary. Replacing very old servers and consolidating down to one server.	111213056	381.74	
112881	HOME DEPOT	08/30/2013	6082807	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213018	132.79	132.79
112882	J&I POWER EQUIPMENT INC	08/30/2013	159469	OPEN PURCHASE ORDER FOR SUPPLIES 2012-2013	101213197	491.27	491.27
112883	JOHN R NYSTROM	08/30/2013	MILEAGE/LUNCH 8/19	8/19-20 MILEAGE - TPEP RIGI & TRAINING ADMIN 8/19 LUNCH SUBWAY	0	79.03	79.03
112884	K & L GATES	08/30/2013	2801242	PROFESSIONAL LAWYER SERVICES FOR THE 12/13 SY. DO NOT FAX	81213094	9,004.50	9,347.50
			2812756	PROFESSIONAL LAWYER SERVICES FOR THE 12/13 SY. DO NOT FAX	81213094	205.00	
			2813018	PROFESSIONAL LAWYER SERVICES FOR THE 12/13 SY. DO NOT FAX	81213094	138.00	
112885	KING COUNTY DIRECTORS ASSN	08/30/2013	3703591	SHS KCDA FOR JODY SNYDER FACS. SEE CART# 622743	141213079	131.77	4,430.69
			3708806	KCDA FURNITURE ORDER FOR SALTAR'S POINT	81213211	1,926.03	
			3708979	KCDA FURNITURE ORDER FOR SALTAR'S POINT	81213211	2,372.89	
112886	LAKEWOOD IRONWORKS	08/30/2013	WO 13235	OPEN PURCHASE ORDER 2012-2013 FOR WELDING	101213198	164.10	164.10
112887	MALKAMES, AMY D	08/30/2013	COSTCO 8/21/13	8/31/13 COSTCO - LUNCH FOR ADULTS/VOLUNTEERS FOR PRIVATE DAY	0	68.22	68.22
112888	MILLER PAINT COMPANY	08/30/2013	27599326	OPEN PURCHASE ORDER FOR	101213178	181.88	808.77

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			27602089	2012-2013 FOR SUPPLIES OPEN PURCHASE ORDER FOR 2012-2013 FOR SUPPLIES	101213178	626.89	
112889	MOUNTAIN REGION MEA	08/30/2013	Choral 5/4/2013	Washington Music Educator's Association "HS Large Group Contest May 4" Chamber Choir, Women's Choir, and Men's Choir	4311213129	376.50	376.50
112890	NORTHWEST TEXTBOOK CO	08/30/2013	114-193-370	PLEASE REPLACE PO #1461213118 (\$4246.82) WITH THIS MODIFIED PO 13/14 3RD GRADE CURRICULUM	1461213124	1,653.84	17,420.18
			114-193-371	PLEASE REPLACE PO#1461213117 WITH THIS PO: CHANGE IN ORDER 13/14: 1st GRADE CONSUMABLES	1461213123	6,375.51	
			114-193-373	PLEASE REPLACE PO #1461213119 (\$4207.19) WITH THIS MODIFIED REQ 13/14 KINDERGARTEN CONSUMABLES	1461213127	3,160.18	
			114-193-374	PLEASE REPLACE PO #1461213115 (\$5536.83) WITH THIS MODIFIED REQ 13/14 2ND GRADE JOURNALS/WRK BOOKS	1461213126	5,539.28	
			114-193-397	13/14 KINDERGARTEN CURRICULUM	1461213122	510.65	
			114-193-407	13/14 KINDERGARTEN CURRICULUM	1461213122	180.72	
112891	NORTHWEST TEXTBOOK DEPOSITORY	08/30/2013	114-193-372	2ND GRADE READING/SCIENCE CURRICULUM (2013-14)	1621213121	4,679.24	4,679.24

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112892	NW TEXTBOOK DEPOSITORY	08/30/2013	114-193-409	S.P. 2013-14 School Year. N.W. Textbooks - 5th Gr Student Reading Textbooks /extra class set	1271213093	2,726.82	2,726.82
112893	OFFICE DEPOT	08/30/2013	654173731001 664343145001	SIGN HOLDERS OPEN PO FOR DISTRICT (CENTRAL OFFICE) OFFICE SUPPLIES	101213203 81213183	583.05 54.52	637.57
112894	OFFICE DEPOT	08/30/2013	670346814001	Office Supplies see attached	81213227	114.95	114.95
112895	OFFICE DEPOT	08/30/2013	670347801001 670896141001	Office Supplies see attached Stock Office supplies	81213227 81213231	137.71 129.79	267.50
112896	PROGRESS PUBLICATIONS	08/30/2013	628352	S.P. Progress Publication - student folders	1271213089	468.00	468.00
112897	PUGET SOUND ESD	08/30/2013	0000080602	OPEN PO FOR E-RATE SERVICE. DO NOT FAX	81213130	45.00	45.00
112898	RICHARDS, KATIE	08/30/2013	13/14 KINDER WD	WITHDRAW FOR KINDERGARTEN 13/14 SY	0	300.00	300.00
112899	SCHOOL DAZE	08/30/2013	127026	PARA SUPPLIES: SCHOOL DAZE, LINDA PEREZ (STICKERS)	1461213088	43.18	43.18
112900	SCHOOL DUDE	08/30/2013	R-31394	ANNUAL RENEWAL FOR SCHOOL DUDE PROGRAMS FS DIRECT, COMMUNITY USE & TRIP DIRECT THRU AUG 2014	101213199	2,399.46	2,399.46
112901	SCHOOL SPECIALTY	08/30/2013	208111149518	THIRD GRADE SUPPLIES -- BRADSHAW (School Specialty #7774515223)	1621213084	194.13	194.13
112902	SODEXO INC & AFFILIATES	08/30/2013	1000689382	OPEN PO FOR FOOD SERVICE. DO NOT FAX	81213113	183.19	183.19
112903	SOUND PEST MANAGEMENT	08/30/2013	0000228 0000235	OPEN PURCHASE ORDER 2012-2013 FOR PEST CONTROL OPEN PURCHASE ORDER 2012-2013 FOR PEST CONTROL	101213200 101213200	185.98 109.40	487.01

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			0000241	OPEN PURCHASE ORDER 2012-2013 FOR PEST CONTROL	101213200	191.63	
112904	STAPLES BUSINESS ADVANTAGE	08/30/2013	T2577139	OPEN PURCHASE ORDER FOR 2012-2013 SCHOOL YEAR FOR SUPPLIES	101213177	71.81	1,415.28
			T2577139-1	OPEN PURCHASE ORDER FOR 2012-2013 SCHOOL YEAR FOR SUPPLIES	101213177	53.98	
			T2577238	OPEN PURCHASE ORDER FOR 2012-2013 SCHOOL YEAR FOR SUPPLIES	101213177	289.51	
			T2577238-1	OPEN PURCHASE ORDER FOR 2012-2013 SCHOOL YEAR FOR SUPPLIES	101213177	28.60	
			T2577245	OPEN PURCHASE ORDER FOR 2012-2013 SCHOOL YEAR FOR SUPPLIES	101213177	497.15	
			T2577245-1	OPEN PURCHASE ORDER FOR 2012-2013 SCHOOL YEAR FOR SUPPLIES	101213177	65.52	
			T2580194	OPEN PURCHASE ORDER FOR 2012-2013 SCHOOL YEAR FOR SUPPLIES	101213177	272.97	
			T2580533	OPEN PURCHASE ORDER FOR 2012-2013 SCHOOL YEAR FOR SUPPLIES	101213177	135.74	
112905	TARBOO ENTERPRISES LLC	08/30/2013	214	PROFESSIONAL SERVICES AGREEMENT - BUDGET & FINANCE OFFICE	81213209	5,200.00	5,200.00
112906	TED BROWN MUSIC CO	08/30/2013	917627	Wireless microphone system for multipurpose room	1461213109	781.83	985.44
			946810	Ted Brown Music (band) for instrument repairs and supplies	2371213081	80.60	
			946839	OPEN PO FOR	4311213074	123.01	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112907	TENBUSCH, ELAYNIE	08/30/2013	13/14 KINDER WD	SUPPLIES AND REPAIRS 13/14 KINDERGARTEN WITHDRAW	0	300.00	300.00
112908	THE COLLEGE BOARD	08/30/2013	EI46920968	2013-14 SHS Springboard Writing Student Consumable Workbooks	181213065	12,858.93	12,858.93
112909	THE LINEUP	08/30/2013	1379	The Lineup (Dan Carmandi) PE Department Uniform Supplies	4311213164	4,397.88	4,397.88
112910	TRUSTEED PLANS SERVICE CORP	08/30/2013	0071789-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81213037	4,836.22	28,189.67
			0071890-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81213037	16,931.82	
			0071993-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81213037	6,421.63	
112911	US BANCORP	08/30/2013	234561363	OPEN PO FOR COPIER LEASES FOR SALTAR'S POINT, STEILACOOM H.S., AND CHLOE CLARK. DO NOT FAX PO.	81213058	1,058.94	1,058.94
112912	VERIZON WIRELESS	08/30/2013	9710092632	OPEN PO FOR PHONE SERVICE. THE ORIGINAL PO WAS ACCIDENTLY CLOSED. DO NOT FAX PO	81213127	227.50	227.50
112913	WASA	08/30/2013	353035814	registration K Weight - WASA	281213038	175.00	175.00
112914	WASHINGTON TRACTOR	08/30/2013	276430	OPEN PURCHASE ORDER FOR SUPPLIES/REPAIRS 2012-2013	101213136	111.74	111.74
112915	WEIGHT, KATHLEEN J	08/30/2013	MILEAGE 7/16-8/2	INTERDISTRICT MILEAGE 7/16-8/2 AND MILEAGE TO PSED 7/25 AND WASA 7/30	0	66.11	128.26
			MILEAGE 8/5-8/22	INTERDISTRICT MILEAGE 8/5-8/22 2013	0	62.15	
112916	WENGER	08/30/2013	650146	2 music risers:	1461213081	1,865.27	1,865.27

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Barbie Gonzalez			
			52	Computer	Check(s) For a Total of		117,898.42

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	52	Computer	Checks For a Total of	117,898.42
Total For	52	Manual, Wire Tran, ACH & Computer Checks		117,898.42
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	117,898.42

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 11, 2013, the board, by a _____ vote, approves payments, totaling \$3,413.12. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 112917 through 112917, totaling \$3,413.12

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112917	MASTERCARD CORP. CLIENTS PAYME	09/04/2013	0003	AMAZON BOOKS	0	51.49	3,413.12
			0003-1	Enhancing Professional Practice: A Framework for Teaching, 2nd Edition The New Title I: The Changing Landscape of Accountability	81213220	128.48	
			0003-2	GAS, AMAZON, AND FERRY TICKETS	0	307.68	
			0011	Open P.O. Not Exceed \$600.00 Airfare for NAEOP Conference Arlington, VA July 21-27, 2013	4311213148	60.00	
			0011-1	Courtyard Marriott NAEOP - Conference Arlington, VA July 21-27, 2013 Arrival 1 day prior to conference Rate Change for the first night-\$79.00 plus tax	4311213166	89.27	
			0011-2	Mastercard- MEALS FOR TRAVEL Open PO Not to Exceed	4311213150	93.75	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				\$355.00 for Max Food Allowance NAEOP Conference July 21-27, 2013			
		0011-3		MasterCard- Courtyard Marriott NAEOP - Conference Arlington, VA July 21-27, 2013	4311213147	336.48	
		0011-4		NAEOP CONF TRAVEL	0	289.18	
		5634		SHS MASTERCARD FOR HOLIDAY INN ROOMS FOR RICHARD WHEELER AND KURT BETHMAN. 2 ROOMS X 3 NIGHTS. PLEASE SEE ATTACHED CONFIRMATIONS AND ORDERS.	141213075	525.78	
		5638		ALBERTSON'S FOR HR INTERVIEWS	0	91.44	
		5653		OFFICE DEPOT AND AMAZON	0	264.14	
		5679		KEY TAGS FOR PIONEER MS/KEY BOX SOLUTIONS	101213170	121.98	
		5679-1		FERRY TICKETS, SHUR KLEEN	0	591.38	
		5687		APPLE STORE, HOME DEPOT, CHEVRON	0	103.20	
		5711		AMAZON -BOOKS	0	21.23	
		5711-1		AMAZON BOOKS	0	116.74	
		6722		AMAZON-CHARGER	0	84.80	
		6748		GRAYBAR ELECTRIC	0	79.55	
		6748-1		AMAZON- BRACKET	0	42.95	
		7367		Open PO for Pierce Tansit Orca cards.	91213095	13.60	

1 Computer Check(s) For a Total of 3,413.12

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	3,413.12
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	3,413.12
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	3,413.12

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 11, 2013, the board, by a _____ vote, approves payments, totaling \$120.48. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 112918 through 112918, totaling \$120.48

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112918	MASTERCARD CORP. CLIENTS PAYME	09/04/2013	1755	VISTAPRINT PO # 1271314002	0	120.48	120.48
				1 Computer	Check(s) For a Total of		120.48

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	120.48
Total For	1	Manual, Wire Tran, ACH & Computer Checks		120.48
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	120.48

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 11, 2013, the board, by a _____ vote, approves payments, totaling \$7,054.47. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 401330 through 401333, totaling \$7,054.47

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401330	NORTHWEST CASCADE INC	09/06/2013	1-724020	OPEN PO FOR THE 2012-2013 SCHOOL YEAR NOT TO EXCEED \$1,000.00	4061213056	500.00	624.50
			1-729639	OPEN PO FOR THE 2012-2013 SCHOOL YEAR NOT TO EXCEED \$1,000.00	4061213056	124.50	
401331	PACIFIC WELDING	09/06/2013	01139180	OPEN PO FOR STUDENT STORE-HELIUM TANK NOT TO EXCEED \$500.00	4061213034	10.67	21.34
			01157876	OPEN PO FOR STUDENT STORE-HELIUM TANK NOT TO EXCEED \$500.00	4061213034	10.67	
401332	TED BROWN MUSIC CO	09/06/2013	946794	Open P.O. Not to exceed \$200.00	4061213293	74.03	74.03
401333	WALSWORTH PUBLISHING CO.	09/06/2013	263961	final payment on yearbook for 2012-13 school 540 received do not fax for payment purposes only tax based on total cost of yearbooks not this partial payment	4051213086	6,334.60	6,334.60

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			4	Computer	Check(s) For a Total of		7,054.47

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	7,054.47
Total For	4	Manual, Wire Tran, ACH & Computer	Checks	7,054.47
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	7,054.47

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.090, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 11, 2013, the board, by a _____ vote, approves payments, totaling \$15,717.93. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200084 through 200088, totaling \$15,717.93

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200084	AHBL	09/06/2013	89554	Complete SEPA land use planning services for the Old Pioneer Middle School.	2001213033	5,700.96	6,750.96
			89700	Civil Engineering Services SP Modular	2001213021	1,050.00	
200085	ASSOCIATED EARTH SCIENCES	09/06/2013	023114	Complete a subsurface exploration and geotechnical engineering study for the proposed modifications to the Old Pioneer Middle School.	2001213034	4,591.16	4,591.16
200086	CITY OF DUPONT	09/06/2013	0174191		0	440.00	440.00
200087	EHSI	09/06/2013	30334	Pioneer MS Project: Hazardous materials Removal Design and Construction Admin Services	2001213035	2,695.21	2,695.21
200088	WITT COMPANY	09/06/2013	GW8282013	Printer for Saltar's Point new classrooms	2111213005	1,240.60	1,240.60

5 Computer Check(s) For a Total of 15,717.93

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	5	Computer	Checks For a Total of	15,717.93
Total For	5	Manual, Wire Tran, ACH & Computer	Checks	15,717.93
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	15,717.93

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 11, 2013, the board, by a _____ vote, approves payments, totaling \$83,230.07. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 112919 through 112950, totaling \$83,230.07

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112919	AARDVARK BARK BLOWING	09/06/2013	1776	MEDIUM RED BEAUTIBARK BLOWN IN AT ALL SCHOOLS	101213180	1,039.30	3,117.90
			1777	MEDIUM RED BEAUTIBARK BLOWN IN AT ALL SCHOOLS	101213180	1,039.30	
			1779	MEDIUM RED BEAUTIBARK BLOWN IN AT ALL SCHOOLS	101213180	1,039.30	
112920	AWSP	09/06/2013	107,082	Washington educator's Conference	81213235	310.00	1,755.00
			107,083	Washington educator's Conference	81213235	310.00	
			107,084	Washington educator's Conference	81213235	310.00	
			107,085	Washington educator's Conference	81213235	360.00	
			107,086	Washington educator's Conference	81213235	155.00	
			107,090	Washington educator's Conference	81213235	310.00	
112921	BRAFFITH, SHAWNTE	09/06/2013	W/D 13/14 KINDER	WITHDRAW 13/14 KINDERGARTEN TUITION	0	300.00	300.00
112922	BUILDERS HARDWARE & SUPPLY	09/06/2013	S3258771.003	OPEN PURCHASE ORDER FOR 2012-2013 FOR	101213173	94.90	94.90

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112923	CITY OF DUPONT	09/06/2013	000419-000	SUPPLIES OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	750.30	13,095.95
			000420-000	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	3,214.00	
			000421-000	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	549.80	
			000422-000	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	46.30	
			001586-016	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	93.60	
			103176-000	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	2,749.65	
			103176-001	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	46.30	
			103176-002	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	1,964.50	
			103176-003	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	3,661.50	
112924	CONSOLIDATED ELECTRICAL DIST	09/06/2013	8541-750029	OPEN PURCHASE ORDER FOR 2012-2013 FOR ELECTRICAL SUPPLIES	101213167	94.44	94.44
112925	COSTCO	09/06/2013	100167828	Emergency Kit Totes for Students	1461213128	462.76	462.76
112926	DANIELS, SHELLEY	09/06/2013	W/D 13/14 KINDER	WITHDRAW 13/14 KINDERGARTEN TUITION	0	300.00	300.00
112927	ENGINEERED PRODUCTS A PAPE	09/06/2013	89884	FURNISH REPLACEMENT	101213141	37,504.51	37,504.51

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112928	EPD GROUP INC	09/06/2013	9855	LOCKERS FOR THE BOYS AND GIRLS GYM LOCKER ROOMS AT STEILACOOM HIGH SCHOOL PER PROPOSAL DATED 5/29/13 INSPECTION, REPAIRS & ADJUSTMENTS ON STEILACOOM HS & PIONEER MS BASKETBALL BACKSTOPS SCHEDULED FOR AUG 26	101213186	1,476.90	1,476.90
112929	GBC	09/06/2013	2066774	Laminator repair	1461213130	255.00	255.00
112930	GRAINGER	09/06/2013	9225591289	OPEN PURCHASE ORDER FOR 2012/2013 FOR SUPPLIES	101213130	30.36	30.36
112931	HEALTH CARE AUTHORITY	09/06/2013	HCASBH0119	SCHOOL BASES HEALTHCARE SERVICES LOCAL MATCH FOR CLAIMS	0	302.95	302.95
112932	INGRAM LIBRARY SERVICES	09/06/2013	73357846	Ingram Novels for English Department *****Please Do Not Fax, notify Teri Litt to place order online	4311213151	158.52	158.52
112933	IPARADIGMS	09/06/2013	IN11053637	Secondary Education Fee & Turnitin Fee	4311213157	2,325.00	2,325.00
112934	JONES, JAMICKA	09/06/2013	MUTUAL BENEFIT	AUGUST 7, 2013 TRAINING SCHOLARSHIP COMMITTEE - WASHINGTON ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS	0	177.50	177.50
112935	KING COUNTY DIRECTORS ASSN	09/06/2013	3709428	FLOOR MATS FOR CHERRYDALE ELEM FURNITURE FOR SALTAR'S POINT PORTABLE	101213201	541.20	1,401.78
			3712648		101213176	860.58	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112936	LEMAY MOBILE SHREDDING	09/06/2013	4047690	CLASSROOMS, KCDA CART #628012 DISTRICT WIDE SHREDDING OPEN	81213079	50.00	50.00
112937	LOFGREN, KIMBERLY RAE	09/06/2013	MILEAGE 8/7&15/13	PO. DO NOT FAX 8/7/13 WASBO - ACCOUNTS PAYABLE WORKSHOP 8/15/13 ESD113- PICK UP CHECKS THAT WERE URGENT	0	61.92	61.92
112938	NASCO	09/06/2013	847728	Art Supplies - Kallay See attached order	2371213131	408.92	408.92
112939	NORTHWEST ABATEMENT SERVICES	09/06/2013	13518	RETAINAGE FEE FOR PIONEER MS ASBESTOS TILE. ORIGINAL PO #0081112115.	0	1,315.00	1,679.25
			13519	RETAINAGE FEE FOR STEILACOOM HS BLDG N.ASB. ORIGINAL PO #0081112071.	0	364.25	
112940	NORTHWEST CLIMBING CO. LLC	09/06/2013	7	RELAMP STEILACOOM HIGH FOOTBALL STADIUM WITH 48 LAMPS	101213187	9,452.16	9,452.16
112941	OFFICE DEPOT	09/06/2013	666280517001	Title1 Supplies for Cherrydale	91213124	57.82	96.12
			666282594001	Title1 Supplies for Cherrydale	91213124	38.30	
112942	PACIFIC LUTHERAN UNIVERSITY	09/06/2013	881	Pacific Lutheran University Graduation Ceremony Rental Facility	4311213182	3,651.20	3,651.20
112943	PARKER PAINT	09/06/2013	954059020947	OPEN PURCHASE ORDER 2012-2013 FOR PAINT SUPPLIES	101213036	168.41	168.41
112944	PUGET SOUND INSTRUMENTS	09/06/2013	455312	S.P. Puget Sound Instruments (2 way radios)	1271213099	426.66	426.66
112945	SCHOOL DAZE	09/06/2013	127114	PARA SUPPLIES: SCHOOL DAZE, LINDA PEREZ (STICKERS)	1461213088	42.67	42.67
112946	SCHOOLPLANNERS.COM	09/06/2013	P430-13	Planners	1401213029	138.00	138.00
112947	STAPLES BUSINESS ADVANTAGE	09/06/2013	T2578286	OPEN PURCHASE	101213177	1,212.62	1,999.95

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER FOR 2012-2013 SCHOOL YEAR FOR SUPPLIES			
			T2578286-1	OPEN PURCHASE	101213177	99.49	
				ORDER FOR 2012-2013 SCHOOL YEAR FOR SUPPLIES			
			T2582833	OPEN PURCHASE	101213177	360.08	
				ORDER FOR 2012-2013 SCHOOL YEAR FOR SUPPLIES			
			T2584196	OPEN PURCHASE	101213177	327.76	
				ORDER FOR 2012-2013 SCHOOL YEAR FOR SUPPLIES			
112948	TRANSOURCE	09/06/2013	9231984		0	44.09	44.09
112949	WATSON, JANICE	09/06/2013	MATRIX WORKSHOP	Workshop on "Choices Matrix" with Janice Watson	2371213136	1,200.00	1,200.00
112950	WITT COMPANY	09/06/2013	GW8272013	Printer for SHS Computer Lab	111213057	957.25	957.25
				32 Computer	Check(s) For a Total of		83,230.07

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	32	Computer	Checks For a Total of	83,230.07
Total For	32	Manual, Wire Tran, ACH & Computer Checks		83,230.07
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	83,230.07

Steilacoom Historical School District No. 1
Certificated Personnel Report

[illegible]

Steilacoom Historical School District No. 1
Classified Personnel Report

[illegible]

**Steilacoom School District
Surplus Equipment Form**

School: Steilacoom High SchoolDate: 9-6-2013Staff Member: Teri LittPhone: 983-2321

[] Step 1

- a. **For Computer Equipment:** contact Tech Department to determine usability; if useable: prepare a memo signed the Principle and advertise the equipment (via email) to see if another school can use. If no takers after 5 business days, attach a copy of the email to this form and forward to the Business Office. If not useable: need Tech Dept. signature and send memo to Business Office.

Agency Tech Signature: _____ Date: _____

- b. **For Surplus Equipment Excluding Computer:** prepare a memo, signed by a department head, and advertise the item (via email) to see if another school can use. If no takers and 5 business days, attach a copy of the email to this form and forward to the business office.

[] Step 2 **Transferring Items to a New School/Department**

Send this form and attached memo to the Business Office so department inventories can be updated. Complete this chart for the item(s) being transferred with the Principals signature below.

Description	Serial Number	SHSD Tag #	New Owner

[] Step 3 **Items for Disposal**

If no one can use the item, complete the chart below (add additional items on back). If the items include computers, monitors, etc., contact Agency Tech assistance with disposal status. For non-tech items the form goes directly to the Business Office.

Description	Serial Number	SHSD Tag #	Dept. Owner	\$ Value
Physical Science Concepts in Action - textbooks	ISBN # 978-0-13-362816-6			\$1400 approx, no value to SHS

Qty
225Reason for Disposal: Phasing Out class

The Business Office will send you a copy of this form after the item has been approved for surplus (items under \$2,000 will have Business Office signature and items over \$2,000 will have Superintendent Signature). Maintenance will contact you about disposal and if the items include computers, etc. Tech dept. will assist with hard drive and ID tag removal prior to disposal.

Signature: Teri LittDate: 9-6-2013

Signature for disposal of item \$2,000 or less : _____

Date: _____

Signature for disposal of item over \$2,000: _____

Date: _____

[] Copy to Originating Dept.

[] Copy to Agency Tech for disposal prep

[] Copy to Maintenance for disposal

MEDICATION AT SCHOOL

Under normal circumstances prescribed oral medication and oral over the counter medication should be dispensed before and/or after school hours under supervision of the parent or guardian.

If a student must receive prescribed or non-prescribed (over –the-counter) oral or topical medication, eye drops or ear drops (“medications”) from an authorized staff member, the parent must submit a written authorization accompanied by a written request from a licensed health professional prescribing within the scope of his or her prescriptive authority. Oral medications are administered by mouth either by swallowing or inhaling including through a mask that covers the mouth or mouth and nose. If the medication will be administered for more than fifteen consecutive days, the health professional must also provide written, current and unexpired instructions for the administration of the medication.

The superintendent will establish procedures for:

- A. Delegating, training and supervision of staff members in the administration of prescribed or non- prescribed oral medication to students by a physician or registered nurse;
- B. Designating staff members who may administer prescribed or non-prescribed oral medication to students;
- C. Obtaining signed and dated parental and health professional request for the dispensing of prescribed or non-prescribed oral medications, including instructions from health professional if the medication is to be given for more than fifteen(15) days;
- D. Storing prescribed or non-prescribed medication in a locked or limited access facility;
- E. Maintaining records pertaining to the administration of prescribed or non-prescribed oral medication; and
- F. Permitting, under limited circumstances, students to carry and self-administer medications necessary to their attendance at school.

Nasal inhalers, suppositories and non-emergency injections may not be administered by school staff other than registered nurses and licensed practical nurses. No medication will be administered by injection except when a student is susceptible to a predetermined, life-endangering situation. In such an instance, the parent will submit a written and signed permission statement. Such an authorization will be supported by signed and dated written orders accompanied by supporting directions from the licensed health professional. A staff member will be trained prior to injecting a medication.

If the district decides to discontinue administering a student’s medication, the superintendent or designee must provide notice to the student’s parent or guardian orally and in writing prior to the discontinuance. There must be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

Cross-References: Model Policy 3419

Self-Administration of Asthma and
Anaphylaxis Medications

Model Policy 3420

Anaphylaxis Prevention and Response

Legal References: RCW 28A.210.260

Public and Private Schools –
Administration of Oral Medication
by Conditions

RCW 28A.210.270

Public and Private Schools –
Administration of Oral Medication
by
Immunity from Liability

Management Resources:

Policy News, August 2012

Policy News, February 2001

“Medication” Definition Expanded
Oral Medication Definition Expanded

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School

District Revised: 9.11.2013

SELF-ADMINISTRATION OF ASTHMA AND ANAPHYLAXIS MEDICATIONS

Asthma is an inflammatory disease of the respiratory tract. Anaphylaxis is a life-threatening allergic reaction that may involve systems of the entire body. Anaphylaxis is a medical emergency that requires immediate medical treatment and follow-up care by an allergist/immunologist.

It is the policy of the Steilacoom Historical School District board of directors that students with asthma or anaphylaxis are afforded the opportunity to self-administer prescribed medications. The students' parent or guardian will submit a written request and other documentation required by the school. The student's prescribing health care provider must provide a written treatment plan.

The student must demonstrate to the school's professional registered nurse that the student is competent to possess and self-administer prescribed medications during school and at school sponsored events.

The superintendent will establish procedures that implement this policy and follow emergency rescue procedures outlined in the most recent edition of *AMES: Asthma Management in Educational Settings*, in cases of suspected asthma and the emergency rescue procedures outlined in guidelines provided by the Office of the Superintendent of Public Instruction in cases of suspected anaphylaxis.

Cross References:	Policy 3416	Medication at School
	Policy 3420	Anaphylaxis Prevention and Response
	Policy 2161	Special Education and Related Services for Eligible Students
	Policy 2162	Education of Students with Disabilities under Section 504
Legal Reference:	42 U.S.C. 280, Section 399	Public Health Service Act
	42 U.S.C. 12212	Section 512 Americans with Disabilities Act of 1990
	34 CFR Part 104	Section 504 of Rehabilitation Act of 1973
	Chapter 462, Laws of 2005	Relating to the prevention, diagnosis, and treatment of asthma.
	RCW 28A.210.370	Students with Asthma
	RCW 28A.210.380	Anaphylaxis-Policy guidelines-Procedures-Reports

Management Resources:

Policy News, August, 2012

Policy News, February 2009

OSPI, March 2009

Self-Administration of Asthma and

Anaphylaxis Medications

Anaphylaxis Prevention Policy Required

Guidelines for the Care of Students with Anaphylaxis

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 09.11.13

REGULAR BOARD MEETING

TO: Members, Steilacoom Historical School District Board of Directors

BACKGROUND INFORMATION:

Revisions follow WSSDA's model policy language.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to approve Policy 3420.

Susanne Beauchaine-Executive Director Student Services

ANAPHYLAXIS PREVENTION AND RESPONSE

Anaphylaxis is a life-threatening allergic reaction that may involve systems of the entire body. Anaphylaxis is a medical emergency that requires immediate medical treatment and follow-up care by an allergist/immunologist.

The Steilacoom Historical School District board of directors expects school administrators, teachers and support staff to be informed and aware of life threatening allergic reactions (anaphylaxis) and how to deal with the resulting medical emergencies. For students, some common life threatening allergens are peanuts, tree nuts, fish, bee or other insect stings, latex and some medications. Affected students require planned care and support during the school day and during school sponsored activities.

Parents/guardians are responsible for informing the school about their student's potential risk for anaphylaxis and for ensuring the provision of ongoing health information and necessary medical supplies. The district will take reasonable measures to avoid allergens for affected students. The district will also train all staff in the awareness of anaphylaxis and prepare them to respond to emergencies. Additionally, student specific training will be provided for appropriate personnel.

Even with the district's best efforts, staff and parents/guardians need to be aware that it is not possible to achieve a completely allergen-free environment. However, the district will take precautions to reduce the risk of a student having an anaphylactic reaction by developing strategies to minimize the presence of allergens in schools.

The superintendent will establish procedures that implement this policy and to follow emergency rescue procedures outlined in guidelines provided by the Office of the Superintendent of Public Instruction in cases of suspected anaphylaxis.

Cross References: Model Policy 3419

Self-Administration of Asthma and
Anaphylaxis Medications

Legal References: RCW 28A.210.380

Anaphylaxis – Policy Guidelines –
Procedures – Reports

Management Resources:

Policy News, August 2012
Policy News, February 2009

Anaphylaxis Prevention and Response
Anaphylaxis Prevention Policy Required

OSPI, March 2009

Guidelines for the Care of Students with
Anaphylaxis

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District Revised:

Revised: 9.11.2013

ALTERNATIVE LEARNING EXPERIENCE

INSTRUCTION

A. — Alternative Learning Experience Programs—General

Formatted: Font color: Auto

The Board of Directors recognizes that students with unique needs may experience enhanced academic success in a non-traditional school setting. The district supports an alternative learning experience-based programs that offer ~~a~~ student-centered curriculum, varied instructional methods, delivery of curriculum materials and a flexible environment that responds to student needs. ~~The student's parent(s) or guardian, under appropriate district instruction and supervision, may provide this alternative experience, in part.~~

Formatted: Font color: Auto

Formatted: Font color: Red, Strikethrough

Formatted: Font color: Red, Strikethrough

Formatted: Font color: Auto

Formatted: Font color: Red, Strikethrough

The district shall provide alternative learning experience programs in accordance with state law and regulations, district policies and procedures, and available staff and program support.

In order to provide students with alternative learning experience programs that meet these minimum requirements, the Board directs that students ~~and/or their parent(s) or guardian~~ may not participate in any alternative learning experience program, as defined under WAC 392-121-182, without the prior written approval of the Superintendent or his/her designee.

Formatted: Font color: Auto

The Board will adopt and annually review written policies authorizing ALE programs, including each ALE program and program provider. The policy must designate, by title, one or more school district official(s) responsible for overseeing the district's ALE courses or programs.

The district establishes the following alternative program(s) provided on site or over the internet or by other electronic means, as defined in WAC 392-121-182:

OSPI Approved ALE Provider

Formatted: Centered

The school district official responsible for this program(s) is:

Director of Teaching and Learning

Formatted: Centered

The school district official responsible for overseeing each ALE program will report at least annually to the board. This annual report will include at least the following:

Formatted: English (U.S.)

A. Documentation of ALE student headcount and full-time equivalent enrollment claimed for basic education funding;

- B. Identification of the overall ratio of certificated instructional staff to full-time equivalent students enrolled in each ALE program; The number of certificated instructional staff in each ALE program;
- C. A description of how the program supports the district's overall goals and objectives for student academic achievement; and
- D. Results of any self-evaluations.

The district will submit an annual report to the Superintendent of Public Instruction detailing the costs and purposes of any expenditures made to purchase or contract for instructional or co-curricular experiences and services that are included in an ALE written student learning plan, along with the substantially similar experiences or services made available to students enrolled in the district's regular instructional program.

The superintendent is directed to develop procedures consistent with WAC 392-121-182 to govern the administration of the district's ALE program.

Formatted: Indent: Left: 0.5", No bullets or numbering

~~B. Online School Programs—Washington Virtual Academy~~

Formatted: Font color: Auto, Strikethrough

~~1. Introduction~~

One form of alternative educational program that the district currently provides is an online school program, which is provided in whole or part outside the regular classroom setting, primarily via the internet and/or other electronic means. As of the date that this policy is being adopted, that program is offered through an agreement (as later amended, the "K12 Agreement") that the district entered into on April 24, 2006 with K12 Washington L.L.C. and K12 Inc. (collectively, "K12"). This Section B of this policy governs that program (the "Academy").

~~2. Programmatic Requirements~~

(a) There shall be a written student learning plan for each student enrolled in the Academy, and each learning plan shall meet the minimum criteria set forth in WAC 392-121-182(4);

(b) The overall ratio of certificated instructional Academy staff to full-time equivalent students enrolled in the Academy shall be identified and approved by the Board of Directors in a public meeting at least once each year;

(c) Student performance shall be supervised, monitored, assessed, evaluated, and recorded by Academy staff as follows:

[i] Student performance is supervised and monitored through formal parent-teacher progress conferences at least once per 20 school days and weekly direct student-teacher contact, as provided in Section B.2.d. below;

~~[(iii)] Student performance is assessed and evaluated based upon a mastery-based instructional model that requires the passage of lesson, unit, and semester assessments at a minimum of 80% before moving onto more difficult concepts; achievement of monthly progress goals; and participation in district and State-mandated academic assessments; and~~

~~[(iii)] Student performance data is recorded through the Academy's Online School web-based tool and students and parents have access to real time progress reports. A formal annual progress report is maintained in each student file.~~

Formatted: Strikethrough

~~(d) Each student enrolled in the Academy shall have direct personal contact with Academy staff at least weekly, until the student completes the course objectives or the requirements of the learning plan. Direct personal contact shall be for the purposes of instruction, review of assignments, testing, reporting of student progress, or other learning activities. Direct personal contact may be accomplished through face-to-face meetings with the student and, where appropriate, the student's parent or guardian, including meetings at out of District locations identified by Academy staff, as further provided under Section C of this policy. In addition, the Board of Directors hereby determines that direct personal contact with a student may also be accomplished through the use of telephone, e-mail, instant messaging, interactive video communication, or other means of digital communication, instead of a face-to-face meeting, because in the Board's judgment such contact methods do not compromise educational quality, student health and safety, or the fiscal integrity of the district. Direct personal contact between a parent and district staff may supplement, but shall not substitute for, the direct weekly student-staff contact required for ALE programs by law.~~

Formatted: Font color: Auto, Strikethrough

Formatted: Strikethrough

Formatted: Font color: Auto, Strikethrough

~~(e) Each student's educational progress shall be reviewed at least monthly, and the results of each review shall be communicated to the student and if the student is in grades K-8, the student's parent or guardian.~~

~~(f) Each student's parent(s) or guardian shall have responsibilities with respect to the student's participation in the Academy, as set forth in the Academy's annual Parent-Student Handbook.~~

~~(g) The District's Superintendent is hereby designated to be the "Academy Supervisor" and shall be responsible for approving specific curriculum for the Academy pursuant to the K12 Agreement, monitoring the Academy's and K12's compliance with WAC 392-121-182, and reporting at least annually to the Board of Directors on the Academy. This annual report shall include at least the following:~~

Formatted: Strikethrough

Formatted: Font color: Auto, Strikethrough

~~(i) Documentation of Academy student headcount and full-time equivalent enrollment claimed for basic education funding;~~

~~(ii) A description of how certificated and classified staff are assigned Academy management and instructional responsibilities that maximize student~~

~~learning, including the ratio of certificated instructional staff to full-time equivalent students;~~

~~(iii) A description of how a written student learning plan pursuant to WAC 392-121-182(4) is developed, and student performance is supervised and evaluated, by certificated staff;~~

~~(iv) A description of how the Academy supports the district's overall goals and objectives for student academic achievement; and~~

~~(v) Results of any self-evaluations conducted pursuant to Section B.6 of this Policy;~~

~~(h) The Academy Supervisor is hereby directed to take such other steps with respect to the Academy as are required to satisfy the state board of education's requirements for courses of study and equivalencies (chapter 180-50 WAC);~~

~~(i) No expenditures which are directly related to the written student learning plan and are paid by participants of the Academy shall be subject to reimbursement by the district;~~

~~3. Implementation Standards for the Academy~~

~~The Academy Supervisor shall implement the standards set forth in WAC 392-121-182(3) with respect to the Academy, and K12 shall be required to comply with such standards with respect to the Academy. Without limiting the generality of the preceding sentence, this includes implementation of the requirements of WAC 392-121-188, as required by WAC 392-121-182(3)(d).~~

~~4. Enrollment Reporting~~

~~The district shall comply with WAC 392-121-182(5) with respect to enrollment reporting. This includes a requirement that the district document the district of each Academy student's physical residence, and shall establish procedures that address, at a minimum, the coordination of student counting for state funding so that no student is counted for more than one full-time equivalent in the aggregate. As part of these procedures, District staff will maintain a checklist within the file for each student who participates in an ALE program, signed by an authorized representative from both the Academy and the District, for purposes of reviewing and verifying that the student's file contains all the necessary documentation to substantiate that student's enrollment reported to the state.~~

Formatted: Strikethrough

Formatted: Font color: Auto, Strikethrough

~~5. Additional Implementation Standards for the Academy~~

~~Evaluation and assessment of Academy students shall comply with WAC 392-121-182(6).~~

~~6. — Program Evaluation~~

~~The district shall engage in periodic self-evaluation of the Academy in a manner designed to objectively measure its effectiveness, including the impact of the Academy on student learning and achievement. Such self-evaluation shall follow a continuous improvement model, and may be implemented as part of the district's school improvement planning efforts.~~

~~7. — Annual Reporting~~

~~The district shall report annually to the superintendent of public instruction on the types of programs and course offerings subject to WAC 392-121-182 (including the Academy); including student headcount and full-time equivalent enrollment claimed for basic education funding. The report shall identify the ratio of certificated instructional staff to full-time equivalent students enrolled in alternative learning experience courses or programs. The report shall separately identify the Academy and any other alternative learning experience program's enrollment of students provided under contract pursuant to RCW 28A.150.305 and WAC 392-121-188.~~

~~8. — Documentation~~

~~The district shall maintain documentation for the Academy as required under WAC 392-121-182(9) and as set forth in the procedures implementing this policy.~~

~~9. — Annual Staff Report & Policy Review~~

~~The Academy Supervisor shall annually prepare a report to the Board of Directors on the Academy, pursuant to Section B.2.g. above. The Board of Directors shall review this Policy at least annually.~~

~~10. — Annual Review~~

~~The Board of Directors hereby directs the Academy Supervisor to provide a copy of this Policy to K-12 promptly after its adoption.~~

~~C. — Authority for Academy Staff to Engage in Out-of-District Direct Personal Contact~~

Formatted: Strikethrough

~~To preserve and to establish District programs and educational opportunities, the Board of Directors hereby authorizes Academy staff to meet with Academy students and their parents, if appropriate, at locations identified by Academy staff outside the territorial boundaries of the District, where such meetings: (1) promote K-8 education through digital alternative learning programs; (2) provide such learning experiences for students who do not reside within the District; and/or (3) are determined by the Academy Supervisor as necessary to meet the requirements under RCW 28A.150.262(11) of face-to-face contact for the purposes of instruction, review of assignments, testing, evaluation of student progress, or other learning activities. The Board of Directors finds that providing Academy staff the authority to have out-of-District direct personal contact with Academy students where and when the Academy~~

Formatted: Font color: Auto, Strikethrough

Formatted: Strikethrough

~~Supervisor deem it necessary will support the educational mission of the District and/or promote the effective, efficient, or safe management and operation of the District. Such out-of-District meetings shall be in the best interests of the District and shall not interfere with the operation of the District's programs and functions. Out of District meetings shall not be deemed to be in conflict with any applicable law and/or state or federal constitutional provisions.~~

~~D. Other Alternative Learning Experience Programs~~

Formatted: Font color: Auto, Strikethrough

Any other alternative learning experience program approved by the District must comply with the applicable provisions of WAC 392-121-182, section B of this policy, and any other program-specific policies developed for such programs.

Legal References: RCW 28A.150.262
RCW 28A.250.010
RCW 28A.320.015
WAC 392.121-182

Formatted Table

Cross References:	Model Policy 2020	Curriculum Development and Adoption of Instructional Materials
	Model Policy 2024	Online Learning

Legal References:	RCW 28A.150.262	Defining full-time equivalent student — <u>Students receiving instruction through alternative learning experience online programs — Requirements — Rules.</u>
	RCW 28A.150.305	Alternative educational service providers — <u>Student eligibility.</u>
	RCW 28A.150.325	Alternative learning experience programs — <u>Generally — Rules</u>
	RCW 28A.250.050	Student access to online courses and <u>online learning programs — Policies and procedures — Dissemination of information — Development of local or regional online learning programs.</u>
	WAC 392-121-107	Definition-Course of study

WAC 392-121-182 Alternative Learning Experience

WAC 392-121-188 Instruction provided under contract

Management Resources:

Policy & Legal News, February 2013 Corrections

Policy News, October 2011 Alternative Learning Experience

Policy News, October 2012 Alternative Learning Experience

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 10.13.10; 9.13

Classification: Essential

Formatted: Font color: Auto, Not Strikethrough

Formatted: Font color: Red

Formatted: Font color: Auto, Not Strikethrough

Formatted: Font color: Auto, Not Strikethrough