

### **Regular Meeting Agenda**

#### Pioneer Middle School 1750 Bob's Hollow Lane DuPont, Washington

<u>STUDY SESSION:</u> The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

2/12/2014 7:00 PM

I. CALL TO ORDER (Action)

A. Pledge of Allegiance

B. Roll Call

C. Approval of Agenda

#### II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

#### **III. PRESENTATION - Clarinet Trio**

(Presentation)

Presenter: Bruce Folmer

#### **IV. REPORTS - Legislative**

(Information)

Presenter: Don Denning

#### V. APPROVAL OF MINUTES

(Action)

Approval of 1.22.14 Minutes.pdf (p. 4)

(Action)

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval Coach Personnel Report 2-12-14.pdf (p. 7)

Approval Classified Personnel Report 2-12-14.pdf (p. 8)

Approval Certificated Personnel Report 2-12-14.pdf (p. 9)

Approval of Classified Exempt Personnel Report.pdf (p. 10)

Approval of SHS DECA Field Trip.pdf (p. 11)

8. Superintendent Selection Decision

Approval of Actual January 2014 Payroll.pdf (p. 12)

Approval Administrative Personnel Report 2-12-14.pdf (p. 16)

Approval of January and February 2014 Accounts Payable.pdf (p. 17)

#### VII. OLD BUSINESS

<b>1. Second Reading of 5011/6590, Sexual Harassment</b> 5011 BP Second Reading 2.12.14.pdf (p. 67)	(Action)
<b>2. Second Reading of 5253/6591 Maintaining Professional Staff/Student Boundaries</b> 5253 BP Second Reading 2.12.14.pdf (p. 70)	(Action)
<b>3. Second Reading of 5402 Maternity Leave</b> 5402 BB Second Reading 2-12-14 5402.pdf (p. 73)	(Action)
<b>4. Second Reading 5409 Discretionary Leave</b> 5409 BB Second Reading 2-12-14 5409.pdf (p. 74)	(Action)
<b>5. Second Reading of 5014 Harassment</b> 5014 BB - Second Reading Policy 5014 Harassment - 2.12.14.pdf (p. 75)	(Action)
<b>6. Second Reading of 3110 Qualifications of Attendance</b> 3110 BP Second Reading 2.12.14.pdf (p. 76)	(Action)
<b>7. Modification of School Board Meeting Schedule</b> 2013-14BoardMtg Schedule 1-2-14.pdf (p. 79)	(Action)

#### **VIII. NEW BUSINESS**

#### 1. Phone System Upgrade

(Action)

Presenter: Jacob Phillips

Phone Combined Board Background 2 12 2014 Phone System Upgrade.pdf (p. 80)

2. Special Board Meeting (Retreat)

(Action)

#### IX. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

#### X. BOARD COMMUNICATION

(Information)

XI. ANNOUNCEMENTS

(Information)

XII. ADJOURNMENT

(Action)

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.



#### **Regular Meeting Minutes**

1/22/2014

Steilacoom High School 54 Sentinel Drive Steilacoom, WA

#### I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm.

Audrey Genzel, Cherrydale Primary student, led the Pledge of Allegiance.

All Board Directors and Superintendent Weight present.

Director Wong made a motion to approve the agenda; Director Denning seconded the motion and the motion passed (5/0).

#### II. COMMENTS FROM THE AUDIENCE

 Marion Smith, Steilacoom, noted Steilacoom School District has the lowest tax rate of all on the ballot. The Steilacoom Town Council has gone on record supporting the M & O levy on the ballot.

#### III. SCHOOL BOARD RECOGNITION

January is School Board Appreciation Month.

- Anderson Island Principal Vallieres presented student artwork, representing the island, as a thank you to the Directors.
- Cherrydale Primary student, Audrey, and her mom, Aleta Genzel, presented appreciation cards and cookies.
- Chloe Clark Elementary was represented by PTA president Aubrey Holyfield, PTA Vice President
  Janelle Mock and PTA Parent Rep. Brenda Andrews with students Jillian Holyfield, Anneliese
  Holyfield, Ellie Mock, Makayla Andrews and Emma Ross. They thanked the Directors with gift
  bags and read student written poetry.
- Saltar's Point Principal Clauson introduced teacher Karen LeCompte, who thanked the Directors
  with ceramic salmon created by 4th graders. PTA Vice President, Alli Fallot, presented
  bookmarks made by the students.

- The undefeated Pioneer Girls Basketball Team and Principal Stout presented a poster, signed by students and staff, and medals to the Directors.
- Steilacoom High Asst. Principal Miller and Booster Club Co-president Beth Agnew thanked the Directors with spirit gear bracelets and sweatshirts.
- Supt. Weight acknowledged the volunteer time and efforts of the Directors, which does not go unnoticed, and presented each with an appreciation certificate.

#### **IV. REPORTS**

#### a. Capital Projects Update

Executive Director Brittain presented a report and pictures of the 1918 building demolition and remodel and the fast pitch field progress.

#### b. Financial

Executive Director Brittain presented December 31, 2013 financial information.

#### c. Legislative

Director Denning reported on early legislative actions concerning education.

He announced that Representative Dick Muri is holding information meetings on Friday mornings at DuPont Forza.

#### V. APPROVAL OF MINUTES

Director Wong made a motion to approve the 1.8.14 minutes; Director Pierce seconded the motion and the motion passed (5/0).

#### **VI. CONSENT AGENDA**

Director Denning made a motion to approve the Consent Agenda including attached personnel reports, payroll and accounts payable; Director Forbes seconded the motion and the motion passed (5/0).

#### **VII. NEW BUSINESS**

#### a. First Reading of 5011/6590, 5253/6591, 5402, 5409

Director Denning made a motion to move presented policies to a second reading; Director Wong seconded the motion and the motion passed (5/0).

#### b. First Reading of 5014, Harassment

Director Denning made a motion to move policy 5014 to a second reading; Director Forbes seconded the motion and the motion passed (5/0).

#### c. First Reading of 3110, Qualifications of Attendance

Director Denning made a motion to move policy 3110 to a second reading; Director Wong seconded the motion and the motion passed (5/0).

#### VIII. COMMENTS FROM THE AUDIENCE

- Mary Greer, Steilacoom, wondered when the dress code changed for the high school.
   Superintendent Weight and high school administration will get back to Ms. Greer.
- Tanya Rontos, SEA President thanked the School Board on behalf of Steilacoom Education Association.

#### IX. BOARD COMMUNICATION

No communications.

#### X. ANNOUNCEMENTS

- Superintendent Weight, School Board Director Denning and Executive Director Brittain will attend the Legislative Conference this coming Sunday and Monday.
- Director Denning announced a Duel Wrestling Home Meet tomorrow night.
- Director Forbes announced the Friday night Steilacoom Boys Basketball game against Sumner. He appreciates seeing administration representation at away games.
- Director Pierce announced Movie Night at Chloe Clark Friday, January 24. There is also Film Night SHS Friday night; showing of student productions.
- Director Scott announced that the Boys Swim Team remains undefeated including defeating larger non-league schools. They are co-hosting the SPSL2A/3A League Championships on January 31 and February 1 at Lakes High School.

#### XI. EXECUTIVE SESSION

Chair Scott called the public meeting to a recess at 8:14 pm. After a short recess, the Board retired to Executive Session to discuss a personnel issue. No action was taken.

#### XII. RETURN TO PUBLIC MEETING

The Board returned to the public meeting at 9:11 pm.

#### XIII. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 9:11 pm; Director Denning seconded the motion and the motion passed (5/0).

	(Chair)
(Secretary/Superintendent)	

# Steilacoom Historical School District No. 1 Coach Personnel Report

Personnel Report 2-12-14						
Name	Position	Location	Effective Date	Action	Action Extra-Curricular Amount	Comment
Matonis Kara	Tennis Assistant Coach (Girls)	High School	3/3/2014	Stipend	Stipend 3,209.81	
Crawford Anthony	Track Assistant Coach (Boys)	High School	3/3/2014	Stipend	Stipend  3,121.88	
Robertson David	Track Assistant Coach (Girls)	High School	3/3/2014	Stipend	Stipend 3,121.88	
Clark Michael R	Soccer Head Coach (Boys)	High School	3/3/2014	Stipend	Stipend  4,054.00	

# Stellacoom Historical School District No. 1 Classified Personnel Report

	4,545.00	014 Stipend	3/3/2014	High School		Track Head Coach (Boys)	Davies Colby
Comme	Extra-Curricular Amount	Action	Effective Date	Hours Location	Hours	Position	Name
							Personnel Report 2-12-14

# Steilacoom Historical School District No. 1 Certificated Personnel Report

Personnel Report 2-12-14							
Name	Position	FTE	FTE Location	Effective Date		Actions Extra-Curricular Amount	Comment
Garrow William	Events Manager (6 Boys Basketball games)		High School 12/3/2013	12/3/2013	Stipend 450.00	450.00	
Koch Brian	Events Manager (1 Boys Basketball game)		High School 12/21/2013	12/21/2013	Stipend	75.00	
Olson Lanae	Love and Logic Professional Development		Cherrydale	2/18/2014	Stipend	550.00	
Bartlett Tyler	Baseball Assistant Coach		High School 3/3/2014	3/3/2014	Stipend	Stipend 3,052.50	

### Steilacoom Historical School District No. 1 Classified Exempt Personnel Report

Personnel Report 2-12-14						
Name	Position	Location	<b>Effective Date</b>	Action	Amount	Comment
Parker Bruce	Supervisor of Facilities and Maintenance	District	04/04/2014	Resignation		

#### Overnight Field Trip Proposal

- The purpose of the trip is to compete, as state qualifiers, in the Washington state DECA competition.
- The participants are employing their skills as marketing students in their area of expertise in state competition. They will be judged on their written and verbal skills in the marketing field.
- The students will travel by school bus arranged by the transportation dept. and the advisor. All necessary paperwork has been submitted.
- The chaperone will be Christina Hayden, marketing teacher and DECA advisor for Steilacoom High School. This DECA conference lodging is like the fall conference in which the blocks of rooms have male and female chaperones on each floor dispersed amongst the students' rooms. Like at the fall conference I will ask the male chaperones from other schools to help with bed checks at this conference. They will ask the same of me, if necessary, for rooms with females.
- The students participating are: Aidan Goins, Ben Waight, Conner Canning, Parker Gehring, Anthony Davis, Aurora Authement, Carrie Fox, Susan Hur, Amanda Glass, Jelsy Gundao. The students and chaperone will be staying in the assigned hotel by Washington DECA. The hotel will be The Marriott Hotel located in Bellevue, Washington.
- Meals will be paid for by student participants. The registration fees and lodging will be paid with the funds in the DECA/student store ASB account. The school district will pay for the transportation via bus to and from the competition.
- Itinerary:
  - Depart school March 6 at 12:00 pm and return to Steilacoom High School March 8 at 2:00 pm.
  - b. We should arrive March in Bellevue at approximately 1:00 pm
  - c. Christina Hayden can be reached on her cell phone: 253-677-2282. Lodging is at the Marriott Hotel in Bellevue, WA. Room number is yet to be determined by Washington DECA and the Marriott Hotel.

#### PAYROLL HEADER PAGE

#### Steilacoom Historical School District No. 1

#### **GENERAL FUND**

#### FOR THE MONTH January, 2014

WE, THE UNDERSIGNED BOARD OF DIRECTORS OF THE STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1, PIERCE COUNTY, WASHINGTON, DO HEREBY CERTIFY THAT SERVICES HAVE BEEN RECEIVED AND PERFORMED AND HAVE BEEN APPROVED FOR PAYMENT IN THE AMOUNT OF \$1,857,372.60.

PAYROLL					
	Gross Pay Benefits Total Payroll Adjustment	s s s	1,354,215.17 502,610.65 546.78		
PAYROLL	TOTAL	\$	1,857,372.60		
DATED:	February 12, 2014				
Secretary to	o the Board	-		Board Chairperson	
Board Men	nber	-		Board Member	
Board Men	nber	-		Board Member	

 4pacpv04.p
 STEILACOOM SCHOOL DISTRICT #1
 11:52 AM 01/27/14

 05.13.10.00.00-010044
 PAY SUMMARY FOR MTHLY / MONTHLY PAYROLL - AFTER CALCS
 PAGE: 4

CHECK DATE: 01/31/2014 PERIOD ENDING DATE: 01/31/2014

Pay/Ded/Bens Summary Totals

						RETIRE
PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	HOURS
TGTS3	GAME TICKET SAL	1		11.0000	132.00	11.00
T0153	OVERTIME 1.5	3		9.5000	239.15	9.50
T0154	OVERTIME 1.5	5		10.5000	357.65	10.50
T0203	OVERTIME 2.0	2		12.0000	411.84	12.00
T0254	OVERTIME 2.5	4		22.0000	938.51	22.00
TRE3X	RETRO	2	1.0000		1,881.10	
TSP3	SUB CLASSIFIED	85		496.5500	5,112.65	496.60
TSP4	SUB CLASSIFIED	12		261.7500	3,381.81	261.80
TST3	SUB TEACHER	112		1131.0500	22,415.62	1131.80
ZVCE	VAC CASHOUT EXP	1	32.3000		554.27	
						)
	REPORT TOTAL	995	540.4300	2049.8500	1354,215.17	51656.40

 4pacpv04.p
 STEI
 STEI
 STEI
 11:52 AM 01/27/14

 05.13.10.00.00-010044
 BENEFIT SUMMARY FO
 STEI PAYROLL - AFTER CALCS
 PAGE: 9

Pay/Ded/Bens Summary Totals

CODE	DESCRIP	TION	CATEGORY	COUNT	AMOUNT
TaxB+	Tax Ben	+		6	475.40
TaxB-	Tax Ben	-		6	-475.40
X0300	MEDICAL	WAIVED		101	
				8408	502,610.65

## Dolman, Beverly

Sent: From: Monday, January 27, 2014 1:22 PM Piotrowski, Kim (DRS) <KimP@DRS.WA.GOV>

To: Dolman, Beverly Cc: Brittain, James

S Attachments: Subject: org 943 STEILACOOM HISTORICAL SD 001 11-2011 edit messages.xlsx

The total interest due on the account is \$546.78

Thank you,

## Kim Piotrowski

Accounts Receivable

360-664-7200 option 1 or toll free 1-800-547-6657 option 3 | kim.piotrowski@drs.wa.gov | www.drs.wa.gov Washington State Department of Retirement Systems

most importantly, free. Learn more about ePay. Take Control of your retirement and Deferred Compensation Program payments with ePay. It's flexible, secure and,

# Stellacoom Historical School District No.1 Administrative Personnel Report

	Wright Julie	Name	Personnel Report 2-12-14
	Director of Teaching & Learning	Position	14
	8	Hours	
	8 District	Location	
	6/30/201	Hours Location Effective Date	
	6/30/2014 Resignation	Action	
		Extra-Curricular Amount	
		Comment	

### STEILACOOM SCHOOL DISTRICT #1 Check Summary

9:34 AM 01/23/14

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board. As of February 12, 2014, the board, by a \_\_\_ approves payments, totaling \$5,693.44. The payments are further identified in this document. Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING: Warrant Numbers 401579 through 401594, totaling \$5,693.44 Secretary Board Member Board Member Board Member Board Member Board Member Check Nbr Vendor Name Check Date Invoice Number Invoice Desc PO Number Invoice Amount Check Amount 401579 STEILACOOM SCHOOL DISTRICT 01/24/2014 1304 GEN FUND TO REIMB 167.70 167,70 ASB . CASH WAS RECEIPTED INTO WRONG FUND 401580 BIG JOHNS TROPHIES 01/24/2014 123396 2000 SHS Athletic 4061314149 190.37 190.37 Dept Big John's Trophies 401581 CALATA, ERIN 01/24/2014 10 4004 Choir Erin 4061314142 180.00 480.00 Calata 11 4004 Choir Erin 4061314143 140.00 Calata 12 4004 Choir Erin 4061314145 160.00 Calata 401582 CASCADE BAGEL & DELI, INC 01/24/2014 127936 4012 Student 4061314009 34.30 132,28 Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year 127959 4012 Student 4061314009 29.38 Store Cascade

> Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School

4012 Student

Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School 4061314009

Year

127980

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			Year			
		128010	4012 Student	4061314009	34.30	
		120010		4061314009	34.30	
			Store Cascade			
			Bagel OPEN PO			
			not to exceed			
			\$3000.00 for			
			2013-14 School			
101503 5% 550000000		42024	Year			
401583 EK BEVERAGES	01/24/2014	376668	4012 Student	4061314123	469.80	469.80
			Store EK			
LUTER DESCRIPTION OF STREET			Beverage			
401584 HALFON CANDY COMPANY	01/24/2014	539629	4012 Student	4061314122	203.84	203.84
			Store Half On			
			Candy			
401585 JUNIOR LIBRARY GUILD	01/24/2014	216703	S.P. JUNIOR	4041314003	730.42	730.42
			LIBRARY GUILD -			
			DO NOT FAX FOR			
			INVOICE PURPOSE			
			ONLY			
401586 LAKES HIGH SCHOOL	01/24/2014	ENTRY FEE REFUND	2016 Wrestling	4061314148	250.00	250.00
			Lakes High School			
			Refund of 2014			
			Sentinel Duals			
			Entry Fee			
401587 MASTERCARD CORP. CLIENTS PAYME	01/24/2014	0903	office depot,	0	427.57	1,296.33
			fedex, little		277784	71757753
			caesars, 7			
			eleven, lowes,			
			michaels, dollar			
			tree			
		3138	ALBERTSONS	0	45.92	
		9964	2011 Girls Swim	4061314138	274.20	
		5504	and Dive Team	4001314130	214.20	
		9964-1	N.A.	4061214150	300 01	
		9964-1	2016 Wrestling	4061314150	388.81	
			MasterCard -			9
			purchase at Cash			
		2001/3	and Carry	10.0	510,001	
		9964-2	ink ink and	0	159.83	
Augusta Impalan atarun Malan Mundu.			albertsons			
401588 NORTH MASON HIGH SCHOOL	01/24/2014	TOURN FEE	2016 Wrestling	4061314147	330.00	330.00
			North Mason High			
			School School			
401589 OLYMPIA HIGH SCHOOL	01/24/2014	1082014ASB	2011 Girl's Swim	4061314023	40.00	115.00
			and Dive Team			
			Olympia High			
			School c/o Sarah			
			L. Williams			
			Entry Fee for			
			relay meet ***			
			Check with Kathy			

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			Casey ( 253 )			
			588-4879 or			
			253-381-4178			
			before mailing			
			check to Sarah L.			
			Williams at the address above to			
			make sure that			
			the girls' team			
			is going to			
			attend this relay			
			meet. *****			
		1082014ASB-1	2012 Boys Swim	4061314106	75.00	
		- 10/10/10/10/24	Olympia High	,,,,,,,,,,	13.00	
			School C/O Sarah			
			L. Williams			
401590 PACIFIC WELDING	01/24/2014	01170829	4012 Student	4061314004	10.67	187.73
			Store Pacific			
			Welding Supplies			
			Open PO not to			
			exceed \$1000.00			
			For 2013-14			
			School Year			
		01185933	4012 Student	4061314004	177.06	
			Store Pacific			
			Welding Supplies			
			Open PO not to			
			exceed \$1000.00			
			For 2013-14			
Hortel one time town construct	10.10402427	2000000000	School Year			
401591 SHELTON SCHOOL DISTRICT	01/24/2014	ENTRY FEE	2016 Wrestling	4061314146	200.00	200.00
			Shelton High			
401502 CDCCTNIMY EDOREN DICHOLDUMING	01/04/0014	510110	School		100	1700000
401592 SPECIALTY FROZEN DISTRIBUTING	01/24/2014	619149	4012 Student	4061314059	420.00	420.00
			Store Specialty			
			Frozen Distributing 2710			
			Hartford Rd. Lake			
			Stevens, WA			
			98258			
			425-609-3664			
			425-397-7058 (			
			FAX) ******			
			New Address ****			
			***** OPEN PO			
			Not to exceed			
			\$1,000 ******			
401593 TOY RESCUE MISSION	01/24/2014	TOY RESCUE	6000 Donation	4061314141	167.70	167.70
401594 WINNING SEASON	01/24/2014	t2013239	1000 ASB General	4061314139	352.27	352.27
			Winning Seasons			

3apckp08.p 05.13.10.00.00-010032 STEILACOOM SCHOOL DISTRICT #1 Check Summary

9:34 AM 01/23/14

PAGE: 4

Check Nbr Vendor Name

16 Computer Check(s) For a Total of

5,693.44

	0	Manual	Checks For	a Total of	0.00
	0	Wire Transfer	Checks For	a Total of	0.00
	0	ACH	Checks For	a Total of	0.00
	16	Computer	Checks For	a Total of	5,693.44
Total For	16	Manual, Wire	Tran, ACH &	Computer Checks	5,693.44
Less	0	Voided	Checks For	a Total of	0.00
			Net Amount		5,693.44

Secretary

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 12, 2014, the board, by a \_\_\_\_\_\_ vote, approves payments, totaling \$60,240.29. The payments are further identified in this document.

Board Member

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING: Warrant Numbers 113883 through 113905, totaling \$60,240.29

Board Member	Board Member					
Board Member	Board Member					
water and water diel	2.04.20	2040.255	at macount of			
Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113883 ALBERTSONS	01/24/2014	6030 3751 0016 1345	SHS OPEN PO FOR ALBERTSONS FOR FACS DO NOT EXCEED \$5000.00	141314021	3,045.09	3,045.09
113864 BUREAU OF ED RESEARCH	01/24/2014	4501304	PROF. DEVELOPMENT: MARCH 12, 2014 SYLVIA KOZYRA 3rd grade	1461314029	229.00	934.00
		4503071	common core writing seminar Jan 23rd for Brett, Kilga, Haverkamp	2371314041	705.00	
113885 GARY L YOHO	01/24/2014	MILEAGE JAN	MILEAGE REIMBURSEMENT	0	85.88	85.88
113886 GENERAL ELECTRIC CAPITAL COR	P 01/24/2014	60097228	Open PO for copier at Pioneer - Do Not Fax	81314120	743.10	1,973.85
		60102688	Open PO for copier at SHS - Do Not Fax	81314121	695.78	
		60102690	Open PO for copier at Saltar's Point - Do Not Fax	81314119	534.97	
113887 HAROLD LEMAY ENTERPRISES	01/24/2014	4731760	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	91314034	1,329.40	1,329.40
113888 HEALTH CARE AUTHORITY	01/24/2014	hcasbh0447	Medicaid Rembursement	81314125	419.96	419.96
113889 HP - ORDER ENTRY	01/24/2014	53771224	Part 1 of annual	111314011	158.63	27,175.11

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				computer refresh			
			53784967	Part 1 of annual computer refresh	111314011	27,016.48	
113890	KAREN LOUISE PARR	01/24/2014	KENT TEACHING TOYS	SCIENCE/SPANISH BOOKS	0	71.14	71.14
113891	KEYBANK NATIONAL ASSOCIATION	01/24/2014	01/11/2014	KEY BANK ANALSIS FEE 13/14 SY	81314110	1,984.89	1,984.89
113892	KING COUNTY DIRECTORS ASSN	01/24/2014	3760028	Winter Supply Order	1401314003	190.24	697.18
			3760111	health room supplies cart #666251	2371314044	53.86	
			3760112	workroom supplies cart #666252	2371314043	75.87	
			3760222	KCDA cart #663287	1461314031	323.13	
			3760505	S.P. KCDA supply order	1271314015	54.08	
113893	LOFGREN, KIMBERLY RAE	01/24/2014	MILEAGE JAN	MILEAGE REIMBURSEMENT	0	25.54	25.54
113894	MITCHELL, WALTER S	01/24/2014	MILEAGE JAN	MILEAGE REIMBURSEMENT	0	49.72	49.72
113895	PEARSON	01/24/2014	4240198	Test Protocols for Chris	91314031	83.69	83.69
113896	PUGET SOUND ENERGY	01/24/2014	200001934278	Halladay.  OPEN PO FOR GAS  AND ELECTRICITY	81314045	526.53	526.53
113897	SCHOOL NURSE SUPPLY	01/24/2014	0464006-IN	Anderson Island health room supplies.	91314034	103.30	170.60
			0464421-IN	S.P. School Nurse Supply	1271314021	67.30	
113898	SERVICE ALT. TRAINING INST.	01/24/2014	5318	Right Response Advance Instructor	91314032	156.99	156.99
				Reference Video			
113899	SMITH, EVA MARIE	01/24/2014	MILEAGE JAN	MILEAGE REIMBURSEMENT-ESD 113	0	25.54	25.54
113900	STATE AUDITOR'S OFFICE	01/24/2014	1.101564	AUDIT SERVICES	81314135	567.35	FF7. 25
	TACOMA SCHOOL DISTRICT	01/24/2014		Open PO for Tacoma School District	91314019	557.35 16,512.00	557.35 16,512.00
113902	THE LINEUP	01/24/2014	1566	The Line UP PE	4311314055	1,969.20	1,969.20
113903 1	US BANCORP	01/24/2014	244975397	OPEN PO FOR COPIER AT SALTAR'S POINT, STEILACOOM HIGH SCHOOL AND CHLOE CLARK	81314111	1,058.94	1,058.94

3apckp08.p
05.13.10.00.00-010032

#### STEILACOOM SCHOOL DISTRICT #1 Check Summary

11:55 AM 01/23/14

March Committee	Committee and the Committee and a committee				
Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113904 WASWUG CONFERENCE REG	01/24/2014 474	WASWUG REGISTRATION FOR VERONICA, KATHY, BEV, MARICLAIRE,	81314137	1,260.00	1,260.00
113905 WEIGHT, KATHLEEN J	01/24/2014 MILEAGE JAN	AMY, AND RITA MILEAGE REIMBURSEMENT	0	127.69	127,69
		23 Computer Ch	eck(s) For a	Total of	60.240.29

11:55 AM 01/23/14 PAGE: 4

	0	Manual	Checks For	a Total of	0.00
	0	Wire Transfer	Checks For	a Total of	0.00
	0	ACH	Checks For	a Total of	0.00
	23	Computer	Checks For	a Total of	60,240.29
Total For	23	Manual, Wire T	ran, ACH &	Computer Checks	60,240.29
Less	0	Voided	Checks For	a Total of	0.00
			Net Amount		60,240.29

3:00 PM 01/

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 12, 2014, the board, by a \_\_\_\_\_\_ vote, approves payments, totaling \$34.30. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING: Warrant Numbers 113907 through 113909, totaling \$34.30

Secretary	Board Member	_
Board Member	Board Member	_
Board Member	Board Member	

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number Invoice	COMPETE.	Check Amount
113907 KARDONSKY, KAAREN M	01/27/2014 REFUND FOOD SERVICE	WITHDRAW - FOOD SERVICE	O	4.20	4.20
113908 WORKMAN, JOEL	01/27/2014 REFUND FOOD SERVICE	WITHDRAW - FOOD SERVICE REFUND	O	10.00	10.00
113909 YI, EUNJUNG	01/27/2014 REFUND FOOD SERVICE	FOOD SERVICE	0	20.10	20.10

3 Computer Check(s) For a Total of 34.30

	0	Manual	Checks For	a Total of	0.00
	0	Wire Transfer	Checks For	a Total of	0.00
	0	ACH	Checks For	a Total of	0.00
	3	Computer	Checks For	a Total of	34,30
Total For	3	Manual, Wire	Tran, ACH &	Computer Checks	34.30
Less	0	Voided	Checks For	a Total of	0.00
			Net Amount		34.30

The following vouchers, as audited and	certified by	the Aud	iting Officer	as			
required by RCW 42.24.080, and those e	and the second s		the second of th				
as required by RCW 42.24.090, are appr							
been recorded on this listing which ha							
As of February 12, 2014, the board, by	a		vote	,			
approves payments, totaling \$536.90. 1	he payments a	re furth	er identified				
in this document.							
Total by Payment Type for Cash Account	, GF WARRANTS	OUTSTAN	DING:				
Warrant Numbers 113906 through 113906,	totaling \$53	6.90					
Secretary	Board Member						
Board Member	Board Member			_			
Board Member	Board Member			_			
Check Nbr Vendor Name	Check Date	Invoice	Number	Invoice Desc	PO Number I	nvoice Amount	Check Amount
113906 STEILACOOM SCHOOL DISTRICT	01/23/2014	CTAX11	20140122AAA	Comp Tax owed for	0	536.90	536,90
				Cash Account 11			
				through			
				01/22/2014			
			1	Computer Ch	eck(s) For a	Total of	536.90

	0	Manual	Checks For	a Tot	al of	0.00
	0	Wire Transfer	Checks For	a Tot	al of	0.00
	0	ACH	Checks For	a Tot	al of	0.00
	1	Computer	Checks For	a Tot	al of	536.90
Total For	1	Manual, Wire	Tran, ACH &	Compu	ter Checks	536.90
Less	0	Voided	Checks For	a Tot	al of	0.00
			Net Amount			536.90

3apckp08.p 05.13.10.00.00-010032

### STEILACOOM SCHOOL DISTRICT #1 Check Summary

1:22 PM 01/23/14

167.09

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board. As of February 12, 2014, the board, by a approves payments, totaling \$167.09. The payments are further identified in this document. Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING: Warrant Numbers 401595 through 401595, totaling \$167.09 Secretary Board Member Board Member Board Member Board Member Board Member Check Nbr Vendor Name Check Date Invoice Number Invoice Desc PO Number Invoice Amount Check Amount 401595 STEILACOOM SCHOOL DISTRICT 01/23/2014 CTAX41 20140122AAA Comp Tax owed for 0 167.09 167.09 Cash Account 41 through 01/22/2014

Computer

Check(s) For a Total of

1:22 PM 01/23/14 PAGE: 2

	0	Manual Checks For a T	otal of 0.00
	0	Wire Transfer Checks For a T	otal of 0.00
	0	ACH Checks For a T	otal of 0.00
	1	Computer Checks For a T	otal of 167.09
Total For	1	Manual, Wire Tran, ACH & Com	outer Checks 167.09
Less	0	Voided Checks For a T	otal of 0.00
		Net Amount	167.09

#### STEILACOOM SCHOOL DISTRICT #1 Check Summary

1:46 PM 01/23/14

300.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board. As of February 12, 2014, the board, by a \_ approves payments, totaling \$300.00. The payments are further identified in this document. Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING: Warrant Numbers 401596 through 401597, totaling \$300.00 Secretary Board Member Board Member Board Member Board Member Board Member Check Nbr Vendor Name Check Date Invoice Number Invoice Desc PO Number Invoice Amount Check Amount 401596 MARIA, GONZALES 01/24/2014 BAND CONFERENCE WESTERN 0 150.00 150.00 INTERNATIONAL BAND CONFERENCE 401597 MOTLEY, REUBEN 01/24/2014 YEARBOOK HALF PAGE AD FOR 0 150.00 150.00 YEARBOOK Computer Check(s) For a Total of

	0	Manual	Checks For	a Total of	0.00
	0	Wire Transfer	Checks For	a Total of	0.00
	0	ACH	Checks For	a Total of	0.00
	2	Computer	Checks For	a Total of	300.00
Total For	2	Manual, Wire	Tran, ACH &	Computer Checks	300.00
Less	0	Voided	Checks For	a Total of	0.00
			Net Amount		300.00

Ch

11:56 AM 0

GE: 3

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 12, 2014, the board, by a \_\_\_\_\_\_\_\_vote, approves payments, totaling \$9,126.94. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING: Warrant Numbers 113937 through 113937, totaling \$9,126.94

Secretary	Board Member	-
Board Member	Board Member	_
Board Member	Board Member	

oard Member	Board Member					
heck Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113937 MASTERCARD CORP.	CLIENTS PAYME 01/29/2014	0003	OFFICE DEPOT,	0	361.40	9,126.94
			USPS, FERRY			
			TICKETS, GOOD 2			
			GO			
		0660	WMEA AND CAROLINA	0	306.48	
			BIOLOGICAL			
		0824	SECONDARY	0		
			SOLUTIONS AND			
			PLANK ROAD			
			PUBLISHING.			
		0824-1	WAL MART, OFFICE	0	466.26	
			MAX			
		1748	S.P. Mastercard -	1271314029	615.00	
			Creative			
			Mathematics			
		1748-1	AWSP REGISTRATION	0	150.00	
		2174	WASA REGISTRATION	0	585.00	
		2415	PSESD, OFFICE	0	812.20	
			DEPOT, AND AMAZON			
		3724	BUREAU OF EDU AND	0	229.00	
			RESEARCH			
		5623	PIZZA HUT,	0	1,700.95	
			AMAZON, USPS,			
			OFFICE DEPOT, AND			
			PIERCE COUNTY			
			FERRIES			
		5626	MCLENDON	0	126.74	
			HARDWARE, TAXI,			
			FAMILY FARQPS			
		5642	GODADDY.COM	0	16.31	
		5653	SHS MASTERCARD	141314027	817.20	
			PURCHASE FOR			

LODGING FOR KURT

Check(s) For a Total of

9,126.94

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
		BETHMAN AT THE			
		HILTON DURHAM			
		NEAR DUKE			
		UNIVERSITY FOR			
		PLTW TRAINING. 7			
		JAN TO 18 JAN			
		2014. HOTEL			
		CONFIRMATION #			
		3100348152			
	5679	PIERCE COUNTY	0	50.89	
		FERRY AND OFFICE			
		DEPOT			
	5687	NATIONAL CCL	0	1,027.87	
		TREACHERS, AWSP,			
		FERRY TICKETS			
	5703	ORIENTAL TRADING	0	69.00	
	5703-1	BUREAU OF EDU	0	1,083.00	
		RESEARCH,			
		HANDWRITTING			
		WITHOUT TEARS,			
		AWSP, CREATIVE			
		MATHEMATICS.			
	6722	HP SERVICES AND	0	181.09	
		FERRY TICKETS			
	7367	Open PO for Ferry	91314010	164.80	
		Tickets, 2			
		Special Education			
		Para Educators, 1			
		Special Education			
		student.			
		2013-2014 School			
	14.00.10	year.		A	
	7367-1	WSIPC AND	0	230.35	
		ALBERTSONS			

1

Computer

11:56 AM 01/28/14 PAGE: 3

	0	Manual	Checks For	a To	tal of	0.00
	0	Wire Transfer	Checks For	a To	tal of	0.00
	0	ACH	Checks For	a To	tal of	0.00
	1	Computer	Checks For	a To	tal of	9,126.94
Total For	1	Manual, Wire	Tran, ACH &	Comp	uter Checks	9,126.94
Less	0	Voided	Checks For	a To	tal of	0.00
			Net Amount			9,126.94

Check Nbr Vendor Name

12:29 PM 01/29/14 PAGE: 1

421.84

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 12, 2014, the board, by a  $\_$  vote, approves payments, totaling \$421.84. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING: Warrant Numbers 113938 through 113938, totaling \$421.84

Secretary	Board Member
Board Member	Board Member
Board Member	Board Member

Check Date Invoice Number

113938 MASTERCARD CORP. CLIENTS PAYME 01/30/2014 0029

Invoice Desc PO Number Invoice Amount Check Amount

scholastic and 0 421.84 ferry tickets

1 Computer Check(s) For a Total of 421.84

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	421.84
Total For	1	Manual, Wire	Tran, ACH & Computer Checks	421.84
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	421.84

PAGE:

9:07 AM 01 PAGE:

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 12, 2014, the board, by a  $\underline{\hspace{1cm}}$  vote, approves payments, totaling \$109,055.16. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING: Warrant Numbers 113939 through 113968, totaling \$109,055.16

Secretary	Board Member					
Board Member	Board Member					
Board Member	Board Member					
Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113939 3 WIRE GROUP INC	01/31/2014	INV2677245	OPEN PURCHASE ORDER 2013-2014 FOR KITCHEN EQUIPMENT REPAIRS	101314050	79,82	79.82
113940 ACE FIRE & SECURITY	01/31/2014	897746	BI-ANNUAL KITCHEN HOOD INSPECTION AT STEILACOOM HIGH & PIONEER MIDDLE SCHOOLS	101314089	246.15	490.95
		897747	BI-ANNUAL KITCHEN HOOD INSPECTION AT STEILACOOM HIGH & PIONEER MIDDLE SCHOOLS	101314089		
113941 ALBERS & COMPANY INC	01/31/2014	1036	PROFESSIONAL SERVICE FEES FOR 13/14 SY	81314058	2,700.24	2,700,24
113942 CAREER STAFF UNLMTD- SEATTLE	01/31/2014	28427-198324	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	4,679.00	4,679.00
113943 CITY TREASURER	01/31/2014	100683154	OPEN PO FOR READERBOARD POWER	81314044	65,59	65.59
113944 COASTWIDE, LABORATORIES	01/31/2014	K2616498	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	125.73	5,678.87
		T2625308	OPEN PURCHASE ORDER 2013-2014	101314013	1,158.66	

FOR CUSTODIAL

Charle West Wooden Name	Observation Production	******			di (10 / 20 o	Constitution of
Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			SUPPLIES			
		T2625308-1	OPEN PURCHASE	101314013	68.83	
			ORDER 2013-2014			
			FOR CUSTODIAL			
			SUPPLIES			
		T2625313	OPEN PURCHASE	101314013	922.56	
			ORDER 2013-2014			
			FOR CUSTODIAL			
		.ce 242,600.	SUPPLIES			
		T2625317	OPEN PURCHASE	101314013	554.94	
			ORDER 2013-2014			
			FOR CUSTODIAL			
		t2625317-1	SUPPLIES	101214012	5 00	
		62625317-1	OPEN PURCHASE ORDER 2013-2014	101314013	5.09	
			FOR CUSTODIAL			
			SUPPLIES			
		t2625317-2	OPEN PURCHASE	101314013	121.69	
			ORDER 2013-2014			
			FOR CUSTODIAL			
			SUPPLIES			
		t2625317-3	OPEN PURCHASE	101314013	21,42	
			ORDER 2013-2014			
			FOR CUSTODIAL			
			SUPPLIES			
		T2625423	OPEN PURCHASE	101314013	1,829.70	
			ORDER 2013-2014			
			FOR CUSTODIAL			
		macas ion i	SUPPLIES		100 -00	
		T2625423-1	OPEN PURCHASE	101314013	188.73	
			ORDER 2013-2014 FOR CUSTODIAL			
			SUPPLIES			
		T2625423-2	OPEN PURCHASE	101314013	170.31	
			ORDER 2013-2014		7,7155	
			FOR CUSTODIAL			
			SUPPLIES			
		T2625876	OPEN PURCHASE	101314013	442.38	
			ORDER 2013-2014			
			FOR CUSTODIAL			
			SUPPLIES			
		T2626217	OPEN PURCHASE	101314013	68.83	
			ORDER 2013-2014			
			FOR CUSTODIAL			
Vigita 200 bahanca coloredance	94 994 9254	Munipulas	SUPPLIES	111111111	ga Valdusia	a meranale
113945 DELL COMPUTER CORPORATION	01/31/2014	XJ9M6JT89	Software for	111314013	7,036.01	7,036.01
			replacement			
113946 DEMCO INC	01/31/2014	5182615	computers	1071214022	122.02	122.02
119940 DENCO INC	01/31/2014	2102013	DEMCO online order, DO NOT FAX	1271314020	433.23	433.23
			OLGEL DO NOT PAX			

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			FOR INVOICE			
			PURPOSE ONLY			
113947 GENERAL ELECTRIC CAPITAL CORP	01/31/2014	60122797	Open PO for	81314118	75.49	336.61
THE STATE OF THE PROPERTY OF THE PARTY.	********	*********	copier at Chloe	01314110	13.45	336.61
			Clark, Anderson			
			Island and			
			Maintenance - Do			
		211237135	Not Fax	0.34.754		
		60124422	Open PO for	81314118	261.12	
			copier at Chloe			
			Clark, Anderson			
			Island and			
			Maintenance - Do			
			Not Fax			
113948 GREAT LAKES SPORTS	01/31/2014	181406-00	2013-14 PE	271314009	380.95	650.94
			Adoption			
			Materials and			
			Supplies for			
			Cherrydale			
	3	181406-01	2013-14 PE	271314009	269.99	
			Adoption			
			Materials and			
			Supplies for			
			Cherrydale			
113949 HANDWRITING WITHOUT TEARS	01/31/2014	818383-1	HWT: JANET	1461314030	38.24	38.24
			BETTINGER	£1.50c2*2.p.	227.23	
			(KINDER)			
113950 ISLAND PROPANE INC	01/31/2014	13451	PROPANE DELIVERY	81314053	252.87	252.87
COLORS CONTRACTOR CONT	77, 72, 572,		OPEN PO AT	01314033	202.07	232.07
			ANDERSON ISLAND			
113951 JTEC EDUCATIONAL CONSULTANTS	01/31/2014	1314-13006	OPEN PURCHASE	81314033	1 100 00	
113301 0110 BOOM 100M CONSUBINITS	01/31/2014	1314-13696		81314033	1,100.00	1,100.00
			ORDER FOR ADMIN			
			MEDICAID MATCH			
			CONSULTING AND			
			PROCESSING FEE			
ugustu (caashato ateruaka watetini			FOR 13/14SY.			
113952 LAKEWOOD HARDWARE & PAINT	01/31/2014	378471	OPEN PURCHASE	101314027	32.71	69.32
			ORDER 2013-2014			
			FOR SUPPLIES			
		378972	OPEN PURCHASE	101314027	36.61	
			ORDER 2013-2014			
			FOR SUPPLIES			
113953 MY BINDING	01/31/2014	11365110	Mybinding.com For	4311314027	343.76	343.76
			Teri Litt 2 Mil			
			Standard Roll			
			Laminating Film			
			27X250			
113954 NORTHWEST TEXTBOOK DEPOSITORY	01/31/2014	114-202-330	Math Triumphs	271314011	1,841.96	1,841.96
			-Materials for CC		- 1 CHE 1 CH	
113955 POLAR BEAR MECHANICAL	01/31/2014	1142-VAPSET	OPEN PURCHASE	101314080	1,275.40	1,275.40
The second of th	7-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2		- Charles Adjusted	ALEGO ESTADOS.	-6202140	-1-1-1-1-1

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			ORDER FOR			
			REFRIGERATION FOR			
			2013-2014			
113956 PUGET SOUND ENERGY	01/31/2014	200008146082	OPEN PO FOR GAS	81314045	1,077.91	5,068.36
113350 15661 556ND BNDNOT	51,51,2014	200000140002	AND ELECTRICITY	01514045	2,011.51	3,000.30
		200018787412	OPEN PO FOR GAS	81314045	3,404.86	
		200010/0/412	AND ELECTRICITY	01314045	5,104.00	
		20022057323	OPEN PO FOR GAS	81314045	585.59	
		2002203/323		01314043	303.33	
113957 RSD	01 /21 /2014	26141671-00	AND ELECTRICITY	101314000	518.31	510.71
113957 RSD	01/31/2014	26141671-00	OPEN PURCHASE	101314099	310.31	518.31
			ORDER FOR PARTS			
112050 COULOUT CITY	01 (21 (2014	MADEAE	2013-2014	1601314034	220.25	270 75
113958 SCHOOLSIN	01/31/2014		MUSIC ROOM RUG	1621314034		779.75
113959 TED BROWN MUSIC CO	01/31/2014	1002226	open p.o. for	2371314016	45.48	414.95
		1007045	music supplies			
		1007045	Ted Brown Music	4311314023	60.44	
			For Bruce Folmer			
			Open P.O. for			
			Repairs &			
			Supplies Not to			
		Traucdo	exceed \$700.00	10000000000	100	
		1007285	Ted Brown Music	4311314023	45.92	
			For Bruce Folmer			
			Open P.O. for			
			Repairs &			
			Supplies Not to			
			exceed \$700.00	2010004603		
		1016025	Ted Brown Music	4311314023	18.62	
			For Bruce Folmer			
			Open P.O. for			
			Repairs &			
			Supplies Not to			
		Shares .	exceed \$700.00	assistativas ku	44.40	
		1026430	Ted Brown Music	4311314023	38.70	
			For Bruce Folmer			
			Open P.O. for			
			Repairs &			
			Supplies Not to			
			exceed \$700.00	8.000.001.100.0		
		1028051	open p.o. for	2371314016	57.73	
			music supplies	TANK STATISTICS		
		103539	Ted Brown Music	4311314023	42.92	
			For Bruce Folmer			
			Open P.O. for			
			Repairs &			
			Supplies Not to			
			exceed \$700.00			
		1039839	open p.o. for	2371314016	13.12	
			music supplies			
		1057006	Ted Brown Music	4311314023	15.75	

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
		For Bruce Folmer			
		Open P.O. for			
		Repairs &			
		Supplies Not to			
		exceed \$700.00			
	985100	open p.o. for	2371314016		
		music supplies	100,000,000	1,000	
113960 TOWN OF STEILACOOM	01/31/2014 01-00720.0	OPEN PO FOR	81314048	623.94	16,876,10
The state of the s	200000000000000000000000000000000000000	UTILITIES FOR		7.77	223, 224, 224,
		STEILACOOM. DO			
		NOT FAX			
	01-00722.0	OPEN PO FOR	81314048	236.30	
		UTILITIES FOR			
		STEILACOOM. DO			
		NOT FAX			
	01-00727.0	OPEN PO FOR	81314048	3,782.40	
		UTILITIES FOR			
		STEILACOOM. DO			
		NOT FAX			
	04-00360.0	OPEN PO FOR	81314048	539.84	
		UTILITIES FOR			
		STEILACOOM. DO			
		NOT FAX			
	04-00361.0	OPEN PO FOR	81314048	1,138.05	
		UTILITIES FOR			
		STEILACOOM. DO			
		NOT FAX			
	04-01690.1	OPEN PO FOR	81314048	242.73	
		UTILITIES FOR			
		STEILACOOM. DO			
		NOT FAX			
	04-01692.0	OPEN PO FOR	81314048	128.13	
		UTILITIES FOR			
		STEILACOOM. DO			
		NOT FAX			
	05-00010.0	OPEN PO FOR	81314048	380.70	
		UTILITIES FOR			
		STEILACOOM. DO			
		NOT FAX			
	05-00020.0	OPEN PO FOR	81314048	321.67	
		UTILITIES FOR			
		STEILACOOM. DO			
		NOT FAX			
	05-00025.0	OPEN PO FOR	81314048	453.10	
		UTILITIES FOR			
		STEILACOOM. DO			
		NOT FAX			
	05-00030.0	OPEN PO FOR	81314048	386.31	
		UTILITIES FOR			
		STEILACOOM. DO			

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			NOT FAX			
		05-00040.0	OPEN PO FOR	81314048	97.79	
		05 0001010	UTILITIES FOR	01314040	27.10	
			STEILACOOM. DO			
			NOT FAX			
		08-01800.0	OPEN PO FOR	81314048	138.37	
		05-01000.0	UTILITIES FOR	01314040	130.37	
			STEILACOOM. DO			
			NOT FAX			
		08-01805.0	OPEN PO FOR	81314048	10.55	
		00-01003.0	UTILITIES FOR	01314040	10.55	
			STEILACOOM. DO			
		00 01010 0	NOT FAX	01214040	0. 206. 22	
		08-01810.0	OPEN PO FOR	81314048	8,396.22	
			UTILITIES FOR			
			STEILACOOM. DO			
117561 MDUGMORD NAME OFFICE	01 /21 /001 4	0074705 #11	NOT FAX	*******		10 (1) 12
113961 TRUSTEED PLANS SERVICE CORP	01/31/2014	0074326-IN	OPEN PO TRUSTEED	81314047	11,626.22	22,434.38
			PLANS SERVICE			
		6021161 2tl	CORPS	11000000	4/5/2015	
		0074424-IN	OPEN PO TRUSTEED	81314047	9,210.11	
			PLANS SERVICE			
		0.440	CORPS	Santa Santa	700000000	
		45900	OPEN PO TRUSTEED	81314047	1,598.05	
			PLANS SERVICE			
SAUZUI AVUID	ato so elevery to		CORPS			
113962 ULINE	01/31/2014	56095637	Uline order of	1271314024	208.48	208.48
			Safety vests (to			
			be reimbursed by			
			PTA)			
113963 UNIVERSITY PLACE SD	01/31/2014	3190	Open PO for Out	91314015	25,189.00	25,189.00
			of District			
			Students, served			
			by University			
			Place School			
			District.			
113964 VERIZON WIRELESS	01/31/2014	9718588492	OPEN PO FOR PHONE	81314055	1,175.14	1,175.14
			SERVICE - DO NOT			
			FAX			
113965 WA SCHOOL FOR THE BLIND	01/31/2014	QT12014-52	Open PO for	91314035	810,00	810.00
			Washington State			
			School of the			
			Blind for			
			Evaluation			
			Assessment			
			Consultation for			
			Visional Impaired			
			Students			
			transitioning			
			from the B to 3			

3apckp08.p	
05.13.10.00.00-010032	

### STEILACOOM SCHOOL DISTRICT #1 Check Summary

9:07 AM 01/30/14 PAGE: 7

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
		program to preschool.			
113966 WEBCOAT PRODUCTS	01/31/2014 0127695-IN	PURCHASE TRASH RECEPTACLE, LINER & DOME TOPS	101314101	763.23	763.23
113967 WITT COMPANY	01/31/2014 336288	OPEN P.O. FOR WITT COPIER SUPPLIES	1621314030	103.25	103.25
113968 WSSDA	01/31/2014 46449	WSSDA MEMBERSHIP 2014 ANNUAL DUES AND MODEL POLICY ON LINE SERVICE FOR INVOICE PURPOSES ONLY	81314138	7,641.40	7,641.40
		30 Computer C	eck(s) For	a Total of	109,055.16

9:07	AM	01/30/14		
	PAGE:	8		

	0	Manual	Checks For	a Total o	f	0.00
	0	Wire Transfer	Checks For	a Total o	f	0.00
	0	ACH	Checks For	a Total o	f	0.00
	30	Computer	Checks For	a Total o	f	109,055.16
Total For	30	Manual, Wire	Tran, ACH &	Computer	Checks	109,055.16
Less	0	Voided	Checks For	a Total o	f	0.00
			Net Amount			109,055.16

3:54 PM 01/30 PAGE:

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 12, 2014, the board, by a \_\_\_\_\_\_\_\_\_ vote, approves payments, totaling \$18.00, and voids/cancellations, totaling \$18.00. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING: Warrant Numbers 113969 through 113969, totaling \$18.00 Voids/Cancellations, totaling \$18.00

Board Member \_\_\_\_\_\_\_ Board Member \_\_\_\_\_\_\_ Board Member \_\_\_\_\_\_ Board Member \_\_\_\_\_\_

Check Nbr Vendor Name

Check Date Invoice Number

Invoice Desc

PO Number Invoice Amount Check Amount

113969 STEILACOOM SCHOOL DISTRICT

02/03/2014 00025877

SHS DECA ADVISOR MEMBERSHIP DUES 141314004

18.00

18.00

FOR TINA HAYDEN.
PLEASE SEE
ATTACHED INVOICE
FOR \$ 18.00.
ORIGINAL INVOICE
WAS PAID BY ASB
SHOULD HAVE BEEN
PAID BY GENERAL

1 Computer

FUND.

Check(s) For a Total of

18.00

3apckp08.p	S'
05.13.10.00.00-010032	

TEILACOOM SCHOOL DISTRICT #1 Check Summary 3:54 PM 01/30/14 PAGE: 2

18.00

Check Nbr Vendor Name

Check Date Invoice Number

Invoice Desc

PO Number Invoice Amount

Check Amount

113589 DECA

01/30/2014 00025877

SHS DECA ADVISOR
MEMBERSHIP DUES
FOR TINA HAYDEN.
PLEASE SEE
ATTACHED INVOICE
FOR \$ 18.00

1

Void

Check(s) For a Total of

3:54 PM 01/30/14 PAGE: 3

	0	Manual	Checks For	a Total of	0.00
	0	Wire Transfer	Checks For	a Total of	0.00
	0	ACH	Checks For	a Total of	0.00
	1	Computer	Checks For	a Total of	18.00
Total For	1	Manual, Wire	Tran, ACH &	Computer Checks	18.00
Less	1	Voided	Checks For	a Total of	18.00
			Net Amount		0.00

10:36 AM

01/30/14

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 12, 2014, the board, by a \_\_ approves payments, totaling \$10,699.22. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING: Warrant Numbers 401598 through 401613, totaling \$10,699.22

Secretary	Board Member	
Board Member	Board Member	
Board Member	Board Member	

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401598 AWSP STUDENT LEADERSHIP/WASC	01/31/2014	29514	Washington	4051314024	320.00	320.00
			Student			
		C.	Leadership	40.606020		
401599 CALATA, ERIN	01/31/2014	6	choir voice	4051314026	240.00	380.00
			lessons			
		7	Choir Voice	4051314025	140.00	
			Lessons			
401600 CASCADE BAGEL & DELI, INC	01/31/2014	128082	4012 Student	4061314009	34.30	171.50
			Store Cascade			
			Bagel OPEN FO			
			not to exceed			
			\$3000.00 for			
			2013-14 School			
			Year			
		128130	4012 Student	4061314009	34.30	
			Store Cascade			
			Bagel OPEN PO			
			not to exceed			
			\$3000.00 for			
			2013-14 School			
			Year			
		128162	4012 Student	4061314009	34.30	
			Store Cascade			
			Bagel OPEN PO			
			not to exceed			
			\$3000.00 for			
			2013-14 School			
			Year			
		128215	4012 Student	4061314009	34.30	
			Store Cascade			
			Bagel OPEN PO			
			not to exceed			
			\$3000.00 for			

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			2013-14 School			
		Uvvidal.	Year	Montestations	96.20	
		128237	4012 Student	4061314009	34.30	
			Store Cascade			
			Bagel OPEN PO			
			not to exceed			
			\$3000.00 for			
			2013-14 School			
			Year			
401601 CHARM GENETTE HARRIS	01/31/2014	BUILDER CLUB REIMB	WINTER PARTY	0	42.98	42.98
			ITEMS			
401602 COSTCO	01/31/2014	257553534	4012 Student	4061314120	444,13	444.13
11111	421 221 242	23730327	Store Costco Open	1001513120	4,331.43	444.42
			PO for school			
"versus facidate adecrate encursaria	0.021,020.0	3103000 17	year	Acceptance	100700	234.10
401603 FOLLETT LIBRARY RESOURCES	01/31/2014	341720F-5	FOLLETT BOOK	4031314006	651,28	651.28
			ORDER: DO NOT			
			FAX, WE WILL			
			ORDER ONCE PO IS			
			RECEIVED.			
401604 INGRAM LIBRARY SERVICES	01/31/2014	76101952	4021 Book Club	4061314130	128.74	128.74
			Ingram Do Not			
			fax			
401605 NORTHWEST CASCADE INC	01/31/2014	1-843240	2000 Athletic	4061314033	124.50	124.50
			Department			
			Northwest Cascade			
			( Honey Bucket			
			) Open PO for			
			the School Year			
			not to exceed			
			\$1000.00	223-000		
401606 ROGER'S HIGH SCHOOL	01/31/2014	ALL SPSL GIRLS	2016 Wrestling	4061314159	90.00	325.00
			Rogers High			
			School			
		HOLIDAY TOURN	2016 Wrestling	4061314158	135.00	
			Rogers High			
			School School			
		JV DUAL	2016 Wrestling	4061314160	100.00	
			Rogers High	22,105,017		
			School			
401607 FRENCH SAMUEL	01/31/2014	12691	4007 Drama	4061314157	100.00	1 015 00
401007 PARICE SANOED	01/31/2014	42091		4001214121	100.00	1,915.00
			Samuel French -			
		12.44	Spring Musical	023523052	4 (44) 41	
		42692	4007 Drama	4061314157	1,815.00	
			Samuel French -			
			Spring Musical			
401608 STEILACOOM SCHOOL DISTRICT	01/31/2014	262016-CATERING	CATERING NHS	D	360.00	360.00
401609 SUNRISE DISTRIBUTION, INC.	01/31/2014	STHS 010	4012 Student	4061314007	252.00	252.00
			Store Island			
			Oasis/ Sunrise			
			A. C. C. C. S. C.			

Check Nbr Vendor Name Check Date Invoice Number Invoice Desc PO Number Invoice Amount	Check Amount
ALCO TRACTOR	
Distribution	
Open PO for	
2013-14 School	
Year Not to	
exceed \$4000.00	
401610 TACOMA BASKETBALL BOARD 01/31/2014 2014-25 Girls Basketball 4051314027 1,040.00	1,040.00
Officials	
401611 THE LINEUP 01/31/2014 1562 2001 Football 4061314098 185.98	185.98
The Line Up	
401612 WASHINGTON DECA 01/31/2014 01137135 4006 DECA 4061314162 1,390.00	3,211.28
Washington DECA	
State Competition	
Fee	
3/6-3/8-2014 4006 DECA DECA 4061314161 1,821.28	
Housing for	
Hotel	
401613 WESTERN WA BASKETBALL OFFICIAL 01/31/2014 2014-43 2000 Athletics 4061314153 1,146.83	1,146.83
Western	
Washington	
Basketball	
Officials	
16 Computer Check(s) For a Total of	10,699.22

10:36 AM 01/30/14 PAGE: 4

0 0.00 Manual Checks For a Total of 0 Wire Transfer Checks For a Total of 0.00 0 ACH Checks For a Total of 0.00 Computer Checks For a Total of 10,699.22 Total For 16 Manual, Wire Tran, ACH & Computer Checks 10,699.22 Less Voided Checks For a Total of 0.00 Net Amount 10,699.22

10:49 AM 02/06/1 PAGE:

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 12, 2014, the board, by a \_\_\_\_\_\_ vote, approves payments, totaling \$64,784.65, and voids/cancellations, totaling \$83.18. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING: Warrant Numbers 113970 through 114007, totaling \$64,784.65 Voids/Cancellations, totaling \$83.18

Secretary	Board Member					
Board Member	Board Member					
Board Member	Board Member					
Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113970 AIREFCO INC. FIFE	02/07/2014	3221911	OPEN PURCHASE ORDER 2013-2014	101314001	695.82	695.82
113971 BROWNELL, JENNIFER D	02/07/2014	MILEAGE REIM	FOR SUPPLIES MILEAGE REIMBURSEMENT FOR JAN. 2014	0	19.59	19.59
113972 CAREER CRUISING	02/07/2014	C1016067	Career Cruising Contract	4311314059	495.00	495.00
113973 CAREER STAFF UNLMTD- SEATTLE	E 02/07/2014	28427-198963	Springboard Subscription Open PO for Career Staff Unlimited. One OT	91314008	1,818.00	1,818.00
			position, 7.5 hrs. per day, for student contract days only.			
113974 CARTRIDGE WORLD	02/07/2014	31918	open p.o. for toner cartridges	2371314023	61.25	61.25
113975 CDW-G, INC.	02/07/2014	JL85040	for printers SHS MDF Patch Cables and Screws. Needed to	111314014	1,277.47	1,277.47
			move District core switches into new			
113976 CDWG	02/07/2014	JG49218	cabinets. HEADSET FOR	1621314036	288.44	288.44
113977 CELESTE L JOHNSTON	02/07/2014	MILEAGE REIM	OFFICE STAFF MILEAGE	o	52.04	52.04

REIMBURSEMENT FOR

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			JAN 13/14			
113978 CENTURYLINK	02/07/2014	206-225-0055 467B	DISTRICT WIDE	81314016	2,699.75	2,699.75
			PHONE SERVICES		0.6201.030	46-16-12
			FOR THE 13/14 SY.			
			DO NOT FAX			
113979 COASTWIDE, LABORATORIES	02/07/2014	T2607096	OPEN PURCHASE	101314013	760.33	5,119.66
			ORDER 2013-2014			
			FOR CUSTODIAL			
			SUPPLIES			
		T2607096-2	OPEN PURCHASE	101314013	10.49	
			ORDER 2013-2014			
			FOR CUSTODIAL			
		EV2220214	SUPPLIES	< EV 157635	2.22 .23	
		T262217-1	OPEN PURCHASE	101314013	103.05	
			ORDER 2013-2014			
			FOR CUSTODIAL SUPPLIES			
	1.5	T2631504	OPEN PURCHASE	101314013	190.25	
		3503255	ORDER 2013-2014	101314013	130.23	
			FOR CUSTODIAL			
			SUPPLIES			
		t2632768	OPEN PURCHASE	101314013	118.93	
			ORDER 2013-2014			
			FOR CUSTODIAL			
			SUPPLIES			
		T2633033	OPEN PURCHASE	101314013	1,576.27	
			ORDER 2013-2014			
			FOR CUSTODIAL			
			SUPPLIES			
		T2633227	OPEN PURCHASE	101314013	991.77	
			ORDER 2013-2014			
			FOR CUSTODIAL			
	0	T2633250	SUPPLIES	101314013	104.16	
		12033230	OPEN PURCHASE ORDER 2013-2014	101314013	104.76	
			FOR CUSTODIAL			
			SUPPLIES			
		T2633347	OPEN PURCHASE	101314013	839.17	
			ORDER 2013-2014	202220777	421.57	
			FOR CUSTODIAL			
			SUPPLIES			
	9	T2633413	OPEN PURCHASE	101314013	424.64	
			ORDER 2013-2014			
			FOR CUSTODIAL			
			SUPPLIES			
113980 COMCAST	02/07/2014	ESAP6-1	OPEN PO FOR	81314067	6,355.42	6,355.42
			DISTRICT WIDE			
			NETWORK - DO NOT			
112001 00000000000000000000000000000000	00 107 1001	225	FAX		WEEK, 215	31/2/ (3.7
113981 DEPARTMENT OF LICENSING	02/07/2014	213	OPEN PURCHASE	101314051	234.00	273.00

Check Nbr Vend	or Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2013-2014 FOR TYPE 2 DRIVING LICENSE ABSTRACTS			
			318	OPEN PURCHASE ORDER 2013-2014 FOR TYPE 2 DRIVING LICENSE ABSTRACTS	101314051	39.00	
113982 FAIR	FAX HOSPITAL	02/07/2014	1446	Open PO for Fairfax Hospital / Norhtwest School of Innovative Learning	91314011	18,350.00	18,350.00
113983 FERR	ELL GAS	02/07/2014	1080428063	SHS FERRELL GAS. PROPANE FOR THE GREENHOUSE FOR HORTICULTURE CLASS. OPEN PO DO NOT EXCEED \$700.00	141314033	483.35	483.35
113984 FOLL 113985 GOPH	ETT LIBRARY RESOURCES ER	02/07/2014 02/07/2014		library books Gopher Order for PE - Lisa Slater	2371314045 4311314057	1,435.57 262.90	1,435.57 262.90
113986 GRAI	NGER	02/07/2014	9324770677	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314017	75.00	273.02
			9333366087	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314017	198.02	
113987 НОВА	RT SALES & SERVICE	02/07/2014	24700042	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314020	403.23	403.23
113988 JW P	EPPER	02/07/2014	14528984	SHEET MUSIC: BARBIE GONZALEZ, MUSIC TEACHER	1461314032	102.93	105.01
			14529107	SHEET MUSIC: BARBIE GONZALEZ, MUSIC TEACHER	1461314032	2.08	
113989 KING	COUNTY DIRECTORS ASSN	02/07/2014	3760780	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314025	585.15	760.75
			3763561	S.P. KCDA cart #667139	1271314028	175.60	
113990 KONE		02/07/2014		OPEN PURCHASE ORDER 2013-2014 FOR ELEVATOR SERVICE	101314026	483.89	483.89
				Towns by A.C.			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113991	LAKEWOOD HARDWARE & PAINT	02/07/2014	380199	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314027	20.78	20.78
113992	LITERACY CONSULTING FOR EXCELL	02/07/2014	CCSS SUPPORT	CCSS writing coach. Open PO not to exceed \$2500.	271314015	200.00	200.00
113993	LOWES	02/07/2014	9900 195933 9	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314031	1,510.05	1,510.05
113994	MARK'S PLUMBING PARTS	02/07/2014	1280211	OPEN PURCHASE ORDER FOR 2013-2014 FOR PLUMBING SUPPLIES	101314094	293.85	293.85
113995	MCCONKEY CO	02/07/2014	1185538	SHS MCCONKEY ORDER FOR E. MILLER HORTICULTURE, PLEASE SEE ATTACHED QUOTE#118497 FOR ORDERING!	141314035	2,393.28	2,393.28
113996	MCDONALD, JODY D	02/07/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FOR JAN. 13/14 SY	0	67.42	67.42
113997	MOUNTAIN REGION MEA	02/07/2014	009790-001315	Band MRMEA Solo Contest	4311314058	536.00	536.00
113998	O'REILLY AUTOMOTIVE, INC.	02/07/2014	2863378360	OPEN PURCHASE ORDER 2013-2014 FOR AUTO SUPPLIES	101314037	53.00	53.00
113999	PUGET SOUND ENERGY	02/07/2014	200002143960	OPEN PO FOR GAS AND ELECTRICITY	81314045	10,470.50	10,470.50
114000	ROSEN SUPPLY CO	02/07/2014	1392883-00	OPEN PURCHASE ORDER 2013-2014 FOR PLUMBING SUPPLIES	101314041	83.18	83.18
	TANNER ELECTRIC	02/07/2014	72131000	ELECTRIC CHARGES FOR ANDERSON ISLAND FOR THE 13/14 SY - DO NOT FAX	81314051	580.13	580.13
	THE PART WORKS, INC	02/07/2014	373532	OPEN PURCHASE ORDER 2013-2014 FOR PLUMBING SUPPLIES	101314096	729.50	729.50
114003	TRANE COMMERCIAL SYSTEMS	02/07/2014	8800657R1	OPEN PO 2013-2014 FOR SUPPLIES	101314103	915.60	915.60
114004	TRUSTEED PLANS SERVICE CORP	02/07/2014	0003018-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	502,28	502.28

64,784.65

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114005	USA MOBILITY WIRELESS INC	02/07/2014	Х3661889В	OPEN PO FOR PAGERS FOR MAIN DEPARTMENT - DO NOT FAX	81314054	56.60	56,60
114006	WELLS FARGO FINAN LEASING INC	02/07/2014	5000847624	Open PO for Cherrydaile - copiers - DO NOT FAX	81314115	612.01	612.01
114007	WITT COMPANY	02/07/2014	333872	Witt Company  *** Open PO for  the School Year -  Not to exceed  \$1800.00 ***	4311314035	120.00	4,047.31
			333911	Witt Company  *** Open PO for  the School Year ~  Not to exceed  \$1800.00 ***	4311314035	159.00	
			336838	OPEN PO FOR WITT COMPANY LEASE AGREEMENT 13/14 SY. DO NOT FAX. SHS, PIONEER, CHLOE CLARK, CHERRYDALE, SP, AI, MAINT, ADMIN.	81314024	3,760.31	

38 Computer Check(s) For a Total of

3apckp08.p 05.13.10.00.00-010032 STEILACOOM SCHOOL DISTRICT #1 Check Summary

10:49 AM 02/06/14

Check(s) For a Total of

83.18

PAGE: 6

Check Nbr Vendor Name Check Date Invoice Number Invoice Desc PO Number Invoice Amount Check Amount 113713 ROSEN SUPPLY CO 02/06/2014 1392883-00 OPEN PURCHASE 101314041 83.18 83.18 ORDER 2013-2014 FOR PLUMBING SUPPLIES

1

Void

	0	Manual	Checks For	a Total of	0.00
	0	Wire Transfer	Checks For	a Total of	0.00
	0	ACH	Checks For	a Total of	0.00
	38	Computer	Checks For	a Total of	64,784.65
Total For	38	Manual, Wire	Tran, ACH &	Computer Checks	64,784.65
Less	1	Voided	Checks For	a Total of	83.18
			Net Amount		64,701.47

9:29 AM 02/

PAGE:

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 12, 2014, the board, by a \_\_\_\_\_\_ vote, approves payments, totaling \$7,876.48. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING: Warrant Numbers 401614 through 401625, totaling \$7,876.48

Secretary	Board Member	-
Board Member	Board Member	_
Board Member	Board Member	

Board Member	Board Member	<del></del>			
Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401614 CASCADE BAGEL & DELI, INC	02/07/2014 128259	4012 Student	4061314009	29.38	195.96
		Store Cascade			
		Bagel OPEN PO			
		not to exceed			
		\$3000.00 for			
		2013-14 School			
		Year			
	128281	4012 Student	4061314009	34.30	
		Store Cascade			
		Bagel OPEN PO			
		not to exceed			
		\$3000.00 for			
		2013-14 School			
		Year			
	128310	4012 Student	4061314009	34.30	
		Store Cascade			
		Bagel OPEN PO			
		not to exceed			
		\$3000.00 for			
		2013-14 School			
		Year			
	128361	4012 Student	4061314009	34.30	
		Store Cascade			
		Bagel OPEN PO			
		not to exceed			
		\$3000.00 for			
		2013-14 School			
		Year			
	128381	4012 Student	4061314009	34.30	
		Store Cascade			
		Bagel OPEN PO			
		not to exceed			

\$3000.00 for

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
		2013-14 School			
		Year			
	128408	4012 Student	4061314009	29.38	
		Store Cascade			
		Bagel OPEN PO			
		not to exceed			
		\$3000.00 for			
		2013-14 School			
		Year			
401615 CLOVER PARK SCHOOL DISTRICT	02/07/2014 982	2000 Athletics	4061314172	3,982.50	3,982.50
		Clover Park			
		School District			
		Pool Rental for			
		Swim Team			
401616 EK BEVERAGES	02/07/2014 377343	4012 Student	4061314123	251.10	251.10
		Store EK			
		Beverage			
401617 FRANKLIN PIERCE SD	02/07/2014 8880005250	2016 Wrestling	4061314173	56.00	56.00
		Franklin Pierce			
		2013 Cardinal JV			
		Wrestling			
		Tournament			
401618 FUNDRAISING MANAGER	02/07/2014 51220	2006 Girl's	4061314137	837.98	837.98
		Basketball Mrs.			
		Fields Cookie			
COMPANY TO STATE OF THE COMPANY OF T		Sales		656	
401619 HALFON CANDY COMPANY	02/07/2014 542634	4012 Student	4061314122	253.26	253.26
		Store Half On			
	Sea and Joseph at 1975 Sec. 15	Candy			
401620 PACIFIC WELDING	02/07/2014 01189495	4012 Student	4061314004	10.67	10.67
		Store Pacific			
		Welding Supplies			
		Open PO not to			
		exceed \$1000.00			
		For 2013-14			
401521 PROTEIC LUMBERRY UNIVERSITY	00/07/0014 000004 000004	School Year	********	474.149	222 22
401621 PACIFIC LUTHERAN UNIVERSITY	02/07/2014 CHORAL FESTIVAL	4004 Choir	4061314169	215.00	215,00
		Pacific Lutheran			
		University HS			
		Choral			
401622 PUGET SOUND SCREEN PRINTING	02/02/2014 1041422	Invitational 2003 Cross	4051774044	704 07	70.4 70
401022 PUGET SOUND SCREEN PRINTING	02/07/2014 MM1422		4061314044	704.97	704.97
		Country Puget Sound Screen			
		Printing 4818			
		59th Ave Ct.West			
		University Place,			
		WA 24 9-11			
		Sock Size 24			
		10-13 Sock Size			
		AND AND SERVE			

10:10 AM 02/06/14 PAGE: 1

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board. As of February 12, 2014, the board, by a vote, approves payments, totaling \$12,883.66. The payments are further identified in this document. Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING: Warrant Numbers 200143 through 200146, totaling \$12,883.66 Secretary Board Member Board Member Board Member Board Member Board Member Check Nbr Vendor Name Check Date Invoice Number Invoice Desc PO Number Invoice Amount Check Amount 200143 AHBL 02/07/2014 90698 SHSD #1 Boundary 2001314003 1,380.00 3,376.25 Line adjustment land surveying services connected to the 1918 Building 90714 Land Surveying 2001314015 1,996.25 for Saltar's Point Elementary parking 200144 GRAY LUMBER CO 02/07/2014 10037 SUPPLIES FOR SHS 2001314018 975.68 7,889.72 FAST PITCH FIELD DUGOUTS PER PROPOSAL DATED 1/15/14 65681 SUPPLIES FOR SHS 2001314018 -76.27FAST PITCH FIELD DUGOUTS PER PROPOSAL DATED 1/15/14 8574 SUPPLIES FOR SHS 2001314018 6,990.31 FAST PITCH FIELD DUGOUTS PER PROPOSAL DATED 1/15/14 200145 K & L GATES 02/07/2014 2886747 REAL ESTATE 0 1,578.50 1,578.50 MATTER 200146 LOWES 02/07/2014 910787 CAP PROJ PURCHASE 39.19 39.19 FROM LOWES FOR BASEBALL FIELD Computer Check(s) For a Total of 12,883.66

10:10 AM 02/06/14 PAGE: 2

	0	Manual	Checks For	a Total	of	0.00
	0	Wire Transfer	Checks For	a Total	of	0.00
	0	ACH	Checks For	a Total	of	0.00
	4	Computer	Checks For	a Total	of	12,883.66
Total For	4	Manual, Wire	Tran, ACH &	Computer	Checks	12,883.66
Less	0	Voided	Checks For	a Total	of	0.00
			Net Amount			12,883.66

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			24 13-16			
			Sock Size The			
			cross country			
			team will			
			purchase the			
			socks for \$8.95/			
			pair and sell			
			them for their			
			fundraiser for			
			\$15.00 a pair.			
			Attached is the			
			order form that			
			will e used for			
			ordering the			
			socks.			
401623 RADIO PARTIES	02/07/2014	855191	4013 Yearbook	4061314144	495.00	495.00
			Radio Parties			
401624 WASHINGTON MUSIC EDUCATORS A	SS 02/07/2014	009967-001314	Washington Music	4051314028	349.00	699.00
			Educators			
			Assocation			
		009967-001315	4004 Choir	4061314170	350.00	
			Small Ensembles			
			Large Ensembles			
401625 WINNING SEASON	02/07/2014	K2014005	4027 Anime	4061314154	175.04	175.04
			Winning Seasons			
			M Leafor L	and Jack See	1.37.4	345.17
			12 Computer C	heck(s) For a	Total of	7,876.48

9:29 AM 02/06/14 PAGE: 4

	0	Manual	Checks For	a Total of	0.00
	0	Wire Transfer	Checks For	a Total of	0.00
	0	ACH	Checks For	a Total of	0.00
	12	Computer	Checks For	a Total of	7,876.48
Total For	12	Manual, Wire	Tran, ACH &	Computer Checks	7,876.48
Less	0	Voided	Checks For	a Total of	0.00
			Net Amount		7,876.48

## Steilacoom Historical School District Board of Directors REGULAR BOARD MEETING

Date: February 12, 2014

TO:	Membe	rs, Steilacoom Histor	rical School District Board of Directors
ISSUE:	<u>x</u>	ACTION INFORMATION	Board Policies: 5011 and 6590
in accor		th WSSDA model po	the District's continual efforts to update policy and procedure olicy, it has been determined that the following policies are in
• [	Delete 65 Manager	xual Harassment (for 190 and create 5011 ment Support" series In title and some cont	- Policy covered under "Personnel" series, instead of
FISCAL	. IMPLIC	CATIONS: None	
	recom	ED DECISION: mendation of the	Superintendent to approve Policy 5011 and deletion of

Report prepared by: Kathi Weight-Superintendent

#### Sexual Harassment

This district is committed to a positive and productive education and working environment free from discrimination, including sexual harassment. The district prohibits sexual harassment of students, employees and others involved in school district activities.

Sexual harassment occurs when:

- A. Submitting to the harasser's sexual demands is a stated or implied condition of obtaining an education or work opportunity or other benefit;
- B. Submission to or rejection of sexual demands is a factor in an academic, work or other school-related decision affecting an individual; or
- C. Unwelcome sexual or gender-directed conduct or communication interferes with an individual's performance or creates an intimidating, hostile or offensive environment.

Sexual harassment can occur adult to student, student to adult, student to student, adult to adult, male to female, female to male, male to male and female to female.

The district will take prompt, equitable and remedial action within its authority on reports, complaints and grievances alleging sexual harassment that come to the attention of the district, either formally or informally. Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Persons found to have been subjected to sexual harassment will have appropriate school district services made reasonably available to them and adverse consequences of the harassment will be reviewed and remedied, as appropriate.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending students, staff and contractors. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

Retaliation against any person who makes or is a witness in a sexual harassment complaint is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

The superintendent will develop and implement formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt time lines and delineate staff responsibilities under this policy. All staff are responsible for receiving informal complaints and reports of sexual harassment and informing appropriate district personnel of the complaint or report for investigation and resolution. All staff are also responsible for directing complainants to the formal complaint process.

The superintendent will develop procedures to provide age-appropriate information and education to district staff, students, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum sexual harassment recognition and prevention and the elements of this policy will be included in staff, student and regular volunteer orientation. This policy will be posted in each district building in a place available to staff, students, parents, volunteers and visitors. The policy will be reproduced in each student, staff, volunteer and parent handbook.

The superintendent will make an annual report to the board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The superintendent is encouraged to involve staff, students, and volunteers and parents in the review process.

Cross References:	Model Policy 3207	Prohibition of Harrassment, Intimidation and Bullying
	Model Policy 3210	Nondiscrimination
	Model Policy 3240	Student Conduct
	3421	Child Abuse, Neglect and Exploitation Prevention
	Model Policy 5010	Nondiscrimination and Affirmative Action
	Model Policy 5281	Disciplinary Action and Discharge
Legal References:	RCW 28A.640.020	Regulations, guidelines to eliminate discrimination — Scope—Sexual harrassement policies
	WAC 392-190-056-058	Sexual harassment

Management Resources:

Policy News, October 2011

Policy Manual Revisions

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 7.29.10; 2.12.14

# Steilacoom Historical School District Board of Directors REGULAR BOARD MEETING

Date: February 12, 2014

TO:	TO: Members, Stellacoom Historical School District Board of Directors			
ISSUE:	_ <u>X</u> _	ACTION INFORMATION	Board Policies: 5253 and 6591	
in accord		th WSSDA model policy, i	District's continual efforts to update policy and procedure t has been determined that the following policies are in	
• [	Delete 65 Manager		ff/Student Boundaries (formerly Policy 6591) icy covered under "Personnel" series, instead of	
FISCAL	. IMPLIC	CATIONS: None		
		ED DECISION: nendation of the Super	intendent to approve Policy 5253 and delete Policy	

Report prepared by: Kathi Weight-Superintendent

### Maintaining Professional Staff/Student Boundaries

The purpose of this policy is to provide all staff, students, volunteers and community members with information to increase their awareness of their role in protecting children from inappropriate conduct by adults.

The board expects all staff members to maintain the highest professional, moral and ethical standards in their interaction with students. Staff members are required to maintain an atmosphere conducive to learning, through consistently and fairly applied discipline and established and maintained professional boundaries.

The interactions and relationships between staff members and students should be based upon mutual respect and trust, an understanding of the appropriate boundaries between adults and students in and outside of the educational setting, and consistency with the educational mission of the schools.

Staff members will not intrude on a student's physical and emotional boundaries unless the intrusion is necessary to serve an educational or physical, mental and/or emotional health purpose. An educational purpose is one that relates to the staff member's duties in the district. Additionally, staff members are expected to be sensitive to the appearance of impropriety in their own conduct and the conduct of other staff when interacting with students. Staff members will discuss issues with their building administrator or supervisor whenever they suspect or are unsure whether conduct is inappropriate or constitutes a violation of this policy.

The board supports the use of technology to communicate for educational purposes. However, district employees are prohibited from inappropriate online socializing or from engaging in any conduct on social networking Web sites that violates the law, district policies or other generally recognized professional standards. Employees whose conduct violates this policy may face discipline and/or termination, consistent with the district's policies, acceptable use agreement and collective bargaining agreements, as applicable.

The superintendent or designee will develop staff protocols for reporting and investigating allegations and develop procedures and training to accompany this policy.

Legal References:	RCW 28A.400.320	Crimes against children
	RCW 28A.405.470	Crimes against children - Mandatory termination of certificated employees — Appeal — Recovery of salary or compensation by district
	RCW 28A.405.475	Termination of certificated employee based on guilty plea or conviction of certain felonies — Notice to superintendent of public instruction - Record of notices
	RCW 28A.410.090	Revocation or suspension of certificate or permit to teach — Criminal basis — Complaints — Investigation – Process

RCW 28A.410.095 Violation or noncompliance — Investigatory powers of superintendent of public instruction - Requirements for investigation of alleged sexual misconduct towards a child — Court orders — Contempt - Written findings required Revocation of authority to teach — RCW 28A.410.100 Hearings Professional Certification - Acts of Chapter 181-87 WAC Unprofessional Conduct 181-88 Sexual Misconduct, Verbal and Physical Abuse - Mandatory Disclosure -Prohibited Agreements

Adoption Date: 09.22.10

School District Name: Steilacoom Historical School District

Revised: 2.12.14

Date: <u>February 12, 2014</u>

Members, Stellacoom Historical School District Board of Directors			
ISSUE: X ACTION INFORMATION	Board Policy: 5402		
<b>BACKGROUND INFORMATION:</b> In the District's continual efforts to update in accordance with WSSDA model policy, it has been determined that the fol deleted:			
Policy 5402 - Maternity Leave  • Delete – all content covered in policy 5404			
FISCAL IMPLICATIONS: None			
RECOMMENDED DECISION: It is the recommendation of the Superintendent to approve the deletion	າ of Policy 5402.		

Report prepared by: Kathi Weight-Superintendent

Date: February 12, 2014

<b>TO:</b> Members, Steilacoom Historical School District Board of Directors	
ISSUE: X ACTION INFORMATION	Board Policy: 5409
<b>BACKGROUND INFORMATION:</b> In the District's continual efforts to update in accordance with WSSDA model policy, it has been determined that the Podeleted:	
Policy 5409 - Discretionary Leave  • Delete – all content covered in 5403	
FISCAL IMPLICATIONS: None	
RECOMMENDED DECISION: It is the recommendation of the Superintendent to approve the deletion	n of Policy 5409.

Report prepared by: Kathi Weight-Superintendent

Date: <u>February 12, 2014</u>

TO: Members, Steilacoom Historical School District Board of Directors
ISSUE: X ACTION Second Reading Policy 5014 Harassment INFORMATION
BACKGROUND INFORMATION:
Policy 5014 is no longer needed. All elements of Policy 5014 are included in <u>Policy 3207</u> <u>Prohibition of Harassment, Intimidation and Bullying</u> , Policy 5011 Sexual Harassment (second reading) and <u>Policy 5010 Nondiscrimination and Affirmative Action</u> .
Policy 5014 no longer exists in WSSDA model policy.
FIGURE IMPLICATIONS AT
FISCAL IMPLICATIONS: None
RECOMMENDED DECISION:
It is the recommendation of the Superintendent to delete Policy 5014.
Report prepared by:

Susanne Beauchaine-Executive Director Student Services

Packet page 75 of 95

Date: February 12, 2014

BACKGROU	ND INFORMATION:
As part of th	e review of the 3000 Student Series, this policy is revised for clarity.
Revisions fo	low WSSDA's model policy language.
There are no	revisions since First Reading.
FISCAL IMF	LICATIONS: None
FISCAL IMF	LICATIONS: None
RECOMME	IDED DECISION: mmendation of the Superintendent to approve Policy 3110.
RECOMME	IDED DECISION:

Susanne Beauchaine-Executive Director Student Services

Packet page 76 of 95

### QUALIFICATIONS OF ATTENDANCE AND PLACEMENT

#### A. Age of Admission

It is a right and responsibility of those who meet the requirements prescribed by law to attend the schools of the district. Every resident of the district who satisfies the minimum entry age requirement and is less than 21 years of age has the right to attend the district's schools until he/she completes high school graduation requirements.

Children of age 8 and less than age 18 are required by law to attend a public school, an approved private school or educational center, unless they are receiving approved home-based instruction. Under certain circumstances children who are at least 16 and less than 18 years of age may be excused from further attendance at school.

The superintendent will exercise his/her authority to grant exceptions when he/she determines that the student:

- 1. Is lawfully and regularly employed, and
- 2. Has permission of a parent, or,
- 3. Is emancipated pursuant to Chapter 13.64 RCW; or
- 4. Is subject to one of the other exceptions to compulsory attendance.
- 5. A resident student who has been granted an exception retains the right to enroll as a part-time student and will be entitled to take any course, receive any ancillary services and take or receive any combination of courses and ancillary services which is offered by a public school to fulltime students.

#### **B.** Entrance Qualifications

To be admitted to a kindergarten program that commences in the fall of the year, a child must be not less than 5 years of age prior to September I of that school year. To be admitted to a first grade program that commences in the fall of the year a child must be not less than 6 years of age prior to September I of that school year. Any student not otherwise eligible for entry to the first grade who has successfully completed a state-approved, public or private, kindergarten program of 450 or more hours including instruction in the essential academic learning requirements and other subjects that the district determines are appropriate will be permitted into the first-grade program. If necessary, the student may be placed in a temporary classroom assignment for the purposes of evaluation prior to making a final determination of the student's appropriate placement. Such determination will be made no later than the 30th calendar day following the student's first day of attendance.

#### Exemptions

Special exemptions may be made for younger pupils who appear to be sufficiently advanced to succeed in the educational program. The superintendent will identify screening processes and instruments that will provide reliable estimates of these skills and abilities, develop entry procedures for implementing this policy and establish fees to cover expenses incurred in the administration of preadmission screening processes. The district will provide a fee waiver or a reduction in fees for low income students whose parents are unable to pay the full cost of preadmission screening.

#### C. Admission of Students Aged Twenty-One or Older

A student aged 21 or older may enroll in a school in the district under the following conditions:

- 1. There is available space in the school and program which the student will attend;
- 2. Tuition is prepaid;
- 3. The student provides his/her own transportation;
- 4. The student resides in the state of Washington; and
- 5. In the judgment of the superintendent, no adult education program is available at reasonable costs and the district's program is appropriate to the needs of the student.

#### D. Placement of Students on Admission

The decision of where to place a student seeking admission to the district rests with the principal. Generally students meeting the age of admission requirements or transferring from a public or approved private school will be placed in kindergarten or first grade, or the grade from which they transferred. The principal will evaluate the educational record and assessments of all other students to determine their appropriate placement. A temporary classroom assignment may be made for no more than thirty calendar days for the purpose of evaluation prior to making the final placement decision.

Cross References:	Board Policy 2121	Substance Abuse Program
	Board Policy 2140	Guidance and Counseling
	Board Policy 2108	Remediation Programs
	Board Policy 3114	Part-time, Home-based, or Off-campus Students
	Board Policy 3121	Compulsory Attendance
	Board Policy 3122	Excused and Unexcused Absences
	Board Policy 4220	Complaints Concerning Staff or Program
Legal References:	RCW 28A.225.010	Attendance mandatory — Age —Exceptions
	RCW 28A.225.020	School's duties upon child's failure to attend school
	RCW 28A.225.160	Qualification for admission to district's schools — Fees for preadmission screening
	RCW 28A.225.220	Adults, children from other districts, agreements for attending school — Tuition
	WAC 392-134-010	Attendance rights of part-time public school students
	WAC 392-137	Finance — Nonresident attendance
	WAC 392-335	Uniform Entry Qualifications

Management Resource:

Policy News, April 2006 Entrance to School Policy Changes
Policy News, August 1999 Districts may set KG-screening fees

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 2.12.14

# STEILACOOM HISTORICAL SCHOOL DISTRICT #1 BOARD MEETING SCHEDULE 2013 - 2014 SCHOOL YEAR

Meeting Date	Meeting Type	Location	Time
9/11/2013 - Wednesday	Regular Business Meeting	Anderson Island Elementary	6:30 P.M.
9/25/2013 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
10/9/2013 - Wednesday	Regular Business Meeting	Saltar's Point Elementary Library	7:00 P.M.
10/23/2013 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
11/6/13 - Wednesday	Special Business Meeting	Saltar's Point Elementary Library	5:30 P.M.
11/13/13 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
12/11/2013 - Wednesday	Regular Business Meeting	Pioneer Middle School Multi-purpose Room	7:00 P.M.
1/8/2014 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
1/22/2014 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
2/12/2014 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
2/26/2014 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
3/12/2014 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
3/26/2014 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
4/9/2014- Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
4/23/2014 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
5/14/2014 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
5/28/2014 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
6/11/2014 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
6/26/2014 - Thursday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
7/10/2014 - Thursday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
7/24/2014 - Thursday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
8/14/2014 - Thursday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
8/28/2014 - Thursday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.

Date: February 12, 2014

TO:	Membe	rs, Steilacoom F	Historical School District Board of Directors
ISSUE:	<u>X</u>	ACTION INFORMATION	Phone System Upgrade

#### **BACKGROUND INFORMATION:**

The District's current Cisco Voice over IP phone system infrastructure has reached end of life status with the manufacture. This takes away the ability to add new licenses for ongoing needed system growth and limits support on system hardware and software.

#### FISCAL IMPLICATIONS:

Initial equipment, installation, and support costs will total \$120,311.87. Annual reoccurring support costs will total \$10,928.14.

Initial equipment, installation, and support costs are included in the 2013-14 Technology budget.

#### **RECOMMENDED DECISION:**

The Superintendent recommends the approval of the Phone System Upgrade.

Report prepared by: <u>Jacob Phillips</u>, <u>Network Manager</u>

# Steilacoom Historical School District

VoIP Phone System Upgrade

### System History

- Installation initiated due to new construction at Steilacoom High School and Pioneer Middle School.
- System installation presented on January 23, 2008 and approved February 28, 2008
  - Cost \$459,585
  - Replaced EON Phone System
- Installation consisted of Cisco VolP Phone System
  - 4 Physical Servers
    - Call Manager Server 1
    - Call Manager Server 2
    - Voice Mail Server
    - Emergency Responder
  - 5 routers
  - Network Cabling
  - Phones

# System Planning

- System max capacity reached in 2012
- Planning began 12-13 School Year
  - Options
    - Externally Hosted VoIP System
    - Upgrade existing on-premise VoIP System
  - Quotes and Cost analysis
    - Externally Hosted VoIP System not cost effective
      - Per User/Device licenses too expensive
      - Qualifying E-Rate discount doesn't offset enough costs
    - Upgrading existing on-premise VoIP System is most cost effective
  - Budgeted for on-premise system upgrade during 13-14 School Year
    - Initial quote \$133,311.30
    - Budgeted \$150,000
- Planning finalization 13-14 School Year
  - Reviewed and modified quote
  - Board Approval in February 2014
  - Begin installation April 2014

### **Current System Status**

- 315 Phones/Devices
  - 15 Phones over licensed capacity for emergency responder
- Cisco Voice Router hardware and Voice Media Servers are at end of the life cycle
- Software versions cannot be upgraded because hardware is at the end of the life cycle
- Licenses cannot be added because current software versions do not have capacity for expansion

# Why Upgrade?

- Licenses
  - Currently licensed for up to 300 Phones/Devices
- End of Life on current equipment
  - No current growth options
    - Phones may be needed for classroom expansion in the future
- Virtual Environment
  - New Servers will be virtual
- Systems Integration
  - Future Bell and Intercom system options

### What Will Be Upgraded?

- Software
  - Call Manager
  - Voicemail
  - Emergency Responder
- Hardware
  - Call Manager, Voicemail, and Emergency
     Responder Servers
  - Site Voice Routers
- Existing Phones do not need to be replaced

### How Much?

### Upgrade Costs

Hardware		\$49,490.28
Licenses		\$10,754.85
One Year Support		\$9,989.16
Installation		\$42,740.00
Discount		(\$3,000.00)
Taxes		\$10,337.58
	Total	\$120,311.87

### Reoccurring Annual Support Costs After First Year

One Year Support		\$9,989.16
Taxes		\$938.98
	Total	\$10,928.14

- Currently not paying annual support costs on existing system
- Costs do <u>not</u> qualify for E-Rate Priority 1 Funding
- Vendor Information
  - Ednetics, Inc.
  - WA State DIS Contract T12-MST-642

### **Upgrade Process Overview**

- If approved, installation is planned to begin on or about 1 April 2014
- Any service disrupting work will be planned after hours
- Should be little to no impact on daily operations

# Impacts If Not Upgraded

- No ability for future growth
  - Cannot exceed 300 devices
- Limited Support from Manufacture
  - End of Life on Hardware
  - No ability to add licenses
- Have to reduce the number of phones currently in use by 15 devices
  - To avoid loss of the possibility of a 911 call not passing location information from random phones
- No ability to integrate with possible new Intercom/Bell/Clock System

### Questions or Comments?





Toll Free 888-809-4609

Fax 208-777-4708

www.ednetics.com

Ednetics, Inc. 3025 112th Ave NE Ste 120 Bellevue, Washington 98004 United States http://www.ednetics.com

### Quotation

#### Date

Jan 10, 2014 11:16 AM PST

#### Doc #

27026 - rev 1 of 1

#### Description

Voice: UC Migration to UC on UCS v3 -UCSS Removed

#### SalesRep

Hugus, Harald (P) 425-278-1403 (F) 425-629-7801

#### **Customer Contact**

Phillips, Jacob (P) 253-983-2212 jphillips@steilacoom.k12.wa.us

#### Customer

Steilacoom Historical School District #1 (SH0596) 510 Chambers Steilacoom, Washington 98388

#### **Bill To**

Steilacoom Historical School District #1
Payable, Accounts
510 Chambers
Steilacoom, Washington 98388
(P) 253-983-2200

#### Ship To

Steilacoom Historical School District PO: , Jacob Phillips 510 Chambers Steilacoom, Washington 98388 (P) 253-983-2200

Customer PO:	Terms:	Ship Via:
None	Unknown	UPS Ground
Special Instructions: None		Carrier Account #: None

Unit Price	Total
\$5.85	\$2,106.00
\$6.24	\$2,246.40
\$0.00	\$0.00
\$5.85	\$2,047.50
\$7.80	\$2,730.00
\$5.85	\$134.55
\$1.56	\$35.88
\$65.00	\$2,340.00
\$23.40	\$842.40
\$1,859.00	\$3,718.00
\$205.14	\$410.28
\$2,177.50	\$8,710.00
\$220.35	\$2,644.20
	\$1,859.00 \$205.14 \$2,177.50

Cisco

14	Hard drive - 300 GB - hot-swap - 2.5" SFF - SAS-2 - 10000 rpm - for UCS C200 M2, C210 M2, C250 M2, C460 M2	A03-D300GA2=	16	\$382.85	\$6,125.60
15	Cisco Power supply - hot-plug / redundant ( plug-in module ) - AC 180-264 V - 650 Watt - for UCS C220 M3, C240 M3	UCSC-PSU-650W=	4	\$409.50	\$1,638.00
16	LSI MegaRAID SAS 9271CV-8i Storage controller (RAID) - SATA 6Gb/s / SAS 6Gb/s - 600 MBps - RAID 0, 1, 5, 6, 10 - PCIe - for UCS C420 M3 High-Performance Rack Server	UCS-RAID9271CV-8I=	2	\$1,095.90	\$2,191.80
17	Cisco Enable RAID 10 Setting RAID controller upgrade key - for UCS C200 M1, C200 M2, C210 M1, C210 M2, C250 M1, C250 M2, C460 M1, C460 M2	R2XX-RAID10	2	\$0.65	\$1.30
18	Intel Network adapter - PCIe - Gigabit Ethernet x 4 - for UCS C220 M3, C240 M3	UCSC-PCIE-IRJ45=	2	\$649.59	\$1,299.18
19	VMware vSphere Standard ( v. 5 ) - license - 1 processor - EDU	VS5-STD-A	4	\$579.00	\$2,316.00
20	VMware Support and Subscription Production Technical support - emergency phone consulting - 1 years - 24x7 - 30 min - for VMware vSphere Standard Edition ( v. 5 ) - 1 processor - EDU	VS5-STD-P-SSS-A	4	\$309.00	\$1,236.00
	Steilacoom High School PSTN Gateway (reuse existing 2xT1 and 4xFXS	5)			
21	Cisco 2921 Voice Bundle Router - voice / fax module - Gigabit LAN - desktop	C2921-CME-SRST/K9	1	\$3,246.75	\$3,246.75
22	Cisco SMARTnet Extended service agreement - replacement - 8x5 - NBD - for P/N: C2921-CME-SRST/K9	CON-SNT-2921CMST	1	\$429.00	\$429.00
23	Cisco IP Unified Communications Voice/Fax Network Module Voice interface card - plug-in module - FXO / 4 analog port(s) - for Cisco 17XX, 26XX, 28XX, 29XX, 36XX, 37XX, 38XX, 39XX; ICS 7750	VIC2-4FXO	1	\$572.00	\$572.00
24	Cisco PVDM3 32 to 64 Channel Factory Upgrade Voice DSP module - for Cisco 2901, 2911, 2921, 2951, 3925, 3925E, 3945, 3945E	PVDM3-32U64	1	\$975.00	\$975.00
	Saltars Point Elementary School SRST Gateway (reuse existing 4xFXS)				
25	Cisco 2921 Voice Bundle Router - voice / fax module - Gigabit LAN - desktop	C2921-CME-SRST/K9	1	\$3,246.75	\$3,246.75
26	Cisco SMARTnet Extended service agreement - replacement - 8x5 - NBD - for P/N: C2921-CME-SRST/K9	CON-SNT-2921CMST	1	\$429.00	\$429.00
27	Cisco IP Unified Communications Voice/Fax Network Module Voice interface card - plug-in module - FXO / 4 analog port(s) - for Cisco 17XX, 26XX, 28XX, 29XX, 36XX, 37XX, 38XX, 39XX; ICS 7750	VIC2-4FXO	1	\$572.00	\$572.00
28	Cisco Unified Communications Manager Express or Survivable Remote Site Telephony License - 25 seats	FL-CME-SRST-25	1	\$422.50	\$422.50
	Cherry Dale Primary School SRST Gateway (reuse existing 4xFXS)				
29	Cisco 2921 Voice Bundle Router - voice / fax module - Gigabit LAN - desktop	C2921-CME-SRST/K9	1	\$3,246.75	\$3,246.75
30	Cisco SMARTnet Extended service agreement - replacement - 8x5 - NBD - for P/N: C2921-CME-SRST/K9	CON-SNT-2921CMST	1	\$429.00	\$429.00
31	Cisco IP Unified Communications Voice/Fax Network Module Voice interface card - plug-in module - FXO / 4 analog port(s) - for Cisco 17XX, 26XX, 28XX, 29XX, 36XX, 37XX, 38XX, 39XX; ICS 7750	VIC2-4FXO	1	\$572.00	\$572.00
32	Cisco Unified Communications Manager Express or Survivable Remote Site Telephony License - 25 seats	FL-CME-SRST-25	1	\$422.50	\$422.50
	Chloe Park Elementary School SRST Gateway (reuse existing 4xFXS)				
33	Cisco 2921 Voice Bundle Router - voice / fax module - Gigabit LAN - desktop	C2921-CME-SRST/K9	1	\$3,246.75	\$3,246.75
34	Cisco SMARTnet Extended service agreement - replacement - 8x5 - NBD - for P/N: C2921-CME-SRST/K9	CON-SNT-2921CMST	1	\$429.00	\$429.00
35	Cisco IP Unified Communications Voice/Fax Network Module Voice interface card - plug-in module - FXO / 4 analog port(s) - for Cisco 17XX, 26XX, 28XX, 29XX, 36XX, 37XX, 38XX, 39XX; ICS 7750	VIC2-4FXO	1	\$572.00	\$572.00
36	Cisco Unified Communications Manager Express or Survivable Remote Site Telephony License - 25 seats	FL-CME-SRST-25	1	\$422.50	\$422.50
	Pioneer Middle School SRST Gateway (reuse existing 4xFXS)				
37	Cisco 2921 Voice Bundle Router - voice / fax module - Gigabit LAN - desktop	C2921-CME-SRST/K9	1	\$3,246.75	\$3,246.75
38	Cisco SMARTnet Extended service agreement - replacement - 8x5 - NBD - for P/N: C2921-CME-SRST/K9	CON-SNT-2921CMST	1	\$429.00	\$429.00
	Cisco IP Unified Communications Voice/Fax Network Module				

39	Voice interface card - plug-in module - FXO / 4 analog port(s) - for Cisco 17XX, 26XX, 28XX, 29XX, 36XX, 37XX, 38XX, 39XX; ICS 7750	VIC2-4FXO	1	\$572.00	\$572.00
40	Cisco Unified Communications Manager Express or Survivable Remote Site Telephony License - 25 seats	FL-CME-SRST-25	1	\$422.50	\$422.50
	District Office SRST Gateway (reuse existing 4xFXS)				
41	Cisco 2911 Voice Bundle Router - voice / fax module - Gigabit LAN - rack-mountable, wall-mountable	C2911-CME-SRST/K9	1	\$2,531.75	\$2,531.75
42	Cisco SMARTnet Extended service agreement - replacement - 8x5 - NBD - for Cisco 2911 Voice Bundle	CON-SNT-2911CMST	1	\$343.20	\$343.20
43	Cisco IP Unified Communications Voice/Fax Network Module Voice interface card - plug-in module - FXO / 4 analog port(s) - for Cisco 17XX, 26XX, 28XX, 29XX, 36XX, 37XX, 38XX, 39XX; ICS 7750	VIC2-4FXO	1	\$572.00	\$572.00
44	Cisco Unified Communications Manager Express or Survivable Remote Site Telephony License - 5 seats	FL-CME-SRST-5	1	\$110.50	\$110.50
45	Ednetics, Inc Installation	EDServices	1	\$42,740.00	\$42,740.00

Steilacoom SD: Cisco UCM on UCS Migration & Upgrade

Unified Communications Manager Solution

#### **UCM Servers**

Section Summary: Ednetics will build a new UCM 9.x cluster, to replace the current UCM 6X UC. These servers will be running as virtual machines on redundant hardware with Cisco Unified Computing System.

#### Steilacoom SD will be responsible for:

\* Any Active Directory work including permissions, data consistency and changes.

Any necessary wiring including cable testing/tracing/labeling/new cabling.

Providing any necessary electrical facilities.

Receiving any (direct shipment) UPS equipment.

Installation of any UPS battery backups systems.

Installation of any Power Distribution Units for rack equipment.

Ensuring there are the necessary racks and rack space for new equipment.

Providing any necessary data circuits (switch ports etc.).

Providing any necessary voice circuits (PRI/POTS etc.).

Any client side configurations, software installs and upgrades.

Completing any Ednetics provided customer templates.

Providing a SFTP server for off-box backups of CM 9.x.

Extending any circuit dmarcs to the voice gateway and connecting them.

Steilacoom SD must consent to a Materials Staging Agreement, so Ednetics can receive project related equipment.

Steilacoom SD must provide Ednetics with fully functional IPSEC VPN remote access to the voice network/s. This is to remain in place while the project or any subsequent support contracts are in effect.

#### Ednetics will perform preparation tasks including:

Receive all products (except UPSs and phone handsets/ATAs) at our offices for staging.

Create an asset sheet for the equipment involved in the installation.

Label all equipment with Ednetics or Steilacoom SD labeling standards.

Associate customer SMARTnet contracts to Ednetics' profile.

Check any data in customer templates for consistency, data integrity.

Work with Steilacoom SD Network Administrators to determine IP schema for voice network/s.

Obtain any upgrade files and media for UCM servers, register upgrade licenses.

#### Ednetics will perform build tasks including:

Configure VMware hypervisors and VMs with appropriate IP information in accordance with IP schema.

Power on and bench test each piece of equipment that we receive.

 $Configure\ networked\ devices\ with\ appropriate\ IP\ information\ in\ accordance\ with\ IP\ schema.$ 

Load UCM server software on one (1) Publisher and one (1) Subscriber servers (in VM).

 $In stall \ server \ licensing, \ server \ activation, \ networking \ parameters.$ 

Import project user and device data into the UCM cluster (data provided via customer template).

Load latest recommended IOS version on any project voice gateways.

Configure gateways within the UCM cluster.

#### Ednetics will perform install tasks including:

Rack & install UCM servers, ensure they are housed properly and pingable on the network.

Verify the new UCM cluster is functioning and communicating across sites.

Complete on-site programming and make any final changes to system data.

 $\label{lem:complete} \mbox{Complete any on-site programming including backups to Steilacoom SD SFTP server.}$ 

Rack & install the voice gateway, ensure it is operation on the network as expected.

#### Ednetics will perform test/documentation tasks including:

Perform thorough testing including incoming calls, outgoing calls, caller ID, 911 etc.

Test call processing in a server failover situation.

Provide documentation including verification of initial backup and asset sheet for new equipment.

Provide Two (2) hours of administrative training on UCM 9.x features/administration.

Provide thirty (30) days of up and running technical support for configurations performed during the project.

Unity Connection (High Availability)

Section Summary: Ednetics will build a new two-server UCxn 9.x cluster, to replace the current voicemail. These servers will be running as virtual machines on redundant hardware with Cisco Unified Computing System.

Given proper format and permission this system can integrate with an AD for single-inbox, or it stands alone.

- \* Users will be responsible for checking their old voicemail prior to the migration, it will NOT be migrated.
- \* Users will need to go through the Unity Connection setup process to create their new voicemail boxes.

Steilacoom SD will be responsible for ensuring there are the necessary racks and rack space for new equipment.

Steilacoom SD will be responsible for installing any UPS equipment.

Steilacoom SD will be responsible for providing any necessary electrical facilities.

Steilacoom SD will be responsible for providing any necessary data circuits (switch ports etc.).

Steilacoom SD will be responsible for installation of necessary backup hardware/software for Unity Connection.

Steilacoom SD will be responsible for the client-side desktop integration (e-mail software) to Unity Connection.

Steilacoom SD will be responsible for providing a SFTP server for off-box backups of UCxn.

Steilacoom SD must provide Ednetics with fully functional IPSEC VPN remote access to the voice network/s. This is to remain in place while the project or any subsequent support contracts are in effect.

#### Ednetics will perform preparation tasks including:

Receive the new Unity Connection servers at our offices for staging (part of UCS system).

Create an asset sheet entry for the new Unity Connection servers.

Label Unity Connection server with Ednetics or Steilacoom SD labeling standards.

Associate customer SMARTnet contracts to Ednetics' profile.

License and register the Unity Connection hardware and software.

#### Ednetics will perform build/Install tasks including:

Configure VMware hypervisors and VMs with appropriate IP information in accordance with IP schema.

Import voicemail subscriber information and create mailboxes (provided via customer template).

Rack the new UC server cluster and verify network connectivity.

Integrate new Unity Connection cluster to the new UCM 9.x cluster, register ports etc.

Verify that the Unity Connection cluster is healthy and communicating as expected.

#### Ednetics will perform test/documentation tasks including:

Verify call handler behavior and flow including main line test, hunt group test etc.

Verify advanced feature behavior including dropped call, etc.

Test voicemail operation in a server failover situation.

Provide documentation including verification of initial backup and asset sheet for new equipment.

Provide two (1) hours of administrative training on Unity Connection features and administration.

Provide thirty (30) days of up and running technical support for configurations performed during the project.

#### Emergency Responder (High Availability)

Section Summary: Ednetics will build a new two-server CER 9.x cluster, for local 911 call notifications. These servers will be running as virtual machines on redundant hardware with the Cisco Unified Computing System.

Steilacoom SD will be responsible for ensuring there are the necessary racks and rack space for new equipment.

Steilacoom SD will be responsible for installing any UPS equipment.

Steilacoom SD will be responsible for providing any necessary electrical facilities.

Steilacoom SD will be responsible for providing any necessary data circuits (switch ports etc.).

 $Steilacoom \; SD \; will \; be \; responsible \; for \; subscribing \; to \; an \; E911 \; service \; (through \; the \; Telco \; or \; Intrado).$ 

Steilacoom SD will be responsible for providing voice circuits that support E911 signaling (PRI).

 ${\it Steilacoom SD will be responsible for filling out any Ednetics provided customer templates.}$ 

Steilacoom SD will be responsible for providing per site (internal) 911 call notification data (via template).

 $Steil a coom\ SD\ will\ be\ responsible\ for\ installation\ of\ necessary\ backup\ hardware/software\ for\ ER\ server.$ 

Steilacoom SD will be responsible for working with local Safety authorities to verify response zone requirements.

Steilacoom SD will be responsible for providing a SFTP server for off-box backups of ER.  $\label{eq:steilacoom} % \begin{center} \end{center} \begin{center} \end{center$ 

Steilacoom SD will be responsible for providing detailed physical layer documentation (via template) including

switch port to patch panel to room and/or area (zone dependent).

Steilacoom SD must provide Ednetics with fully functional IPSEC VPN remote access to the voice network/s. This is to remain in place while the project or any subsequent support contracts are in effect.

#### Ednetics will perform preparation tasks including:

Receive the new ER servers at our offices for staging (part of the UCS system).

Create an asset sheet entry for the new ER servers.

Label new ER servers with Ednetics or Steilacoom SD labeling standards.

Register licensing and install licenses on the new ER server.

Associate customer SMARTnet contracts to Ednetics' profile.

#### Ednetics will perform build/install tasks including:

Configure VMware hypervisors and VMs with appropriate IP information in accordance with IP schema.

Install ER server including licensing, service activation and networking parameters on new server.

Perform initial programming of new ER server including, user accounts and passwords.

Perform recommended software upgrades on both servers per best practice.

Configure any UCM cluster integration changes including modifications to dial plan.

Complete any on-site programming including changes to switch lists, un-located and manual devices etc.

Coordinate with Steilacoom SD for the upload any new E911 data to the PS/ALI database through Telco.

Ednetics will perform test/documentation tasks including:

Notify local PSAP (if applicable) including scheduling tests (if pre-scheduling is necessary).

Verify PS/ALI data with dispatchers including test calls from different zones/buildings.

Verify dispatchers are able to return disconnected 911 calls to originating caller.

Verify local notifications are working including message delivery (email) and ring behavior.

Test ER operations in a server failover situation.

Provide documentation including verification of initial backup and asset sheet for new equipment.

Provide one (1) hour of administrative training on ER features and administration.

Provide thirty (30) days of up and running technical support for configurations performed during the project.

#### Unified Presence (Jabber)

Section Summary: Ednetics will build a new Jabber 9.x cluster, for enhanced communications features. These servers will be running as virtual machines on redundant hardware with Cisco Unified Computing System.

Given proper format and permission this system can integrate with an Active Directory, or the UCM directory. Full AD integration will provide the best possible user/feature experience.

- \* Steilacoom SD will be responsible for Any Active Directory work including permissions, data consistency and changes.
- \* Steilacoom SD will be responsible for any client side configurations, software installs and upgrades (beyond initial training).

Steilacoom SD will be responsible for any necessary wiring including cable testing/tracing/labeling/new cabling.

Steilacoom SD will be responsible for providing any necessary electrical facilities.

Steilacoom SD will be responsible for the installation of any Power Distribution Units for rack equipment.

Steilacoom SD will be responsible for ensuring there are the necessary racks and rack space for new equipment.

Steilacoom SD will be responsible for providing any necessary switch ports.

Steilacoom SD will be responsible for filling out any Ednetics provided customer templates.

Steilacoom SD will be responsible for providing a SFTP server for off-box backups of Cisco Presence server.

Steilacoom SD must consent to a Materials Staging Agreement, so Ednetics can receive project related equipment.

Steilacoom SD must provide Ednetics with fully functional IPSEC VPN remote access to the voice network/s. This is to remain in place while the project or any subsequent support contracts are in effect.

This scope does not include federation between CUPS and 3rd party messaging systems.

This scope does not include configuration for server-side message logging.

NOTE: 911 calling from the Unified Presence Client has the same restrictions as IP Communicator in that it cannot be assigned an ERL automatically by CER. While it can be assigned a static ERL, it is not recommended unless the client is generally not mobile.

#### Ednetics will perform preparation tasks including:

Receive the Presence server hardware and software at our offices for staging (part of UCS).

Create an asset sheet for the equipment involved in the installation.

Label all equipment with Ednetics or Steilacoom SD labeling standards.

Associate customer SMARTnet contracts to Ednetics' profile.

Check any data in customer templates for consistency, data integrity.

Work with Steilacoom SD Network Administrators to determine IP information for VM management and Presence VM.

Obtain any upgrade files and media for presence server, register upgrade licenses.

#### Ednetics will perform build tasks including:

Configure VMware hypervisors and VMs with appropriate IP information in accordance with IP schema.

Configure hypervisor and VM with appropriate IP information in accordance with IP schema.

Load UCM server software on one (1) Publisher and one (1) Subscriber servers.

 $In stall \ server \ licensing, \ server \ activation, \ networking \ parameters.$ 

#### Ednetics will perform install tasks including:

Complete any integrations with UCM cluster.

Complete any integrations with Active Directory (if applicable).

Verify the new UCM cluster is functioning and communicating.

Complete on-site programming and make any final changes to system data.

Complete any on-site programming including backups to Steilacoom SD SFTP server.

#### Ednetics will perform test/training/documentation tasks including:

Work with Steilacoom SD staff to train for client deployments using IT staff workstations.

Test Presence operation from client machines, verify expected operation.

Provide documentation including verification of initial backup and asset sheet for new equipment.

Provide two (2) hours of administrative training on Cisco Presence features and administration.

Provide thirty (30) days of up and running technical support for configurations performed during the project.

46 Ednetics, Inc. - Discount
Existing Customer Discount

EDDISCOUNT

1 \$-3,000.00 \$-3,000.00

WA State DIS Contract T12-MST-642

1/10/14 - Per customer request, UCSS sku's removed from Quote. HH

Subtotal: \$109,974.29 Tax (9.400%): \$10,337.58 Shipping: \$0.00

Total: \$120,311.87

These prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability.