



**Regular Meeting Minutes
Steilacoom Historical School District Board of Directors
Anderson Island Elementary School Anderson Island, Washington
Wednesday, September 28, 2016**

I. CALL TO ORDER

Chair Scott called the meeting to order at 6:30 pm. Anderson Island students Bella Bonner, Audrey Ward, Emily Cunningham, Ivy Irwin and Matthew Tarling led the Pledge of Allegiance. Director Denning made a motion to excuse Director Pierce; Director Schenk seconded the motion and the motion passed (4/0). Director Forbes made a motion to approve the agenda; Director Denning seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. INTRODUCTION OF ANDERSON ISLAND STAFF

Principal Greer introduced new staff and re-introduced returning staff.

IV. PRESENTATION

Anderson Island Elementary students, led by volunteer Jasmine Greer, gave a presentation using American Sign Language.

V. REPORTS

a. Legislative Assembly

Director Denning attended the WSSDA Legislative Assembly last weekend in Spokane. The assembly prioritized issues to send a concise message to the Legislature regarding education, leadership, governance and training, as well as full funding of K-12 public schools.

b. Substance Abuse Committee Report

Executive Director Harvey briefed the Board on the newly formed committee. The committee is still seeking members from parents, law enforcement and high school students.

c. Safety Advisory Committee Report

Executive Director Brittain briefed the Board on the committee that oversees transportation safety concerns. The committee met earlier this month.

VI. APPROVAL OF MINUTES

a. August 25, 2016 Board Meeting Minutes

Director Forbes made a motion to approve all minutes as presented; Director Denning seconded the motion and the motion passed (4/0).

b. September 14, 2016 Special Meeting Minutes

c. September 14, 2016 Study Session Minutes

VII. CONSENT AGENDA

Director Forbes made a motion to approve the Consent Agenda with the exception of the SHS Choir trip, spring 2017; Director Denning seconded the motion and the motion passed (4/0). More information is required regarding the spring 2017 trip.

VIII. OLD BUSINESS

a. Second Reading of Policy 2145 Suicide Prevention

Director Schenk made a motion to approve Policy 2145; Director Denning seconded the motion and the motion passed (4/0).

b. Second Reading of Policies 3122 Excused Unexcused Absences, 3240 Student Conduct Expectations and Reasonable Sanctions and 3241 Classroom Management Discipline and Corrective Action

Director Denning made a motion to approve policies 3122, 3240 and 3241; Director Schenk seconded the motion and the motion passed (4/0).

c. Update on School Resource Officer

Superintendent Weight announced the Town of Steilacoom and Steilacoom Police Department will hold a meeting tomorrow and the Town is optimistic an agreement will be finalized.

d. Discussion of 2016 - 2017 Board Goals

Discussion resulted in the Board choosing three priorities to focus on for the 2016-17 school year. Goals will be approved at the October 26, 2016 meeting.

IX. NEW BUSINESS

a. First Reading of Policy 3210 Nondiscrimination

Director Denning made a motion to move to Policy 3210 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

b. First Reading of Policy 3246 Restraint, Isolation and Other Uses of Reasonable Force

Director Forbes made a motion to move Policy 3246 to a second reading; Director Denning seconded the motion and the motion passed (4/0).

c. **First Reading of Policy 3115 Homeless Students Enrollment Rights and Services**

Director Denning made a motion to move Policy 3115 to second reading; Director Schenk seconded the motion and the motion passed (4/0).

d. **First Reading of Policy 4217 Effective Communication**

Director Denning made a motion to move Policy 4217 to a second reading; Director Schenk seconded the motion and the motion passed (4/0). The Board asked District to review some of the language regarding services provided.

e. **First Reading of Policy 4218 Language Access Plan**

Director Forbes made a motion to move Policy 4218 to a second reading; Director Denning seconded the motion and the motion passed (4/0).

f. **First Reading of Policies 5001 Hiring Retired Employees & 5610 Substitute Employment**

Director Forbes made a motion to approve policies 5001 and 5610; Director Denning seconded the motion and the motion passed (4/0).

g. **First Reading of Policy 1450 Absence of a Board Member**

Director Denning made a motion to approve Policy 1450; Director Schenk seconded the motion and the motion passed (4/0).

h. **First Reading of Policy 2027 Ownership of Staff Created Work**

Director Forbes made a motion to move Policy 2027 to a second reading; Director Schenk seconded the motion and the motion passed (4/0).

i. **First Reading of Policy 2170 Career Technical Education**

Director Forbes made a motion to approve Policy 2170; Director Denning seconded the motion and the motion passed (4/0).

j. **First Reading of Policy 2255 Alternative Learning Experience**

Director Denning made a motion to move Policy 2255 to a second reading; Director Schenk seconded the motion and the motion passed (4/0).

k. **First Reading of Policy 2421 Promotion and Retention**

Director Forbes made a motion to approve Policy 2421; Director Schenk seconded the motion and the motion passed (4/0).

l. **First Reading of Policy 2412 Diplomas for Veterans**

Director Forbes made a motion to approve Policy 2412; Director Denning seconded the motion and the motion passed (4/0).

X. COMMENTS FROM THE AUDIENCE

- Abby Cunningham, Anderson Island, transportation issues with middle school students
- Tiffany Taylor, Anderson Island, transportation issue on ACE days

XI. BOARD COMMUNICATION

- Director Denning commented on the handout/bookmark Equity In Access received from WSSDA.
- Director Schenk received an email from a parent advocate he passed on to Superintendent Weight and another parent communication regarding later start time at schools for adolescents.

XII. ANNOUNCEMENTS

- Director Forbes announced that the SHS Girls Swim Team has a 4 - 0 record and have set a few new school records.
- Director Scott announced SHS Girls Swim Team meets are on October 4 & 6 at Clover Park High School.

XIII. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 8:11 pm; Director Denning seconded the motion and the motion passed (4/0).

K. Weight
(Secretary/Superintendent)

S. J. Scott
(Chair)
R. H. Denning
Director Forbes
Director Scott

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 9-28-16					
Name	Position	Location	Effective Date	Amount	Comment
Evans Bettina	Data Team Leader	Cherrydale	9/26/2016	1,000.00	
Lyons Jill	Data Team Leader	Cherrydale	9/26/2016	1,000.00	
Olson Lanae	Data Team Leader	Cherrydale	9/26/2016	1,000.00	
Perry Annette	Data Team Leader	Cherrydale	9/26/2016	1,000.00	
Yoho Sylvia	Data Team Leader	Cherrydale	9/26/2016	1,000.00	
Anderson-Gonzalez Barbie	Primary Music Director	Cherrydale	9/1/2016	1,200.00	
Almeida Kaitlyn	Data Team Leader	Chloe Clark	9/19/2016	1,000.00	
Engquist Sheree	Data Team Leader	Chloe Clark	9/19/2016	1,000.00	
Enos Rodney	Data Team Leader	Chloe Clark	9/19/2016	1,000.00	
Heying Wendy	Data Team Leader	Chloe Clark	9/19/2016	1,000.00	
Widman Courtney	Data Team Leader	Chloe Clark	9/19/2016	1,000.00	
Morton Haygen	Assistant Cheer Coach	High School	9/1/2016	2,500.00	
Bonaldo Derek	Assistant Football Coach	High School	8/17/2016	4,079.25	
Chachere Sedrick	Assistant Football Coach	High School	8/17/2016	4,079.25	
Cunningham Amanda	Assistant Swim Coach Girls	High School	8/22/2016	3,258.75	
Smith Rachel	Assistant Track Coach Girls	High School	2/27/2017	3,408.75	
Jackson Jasmine	Assistant Volleyball Coach	High School	8/22/2016	3,117.75	
LaRue Hayley	Assistant Volleyball Coach	High School	8/22/2016	3,117.75	
Garrett Eric	Head Baseball Coach	High School	2/27/2017	4,841.50	
Kallay Zelma	Art Club Advisor	Pioneer	9/15/2016	2,400.00	
McJunkins Trina	Assistant Basketball Coach Girls	Pioneer	11/14/2016	3,176.25	
Ruffin Armand	Assistant Basketball Coach Girls	Pioneer	11/14/2016	3,176.25	
Perkins Patrick	Assistant Football Coach	Pioneer	9/1/2016	3,176.25	
Ruffin Armand	Assistant Football Coach	Pioneer	9/1/2016	3,176.25	
Nixon Julie	Game Club Advisor	Pioneer	9/22/2016	2,400.00	
Nixon Julie	GSA Club Advisor	Pioneer	9/22/2016	2,400.00	
Gidley Amanda	Head Basketball Coach Girls	Pioneer	11/14/2016	4,235.00	
Raschke Ragan	Head Dance Coach	Pioneer	9/1/2016	4,235.00	
Golle Jonathan	Head Wrestling Coach	Pioneer	11/14/2016	4,235.00	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Fannin Coleman	Data Team Leader	Saltar's Point	9/1/2016	1,000.00	
Griffin Katelyn	Data Team Leader	Saltar's Point	9/1/2016	1,000.00	
Isler Denise	Data Team Leader	Saltar's Point	9/1/2016	1,000.00	
Martin Kylie	Data Team Leader	Saltar's Point	9/1/2016	1,000.00	
Snow Dena	Data Team Leader	Saltar's Point	9/1/2016	1,000.00	
Reynolds Taylor	Intermediate Music Director	Saltar's Point	9/1/2016	2,400.00	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 9-28-16						
Name	Position	Hours	Location	Effective Date	Action	Comment
Jones Mary	Student Specific Paraeducator	6.50	High School	9/19/2016	New Hire	
McJunkins Michael	Paraeducator	6.50	Pioneer	10/10/2016	New Hire	
Zacher Joshua	Custodial/Grounds	8.00	Maintenance	10/10/2016	New Hire	

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 9-28-16						
Name	Position	FTE	Location	Effective Date	Action	Comment
Uthus John	Teacher	1.00	High School	9/1/2016	New Hire	Leave Replacement
Denny Susan	Teacher	1.00	High School	9/13/2016	New Hire	

Steilacoom Historical School District

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: September 28, 2016

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)	AMOUNT
GENERAL FUND:			
August 17, 2016	Accounts Payable	119884 to 119885	\$ 28,314.00
August 18, 2016	Accounts Payable	119886 to 119897	\$ 74,110.84
August 18, 2016	Accounts Payable	119898 to 119898	\$ 1,405.96
	Payroll	800720 to 800725	\$ 16,813.23
	Payroll A/P	119899 to 119922	\$ 630,512.85
	Payroll Taxes		\$ 357,678.04
	Direct Deposit		\$ 957,140.16
August 26, 2016	Accounts Payable	119923 to 119945	\$ 27,738.08
August 30, 2016	Accounts Payable	119946 to 119952	\$ 30,481.34
August 31, 2016	Accounts Payable	119953 to 119953	\$ 9,963.75
August 31, 2016	Accounts Payable	119954 to 119954	\$ 11,993.93
August 31, 2016	Accounts Payable	119955 to 119957	\$ 90.00
August 31, 2016	Accounts Payable	119958 to 119980	\$ 63,673.73
September 7, 2016	Accounts Payable	119981 to 120006	\$ 55,559.02
September 7, 2016	Accounts Payable	120007 to 120010	\$ 64.16
September 8, 2016	Accounts Payable	120011 to 120025	\$ 206,044.06
September 14, 2016	Accounts Payable	120026 to 120064	\$ 123,128.85
September 14, 2016	Accounts Payable	120065 to 120072	\$ 11,333.48
September 15, 2016	Accounts Payable	120073 to 120083	\$ 6,209.32
September 20, 2016	Accounts Payable	120084 to 120091	\$ 25,084.34
September 21, 2016	Accounts Payable	120092 to 120107	\$ 40,502.88
September 21, 2016	Accounts Payable	120108 to 120108	\$ 293.75
September 22, 2016	Accounts Payable	120109 to 120109	\$ 1,062.55
TOTAL GENERAL FUND:			\$ 2,679,198.32

CAPITAL PROJECTS FUND:

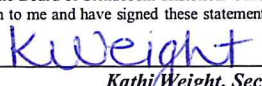
TOTAL CAPITAL PROJECTS FUND: \$ -

ASSOCIATED STUDENT BODY FUND:

August 17, 2016	Accounts Payable	402867 to 402868	\$ 244.29
August 18, 2016	Accounts Payable	402869 to 402869	\$ 54.34
August 26, 2016	Accounts Payable	402870 to 402870	\$ 1,524.50
August 26, 2016	Accounts Payable	402871 to 402872	\$ 405.00
August 30, 2016	Accounts Payable	402873 to 402873	\$ 4,808.33
September 6, 2016	Accounts Payable	402874 to 402881	\$ 269.00
September 8, 2016	Accounts Payable	402882 to 402884	\$ 1,841.53
September 15, 2016	Accounts Payable	402885 to 402888	\$ 14,412.05
September 15, 2016	Accounts Payable	402889 to 402891	\$ 687.17
September 22, 2016	Accounts Payable	402892 to 402894	\$ 182.83
September 22, 2016	Accounts Payable	402895 to 402895	\$ 104.35
TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 24,533.39

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board