



## Regular Meeting Agenda

**Steilacoom High School 54 Sentinel Drive Steilacoom, Washington**

**STUDY SESSION:** The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

7/10/2014 7:00 PM

### I. CALL TO ORDER

**(Action)**

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

### II. COMMENTS FROM THE AUDIENCE

**(Information)**

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

### III. APPROVAL OF MINUTES

**(Action)**

Minutes 6 26 14.pdf (p. 4)

### IV. CONSENT AGENDA

**(Action)**

*The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.*

- Approval of June and July 2014 Accounts Payable.pdf (p. 8)
- Approval of Certificated Personnel Report.pdf (p. 49)
- Approval of Classified Personnel Report.pdf (p. 50)
- Approval of Classified Exempt Personnel Report.pdf (p. 51)

### V. OLD BUSINESS

#### 1. Overflow Parking Lot Projects

**(Information)**

Presenter: Jim Brittain

**2. Approval of Pioneer Middle School Wall Sealing Project (Action)**

Presenter: Jim Brittain

PMS Wall Resealing Proposal2.pdf (p. 52)

**3. Second Reading of Policy 3220, Freedom of Expression (Action)**

Presenter: Susanne Beauchaine

3220, Freedom of Expression.pdf (p. 56)

**4. Second Reading of Policy 3223, Freedom of Assembly (Action)**

Presenter: Susanne Beauchaine

3223 Freedom of Assembly.pdf (p. 59)

**5. Second Reading of Policy 3232, Parent Student Rights in Administering of Surveys, Analysis or Evaluation (Action)**

Presenter: Susanne Beauchaine

3232 Parent Student Rights in Admin of Surveys Analysis Evaluations.pdf (p. 60)

**6. Second Reading of Policy 3244, Prohibition of Corporal Punishment (Action)**

Presenter: Susanne Beauchaine

3244 Prohibition of Corporal Punishment.pdf (p. 61)

**VI. NEW BUSINESS**

**1. First Reading of Policy 3120, Enrollment (Action)**

Presenter: Susanne Beauchaine

3120 EnrollmentDRAFT2.pdf (p. 62)

**2. First Reading of Policy 3200 Student Rights & Responsibilities (Action)**

Presenter: Susanne Beauchaine

3200 Student Rights and ResponsibilitiesDRAFT.pdf (p. 65)

**3. First Reading of Policy 3510, Associated Student Bodies (Action)**

Presenter: Susanne Beauchaine

3510 Associated Student BodiesDRAFT.pdf (p. 66)

**4. First Reading of Policy 3520, Student Fees, Fines, Charges (Action)**

Presenter: Susanne Beauchaine

3520 Student Fees Fines ChargesDRAFT.pdf (p. 68)

**5. First Reading of Policy 3410, Student Health (Action)**

Presenter: Susanne Beauchaine

3410, Freedom of Expression.pdf (p. 70)

**6. First Reading of Policy 3412, Automated External Defibrillator (Action)**

Presenter: Susanne Beauchaine

3412 Automated External Defibrillator (AED)DRAFT.pdf (p. 72)

## **7. First Reading of Policy 3417, Catheterization**

**(Action)**

Presenter: Susanne Beauchaine

3417 CatheterizationDRAFT.pdf (p. 73)

## **VII. COMMENTS FROM THE AUDIENCE**

**(Information)**

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

## **VIII. BOARD COMMUNICATION**

**(Information)**

## **IX. ANNOUNCEMENTS**

**(Information)**

## **X. ADJOURNMENT**

**(Action)**

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.



## Regular Meeting Minutes

6/26/2014

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA

### I. CALL TO ORDER

Chair Scott called the meeting to order at 7 pm.

Director Denning led the Pledge of Allegiance.

Director Denning made a motion to excuse Director Forbes; Director Pierce seconded the motion and the motion passed (4/0).

Director Pierce made a motion to approve the agenda with one revision, adding Old Business, item a. Ratify Superintendent Contract, action, and renumbering the remaining Old Business items. Director Denning seconded the motion and the motion passed.

### II. COMMENTS FROM THE AUDIENCE

No comments.

### III. REPORTS

#### a. Financial

Executive Director Brittain reported on district fund balances, actual and year to date projections, reports ending May 31, 2014. 2014-15 school year budget in progress.

#### b. Capital Projects

Executive Director Brittain reported on Capital Projects.

- Transportation Facility - on hold
- High School Classrooms - in process, work in fall\*
- Overflow parking SHS – summer project
- Cherrydale Roof – Board to approve work tonight;\*
- Cherrydale Sewer – bid under board approval; summer work\*
- Cherrydale HVAC - control panel\*
- Overflow CD and SPT –awaiting proposals
- Pioneer MS fence - track & baseball field, schedule next fall/winter
- Pioneer MS Wall – bids and complete summer
- Various facilities painting and cleaning this summer, Maintenance Dept.

\*= highest priority

#### **IV. CONSENT AGENDA**

Director Wong made a motion to approve the Consent Agenda which included accounts payable, June payroll and attached personnel reports; Director Denning seconded the motion and the motion passed (4/0).

#### **V. APPROVAL OF MINUTES**

Director Denning made a motion to approve the minutes of the 6/11/14 school board meeting; Director Wong seconded the motion and the motion passed (3/0/1 Pierce abstain).

#### **VI. OLD BUSINESS**

##### **a. Ratification of Superintendent Contract**

Director Pierce made a motion to ratify the recently approved Superintendent Contract to allow for his signature in support of the contract. (Director Pierce absent the 6/11/14 Board Meeting when contract approved) Director Denning seconded the motion and the motion passed (4/0).

##### **b. Approval of Technology Plan 2014-2017**

Superintendent Weight reported the requested changes had been made to the Technology Plan.

Director Denning made a motion to approve the Technology Plan; Director Pierce seconded the motion and the motion passed (4/0).

##### **c. Second Reading of Policy 3114, Part-time Home-based or Off-Campus Students**

Director Denning made a motion to approve Policy 3114 revisions; Director Wong seconded the motion and the motion passed (4/0).

##### **d. Second Reading of Policy 3123, Withdrawal Prior to Graduation**

Director Denning made a motion to approve Policy 3123 revisions; Director Pierce seconded the motion and the motion passed (4/0).

##### **e. Second Reading of Policy 3144, Release of Information Concerning Student Sexual & Kidnapping Offenders**

Director Pierce made a motion to approve Policy 3144 revisions; Director Denning seconded the motion and the motion passed (4/0).

##### **f. Second Reading of Policy 3224, Student Dress**

Director Denning made a motion to approve Policy 3224 revisions; Director Wong seconded the motion and the motion passed (4/0).

## **VII. NEW BUSINESS**

### **a. First Reading of Policy 3220, Freedom of Expression**

Director Denning made a motion to move Policy 3220 to a second reading; Director Wong seconded the motion and the motion passed (4/0).

### **b. First Reading of Policy 3223, Freedom of Assembly**

Director Denning made a motion to move Policy 3223 to a second reading; Director Wong seconded the motion and the motion passed (4/0).

### **c. First Reading of Policy 3232, Parent Student Rights in Administration of Surveys, Analysis or Evaluations**

Director Pierce made a motion to move Policy 3232 to a second reading; Director Denning seconded the motion and the motion passed (4/0).

### **d. First Reading of Policy 3244, Prohibition of Corporal Punishment**

Director Denning made a motion to move Policy 3244 to a second reading; Director Pierce seconded the motion and the motion passed (4/0).

### **e. Approval of Cherrydale Roof Project**

Director Denning made a motion to approve the roofing material and services bid of \$227,263.00 as presented; Director Pierce seconded the motion and the motion passed (4/0).

## **VIII. COMMENTS FROM THE AUDIENCE**

Future Steilacoom resident Lisa Boyd introduced herself.

## **IX. BOARD COMMUNICATION**

A letter to the Board was received that will be passed onto District Staff for review and action.

## **X. ANNOUNCEMENTS**

Mr. Scott and Ms. Weight completed the Open Public Meetings Act required training.

## **XI. ADJOURNMENT**

Director Wong made a motion to adjourn the meeting at 7:42 pm; Director Denning seconded the motion and the motion passed (4/0).

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(Secretary/Superintendent)

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(Chair)

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The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 10, 2014, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$49,062.37. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:  
Warrant Numbers 114915 through 114918, totaling \$49,062.37

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114915	AWSP	06/27/2014	113491	BREAKTHROUGH COACH WORKSHOP FOR 2 TEAMS (Nov. 6-7, 2014)	1621415001	645.00	9,420.00
			113494	BREAKTHROUGH COACH WORKSHOP FOR 2 TEAMS (Nov. 6-7, 2014)	1621415001	645.00	
			115167-2014	ANNUAL DUES FOR THE 2014-2015 SCHOOL YEAR ( SEE ATTACHED INVOICE )	81415000	8,130.00	
114916	NORTHWEST TEXTBOOK DEPOSITORY	06/27/2014	114-205-572	2014-15 Big Ideas Math Curriculum Grades 6-12 Call Terri Litt, SHS, to make a delivery appointment. 253-983-2374	271415002	1,617.90	20,630.42
			114-205-573	2014-15 Big Ideas Math Curriculum Grades 6-12 Call Terri Litt, SHS, to make a delivery appointment. 253-983-2374	271415002	8,655.74	
			114-205-577	2014-15 Big Ideas Math Curriculum Grades 6-12 Call Terri Litt, SHS,	271415002	8,655.74	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				to make a delivery appointment. 253-983-2374			
			114-205-578	2014-15 Big Ideas Math Curriculum Grades 6-12 Call Terri Litt, SHS, to make a delivery appointment. 253-983-2374	271415002	1,701.04	
114917	SCHOLASTIC	06/27/2014	M5371737	SCHOLASTIC NEWS 3RD GRADE	1621415003	1,024.20	2,437.22
			M5400898	SCHOLASTIC NEWS MAGAZINES	1271415002	1,413.02	
114918	SPRINGBOARD	06/27/2014	EI2983351	2014-15 SpringBoard Student and Teacher Materials fro SHS Deliver to Teri Litt, Librarian 253-983-2374	271415003	16,574.73	16,574.73
				4 Computer	Check(s) For a Total of		49,062.37

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	49,062.37
Total For	4	Manual, Wire Tran, ACH & Computer	Checks	49,062.37
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	49,062.37

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As of July 10, 2014, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$22,804.80. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:  
Warrant Numbers 401855 through 401861, totaling \$22,804.80

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401855	ARDITH SCARLETT	06/27/2014	2014-31b	2000 - ATHLETICS / GIRLS BASKETBALL STATISTICS FOR 2013-2014 SEASON - INVOICE ATTACHED BOYS BASKETBALL STATISTICS FOR 2013-2014 SEASON - INVOICE ATTACHED	4061314278	125.00	250.00
			2014-31G	2000 - ATHLETICS / GIRLS BASKETBALL STATISTICS FOR 2013-2014 SEASON - INVOICE ATTACHED	4061314278	125.00	
401856	CASCADE BAGEL & DELI, INC	06/27/2014	130780	4012 - STUDENT STORE / OPEN PO FOR 2013-2014 SCHOOL YEAR NOT TO EXCEED \$500.00 TO COVER INVOICES ALREADY SENT	4061314280	34.30	200.88
			130878	4012 - STUDENT STORE / OPEN PO	4061314280	34.30	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FOR 2013-2014 SCHOOL YEAR NOT TO EXCEED \$500.00 TO COVER INVOICES ALREADY SENT			
			130907	4012 - STUDENT STORE / OPEN PO FOR 2013-2014 SCHOOL YEAR NOT TO EXCEED \$500.00 TO COVER INVOICES ALREADY SENT	4061314280	29.38	
			130933	4012 - STUDENT STORE / OPEN PO FOR 2013-2014 SCHOOL YEAR NOT TO EXCEED \$500.00 TO COVER INVOICES ALREADY SENT	4061314280	34.30	
			130962	4012 - STUDENT STORE / OPEN PO FOR 2013-2014 SCHOOL YEAR NOT TO EXCEED \$500.00 TO COVER INVOICES ALREADY SENT	4061314280	34.30	
			131025	4012 - STUDENT STORE / OPEN PO FOR 2013-2014 SCHOOL YEAR NOT TO EXCEED \$500.00 TO COVER INVOICES ALREADY SENT	4061314280	34.30	
401857	CORRECTIONAL INDUSTRIES	06/27/2014	T029329	4019 - MATH TEAM 2014 SWEATSHIRTS	4061314263	129.64	129.64
401858	JEAN F VONDERSCHEER	06/27/2014	MEETING SUPPLIES	TEAM CHLOE TEAM MEETING	0	92.34	92.34
401859	JOSTENS YEARBOOKS	06/27/2014	953809	4013 - ASB YEARBOOK / FINAL PAYMENT FOR YEARBOOK PRODUCTION INVOICE ATTACHED	4061314279	21,598.32	21,598.32
401860	MILLER, CRAIG A	06/27/2014	S2S	STUDENT 2 STUDENT TRAINING	0	358.62	358.62
401861	YELM COMMUNITY SCHOOLS	06/27/2014	40-ASB-13	2015 - TRACK & FIELD / YHS MOUNTAIN INVITE	4061314281	175.00	175.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			7	Computer	Check(s) For a Total of		22,804.80

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	7	Computer	Checks For a Total of	22,804.80
Total For	7	Manual, Wire Tran, ACH & Computer	Checks	22,804.80
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	22,804.80



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 10, 2014, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$78,917.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:  
Warrant Numbers 114919 through 114955, totaling \$78,917.55

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114919	ALBERS & COMPANY INC	06/07/2014	1078	PROFESSIONAL SERVICE FEES FOR 13/14 SY	81314058	2,407.97	2,407.97
114920	ALBERTSONS	06/07/2014	6030 3751 0016 1345	SHS OPEN PO FOR ALBERTSONS FOR FACS DO NOT EXCEED \$5000.00	141314021	1,669.57	1,669.57
114921	BELLEVUE SD AP INSTITUTE	06/07/2014	AR394073	5080 - AP BIOLOGY / AP INSTITUTE REGISTRATION	4311314098	875.00	875.00
114922	BRITTAIN, JAMES E	06/07/2014	MILEAGE REIMB	MILEAGE REIMBURSEMENT 5/21/2014 - 6/16/2014	0	29.74	29.74
114923	CAREER STAFF UNLMTD- SEATTLE	06/07/2014	28427-212465	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	2,142.00	3,780.00
			28427-213349	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	1,638.00	
114924	CDW-G, INC.	06/07/2014	MJ94512	Laptop Cart Switch for remote management of laptops in carts.	111314037	14.83	14.83
114925	CERVANTEZ-FOLEY, REBECCA	06/07/2014	100	ORIENTATION AND	0	455.00	455.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114926	COASTWIDE, LABORATORIES	06/07/2014	T2669352	MOBILITY SERVICES OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	842.90	9,266.97
			T2669462	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	2,498.69	
			T2669462-1	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	28.65	
			T2669462.2	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	109.19	
			T2669732	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	1,866.34	
			T2669732-1	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	28.95	
			T2670015	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	77.48	
			T2671621	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	9.10	
			T2672252	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	606.99	
			T2672331	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	294.30	
			T2672331-1	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	45.03	
			T2672331-2	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	929.53	
			T2672609	SQUARE SCRUBBER	101314155	1,929.82	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114927	DELTA EDUC.	06/07/2014	202501110730	EBG20 FOSS replenishment supplies/Ripp	2371314101	6.96	6.96
114928	DEMCO INC	06/07/2014	5316380	LIBRARY / LIBRARY SUPPLIES	4311314094	211.60	211.60
114929	EDNETICS INC	06/07/2014	INV-61540	Terrawave Access Point Cover for SHS gym. This was missed in the initial order of the wireless project.	111314041	93.00	93.00
114930	ELECTROCOM	06/07/2014	26961-1	2.0 SERVICE LABOR	0	272.00	272.00
114931	FOLLETT SCHOOL SOLUTIONS	06/07/2014	435621F-0	library books	2371314113	169.89	3,180.04
			443657-5	library books	2371314133	995.82	
			447652-2	LIBRARY / LIBRARY BOOKS PER ATTACHED LIST	4311314092	59.01	
			447652A-1	LIBRARY / LIBRARY BOOKS PER ATTACHED LIST	4311314092	1,955.32	
114932	GENERAL ELECTRIC CAPITAL CORP	06/07/2014	60863428	Open PO for copier District Office - Do Not Fax	81314102	529.50	2,503.35
			60889954	Open PO for copier at Pioneer - Do Not Fax	81314120	743.10	
			60895083	Open PO for copier at SHS - Do Not Fax	81314121	695.78	
			60906171	Open PO for copier at Saltar's Point - Do Not Fax	81314119	534.97	
114933	GLENCOE/MCGRAW HILL	06/07/2014	80459675001	critical reading series for 6th grade	2371314095	1,340.67	1,340.67
114934	GRAINGER	06/07/2014	9455089301	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314017	194.97	194.97
114935	HEALTH CARE AUTHORITY	06/07/2014	1070	Medicaid Reimbursement	81314159	667.81	667.81
114936	HEWLETT PACKARD	06/07/2014	54462466	New District Laptops	111314038	1,546.92	1,546.92
114937	HOLROYD CO INC	06/07/2014	250660	OPEN PURCHASE ORDER FOR SUPPLIES FOR 2013-2014	101314150	202.25	202.25

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114938	JOHNSTONE SUPPLY	06/07/2014	11-S100136583.001	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314024	101.84	812.35
			11-S100136597.001	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314024	305.51	
			11-S100137078.001	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314024	405.00	
114939	JOSTEN'S	06/07/2014	16762999	108083 1- DIPLOMA	0	10.00	29.76
			16769861	108089 3-DIPLOMAS	0	19.76	
114940	K & L GATES	06/07/2014	2956326	PROFESSIONAL LAWYER SERVICES FOR THE 13/14 SY. DO NOT FAX	81314104	2,843.00	2,843.00
114941	KING COUNTY DIRECTORS ASSN	06/07/2014	3802026	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314139	115.74	581.66
			3804617	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314139	106.26	
			3806202	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314139	359.66	
114942	LAKEWOOD HARDWARE & PAINT	06/07/2014	394893	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314027	39.25	224.37
			395008	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314027	185.12	
114943	LEADER SERVICES	06/07/2014	WA07777	Open PO for Leader Services/ Medicaid Reimbursement	91314033	110.60	110.60
114944	LIBRARY VIDEO COMPANY-SCHLESSI	06/07/2014	16945	science videos/science budget/lowe	2371314118	137.96	137.96
114945	LUTHER, CYNTHIA ELIZABETH	06/07/2014	MOVE TO NEW BUILDING	ALBERTSONS	0	20.97	20.97
114946	MICRO K12CONNECTED.COM	06/07/2014	0452805-IN	Document Cameras for Classrooms	111314021	904.52	4,190.87
			0452869-IN	Projectors for Classrooms	111314024	2,312.69	
			045358/1-IN	Projector Lamp for Classrooms	111314034	973.66	
114947	MVP PHYSICAL THERAPY, INC	06/07/2014	845	SHS MVP PHYSICAL THERAPY OPEN PO DO NOT EXCEED \$25000.00	141314022	925.00	925.00
114948	NORTHWEST CASCADE INC	06/07/2014	1-944372	WEEKLY SERVICE -	0	124.50	124.50

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				STANARD UNIT RENTAL FROM 6/15/2014 - 7/14/2014			
114949	PORTER FOSTER RORICK LLP	06/07/2014	102806	Legal Services	81314126	16,776.00	16,776.00
114950	PREMIER AGENDAS	06/07/2014	204500369827	25 AGENDAS - SALTAR'S	0	150.91	150.91
114951	SERVICE ALT. TRAINING INST.	06/07/2014	5480	Right Response Supplies	91314041	958.67	958.67
114952	TEAM EXPRESS	06/07/2014	p281458301017	fast pitch gear	2371314138	57.18	57.18
114953	TERI LITT	06/07/2014	SUPPLY REIMB	PIONEER MATH TEACHER TUBS SHSD STAMP TEXTBOOKS	0	32.04	32.04
114954	TRUSTEED PLANS SERVICE CORP	06/07/2014	0076276-in	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	5,986.72	21,698.06
			0076374-in	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	6,280.84	
			0076471-in	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	6,288.35	
			45900-001-45900	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	3,142.15	
114955	WASBO	06/07/2014	300000028	WASBO REGISTRATION FOR FISCAL DEPARTMENT - C. LUTHER	81314171	175.00	525.00
			300000029	WASBO REGISTRATION FOR FISCAL DEPARTMENT- E. SMITH	81314171	175.00	
			300000030	WASBO REGISTRATION FOR FISCAL DEPARTMENT- K. LITTRELL	81314171	175.00	
				37 Computer	Check(s) For a Total of		78,917.55

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	37	Computer	Checks For a Total of	78,917.55
Total For	37	Manual, Wire Tran, ACH & Computer	Checks	78,917.55
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	78,917.55



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 10, 2014, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$764.19. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 114956 through 114988, totaling \$764.19

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114956	ADAMS, CHRISTEL	06/30/2014	BOOK REFUND	REFUND FOR LOST BOOK PAYMENT - BAG OF BONES 101648	0	15.15	15.15
114957	BRACE, KERI	06/30/2014	BOOK REFUND	REFUND FOR LOST BOOK PAYMENT	0	21.00	21.00
114958	BROOKS, AYANNAH JANE	06/30/2014	LUNCH REIM	LUNCH REIMBURSEMENT A. BROOKS W/D 6/11/2014	0	30.50	30.50
114959	CAMACHO-SANTANA, MARILYZ	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT A. PEREZ-CAMACHO W/D 6/11/2014	0	30.55	30.55
114960	CANADY JR, MATTHEW	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT K. SMITH	0	93.00	93.00
114961	DAUBON, KEILEE ASHLEY MARIE	06/30/2014	BOOK REFUND	REFUND FOR LOST BOOK PAYMENT	0	13.00	13.00
114962	DENIZARD, ANGEL	06/30/2014	BOOK REFUND	REFUND FOR LOST BOOK PAYMENT - CRUCIBLE 1420	0	14.19	14.19
114963	DROWN, KIMBERLY	06/30/2014	LUNCH REIMBURSEMENT	LUNCH REIMBURSEMENT R. DROWN W/D 5/27/2014	0	12.10	12.10
114964	GOODELL, JONAH CONRAD	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT J. GOODELL W/D 6/11/2014	0	12.50	12.50
114965	JONES, JAMICKA LOUISE	06/30/2014	BOOK REFUND	REFUND FOR LOST BOOK PAYMENT - WHERE THE RED	0	12.00	12.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114966	JUAREZ, PATRICK	06/30/2014	LUNCH REIMB	FERN GROWS 231823 LUNCH REIMBURSEMENT P. JUAREZ W/D 5/30/2014	0	7.75	7.75
114967	KASTER, LAURA	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT K. KASTER W/D 6/11/2014	0	100.00	100.00
114968	KIRKLAND, ALICIA	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT Z. KIRKLAND W/D 6/11/2014	0	5.00	5.00
114969	LAWSON, CRYSTAL	06/30/2014	BOOK REFUND	REFUND FOR LOST BOOK PAYMENT - THE ZOMBIE ZONE 14176	0	10.00	10.00
114970	LEDUC, MEGHAN	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT N. LEDUC W/D 5/22/2014	0	6.70	6.70
114971	MAFNAS, LEOCARDIO	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT W. MAFNAS AND S MAFNAS W/D 6/11/2014	0	5.50	5.50
114972	MATHEWS, JILL	06/30/2014	BOOK REFUND	REFUND FOR LOST BOOK PAYMENT- WASHINGTON IN THE PACIFIC NORTHWEST 11920	0	36.95	36.95
114973	MENDEZ, TONYA	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT K. MENDEZ W/D 5/30/2014	0	39.40	39.40
114974	MOORE, JEANETTE	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT I. MOORE W/D 6/11/2014	0	5.40	5.40
114975	MUNOZ, MARK	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT A. MUNOZ W/D 6/11/2014	0	75.95	75.95
114976	NELSON, SUZIE	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT C. NELSON W/D 6/11/2014	0	11.15	11.15
114977	O'NEILL, ANGIE	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT	0	3.10	3.10

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114978	PARSONS, CARL	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT W. PARSONS W/D 6/11/2014	0	3.50	3.50
114979	PEELER, CAIDANCE ELIZABETH	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT C. PEELER W/D 6/11/2014	0	31.40	31.40
114980	PORTER, SONNY	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT T. PORTER W/D 6/11/2014	0	20.00	20.00
114981	RAINEY, HEIDI	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT B. RAINEY W/D 6/11/2014	0	25.40	25.40
114982	REED, TALIA	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT C, J, O REED W/D 6/11/2014	0	43.50	43.50
114983	SAYER, MAUREEN	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT 6/11/2014	0	16.05	16.05
114984	SCRANTON, LATASHA	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT K. SCHRANTON W/D 6/11/2014	0	7.00	7.00
114985	SHERFIELD, KESA	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT C. SHERFIELD W/D 6/11/2014	0	4.20	4.20
114986	STEINFELD, JONATHAN KWAME	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT J. STEINFELD W/D 6/11/2014	0	15.00	15.00
114987	THIGPEN, TREVA	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT S. THIGPEN-BUSH W/D 6/11/2014	0	22.50	22.50
114988	WALLACE, CLYDE	06/30/2014	LUNCH REIMB	LUNCH REIMBURSEMENT C. WALLACE W/D 6/11/2014	0	14.75	14.75

33 Computer Check(s) For a Total of 764.19

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	33	Computer	Checks For a Total of	764.19
Total For	33	Manual, Wire Tran, ACH & Computer	Checks	764.19
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	764.19



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 10, 2014, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$285.75. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 401862 through 401870, totaling \$285.75

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401862	CHOI, KATHRYN	06/30/2014	PARENT REIMB	PARENT REIMBURSEMENT FOR TENNIS CREWNECK	0	26.00	26.00
401863	CUSHMAN, HELEN LOUISE	06/30/2014	PARENT REIM	PARENT REIMBURSEMENT FOR YEARBOOK. PARENT ACCIDENTALLY PAID TWICE	0	35.00	35.00
401864	DAUGARD, MARIA	06/30/2014	PARENT REIMB	PARENT REIMBURSEMENT FOR TENNIS CREWNECK	0	26.00	26.00
401865	HARRAH, WILLIAM	06/30/2014	PARENT REIMB	PARENT REIMBURSEMENT FOR POWDER PUFF FOOTBALL - FCA	0	20.00	20.00
401866	MILLER, STACY J	06/30/2014	PARENT REIMB	PARENT REIMBURSEMENT - ACCIDENTALLY PURCHASED YEARBOOK TWICE	0	40.00	40.00
401867	PHILLIPS, HEATHER	06/30/2014	PARENT REIMB	PARENT REIMBURSEMENT- OVER PAID \$10.75 FOR 6TH GRADE CAMP BEFORE RECEIVING CREDIT FROM THE FUNDRAISER.	0	32.75	32.75
401868	RIEKENA, GAYLE	06/30/2014	PARENT REIMB	PARENT REIMBURSEMENT FOR TENNIS CREWNECK	0	26.00	26.00
401869	SCHOENBERG, JOHN	06/30/2014	PARENT REIMB	PARENT REIMBURSEMENT FOR	0	60.00	60.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401870	WIGGINS, DARWIN	06/30/2014	PARENT REIMB	YEARBOOK PARENT REIMBURSEMENT FOR POWDER PUFF FOOTBALL	0	20.00	20.00
				9 Computer	Check(s) For a Total of		285.75

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	9	Computer	Checks For a Total of	285.75
Total For	9	Manual, Wire Tran, ACH & Computer	Checks	285.75
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	285.75

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 10, 2014, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$328,214.69. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200199 through 200199, totaling \$328,214.69

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200199	JONES AND ROBERTS CO.	07/03/2014	APP & CERT PAYMENT	Construction of the New Administration Center for the Steilacoom Historical School District	2001314016	328,214.69	328,214.69
			1	Computer	Check(s) For a Total of		328,214.69

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	328,214.69
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	328,214.69
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	328,214.69

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 10, 2014, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$35,970.11. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 114989 through 114991, totaling \$35,970.11

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						

114989 MASTERCARD CORP. CLIENTS PAYME 07/03/2014

CREDIT CARD PAYMENT CHECK

24,697.75

ACE PARKING	000101314PC00020	Credit Card Payment AP Invoice.	0	7.00
ACTION FURNITURE	000101314PC00004	Credit Card Payment AP Invoice.	0	196.92
ALASKA A	000101314PC00013	Credit Card Payment AP Invoice.	0	375.00
ALBERTSONS	000101314PC00008	Credit Card Payment AP Invoice.	0	74.65
AMAZON MARKETPLACE	000101314PC00040	Credit Card Payment AP Invoice.	0	593.26
AMAZON MARKETPLACE	000101314PC00046	Credit Card Payment AP Invoice.	0	11.98
AMAZON.COM	000101314PC00012	Credit Card Payment AP Invoice.	0	1,431.70
AMAZON.COM	000101314PC00015	Credit Card Payment AP Invoice.	0	288.79
B & H PHOTO	000101314PC00042	Credit Card Payment AP Invoice.	0	889.90
CABLE WHOLESALE.COM	000101314PC00016	Credit Card Payment AP Invoice.	0	51.75

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	CDWG		000101314PC00044	Credit Card Payment AP Invoice.	0	230.46	
	COMETSUPPLY		000101314PC00033	Credit Card Payment AP Invoice.	0	68.87	
	CRANES CREATIONS		000101314PC00063	Credit Card Payment AP Invoice.	0	492.30	
	DICK BLICK ART MATERIALS		000101314PC00047	Credit Card Payment AP Invoice.	0	92.98	
	DOLLAR TREE - PCARD		000101314PC00014	Credit Card Payment AP Invoice.	0	17.50	
	DOLLERTREE		000101314PC00009	Credit Card Payment AP Invoice.	0	57.98	
	ESD 105 (YAK)		000101314PC00031	Credit Card Payment AP Invoice.	1621314043	675.00	
	ESD 113		000101314PC00035	Credit Card Payment AP Invoice.	0	55.00	
	FARRELLI'S WOOD FIRE PIZZA		000101314PC00025	Credit Card Payment AP Invoice.	0	165.00	
	FOLLETT SCHOOL SOLUTIONS		000101314PC00050	Credit Card Payment AP Invoice.	0	163.96	
	FRED MEYER		000101314PC00043	Credit Card Payment AP Invoice.	0	78.36	
	HANDWRITING WITHOUT TEARS		000101314PC00030	Credit Card Payment AP Invoice.	0	110.52	
	HILTON AIRPORT PARKING		000101314PC00011	Credit Card Payment AP Invoice.	0	40.00	
	HOME DEPOT		000101314PC00041	Credit Card Payment AP Invoice.	0	430.45	
	JOEYS RESTAURANT		000101314PC00021	Credit Card Payment AP Invoice.	0	19.70	
	KING COUNTY DIRECTORS ASSN		000101314PC00032	Credit Card Payment AP Invoice.	0	485.04	
	LAKESHORE LEARNING		000101314PC00034	Credit Card	0	769.12	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Payment AP Invoice.			
	LIBRARIANS' CHOICE		000101314PC00052	Credit Card	0	148.48	
				Payment AP Invoice.			
	LOWES		000101314PC00068	Credit Card	0	63.12	
				Payment AP Invoice.			
	LOWES		000101314PC00000	Credit Card	0	728.13	
				Payment AP Invoice.			
	MAD ROBIN MUSIC		000101314PC00028	Credit Card	0	83.60	
				Payment AP Invoice.			
	MASTERCARD CORP. CLIENTS PAYME		000101314PC00005	Credit Card	0	7,258.60	
				Payment AP Invoice.			
	MASTERCARD CORP. CLIENTS PAYME		000101314pc000270000	Credit Card	0	72.46	
				Payment AP Invoice.			
	MASTERCARD CORP. CLIENTS PAYME		000101314PC00066	Credit Card	0	541.53	
				Payment AP Invoice.			
	MASTERCARD CORP. CLIENTS PAYME		000101314PC7500000	Credit Card	0	511.64	
				Payment AP Invoice.			
	NASCO		000101314PC00039	Credit Card	0	608.40	
				Payment AP Invoice.			
	NATIONAL SCI		000101314PC00018	Credit Card	0	399.17	
				Payment AP Invoice.			
	OFFICE DEPOT		000101314PC00064	Credit Card	0	390.09	
				Payment AP Invoice.			
	OFFICE DEPOT		000101314PC00073	Credit Card	0	73.95	
				Payment AP Invoice.			
	OFFICE DEPOT		000101314PC00036	Credit Card	0	98.21	
				Payment AP Invoice.			
	ORIENTAL TRADING CO		000101314PC00022	Credit Card	0	131.00	
				Payment AP Invoice.			
	PACIFIC WELDING		000101314PC00060	Credit Card	0	67.34	
				Payment AP Invoice.			
	PIERCE COUNTY FERRY SYSTEM		000101314PC00024	Credit Card	0	979.25	
				Payment AP			



Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	PLANK ROAD PUBLISHING		000101314PC00051	Invoice. Credit Card Payment AP	0	538.92	
	PRESTWICK HOUSE		000101314PC00019	Invoice. Credit Card Payment AP	0	419.41	
	PUGET SOUND ESD		000101314PC00006	Invoice. Credit Card Payment AP	0	600.00	
	REALLY GOOD STUFF		000101314PC00038	Invoice. Credit Card Payment AP	0	237.73	
	REALLY GOOD STUFF		000101314PC00045	Invoice. Credit Card Payment AP	0	55.11	
	SAFEWAY		000101314PC00029	Invoice. Credit Card Payment AP	0	86.92	
	SCHOOL SPECIALTY		000101314PC00037	Invoice. Credit Card Payment AP	0	250.09	
	SUBWAY SANDWICHES		000101314PC00062	Invoice. Credit Card Payment AP	0	356.10	
	THEMES AND VARIATIONS		000101314PC00053	Invoice. Credit Card Payment AP	0	1,414.00	
	THINGS REMEMBERED		000101314PC00061	Invoice. Credit Card Payment AP	0	157.68	
	TRAINERS' WAREHOUSE		000101314PC00027	Invoice. Credit Card Payment AP	0	309.54	
	USPS		000101314PC00017	Invoice. Credit Card Payment AP	0	14.64	
	WASHINGTON SCHOOL COUNCIL		000101314PC00003	Invoice. Credit Card Payment AP	0	125.00	
	WAYFAIR		000101314PC00026	Invoice. Credit Card Payment AP	0	104.45	
114990	MASTERCARD CORP. CLIENTS PAYME 07/03/2014			CREDIT CARD PAYMENT CHECK			1,095.67
	MASTERCARD CORP. CLIENTS PAYME		000101314PC00065	Invoice. Credit Card Payment AP	0	777.06	
	OFFICE DEPOT		000101314PC00067	Invoice. Credit Card	0	281.65	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Payment AP Invoice.			
	VISTAPRINT.COM		000101314pc000270000	Credit Card	0	36.96	
				Payment AP Invoice.			
114991	MASTERCARD CORP. CLIENTS PAYME	07/03/2014		CREDIT CARD PAYMENT CHECK			10,176.69
	ALBERTSONS		000101314PC00056	Credit Card	0	33.67	
				Payment AP Invoice.			
	AMAZON.COM		000101314PC00069	Credit Card	0	31.28	
				Payment AP Invoice.			
	BULLSEYE INDOOR RANGE		000101314PC00023	Credit Card	0	50.92	
				Payment AP Invoice.			
	DOMINOS PIZZA		000101314PC00054	Credit Card	0	162.73	
				Payment AP Invoice.			
	FRED MEYER		000101314PC00055	Credit Card	0	143.85	
				Payment AP Invoice.			
	INK INC		000101314PC00059	Credit Card	0	426.66	
				Payment AP Invoice.			
	JIMMY JOHNS		000101314PC00002	Credit Card	0	39.42	
				Payment AP Invoice.			
	LIBRARIANS BOOKEXPRESS		000101314PC00010	Credit Card	0	111.36	
				Payment AP Invoice.			
	LITTLE CAESARS		000101314PC00074	Credit Card	0	70.00	
				Payment AP Invoice.			
	MASTERCARD CORP. CLIENTS PAYME		000101314PC00048	Credit Card	0	5,740.59	
				Payment AP Invoice.			
	MASTERCARD CORP. CLIENTS PAYME		000101314PC00071	Credit Card	4051314081	2,159.42	
				Payment AP Invoice.			
	NASSP		000101314PC00077	Credit Card	0	88.80	
				Payment AP Invoice.			
	PACIFIC PIZZA		000101314PC00072	Credit Card	0	34.85	
				Payment AP Invoice.			
	SAFEWAY		000101314PC00058	Credit Card	0	203.83	
				Payment AP Invoice.			

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	STARBUCKS		000101314PC00049	Credit Card Payment AP Invoice.	0	30.52	
	TACOMA GLASS BLOWING		000101314PC00001	Credit Card Payment AP Invoice.	0	328.50	
	THE LINEUP		000101314PC00057	Credit Card Payment AP Invoice.	0	54.70	
	TROPHY DEPOT		000101314PC00070	Credit Card Payment AP Invoice.	0	192.58	
	USPS		000101314PC00076	Credit Card Payment AP Invoice.	0	6.95	
	WALGREENS - PCARD		000101314PC00075	Credit Card Payment AP Invoice.	0	28.95	
	WALMART		000101314PC00007	Credit Card Payment AP Invoice.	0	214.49	
	WALMART		000101314pc000270000	Credit Card Payment AP Invoice.	0	22.62	
			3	Computer	Check(s) For a Total of		35,970.11

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	35,970.11
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	35,970.11
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	35,970.11

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 10, 2014, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$86,820.67. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 114992 through 115017, totaling \$86,820.67

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114992	CAREER STAFF UNLMTD- SEATTLE	07/03/2014	28427-214729	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	1,422.00	1,422.00
114993	CENTURYLINK	07/03/2014	1304805228	DISTRICT WIDE PHONE SERVICES FOR THE 13/14 SY. DO NOT FAX	81314016	399.44	399.44
114994	DELL K-12 EDUCATION	07/03/2014	XJF874RM9	Microsoft Office 2013 for Laptops	111314044	7,928.00	7,928.00
114995	FAIRFAX HOSPITAL	07/03/2014	1629	Open PO for Fairfax Hospital / Norhtwest School of Innovative Learning	91314011	15,000.00	15,000.00
114996	FOLLETT SCHOOL SOLUTIONS	07/03/2014	46-02012-000	LIBRARY / LIBRARY BOOKS PER ATTACHED LIST	4311314092	1,955.32	1,955.32
114997	GENERAL ELECTRIC CAPITAL CORP	07/03/2014	60914259	Open PO for copier at Chloe Clark, Anderson Island and Maintenance - Do Not Fax	81314118	261.12	336.61
			60925740	Open PO for copier at Chloe Clark, Anderson Island and Maintenance - Do	81314118	75.49	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114998	HEWLETT PACKARD	07/03/2014	34774679-000 34942994-001	Not Fax Absolute Service New District Laptops	111314028 111314038	9,942.27 3,091.88	13,034.15
114999	IMMEDIA	07/03/2014	65268	IMMEDIA - BUSINESS CARDS FOR SANDY LEE AND PAUL HARVEY INVOICE ATTACHED	81314173	38.29	38.29
115000	INGRAM LIBRARY SERVICES	07/03/2014	79048307	9780385741682 - DISCOVERING WES MOORE BOOKS NOTIFY TERI LITT SO ORDER CAN BE PLACED ONLINE	4311314085	1,005.11	1,005.11
115001	K & L GATES	07/03/2014	2954207	PROFESSIONAL LAWYER SERVICES FOR THE 13/14 SY. DO NOT FAX	81314104	245.00	245.00
115002	LAKIN, MARY-HOPE MICHELE	07/03/2014	MILEAGE REIMB	MILEAGE REIMBURSEMENT FOR 6/24/2014-6/25/201 4 - COUNSELOR SUMMER INSTITUTE OLYMPIA	0	72.43	72.43
115003	LOWES	07/03/2014	9900 195933 9	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314031	866.18	866.18
115004	MASSEY'S PIANO TUNING	07/03/2014	MASSEY'S PIANO	PIANO TUNER: NEIL MASSEY - scheduled to be here on May 7th @ 9am	1461314034	85.00	85.00
115005	MITCHELL, WALTER S	07/03/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT 6/24/2017 - 6/25/2014 CONFERENCE IN OLYMPIA	0	53.56	53.56
115006	PACIFIC LUTHERAN UNIVERSITY	07/03/2014	1179	Pacific Lutheran University - Conference Services Graduation June 7, 2014 Open PO not to exceed \$5500.00 Point of Contact - Gary Wusterbarth *** Contract	4311314102	3,262.34	4,057.34

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Agreement Signature Pages attached ****			
			STEIL140623B	English Dept / AP	4311314099	795.00	
				Summer institute			
115007	PIERCE CO BUDGET AND FINANCE	07/03/2014	AR160038	Open PO for Pierce County Budget and Finance / Birth to Three Program.	91314012	8,506.65	8,506.65
115008	PUGET SOUND ENERGY	07/03/2014	200018787412	OPEN PO FOR GAS AND ELECTRICITY	81314045	1,791.38	3,728.51
			200022057323	OPEN PO FOR GAS AND ELECTRICITY	81314045	46.01	
			400000682858	OPEN PO FOR GAS AND ELECTRICITY	81314045	1,891.12	
115009	TANNER ELECTRIC	07/03/2014	72131000	ELECTRIC CHARGES FOR ANDERSON ISLAND FOR THE 13/14 SY - DO NOT FAX	81314051	465.11	465.11
115010	TOTALFUNDS BY HASLER	07/03/2014	7900 0110 0202 8325	Postage for Hasler	81314123	2,000.00	2,000.00
115011	TOWN OF STEILACOOM	07/03/2014	01-00720.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	956.76	12,126.29
			01-00722.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	104.16	
			01-00727.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	1,608.66	
			04-00360.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	366.02	
			04-00361.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	1,190.88	
			04-01690.1	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	160.28	
			04-01692.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO	81314048	131.74	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			05-00010.0	NOT FAX OPEN PO FOR UTILITIES FOR STEILACOOM. DO	81314048	306.18	
			05-00020.0	NOT FAX OPEN PO FOR UTILITIES FOR STEILACOOM. DO	81314048	617.32	
			05-00025.0	NOT FAX OPEN PO FOR UTILITIES FOR STEILACOOM. DO	81314048	343.60	
			05-00030.0	NOT FAX OPEN PO FOR UTILITIES FOR STEILACOOM. DO	81314048	109.78	
			05-00040.0	NOT FAX OPEN PO FOR UTILITIES FOR STEILACOOM. DO	81314048	84.85	
			08-01800.0	NOT FAX OPEN PO FOR UTILITIES FOR STEILACOOM. DO	81314048	138.37	
			08-01805.0	NOT FAX OPEN PO FOR UTILITIES FOR STEILACOOM. DO	81314048	46.42	
			08-01810.0	NOT FAX OPEN PO FOR UTILITIES FOR STEILACOOM. DO	81314048	5,961.27	
115012	TRUSTEED PLANS SERVICE CORP	07/03/2014	6/24/2014	NOT FAX OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	7,043.07	7,043.07
115013	VERIZON WIRELESS	07/03/2014	9727151423	OPEN PO FOR PHONE SERVICE - DO NOT FAX	81314055	697.01	697.01
115014	WA SCHOOL FOR THE BLIND	07/03/2014	qt3014-123	Open PO for WA School for the Blind. Itinerant teacher and Orientation and Mobility Instructor for vision impaired student.	91314018	5,400.00	5,400.00
115015	WANDA A BETANCOURT	07/03/2014	MILEAGE REIMB	MILEAGE REIMBURSEMENT	0	67.80	67.80



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
115016	WASA REGION 111	07/03/2014	WASA DUES	6/2/2014 - 6/27/2014 WASA - DUES FOR 2014-2014 FISCAL YEAR-S. BEAUCHAINE, K. WEIGHT, J, BRITTAIN, P. HARVEY	0	220.00	220.00
115017	WEIGHT, KATHLEEN J	07/03/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FOR 6/10/2014 - 6/28/2014	0	67.80	67.80
26	Computer	Check(s) For a Total of					86,820.67

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	26	Computer	Checks For a Total of	86,820.67
Total For	26	Manual, Wire Tran, ACH & Computer	Checks	86,820.67
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	86,820.67

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 10, 2014, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$2,000.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 401871 through 401871, totaling \$2,000.00

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401871	CLASS ACT PORTRAITS	07/03/2014	YEARBOOK	Class Act Portraits-yearbook s/invoice attached (for invoice purposes only)	4031314013	2,000.00	2,000.00
				1 Computer	Check(s) For a Total of		2,000.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	2,000.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		2,000.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,000.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 10, 2014, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$79.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 115018 through 115018, totaling \$79.00

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
115018	DUPONT LIONS	07/03/2014	DUES 2014-2015 SY	DUPONT LIONS CLUB DUES FOR K. WEIGHT 14/15 SY	0	79.00	79.00
1	Computer			Check(s) For a Total of			79.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	79.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	79.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	79.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 10, 2014, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$2,435.92. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:  
Warrant Numbers 115019 through 115020, totaling \$2,435.92

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
115019	CAREER STAFF UNLMTD- SEATTLE	07/03/2014	28427-214048	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	2,394.00	2,394.00
115020	CELESTE L JOHNSTON	07/03/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FOR JUNE 13/14 SY CONFERENCES	0	41.92	41.92
2	Computer			Check(s) For a Total of			2,435.92

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	2,435.92
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	2,435.92
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,435.92



Steilacoom Historical School District No. 1  
Certificated Personnel Report

<b>Personnel Report 7-10-14</b>							
<b>Name</b>	<b>Position</b>	<b>FTE</b>	<b>Location</b>	<b>Effective Date</b>	<b>Action</b>	<b>Stipend Amount</b>	<b>Comment</b>
Cunningham Abby	Teacher	1.00	Chloe Clark	6/30/2014	Resignation		

Steilacoom Historical School District No. 1  
Classified Personnel Report

<b>Personnel Report 7-10-14</b>						
<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Location</b>	<b>Effective Date</b>	<b>Action</b>	<b>Comment</b>
Huyck Elizabeth	Paraeducator	6.5	Saltar's Point	6/27/2014	Resignation	
Million Sara	Paraeducator	6.5	Saltar's Point	8/27/2014	New Hire	
Selivan Lesia	LPN	7	Saltar's Point	8/27/2014	New Hire	

Steilacoom Historical School District No. 1  
Classified Exempt Personnel Report

<b>Personnel Report 7-10-14</b>					
<b>Classified Exempt Contracts 2014-15</b>					
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>Amount</b>	<b>Comment</b>
Dolman Beverly	Payroll Manager	District	9/1/2014	65,000.00	
Garvin Anna	Supervisor of Maintenance and Facilities	District	9/1/2014	65,000.00	
Johnston Celeste	Executive Assistant to the Superintendent and Public Information Officer	District	9/1/2014	60,000.00	
Meyer Roger	Hardware and Peripherals Manager	District	9/1/2014	59,000.00	
Phillips Jacob	Network Manager	District	9/1/2014	65,000.00	
Saylor Susan	Human Resources Coordinator	District	9/1/2014	60,000.00	

## REGULAR BOARD MEETING

**TO:** Members, Steilacoom Historical School District Board of Directors

### BACKGROUND INFORMATION:

The wall project would be completed by mid-August.

It is the recommendation of the Superintendent to approve the project for Pioneer Middle School wall resealing.

Packet page 52 of 74



Garland/DBS, Inc.  
3800 East 91<sup>st</sup> Street  
Cleveland, OH 44105  
Phone: (800) 762-8225  
Fax: (216) 883-2055



### ROOFING MATERIAL AND SERVICES PROPOSAL

Steilacoom School District  
Pioneer Middle School  
Date Submitted: 06/25/2014  
Proposal #: 25-WA-140353  
MICPA # 09-5408

**Please Note:** The following proposal is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities. This proposal should be viewed as the maximum price an agency will be charged under the agreement.

#### **Scope of Work: Pioneer Middle School**

- 1 Mobilize and set up using rope fall swing scaffolds, man lifts at the end walls and ladder and bosuns chairs as necessary.
- 2 Pressure wash dark colored CMU walls that contain the Spectra-Glaze® decorative block. Remove lime bleed stains as best as possible.
- 3 Spot point bug holes and severely cracked mortar joints (not to exceed 300 lineal feet of joints).
- 4 Cut out and re-caulk vertical expansion joints using Garland Tuff-Stuff urethane sealant (color bronze).
- 5 Upon cure of sealant, apply Garland Seal-A-Pore solvent based water repellent to the dark colored CMU in the work area.

Proposal Price Based Upon Market Experience:	\$ 86,074.00
Washington Tax (8.8%):	\$ 7,574.51
<b>TOTAL PROPOSAL COST:</b>	<b>\$ 93,648.51</b>

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers. Proposal pricing valid through 12/31/2014. **Taxes are not included in this proposal pricing.**

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

*Benjamin Runyan*

Benjamin Runyan  
Garland/DBS, Inc.  
(216) 430-3613



06/25/2014

**Garland/DBS, Inc.**  
**3800 East 91<sup>st</sup> St.**  
**Cleveland, OH 44105**

RE: Preferred Contractor Designation

**To Whom It May Concern:**

Pioneer Masonry Restoration Company, Inc. is the preferred contractor for the Steilacoom School District Pioneer Middle School CMU Coating project. Steilacoom School District requests that Garland/DBS, Inc. uses the aforementioned contractor as the basis for pricing the above mentioned project.

Sincerely,

\_\_\_\_\_  
PRINTED NAME & TITLE

STATE OF: \_\_\_\_\_

COUNTY OF: \_\_\_\_\_

The foregoing designation was acknowledged to be true and correct before me by  
\_\_\_\_\_, the \_\_\_\_\_ of \_\_\_\_ this \_\_\_\_\_ day of  
\_\_\_\_\_, 2014

By: \_\_\_\_\_  
Notary Public, State of \_\_\_\_\_



**Steilacoom Historical School District Board of Directors**

**REGULAR BOARD MEETING**

Date: July 10, 2014

**TO:** Members, Steilacoom Historical School District Board of Directors

**ISSUE:**   X   **ACTION Second Reading Policies 3220, 3223, 3232, 3244**  
           **INFORMATION** \_\_\_\_\_

**BACKGROUND INFORMATION:**

As part of the review of the 3000 Student Series, the following policies have minor revisions for clarity. All revisions follow WSSDA's model policy language.

3220 Freedom of Expression

3223 Freedom of Assembly

3232 Parent Student Rights in Administration of Surveys, Analysis or Evaluations

3244 Prohibition of Corporal Punishment

There are no changes since First Reading

**FISCAL IMPLICATIONS:** None

**RECOMMENDED DECISION:**

It is the recommendation of the Superintendent to approve Policies 3220, 3223, 3232, 3244.

**Report prepared by:**

**Susanne Beauchaine-Executive Director Student Services**

## **FREEDOM OF EXPRESSION**

The free expression of student opinion is an important part of education in a democratic society. Students' verbal and written expression of opinion on school premises is to be encouraged so long as it does not substantially disrupt the operation of the school. Students are expressly prohibited from the use of vulgar and/or offensive terms in classroom or assembly settings.

The superintendent will develop guidelines assuring that students are able to enjoy free expression of opinion while maintaining orderly conduct of the school.

### **A. Student Publications**

Student publications produced as part of the school's curriculum or with the support of the associated student body fund are intended to serve both as vehicles for instruction and student communication. They are operated and substantively financed by the district. Material appearing in such publications should reflect all areas of student interest, including topics about which there may be controversy and dissent. Controversial issues may be presented provided that they are treated in depth and represent a variety of viewpoints. Such materials may not: be libelous, obscene or profane; cause a substantial disruption of the school; invade the privacy of others; demean any race, religion, sex, or ethnic group; advocate the violation of the law; or advertise tobacco products, liquor, illicit drugs, or drug paraphernalia.

The superintendent will develop guidelines to implement these standards and will establish procedures for the prompt review of any materials which appear not to comply with the standards.

### **B. Distribution of Materials**

Publications or other material written by students may be distributed on school premises in accordance with procedures developed by the superintendent. Such procedures may impose limits on the time, place, and manner of distribution including prior authorization for the posting of such material on school property.

Students responsible for the distribution of material which leads to a substantial disruption of school activity or otherwise interferes with school operations will be subject to corrective action or punishment, including suspension or expulsion, consistent with student discipline policies.

Materials will not be distributed on school grounds by non-students and non-employees of the district.

Cross Reference:	Board Policy 2340 3241	Religious-related Activities and Practices Corrective Actions or Punishment
Legal References:	WAC 392-400-215	Student rights
Management Resources:	<i>Policy News</i> , August 2001	A Few Civil Liberty Reminders

**Adoption Date: 2.27.08**  
**School District Name: Steilacoom Historical School District**  
**Revised: 7.10.14**

## **FREEDOM OF ASSEMBLY**

Individual students and student organizations may meet in school rooms or auditoriums, or at outdoor locations on school grounds, to discuss, pass resolutions and take other lawful action respecting any matter which directly or indirectly concerns or affects them, whether or not it relates to school. Such activities will not be permitted to interfere with the normal operation of the school.

Peaceful demonstrations are permissible, however they must be held in designated places where they will present no hazards to persons or property and at designated times that will not disrupt classes or other school activities.

Cross Reference: Board Policy 2153

Noncurriculum Related Student Groups

Legal References: WAC 392-400-215

Student rights

**Adoption Date: 2.27.08**

**School District Name: Steilacoom Historical School District**

**Revised: 7.10.14**

## **PARENT AND STUDENT RIGHTS IN ADMINISTRATION OF SURVEYS, ANALYSIS OR EVALUATIONS**

All instructional materials, including supplementary materials and teachers manuals, used with any survey, analysis or evaluation in a program or project supported by federal funds are available for inspection by parents and guardians.

No student will be required as part of any project or program supported by federal funds to submit to a survey, analysis or evaluation that reveals information concerning:

1. Political affiliations;
2. Potentially embarrassing mental or psychological problems;
3. Sexual behavior and attitudes;
4. Illegal, anti-social, self-incriminating or demeaning behavior;
5. Critical appraisals of close family members;
6. Privileged or similar relationships;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income other than information necessary to establish eligibility for a program; without the prior consent of adult or emancipated students, or written permission of parents.

The district will make arrangements to protect student privacy during the administration of surveys and the collection, disclosure or use of personal information for marketing, sales or other distribution purposes.

Legal References:     20 U.S.C. 1232h(c)  
                              34 CFR Parts 75, 76,  
                              and 98 (1984)

No Child Left Behind Act of 2001  
Student rights in research,  
experimental activities and testing

Management Resources:     *Policy News*, April 2003

Districts Required to Review Collection  
and Dissemination of Information

**Adoption Date: 2.27.08**

**School District Name: Steilacoom Historical School District**

**Revised: 7.10.14**

## **PROHIBITION OF CORPORAL PUNISHMENT**

Corporal punishment is any act which willfully inflicts or willfully causes the infliction of physical pain on a student, and is not permitted.

Corporal punishment does not include:

- A. The use of reasonable physical force by an administrator, teacher, other school employee or volunteer as necessary to maintain order to prevent a student from harming him/herself, other students, school staff and other persons, or property;
- B. Physical pain or discomfort resulting from or caused by training for or participating in athletic competition or recreational activity voluntarily engaged in by a student;
- C. Physical exertion shared by all students in a teacher-directed class activity, which may include, but is not limited to, physical education exercises, field trips or vocational education projects; or
- D. Physical restraint or the use of aversive therapy as part of a behavior management program in a student's individual education program which has been signed by the parent and is carried out according to district procedures.

Cross Reference: Board Policy 3241

Corrective Actions or Punishment

Legal References: RCW 28A.150.300  
WAC 392-400-235

Corporal punishment prohibited —  
Adoption of policy  
Discipline — Conditions and limitations

**Adoption Date: 2.27.08**

**School District Name: Steilacoom Historical School District**

**Revised: 7.10.14**

**Steilacoom Historical School District Board of Directors**

**REGULAR BOARD MEETING**

Date: July 10, 2014

**TO:** Members, Steilacoom Historical School District Board of Directors

**ISSUE:**   X   **ACTION First Reading Policies 3120, 3200, 3510 and 3520**  
           **INFORMATION** \_\_\_\_\_

**BACKGROUND INFORMATION:**

As part of the review of the 3000 Student Series, the following policies have minor revisions for clarity. All revisions follow WSSDA's model policy language.

3120 Enrollment  
3200 Student Rights and Responsibilities  
3510 Associated Student Bodies  
3520 Student Fees, Fines, Charges

**FISCAL IMPLICATIONS:** None

**RECOMMENDED DECISION:**

It is the recommendation of the Superintendent to move Policies 3120, 3200, 3510 and 3520 to Second Reading.

**Report prepared by:**

**Susanne Beauchaine-Executive Director Student Services**



## ENROLLMENT

The superintendent ~~will~~shall develop procedures for enrolling students, recording attendance behavior, and counseling and correcting students with attendance problems. When enrolling a student who has attended school in another school district, the parent and student will be required to briefly indicate in writing whether or not the student has:

- A. ~~Any-any~~ history of placement in a special education program;
- B. ~~Any-any~~ past, current or pending disciplinary actions;
- C. ~~Any-any~~ history of violent behavior or convictions;
- D. ~~Adjudications, adjudications~~ or diversion agreements related to a violent offense, a sex offense, inhaling toxic fumes, a drug offense, a liquor violation, assault, kidnapping, harassment, stalking or arson;
- E. ~~Any-any~~ unpaid fines or fees from other schools; and
- F. ~~Any-any~~ health conditions affecting the student's educational needs.

-If the district receives information that a student has a history of disciplinary actions, criminal or violent behavior, or other behavior that indicates the student could be a threat to the safety of staff or students, the student's teachers and building security personnel ~~will~~shall be informed.

- A district may require students or their parents to provide proof of residency within the district, such as copies of ~~phonepower~~ and water bills or lease agreements. -The school district ~~will~~shall not require proof of residency or any other information regarding an address for any student who is eligible by reason of age for the services of the district if the student does not have a legal residence. -A district will not inquire into a student's citizenship or immigration status or that of his/her parents or guardians. -The request for enrollment may be made by the student, parent or guardian.

- Since accurate enrollment and attendance records are essential both to obtain state financial reimbursement and to fulfill the district's responsibilities under the attendance laws, ~~the district will~~staff shall be diligent in maintaining such records.

Cross Reference: Board Policy 2255

Alternative Learning Experience  
Programs

Legal References: RCW 28A.225.215

Enrollment of children without legal  
residences

28A.225.330

Enrolling Students from other districts  
— Requests for information and  
permanent records

WAC 392-121-106

Definitions — enrolled student

392-121-108

Definitions - Enrollment exclusions

392-121-122

Definitions — Full-time equivalent  
students

392-121-182

Alternative learning experience  
requirements

392-169-022

Running start student — definition

Management Resources: 2014 June Issue

**Adoption Date: 2.27.08**

**School District Name: Steilacoom Historical School District**

**Revised: 10.26.11**

DRAFT

## RIGHTS AND RESPONSIBILITIES

Each year, the superintendent willshall develop and make available to all students, their parents and staff handbooks pertaining to student rights, conduct, corrective actions and discipline-punishment. Such statements willshall be developed with the participation of parents and the community. The school principal and staff willshall confer at least annually to develop and/or review student conduct standards and the uniform enforcement of those standards as related to the established student handbooks. They willshall also confer annually to establish criteria for determining when certificated employees must complete classes to improve classroom management skills.

- All students who attend the district's schools willshall comply with the written policies, rules and regulations of the schools, willshall pursue the required course of studies, and willshall submit to the authority of staff of the schools, subject to such corrective action or disciplinepunishment as the school officials willshall determine.

Legal References:	RCW 28A.600.010	Government of schools, pupils, employees, rules and regulations for — Due process guarantees — Enforcement
	28A.600.020	Government of schools, pupils, employees optimum learning atmosphere
	28A.600.040	Pupils to comply with rules & regulations
	28A.400.110	Principal to assure appropriate discipline
	28A.150.240	Basic Education Act of 1977 — Certificated teaching and administrative staff as accountable for class room teaching — Scope — Responsibilities — Penalty
	28A.405.060	Course of study and regulations Enforcement — Withholding salary warrant for failure
	WAC 392-400-225	School district rules defining misconduct — Distribution of rules
	392-168	Citizen Complaint Procedure for Certain Categorical Federal Programs

**Adoption Date: 2.27.08**

**School District Name: Steilacoom Historical School District**

**Revised:**

## ASSOCIATED STUDENT BODIES

An associated student body (ASB) ~~will~~shall be formed in each school within the district whenever one or more students in that school engage in money-raising activities with the approval and at the direction or under the supervision of the district. An associated student body ~~will~~shall be a formal organization of students, including sub-components or affiliated student groups. Each associated student body ~~will~~shall submit a constitution and bylaws to the board for approval. The constitution and bylaws ~~will~~shall identify how student activities become approved as student body activities and establish standards for their supervision, governance and financing. Subject to such approval process, any lawful activity which promotes the educational, recreational or cultural growth of students as an optional extracurricular or co-curricular activity may be considered for recognition as an associated student body activity. Any lawful fund raising practices that are consistent with the goals of the district and which do not bring disrespect to the district or its students may be acceptable methods and means for raising funds for student body activities. The board of directors may act or delegate the authority to a staff member to act as the associated student body for any school which contains no grade higher than grade six.

The principal ~~will~~shall designate a staff member as the primary advisor to the ASB and assure that all groups affiliated with the ASB have an advisor assigned to assist them. Advisors ~~will~~shall have the authority and responsibility to intervene in any activities that are inconsistent with district policy, ASB standards, student safety or ordinarily accepted standards of behavior in the community. When in doubt, advisors ~~will~~shall consult the principal regarding the propriety of proposed student activities. Student activities cannot include support or opposition to any political candidate or ballot measure.

Each ASB ~~will~~shall prepare and submit annually a budget for the support of the ASB program to the board for approval. All property and money acquired by ASBs, except private nonassociated student body funds, ~~will~~shall be district funds and ~~will~~shall be deposited and disbursed from the district's associated student body program fund.

Money acquired by associated student body groups through ~~fundraising~~fund-raising and donations for scholarships, student exchanges and charitable purposes ~~will~~shall be private nonassociated student body fund moneys.

Solicitation of funds for nonassociated student body fund purposes must be voluntary and must be accompanied by notice of the intended use of the proceeds and the fact that the district will hold the funds in trust for their intended purpose. Nonassociated student body fund moneys ~~will~~shall be disbursed as determined by the group raising the money. Private nonassociated student body funds ~~will~~shall be held in trust by the district for the purposes indicated during the fund raising activities until the student group doing the fund raising requests disbursement of the funds and the accounts of the fundraising are complete and reconciled.

Cross References:                      6020 - System of Funds and Accounts  
                                                  4200 - Safe and Orderly Learning Environment  
                                                  3515 - Student Incentives

Legal References:

RCW 28A.325.020 Associated student bodies — Powers and responsibilities affecting

RCW 28A.325.030 Associated student body program fund — Fundraising activities — Nonassociated student body program fund moneys

Chapter 392-138 WAC Finance — Associated student body moneys

**Adoption Date: 2.27.08**

**School District Name: Steilacoom Historical School District**

**Revised:**

DRAFT

## STUDENT FEES, FINES, CHARGES

The district will~~shall~~ provide an educational program for the students as free of costs as possible.

-The superintendent may approve the use of supplementary supplies or materials for which a charge is made to the student so long as the charge does not exceed the cost of the supplies or materials, students are free to purchase them elsewhere, or provide reasonable alternatives, and a proper accounting is made of all moneys received by staff for supplies and materials.

The board delegates authority to the superintendent to establish appropriate fees and procedures governing the collection of fees and to make annual reports to the board regarding fee schedules. Arrangements will~~shall~~ be made for the waiver or reduction of fees for students whose families, by reason of their low income, would have difficulty paying the full fee. The USDA Child Nutrition Program guidelines will~~shall~~ be used to determine qualification for waiver. The superintendent will~~shall~~ establish a procedure for notifying parents of the availability of fee waivers and reductions.

A student will~~shall~~ be responsible for the cost of replacing materials or property which are lost or damaged due to negligence. A student's grades, transcripts or diploma may be withheld until restitution is made by payment or the equivalency through voluntary work. The student or his/her parents may appeal the imposition of a charge for damages to the superintendent and board of directors.

The student and his/her parents will~~shall~~ be notified regarding the nature of the violation or damage, how restitution may be made, and how an appeal may be instituted. When the damages or fines do not exceed \$100, the student or his/her parents will~~shall~~ have the right to an informal conference with the principal. As is the case for appealing a short-term suspension, the principal's decision may be appealed to the superintendent and to the board of directors. When damages are in excess of \$100, the appeal process for long-term suspension will~~shall~~ apply.

If a student has transferred to another school district that has requested the student's records, but that student has an outstanding fee or fine, only records pertaining to the student's academic performance, special placement, immunization history, attendance, history of violent behavior, violent offenses, sex offenses, inhaling toxic fumes, drug offenses, liquor violations, assault, kidnapping, harassment, stalking or arson, and discipline actions will~~shall~~ be sent to the enrolling school. The content of those records will~~shall~~ be communicated to the enrolling district within two school days and copies of the records will~~shall~~ be sent as soon as possible. The official transcript will not be sent until the outstanding fee or fine is discharged. The enrolling school will~~shall~~ be notified that the official transcript is being withheld due to an unpaid fee or fine.

### Cross References:

3241 - Classroom Management, Corrective Actions Or Punishment  
2020 - Curriculum Development and Adoption of Instructional Materials

Legal References:	AGO 1965-66,#113	Fees — Tuition--Supplies — Authority of school districts to charge tuition fees or textbook fees
	AGO 1973, No. 11	Tuition & Fees — Authority of school districts to charge various fees
	RCW 28A.225.330	Enrolling students from other districts
	28A.320.230(f)	Instructional materials — Instructional materials committee
	28A.330.100	Additional powers of board
	28A.635.060	Defacing or injuring school property — Liability of parent or guardian
	28A.220.040	Fiscal support — Reimbursement to school districts — Enrollment fees — Deposit
	WAC 246-100-166	Immunization of day care and school children against certain vaccine-preventable diseases

Management Resources:

*Policy News*, June 1999      School safety bills impact policy

**Adoption Date: 2.27.08**

**School District Name: Steilacoom Historical School District**

**Revised:**



**Steilacoom Historical School District Board of Directors**

**REGULAR BOARD MEETING**

Date: July 10, 2014

**TO:** Members, Steilacoom Historical School District Board of Directors

**ISSUE:**   X   **ACTION First Reading Policies 3410, 3412 and 3417**  
           **INFORMATION** \_\_\_\_\_

**BACKGROUND INFORMATION:**

As part of the review of the 3000 Student Series, the following policies have minor revisions for clarity. All revisions follow WSSDA's model policy language.

3410 Student Health – deletes Scoliosis screening language. In 2010, the Legislature repealed the law requiring scoliosis screening in schools.

3412 Automated External Defibrillator (AED) – includes language requiring high school health class including CPR and AED in the course.

3417 Catheterization

**FISCAL IMPLICATIONS:** None

**RECOMMENDED DECISION:**

It is the recommendation of the Superintendent to move Policies 3410, 3412 and 3417 to Second Reading.

**Report prepared by:**

**Susanne Beauchaine-Executive Director Student Services**

## STUDENT HEALTH

The superintendent ~~will~~shall arrange for health services to be provided to all students. Such services ~~will~~shall include but not be limited to:

- A. The maintenance of student health records;
- B. The development of procedures at each building for the isolation -and temporary care of students who become ill during the school day;
- C. Consulting services of a qualified health specialist; ~~for staff, students and parents;~~
- D. Vision and hearing screening; and
- ~~E. Scoliosis screening; and~~
- ~~F.E.~~ Immunization records and screening.

Cross Reference: Board Policy 3416  
3413

Medication at School  
Student Immunization And Life  
Threatening Health Conditions

Legal References: RCW 28A.330.100  
28A.210.300

Additional powers of board  
School physician or school nurse may be employed

Management Resources;

2011 February Issue

**Adoption Date: 2.27.08**

**School District Name: Steilacoom Historical School District**

**Revised:**

## AUTOMATED EXTERNAL DEFIBRILLATORS (AED)

The Steilacoom Historical School District Board of Directors recognizes that by equipping schools with automated external defibrillators (AEDs) and training employees and students in their use, the potential to save lives in the event of a health emergency, including cardiac arrest, is increased. - The ~~board~~Board authorizes the district to place AEDs at designated school sites. - Schools and district facilities with an AED on site ~~will~~shall train selected staff in their use according to the guidelines provided by the Washington State Department of Health. Beginning with the 2013-14 school year, instruction in cardiopulmonary resuscitations, to include appropriate use of an AED, will be included in at least one health class necessary for graduation.

This policy does not create any implied or express guarantee, or obligation to use an AED, nor does it create an expectation that an AED or a trained employee or student will be present and able to use an AED, even if a condition arose that made the use of an AED beneficial.

- A person who uses an AED at the scene of an emergency and all other persons and entities providing services are immune from civil liability for any personal injury that results from any act or omission in the use of the AED in an emergency setting, unless the acts or omissions amount to gross negligence or willful or wanton misconduct.

- The superintendent will develop procedures for the placement, maintenance, and use of AEDs in schools.

Legal References:	RCW 4.24. 300	Immunity from liability for certain types of medical care
	RCW 70.54.310	Semiautomatic external defibrillator – Duty of Acquirer-Immunity from Civil Liability

Management Resources:	<u>2013 - September Issue</u>
<i>Policy News</i> , April 2011	Legal Aspects of Defibrillator Use Defined

**Adoption Date: 10.26.11**

**School District Name: Steilacoom Historical School District**

**Revised:**

## CATHETERIZATION

The board authorizes ~~that~~ qualified staff ~~to~~ provide ~~for~~ clean, intermittent bladder catheterization (CIC) of students or assisted self-catheterization ~~according in conformance~~ to rules adopted by the State Board~~state board~~ of Nursing~~nursing~~.

- Employees who are not licensed nurses and whose job descriptions do not require performing catheterizations may file a written statement of refusal to perform catheterizations. Refusal will not adversely affect the ~~employee's~~~~employees~~ job status or be grounds for dismissal.

- Catheterization is permitted under the following conditions:

- A. ~~A parent~~~~Parent~~, legal guardian or other person having legal control over the student ~~files~~~~file~~ a written, current and unexpired request that the district provide for the catheterization of the student;
- B. ~~A licensed~~~~Liensed~~ physician of the student ~~files~~~~file~~ a written, current and unexpired request that catheterization of the student be provided for during the hours when school is in session or the hours when the student is under the supervision of school officials~~;~~:-
- C. A registered nurse ~~provides~~~~provide~~ written, current and unexpired instructions regarding catheterization ~~that~~~~which~~ states which staff members are designated to provide for catheterization and a description of the nature and extent of any supervision that is required~~;~~ ~~and~~:-
- D. A staff member who is authorized to provide for catheterization must receive training from a registered nurse consistent with the rules of the State Board~~state board~~ of Nursing~~nursing~~. Licensed practical nurses are trained to provide catheterization as part of their professional preparation and are not subject to this training requirement.

The district and its staff and the staff member who provides for catheterization in substantial compliance with this policy and the rules of the state board of nursing ~~will~~~~shall~~ not be liable in any criminal action or for civil damages arising from providing catheterization. The district may discontinue catheterization service for a student without being liable so long as the affected parents/guardians are given advance oral/written notice.

Cross References: Board Policy 2161

Legal References: RCW 28A.210.290

28A.210.255

28A.210.280

WAC 246-840-820

Special Education and Related Services  
for Eligible Students

Catheterization of School Students —  
Immunity from liability

Provision of health services in public  
and private schools — Employee job  
description

Catheterization of public and private  
school students

Provision for clean, Intermittent  
Catheterization in schools

Management Resources: *Policy News*, June 2003  
*Policy News*, December 2003

Catheterization Policy Update  
Updated Legal References for  
Catheterization, Facilities Planning  
and Student Records Policies

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**School District Name: Steilacoom Historical School District**

**Revised:**

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