



Regular Meeting Minutes
Steilacoom High School 54 Sentinel Drive Steilacoom, Washington
Wednesday, 1/23/2019

STUDY SESSION:

- Agenda review

REGULAR MEETING:

1. CALL TO ORDER

Chair Forbes called the meeting to order at 7:00 pm.

Executive Director Beauchaine led the Pledge of Allegiance.

All directors and Superintendent Weight present.

Director Pierce made a motion to approve the agenda with the Consent Agenda revised to add the Steilacoom High Jazz Band trip to Idaho; Director Schenk seconded the motion and the motion passed (5/0).

2. COMMENTS FROM THE AUDIENCE

- Courtney Hanson, DuPont, OSPI Preschool inclusion committee

3. PRESENTATION - National Board Certified Teachers

Executive Director Harvey and Instructional Coach Louann Stalder explained the National Board Professional Teaching Certification program. Washington State ranks amongst the top five states with a completion rate of 80%. The district program is sanctioned by OSPI. Rod Enos, Keane Hansen and Kelsey Bochenek recently joined the other 13 staff members as nationally certified. There are currently 5 staff members currently registered in the cohort, led by Ms. Stalder. (List all?)

4. PRESENTATION - School Board Recognition

Superintendent Weight acknowledged the all-volunteer School Board Directors. Directors received certificates and cards of appreciation from each school. Director Sam Scott received special recognition from Washington State School Directors Association and the district for his 15 years of service.

5. CONSENT AGENDA

Director Scott made a motion to approve the revised Consent Agenda; Director McDonald seconded the motion and the motion passed (5/0).

6. OLD BUSINESS

a. Approval of School Board Operating Protocol

Director Schenk made a motion to approve the 2019 Board Operating Protocol; Director Pierce seconded the motion and the motion passed (5/0).

b. Approval of 2018 - 2023 Affirmative Action Plan

Director McDonald made a motion to approve the Affirmative Action Plan; Director Scott seconded the motion and the motion passed (5/0).

c. Approval of School Board Meeting Schedule Revision

Director Pierce made a motion to approve the revised school board meeting schedule; Director Schenk seconded the motion and the motion passed (5/0). The revisions included starting the second study session each month at 6:30 pm instead of 6:00 pm and holding study sessions in the same room as the board meetings.

7. COMMENTS FROM THE AUDIENCE

No comments.

8. BOARD COMMUNICATION

No communications.

9. ANNOUNCEMENTS

Director Scott announced the final SHS Boys Home Swim Meet tomorrow at Clover Park High School pool.

10. RECESS TO EXECUTIVE SESSION

Chair Forbes recessed the meeting to Executive Session at 7:26 pm, anticipating a 15 minute executive session.

11. EXECUTIVE SESSION

per RCW 42.30.110(1)(g) to review the performance of a public employee

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

No actions taken.

12. RETURN TO PUBLIC MEETING

Chair Forbes resumed the public meeting at 7:41 pm.

13. ADJOURNMENT

Director McDonald made a motion to adjourn the meeting at 7:42 pm; Director Schenk seconded the motion and the motion passed (5/0).

Kweight
(Secretary/Superintendent)

Handwritten signature: *Paul H. H.*

Steilacoom Historical School District

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: 1/23/2019

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Dr. Melissa Beard, CPA, Chief of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)	AMOUNT
GENERAL FUND:			
	Payroll	800828 to 800830	\$ 8,942.29
December 18, 2018	Payroll A/P	125292 to 125316	\$ 803,955.52
	Payroll Taxes		\$ 475,677.79
	Direct Deposit		\$ 1,404,801.07
December 13, 2018	Accounts Payable	125255 to 125280	\$ 81,117.17
December 13, 2018	Accounts Payable	125281 to 125282	\$ 22,710.84
December 14, 2018	Accounts Payable	125283 to 125289	\$ 299.25
December 17, 2018	Accounts Payable	125290 to 125291	\$ 390,315.50
December 21, 2018	Accounts Payable	125317 to 125317	\$ 88.19
December 21, 2018	Accounts Payable	125318 to 125329	\$ 27,597.06
December 21, 2018	Accounts Payable	125330 to 125365	\$ 192,453.50
December 28, 2018	Accounts Payable	125366 to 125374	\$ 44,574.80
January 3, 2019	Accounts Payable	125375 to 125394	\$ 217,663.10
January 11, 2019	Accounts Payable	125395 to 125408	\$ 50,400.63
January 15, 2019	Accounts Payable	125409 to 125447	\$ 223,631.35
January 18, 2019	Accounts Payable	125448 to 125448	\$ 202.69
January 18, 2019	Accounts Payable	125449 to 125469	\$ 51,033.73
TOTAL GENERAL FUND:			\$ 3,995,464.48

CAPITAL PROJECTS FUND:

December 14, 2018	Accounts Payable	200338 to 200338	\$ 8,000.00
January 4, 2019	Accounts Payable	200339 to 200340	\$ 730.77
January 18, 2019	Accounts Payable	200341 to 200341	\$ 332.00
TOTAL CAPITAL PROJECTS FUND:			\$ 8,730.77

ASSOCIATED STUDENT BODY FUND:

December 14, 2018	Accounts Payable	403915 to 403918	\$ 1,218.16
December 20, 2018	Accounts Payable	403919 to 403921	\$ 1,461.36
December 20, 2018	Accounts Payable	403922 to 403932	\$ 710.00
December 21, 2018	Accounts Payable	403933 to 403933	\$ 178.78
December 28, 2018	Accounts Payable	403934 to 403934	\$ 17,176.08
January 7, 2019	Accounts Payable	403935 to 403938	\$ 1,363.48
January 8, 2019	Accounts Payable	403939 to 403941	\$ 225.00
January 14, 2019	Accounts Payable	403942 to 403947	\$ 4,192.96
January 15, 2019	Accounts Payable	403948 to 403948	\$ 1,363.48
January 18, 2019	Accounts Payable	403949 to 403949	\$ 321.49
TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 28,210.79

Board of Directors of Steilacoom Historical School District No. 1



I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

KWeight

Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1
Admin Personnel Report

Personnel Report 1-23-19					
Name	Position	Location	Effective Date	Action	Comment
LALLEMAND KRISTA	ASSISTANT PRINCIPAL	HIGH SCHOOL	6/30/2019	RESIGNATION	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 1-23-19				
Name	Position	Location	Effective Date	Amount
YUCKERT HEATHER	GSA CLUB ADVISOR (REPLACES SAMANTHA PERCEFULL)	PIONEER	4/1/2019	600.00
BLANCHARD STANLEY	BASKETBALL BOYS ASSISTANT	PIONEER	1/28/2019	3,176.25

Steilacoom Historical School District No. 1

Certificated Personnel Report

Personnel Report 1-23-19						
Name	Position	FTE	Location	Effective Date	Action	Comment
PERCEFULL SAMANTHA	TEACHER	1.00	PIONEER	8/30/2019	LEAVE OF ABSENCE	FOR THE 2019-20 SCHOOL YEAR

Steilacoom Historical School District No. 1
Classified Personnel Report[illegible]