



Meeting Packet

Steilacoom Historical School District #1 Regular Meeting Board of Directors

June 28, 2012

6:45 p.m.



Steilacoom Historical School District #1 Regular Meeting Board of Directors

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA

6/28/2012 6:45 p.m.

I. Public Information

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

II. CALL TO ORDER

(Vote)

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda

III. Executive Session

(Executive Session)

per RCW 42.30.110(1)(b)(c) to discuss Real Estate

(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;

(c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;

IV. RETURN TO PUBLIC SESSION - 7:00 pm

V. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

VI. REPORTS

1. Financial/Enrollment

(Information)

Presenter: LeeRae Ball

- May 2012 Cash Flow.pdf (p. 5)
- May Budget Status.pdf (p. 7)
- June 2012 Enrl Fin Presentation (2).pdf (p. 14)

2. Common Core Standards

(Information)

Presenter: Kathi Weight

- Common Core Standards June 2012.pdf (p. 29)

3. Capital Projects/Maintenance

(Information)

Presenter: Jean Marc LeRoy

- Board Update 062812.pdf (p. 46)

VII. APPROVAL OF MINUTES

(Vote)

- 5.23.12 Regular Board Meeting Minutes.pdf (p. 48)
- 6.14.12 Public Hearing and Regular Board Meeting Minutes.pdf (p. 52)

VIII. CONSENT AGENDA

(Vote)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

- Approval of June 2012 Payroll.pdf (p. 55)
- Approval of June 2012 Accounts Payable.pdf (p. 58)
- Approval of Highly Capable Program Grant.pdf (p. 77)
- Resolution 779-06-28-12, Closure of Imprest Accounts.pdf (p. 87)
- Approval of Administrative Personnel Report.pdf (p. 89)
- Approval of Classified Personnel Report.pdf (p. 91)
- Approval of Donation.pdf (p. 93)
- Approval of Certificated Personnel Report.pdf (p. 95)

IX. OLD BUSINESS

1. Advertising

(Discussion)

2. Approval of Purchase & Sale Agreement, 1314 Nisqually, Steilacoom

(Vote)

X. NEW BUSINESS

(Vote)

1. First Reading of Policy 3515, Student Incentives**(Vote)**

Presenter: LeeRae Ball

- First Reading of Policy 3515.pdf (p. 98)

2. First Reading of Policy 5525, Professional, Civic, Service Organizational Memberships (Vote)

Presenter: LeeRae Ball

- First Reading of Policy 5525.pdf (p. 100)

XI. COMMENTS FROM THE AUDIENCE**(Information)**

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

XII. BOARD COMMUNICATION**(Information)****XIII. ANNOUNCEMENTS****(Information)****XIV. ADJOURNMENT****(Vote)**

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

General Fund

[illegible]

Total State and Federal Revenue difference between actual & budget	33,302,246 Gained \$1,402,127	31,900,119												
Total Revenues at Month End	32,394,147		2,310,269	4,410,593	2,184,698	2,505,255	1,962,307	2,852,545	2,606,766	5,339,533	2,399,135	1,313,204	2,269,432	2,240,411

[illegible]

Cash Balance 2011-12			September	October	November	December	January	February	March	April	May	June	July	August
	Update 9/1/10	Budgeted	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
Beginning Cash Balance with County Treasurer	8,016,769	6,216,915	1,202,421	791,435	2,891,913	3,133,189	1,365,530	296,953	10,281,738	153,632	2,027,393	11,567,902	12,500,000	13,000,000
Ending Cash Balance with County Treasurer	Diff between actual & budget = 1,799,854		791,435	2,891,913	3,133,189	1,365,530	296,953	758,682	153,632	2,027,393	11,567,902	12,500,000	13,000,000	4,000,000
Total Cash Increases with County Treasurer			-	436,485	384,960	-	-	-	2,590,082	69,293	60,000	60,000	60,000	60,000
Total investments for month			8,595,400	8,000,000	7,794,750	9,200,296	9,700,000	10,616,269	9,500,000	11,000,000	9,810,000	9,000,000	9,000,000	9,000,000
Less current month outstanding warrants			1,107,694	1,151,987	1,381,000	834,943	1,025,286	1,093,213	859,626	962,088	952,022	850,000	800,000	750,000
Less warrants canceled			-	-	-	-	(55)	2,462	-	-	-	-	-	-
Cash Balance (Deficit) or Surplus / Balances with County Treasurer report			8,279,141	10,176,411	9,546,939	9,730,883	8,971,667	10,281,738	153,632	12,065,305	20,425,880	20,650,000	21,200,000	12,250,000
Reserved Fund Balance - Board Approved (5% of budget authority) IN GL 872			2,188,165	2,188,165	2,188,165	2,188,165	2,188,165	2,188,165	2,188,165	2,188,165	2,188,165	2,188,165	2,188,165	2,188,165
Actual Available Fund Balance			6,090,976	7,988,246	7,358,774	7,542,718	6,783,502	8,083,573	9,877,140	18,277,140	19,277,715	18,461,835	19,911,835	10,061,835

Composition of Ending Balance	September ACTUAL	October ACTUAL	November ACTUAL	December ACTUAL	January ACTUAL	February ACTUAL	March ACTUAL	April ACTUAL	May ACTUAL	June ESTIMATE	July ESTIMATE	August ESTIMATE	ESTIMATED ENDING FUND BALANCE ADOPTED IN BUDGET WAS \$2,926,289 ± TO 5%
Reserved: GL 840 - for inventory purposes	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	
Reserved: GL 810 for other items (Erate Project, Future increases)	111,380	111,380	111,380	111,380	111,380	311,380	371,580	371,580	371,580	371,580	371,580	371,580	
Reserved: GL 888 Assigned to Other Purposes (Energy Grant Project)	-	-	-	-	-	-	200,000	200,000	-	-	-	-	
Reserved: GL 875 Assigned to Contingencies	-	-	-	-	-	-	400,000	400,000	400,000	400,000	400,000	400,000	
Reserved: GL 870 @ Board Members Discretion - for specific use	-	-	-	-	-	-	2,729,000	2,729,000	2,729,000	2,729,000	2,729,000	2,729,000	
Unreserved Balance (890) (*'s are good - is positive cash flow)	(29,920,099)	(31,882,272)	(31,258,813)	(31,434,924)	(30,668,512)	(30,657,874)	(30,330,403)	(32,096,776)	(31,637,630)	(30,000,000)	(30,000,000)	(30,000,000)	

Main Funding Drivers 2011-12		September ACTUAL	October ACTUAL	November ACTUAL	December ACTUAL	January ACTUAL	February ACTUAL	March ACTUAL	April ACTUAL	May ACTUAL	June ESTIMATE	July ESTIMATE	August ESTIMATE
Enrollment Brick & Mortar - Projection	4,297.00	2,797.00	2,797.00	2,797.00	2,797.00	2,797.00	2,797.00	2,797.00	2,797.00	2,797.00	0.00	0.00	0.00
Enrollment Brick & Mortar -- Actual		2,810.82	2,818.33	2,952.00	2,812.43	2,797.13	2,794.06	2,809.66	2,797.13	2,799.96	0.00	0.00	0.00
Enrollment Wava - Projection		1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00
Enrollment Wava - Actual		1,528.02	1,461.87	1,582.00	1,424.24	1,443.84	1,402.23	1,587.00	1,396.51	1,399.35	0.00	0.00	0.00
Enrollment Over (=increased \$'s) / Under (= decreased \$'s) per Budgeting	Difference:	Over by 41.84	Under by 16.89	Over by 237.00	Under by 69.33	Down by 56.03	Down by 109.71	Up by 99.66	Down by 103.36	Down by 97.69	N/A	N/A	N/A
		*Sept - Dec. funded from State based on budgeted #'s for enrollment & staff mix				*Changed to Actual							

Capital Projects Fund

Revenues 11-12			Update with any Extensions												
		Update JANUARY	September BUDGET	September ACTUAL	October ACTUAL	November ACTUAL	December ACTUAL	January ACTUAL	February ACTUAL	March ACTUAL	April ACTUAL	May ACTUAL	June ESTIMATE	July ESTIMATE	August ESTIMATE
2000 Local Support Non Tax		13,500	13,500	0	0	248	0	323	0	0	19759.69	2593.19	0	0	0
9000 Other Financing Sources		380,000	380,000	0	0	0	395476	0	2561.1	0	0	0	0	0	0
Total Revenues at Month End		393,500	393,500	-	-	249	395,476	323	2,561	-	19,760	2,593	-	-	-
Expenditures 11-12			Update with any Extensions												
		Based on Budget	September budget	September ACTUAL	October ACTUAL	November ACTUAL	December ACTUAL	January ACTUAL	February ACTUAL	March ACTUAL	April ACTUAL	May ACTUAL	June ESTIMATE	July ESTIMATE	August ESTIMATE
		Current Estimated Annual Amt.	Original Budget Annual Amt.												
10 Site Improvements		500,000	500,000	0	0	0	0	0	0	0	0	0	0	0	0
20 Building Improvements		1,500,000	1,500,000	0	0	0	66823.83	2040	0	17382.02	0	10000	20450	0	0
50 Sales & Lease Expenditures		500,000	500,000	0	0	0	0	0	0	0	0	0	0	0	0
Total Expenditures at Month End		2,000,000	2,000,000	-	-	-	66,824	2,040	-	17,382	-	10,000	20,450	-	-
Cash Balance 2011-12															
		Update 9/1/10	Budgeted	September ACTUAL	October ACTUAL	November ACTUAL	December ACTUAL	January ACTUAL	February ACTUAL	March ACTUAL	April ACTUAL	May ACTUAL	June ESTIMATE	July ESTIMATE	August ESTIMATE
Beginning Cash Balance with County Treasurer		2,380,620	2,369,111	2,380,620	2,716	398,423	395,956	393,009	110,731	2,713,292	13,503	15,881	2,718,474	2,602,561	2,602,561
Ending Cash Balance with County Treasurer		Diff between actual & budget = 11,509		2,716	398,423	395,956	393,009	(69,448)	2,713,292	13,503	15,881	2,718,474	2,602,561	2,602,561	2,602,561
Total Cash Increases with County Treasurer				-	-	249	-	323	2,561	212	17,151	-	-	-	-
Total investments for month				2,380,500	2,380,000	2,383,300	2,705,000	2,780,178	2,600,000	2,700,000	2,700,000	2,700,000	3,300,000	3,600,000	3,350,000
Less current month outstanding warrants				-	-	-	66,824	-	-	17,382	-	-	-	-	-
Less warrants canceled				-	-	-	-	-	-	-	-	-	-	-	-
Cash Balance (Deficit) or Surplus / Balances with County Treasurer report				2,383,216	2,778,423	2,779,256	3,031,185	2,710,730	2,715,853	2,696,121	33,032	2,718,474	2,602,561	2,602,561	2,602,561
Reserved Fund Balance - No minimum fund balance requirement				-	-	-	-	-	-	-	-	-	-	-	-
Actual Available Fund Balance				2,383,216	2,778,423	2,779,256	3,031,185	2,710,730	2,715,853	2,696,121	33,032	2,718,474	2,602,561	2,602,561	2,602,561
Composition of Ending Balance															
		September ACTUAL	October ACTUAL	November ACTUAL	December ACTUAL	January ACTUAL	February ACTUAL	March ACTUAL	April ACTUAL	May ESTIMATE	June ESTIMATE	July ESTIMATE	August ESTIMATE		
Reserved: GL 861- for bond proceeds		61,930	61,930	61,930	61,930	61,930	61,930	61,930	61,930	44,548	61,930	61,930	61,930		
Property Sale / Revenues		395,476													
Reserved: GL 863 of state proceeds		-	-	-	-	-	-	-	-	-	-	-	-		
Reserved: GL 865 Reserve of Other Proceeds															
Reserved: GL 866 Restricted for Impact Fees		1,793	1,793	1,793	1,793	1,793	1,793	1,793	70,656	70,656	70,656	70,656	70,656		
Unreserved Balance (889) (-'s are good - is positive cash flow)		(2,321,286)	(2,716,493)	(2,717,326)	(2,969,255)	(2,648,800)	(2,653,923)	(2,634,191)	(2,744,132)	(2,656,544)	(2,540,631)	(2,540,631)	(2,540,631)		

10--GENERAL FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2011 (September 1, 2011 - August 31, 2012)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	6,347,286	760,061.52	6,211,336.00		135,950.00	97.86
2000 LOCAL SUPPORT NONTAX	678,300	69,594.40	960,692.37		282,392.37-	141.63
3000 STATE, GENERAL PURPOSE	21,341,050	1,264,178.39	15,823,678.25		5,517,371.75	74.15
4000 State, Special Purpose	3,467,277	195,622.45	2,455,717.70		1,011,559.30	70.83
5000 FEDERAL, GENERAL PURPOSE	95,000	.00	41,039.11		53,960.89	43.20
6000 FEDERAL, SPECIAL PURPOSE	1,257,498	109,678.63	1,010,092.28		247,405.72	80.33
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 REV FR OTH AGENCY * ASSOC	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	33,186,411	2,399,135.39	26,502,555.71		6,683,855.29	79.86
<u>B. EXPENDITURES</u>						
00 Regular Instruction	21,592,770	1,565,102.34	15,144,765.07	3,873,781.39	2,574,223.26	88.08
10 Federal Stimulus	61,636	52.78	145,292.09	5,395.05-	78,261.04-	226.97
20 Special Ed Instruction	4,231,711	315,034.30	2,519,117.68	756,724.35	955,869.07	77.41
30 Voc. Ed Instruction	951,454	155,932.82	777,912.20	216,136.66	42,595.33-	104.48
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	856,954	56,067.74	453,293.83	144,236.82	259,423.75	69.73
70 Other Instructional Pgms	42,655	1,084.82	6,686.99	3,264.75	32,703.26	23.33
80 Community Services	0	.00	.00	0.00	.00	0.00
90 Support Services	8,822,246	565,007.29	5,031,800.06	873,555.02	2,916,890.54	66.94
<u>Total EXPENDITURES</u>	36,559,425	2,658,282.09	24,078,867.92	5,862,303.94	6,618,253.51	81.90
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXP/OTH FIN USES(A-B-C-D)</u>	3,373,014-	259,146.70-	2,423,687.79		5,796,702.16	171.86-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	6,216,915		8,117,299.48			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	2,843,901		10,540,987.27			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Reserved For Other Items	0	371,579.53
G/L 815 Resr Unequalized Dedu Rev	0	.00
G/L 821 Restricted for Carryover	400,000	.00
G/L 830 Restricted For Debt Serv	0	.00
G/L 835 Restricted for Arb Rebate	0	.00
G/L 840 Reserve For Inventory	18,000	18,000.00
G/L 845 Restricted for Self Insur	300,000	.00
G/L 850 Restrict Uninsured Risks	0	.00
G/L 870 Committed to Oth Purposes	0	.00
G/L 872 Comm to Min Fnd Bal	2,315,553	21,886,222.00-
G/L 875 Assigned to Contingencies	2,055,000	400,000.00
G/L 884 Assign to Oth Cap Proj	0	.00
G/L 888 Assigned to Other Purpose	0	.00
G/L 890 Unresrvd Undsgntd Fnd Bal	2,244,652-	31,637,629.74
<u>TOTAL</u>	2,843,901	10,540,987.27

20--CAPITAL PROJECT FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2011 (September 1, 2011 - August 31, 2012)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	13,500	2,593.19	424,099.04		410,599.04-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies & Assoc.	0	.00	.00		.00	0.00
9000 Other Financing Sources	380,000	.00	.00		380,000.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	393,500	2,593.19	424,099.04		30,599.04-	107.78
<u>B. EXPENDITURES</u>						
10 Sites	1,500,000	.00	68,863.83	0.00	1,431,136.17	4.59
20 Buildings	500,000	.00	17,382.02	0.00	482,617.98	3.48
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	500,000	.00	.00	5,491.85	494,508.15	1.10
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	2,500,000	.00	86,245.85	5,491.85	2,408,262.30	3.67
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)</u>	2,106,500-	2,593.19	337,853.19		2,444,353.19	116.04-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	2,369,111		2,380,620.83			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	262,611		2,718,474.02			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:		
G/L 810 Restricted For Other Item	0	.00
G/L 830 Restricted For Debt Serv	0	.00
G/L 835 Restricted Arb Rebate	0	.00
G/L 850 Restrict Uninsured Risks	0	.00
G/L 861 Reserve Of Bond Proceeds	0	44,548.32
G/L 862 Restrict fr Levy Proceed	0	.00
G/L 863 RES FROM STATE PROCEEDS	0	.00
G/L 864 Restrict from Fed Proceed	0	.00
G/L 865 Reserve Of Other Proceeds	2,000,000-	.00
G/L 866 Restricted Impact Fees	171,706-	70,656.44-
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restrict UnDistib Proceed	0	.00
G/L 870 Restrict to Oth Purposes	0	.00
G/L 889 Assigned to Fund Purposes	2,434,317	2,744,582.14
G/L 890 UNRESERVED FUND BALANCE	0	.00
<u>TOTAL</u>	262,611	2,718,474.02

30--DEBT SERVICE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2011 (September 1, 2011 - August 31, 2012)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	5,700,086	676,096.02	5,575,377.58		124,708.42	97.81
2000 Local Support Nontax	1,000	180.81	961.73		38.27	96.17
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	5,701,086	676,276.83	5,576,339.31		124,746.69	97.81
B. EXPENDITURES						
Matured Bond Expenditures	2,245,000	.00	2,245,000.00	0.00	.00	100.00
Interest On Bonds	3,184,792	.00	1,614,217.50	0.00	1,570,574.50	50.69
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	20,500	.00	1,125.63	0.00	19,374.37	5.49
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	5,450,292	.00	3,860,343.13	0.00	1,589,948.87	70.83
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXPENDITURES (A-B-C-D)	250,794	676,276.83	1,715,996.18		1,465,202.18	584.23
F. TOTAL BEGINNING FUND BALANCE	1,667,691		1,694,955.34			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	1,918,485		3,410,951.52			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 835 Restricted Arb Rebate	0		.00			
G/L 870 Committed to Oth Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	1,918,485		3,410,951.52			
G/L 890 UNRESERVED FUND BALANCE	0		.00			
TOTAL	1,918,485		3,410,951.52			

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	99,300	3,601.39	66,575.43		32,724.57	67.04
2000 Athletics	114,600	8,495.36	58,318.03		56,281.97	50.89
3000 Classes	44,574	18,543.01	30,404.58		14,169.42	68.21
4000 Clubs	253,917	17,773.29	205,193.77		48,723.23	80.81
6000 Private Moneys	16,450	2,383.67	4,498.15		11,951.85	27.34
Total REVENUES	528,841	50,796.72	364,989.96		163,851.04	69.02
B. EXPENDITURES						
1000 General Student Body	97,372	832.64	11,199.47	0.00	86,172.99	11.50
2000 Athletics	130,100	6,862.87	109,328.75	0.00	20,771.25	84.03
3000 Classes	58,841	4,464.79	20,935.99	0.00	37,905.01	35.58
4000 Clubs	245,415	11,036.48	166,433.94	0.00	78,981.06	67.82
6000 Private Moneys	16,450	950.00	4,402.33	0.00	12,047.67	26.76
Total EXPENDITURES	548,178	24,146.78	312,300.48	0.00	235,877.98	56.97
C. EXCESS OF REVENUES OVER(UNDER) EXPENDITURES (A-B)	19,337-	26,649.94	52,689.48		72,026.94	372.47-
D. TOTAL BEGINNING FUND BALANCE	221,435		243,755.70			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE (C+D + OR - E)	202,098		296,445.18			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 840 Nonspend Fnd Bal Invent	0		.00			
G/L 850 Restricted Uninsured Risk	0		.00			
G/L 870 Committed to Oth Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	202,098		296,296.56			
G/L 890 UNRESERVED FUND BALANCE	0		.00			
TOTAL	202,098		296,296.56			
Differences	0		148.62-			

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2011 (September 1, 2011 - August 31, 2012)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	150	.00	68.28		81.72	45.52
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	3,000	1,977.89	10,656.55		7,656.55-	355.22
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies & Assoc	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. TOTAL REV/OTHER FIN.SRCS (LESS TRANS)	3,150	1,977.89	10,724.83		7,574.83-	340.47
B. 9900 TRANSFERS IN FROM GF	0	.00	.00	0.00	.00	0.00
C. Total REV./OTHER FIN. SOURCES	3,150	1,977.89	10,724.83	0.00	7,574.83-	340.47
D. EXPENDITURES						
Type 30 Equipment	90,120	90,672.54	90,672.54	0.00	552.54-	100.61
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	90,120	90,672.54	90,672.54	0.00	552.54-	100.61
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
F. OTHER FINANCING USES (GL 535)	0	.00	.00			
G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)	86,970-	88,694.65-	79,947.71-		7,022.29	8.07-
H. TOTAL BEGINNING FUND BALANCE	86,970		86,969.07			
I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	0		7,021.36			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Oth Items	0		.00			
G/L 830 RES FOR DEBT SERVICE	0		.00			
G/L 835 Restricted Arb Rebate	0		.00			
G/L 850 Restrict Uninsured Risks	0		.00			
G/L 870 Committed to Oth Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		7,021.36			
G/L 890 UNRESERVED FUND BALANCE	0		.00			
TOTAL	0		7,021.36			

STEILACOOM SCHOOL DISTRICT

FINANCIAL & ENROLLMENT REPORT

June 28, 2012

JUNE 2012 COUNT

- ✖ Total District Enrollment

4174.29FTE 4470.00 Head Count

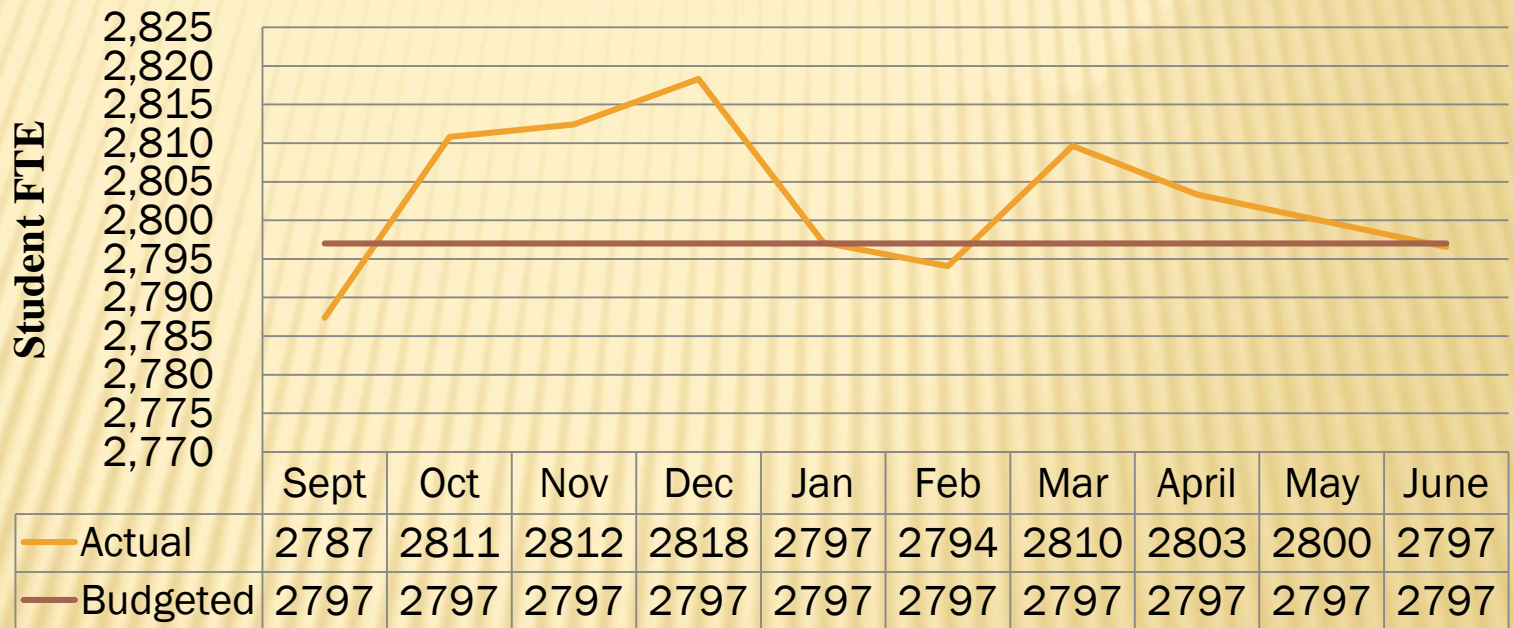
- ✖ Brick & Mortar Only

2796.56 FTE 2936.00 Head Count

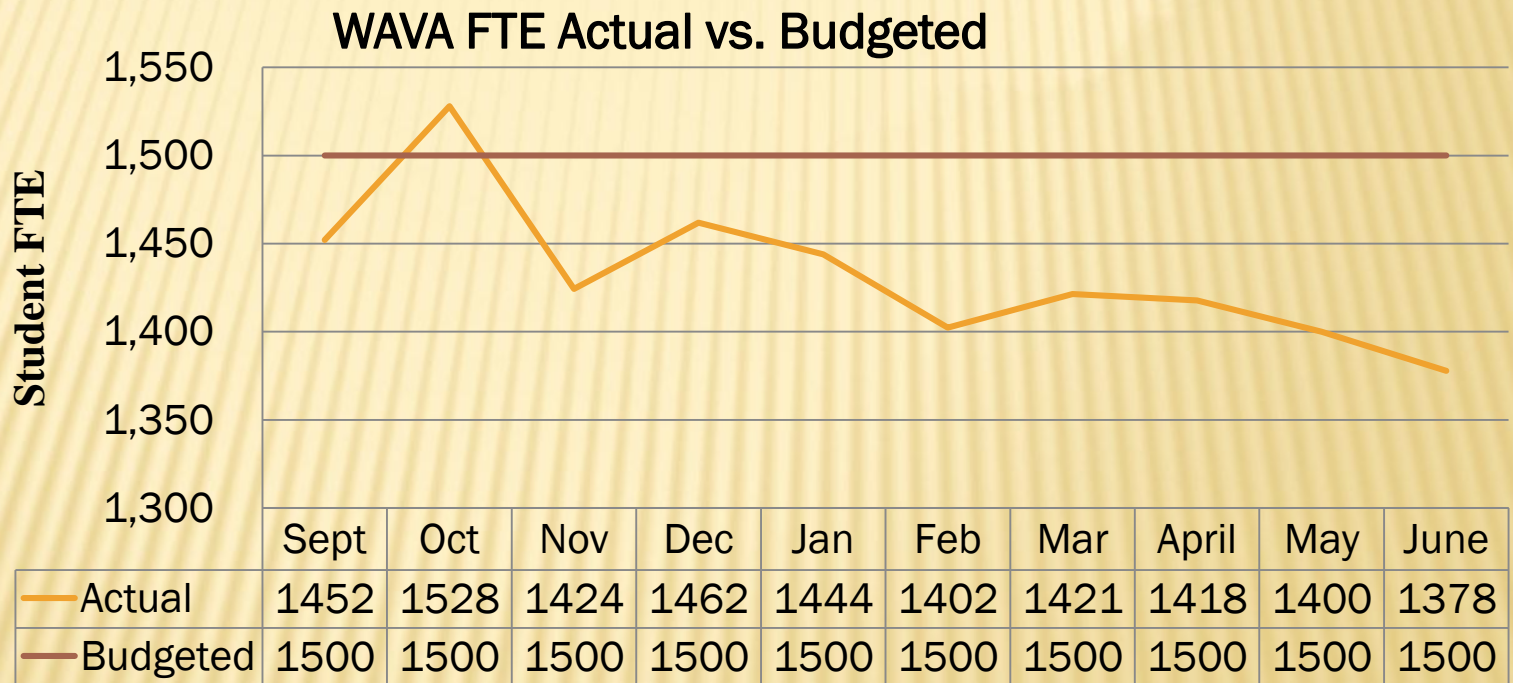
- ✖ WAVA Only 1377.73 FTE 1534H.C.

ENROLLMENT HISTORY 11-12

Brick & Mortar FTE Actual vs. Budgeted



ENROLLMENT HISTORY 11-12

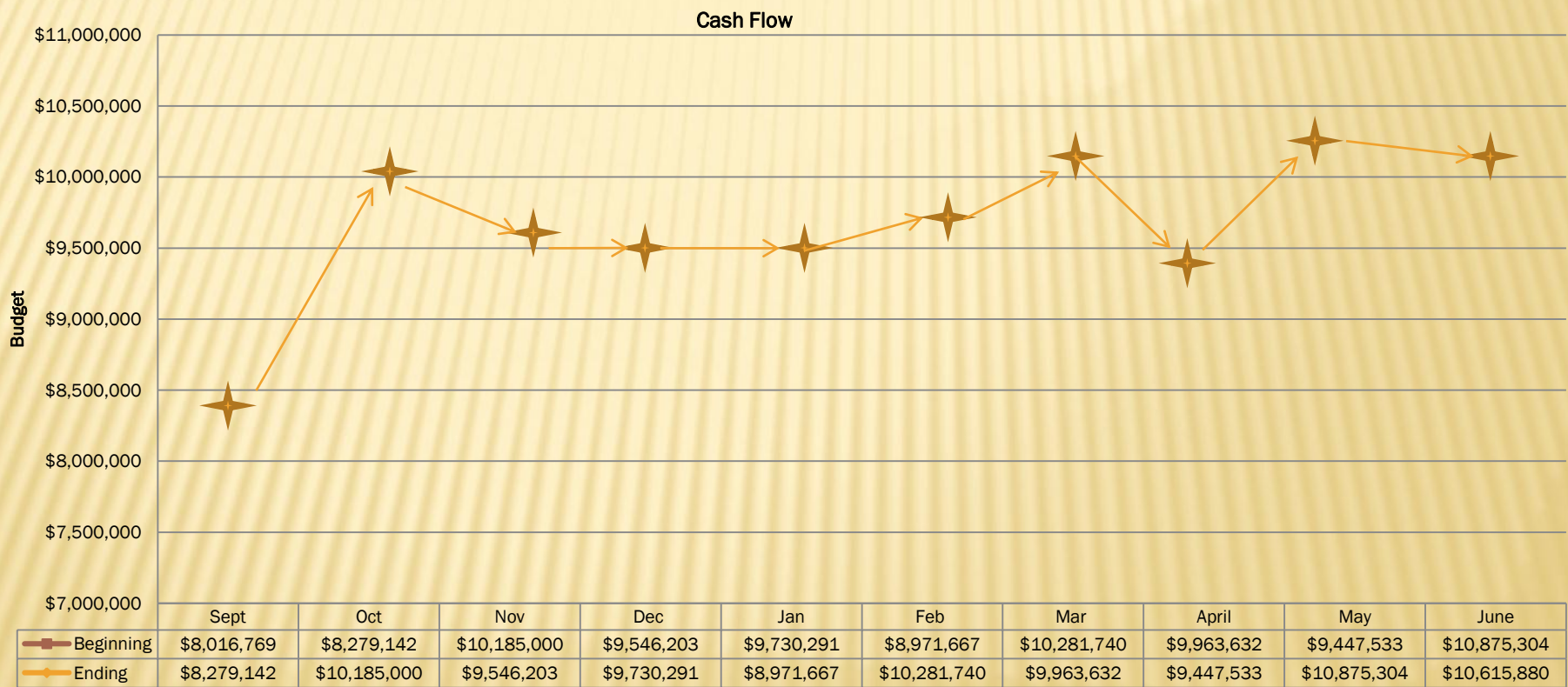


Building FTE Comparison

School	Oct (Base)	Prev. Month May 2012	Current Month June 2012	Prev. to Curr. Diff. May to June	Difference Between October & Current Month
Cherrydale	274.50	266.50	265.50	-1.00	-9.00
Chloe Clark	532.00	547.00	544.50	-2.50	+ 12.50
Saltar's Point	462.00	472.00	470.00	-2.00	+ 8.00
Pioneer MS	707.72	710.36	711.16	+.80	+3.44
Steilacoom High	804.10	772.80	772.40	-.40	-31.70
Anderson Island	20.50	22.50	25.00	+2.50	+4.50
WAVA	1528.02	1399.35	1377.73	-21.62	-150.29 (down by 9.83%)

**Overall
Brick &
Mortar
Difference
-12.26
(down by
.9956%)**

GENERAL FUND



GENERAL FUND

Increase of:
\$1,427,771
Mainly due to
collection of
property taxes

Beginning Fund Balance for May 2012:

\$9,447,533

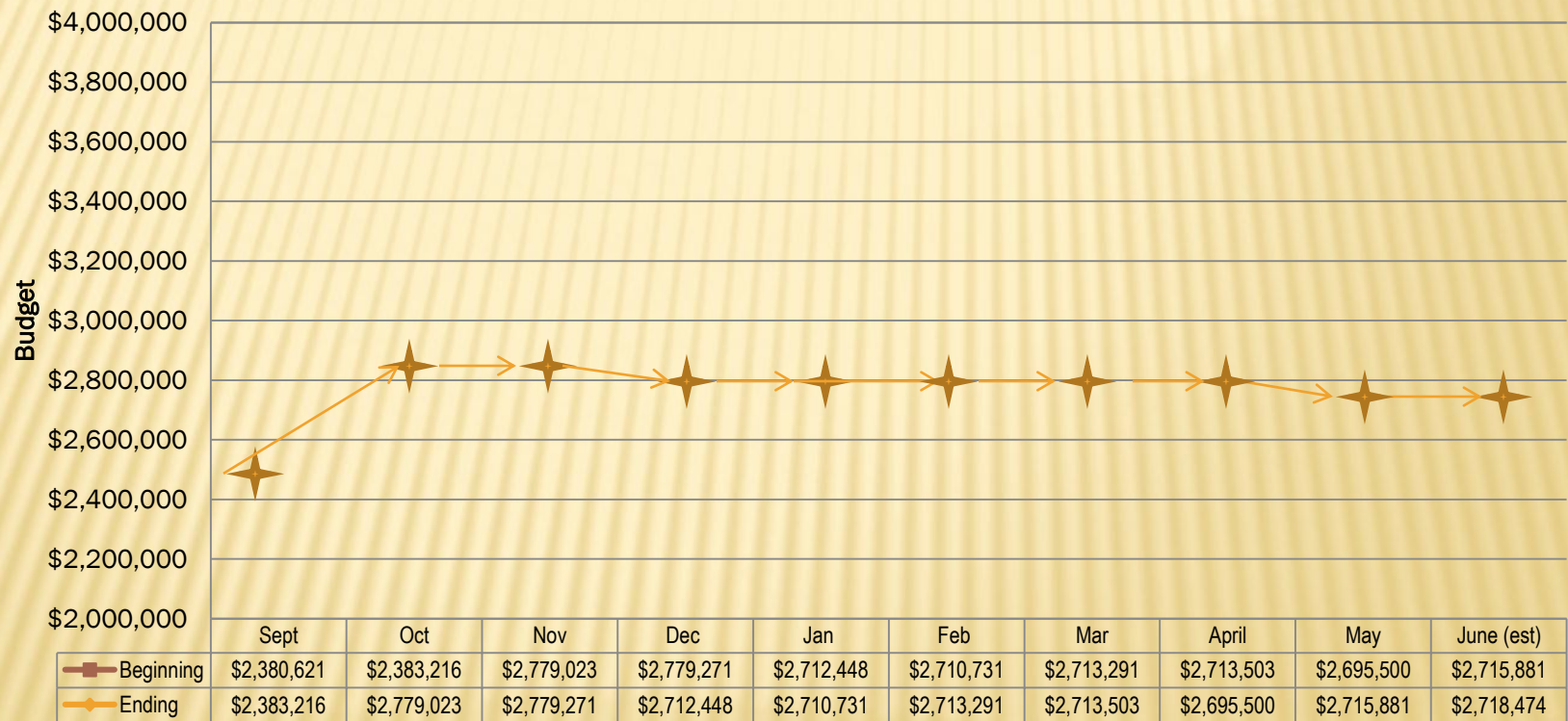


Ending Fund Balance for May 2012:

\$10,875,304

CAPITAL PROJECTS FUND

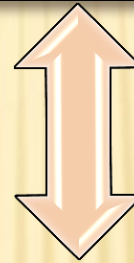
Cash Flow



**CAPITAL
PROJECTS
FUND**

Beginning Fund Balance for May 2012:

\$2,695,500.00

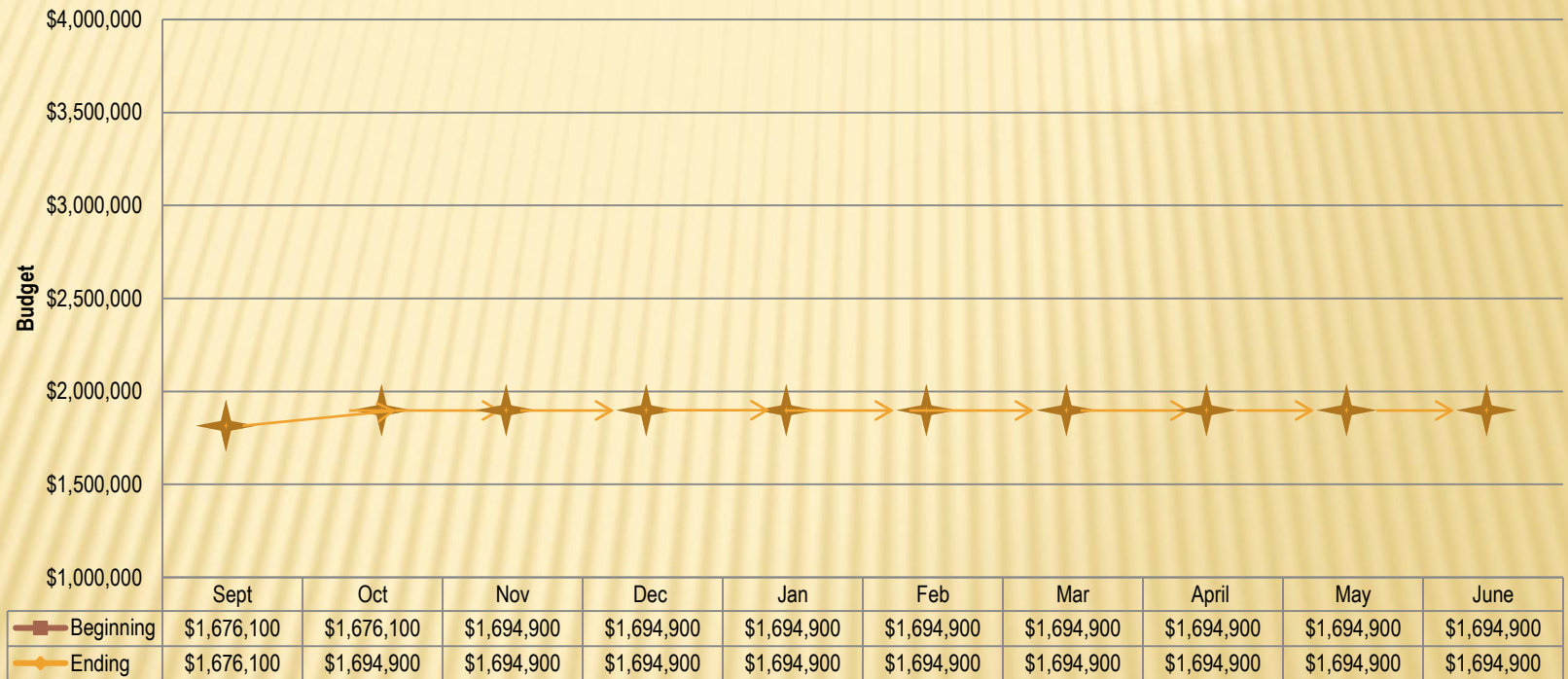


Ending Fund Balance for May 2012:

\$2,715,881.00

DEBT SERVICE FUND

Cash Flow



DEBT
SERVICE
FUND

Beginning Fund Balance for May 2012:

\$1,694,900

No Activity This Month

Ending Fund Balance for May 2012:

\$1,694,900

ASB FUND

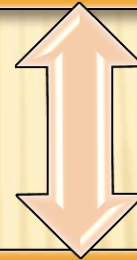
Cash Flow



Beginning Fund Balance May 2012:

\$256,287

Increased
by
\$2,014



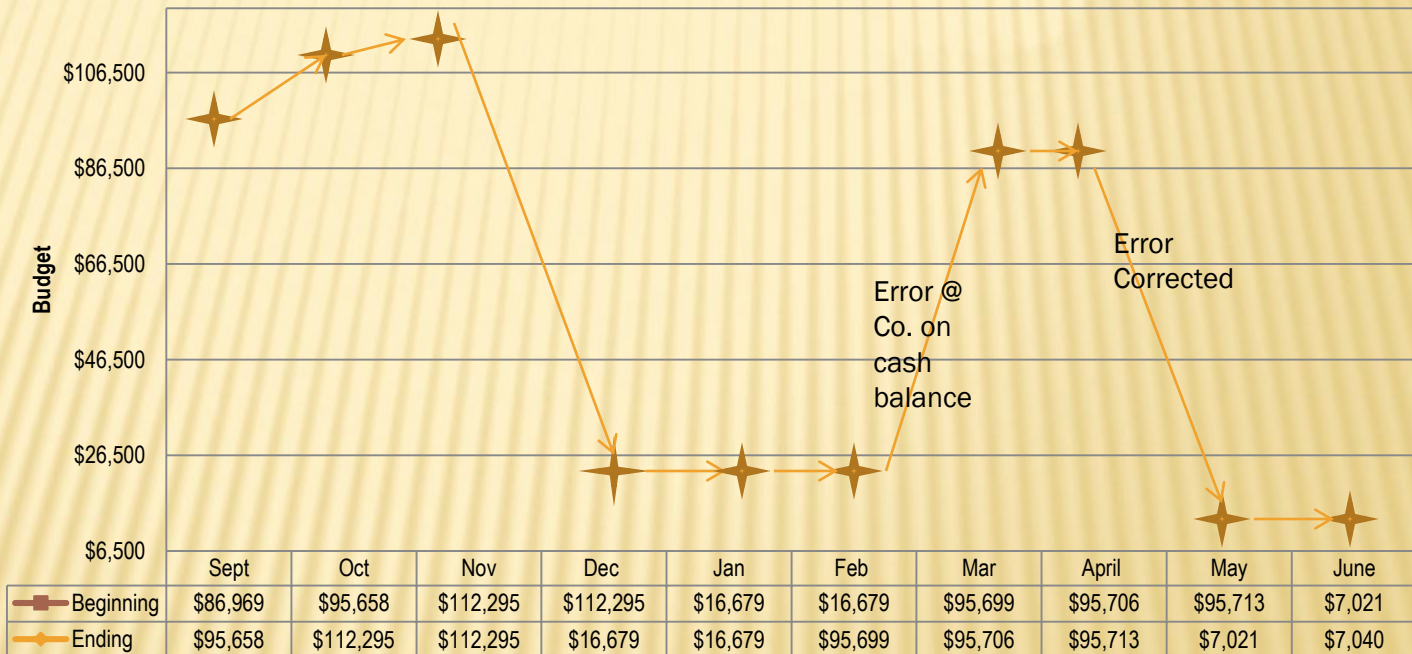
Ending Fund Balance May 2012:

\$258,301

ASB FUND

TRANSPORTATION VEHICLE

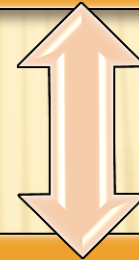
Cash Flow



Beginning Fund Balance May 2012:

\$95,713

Decreased by
\$88,692 correction
to cash balance



Ending Fund Balance May 2012:

\$7,021

TRANSPORTATION
VEHICLE
FUND

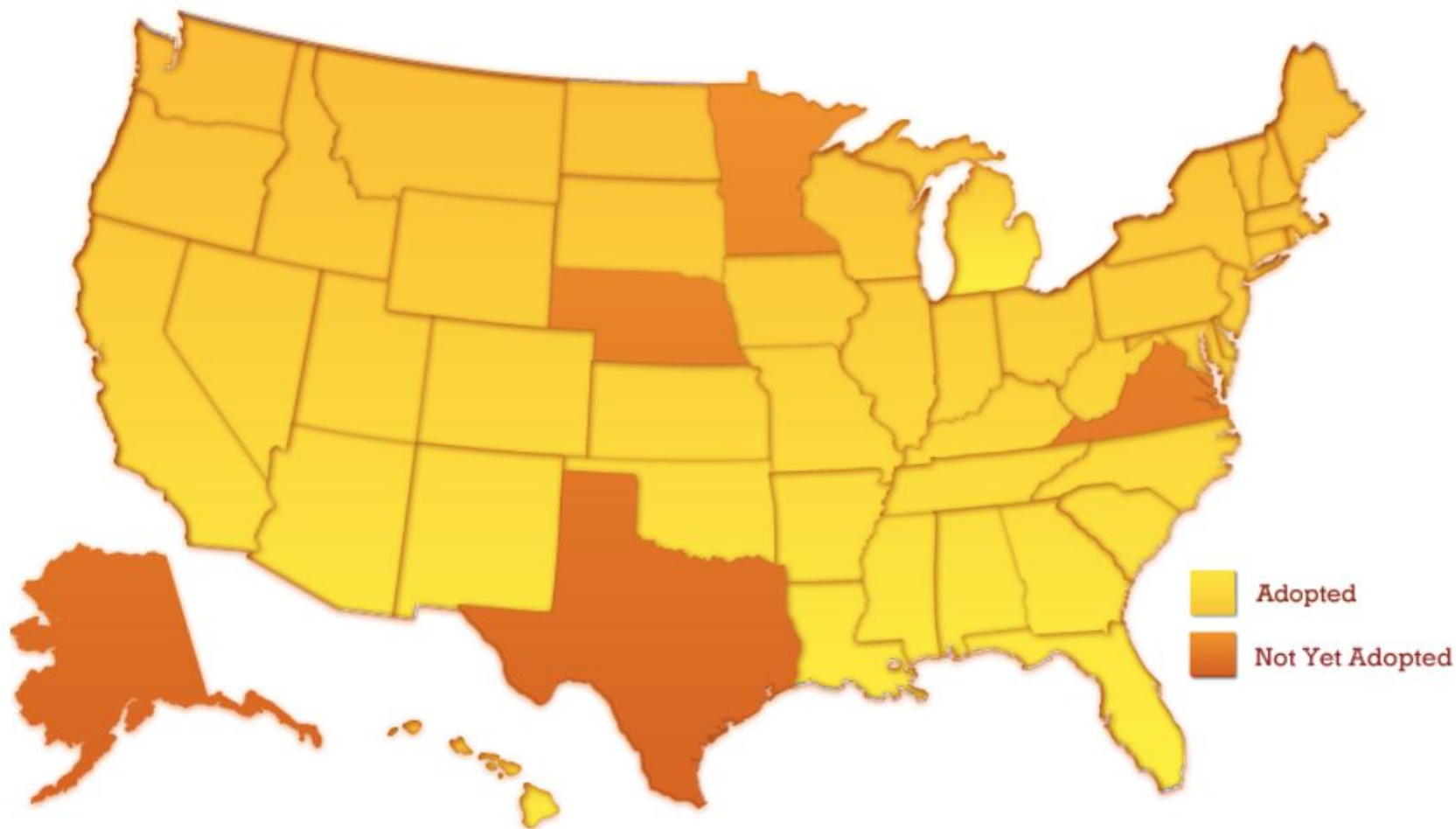
Common Core Standards

Steilacoom Historical School District

Common Core Standards

- ...Define knowledge and skills students should have within K-12 education so that they will graduate high school able to succeed in careers and college.
- ...Describe the knowledge and skills in English language arts and mathematics that students will need when they graduate, whatever their choice of college or career.
- ...Are based on the best national and international standards, giving our students a competitive advantage in the global economy.

- Washington became the 44th state to adopt the common core standards.
- The standards were developed by educators nationwide through a process led by the Council of Chief State School Officers and the National Governors Association.
- By the school year 2014-15, all Washington teachers will be responsible for teaching the new standards.



The English/Language Arts and Mathematics standards:

- Align with college and work expectations;
- Are clear, understandable, consistent;
- Include rigorous content and application of knowledge;
- Build on strengths and lessons of current state standards; and
- Prepare all students for success in global economy and society.

They do not:

- Dictate how teachers teach;
- Dictate what instructional / curricular materials should be used.

Implementation

- Four-phase implementation strategy that began in 2011-12 with developing awareness of what the standards are and how they differ from existing standards.
- Implementation process will conclude in 2014-15 with implementation of a new assessment system to measure student achievement of the standards.

Washington's CCSS Implementation Timeline and Activities (State, Regional, and District Efforts) – January 2012

2010-11 School Year	2011-12 School Year	2012-13 School Year	2013-14 School Year	2014-15 School Year and beyond
1) CCSS Exploration <ul style="list-style-type: none"> Conduct standards comparisons Analyze costs/benefits of adoption Engage stakeholders & policy makers Conduct bias and sensitivity review Formal Adoption 7/20/11 	2) Build Awareness of CCSS and Begin Building Statewide Capacity Supports for Standards Implementation <ul style="list-style-type: none"> Provide initial CCSS overview presentations to OSPI and ESD staff Identify resources from national organizations, and other states Establish CCSS Quarterly Webinar Series Convene school district leadership teams to learn about CCSS and build transition plans Develop, disseminate, maintain communication materials to support building awareness Connect districts with resources to align professional learning and materials to support implementation Develop and begin dissemination of content-specific transition supports Establish CCSS specialist cadres of educators to build capacity within districts to implement the CCSS <u>Assessment</u> <ul style="list-style-type: none"> 2012: MSP/HSPE/EOC based on 2008 WA Math Standards and 2005 Reading/Writing Standards 	3) Build Statewide Capacity and Classroom Transitions Supports for Standards Implementation <ul style="list-style-type: none"> Provides supports around CCSS vision and awareness; including resource for special populations Convene school district leadership teams to learn about CCSS and build transition plans Maintain existing core content support at regional levels (establish, where necessary) Maintain CCSS specialist cadres of educators to build capacity within districts to implement the CCSS Align state CTE Course Frameworks with CCSS Develop and disseminate CCSS implementation toolkits for various audiences CCSS Quarterly Webinars <u>Assessment</u> <ul style="list-style-type: none"> Give priority to using current WA items most closely aligned to CCSS when developing state tests Work with Legislature to determine impact of new assessment system on high school exit exams 2013: MSP/HSPE/EOC based on 2008 WA Math Standards and 2005 Reading/Writing Standards 2014: Statewide pilot of new assessment items for Math and ELA 	4) Statewide Application and Assessment of CCSS Supports for Standards Implementation <ul style="list-style-type: none"> Continue to provide supports around CCSS vision and awareness and classroom transitions; including key messages and supports for special populations Convene school district leadership teams to share transitional activities and to collaborate around CCSS implementation Maintain CCSS educator cadre as a resource within and across districts; including as support to utilize CCSS toolkits <u>Assessment</u> <ul style="list-style-type: none"> 2015: New assessments in Math, Reading, and Writing 	
5) Statewide Coordination and Collaboration to Support Implementation <ul style="list-style-type: none"> Establish and maintain engagement and coordination of state Steering Committee, State Communications Advisory, and ESD Network CCSS activities Convene state professional learning associations and stakeholders to align messages, coordinate efforts, and build statewide capacity Engage partners to align and leverage state/national initiatives and resources Work with key state partners on efforts to build capacity across systems for CCSS implementation (e.g. early learning, higher education) 				

Reasons for Common Core

Clarity: The standards are focused on the most critical skills needed for college and career readiness.

Cost-effective: States are pooling resources and expertise to implement the standards.

Student success: Students will develop the knowledge and skills they need to be successful.

Standard from state to state: Expectations are the same for students across most states, so they don't lose ground when they move from one state to another.

What is Different?

- Teachers in all content areas, not just English/Language Arts and Mathematics, will teach the practices found in the Common Core State Standards.
- OSPI is partnering with school districts, higher education, education associations, and advocacy groups to develop strategies that serve educators and students - cost-effective approach.
- Washington will benefit from sharing resources and expertise with participating states.

English/Language Arts: Major Shifts

- Shift to higher-level thinking skills
- Increasing focus on informational passages
- Not coverage, but depth and focus: RIGOR
- Writing about texts, citing sources

Structural Comparison: WA Standards vs. CCSS English/Language Arts

	WA Reading, Writing, and Communication Standards	Common Core State Standards for English Language Arts (ELA)
Grades Covered	K-10	K-12
Documents	Three separate standards documents for reading, writing, and communication	One document with four strands: reading, writing, speaking and listening, and language.
Integration	A few standards embedded within the GLEs that address reading and writing in the content areas.	Includes standards for Literacy in History/Social Studies, Science, and Technical Subjects.
	WA has separate state educational technology standards for grades K-12.	Media and Technology are integrated throughout the standards.

Mathematics: Major Shifts

Focus

- Fewer big ideas --- learn more
- Learning of concepts is emphasized

Coherence

- Articulated progressions of topics and performances that are developmental and connected to other progressions

Application

- Being able to apply concepts and skills to new situations

Critical Areas in Mathematics

Grade	Priorities in Support of Rich Instruction and Expectations of Fluency and Conceptual Understanding
K–2	Addition and subtraction, measurement using whole number quantities
3–5	Multiplication and division of whole numbers and fractions
6	Ratios and proportional reasoning; early expressions and equations
7	Ratios and proportional reasoning; arithmetic of rational numbers
8	Linear algebra

K-8

Structural Comparison: WA Standards vs. CCSS Mathematics

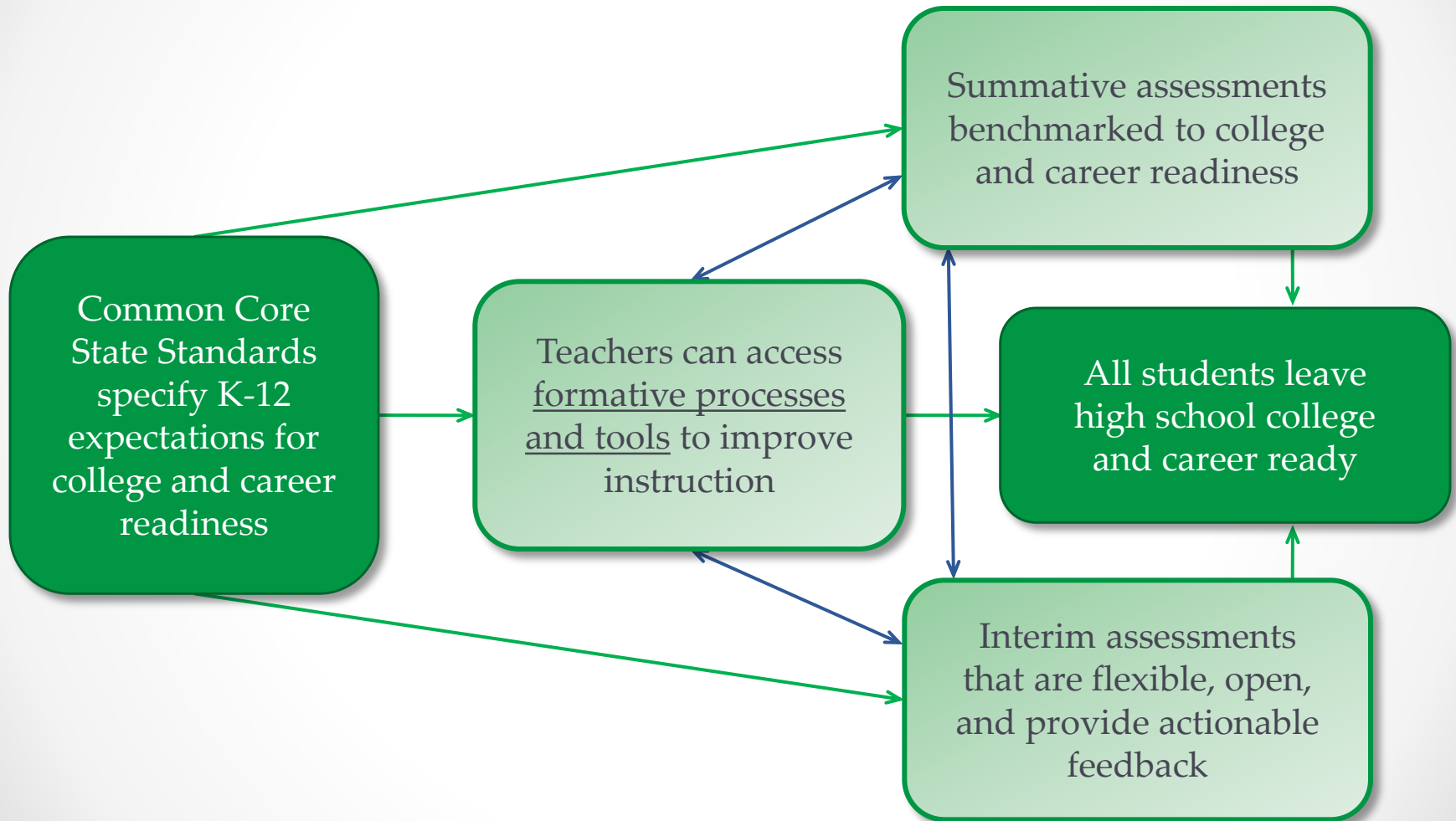
	WA Mathematics Standards	Common Core State Standards
Presentation of Standards	Grade K-8, high school standards presented in traditional and integrated pathways.	Grades K-8, high school standards presented through six mathematical domains including specially noted STEM standards.
Organization	Grade-level standards are broken into core content areas, additional key content, and mathematical processes.	Grade-level standards are broken into clusters of learning under several domains and all have Standards for Mathematical Practice.
Examples	Standards are accompanied by explanatory comments and examples.	Standards have occasional examples in italics.

Changes Ahead in Assessment

Pilot in 2013 and operational in the 2014-15 school year:

- Common CCSS-based computer adaptive summative assessments that make use of technology-enhanced item types and teacher-developed and scored performance events;
- Computer adaptive interim/benchmark assessments—reflecting learning progressions or content clusters—that provide more in-depth and/or mid-course information about what students know and can do in relation to the CCSS;
- Exemplary instructional materials linked to the CCSS;
- Online reporting and tracking system that enables access to key types of information about student progress toward college- and career-readiness and about specific strengths and limitations in what students know and are able to do at each grade level.

Assessment System Components



Implementation for SHSD

- Presented CCSS timeline to Administrators and Teachers – preliminary information from OSPI
- Administrators and some teacher leaders attended CCSS information sessions and webinars
- Analyze Power Standards and align with CCSS during Data Team Time in 2012-2013
- Redesign Pacing Guides as necessary
- Staff website creation on district homepage with all grade level standards and exemplary documents for teacher use

SHSD Board Meeting Project Update June 28, 2012

Elementary Schools:

Saltar's Point Elementary School:

1. Building Improvements/Expansion: (Capital Projects)
 - Reviewing locations and modular building types and design options to accommodate future increase in enrollment. New building scheduled to be operational for the Fall 2013.
2. Lighting upgrades will take place over the summer as part of the recently received Jobs Now Act Energy Grant.

Cherrydale Primary School:

1. Lighting upgrades will take place over the summer as part of the recently received Jobs Now Act Energy Grant.

Chloe Clark Elementary School:

1. Lighting upgrades will take place over the summer as part of the recently received Jobs Now Act Energy Grant.
2. Retro commissioning will also be completed as part of this energy grant.

Pioneer Middle School:

1. Classroom AC: (Capital Projects)
 - Project has been closed out with all state agencies. Retainage funds are scheduled to be released to contractor.
2. Lighting upgrades and a retro commissioning will also take place at Pioneer Middle School as part of the energy grant.

Steilacoom High School:

1. High School North Property: (Capital Projects)
 - Currently, we are looking at proposals for the removal of the plastic aeration pipes, concrete debris and equipment left in the cooling pond from the days when it was in service. We are also looking at the removal of the rubber sheet material that lines the entire pond itself.
2. The energy grant will provide the exterior lighting and gymnasium light fixtures upgrades.

1918 Building (Old Pioneer Middle School):

1. Building Repairs/action items:
 - As part of the energy grant that was recently awarded to SHSD, the 1919 Building will be receiving a new heating system to be installed before Fall 2012.
 - The existing layout of the building has been evaluated and a conceptual space plan has been developed to accommodate district administrative staff. The space plan utilizes as the existing floor plan with very minimal interior and structural changes.

Misc. District Projects: (Capital Projects)

1. Transportation Facility:
 - With the acquisition of the property in DuPont, the district is in the conceptual design phase for using the 5.14 acre parcel on International Place for school bus parking and bus maintenance.
 - The design is to incorporate portion of the drainage, grading plan and retention pond that had been permitted. Construction of these items had been started by the previous developer.
3. The “Yellow House” to the west of the District Office has been deemed surplus and has been listed for sale. The food bank has been using the property and will be relocated to a space within one of the wings of the 1918 building.
4. The property to the east of the existing bus facility in Steilacoom is undergoing a property value appraisal.

END



Steilacoom Historical School District #1 Regular Meeting Board of Directors - Meeting Minutes

5/23/2012

I. Public Information

II. CALL TO ORDER

Chair Winkler called the meeting to order at 6:15 pm.

Pledge of Allegiance led by Roger Meyer, Technology Dept.

Call to Order - Director Scott moved to excuse Director Denning and Director Wong; motion seconded by Director Callanan. Motion passed (3/0). Directors Winkler, Scott, Callanan and Supt. Fritz present.

Approval of Agenda - Director Scott moved to approve the agenda with one change in item X.2. Acreage is listed as 30.84 instead of 30.24 acres. Director Callanan seconded the motion and the motion passed (3/0).

III. EXECUTIVE SESSION

Chair Winkler recessed the Board to Executive Session at 6:17 pm to discuss real estate.

IV. RETURN TO PUBLIC SESSION - 7:00 pm

The public session resumed at 7:00 pm.

The Pledge of Allegiance was led by Joshua Fritz and Jake Denning, Saltar's Point Elementary students.

V. RECOGNITION

1. Saltar's Point Elementary Science Fair Students - teacher Karen Parr gave a brief presentation and introduction of students who had participated in the local science fair and advanced to the regional science fair. The Board recognized each of the students.
2. Pioneer Middle School Letters in Literature - teacher Casey Maus introduced Megan Kercher, recipient of a writing award and the Board recognized her accomplishment.

3. Steilacoom High School Pierce County Library Contest - librarian Teri Litt introduced students Katherine Meikle, Jocelyn Gonzalez, Kay Kiermayr, winners in the recent Pierce County Library contest and the Board recognized their accomplishments.

VI. PRESENTATION

Luis "Jim" Jimenez of Steilacoom Historical Education Foundation presented the School Board with a check for \$3000, the total amount of grants awarded to the schools this spring. Each library received funding as well as other elementary programs.

VII. COMMENTS FROM THE AUDIENCE

No comments.

VIII. APPROVAL OF MINUTES

Director Callanan made a motion, seconded by Director Scott to approve the 5.9.12 minutes. Motion passed (3/0).

IX. CONSENT AGENDA

Director Scott made a motion to approve the consent agenda; Director Callanan seconded the motion and the motion passed (3/0).

X. OLD BUSINESS

1. Second Reading of Resolution 767-04-11-12, Committed Funds to Purpose

Director Callanan moved to pass the resolution; Director Scott seconded the motion and the motion passed (3/0).

2. Approval of Resolution 776-5-23-12, Purchase & Sale Agreement - 30.24 Acres, DuPont

Director Scott moved to approve the purchase and sale agreement of the 30.24 acres in DuPont. Director Callanan seconded the motion and the motion passed (3/0).

3. Approval of Resolution 777-5-23-12, Purchase & Sale Agreement - International Place, DuPont

Director Scott moved to approve the purchase and sale agreement of the International Place property in DuPont. Director Callanan seconded the motion and the motion passed (3/0).

4. Approval of Resolution 778-5-23-12, Purchase & Sale Agreement - Williamson Place, DuPont

Director Scott moved to approve the purchase and sale agreement of the Williamson Place in DuPont. Director Callanan seconded the motion and the motion passed (3/0).

XI. NEW BUSINESS

1. Resolution 772-05-23-12, Surplus of 1314 Nisqually, Steilacoom

Superintendent Fritz explained that the property is no longer needed for District use. Director Callanan made a motion to surplus the property; Director Scott seconded the motion and the motion passed (3/0).

2. Resolution 775-05-23-12, 2011-13 Energy Operation Cost Savings Improvement Grant

Director Scott made the motion to approve the resolution required for compliance to receive the energy grant funds; Director Callanan seconded the motion and the motion passed (3/0).

XII. COMMENTS FROM THE AUDIENCE

No comments.

XIII. BOARD COMMUNICATION

- Director Callanan thanked students in attendance.
- Superintendent Fritz and Chair Winkler have been in communication with DuPont Deputy Mayor Coffey.
- Superintendent Fritz has been in communication with Deb Wallace, Pierce County Transportation regarding ferry rates for students and staff.

XIV. ANNOUNCEMENTS

- Supt. Fritz announced that he and some Board members attended the high school play and commended the students and staff.
- Supt. Fritz announced that high school student Cherokee Kim is the 2A Girls Golf State Champion.
- Supt. Fritz announced that student Nolan Brady scored at the national level in the recent French Language exam.
- Congratulations to the sixteen high school students that received varsity letters in Community Service that are being recognized by United Way tonight at a ceremony in downtown Tacoma.

- Director Callanan announced the State Track playoffs start Friday at Mt. Tahoma HS. Director Callanan's daughter will compete in shot put, as well as numerous other athletes.
- May 31 is Senior Awards night at the high school.

XV. EXECUTIVE SESSION

Chair Winkler called for a 5 minute recess at 7:40 pm. The Board will go into Executive Session for approximately 20 minutes.

XVI. RETURN TO PUBLIC SESSION

The Board returned to public session at 8:20 pm.

XVII. ADJOURNMENT

Director Scott made the motion to adjourn the meeting at 8:20 pm; Director Callanan seconded the motion and the motion passed (3/0).

(Chair)

(Secretary/Superintendent)



Steilacoom Historical School District #1 Regular Meeting Board of Directors - Meeting Minutes

6/14/2012

I. Public Information

II. CALL TO ORDER

Pledge of Allegiance - led by Principal Jan McCrimmon.

Roll Call - Director Denning moved to excuse Director Callanan; Director Scott seconded the motion and the motion passed (4/0). All other Directors and Supt. Fritz present.

Approval of Agenda - Director Denning moved to approve the agenda; Director Wong seconded the motion and the motion passed (4/0).

III. PUBLIC HEARING re: 1314 Nisqually Street, Steilacoom, WA

Chair Winkler read a statement to open the public hearing of the surplus of the property at 1314 Nisqually, Steilacoom, WA, at 7:01 pm. Executive Director Ball stated the property is no longer of use to the District and the current occupant (Steilacoom Food Pantry) is being relocated to another location in the District. An appraisal has been conducted and real estate agent contacted for listing and property sale. No public comments were made. Chair Winkler concluded the Public Hearing at 7:04 pm.

IV. RECOGNITION OF RETIRING STAFF

Four retiring staff were recognized by the Board and Superintendent Fritz for their service to the District, Pioneer Middle School teachers Linda Petersen, Jan Steward, Pioneer Middle School Counselor Kevin Sheridan and Steilacoom High School Principal Jan McCrimmon. Pioneer Middle School Principal Stout and Asst. Principal Nystrom acknowledged the service of Linda, Jan and Kevin and Saltar's Point Elementary Counselor Mario Reaves spoke about the years shared with Jan Steward at Saltar's Point School. Principal Stout recognized Jan McCrimmon who agreed to delay her retirement last year and continue as the high school principal for one more year. Chair Winkler and Superintendent Fritz presented each with a plaque and flowers. A reception followed until 7:58 pm.

V. PRESENTATION

Steilacoom High ASB Leadership Team of Songhee "Erika" An, Andrea Enfield, Grace Nguyen, Morgan Boyd and Marina Rodocker presented a PowerPoint presentation highlighting ASB activities from the 2011-12 school year. They presented a proposed ASB budget for next school year.

VI. COMMENTS FROM THE AUDIENCE

Chair Winkler acknowledged DuPont Council Member Larry Wilcox, JBLM Education Liaison Antoinette Walker and Steilacoom High Leadership Advisor Airica Keller in attendance. No comments from the audience.

VII. APPROVAL OF MINUTES

Director Denning moved to table the 5.23.12 Board Meeting Minutes due to the lack of a quorum of directors present at the 5.23.12 meeting. Director Scott seconded the motion and the motion passed (4/0).

VIII. CONSENT AGENDA

Director Denning made a motion to approve the Consent Agenda; Director Wong seconded the motion and the motion passed (4/0).

IX. NEW BUSINESS

1. School Start/End Times for 2012-13 School Year

Superintendent Fritz presented proposed start and end times for the 2012-13 school year. These times are transportation dependent and data collection is still being conducted. The Safety Advisory Committee will be considering this data in an attempt to reduce some bus routes. The final times will be presented at the second meeting in July (July 26) so as to publish information in August for school district families.

X. COMMENTS FROM THE AUDIENCE

No comments.

XI. BOARD COMMUNICATION

All Board members received two parent concern emails that were forwarded to the Supt. and his team for action. Supt. Fritz has been in communication with DuPont City Administrator Masko

to discuss real estate and future use of land and he and two Board Directors will meet with the DuPont City Council.

XII. ANNOUNCEMENTS

Supt. Fritz congratulated the graduating 12th and promoting 8th graders. He attended recent concerts at the high school and Cherrydale Primary.

XIII. EXECUTIVE SESSION

Chair Winkler called for a 5 minute recess at 8:35 pm after which the Board and Supt. Fritz went into Executive Session.

XIV. RETURN TO PUBLIC SESSION

The Board came out of Executive Session at 10:38 pm. No decisions were made.

XV. ADJOURNMENT (Vote)

Director Scott made a motion to adjourn the meeting at 10:38 pm. Director Denning seconded the motion and the motion passed (4/0).

(Secretary/Superintendent)

(Chair)

PAYROLL HEADER PAGE

Steilacoom Historical School District No. 1

GENERAL FUND

FOR THE MONTH June, 2012

WE, THE UNDERSIGNED BOARD OF DIRECTORS OF THE STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1, PIERCE COUNTY, WASHINGTON, DO HEREBY CERTIFY THAT SERVICES HAVE BEEN RECEIVED AND PERFORMED AND HAVE BEEN APPROVED FOR PAYMENT IN THE AMOUNT OF \$2,112,773.82.

PAYROLL

Gross Pay	\$ 1,516,126.61
Benefits	\$ 496,647.21
Total Payroll Adjustment	\$ 100,000.00

PAYROLL TOTAL \$ 2,112,773.82

DATED: June 28, 2012

Secretary to the Board

Board Chairperson

Board Member

Board Member

Board Member

Board Member

Pay/Ded/Bens Summary Totals

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	RETIRE	
					GROSS	HOURS
TPS4	POST SEASON	3		61.0000	620.36	61.00
TRE3X	RETRO	1	1.0000		1.92	
TSE4	SEASONAL	2		16.0000	228.48	16.00
TSP3	SUB CLASSIFIED	64		1013.5000	11,361.18	1013.90
TSP4	SUB CLASSIFIED	3		229.0000	2,299.16	229.00
TST3	SUB TEACHER	169		3576.0000	73,411.74	3577.10
TWM3	WERNMASTER	4		21.0000	189.84	21.00
ZSLB2	SL BUYBACK 1:2	1	1416.7000		42,050.06	
REPORT TOTAL					1516,126.61	39493.80

2-02-00-00-010040

PAGE: 9

BENEFIT SUMMARY FOR MONTHLY / MONTHLY PAYROLL - AFTER CAICS

CHECK DATE: 06/29/2012 PERIOD ENDING DATE: 06/30/2012

Pay/Ded/Bens Summary Totals

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
TaxB+	Tax Ben +		5	369.05
TaxB-	Tax Ben -		5	-369.05
			11875	496,647.21

***** End of report *****

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 28, 2012, the board, by a _____ vote approves payments, totaling \$450.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200016 through 200016, totaling \$450.00.

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

12

1

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200016	SPECTRUM REAL ESTATE SERVICES	06/12/2012	12-503	APPRAISAL OF YELLOW HOUSE	2000000003	450.00	450.00
			1	Computer	Check(s) For a Total of		450.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	450.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	450.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	450.00

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 28, 2012, the board, by a _____ vote approves payments, totaling \$860.82. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 400643 through 400643, totaling \$860.82.

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400643	MASTERCARD CORP. CLIENTS PAYME	06/12/2012	5653-4		6233	328.00	860.82
			5653-5		0	140.24	
			5661-2		0	164.16	
			5687		0	228.42	
				1 Computer	Check(s) For a Total of		860.82

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	860.82
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	860.82
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	860.82

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 28, 2012, the board, by a _____ vote approves payments, totaling \$111,134.26. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 109657 through 109706, totaling \$111,134.26.

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109657	3 WIRE GROUP INC	06/29/2012	inv2197821	OPEN PURCHASE ORDER 2011-2012 FOR KITCHEN EQUIPMENT REPAIRS	101112066	119.77	119.77
109658	ADAMS, SUE	06/29/2012	June 2012	Hearing Officer Services	91112119	472.50	472.50
109659	ALBERTSONS	06/29/2012	1345 7128		0 0	1,504.89 17.97	1,522.86
109660	AUTOLUBE TIRE & AUTOMOTIVE	06/29/2012	plate 72954c	OPEN PO 2011-2012 FOR VEHICLE REPAIRS - GROUNDS & DISTRICT VEHICLES	101112013	117.34	117.34
109661	BALL, LEERAE K	06/29/2012	5/29-6/7 mil reimb		0	58.14	58.14
109662	BANK OF AMERICA	06/29/2012	12050086145		0	112.54	112.54
109663	BOSTON HARBOR MARINA	06/29/2012	14643		0	749.21	749.21
109664	BOUND TO STAY BOUND	06/29/2012	789087		0	17.61	17.61
109665	CAPITAL ELECTRIC INCORP	06/29/2012	22861	PARKING LOT LIGHT REPAIRS AT PIONEER MS PER PROPOSAL ITEM #4 DATED 4/11/2012	101112118	2,623.30	2,623.30
109666	CAREER STAFF UNLMTD- SEATTLE	06/29/2012	28427-133283 28427-134131 28427-134955 28427-135983	Open PO for SLP Open PO for SLP Open PO for SLP Open PO for SLP	91112107 91112107 91112107 91112107	1,610.00 2,100.00 1,575.00 1,382.50	6,667.50
109667	CARTRIDGE WORLD	06/29/2012	24440	Cartridge World	2371112036	108.28	108.28
109668	CASE PARTS	06/29/2012	0001566547	OPEN PURCHASE 2011-2012 FOR KITCHEN REPAIR PARTS	101112051	158.52	158.52
109669	CENTURYLINK	06/29/2012	300493944		0	289.60	289.60
109670	CENTURYLINK QCC	06/29/2012	253d08107307312153		0	1,549.75	1,549.75

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109671	CENTURYLINK	06/29/2012	1216250680		0	258.27	258.27
109672	CULLIGAN	06/29/2012	10951		0	18.65	54.99
			11418		0	2.50	
			201206380587	OPEN PO 2011-2012 FOR WATER	101112012	33.84	
109673	CURRICULUM ASSOCIATES INC	06/29/2012	90158969	Supplies for Colette Parotte	91112120	263.42	263.42
109674	FAIRFAX HOSPITAL	06/29/2012	8500243-67	Open PO for Fairfax Hospital, Northwest School of Innovative Learning. Tuition for 4 Students, 2011-2012 school year.	91112075	4,600.00	13,800.00
			8500269-61	Open PO for Fairfax Hospital, Northwest School of Innovative Learning. Tuition for 4 Students, 2011-2012 school year.	91112075	4,600.00	
			8500348-38	Open PO for Fairfax Hospital, Northwest School of Innovative Learning. Tuition for 4 Students, 2011-2012 school year.	91112075	4,600.00	
109675	GAYLORD	06/29/2012	2056491	Library supplies	2371112089	116.99	143.21
			2058458	Library supplies	2371112089	26.22	
109676	GENERAL ELECTRIC CAPITAL CORP	06/29/2012	57305315	DISTRICT COPIER LEASE- G.E. CORP	81112048	695.78	2,507.45
			57310715	DISTRICT COPIER LEASE- G.E. CORP	81112048	747.20	
			57336649		0	534.97	
			57351118		0	529.50	
109677	GRAINGER	06/29/2012	9835884173	OPEN PO 2011-2012 FOR SUPPLIES	101112016	42.27	42.27
109678	HD BAKER POINT OF SALE SYSTEM	06/29/2012	agr0000501	HELP DESK	81112096	950.00	950.00
109679	HORIZON	06/29/2012	3n021497	OPEN PO 2011-2012 FOR SUPPLIES	101112018	87.38	373.33
			3n021936	OPEN PO 2011-2012 FOR SUPPLIES	101112018	170.66	
			3n022454	OPEN PO 2011-2012	101112018	115.29	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109680	JOHN DEERE COMPANY	06/29/2012	112019295	FOR SUPPLIES JOHN DEERE TRACTOR WITH MOWING DECK	101112120	3,200.85	3,200.85
109681	JOSTEN'S	06/29/2012	15273777	DIPLOMAS AND DIPLOMA COVERS	4311112063	9.70	31.07
			15277020		0	9.70	
			15292613	DIPLOMAS AND DIPLOMA COVERS	4311112063	11.67	
109682	K12 WASHINGTON LLC WAVA	06/29/2012	may 2012		0	33,871.00	33,871.00
109683	KING COUNTY DIRECTORS ASSN	06/29/2012	3582551	Req. 1648 - Transparent tape - Cart # 520528	1461112072	39.38	888.83
			3582552	KCDA CART # 531889 - THE COST OF THE TABLE IS \$372.96. PLEASE BE ADVISED THAT FOR FURNITURE YOU CALL FOR THE PRICE BUT THEY ADD THE CHARGE ON THEIR END IT SHOWS ONE ORDER FOR THE TABLE AT \$00.00 AT THIS TIME, WILL WILL SHOW ON THE INVOICE.	4311112095	34.86	
			3582884	KCDA Cart #521256	2371112088	382.17	
			3584912	OPEN PURCHASE ORDER 2011-2012 FOR CUSTODIAL/GROUNDS SUPPLIES	101112064	432.42	
109684	LABORATORIES, COASTWIDE	06/29/2012	t2426372	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	665.26	2,538.83
			t2437971	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	1,873.57	
109685	LAKEWOOD HARDWARE & PAINT	06/29/2012	310704	OPEN PO 2011-2012 FOR SUPPLIES	101112021	2.95	84.16
			311268	OPEN PO 2011-2012 FOR SUPPLIES	101112021	59.38	
			311426	OPEN PO 2011-2012 FOR SUPPLIES	101112021	21.83	
109686	LEMAY MOBILE SHREDDING	06/29/2012	814410		0	32.00	32.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109687	MICRO COMPUTER SYSTEMS	06/29/2012	0440780-IN	DVD/VCR COMBO FOR THEATER	4311112086	251.31	884.74
			0440992-IN	Document Cameras	111112027	633.43	
109688	MOUNTAIN MATH/LANGUAGE	06/29/2012	55922	S.P. Mountain Math/Language LLC	1271112055	75.95	75.95
109689	PORTLAND AVENUE NURSERY	06/29/2012	28519/28428	OPEN PURCHASE ORDER FOR CHERRYDALE BUTTERFLY GARDEN PLANTS	101112097	215.88	215.88
109690	REALLY GOOD STUFF	06/29/2012	3873056	S.P. Really Good Stuff/ Parrotte	1271112056	78.08	288.71
			3880268	S.P. Really Good Stuff - Mrs. David	1271112058	68.09	
			3880285	S.P. REALLY GOOD STUFF - MRS. FIRTH	1271112060	142.54	
109691	RIVIERA COMMUNITY CLUB	06/29/2012	sc/100		0	14.14	14.14
109692	SCHOOL HEALTH	06/29/2012	2541310.00	Req. 1647 - Health Room supplies	1461112073	112.37	112.37
109693	SCHOOL OUTFITTERS	06/29/2012	inv1957035	S.P. SCHOOL OUTFITTERS - MRS. DAVID	1271112059	42.94	42.94
109694	SEATTLE FLOOR SERVICE	06/29/2012	20342	OPEN PURCHASE ORDER FOR FLOOR CLEANING SUPPLIES 2011-2012 SCHOOL YEAR	101112122	76.65	76.65
109695	SOLIANIANT HEALTH	06/29/2012	5101768	Psychologist (2) and Speech Pathologist (1)	91112056	1,687.50	13,031.26
			5101890	Psychologist (2) and Speech Pathologist (1)	91112056	2,578.13	
			5101892	Psychologist (2) and Speech Pathologist (1)	91112056	1,687.50	
			5113521	Psychologist (2) and Speech Pathologist (1)	91112056	1,687.50	
			5113538	Psychologist (2) and Speech Pathologist (1)	91112056	1,687.50	
			5113716	Psychologist (2) and Speech Pathologist (1)	91112056	2,578.13	
			5129252	Psychologist (2) and Speech	91112056	1,125.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Pathologist (1)			
109696	STATE AUDITOR'S OFFICE	06/29/2012	193909		0	2,926.00	2,926.00
109697	SUNBELT STAFFING	06/29/2012	5096879	Speech Patholgist (1)	91112057	2,205.00	12,005.00
			5104612	Speech Patholgist (1)	91112057	2,437.50	
			5107867	Speech Patholgist (1)	91112057	2,240.00	
			5117357	Speech Patholgist (1)	91112057	2,812.50	
			5117539	Speech Patholgist (1)	91112057	2,310.00	
109698	SYLVAN	06/29/2012	2849	SES Tutoring Service for Saltar's students. Sylvan of Lakewood	91112089	47.59	47.59
109699	TACOMA SCREW PRODUCTS	06/29/2012	10323575	OPEN PURCHASE 2011-2012 FOR SUPPLIES	101112037	33.15	33.15
109700	TECH SMITH CORPORATION	06/29/2012	1282146	SHS TECHSMITH CORP. FOR BETHMAN AT PIO. SEND TO: ROGER MEYER STEILACOOM SCHOOL DIST. 510 CHAMBERS ST. STEILACOOM WA 98388	141112080	248.75	248.75
109701	TED BROWN MUSIC CO	06/29/2012	553265	OPEN PO FOR SUPPLIES AND REPAIRS	4311112048	40.48	187.10
			553266	OPEN PO FOR SUPPLIES AND REPAIRS	4311112048	53.43	
			556750	OPEN PO FOR SUPPLIES AND REPAIRS	4311112048	35.00	
			561326	OPEN PO FOR SUPPLIES AND REPAIRS	4311112048	23.39	
			569727	Open Purchase Order for Band Instrument Repair	2371112051	34.80	
109702	US BANCORP	06/29/2012	20523859		0	1,060.73	1,060.73
109703	WA-ACTE	06/29/2012	8647	SHS WA-ACTE REGISTRATION FOR SUMMER CONFERENCE FOR KURT BETHMAN	141112081	380.00	380.00
109704	WELLS FARGO FINAN LEASING INC	06/29/2012	6765736445		0	269.71	1,753.22

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			6765736450		0	715.50	
			6765737710		0	768.01	
109705	WITT COMPANY	06/29/2012	254257	OPEN PO FOR WITT CO.	81112008	213.30	4,026.18
			255175	ALL DISTRICT COPIERS-PLEASE SEE ATTACHEMENT FOR DETAILS	81112038	3,812.88	
109706	WRIGHT, ERIN ELIZABETH	06/29/2012	mileage reimb esd		0	117.30	117.30
				50 Computer	Check(s) For a Total of		111,134.26

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	50	Computer	Checks For a Total of	111,134.26
Total For	50	Manual, Wire Tran, ACH & Computer	Checks	111,134.26
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	111,134.26

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 28, 2012, the board, by a _____ vote approves payments, totaling \$124,918.86. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 109654 through 109656, totaling \$124,918.86.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109654	CHEVRON & TEXACO CARD SERVICES	06/29/2012	7898030544		0	22,006.88	22,006.88
109655	SODEXO INC & AFFILIATES	06/29/2012	1000597204		0	94,043.84	94,043.84
109656	TRUSTEED PLANS SERVICE CORP	06/29/2012	0065257-in		0	8,868.14	8,868.14
				3 Computer	Check(s) For a Total of		124,918.86

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	124,918.86
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	124,918.86
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	124,918.86

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 28, 2012, the board, by a _____ vote approves payments, totaling \$9,606.46. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 109651 through 109653, totaling \$9,606.46.

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109651	EMPLOYER ADMIN SERVICES INC	06/12/2012	419342012		0	143.00	286.00
			419352012		0	143.00	
109652	MASTERCARD CORP. CLIENTS PAYME	06/12/2012	5620		0	57.25	1,302.01
			56353	SHS MASTERCARD	141112073	240.75	
				CORP. FOR JASON			
				RISE AT PIO. LEGO			
				EDUCATION PO BOX			
				1707 PITTSBURG KS			
				66762-1707			
			5653		141112060	25.90	
			5653-1	SHS MASTERCARD	141112071	20.50	
				CORP FOR TINA			
				HAYDEN SEATTLE			
				MARINERS DECA PRO			
				SPORTS CAREER DAY			
				ATTN: RYAN LATHAM			
			5653-2	S graves	281112038	325.00	
				conference			
			5653-3		0	70.15	
			5661-1		0	6.48	
			5679		0	186.64	
			5687-1		0	353.71	
			5703		0	6.94	
			5711		0	8.69	
109653	TRUSTEED PLANS SERVICE CORP	06/12/2012	0065156-in		0	8,018.45	8,018.45
				3 Computer	Check(s) For a Total of		9,606.46

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	9,606.46
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	9,606.46
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	9,606.46

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 28, 2012, the board, by a _____ vote approves payments, totaling \$10,000.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200017 through 200017, totaling \$10,000.00.

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200017	CHICAGO TITLE COMPANY	06/18/2012	1333065-SS	TITLE # 4366562 INTERNATIONAL PLACE	0	10,000.00	10,000.00
			1	Computer	Check(s) For a Total of		10,000.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	10,000.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		10,000.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,000.00

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 28, 2012, the board, by a _____ vote approves payments, totaling \$10,000.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200018 through 200018, totaling \$10,000.00.

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200018	CHICAGO TITLE COMPANY	06/18/2012	1333065A-SS	TITLE # 4366562	0	10,000.00	10,000.00
			1	Computer	Check(s) For a Total of		10,000.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	10,000.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	10,000.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		10,000.00

06/15/12
2

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: June 28, 2012

TO: Members, Steilacoom Historical School District Board of Directors

Issue: ☒ Action Approval of Grant – Highly Capable Program
 ☐ Information

BACKGROUND INFORMATION:

The Highly Capable Program is in the development stages and will be implemented in September 2012. The program is paid for through the FP 217 Highly Capable Students Program Federal Grant. Application for this Grant must be approved annually by the School Board (WAC 392-170-025).

RECOMMENDED DECISION:

Approval of FP 217 Highly Capable Students Program Federal Grant.

FISCAL IMPLICATIONS

This grant provides additional revenue to the District to be spent on Highly Capable needs.

Report prepared by:

Executive Director of Student Achievement Kathi Weight

217 Highly Capable Students Program**Fiscal Year:** 12-13**Milestone:** Draft (Printed 6/15/2012)**District:** Stellacoom Hst. School District**Organization Code:** 27001**ESD:** Puget Sound Educational Service District 121**Page 1****Highly Capable Program Assurances**

RCW 28A.185.020 — The legislature finds that, for highly capable students, access to accelerated learning and enhanced instruction is access to a basic education.

Each Local Education Agency (LEA) plan shall provide assurance the LEA will ensure that:

1. The application and program plan are approved annually by the School Board (WAC 392-170-025).
2. A written program description including, but not limited to, procedures for notification, nomination, assessment, selection of the district's most highly capable program options is on file (RCW 28A.185.030).
3. Parental permission is obtained in writing prior to conducting assessment(s) unique to the highly capable program identification process and providing special services and programs (WAC 392-170-047).
4. Parental notice includes a full explanation of the procedures for identification and program options, and provides an explanation of the appeal process (WAC 392-170-047).
5. The screening and/or identification process for determining student eligibility for highly capable program adheres to the use of:
 - a. Equitable accessibility for all nominated students (WAC 392-170-050)
 - b. Multiple, objective identification criteria is used to identify those students who are most highly capable (RCW 28A.150.020)
 - c. Nondiscrimination in the use of tests (WAC 392-170-060)
 - d. Nondiscrimination in the review of testing results (WAC 392-170-065)
6. The process and policies for selection of the most highly capable include procedures as defined in WAC 392-170-075.
7. Quality assurance measures are in place for coding students who have been assessed and identified as highly capable on the state assessment (RCW 28A.320.175).
8. The district program evaluation plan includes monitoring for the program components as defined in WAC 392-170-087.
9. The district will fulfill all responsibilities consistent with WAC 392-170.
10. The district will submit the annual application (FP 217) and end-of-year report (FP 250) by July 1, 2012.

Check this box: <input checked="" type="checkbox"/>	District officials have read and understand these assurances.
Name of Authorized Representative:	Kathi Weight
Position/Title of Authorized Representative:	Executive Director
Date: (example 6/15/12)	6/30/12

Highly Capable Program Coordinator

Name: Jaclyn Shope
Title: Highly Capable Program Teacher
Location: Stellacoom School District
Email Address: JShope@stellacoom.k12.wa.us
Phone Number: 253 983 2200
Fax Number: 253 589 4892

Highly Capable Program Parent Organization

Is there a parent organization in your area? No

Contact Name:
Organization:
Email Address:
Phone Number:

Page 2

Alert! The application is due July 1, 2012. The application will not be reviewed until the 2011-12 End-of-Year Report (Form Package 250) is approved.

Estimated Allocation

Please note: In 2011, the formula for calculating district Highly Capable Program allocations changed. The allocation is no longer a flat per pupil expenditure multiplied by a percent of the district's basic education enrollment.

The new prototypical formula uses the same percent of enrollment but now generates state funding using the district staff mix factor and state funded salary amounts. Based upon this new formula, the actual rate per student will vary by district and may be higher or lower than in the past.

The district's monthly allocation will be adjusted throughout the grant period based on changes in reported enrollment. Also, there is no carryover provision for Highly Capable Program grants. Please work with your business manager to monitor any changes to your allocation during the year.

Estimated Allocation: \$39,840

Enter projected district's total basic education FTE enrollment:

2,790

Students projected to serve by grade level with State Highly Capable Program grant

The total number of students to be served by the district's Highly Capable Program must be at least 2.314% of the district's FTE enrollment.

2.314% of District's Total Basic Education FTE: **65**

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
		17	16	27	16								76

Annual Notification of Any Major Identification Activity (WAC 392-170-042)

Identify method used to circulate annual notification of any major identification activity to parents and students throughout the community: Enter date for each type of notification (example 6/5/12).

Annual Notification Type	Date of Notification
District publications	
School publications	9/1/2012
Newspapers	
District website	9/1/2012
Other	
Specify Other:	

Student Nomination (WAC 392-170-045)

With regard to the district's nomination process, identify the location where teachers, other staff, parents, students, members of the community, and other sources may submit a student referral/nomination.

- ☒ District Office
- ☒ School Offices
- ☒ Classroom Teachers
- ☒ Highly Capable Program Coordinator
- ☐ Specialists
- ☐ Other

Specify Other:

Assessment Instruments (WAC 392-170-040; 055); (RCW 28A.185.030)

Multiple criteria/assessments are required for determination of highly capable students.

If "other" is selected, provide the name of the assessment instrument used.

(Referral and/or nomination do not qualify as an assessment instrument.)

Cognitive Ability

- ☒ Cognitive Ability Test (COGAT)
- ☐ Raven
- ☐ WISC (Enter WISC Version)
- ☐ Otis-Lennon
- ☐ Other

Specify Other:

Specific Academic Achievement

- ☒ State Assessment
- ☐ NWEA MAP
- ☐ ITBS
- ☐ ITED
- ☐ Other

Specify Other:

Exceptional Creativity (e.g., check list or test)

- ☐ Structure of Intellect-Divergent Thinking Short Form (SOI)
- ☐ Structure of Intellect-Form L, (SOIL)
- ☐ Torrance Test of Creative Behaviors
- ☐ Renzulli Checklist
- ☐ Other

Specify Other:

Multidisciplinary Selection Committee Members (WAC 392-170-070)

The multidisciplinary selection committee for the final selection of the most highly capable students for participation in the district's program for highly capable students shall consist of the following professionals:

- A classroom teacher with training and experience in teaching highly capable students: Provided, that if such a classroom teacher is not available, a classroom teacher shall be appointed. Specify job title for each person serving on the committee for this category.

Susan Greer - TOSA

Jaclyn Shope - Highly Capable Program Teacher

- A psychologist or other qualified practitioner with the training to interpret cognitive and achievement test results. Specify job title for each person serving on the committee for this category.

Beth Mills - Executive Director of Special Services

- A district administrator with responsibility for the supervision of the district's program for highly

capable students. Specify job title for each person serving on the committee for this category.

Susan Greer - District TOSA

Joel Lang - Principal

Kathi Weight - Executive Director of Student Achievement and Human Resources

- Such additional professionals, if any, the district deems desirable. Specify job title for each person serving on the committee for this category.

Professional Development (WAC 392-170-038)

Indicate planned professional development activities. (Check all that apply)

- ☒ Identification Procedures
- ☒ Program Options
- ☒ Curriculum and Instruction
- ☒ Student Assessment
- ☒ Developing Highly Capable Educational Plans
- ☒ Program Evaluation
- ☐ Other

Specify Other:

Page 3

Highly Capable Program Review and Monitoring (RCW 28A.185-050; WAC 392-170-087)

Identification Process Evaluation Plan

Indicate the identification processes reviewed to evaluate effectiveness of the identification process.

NOTE: Data collected over time show trends.

DATA

- ☒ Data for Nominated Students (age, gender, ethnicity, etc.)
- ☒ Data for Individuals Nominating Students (parents, teachers, community members, etc.)
- ☒ Data for Identified Students (age, gender, ethnicity, etc.)
- ☒ Data for Selected Students (age, gender, ethnicity, etc.)
- ☐ Other Data

Specify Other:**PROCESSES**

- ☒ Notification of Testing Process
- ☒ Nomination Procedures
- ☒ Screening Tools and Procedures
- ☒ Parental Permission
- ☒ Appeals Process
- ☒ Multiple Criteria for Determination
- ☒ Tests Used
- ☒ Assessment Process
- ☒ Selection Committee Representation
- ☒ Selection Process
- ☒ Nondiscrimination in the Use of Tests
- ☒ Nondiscrimination in the Review of Testing Results
- ☐ Other Process

Specify Other:**HCP Student Academic Achievement Evaluation (RCW 28A.185; WAC 392-170-087)**

Indicate the data collected to evaluate and measure the academic achievement (growth and progress) of highly capable students **in addition to the required state assessment data.**

- ☒ Teacher Observation
- ☒ Classroom Based Assessment
- ☐ District Assessment
- ☒ State Assessment
- ☐ Other

Specify Other:**Fiscal - Expenditure Evaluation (RCW 28A.185; WAC 392-170-087)**

Indicate the individual(s) responsible for reviewing Highly Capable Program expenditures.

- ☐ Superintendent
- ☒ District Administrator
- ☒ District Business Manager
- ☐ School Administrator
- ☒ Highly Capable Program Teacher/Coordinator
- ☐ Other

Specify Other:

Page 4

State Funded Highly Capable Program Options - Continuum of Services
(WAC 392-170-037; WAC 392-170-078)

State Grant Funded Highly Capable Program Only - Identify the program option(s) used to serve highly capable students. Report only highly capable program options which serve those students entered on page 2 of this report.

Option	K	1	2	3	4	5	6	7	8	9	10	11	12
Self-Contained Gifted Classroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Part-Time Grouping (Content Specific)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Subject Placement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Grade Placement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Independent Study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Regular Classroom with Differentiated Instruction	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Honors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Placement (AP)/International Baccalaureate (IB)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pre-AP/IB	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cluster Grouping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mentorships	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Specify Other:

Description of Program Option(s) (WAC 392-170-037)

Name and describe the program option(s) listed above. Include in the description how the program options address the **unique academic needs** of highly capable students (WAC 392-170-036) through:

- Curriculum
- Instruction
- Classroom Assessment

Offering a program of "Enrichment" in areas of math and/or science to students through a "Send Out Model." Steilacoom will be taking students grades 2-5 from a regular classroom environment based on assessment results/nominations for a specified period of time each week with a certificated teacher.

Subject Acceleration (students two grade levels ahead in specific academic area) for which the grade

level curriculum is too basic or limited in scope- Math and Science

Compacting (students willing to learn new content, high degree of self-direction and preference for learning more independently)

Page 5

Annual School Board Approval of the Highly Capable Program Application (WAC 392-170-025)**Enter Date of Board Approval:****Board Approval of District Application (WAC 392-170-025)**

The district's annual application shall be approved by formal action of the district's Board of Directors. Upload Minutes showing application approval.

UPLOAD DOCUMENTS HERE

File names may *not* include symbols, including #.

Uploaded Files**Uploaded By****Uploaded At**

Files have not been uploaded

REGULAR BOARD MEETING

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: x **ACTION** Approval of Resolution 779-06-28-12, Closure of Imprest
Accounts

INFORMATION

The closure of building imprest accounts has been determined necessary to eliminate liability risks.

Invoices and reimbursements will not 100% flow thru the districts accounts payable process. The State Auditor's Office is aware and very supportive of this change.

Previous resolution #651-8-23-07 is being partially rescinded, by leaving general fund petty cash account of \$450 and General Fund imprest account of \$7,500 available for emergency purpose access.

With recent implementation of procurement card use, the removal of the imprest fund accounts will be an easy adjustment.

Less liability and future audit risks.

It is the recommendation of the Superintendent to adopt resolution #779-06-28-12.

Report prepared by:

Superintendent Fritz & Exec. Dir. Finance/Operations Ball

Steilacoom Historical School District No. 1
510 Chambers
Steilacoom, WA 98388

RESOLUTION 779-06-28-12
CLOSURE OF IMPREST FUND ACCOUNTS

WHEREAS, the Board of Directors of Steilacoom Historical School District No. 1 has determined that the need of imprest fund accounts at the school buildings is no longer necessary and

WHEREAS, Resolution #744-08-26-10 is partially rescinded (removal of building imprest funds only) and

WHEREAS, it is the State Auditor's opinion that imprest funds are a liability risk that can be managed with other means.

THEREFORE, BE IT RESOLVED that the Board of Directors of the Steilacoom Historical School District No. 1 hereby closes the following imprest funds as listed:

- Pioneer Middle School Imprest \$1,000
- Steilacoom High School Imprest \$6,000
- Cherrydale Elementary School Imprest \$500
- Saltar's Point Elementary School Imprest \$500

ADOPTED THIS 28th DAY OF JUNE 2012.

Chair

Vice Chair

ATTEST: _____
Superintendent/Board Secretary

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: June 28, 2012

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: x ACTION Approval of Administrative Personnel Action for 2012-13

 INFORMATION

BACKGROUND INFORMATION:

The attached report includes the non-renewal of contract as requested by the current Executive Director of Student Services. The report also authorizes up to 10 transition days, paid at 2011-12 contract per diem rate, to assist with the transition of duties.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent that the Board approve the attached Administrative Personnel Action Report.

Report prepared by:

Superintendent, Bill Fritz

Administrative Personnel Action

Name	Position	Action
Beth Mills	Executive Director Student Services	Non-renewal of contract effective 6/30/12
Beth Mills	EDSS – transition days	up to 10 days paid at 2011-12 contract per diem rate

REGULAR BOARD MEETING

ISSUE:	<u>X</u>	ACTION	<u>Adoption of Personnel Action-Classified</u>
		INFORMATION	

A list of those covered by this action is attached.

It is the recommendation of the Superintendent that the Board adopt the attached Personnel Action as presented.

Report prepared by: Bill Fritz, Superintendent, Kathi Weight, Beth Mills, LeeRae Ball,
Executive Directors

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

CLASSIFIED PERSONNEL REPORT

Date: June 28, 2012

NEW HIRES

NAME	POSITION	BUILDING	EFFECTIVE DATE
BAILEY, Aaron	Maint-Custodial-Grounds Temporary	Maint/Custodial Grounds	6/18/12 – 8/31/12
KOSIROG, Lydia	Maint-Custodial-Grounds Temporary	Maint/Custodial Grounds	6/18/12 – 8/31/12
BRYANT, Melanie	SPED Paraeducator	CC	8/29/2012
CRAWFORD, Anthony	Head Coach (Girls' Basketball)	SHS	11/12/2012-2/28/2013

RESIGNATIONS

NAME	POSITION	BUILDING	EFFECTIVE DATE

Initiated by: Pat Jackson-Holley

HR DIRECTOR: _____

FINANCE DIRECTOR: _____

SUPERINTENDENT: _____

BOARD APPROVAL DATE: 6/28/2012

DONATIONS

Steilacoom Historical School District #1 is pleased to accept the following donation:

From: Saltar's Point PTA

In the amount of: \$7,500

For the purpose of: Playground Equip.

Account Code: _____ Fund: ASB

Donations in the amount of \$2,500 or greater must be pre-approved by the board prior to use.

Board approval required? X yes _____ no

Board Date: _____

Donation approved by:

Director of Finance [Signature]

Date: 6-25-12

Superintendent [Signature]

Date: 6/25/12

Routing:

☒ Accounting Clerk (accept funds; complete form; copy check & attach to form; deposit)

☒ Director of Finance & Superintendent (Review; Approve; Sign)

☐ Director of Finance to forward donation form & check copy to Executive Assistant to the Superintendent for placement on next regularly scheduled board meeting for approval.

SALTAR'S POINT ELEMENTARY PTA
908 3RD ST
STEILACOOM, WA 98388

1195

98-8063/3251

2012.06.14
Date

Pay to the
Order of

Steilacoom School Dist.

\$ 7,500.00

Seven Thousand Five Hundred Dollars

Security
Features
Details on
Back



1495 Wilmington Drive, Suite 100
DuPont, WA 98327

For

Play Ground Fund

Alexandra Felt

⑆325180634⑆55900006743293⑈1195

Harland Clarke

REGULAR BOARD MEETING

TO: Members, Steilacoom Historical School District Board of Directors

BACKGROUND INFORMATION:

A list of those covered by this action is attached.

It is the recommendation of the Superintendent that the Board adopt the attached Personnel Action as presented.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNEL REPORT
June 28, 2012

RESIGNATIONS

NAME	POSITION	BLDG	EFFECTIVE DATE
HEYING, Tara	Teacher	CC	6/18/2012
HUNTER, Jane	Teacher	PIO	6/19/2012
KRUSPE, Katrina	Teacher	CC	6/18/2012
STALDER, H. Louann	Teacher (.2 FTE)	CC	8/27/2012

LEAVE OF ABSENCE

NAME	POSITION	BLDG	FTE	EFFECTIVE DATE
CROFT, Rachel	Grade 3 Teacher	CC	.5	8/27/2012
SALGADO, Michelle	Grade 3 Teacher	CC	.5	8/27/2012

NEW HIRES/RE-HIRES

NAME	POSITION	BUILDING	FTE	EFFECTIVE DATE
DuPUIS, Richard	School Psychologist	District-Wide	1.0	8/27/2012
HAVERKAMP, Cynthia	Grade 7 LA/SS	PIO	1.0	8/27/2012
ROBERTS, Jamie Lynn	Math Teacher	SHS	1.0	8/27/2012

TRANSFERS/REASSIGNMENTS

NAME	POSITION	BUILDING	FTE	EFFECTIVE DATE
MARQUIS, Kathleen	Math Teacher	PIO	1.0	8/27/2012

CERTIFICATED STIPENDS

NAME	POSITION	BLDG	STIPEND AMOUNT
BADER, Terry	National Board Certified Teacher	SHS	\$5,888.62
BARTON, Kristen	National Board Certified Teacher	SP	\$5,888.62
BRADSHAW, Brett	National Board Certified Teacher	CC	\$5,888.62
CROFT, Rachel	National Board Certified Teacher	SP	\$5,888.62
FOYIL, Samantha	National Board Certified Teacher	PIO	\$5,888.62
GATES, Amanda	National Board Certified Teacher	SHS	\$5,888.62
GONGLEWSKI, Carole	National Board Certified Teacher	SP	\$5,888.62
KILGA, Wendi	National Board Certified Teacher	PIO	\$5,888.62
KIM, Cathleen	National Board Certified Teacher	WAVA	\$5,888.62
KNOWLES, Karen	National Board Certified Teacher	WAVA	\$5,888.62
LITT, Teresa	National Board Certified Teacher	SHS	\$5,888.62
MIZE, Robert	National Board Certified Teacher	SHS	\$5,888.62
OLSON, Lanae	National Board Certified Teacher	CD/AI	\$5,888.62
PAGE, Lillian	National Board Certified Teacher	SP	\$5,888.62
RICE, Russell	National Board Certified Teacher	SHS	\$5,888.62
ROTH, Joy	National Board Certified Teacher	WAVA	\$5,888.62
SALGADO, Michelle	National Board Certified Teacher	CC	\$5,888.62

SCHMIDT, Kevin	National Board Certified Teacher	CC	\$5,888.62
SHOPE, Jaclyn	National Board Certified Teacher	AI	\$5,888.62
STALDER, H. Louann	National Board Certified Teacher	CC	\$5,888.62
WYATT, Casey	National Board Certified Teacher	PIO	\$5,888.62
BEAULIEU, Derek	8 th Gr Promotion	PIO	\$100.00
BROWN, Kristi	8 th Gr Promotion	PIO	\$100.00
CLAYTON, Nancy	8 th Gr Promotion	PIO	\$100.00
EASTMAN, Kathleen	Smart Board Training-CD Staff	SHS	\$99.24 (3 Hrs @ 33.08)
HALLER, Kyle	8 th Gr Promotion	PIO	\$100.00
HUNTER, Jane	8 th Gr Promotion	PIO	\$100.00
MILTON, Andrew	8 th Gr Promotion	PIO	\$100.00
RIPP, Karen	8 th Gr Promotion	PIO	\$100.00
YUCKERT, Heather	8 th Gr Promotion	PIO	\$100.00

Initiated by: Pat Jackson-Holley

HR DIRECTOR: _____

FINANCE DIRECTOR: _____

SUPERINTENDENT: _____

BOARD APPROVAL DATE: 6/28/2012

REGULAR BOARD MEETING

TO: Members, Steilacoom Historical School District Board of Directors

BACKGROUND INFORMATION:

This policy & related procedures are necessary for outlining limitations placed on each incentive and creates a clean and effective way to recognize our students.

STUDENT INCENTIVES

The Steilacoom Historical School District #1 Board of Directors recognizes that providing students with prizes or awards can serve as a meaningful incentive for increasing academic achievement, promoting civility, encouraging physical fitness and for encouraging students to become responsible citizens, productive workers and lifelong learners.

The Board supports awarding incentives to recognize a student's academic, social, leadership and athletic achievements.

All incentives will support individual student achievement and the districts' curriculum, programs, academic or attendance goals. Therefore, every student recipient will receive an incentive only if the activity relates to the primary mission and goal of the district to increase student academic achievement.

District funds may be used, within the limits provided in model procedure 3515, to provide student incentives that meet the Board's objective of increasing academic achievement.

The superintendent or designee will develop procedures to implement this policy.

<u>Cross Reference:</u>	<u>Board Policy 3510</u>	<u>Associated Student Bodies</u>
	<u>Board Policy 6114</u>	<u>Gifts</u>

Washington Constitution, Article VIII, § 5 and § 7

Management Resources: Policy News, February 2011 Student Incentives

Adoption Date:

School District Name:

Revised: 02.11

Classification: Priority

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: June 28, 2012

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: x **ACTION** First Reading Policy 5525, Professional, Civic & Service
Organization Memberships
 INFORMATION

BACKGROUND INFORMATION:

Policy 5525 was last updated in 1998, language has been updated to include a list of membership fees, civil & service organizations that district staff participate in currently and list of district positions relevant to policy.

For ease of future policy maintenance, reference to cost limitations of memberships has been removed.

FISCAL IMPLICATIONS:

None.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to move Policy 5525 to 2nd reading.

Report prepared by:

Superintendent Fritz & Exec. Dir. Finance/Operations Ball

PROFESSIONAL, CIVIC AND SERVICE ORGANIZATION MEMBERSHIPS

Administrative staff are encouraged to be members of and participate in professional associations which have as their purposes the upgrading of school administration and the continued improvement of education in general.

Administrative staff are encouraged to be active participants in civic and service organizations in the community. The board of directors believes that the district will benefit from the participation of administrative staff in civic and service organizations in the community because of improved reciprocal understanding and communication between community leaders and district staff. This will lead to increased community support for the schools, school programs that are more responsive to the needs of the community and opportunities for cooperative support of school and community programs.

Membership fees, travel and meal costs attributable to an employee's participation in the following civic and service organizations will be paid by the district, subject to the restrictions of this and other district policies:

WASBO, WSSDA, WSPA, WSRM, Notary Law, Washington State Notary Association, plus any other organizations the Superintendent and/or his/her designee approves as necessary for conducting school district related business.

~~The district will pay for participation in any given civic or service organization for no more than *insert the number of staff here* employees. (The number should be related to a considered judgment of the minimum number of memberships the district needs to pay for to receive benefit, not the maximum number of interested employees.) No district paid multiple memberships are permitted unless the superintendent finds in writing that specific employees have a difference in perspective that will provide benefit to the district through their participation in the same organization. For instance, principals that represent various schools and attendance areas might all provide benefit to the district by belonging to one community wide service organization.~~

District payment of membership fees and related costs for participation in civic and service organizations is limited to staff in the following positions:

Superintendent, Directors, Principals, Assistant Principals plus any other position Superintendent and/or his/her designee deems as appropriate.

The district recognizes that there will be indirect costs attributable to participation in civic and service organizations for employee time. The district encourages full participation in organizations for which it is paying costs, although no employee may act as an officer or take a leadership role in more than one organization for which the district is paying the membership costs. With prior written approval of the superintendent, the district will pay costs related to attendance at meetings related to membership in civic and service organizations covered by this policy, including conventions.

~~The district shall pay no more than *insert dollar amount here* per employee per year for costs related to membership in a civic or service organization covered by this policy.~~

The superintendent shall approve in writing all requests for district-paid memberships in civic and service organizations covered by this policy. ~~By June 1st of each year the superintendent shall submit a written report to the board of directors including the staff and organizations for which membership costs have been paid, the number and circumstances of multiple memberships, the costs attributable to related meetings and the total costs attributable to this policy. Staff~~

may be reimbursed for travel, meal or other appropriate expenditures related to district-paid membership in civic and service organizations pursuant to Policy No. 6213, Reimbursement for Travel Expenses.

Employees for whom the district pays any membership costs in civic and service organizations may not exert influence on other employees to provide financial contributions or other support to the civic or service organization. Neither may they use the civic or service organization as a forum for lobbying in support of or opposition to political or legislative actions, or the promotion of endeavors in which they may have a direct or indirect financial interest or may acquire a personal benefit or gain.

Adoption Date:
School District Name:
Revised: 04.98

Classification: Optional