



Regular Meeting Minutes
Pioneer Middle School · 1750 Bob's Hollow Lane · DuPont, WA
April 19, 2023

I. CALL TO ORDER

Chair Scott called the meeting to order at 6:00 p.m.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
Director McDonald made a motion to excuse Director Hogan, Director Tinsley seconded the motion, and the motion passed (4/0).
Directors McDonald, Rohrer, Scott, and Tinsley present.
Director Rohrer made a motion to approve the agenda, Director Tinsley seconded the motion, and the motion passed (4/0).

II. PRESENTATIONS

A. Chloe Clark World Language Students

Dr. Laurie Vallieres, Director of Elementary Education, introduced DoDEA Leading Through Language Grant's first project - the kindergarten cohort at Chloe Clark Elementary School. Loretta Duncan, principal of Chloe Clark Elementary School, thanked the district for applying for this grant, and shared what the kindergarten students are learning through the Spanish program. She shared that Ms. Posada, Chloe Clark's Spanish teacher, has been wonderful with the students, and other teachers are now also implementing Spanish in their classrooms. Chloe Clark kindergarten students shared a song, recited the alphabet, and read a story in Spanish. The Board took a brief recess at 6:10 p.m. to take a photo with the students. The Board returned to the meeting at 6:13 p.m.

B. Volunteer Recognition

Susanne Beauchaine, Executive Director of Human Resources, introduced Dana Ballou, the district's Volunteer Coordinator. Ms. Ballou could not attend the meeting in person, but she asked Ms. Beauchaine to share her thanks for all district volunteers for their countless hours serving in numerous capacities throughout the district. She also thanked Superintendent Weight for bringing her volunteer heart to work every day. Ms. Beauchaine shared that we have nearly 2,000 volunteers in our system, and the district has a goal to increase the number of volunteers serving in our district.

Director McDonald asked how many new volunteers we had from JBLM who volunteer throughout the district for things such as recess takeovers. Ms. Beauchaine shared that she will provide this data for the Board, and acknowledged the crucial parents in our district who helped initiate this program.

Director Rohrer thanked the district's volunteers, especially our PTAs who raise so much money for our district.

C. Certificated School Employees Recognition

Executive Director of Human Resources Susanne Beauchaine recognized our certificated staff, including Bianca Kirby, president of the Steilacoom Education Association. The first week of May, the district will be initiating a program for district families to send electronic thank-you messages to our certificated staff. Ms. Beauchaine thanked the district's certificated staff for their contribution and unwavering dedication to the education of our district's students. Director Scott shared that the proof of how much our teachers care about our students culminates in the product coming out of our district - which is great students. The success of our students shows how much our teachers have invested in them.

III. COMMENTS FROM THE AUDIENCE

- Jonathan Harris, Steilacoom resident, was not present at the meeting, but shared a written statement with the board. The statement is part of the minutes of this meeting.
- Laurie Norris, Steilacoom High School teacher, shared she loves teaching in the district, and has a great deal of experience within the district. She questioned the termination of a high school math teacher. She asked for the district to focus on what is best for kids. She asked for transparency, truth, and clear objectives, systems, and standards.
- Craig Miller, Steilacoom High School teacher, shared he believes the district has mismanaged finances which will result in missing opportunities for students. He believes this has affected the trust the community has in the district. He shared that he wants answers and would like an independent outside audit.
- Stephanie Mateus, Pioneer Middle School teacher, shared about what budget cuts will do to the most vulnerable population. She was told LAP money and staff will be eliminated. She shared about the success students have had at Pioneer, and how funding is necessary to continue seeing this success. She offered suggestions on how the district should spend LAP funds.
- Denise Isler, SEA Vice President, and Bianca Kirby, SEA President, shared they have seen the emotions their colleagues have felt recently. They shared specific staffing concerns and the impact staffing changes will have on students. While they understand budget changes need to be implemented, they question the hiring of administrative staff in recent years. They appreciate the Board as they continue to make difficult decisions, and ask for accountability and oversight, to make sure budget revisions affect the students the least amount possible. They ask for transparency, and shared that they are in favor of an external audit.
- Tom Bradbury, Steilacoom High School teacher, shared his distrust with the district. He questioned the district's use of funds. He asked for an external audit.
- Noah Tchobanoff, Steilacoom resident, thanked the SHSD teachers who showed up this evening and shared. He shared he is in favor of a third party limited engagement for assurance to the voters to try to regain some trust. Regarding the bond, he shared his concerns regarding the timing of the release of the district's budget information, as well as the bond being run again with no changes or discussion. He shared he does not believe the stadium or performing arts center should have been included in the bond, as they do not affect classroom size or core education. He asked for a special levy to fund the shortfall in the budget.
- Bridget King, DuPont resident, shared a project on behalf of the Tree Board. Tree seeds that took a trip to the moon will be planted on View the Moon Day in October. She is sharing this to see if people want to partner with the Tree Board in this event.

- Mary Hilton, Pioneer Middle School teacher and SCEA president, shared she agreed with everything Ms. Isler and Ms. Kirby shared. She wants to the Board to vote on the outside audit, freeze staffing cuts, and form a committee including staff members.

IV. REPORT - Legislative Update

Director Rohrer shared a legislative update in Director Hogan's absence. She shared the largest priority right now is special education funding. House Bill 1436 now provides less funding than it originally contained, but we should see increased special education funding and excess cost multipliers. She shared that what was significant about what was taken out of the bill today is the special education enrollment funding cap increase will happen in steps over the next several years rather than all at once.

V. CONSENT AGENDA

Director McDonald made a motion to approve the Consent Agenda, Director Tinsley seconded the motion, and the motion passed (4/0). The Consent Agenda included attached Financial Reports; March and April 2023 Accounts Payable including March 2023 Payroll; March 15, 2023 Regular Board Meeting Minutes; April 12, 2023 Special Board Meeting Minutes; Personnel Reports; Approval of SHS Jazz Band Field Trip to Moscow, Idaho; and Approval of Surplus.

VI. NEW BUSINESS

A. Budget Status Report

Dr. Weight shared a budget status report for all funds as of the end of March 2023, along with charts and data showing the district's monthly attendance, general fund balance, general fund cash balance, and interfund loan balances. Dr. Weight shared the budget status report provides much more detail about expenditures, and that process will continue.

Director Rohrer commented that she proposed an external audit at the last board meeting and that will be discussed again at the May 17 Regular Board Meeting.

B. 2022 Washington State Improvement Framework (WSIF)

Dr. Laurie Vallieres, Director of Elementary Education, and Mr. Jake Tyrrell, Director of Secondary Education, shared a presentation regarding the 2022 Washington State Improvement Framework (WSIF). They identified the WSIF, how measure rates are translated into measure scores, and action plans for Saltar's Point Elementary School and Pioneer Middle School, including addressing attendance, parent compacts, family engagement events, and staff involvement.

Director Tinsley asked what additional support the state provides for this. Dr. Vallieres shared the state provides no additional support - funding or otherwise.

Director McDonald asked about parent compacts and how exactly those work. Dr. Vallieres shared that they are a required part of the WSIF, but they are not something the district has done before. The teacher will be sharing these goals with families, showing that the school and families are working together to accomplish the same goals.

C. Resolution 907-04-19-23 Mental Health Awareness Month

Mary Snyder, Director of Social Emotional Learning, shared Resolution 907-04-19-23 Mental Health Awareness Month. Ms. Snyder shared the resolution recognizes that mental health is essential for a person's overall health. The district encourages all school staff and community members to support and participate in activities to recognize and support mental health awareness, and declares May to be Mental Health Awareness Month in the Steilacoom Historical School District.

Director McDonald made a motion to approve Resolution 907-04-19-23 Mental Health Awareness Month, Director Rohrer seconded the motion, and the motion passed (4/0).

Director Rohrer asked what activities are planned in the district. Ms. Snyder shared the district has activities planned at each school, including NAMI sharing an Ending the Silence presentation with both class presentations and a community presentation. Mental health first aid will also be offered by Ms. Snyder and Ms. Raynai Johnson, the district's School, Family and Community Partnership Specialist. These classes are being scheduled with mainly sophomore students at Steilacoom High School.

Director McDonald asked about resources available to support staff mental health. Ms. Snyder shared the district's recent focus on the high school staff. The district is collaborating with the behavior health team from Puget Sound Educational Service District, who have been at the high school for two sessions with staff with a focus on community care - with the goal of also bringing these resources to other district schools.

D. Board Worksession on May 10 for 2023-24 School Year Budget Development

Dr. Weight shared her desire to hold a School Board work session on May 10, 2023, in the District's Professional Development Center. The work session would be exclusively devoted to the 2023-24 budget, and would allow the Board the opportunity to provide feedback on the underlying budget assumptions and priorities.

Director Tinsley made a motion for the SHSD School Board to hold a work session on May 10, 2023 at 9:00 a.m. on the 2023-24 School District budget; Director McDonald seconded the motion; and the motion passed (4/0).

VII. BOARD COMMUNICATION

Director Tinsley shared the Board received communication from a high school math teacher, and they received communication today regarding an external audit.

VIII. ANNOUNCEMENTS

Dr. Weight shared the district will be hosting a public screening of the documentary film, Screenagers, on Friday, April 21 at 6:30 p.m. at Steilacoom High School. A panel of local mental health experts, including Board Director Dr. Jen McDonald, will answer questions and facilitate discussion following the screening.

IX. RECESS TO EXECUTIVE SESSION

Chair Scott recessed to Executive Session at 7:34 p.m.

X. EXECUTIVE SESSION

Chair Scott returned to the Regular Board Meeting at 8:44 p.m.

Director Rohrer made a motion to adjourn the meeting at 8:45 p.m., Director Tinsley seconded the motion, and the motion passed (4/0).

Saul Scott
(Chair)
Jim McDonald
Muller

DR Weight

Good Evening; I am Jonathan T Harris, 2315 Lexington St, Steilacoom, Wa. I am a Former Steilacoom Historical School Board Member; (1981-1989, 1995-2000), Washington State Board Member (2000-2002), Interscholastic Activities Chairman (6 Years 80's), Federal Relations Network Chairman, WSSDA (1 Year-95-2000), Served on WIAA Exec Committee & Asst Director State Basketball Championships in Tacoma Dome 20+Yrs.

I have been a Supporter of Steilacoom Schools for 50 Yrs, was on the Planning Committee to Build the High School & Have Supported Our Schools (Voting for Bonds & Levies 50 Years.

Last Wednesday was the First School District Meeting I had been to in Many Years. I was there because of my concern from Rumors that School District was having Finance/Budget Challenges? It was explained that there were mistakes made & a Budget Extension would be Required; I spoke as did others including Teachers & Students, that's when it became Clear to me that this has been known for some time??? Teachers have been Nonrenewed (Doesn't count as Layoff/Released), Also Supplies can't be ordered & those Supplies that were given to Students will Stop; Sounds like the District is Really Top Heavy Administratively??? So the Board went to Executive Session & I left before they came back.

It Seems that a Independent Audit would be in Order to show us (Stakeholders, Parents, Citizens Teachers & Students) transparency, accountability & fiscal responsibility! However, I heard that motion was Tabled.

I Have Questions: WHY DIDN'T THE BOARD VOTE FOR INDEPENDENT AUDIT??? WHY WASN'T A STATEMENT/LETTER SENT TO ALL STAKEHOLDERS EXPLAINING THE BUDGET SHOTFALL WHEN IT WAS FIRST DISCOVERED??? WHAT IS THE UNHOUSED STUDENT RATIO FOR ELEMENTARY SCHOOLS??? THE DATA THAT REALLY SHOWS HOW CROWDED OUR SCHOOLS APRIL 25TH IS NEXT WEEK?????

FOR THE FIRST TIME IN 50 YEARS I AM NOT VOTING "YES".

WE "STAKEHOLDERS" NEED YOU TOO SHOW/SHARE WITH US TRANSPARENCY, ACCOUNTABILITY & FISCAL RESPONSIBILITY:

WITH REGARDS,


JONATHAN T HARRIS

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: April 19, 2023

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


Shawn Lewis, Executive Director Of Administrative Services

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

| FUND NAME | | WARRANTS (INCLUSIVE) | | | AMOUNT |
|---|---------------------|----------------------|----|--------|-----------------|
| <u>GENERAL FUND:</u> | | | | | |
| March 20, 2023 | Accounts Payable | 132971 | to | 132971 | \$ 3,122.97 |
| March 21, 2023 | Accounts Payable | 132876 | to | 132876 | \$ (1,975.00) |
| | Payroll | 800928 | to | 800928 | \$ 1,646.45 |
| | Payroll A/P | 132972 | to | 132983 | \$ 523,750.35 |
| | Payrol ACH Payments | | | | \$ 610,757.84 |
| | Payroll Taxes | | | | \$ 620,494.58 |
| | Direct Deposit | | | | \$ 1,775,758.64 |
| March 24, 2023 | Accounts Payable | 132985 | to | 133039 | \$ 619,984.87 |
| March 24, 2023 | Accounts Payable | 133040 | to | 133041 | \$ 91.10 |
| April 6, 2023 | Accounts Payable | 133042 | to | 133062 | \$ 67,483.27 |
| April 7, 2023 | Accounts Payable | 133063 | to | 133066 | \$ 35,519.08 |
| TOTAL GENERAL FUND: | | | | | \$ 4,256,634.15 |
| <u>CAPITAL PROJECTS FUND:</u> | | | | | |
| March 22, 2023 | Accounts Payable | 200546 | to | 200549 | \$ 74,244.27 |
| April 6, 2023 | Accounts Payable | 200550 | to | 200551 | \$ 3,499.48 |
| TOTAL CAPITAL PROJECTS FUND: | | | | | \$ 77,743.75 |
| <u>ASSOCIATED STUDENT BODY FUND:</u> | | | | | |
| March 20, 2023 | Accounts Payable | 405168 | to | 405168 | \$ 69.89 |
| March 22, 2023 | Accounts Payable | 405169 | to | 405176 | \$ 10,578.25 |
| March 24, 2023 | Accounts Payable | 405177 | to | 405178 | \$ 30.00 |
| April 6, 2023 | Accounts Payable | 405179 | to | 405181 | \$ 1,200.22 |
| April 7, 2023 | Accounts Payable | 405182 | to | 405182 | \$ 10,519.67 |
| TOTAL ASSOCIATED STUDENT BODY FUND: | | | | | \$ 22,398.03 |
| <u>TRANSPORTATION VEHICLE FUND:</u> | | | | | |

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNEL REPORT - APRIL 19, 2023

| Name | Position | FTE | Location | Effective Date | Action | Comment |
|-----------------|-----------------|------------|-----------------|-----------------------|------------------|---|
| CROOK RACHEL | TEACHER | 1.00 | SALTARS POINT | 8/31/2023 | LEAVE OF ABSENCE | LOA FOR 2023-24 SCHOOL YEAR |
| SHERVE PATRICIA | TEACHER | 1.00 | HIGH SCHOOL | 8/31/2023 | RESIGNATION | |
| LEVCOVICH NANCY | TEACHER | 1.00 | PIONEER | 8/31/2023 | RETIREMENT | |
| KIRKSEY JANET | TEACHER | 1.00 | HIGH SCHOOL | 8/31/2023 | RESIGNATION | |
| BYRNE TRISHA | TEACHER | 1.00 | CHLOE CLARK | 8/31/2023 | LEAVE OF ABSENCE | LOA FOR 2023-24 SCHOOL YEAR |
| MILLER CAMERON | TEACHER | 1.00 | HIGH SCHOOL | 8/31/2023 | LEAVE OF ABSENCE | 0.4 FTE LOA FOR THE 2023-24 SCHOOL YEAR |
| CARIASO VENUS | TEACHER | 1.00 | HIGH SCHOOL | 8/31/2023 | RESIGNATION | |
| FLEMMING SARA | TEACHER | 1.00 | SALTARS POINT | 8/31/2023 | RESIGNATION | |
| BROWN KRISTI | TEACHER | 1.00 | PIONEER | 7/1/2023 | RETIREMENT | |

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - APRIL 19, 2023

| Name | Position | Hours | Location | Effective Date | Action | Comment |
|----------------|-----------------------|--------------|-----------------|-----------------------|------------------|-------------------------------------|
| FRENCH DEBORAH | LPN | 7.00 | CHERRYDALE | 4/20/2023 | NEW HIRE | |
| MILLER GINA | PARAPROFESSIONAL | 6.50 | CHLOE CLARK | 8/31/2023 | RESIGNATION | |
| TRULL AMBER | DEPARTMENT SPECIALIST | 8.00 | DISTRICT OFFICE | 8/31/2023 | LEAVE OF ABSENCE | 0.2 LOA FOR THE 2023-24 SCHOOL YEAR |
| LOVAN SARAH | PARAPROFESSIONAL | 6.50 | PIONEER | 4/28/2023 | RESIGNATION | |

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - APRIL 19, 2023

| Name | Position | Location | Effective Date | Amount | Comment |
|---------------|----------------------------|-----------------|-----------------------|---------------|----------------|
| RUFFIN ARMAND | HEAD TRACK COACH | PIONEER | 4/10/2023 | \$ 4,235.00 | |
| WHITE SOLE | ASSISTANT VOLLEYBALL COACH | PIONEER | 4/10/2023 | \$ 2,625.00 | |
| BROWN AIMEE | ASSISTANT TRACK COACH | PIONEER | 4/10/2023 | \$ 2,625.00 | |
| CROSBY TAYLIR | ASSISTANT TRACK COACH | PIONEER | 4/10/2023 | \$ 2,625.00 | |
| JONES CARL | CHEMICAL HYGEINE OFFICER | HIGH SCHOOL | 4/1/2023 | \$ 140.00 | |