



Regular Meeting Agenda

Steilacoom High School, 54 Sentinel Drive, Steilacoom, WA

STUDY SESSION: The School Board normally convenes at 6:30 pm just prior to the start of the formal Board meeting to discuss the Board agenda.

No decision making is undertaken. These study sessions are open to the Public.

Wednesday, May 26, 2021 07:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. RECOGNITION OF RETIREES

(Information)

Presenter: Susanne Beauchaine, SHSD Principals

Linda Perez, Cherrydale Primary School
Annette Perry, Cherrydale Primary School
Barbara Burns, Chloe Clark Elementary School
Sherri Reaves, Saltar's Point Elementary School
Kim Russell, Saltar's Point Elementary School
Ruthanne Russell, Saltar's Point Elementary School
Rebecca Anderson, Pioneer Middle School
Kurt Bethman, Pioneer Middle School
Linda Davis, Pioneer Middle School
Bruce Hayes, Pioneer Middle School
Joy Yoder, Pioneer Middle School
Wanda Betancourt, Steilacoom High School
Frank O'Loughlin, Steilacoom High School

IV. RECESS TO RECEPTION

V. RETIREE RECEPTION

VI. RETURN TO PUBLIC MEETING

VII. PRESENTATION - Highly Capable Program

Presenter: Sylvia Yoho

[2021 Highly Capable Presentation.pdf \(p. 4\)](#)

VIII. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

[Approval of Financial Reports.PDF \(p. 12\)](#)

[Approval of April and May 2021 Accounts Payable and April 2021 Payroll.PDF \(p. 23\)](#)

[Approval of April 28 2021 Regular Meeting Minutes.pdf \(p. 24\)](#)

[Approval of May 12 2021 Special Session Minutes.pdf \(p. 27\)](#)

[Approval of May 12 2021 Study Session Minutes.pdf \(p. 28\)](#)

[Approval of Certificated Personnel Report.pdf \(p. 30\)](#)

[Approval of Classified Personnel Report.pdf \(p. 31\)](#)

[Approval of Co-Curricular Personnel Report.pdf \(p. 32\)](#)

[Resolution 875-05-26-21 Delegating Authority to WIAA.pdf \(p. 33\)](#)

[Resolution 876-05-26-21 Inter-district Agreements.pdf \(p. 35\)](#)

[Approval of District-Wide Surplus May 2021.PDF \(p. 37\)](#)

[Approval of California Casualty Donation to Anderson Island Elementary.PDF \(p. 44\)](#)

IX. OLD BUSINESS - Approval of 2021-22 School Year Fee Schedule

(Action)

Presenter: Melissa Beard

[2021-22 School Year Fee Schedule.pdf \(p. 46\)](#)

X. NEW BUSINESS

A. Resolution 877-05-26-21 Surplus of Manchester Place Property

(Action)

Presenter: Shawn Lewis

[Resolution 877-05-26-21 Surplus of Manchester Place Property.pdf \(p. 50\)](#)

B. Election of WIAA Representative

(Action)

XI. BOARD COMMUNICATION

(Information)

XII. ANNOUNCEMENTS

(Information)

XIII. ADJOURNMENT

(Action)

K-5 Highly Capable Program Highlights

2020-2021



LEARNING REMOTELY

SUCCESES

Discovered new resources to promote student engagement:

Renzulli Learning

Generation Genius

Math Antics

Improved parent involvement and connections:

ParentSquare

Parent participation during class (Zoom) sessions

LEARNING REMOTELY

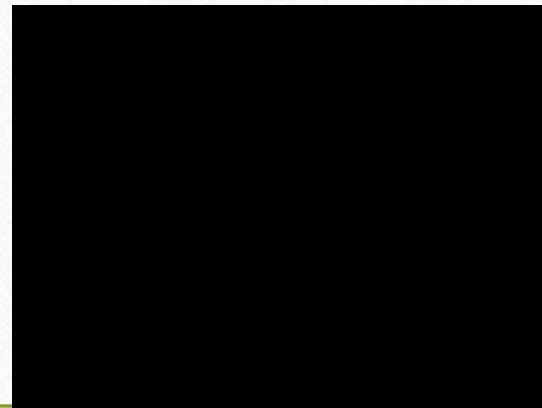
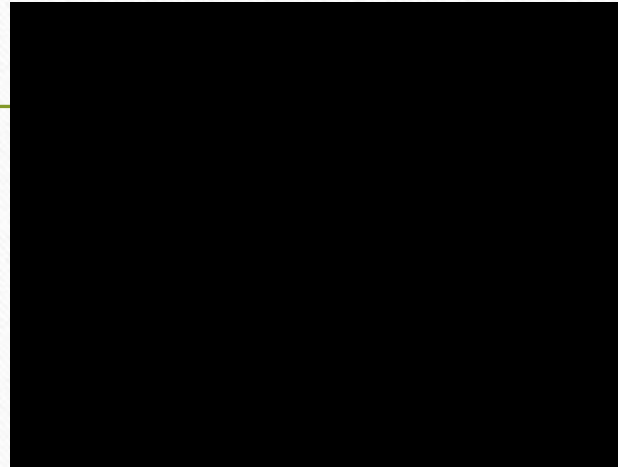
CHALLENGES

- Miss seeing students in person to build stronger relationships, especially with newly qualified students.
- Lack of hands-on-learning together... in the same space!
- Hybrid schedule caused split into AM/PM cohorts, reduced block of time for each cohort and also a challenge of getting other specialist time in.

HCP REFERRAL AND TESTING

- Students referred Spring of 2020 were evaluated by appointment in September.
- Kindergarten referrals were evaluated by appointment in December/January.
- Third Grade referrals were evaluated in March.
- Universal Screener of all 2nd grade students and all other K-5 referrals were evaluated in April/May.

FUN MEMORIES



2021 FLUOR ENGINEERING CHALLENGE COMPETITION

Building the tallest tower that can hold a can of food for at least 60 seconds... using only paper and tape! There were over 6,000 entries from around the world. Madisen, a 3rd grader from Chloe is pictured below!



Figure 4. The Fluor Engineering Challenge is designed to be engaging and accessible for students in grades K-12.

VIRTUAL EXPERTS' FAIR

Virtual Experts' Fair Spring 2020

Follow this link to view projects:

<https://www.steilacoom.k12.wa.us/Page/9195>

Virtual Expert's Fair Spring 2021

Posted on district webpage - Week of June 7th

Thank you for your continued support!

Questions from the Board of Directors

Steilacoom Historical School District No. 1
Financial Report - April 30, 2021
Budget/Year-End Projection/YTD Actual

The following information is a summary of the financial position as of April 30, 2021 for the district's five operating funds. It provides the School Board fiscal information to evaluate the fiscal stability and operations of the district. The information is unaudited but supported by the attached monthly budget status reports.

General Fund Budget/YTD Actual:

	Annual Budget	YTD Actual	
Revenues & Other Financing Sources	41,027,995	31,298,812	76.29%
Expenditures & Other Financing Uses	41,527,571	31,079,897	74.84%
Excess Revenues/Other Financing Sources Over (under) Expend & Other Financing Uses	(499,576)	218,915	
Transfer to Capital Projects		(100,000)	
Net Change in Unassigned Fund Balance		118,915	
Fund Balances	9/1/2020	4/30/2021	Variance
Unassigned Fund Balance	2,015,529	3,479,399	1,463,870
Unassigned Minimum Fund Balance	2,610,000	2,610,000	0
Fund Balance	4,625,529	6,089,399	1,463,870

Capital Projects Fund:

Fund Balance - Impact Fees \$748,618 - Turf Field Replacement \$500,000

Beginning Fund Balance		1,575,135	
GF Transfer to Capital Projects	100,000		
Revenues	4,875,979		
Expenses	167,976		
		4,708,003	
Ending Fund Balance 4/30/2021			6,283,138

	9/1/2020 Beginning Balance	4/30/2021 Ending Fund Balance	Variance
Debt Service Fund*:	4,547,738	5,436,090	888,352
ASB Fund:	369,995	367,292	(2,702)
Transportation Fund:	121,744	121,853	109

***12/1/2020 Principal and Interest - \$7,231,100; 6/1/2021 Interest payment - \$ 528,225**

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2021

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	5,722,750	2,463,405.03	5,546,431.64		176,318.36	96.92
2000 LOCAL SUPPORT NONTAX	767,300	1,872.55	42,858.34		724,441.66	5.59
3000 STATE, GENERAL PURPOSE	25,193,811	2,516,243.16	18,867,419.75		6,326,391.25	74.89
4000 STATE, SPECIAL PURPOSE	6,296,912	436,213.10	3,924,889.13		2,372,022.87	62.33
5000 FEDERAL, GENERAL PURPOSE	282,000	15,965.88	372,822.77		90,822.77-	132.21
6000 FEDERAL, SPECIAL PURPOSE	2,765,222	401,397.33	2,544,390.03		220,831.97	92.01
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	41,027,995	5,835,097.05	31,298,811.66		9,729,183.34	76.29
<u>B. EXPENDITURES</u>						
00 Regular Instruction	23,495,429	2,032,094.32	17,363,611.88	8,279,901.61	2,148,084.49-	109.14
10 Federal Stimulus	0	.00	4,153.67	0.00	4,153.67-	0.00
20 Special Ed Instruction	5,786,422	434,700.21	3,815,990.15	1,909,963.16	60,468.69	98.95
30 Voc. Ed Instruction	2,270,119	157,684.26	1,453,785.59	581,580.19	234,753.22	89.66
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,062,979	90,857.64	788,695.96	335,971.43	61,688.39-	105.80
70 Other Instructional Pgms	265,099	52,158.97	606,890.32	178,014.17	519,805.49-	296.08
80 Community Services	45,545	.00	.00	0.00	45,545.00	0.00
90 Support Services	8,601,978	820,425.06	7,046,769.25	2,222,287.80	667,079.05-	107.75
<u>Total EXPENDITURES</u>	41,527,571	3,587,920.46	31,079,896.82	13,507,718.36	3,060,044.18-	107.37
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	200,000	.00	100,000.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	699,576-	2,247,176.59	118,914.84		818,490.84	117.00-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	4,265,744		5,970,484.64			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	3,566,168		6,089,399.48			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	100,000-	.00
G/L 872 Committd to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	996,168	3,479,399.48
G/L 891 Unassigned Min Fnd Bal Policy	2,770,000	2,610,000.00
 <u>TOTAL</u>	 3,666,168	 6,089,399.48
 Differences	 100,000-	 .00

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

Exception s Found:

20--CAPITAL PROJECT FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2021

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	20,000	32,986.36	162,389.73		142,389.73-	811.95
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	36,628.13		36,628.13-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	4,684,377	.00	4,676,960.98		7,416.02	99.84
<u>Total REVENUES/OTHER FIN. SOURCES</u>	4,704,377	32,986.36	4,875,978.84		171,601.84-	103.65
<u>B. EXPENDITURES</u>						
10 Sites	0	.00	52,428.13	2,747.50	55,175.63-	0.00
20 Buildings	4,400,000	2,481.01	94,057.37	443,968.39	3,861,974.24	12.23
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	2,757.34	2,757.34-	0.00
50 Sales & Lease Expenditure	0	913.00	21,490.20	12,227.50	33,717.70-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	4,400,000	3,394.01	167,975.70	461,700.73	3,770,323.57	14.31
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	304,377	29,592.35	4,708,003.14		4,403,626.14	> 1000
<u>F. TOTAL BEGINNING FUND BALANCE</u>	1,317,669		1,575,134.97			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	1,622,046		6,283,138.11			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	1,812.45-
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	627,669	785,388.39
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	400,000	500,000.00
G/L 889 Assigned to Fund Purposes	594,377	4,999,562.17
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	1,622,046	6,283,138.11

30--DEBT SERVICE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2021

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	8,459,674	3,636,935.95	8,118,361.38		341,312.62	95.97
2000 Local Support Nontax	5,000	28.62	1,090.49		3,909.51	21.81
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	8,464,674	3,636,964.57	8,119,451.87		345,222.13	95.92
B. EXPENDITURES						
Matured Bond Expenditures	7,000,000	.00	6,555,000.00	0.00	445,000.00	93.64
Interest On Bonds	1,400,000	.00	676,100.00	0.00	723,900.00	48.29
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	2,500	.00	.00	0.00	2,500.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	8,402,500	.00	7,231,100.00	0.00	1,171,400.00	86.06
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)	62,174	3,636,964.57	888,351.87		826,177.87	> 1000
F. TOTAL BEGINNING FUND BALANCE	4,439,298		4,547,737.92			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	4,501,472		5,436,089.79			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	4,501,472		5,436,089.79			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	4,501,472		5,436,089.79			

40--ASB FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES</u>						
1000 General Student Body	193,000	4,928.93	25,083.66		167,916.34	13.00
2000 Athletics	158,459	1,585.35	12,199.47		146,259.53	7.70
3000 Classes	43,500	271.00	7,156.39		36,343.61	16.45
4000 Clubs	518,740	2,013.38	9,410.16		509,329.84	1.81
6000 Private Moneys	9,500	.00	9,698.58		198.58-	102.09
<u>Total REVENUES</u>	923,199	8,798.66	63,548.26		859,650.74	6.88
<u>B. EXPENDITURES</u>						
1000 General Student Body	231,159	3,572.50	17,524.92	3,000.00	210,634.08	8.88
2000 Athletics	213,999	9,190.43	32,522.61	12,180.95	169,295.44	20.89
3000 Classes	56,134	308.56	4,221.77	7,000.02	44,912.21	19.99
4000 Clubs	588,988	1,377.34	15,515.94	13,903.00	559,569.06	4.99
6000 Private Moneys	10,835	.00	3,534.52-	0.00	14,369.52	32.62-
<u>Total EXPENDITURES</u>	1,101,115	14,448.83	66,250.72	36,083.97	998,780.31	9.29
<u>C. EXCESS OF REVENUES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B)</u>	177,916-	5,650.17-	2,702.46-		175,213.54	98.48-
<u>D. TOTAL BEGINNING FUND BALANCE</u>	344,473		369,994.87			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	166,557		367,292.41			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	166,557		367,292.41			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	166,557		367,292.41			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,000	9.16	108.88		891.12	10.89
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	6,000	.00	.00		6,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	7,000	9.16	108.88		6,891.12	1.56
<u>B. 9900 TRANSFERS IN FROM GF</u>						
	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	7,000	9.16	108.88		6,891.12	1.56
<u>D. EXPENDITURES</u>						
Type 30 Equipment	10,000	.00	.00	0.00	10,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	10,000	.00	.00	0.00	10,000.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	3,000-	9.16	108.88		3,108.88	103.63-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	121,615		121,744.29			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u>	118,615		121,853.17			
<u>(G+H + OR - I)</u>						
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	118,615		121,853.17			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	118,615		121,853.17			

***** End of report *****

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: May 26, 2021

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Dr. Melissa Beard
Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>					
	Payroll		to		\$ -
	Payroll A/P	129728	to	129737	\$ 445,208.63
	Payrol ACH Payments				\$ 518,252.35
	Payroll Taxes				\$ 545,206.65
	Direct Deposit				\$ 1,535,533.53
April 27, 2021	Accounts Payable	129738	to	129738	\$ 35,374.38
April 27, 2021	Accounts Payable	129739	to	129764	\$ 41,689.20
May 4, 2021	Accounts Payable	129765	to	129794	\$ 340,204.85
May 7, 2021	Accounts Payable	129795	to	129795	\$ 269.78
May 12, 2021	Accounts Payable	129796	to	129839	\$ 333,464.81
May 12, 2021	Accounts Payable	129840	to	129856	\$ 422.50
May 18, 2021	Accounts Payable	129857	to	129860	\$ 127,780.39
May 19,2021	Accounts Payable	129861	to	129876	\$ 50,096.63
May 20, 2021	Accounts Payable	129877	to	129881	\$ 35,406.02
TOTAL GENERAL FUND:					\$ 4,008,909.72
<u>CAPITAL PROJECTS FUND:</u>					
April 29, 2021	Accounts Payable	200420	to	200420	\$ 668.56
May 13, 2021	Accounts Payable	200421	to	200421	\$ 3,195.50
May 20, 2021	Accounts Payable	200422	to	200422	\$ 2,508.95
TOTAL CAPITAL PROJECTS FUND:					\$ 6,373.01
<u>ASSOCIATED STUDENT BODY FUND:</u>					
April 27, 2021	Accounts Payable	404483	to	404483	\$ 6,870.15
April 29, 2021	Accounts Payable	404844	to	404847	\$ 1,027.57
May 6, 2021	Accounts Payable	404848	to	404850	\$ 6,502.86
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 14,400.58
<u>TRANSPORTATION VEHICLE FUND:</u>					
TOTAL TRANSPORTATION VEHICLE FUND:					\$ -

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight
Kathi Weight, Secretary to the Board



Regular Meeting Minutes
Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA
Wednesday, April 28, 2021

STUDY SESSION:

- Agenda review

REGULAR MEETING:

I. CALL TO ORDER

Chair McDonald called the meeting to order at 7:00 pm.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

All Directors and Superintendent Weight present.

Director Scott made a motion to approve the amended agenda with modified Certificated Personnel Report; Director Rohrer seconded the motion, and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

Chair McDonald read a letter from SEA President, Tanya Rontos, thanking the Board for honoring Steilacoom Historical School District's certificated staff.

III. PRESENTATION – Certificated School Employees Recognition

Executive Director of Human Resources Susanne Beauchaine recognized the district's certificated school employees, and thanked them for their contribution to the education of our district's students.

IV. REPORTS

A. Legislative Update

Director Scott presented a legislative update on current bills.

B. Family Strong Update

Shawn Lewis, Director of Community Relations and Planning, introduced Mary Snyder, SEL Coordinator, who presented an updated on the Family Strong events that took place during the month of April, including Monday Moves, STEAM Activities, Spring Reading Challenge, Virtual Field Trips, JROTC Family Academy Presentation, Family Strong Film Festival, LEGO Challenge Club, Family Shield Events, Superhero Pet Fashion Show, and SteillyCon Cosplay Reverse Parade. Mary noted how our community partners supported these events, and how that helped to bring a sense of connection between our military-connected families with not only our schools, but also with our community.

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.

Page 1 of 3

V. CONSENT AGENDA

Director Scott made a motion to approve the amended Consent Agenda; Director Pierce seconded the motion, and the motion passed (5/0). The Consent Agenda included attached Financial Reports, March and April 2021 Accounts Payable including March 2021 Payroll, March 24, 2021 Regular Meeting Minutes, Proposed Fee Budget for Revised Maintenance Facility, School Improvement Plans, and Personnel Reports.

VI. NEW BUSINESS

A. First Reading of Policy 3241 Student Discipline

Director Forbes made a motion to approve Policy 3241 Student Discipline; Director Rohrer seconded the motion, and the motion passed (5/0).

B. First Reading of Policy 3200 Rights and Responsibilities

Director Forbes made a motion to delete Policy 3200 Rights and Responsibilities; Director Rohrer seconded the motion, and the motion passed (5/0).

VII. BOARD COMMUNICATION

- Chair McDonald shared that Mr. Gabe Van Wyhe, SHS Photography teacher, has offered to take wet plate photographs of each Board Director next month.
- Director Scott commended Mr. Van Wyhe and Mr. Jones for their continuing efforts with the SHS Photography program.
- Director Pierce shared that a parent had reached out to him with concerns that students are participating in field activities, and questioned whether fields are now open for use. The parent had concerns on the district's follow-up with groups to ensure that groups have the appropriate insurance and are following the required registration process. Dr. Weight responded that the district office has a thorough process (per Board policy) regarding the use of the district's fields, and that the District Office staff consistently follow this process.
- Director Rohrer shared parent communication regarding how difficult this year has been, and how students are looking forward to returning to school on a more normal level as soon as possible. Director Rohrer asked whether the district's plans for addressing learning loss are being shared with families. Dr. Weight assured Director Rohrer that the district has a detailed plan, which will be coming to the Board for adoption in May, prior to the district submitting the plan to OSPI. After Board approval, communication will happen to families.

VIII. ANNOUNCEMENTS

- Dr. Weight announced that Steilacoom High School was again placed on U.S. News and World Report's Best High Schools 2021 list. The school is ranked 24th out of 689 high schools in the state of Washington.
- Dr. Weight also shared that Anderson Island Elementary was named a State and National Green Ribbon Schools Winner. They will be recognized in Washington, DC in person in the fall. Anderson Island Elementary was the only school in the entire state of Washington to earn the award.
- Director Forbes thanked everyone involved in honoring former Steilacoom Mayor Ron Lucas at the Lucas Field Dedication. He was encouraged by the spirit of community at the event. Director Forbes also expressed his thanks to all staff who continue to work to support our students and families.

- Director Pierce encouraged the district to educate district employees on the new long-term care insurance tax. He also would like the district to add to the robust SEL plan with additional focus on academic gaps.
- Director Rohrer thanked the staff for all they are doing for our students. She mentioned visiting a district school and seeing spirit day posters, and is thankful our students are safely experiencing that normalcy again. Director Rohrer encouraged school admin to invite Board members to any upcoming vents.
- Chair McDonald offered a continued thank you to district staff for their work with inclusionary practices and supporting learners across the board. She stated, "You can feel and see the change happening." Chair McDonald also noted that Dr. Weight was recently presented with the Neural Education Change Agency Award. Chair McDonald thanked Dr. Weight for making the connection between SEL and academics, noting that it is working, and our students are learning in improved ways while also building resiliency.

IX. RECESS TO EXECUTIVE SESSION

Chair McDonald recessed the meeting to Executive Session at 7:31 pm.

X. EXECUTIVE SESSION

per RCW 42.30.110(1)(g) to review the performance of a public employee

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.
No decisions made.

XI. RETURN TO PUBLIC MEETING

Chair McDonald resumed the public meeting at 8:27 pm.

XII. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 8:27 pm; Director Rohrer seconded the motion, and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)



Special Session of the Board of Directors
Meeting Minutes
Steilacoom High School 54 Sentinel Drive Steilacoom, WA
Wednesday, May 12, 2021

I. CALL TO ORDER

Chair McDonald called the meeting to order at 5:47 pm.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
Director Scott made a motion to excuse Director Forbes; Director Pierce seconded the motion, and the motion passed (4/0).
Director Pierce made a motion to approve the agenda; Director Rohrer seconded the motion, and the motion passed (4/0).

II. APPROVAL OF SALTAR'S POINT ELEMENTARY HVAC REPLACEMENT

Director Scott made a motion to approve Saltar's Point Elementary HVAC Replacement; Director Rohrer seconded the motion, and the motion passed (4/0).

III. APPROVAL OF RESOLUTION 874-05-12-21 - Academic and Student Well-Being Plan

Director Scott made a motion to approve Resolution 874-05-12-21 Academic and Student Well-Being Plan; Director Rohrer seconded the motion, and the motion passed (4/0).

IV. COMMENTS FROM THE AUDIENCE

No comments.

V. ADJOURNMENT

Director Pierce made a motion to adjourn the meeting at 6:14 pm; Director Scott seconded the motion, and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)



Study Session of the Board of Directors
Meeting Minutes
Steilacoom High School 54 Sentinel Drive Steilacoom, WA
Wednesday, May 12, 2021

I. CALL TO ORDER

Chair McDonald called the meeting to order at 6:15 pm.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

Director Scott made a motion to excuse Director Forbes; Director Pierce seconded the motion, and the motion passed (4/0).

Director Pierce made a motion to approve the agenda; Director Rohrer seconded the motion, and the motion passed (4/0).

II. TOPIC FOR BOARD DISCUSSION

A. ASB Fees and Budget

Chief of Finance and Operations Melissa Beard presented the draft ASB fee schedule for Board review and discussion. The Board will vote on approval of the 2021-22 ASB Fee Schedule at the May 26 Regular Board Meeting.

B. Summer Projects

Chief of Finance and Operations Melissa Beard shared a presentation regarding summer projects. Questions and discussion followed.

C. June 9, 2021 Study Session Agenda Items

June 9, 2021 Study Session agenda items reviewed.

1. SHS Student ASB Leaders' Presentation

2. Curriculum Review Committee Update

3. Other Topics

Director Scott requested we add Academic and Student Well-Being Recovery Plan to the June 9 Study Session agenda.

III. ADJOURNMENT

Director Rohrer made a motion to adjourn the meeting at 6:47 pm; Director Pierce seconded the motion, and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 5/26/2021						
Name	Position	FTE	Location	Effective Date	Action	Comment
FLEMMING SARA	TEACHER	1.00	SALTAR'S POINT	8/30/2021	NEW HIRE	
MORIYAMA-YODER JOY	TEACHER	1.00	PIONEER	8/29/2021	RETIREMENT	
MC GEE VICTOR	JROTC INSTRUCTOR	1.00	HIGH SCHOOL	8/30/2021	NEW HIRE	
MOTTOLA JULIE	TEACHER	1.00	CHLOE CLARK	8/29/2021	RESIGNATION	
FRIEDLOS JANET	TEACHER	1.00	ANDERSON ISLAND	8/30/2021	RE-HIRE	Rescinded resignation
FRENCH TIMOTHY	TEACHER	1.00	HIGH SCHOOL	8/29/2021	RESIGNATION	
GOODMAN RACHEL	TEACHER	1.00	CHLOE CLARK	8/29/2021	RESIGNATION	
HATCH GENA	TEACHER	1.00	SALTAR'S POINT	8/29/2021	RESIGNATION	
ZIMMERMAN CHRISTINA	TEACHER	1.00	HIGH SCHOOL	8/29/2021	RESIGNATION	
MARKS MATTIE	SLP	1.00	STUDENT SERVICES	8/29/2021	RESIGNATION	
GLASS TAYLOR	TEACHER	1.00	SALTAR'S POINT	8/30/2021	NEW HIRE	
BIRBECK LAURA	TEACHER	1.00	SALTAR'S POINT	8/29/2021	RESIGNATION	
ROBISON PATRICIA	TEACHER	1.00	HIGH SCHOOL	8/29/2021	RETIREMENT	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 5/26/2021						
Name	Position	Hours	Location	Effective Date	Action	Comment
SMYTH MICHELLE	COTA	7.00	STUDENT SERVICES	8/30/2021	RESIGNATION	
ATKINSON NATHAN	JROTC ASSISTANT INSTRUCTOR	6.50	HIGH SCHOOL	9/2/2021	NEW HIRE	
URRUELA LORENA	PARAPROFESSIONAL	6.50	CHLOE CLARK	6/17/2021	RESIGNATION	
REAVES SHERRI	PARAPROFESSIONAL	6.50	SALTAR'S POINT	8/30/2021	RETIREMENT	
PEREZ SELENA	PARAPROFESSIONAL	6.50	CHLOE CLARK	9/2/2021	NEW HIRE	
KUEHN MELISSA	PARAPROFESSIONAL	6.50	SALTAR'S POINT	9/2/2021	NEW HIRE	
FARFAN ALEXIS	PARAPROFESSIONAL	6.50	SALTAR'S POINT	9/2/2021	NEW HIRE	
PENN JALEN	PARAPROFESSIONAL (STUDENT SPECIFIC)	6.50	HIGH SCHOOL	8/29/2021	RESIGNATION	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 5/26/2021					
Name	Position	Location	Effective Date	Amount	Comment
ANDERSON ERIN	ASSISTANT BOWLING COACH	HIGH SCHOOL	5/3/21	\$2,569.50	
BARKHURST RANDY	HEAD WRESTLING COACH	HIGH SCHOOL	5/3/21	\$2,806.94	2nd half of stipend
BRADBURY TOM	HEAD BOWLING COACH	HIGH SCHOOL	5/3/21	\$4,051.00	
CASEY KATHERINE	HEAD BOYS SWIM COACH	HIGH SCHOOL	5/3/21	\$4,930.00	
GONZALEZ GEORGE	ASSISTANT BOYS SWIM COACH	HIGH SCHOOL	5/3/21	\$1,792.88	2nd half of stipend
GRAY JOSH	ASSISTANT TRACK COACH	HIGH SCHOOL	5/1/21	\$3,121.88	
IVY RUSSELL	ASSISTANT GIRLS BASKETBALL COACH	HIGH SCHOOL	5/3/21	\$2,157.28	2nd half of stipend
MAGAWAY ALAN	ASSISTANT BOYS TENNIS COACH	HIGH SCHOOL	5/3/21	\$3,566.63	
MANNING ERNIE	HEAD BOYS TENNIS COACH	HIGH SCHOOL	5/3/21	\$4,755.50	
MONTGOMERY ALEX	HEAD GIRLS BASKETBALL COACH	HIGH SCHOOL	5/3/21	\$3,033.25	2nd half of stipend
STOUT BRANDON	ASSISTANT BASKETBALL COACH	HIGH SCHOOL	5/3/21	\$4,314.56	
WRIGHT REGGIE	ASSISTANT BOYS BASKETBALL COACH	HIGH SCHOOL	5/3/21	\$4,549.88	
DUENAS CLAUDIA	ASSISTANT VOLLEYBALL COACH	PIONEER	5/17/21	\$1,588.13	
GIDLEY AMANDA	HEAD FASTPITCH COACH	PIONEER	5/17/21	\$2,117.50	
HAYES BRUCE	HEAD BASEBALL COACH	PIONEER	5/17/21	\$2,117.50	
MACDONALD ANDY	ASSISTANT BASEBALL COACH	PIONEER	5/17/21	\$1,588.13	
MANLEY SAVANNAH	ASSISTANT FASTPITCH COACH	PIONEER	5/17/21	\$1,312.50	
MATEUS STEPHANIE	HEAD VOLLEYBALL COACH	PIONEER	5/17/21	\$2,117.50	
MCAVOY ROBERT	ASSISTANT BASEBALL COACH	PIONEER	5/17/21	\$1,588.13	
MCJUNKINS TRINA	ASSISTANT FASTPITCH COACH	PIONEER	5/17/21	\$1,588.13	
RASCHKE RAGAN	ASSISTANT VOLLEYBALL COACH	PIONEER	5/17/21	\$1,588.13	
RUFFIN ARMAND	HEAD TRACK COACH	PIONEER	5/17/21	\$2,117.50	
MCJUNKINS MICHAEL	ASSISTANT TRACK COACH	PIONEER	5/24/21	\$1,134.38	

Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388

Resolution No. 875-05-26-21

Delegating Authority to WIAA

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board Of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the board of directors of the Steilacoom Historical School District No. 1 being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the board of directors of the Steilacoom Historical School District No. 1 hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

Adopted by a majority of the Board of Directors of Steilacoom Historical School District No. 1 at the Regular Board Meeting held on May 26, 2021.

BOARD OF DIRECTORS

Chair

Director

Director

Director

Director

ATTESTED TO BY:

Secretary, Board of Directors

INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools via classification rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities authorized and offered by School Board approval and listed on the school's participation survey.

Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388

Resolution No. 876-05-26-21

Inter-district Agreements

WHEREAS, each school district of the State of Washington is authorized by RCW-13.030 to participate in the inter-district agreements, and secure appropriate educational opportunities for its students;

NOW, THEREFORE, BE IT RESOLVED that the Superintendent of Steilacoom Historical School District No. 1 be authorized to enter into an inter-district agreement with the following school districts for the 2021-22 school year: Clover Park School District, Franklin Pierce Schools, North Thurston Public Schools, ReLife School, Tacoma Public School District, and University Place School District, to receive educational services for students with disabilities ages 3 through 21.

BE IT FURTHER RESOLVED that the Superintendent of the Steilacoom Historical School District No. 1 be authorized to enter into an inter-district agreement with Spokane School District No. 81 for the 2021-22 school year to receive educational services for students receiving instruction through an alternative learning environment program, referred to as the Promise Program. This agreement may be renewed annually at the discretion of the Superintendent.

BE IT FURTHER RESOLVED that the Superintendent of Steilacoom Historical School District may enter into additional interlocal agreements with other school districts, community colleges, technical colleges, or other educational entities to provide educational services for students whenever the Superintendent deems it to be in the best interests of students. Agreements authorized by the superintendent that are expected to cost in excess of \$350,000 for the fiscal year will be provided to the board as an information item in the next regularly scheduled board meeting background as a consent agenda item.

Adopted by a majority of the Board of Directors of Steilacoom Historical School District No. 1 at the Regular Board Meeting held on May 26, 2021.

BOARD OF DIRECTORS

Chair

Director

Director

Director

Director

ATTESTED TO BY:

Secretary, Board of Directors

Steilacoom Historical School District

Surplus Form - DISTRICT OFFICE

The items listed are no longer required by our department and may be declared surplus. Items may be picked-up from locations indicated. NOTE: All licensed software and proprietary information must be removed from technology equipment.

Date 5/24/2021

Location/Building District Office includes Information Technology

Signature Mme Brad

[illegible]

Surplus Form - ADD SCHOOL NAME HERE

Date 5/15/2021

Location/Building	S/HS
-------------------	------

Signature [Signature]

Packet page 38 of 52

Steilacoom Historical School District

Surplus Form - Pioneer

The items listed are no longer required by our department and may be declared surplus. Items may be picked-up from locations indicated. NOTE: All licensed software and proprietary information must be removed from technology equipment.

Date 5/12/2021

Location/Building Pioneer

Signature

[illegible]

Steilacoom Historical School District

Surplus Form - Saltar's

The items listed are no longer required by our department and may be declared surplus. Items may be picked-up from locations indicated. NOTE: All licensed software and proprietary information must be removed from technology equipment.

Date 5/12/2021

Location / Building _____ Saltar's _____

Signature M. A. B. d.

Quantity	Item Description	Surplus or Damage
4	Lobby Chairs	Surplus

Steilacoom Historical School District

Surplus Form - Anderson Island

The items listed are no longer required by our department and may be declared surplus. Items may be picked-up from locations indicated. NOTE: All licensed software and proprietary information must be removed from technology equipment.

Date 5/12/2021

Location / Building Cherrydale

Signature 

Quantity	Item Description	Surplus or Damage
49	Silver Burdett Ginn 1995 Grade 2 - 21music books 28 Grade 3 music books- obsolete; should not be sold; outdated material	obsolete
3	Furniture items - desk, metal cart and teaching stand	surplus
4	picture card sets	surplus
279	Textbooks/workbooks student and teacher editions	surplus
19	Assesement packets	surplus
17	CD's	surplus
1	Encyclopedia Set	surplus
2	Workmats	surplus
14	Audio headphones	surplus

Steilacoom Historical School District

Surplus Form - Chloe Clark

The items listed are no longer required by our department and may be declared surplus. Items may be picked-up from locations indicated. NOTE: All licensed software and proprietary information must be removed from technology equipment.

Date 5/12/2021

Location/Building _____ *Chloe Clark*

Signature Mark K. ...

[illegible]

Steilacoom Historical School District

Surplus Form - Anderson Island

The items listed are no longer required by our department and may be declared surplus. Items may be picked-up from locations indicated. NOTE: All licensed software and proprietary information must be removed from technology equipment.

Date 5/12/2021

Location/Building _____ *Anderson Island*

Signature M. H. H. H.

[illegible]



Donations

The Steilacoom Historical School District No. 1 (SHSD) is pleased to accept the following

donation from: California Casualty

Donation of: funds for greenhouse at Anderson Island

Donation Date: 4/26/2021

Amount: \$5,000

Deposit to Revenue Code (960): 0000 25 0000 1400 0000

Fund: (check one) ☒ GF ☐ ASB

Expend from Account Code (530): 9700 64 9739 1400 0010 0000 0

Donation Approved By:

Chief of Finance and Operations

Mark B. [Signature]

Date:

5/17/2021

Donations in the amount of \$5,000 or greater must be pre-approved by the Board of Directors prior to being used.

Board approval required? (check one) ☒ Yes ☐ No

Board Meeting date: May 26, 2021

Routing:

☐ Accounting Clerk [accept funds / complete form / copy check & attach to form / deposit]

☐ Chief of Finance and Operations [review / approve / sign]

☒ Director of Finance to forward donation form & check copy (5,000 or greater) to Executive Assistant to the Superintendent for placement on next regularly-scheduled Board Meeting for review & approval

April 26, 2021

Dr. Melissa Beard, CFO
Steilacoom Historical School District
511 Chambers Street
Steilacoom WA 98388

Dear Dr. Beard,

I want to, again, congratulate Susan Greer and her Green Team at Anderson Island Elementary School for being recognized as one of the U.S. Department of Education Green Ribbon Schools this year. We here at California Casualty are proud to partner with such a meaningful program. It was great to join the team on the recent virtual presentation led by Elizabeth Schmitz.

As the Washington Green Ribbon Schools Sponsor, California Casualty is providing \$5,000 to Anderson Island Elementary so the school can continue sustainability efforts. Ms. Greer told us that she may be purchasing a new green house with the funds.

Take good care!

Sincerely,



Brian Goodman
Assistant Vice President
California Casualty Management Company
(503) 201-2700
bgoodman@calcas.com

cc: Elizabeth Schmitz, Environment and Sustainability Education Program Supervisor
Susan Greer, Principal, Anderson Island Elementary School

California Casualty Management Company
Attorney-in-Fact and Manager

California Casualty Indemnity Exchange

California Casualty Insurance Company
Company

California Casualty & Fire Insurance

California Casualty General Insurance Company of Oregon

California Casualty Compensation Insurance Company

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: May 26, 2021

Strategic Focus Area

- ☐ Achieve
- ☐ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

The Board reviewed this fee schedule at the May study session. No changes have been made.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve the fee schedule.

Report prepared by:
Dr. Melissa Beard, Chief of Finance and Operations

Steilacoom Historical School District

2021-2022 Student Fee Schedule

DISTRICTWIDE

School Field Trips	Price to be determined	Lost or Damaged Equipment	Replacement or Repair Cost
NSF Check Fee	20.00	Lost or Damaged Library or Textbook	Replacement Cost
Online Payment Convenience Fees	No Charge		

PIONEER MIDDLE SCHOOL

Yearbook-subject to vendor pricing	approx. 35.00	ASB Card & Activity Fees	
Planner	5.00	ASB Card required for Sports and Clubs	15.00
Builder's Club	3.50	Athletic Fee per sport, excluding football	45.00
		Athletic Fee Football	75.00
		Athletic Fee Football, multiple players	50.00
		Choir Fee	15.00

Field Trips

6th Grade Outdoor School	150.00
8th Grade Wild Waves	20.00

STEILACOOM HIGH SCHOOL

Yearbook-subject to vendor pricing	approx. 70.00	Athletic Event Prices	
Edgenuity-Credit Retrieval	50.00	Gate Ticket - Adults and Students w/o ASB Card	6.00
Parking	50.00	Gate Ticket - Visiting Students w/ASB Card	4.00
Transcript (certified only-each)	6.50	Gate Ticket - Students w/ASB Card	Free
ASB Card for Sports and Clubs	25.00	Gate Ticket - All K-5 Students	2.00
		Gate Ticket - Seniors (62+)	2.00
		Family Pass	12.00
		Steilly Pass*	Varies per season/sport

Club/Activity Fees (ASB card purchase required)

Anime Club	5.00
ASL Club	5.00
Band	25.00
Book Club	5.00
Cheer	50.00
Choir	25.00
Creative Writing	5.00
DECA	25.00
Digital Gaming	5.00
Drama Club	5.00
FCCLA	20.00
HOSA	20.00
Key Club	15.00
Leadership	15.00
Math Team	5.00
Model UN	5.00
National Honor Society first year	10.00
National Honor Society subsequent years	5.00
Skills USA Film Club	8.00
Spanish Club first year	5.00

Athletic Fees (ASB card purchase required)

Football	100.00
Basketball	75.00
Soccer	75.00
Volleyball	75.00
Wrestling	75.00
Baseball/Fastpitch	75.00
Track	75.00
Swimming	50.00
Cross Country	50.00
Bowling	50.00
Golf	50.00
Tennis	50.00

Students qualifying for free/reduced lunch	No fees
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CHROMEBOOK FEES

Repairs or Theft (Police report required for theft)

First Incident	25.00	Second Incident	Repair Cost or 250.00 to Replace
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Repair/Replacement Costs

Bezel (Screen frame)	54.00
Camera Lens	72.00
Case (Top or Bottom)	82.00
Charging Port	71.00
Headphone Jack	Repair not possible
Hinge	76.00
IMEI Device (Hotspot)	150.00

Keyboard	93.00
Key (Individual)	21.00
Power Cord	23.00
Protective Case	22.00
Screen - Non-touch	58.00
Screen - Touch	150.00
Screen LCD Cable	93.00
Touchpad	72.00

<i>Food Service-TBD working with Sodexo</i>	
Breakfast	
Grades K-5 Breakfast	0.00
Grades 6-12 Breakfast	0.00
Adult	2.50
Milk	0.00
Lunch	
Grades 4th - 12th Reduced	0.00
Grades K-5 Lunch	0.00
Grades 6-12 Lunch	0.00
Adult	4.00
Milk	0.00

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: May 26, 2021

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

As stated in the District's 2020-26 Capital Facilities Plan, long term growth projections will require the District to construct a new elementary school in the DuPont area within the next few years. Currently Cherrydale Primary, Chloe Clark Elementary, and Saltar's Point Elementary Schools are all in excess of existing capacity based on adopted service standards of the District. Our elementary schools are crowded.

We currently own only one potential school site in the DuPont area, and while it is an acceptable site – it is not ideal. A school site within a residential development, at least 10 acres in size, closer to Pioneer Middle School would be better suited for the construction of a new elementary school if one could be acquired.

District staff is in discussions with a developer regarding the acquisition of a parcel of land that is better suited for an elementary school, and in discussions with a different developer regarding the possible sale of the land we currently own at Manchester Place. We are working towards non-binding agreements to sell the Manchester Place property and purchase other property with the final purchase and sale of both properties contingent on each other – ensuring the district will have land to build an elementary school regardless of other contingencies or requirements.

The attached resolution allows the district to move forward on the development of a purchase and sale agreement on the Manchester Place parcel. It does not bind the district to sell the property and could be rescinded by the board at a later date if the district is unable to secure other land for a school site, or the purchase and sale process with the current interested developer does not materialize.

Based on our most recent conversations, a purchase and sale agreement could come together within the next few months, while the final sale of the parcel would likely occur in the next fiscal year. The attached surplus resolution is the first part of this process.

RECOMMENDED ACTION:

Staff recommends the board adopt the resolution declaring Manchester Place parcels surplus and take additional actions as required by laws and policy to sell the property.

Report prepared by:
Shawn Lewis, Director of Community Relations and Planning

**Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388**

Resolution No. 877-05-26-21

Surplus of Manchester Place Property

THIS RESOLUTION of the Board of Directors of the Steilacoom Historical School District No. 1 to surplus certain District-owned property located at 2500 to 2800 Manchester Place in the City of DuPont, Pierce County, Washington, consisting of approximately 14.178 acres, having a tax parcel identification numbers of 3001000010, 3001000020, 3001000030, 3001000040, and 3001000050, and legally described on Exhibit A attached hereto (the “Property”), and to authorize the District to proceed under RCW 28A.335.120 regarding the disposition of the Property.

WHEREAS, the Board of Directors has the statutory responsibility to find property surplus or not, and the authority to dispose of property that it determines is no longer required for school purposes; and

WHEREAS, the Board of Directors upon review of current information and future planning needs has determined that the Property is no longer required for school purposes; and

WHEREAS, the Board of Directors desires to commence the process to consider sale of all or a portion of the Property.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of the Steilacoom Historical School District No. 1 does hereby declare that the Property is no longer needed for school purposes and that the Property is surplus; and

BE IT FURTHER RESOLVED THAT, having declared the Property as surplus, the Board of Directors of the Steilacoom Historical School District No. 1 does hereby authorize the District to publish notices, hold a public hearing, and take such other actions as are required under RCW 28A.335.120 and Board Policy 6882 regarding the disposition of the Property.

Adopted by a majority of the Board of Directors of Steilacoom Historical School District No. 1 at the Regular Board Meeting held on May 26, 2021.

BOARD OF DIRECTORS

Chair

Director

Director

Director

Director

ATTESTED TO BY:

Secretary, Board of Directors