



Meeting Packet

Steilacoom Historical School District #1 Regular Meeting Board of Directors

July 12, 2012

7:00 p.m.



Steilacoom Historical School District #1 Regular Meeting Board of Directors

Steilacoom High School 54 Sentinel Drive Steilacoom, WA

7/12/2012 7:00 p.m.

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. REPORTS

1. Volunteers

(Information)

Presenter: Celeste Johnston

- Vol Activity Slide Show Spring 2012.pdf (p. 5)

2. Food Service

(Information)

Presenter: Kathryn Jacobs

- Food Service Board Presentation July 2012.pdf (p. 16)

IV. CONSENT AGENDA

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda.

Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

- Approval of Resolution 781-07-12-12, Surplus.pdf (p. 29)
- Approval of July 2012 Accounts Payable.pdf (p. 44)
- Approval of Certificated Personnel Report.pdf (p. 78)

V. APPROVAL OF MINUTES

- Minutes 6.28.12.pdf (p. 80)

VI. OLD BUSINESS

1. Second Reading of Policy 5525, Professional, Civic, Service Organization Memberships

(Vote)

Presenter: LeeRae Ball

- Second Reading of Policy 5525.pdf (p. 84)

2. Second Reading of Policy 3515, Student Incentives

(Vote)

Presenter: LeeRae Ball

- Second Reading of Policy 3515.pdf (p. 87)

VII. NEW BUSINESS

1. Approval of Resolution 782-07-12-12, Surplus of Chambers Field, Steilacoom

(Vote)

Presenter: LeeRae Ball

- Approval of Resolution 782-07-12-12, Surplus Property.pdf (p. 89)

2. Proposed 8/2/12 Special Board Meeting

(Information)

Presenter: Chair Winkler

- Draft Agenda 8.2.12.pdf (p. 93)

3. Approval of Modified 2012-13 SY Calendar

(Vote)

Presenter: Superintendent Fritz

- Modified 2012-13 SY Calendar.pdf (p. 94)

VIII. COMMENTS FROM THE AUDIENCE

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presentations containing personal attacks on individuals.

IX. BOARD COMMUNICATION

X. ANNOUNCEMENTS

XI. ADJOURNMENT

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

Steilacoom Historical School District No. 1



Volunteer Program
Spring 2012

Volunteer Activity



- Volunteers donated over 4,300 hours during the spring months.

The following slides capture what volunteers are doing to help at each school.

Anderson Island Elementary



Total 148 volunteer hours for the spring.

Volunteers of the Month

Mar-12	Apr-12	May-12	Jun-12	
Sam Hayes	Mary Jones	AI Fire and Rescue	Merry McNutt and Mary Jones	

Cherrydale Primary

Volunteers honored teachers at Cherrydale by making unique and color door covers. Volunteers worked for weeks to cover the school and spent 3-5 hours on each piece.



Cherrydale Primary



Volunteer and Students on Field
Day

Volunteers on Cherrydale Field Trip



Chloe Clark Elementary



1520 volunteer hours for spring.

Volunteers of the Month

Mar-12	Apr-12	May-12
Betsy Harris	Kristen Newman	Jessica Wyant

Saltar's Point Elementary



1002 volunteer hours for spring

Volunteers of the Month

Mar-12	Apr-12	May-12	Jun-12
Norla Cepeda	Kim Coronado	Don Yoder	Laura Perez

Pioneer Middle School



402 hours during the spring months.

Mar-12	Apr-12	May-12	Jun-12
Brea LaRue	Kristina Fulps	Pastor Larry Rogers & Marian Graham	Tamre Smith

Steilacoom High School



- 115.5 logged during the spring months.

Mar-12	Apr-12	12-May
Ellen Balls	Nanette Winkler	Karen Hobbs

Steilacoom High School



- ☐ Volunteers this spring assisted in many areas, some of the activities included:
 - ☐ Preparing popcorn with leadership students at student achievement recognition day
 - ☐ Chaperoning Prom and Tolo dances
 - ☐ Track meets
 - ☐ Sentinel Booster Club of SHS completed another of support in fund requests and are ready for the next school year
 - ☐ Provided snacks for Senior Awards Night

Thank you for listening!



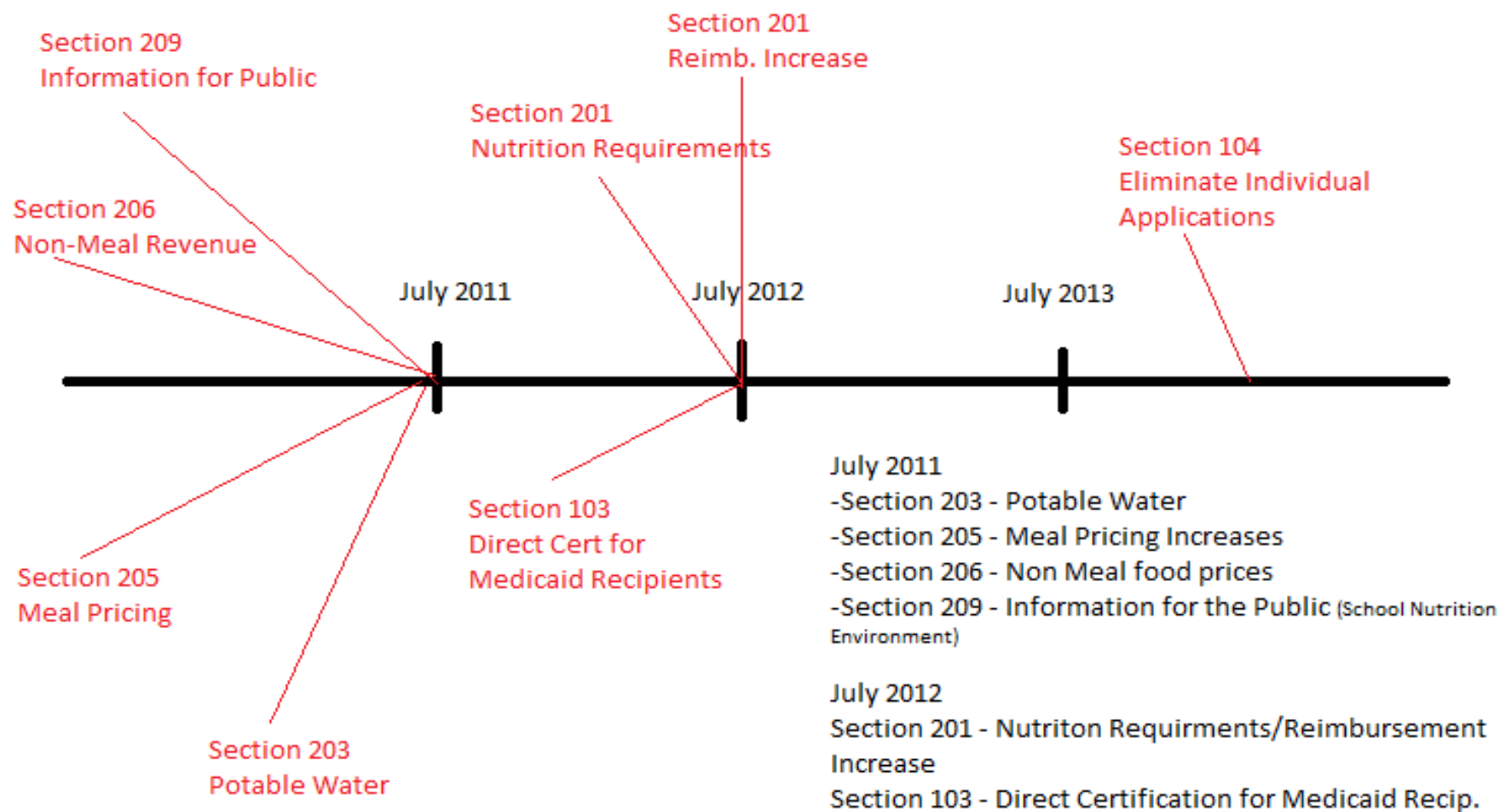
PHOTO BY HENRY HANEDA

SHSD & Healthy, Hunger-Free Kids Act

- ☐ **Review of 2011-2012 in Food Service**
- ☐ **HHFKA Timeline - Changes made last year**
- ☐ **Changes required for SY 2012-2013**

- ☐ **Successfully pass NSF Audits in all school sites 98% or higher**
- ☐ **Successfully passed CRE/SMI Audit at Cherrydale & Saltar's Point**
 - Auditor noted speed of p.o.s at both sites was remarkable & line time is very minimal.
- ☐ **Successfully passed Sodexo internal financial audit**
- ☐ **Annual A-Z Salad Bar in March for National Nutrition Month**

HHFKA Timeline



Average Paid Lunch Price Calculation

- ☐ For SY 2012-2013, if a LEA's average price of paid lunches is \$2.51 or more, the LEA is in compliance and no further action is needed.
- ☐ To calculate the average paid lunch price:

Current paid lunch prices in SHSD:

- \$2.30 at the Primary & Elementary Schools
- \$2.55 at the Middle Schools & High School
- $\$2.30 + \$2.55 = \$4.85$
- $\$4.85 \text{ divided by } 2 = \$2.425 \text{ average paid lunch price}$

- ☐ **Recommending a \$0.10 increase for all paid meals to achieve close to the \$2.51 mark.**
- ☐ **Recommending a \$0.10 increase for all paid breakfast meals. Have not had a price increase for breakfast meals since SY 2008-2009.**

Recommended paid lunch prices in SHSD:

- **\$2.40 at the Primary & Elementary Schools**
- **\$2.65 at the Middle Schools & High School**
- **\$3.45 adult meals**

Recommended paid breakfast prices in SHSD:

- **\$1.40 at the Primary & Elementary Schools**
- **\$1.55 at the Middle Schools & High School**
- **\$2.10 adult meals**



Switch from Nutrient Standard to Meal Pattern

National School Lunch Meal Pattern			
Food Components	Grade K - 5	Grade 6 – 8	Grade 9 - 12
Milk	5 cups/week (1 cup daily)	5 cups/week (1 cup daily)	5 cups/week (1 cup daily)
Meat or Meat Alternates -Weekly minimum - maximum	8–10 oz equivalent/week (1 oz daily minimum)	9–10 oz equivalent/week (1 oz daily minimum)	10-12 oz equivalent/week (2 oz daily minimum)
Vegetables (total) -Weekly minimum	3¾ cups/week (¾ cup daily minimum)	3¾ cups/week (¾ cup daily minimum)	5 cups/week (1 cup daily minimum)
<i>Dark Green Subgroup</i>	½ cup/wk	½ cup/wk	½ cup/wk
<i>Red / Orange Subgroup</i>	¾ cup/wk	¾ cup/wk	1¼ cup/wk
<i>Legumes Subgroup</i>	½ cup/wk	½ cup/wk	½ cup/wk
<i>Starchy Subgroup</i>	½ cup/wk	½ cup/wk	½ cup/wk
<i>Other Subgroup</i>	½ cup/wk	½ cup/wk	¾ cup/wk
Fruits -Weekly minimum	2½ cups/week (½ cup daily minimum)	2½ cups/week (½ cup daily minimum)	5 cups/week (1 cup daily minimum)
Grains / Breads -Weekly minimum - maximum -At least half whole grain beginning School Year 2012-13 -All whole grain beginning School Year 2014-2015	8-9 oz equivalent/week (1 oz daily minimum)	8-10 oz equivalent/week (1 oz daily minimum)	10-12 oz equivalent/week (2 oz daily minimum)
Minimum – Maximum Calories (kcal) -Weekly average	550 – 650	600 – 700	750 - 850
Saturated Fat (% of total calories) -Weekly average	<10%	<10%	<10%
Sodium** -Weekly average	≤1230 mg*	≤1360 mg*	≤1420 mg*
Trans Fat	0 grams / serving	0 grams / serving	0 grams / serving

*Effective School Year 2014-15

**Increasingly restrictive targets in School Year 2017-18 and School Year 2022-23



- Switch from 1 main entrée and something else to **Build a Balanced Plate! Pick 3**



- ☐ **A meal now will consist of picking 3 of the 5 choices (milk, meat/meat alternative, fruit, veggie, bread)**
 - 1 of the 3 must be a minimum of $\frac{1}{2}$ c. of fruit or veggie
- ☐ **No longer must take a main entrée**
- ☐ **Can take a milk, fruit & veggie and it counts**
- ☐ **Training everyone on new requirements will be necessary**

- ☐ **The extra 6 cent is available Oct. 1, 2012**
- ☐ **Must be certified by State to be in compliance with new meal patters and meet breakfast requirements**
- ☐ **State has 60 days to review and certify**
 - **State will reimburse for the month menus submitted but not for any meals served prior to Oct. 1**
- ☐ **Must submit annually and then onsite review through CRE**

Requirements for the 6 cents

- Switch to Meal Pattern ✓
- Offer fruit daily ✓
- Offer vegetable subgroups ✓
- Half of grains whole grain rich & meet min/max weekly requirements
- Meet meat/meat alternative weekly requirements ✓
- Offer only fat free (flavored & unflavored) & low fat milk (unflavored) ✓
- Meet calorie & saturated fat ranges ✓
- Zero grams trans fat per serving
- All meals must contain ½ c fruit/veggie minimum

- ☐ **Sodexo is working with vendors and suppliers on reducing weight and size of bun & deli bread**
- ☐ **Re-wrote all recipes to meet compliance & revamped Nutri-kids**
- ☐ **Training day for food service staff**
- ☐ **Plan to submit menus to state by early August to collect reimbursement as close to Oct. 1 date as possible**
- ☐ **Educate district staff, students & parents**

The End



Thank You!

Steilacoom Historical School District No. 1
510 Chambers
Steilacoom, WA 98388

Resolution No. 781-07-12-12

SURPLUS

WHEREAS, the Board of Directors of Steilacoom Historical School District No. 1 has determined that the following books, equipment and supplies will be surplusd following the RCW guidelines:

- See attached list for: Saltar's Point Elementary Library Books;
- See attached list for: Steilacoom High School Library Books;
- See attached list for: Steilacoom High School Equipment;
- See attached list for: Cherrydale Elementary Science supplies/equipment;
- See attached list for: Cherrydale Elementary Kindergarten supplies/equipment;
- See attached list for: Chloe Clark Elementary equipment;
- 1990 Chevy Station Wagon, VIN #2G1AW84T3L2116696, license # 42997C, with approx. mileage 106,000

THEREFORE, BE IT RESOLVED that the Board of Directors of the Steilacoom Historical School District No. 1 hereby authorizes the Superintendent and/or designee to move forward with the surplus rules for the attached items.

ADOPTED THIS 12th DAY OF JULY, 2012.

Chair

Vice Chair

Attest: _____
Superintendent/Board Secretary

Surplus Library Books
Saltar's Point Elementary School
June 2012

Book Title	Copyright Year	Reason for Surplus
A pony called Lightning	Published: 1948	outdated or worn out
Acadia National Park	Published: 1978	outdated or worn out
Africa	Published: 1986	outdated or worn out
Argentina	Published: 1991	outdated or worn out
Arthur accused!	Published: 1998	outdated or worn out
Arthur and the popularity test	Published: 1998	outdated or worn out
The bad times of Irma Baumlein	Published: 1991	outdated or worn out
Basketball basics	Published: 1976	outdated or worn out
The beast from the east	Published: 1996	outdated or worn out
Big book of old cars	Published: 1978	outdated or worn out
Big book of time	Published: 1994	outdated or worn out
Brightly of the Grand Canyon	Published: 1953	outdated or worn out
Broken hearts	Published: 2003	outdated or worn out
Bryce Canyon National Park	Published: 1980	outdated or worn out
Carlsbad Caverns National Park	Published: 1981	outdated or worn out
The case of Camp Pom-Pom	Published: 2003	outdated or worn out
The case of the exploding plumbing : and other mysteries	Published: 1974	outdated or worn out
Case of the missing she-geek	Published: 2004	outdated or worn out
Cleopatra VII, daughter of the Nile	Published: 1999	outdated or worn out
Commander Toad and the big black hole	Published: 1983	outdated or worn out
Commander Toad and the intergalactic spy	Published: 1986	outdated or worn out
Commander Toad and the space pirates	Published: 1987	outdated or worn out
Commander Toad : and the voyage home	Published: 1997	outdated or worn out
Commander Toad in space	Published: 1980	outdated or worn out
Commander Toad & the dis-asteroid	Published: 1985	outdated or worn out
Dawn's big move	Published: 1993	outdated or worn out
Denali National Park and Preserve	Published: 1981	outdated or worn out
Dragon rider	Published: 2004	outdated or worn out
The dragonslayer	Published: 2006	outdated or worn out
Eight ate	Published: 1982	outdated or worn out
Emily Eyefinger	Published: 1992	outdated or worn out
Emily Eyefinger	Published: 1994	outdated or worn out
Ethnobotany of Western Washington	Published: 1973	outdated or worn out
Everglades National Park	Published: 1975	outdated or worn out
Francine, believe it or not	Published: 1999	outdated or worn out

French phrase book	Published: 2001	outdated or worn out
Goosebumps. Monster edition #2	Published: 1996	outdated or worn out
Grand Canyon National Park	Published: 1977	outdated or worn out
The great cow race	Published: 2005	outdated or worn out
Great Smoky Mountains National Park	Published: 1976	outdated or worn out
Haleakala National Park	Published: 1979	outdated or worn out
Harry Potter and the prisoner of Azkaban	Published: 1999	outdated or worn out
Hawaii Volcanoes National Park	Published: 1979	outdated or worn out
Head over heels	Published: 2004	outdated or worn out
Horse shy	Published: 1988	outdated or worn out
The house in the snow	Published: 1990	outdated or worn out
How would you survive as a Viking	Published: 1995	outdated or worn out
Inside Italy	Published: 1988	outdated or worn out
Jessi's secret language	Published: 1988	outdated or worn out
Jessi's secret language	Published: 1988	outdated or worn out
Junie b., first grader (at last!)	Published: 2001	outdated or worn out
Little Miss Stoneybrook-- and Dawn	Published: 1988	outdated or worn out
Lizzie For President.	Published: 2004	outdated or worn out
Lizzie For President.	Published: 2004	outdated or worn out
Lizzie McGuire. Totally crushed!	Published: 2002	outdated or worn out
Magic Tree House #1 : Dinosaurs Before Dark.	Published: 1992	outdated or worn out
Master of kung fu	Published: 1989	outdated or worn out
Midway	Published: 1993	outdated or worn out
Mike's mystery	Published: 1960	outdated or worn out
Mystery behind the wall	Published: 1973	outdated or worn out
The mystery in San Francisco	Published: 1997	outdated or worn out
Mystery in the sand	Published: 1971	outdated or worn out
Mystery ranch	Published: 1958	outdated or worn out
Night of the living dummy II	Published: 1995	outdated or worn out
Old man's cave	Published: 2007	outdated or worn out
Olympic National Park	Published: 1978	outdated or worn out
Paddle-to-the-Sea	Published: 1941	outdated or worn out
Penguins	Published: 1990	outdated or worn out
Picture this	Published: 2003	outdated or worn out
Rosie's double dare	Published: 1980	outdated or worn out
Samuel Adams, son of liberty	Published: 1961	outdated or worn out
The sea of monsters book 2 Olympians	Published: 2006	outdated or worn out
Secrets of the mummies	Published: 1998	outdated or worn out
Sharks : challengers of the deep	Published: 1993	outdated or worn out
Shenandoah National Park	Published: 1982	outdated or worn out

The slippery slope	Published: 2003	outdated or worn out
Sour Land	Published: 1971	outdated or worn out
Surprise Island	Published: 1949	outdated or worn out
Terrier in the Tinsel.		outdated or worn out
The Adler book of puzzles and riddles	Published: 1962	outdated or worn out
The animal shelter mystery	Published: 1991	outdated or worn out
The Baby-Sitters Club #4 : Mary Anne Saves the Day.		outdated or worn out
The Baby-Sitters Club #6 : Kristy's Big Day.		outdated or worn out
The Baby-Sitters Club #8 : Boy-Crazy Stacey.		outdated or worn out
The Berenstain bears and the ghost of the forest.	Published: 1988	outdated or worn out
The Berenstain Bears in the freaky funhouse	Published: 1995	outdated or worn out
The children of the dragon	Published: 1985	outdated or worn out
The computer nut	Published: 1986	outdated or worn out
The deserted library mystery	Published: 1991	outdated or worn out
The deserted library mystery	Published: 1991	outdated or worn out
The first thousand words in Russian	Published: 1989	outdated or worn out
The island stallion	Published: 1948	outdated or worn out
The story of D-Day	Published: 1977	outdated or worn out
Treasure Island	Published: 1968	outdated or worn out
Unusual airplanes	Published: 1986	outdated or worn out
The visual dictionary of flight.	Published: 1992	outdated or worn out
Voyagers 1 & 2	Published: 1987	outdated or worn out
Wayside School Gets A Little Stranger.	Published: 1995	outdated or worn out
Web of shadows	Published: 2005	outdated or worn out
World War I	Published: 2001	outdated or worn out
Zion National Park	Published: 1978	outdated or worn out
Alberta	Published: 1991	outdated or worn out
Bhutan	Published: 1988	outdated or worn out
Finland	Published: 1988	outdated or worn out
Greece	Published: 1988	outdated or worn out
Guatemala	Published: 1990	outdated or worn out
India	Published: 1989	outdated or worn out
Indonesia	Published: 1987	outdated or worn out
Inside China	Published: 1989	outdated or worn out
Inside France	Published: 1988	outdated or worn out
Inside Spain	Published: 1989	outdated or worn out
Iraq in pictures	Published: 1990	outdated or worn out
Journey through Canada	Published: 1991	outdated or worn out
Journey through India	Published: 1994	outdated or worn out
Manitoba	Published: 1991	outdated or worn out
Nepal	Published: 1987	outdated or worn out

Newfoundland and Labrador	Published: 1994	outdated or worn out
Nigeria	Published: 1992	outdated or worn out
Nova Scotia	Published: 1991	outdated or worn out
Ontario	Published: 1991	outdated or worn out
Philippines	Published: 1987	outdated or worn out
Prince Edward Island	Published: 1991	outdated or worn out
Quebec	Published: 1993	outdated or worn out
Saskatchewan	Published: 1991	outdated or worn out
South Korea : photography	Published: 1987	outdated or worn out
Thailand	Published: 1988	outdated or worn out
The bully of Barkham Street	Published: 1963	outdated or worn out
Vietnam	Published: 1991	outdated or worn out
West Germany	Published: 1988	outdated or worn out
World War II	Published: 2004	outdated or worn out
Yugoslavia	Published: 1988	outdated or worn out
Zambia	Published: 1991	outdated or worn out

**Surplus Library Books
Steilacoom High School
June 2012**

Title	Copyright	Reason
The Year I turned Sixteen	1998	worn out
Slaughterhouse Five	1991	worn out
Wizard at Large	1988	outdated
Coils	1982	outdated
Armageddon	1963	outdated
Murder on the Orient Express	1960	outdated
Kon-Tiki	1976	worn out
Centaur Aisle	1981	outdated
MegaTokyo 2	2003	worn out
Twilight	2005	worn out
Eragon	2003	worn out
Kiss and Tell	1998	worn out
Clear and Present Danger	1989	worn out
Jonathan Livingston Seagull	1973	outdated
Sisters of the Confederacy	2000	outdated
Rockwell: a novel	1987	outdated
Prescription Drugs	1985	outdated
Descartes Selections	1955	worn out
Trust Me	1998	outdated
Don't you dare read this, Mrs. Dunphy	1996	worn out
Don't say good-bye	1997	outdated
Easy to Kill	1967	outdated
Walden- Esasy on Civil Disobedience	1965	worn out
Walden- Esasy on Civil Disobedience	1980	worn out
Blood and Chocolate	1997	worn out
Cannery Row	1963	worn out
Road of the Dead	2006	worn out
Bridges at Toko-ri	1953	worn out

Title	Copyright	Reason
As I Lay Dying	1957	worn out
Only Twice I've Wished for Heaven	1996	worn out
Across Realtime	1986	outdated
Game, set & match	1989	outdated
Light in the storm	2005	outdated
A mother for Cindy	2005	outdated
What the heart knows	2004	outdated
Remember me to Harold Square	1987	outdated
Til the real thing comes along	1988	outdated
The Promised Land	1990	outdated
Loving Constance	2004	outdated
Listen to your heart	2004	outdated
A family for Christmas	2004	outdated
How to Kiss a Guy	1995	outdated
Dear Great American Writers School	1995	outdated
Wuthering Heights	1974	worn out
The Fountains of Paradise	1979	outdated
In the Middle of the Night	1995	outdated
A new life	2004	outdated
The Dragon's Village	1980	outdated
The Bellarosa Connection	1989	outdated
Mighty Mountain	1940	outdated
Mighty Mountain	1940	outdated
Mr. Sammler's Planet	1964	outdated
Sweet Blessings	2005	outdated
Almost Heaven	2004	outdated
A Song for the Asking	1997	outdated
In the Frame	1978	outdated

Rebecca	1939	worn out
If there be thorns	1981	worn out
Mark Twain: Letters from the Earth	1962	worn out
Don Quixote	1949	worn out
Flowers for Algernon	1966	worn out
Prisoner of Conscience	1998	outdated
More Minds	1996	outdated
Love is Patient	2004	outdated
A Heart's Refuge	2004	outdated
Raptor Red	1995	outdated
The Winner	1997	outdated
Lilies of the Field	1962	outdated
Illusions	1979	outdated
Those Darn Dithers	1998	outdated
Titanic: the Long Night	1998	outdated
Bug Park	1996	outdated
Gabriel's Discovery	2004	outdated
Sweet Harmony	2004	outdated
Adam's Promise	2004	outdated
Loving Ways	2003	outdated
Receive the Gift	1997	outdated
Loving Promises	2005	outdated
Julia: Nothing Lasts Forever	1998	outdated
Brewing up a storm	1996	outdated
Murder in Scorpio	1995	outdated
House on Bloodhound Lane	1996	outdated
A Brace of Bloodhounds	1997	outdated
The Falcon	1998	outdated
Braxtons of Miracle Springs	1996	outdated
The Deeper Song	1998	outdated
Unlikely Hero	2005	outdated
The Hyde Park Headsman	1994	outdated
Julia: Everything Changes	1997	outdated
When Calls the Heart	1995	outdated
Summer	1981	outdated

Earth Angel	1997	outdated
Banker	1982	outdated
Reflex	1981	outdated
The Danger	1984	outdated
Rascals in Paradise	1957	outdated
Beyond the Gathering Storm	2000	outdated
The Distant Beacon	2002	outdated
The Calling of Emily Evans	1990	outdated
When Tomorrow Comes	2001	outdated
Found	1995	outdated
The Acorn Eaters	1997	outdated
Love's Enduring Promise	1980	outdated

**Surplus Textbooks
Steilacoom High School
June 2012**

Title	ISBN	Publisher	Quantity
Marine Biology	0-07-285290-9	McGraw-Hill	33
Marketing Essentials – Student Book	02-02-644191-8	Glencoe	29
Marketing Essentials – Teacher Wrap Around Edition	0-07-824951-1	Glencoe	5
Marketing Essentials Marketing Research Project Student Workbooks			2
Marketing Essentials Business Week Case Studies			1
Marketing Essentials Reproducible Tests			2
Marketing Essentials Internet Resources			1
Marketing Essentials Marketing Research Project Workbook Teacher Manual			1
School-To-Work Activity Workbook			1
Marketing Essentials ExamView User's Guide and Test Bank			1
Marketing Essentials Marketing Math Workbook			4
Marketing Essentials Student Activity Workbook			3
Marketing Essentials ExamView Pro Test GeneratorCD2			2 CDs
Spanish for Mastery 2:Entre Nosotros	0-669-31341-6	Vallette-Vallette	56
Becoming A Master Student	0-618-46770-x	Houghton Mifflin	75
Thinking about Psychology	0-7167-5467-3	Worth Publishers	30
Pre-Algebra (1997)	0-02825301-1	Glencoe	2
Mechanical Drawing (1980)	0-07-022313-0	McGraw Hill	1
Algebra & Trigonometry Structure & Method Book 2 (1990) Teacher's Edition	0-395-47057-9	Houghton Mifflin	1
Algebra & Trigonometry Structure & Method Book 1 (1997)	0-395-77116-1	Houghton Mifflin	2
Geometry (1991)	0-673-45269-7	Scott, Foresman	3
French for Mastery 2 (1990)	0-339-20083-2	D.C. Heath	1
Health (2003)	0-07-823864-1	Glencoe	2
To Kill A Mockingbird (worn out)	0-446-31078-6	Warner Books	14
The Scarlet Letter (worn out)	Various	Various	17
Animal Farm (worn out)	0-451-52634-1	Penguin Putnam	7
A Separate Peace (worn out)	Non given	Bantam	1
Language of Literature (2000)	0-395-93172-X	McDougall Littell	160
MathScape: Student Guide (1998)	0-7622-0523-7	Creative Pub	1
General Maths (1971)	70150125603	Cheshire	1
Sound Foundations (1987)	0-538-13121-7	South-Western	1
The Laboratory Approach to Mathematics (1970)	70-109963	SRA	1
Teaching with Manipulatives: Middle School Investigations (1994)	0-938587-75-7	Cuisenaire	1
Investigating Mathematics (1994)	0-675-13160-X	Glencoe	1
Geometry (2007)	9780030358289	Holt	1
Pre-Algebra (1997)	9780028250328	Glencoe	1
Geometry Teacher's Edition, Part 1 & Part 2 (1998)	9780538675239	South-Western	2

SHS Surplus Equipment

Item	Mfg.	Model	Serial #	Reason
Television	Zenith	H 3247DT	921-66290101	No longer needed
AV Cart	Bretford	?	N/A	No longer needed
*Book Detection System	3M	618	128693	Archaic - outdated
Book Desensitizer	3M	435	392573	Archaic - outdated
Microphone Stands				
1. Atlas Sound	8682	?		
2. Atlas Sound	1169 C	?		
Cassette- Tape Duplication Deck	Telex	92711-001483	0834377	No longer needed
Headsets (qty: 2)	Communications Industries Corp. Audio Communicatr Deluxe			Outdated
DVD Player	Toshiba	SD-K760SU	MC111EO39822	Broken
Projection Screens				No longer needed
1. Apollo				
2. Quartet				
3. Draper				
4. Bretford (white)				
5. Bretford (black) qty: 2				
Various UHF and serial cables				No longer needed
Acoustic Instrument Amplifier				California Blonde
Barcode Reader				Nichols Advanced Technology
VHS Video Camera				RCA
	STABILTRAK DSP3	715430314		No longer needed
*already picked up by Facilities				

6881P Surplus Equipment Form

Steilacoom School District
Surplus Equipment Form

School:

Cherrydale

Date:

6-27-12

Staff Member:

Nancy McClure

Phone:

983-2501☐ Step 1

- a. **For Computer Equipment:** contact Tech Department to determine usability; if useable: prepare a memo signed the Principle and advertise the equipment (via email) to see if another school can use. If no takers after 5 business days, attach a copy of the email to this form and forward to the Business Office. If not useable: need Tech Dept. signature and send memo to Business Office.

Agency Tech Signature: _____ Date: _____

- b. **For Surplus Equipment Excluding Computer:** prepare a memo, signed by a department head, and advertise the item (via email) to see if another school can use. If no takers and 5 business days, attach a copy of the email to this form and forward to the business office.

☐ Step 2 **Transferring Items to a New School/Department**

Send this form and attached memo to the Business Office so department inventories can be updated. Complete this chart for the item(s) being transferred with the Principals signature below.

Description	Serial Number	SHSD Tag #	New Owner

☐ Step 3 **Items for Disposal**See attached

If no one can use the item, complete the chart below (add additional items on back). If the items include computers, monitors, etc., contact Agency Tech assistance with disposal status. For non-tech items the form goes directly to the Business Office.

Description	Serial Number	SHSD Tag #	Dept. Owner	\$ Value

Reason for Disposal: _____

The Business Office will send you a copy of this form after the item has been approved for surplus (items under \$2,000 will have Business Office signature and items over \$2,000 will have Superintendent Signature). Maintenance will contact you about disposal and if the items include computers, etc. Tech dept. will assist with hard drive and ID tag removal prior to disposal.

Signature: _____

Date: _____

Signature for disposal of item \$2,000 or less : _____

Date: _____

Signature for disposal of item over \$2,000: _____

Date: _____

☐ Copy to Originating Dept.☐ Copy to Agency Tech for disposal prep☐ Copy to Maintenance for disposal

SCIENCE STUFF TO SURPLUS
(IN PILE IN COMPUTER LAB)

- 1 cardboard box with files of Foss Science Kits, Insects, Scholastic Materials, Computer Investor Services, purchase requisitions, EARLS, file folder labels, science fair participation certificates, Science classroom reference binder masters, science fair information, Grant applications, HP injet printer manual, Inventory lists dated 6/'02, 6/'03, 6/'04, 6/'05, master copy of inventory, POS for 2001, 4 empty hanging file folders, 6 empty manila folders
- 1 Tasco 450 power microscope model # P450K
- 1 cardboard box containing 2 small red boxes containing slides and labeled Polution #1 and Polution #2, laboratory vial holder and stoppers, 1 laminated thermostat (Fahrenheit and Celsius), 2 thermostat's (not laminated), Misc. booklets/activity cards:
 - a. Heart and blood vessels
 - b. Physical activity and rest cards
 - c. Vegetable soup cards
 - d. Fruit & dip recipe cards
 - e. American Heart certificates
 - f. Heart Treasure Chest Heart notes (#1 thru #5)
 - g. My pulse card
 - h. Heart child poster
 - i. Inside your heart poster
 - j. Healthy heart game board
- 1 box ISBN#59460 (02128) Magnetic fun
- 1 Test tube holder (ETA6501W)
- 1 wood dowel
- 1 plastic rain gauge
- 1 Solar System Planetary Science Kit (never opened)
- 1 tub labeled A-Z Science experiments
- 1 wood display set #040-0828
- 5 Intel play MC2 Cam in boxes and 3 unboxed
- 1 Scienceware eyewash safety station
- 1 Schoolyard Habitat Site Planning Guide
- 1 box labeled Learning About Sounds
- 1 box of misc. snake skins
- 1 box labeled Dental Health with a turtle shell and other misc. bones inside
- 1 box with misc. stethoscopes, paper thermometers, 2 heart sound audio tapes, and some alcohol swab packs in it
- Some other misc. bones
- 1 large cardboard box full of safety eye goggles, wood dowels, plasatic triangles, and other misc. items
- 1 large white plastic cutting board
- 2 small assorted plastic storage containers

• 2 storage cabinets

- 1 Star Theatre Halogen planetarium projector
- 16 white wire shelves
- 1 group of prewriting design cards

Kindergarten Surplus List 2012

Sunshine Books Teachers Guide

Scholastic Teachers Edition 3 copies

Safety Box Program

Mathland Daily Tuneups

Everyday Math Teacher Activity Guide

Birds and how they grow learning kit

The Story Box ABC

Flannel board

Small white board

K Clocks 2

Printing Press

Safety goggles 2

Basket of linkin logs

Globes 2

Children's Cash register

Simple Scales Kit

Abacus 2

Prewriting design cards

Headphones 3

Child's periscope

Lakeshore water play kit

Cutting Board

Medium fish bowl

Troll read along program 115 books and 8 cassette tapes

Beginning program box

Everyday Math Minute Math

Everyday Math Teacher Activity Book

Everyday Math at Home Book 1—9 copies

Everyday Math at Home Book 2—9 copies

Everyday Math at Home Book 3—8 copies

Peacebuilder Kit 2001

Exploring Where and Why Teacher's Guide

Everyday Math Sample Activities

Everyday Math Teacher's Reference Manual

Everyday Math Creating Home and School Partnerships Manual

Everyday Math Operations Handbook

Everyday Math Towards a Balanced Assessment

Everyday Math Activity Masters

Everyday Math Activity Masters Workbook

Mathland Binder

Ladybug Land 2

Leap Frog Phonics 2 boxes

Lakeshore Spelling Well

Tub of Misc shapes, blocks

EQUIPMENT

Date 6-4-12
School Chloe Clark

ITEM	MODEL	SERIAL NUMBER
CD Player	SchoolMate SC 5050	N/A
CD Player	SchoolMate SC5050	N/A
CD Player	Emerson PD6548BL	61100874AK
CD Player	Hamilton CD385-C	N/A
Headphone Junction Box	SchoolMate JBP-8SV	N/A

Prepared by Suzanne Schenck

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 12, 2012, the board, by a _____ vote approves payments, totaling \$498.34. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 109750 through 109770, totaling \$498.34.

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109750	BUENAVENTURA, CHRISTIAN	06/29/2012	lost book refund	book title water power	0	11.30	11.30
109751	CREASON, JOY	06/29/2012	REFUND LOST BOOK	BOOK TITLE ONE MILLION THINGS- ANIMAL LIFE	0	19.00	19.00
109752	CRUZ, COLLEEN	06/29/2012	LUNCH REIMB		0	97.20	97.20
109753	DAVID VICKIE	06/29/2012	LUNCH REIMB		0	7.65	7.65
109754	ELKINS, PATRICIA	06/29/2012	LOST BOOK REFUND		0	10.00	10.00
109755	HARRIS, NURHAYAT	06/29/2012	LUNCH REIMB	DESIRE AND ATLANTIS	0	27.90	27.90
109756	KERN, LORY	06/29/2012	LUNCH REIMB		0	9.10	9.10
109757	LAFLEUR, REBECCA	06/29/2012	lunch reimb	CHLOE, ELIZABETH, JORDAN	0	21.90	21.90
109758	MARTIN, PAMELA	06/29/2012	refund ap tests	AP CALCULUS AND AP BIOLOGY TESTES	0	144.00	144.00
109759	MORANDARTE, CATOLINA	06/29/2012	REFUND FOR LOST BOOK	BOOK TITLE WELCOME TO DEAD HOUSE	0	6.00	6.00
109760	PHILIPS, MARLYN	06/29/2012	LUNCH REIMB	JAZLYN AND ARELIS ALBINO	0	8.00	8.00
109761	QUINN, ANGELA	06/29/2012	LUNCH REFUND		0	7.64	7.64
109762	ROBERTSON, HEATHER T	06/29/2012	LUNCH REFUND	MILES, EMILY, AND LUCY	0	14.40	14.40
109763	SMITH, SHAWN	06/29/2012	LUNCH REFUND	TREVAUGHN, ALYSSA, MYIAH	0	50.95	50.95
109764	SPARKMAN, SUSAN	06/29/2012	LUNCH REFUND	ISSAC, IAN, AND LINDA	0	5.60	5.60
109765	VERBEKE, MO	06/29/2012	lunch refund		0	23.60	23.60
109766	WAITE, JAMI	06/29/2012	LUNCH REFUND	JAX, ELLIE, AND JAY	0	3.60	3.60
109767	WALL, REBECCA	06/29/2012	REFUND FOR LOST BOOK	BOOK TITLE MAGICAL MS, PLUM	0	13.00	13.00
109768	WHITAKER, CHERYL	06/29/2012	LUNCH REFUND		0	8.55	8.55

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109769	WILLIAMS, SHARON	06/29/2012	LUNCH REFUND		0	4.50	4.50
109770	YOUNG, RAMONA	06/29/2012	LUNCH REFUND	ISIS, DESTINY AND JADA	0	4.45	4.45
				21 Computer	Check(s) For a Total of		498.34

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	21	Computer	Checks For a Total of	498.34
Total For	21	Manual, Wire Tran, ACH & Computer Checks		498.34
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	498.34

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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	366.70
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	366.70
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	366.70

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 12, 2012, the board, by a _____ vote approves payments, totaling \$18.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 400677 through 400677, totaling \$18.00.

Secretary _____
Board Member _____

Board Member _____
Board Member _____

Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400677	AIZPRUA BROWN, LINETH	06/29/2012	FIELD TRIP REFUND		0	18.00	18.00
			1	Computer	Check(s) For a Total of		18.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	18.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		18.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	18.00

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 12, 2012, the board, by a _____ vote approves payments, totaling \$18,471.99. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 400644 through 400676, totaling \$18,471.99.

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400644	BROADWAY CTR PERFORMING ARTS	06/29/2012	41926		1857	617.50	1,258.75
			5314		1858	641.25	
400645	BRUCE DELEKLI HAYES	06/29/2012	baseball supplies		0	8.62	8.62
400646	CABANA, JACQUELINE	06/29/2012	REFUND YEARBOOK	REFUND FOR	0	5.00	5.00
				YEARBOOK			
				PERSONALIZATION			
400647	CHARM GENETTE HARRIS	06/29/2012	BUILDER CLUB REIMB		0	223.68	318.77
			JS2S SUPPLY REIMB		0	95.09	
400648	COMPUTER FUN	06/29/2012	2120867		6268	165.80	165.80
400649	COSTCO	06/29/2012	247616652		5990	284.42	284.42
400650	CRANES CREATIONS	06/29/2012	54064		6225	19.36	19.36
400651	CUSTOMINK.COM	06/29/2012	2092373		5820	599.83	599.83
400652	DAVIS, CHERYL	06/29/2012	DRAMA SUPPLY REIMB		6252	17.47	17.47
400653	HAYDEN, CHRISTINA MARIE	06/29/2012	REIMB FOR DOWELS	DRAMA CLUB	6267	12.98	12.98
400654	HOLIDAY INN EXPRESS WENATCHEE	06/29/2012	RM 220, 222, 224		6180	1,107.72	1,107.72
400655	HONEY BUCKET	06/29/2012	1-469761		1823	239.00	77.30
			1-477495		1823	-161.70	
400656	JANE J. HUNTER	06/29/2012	fee reimbursement	wild waves	0	8.00	8.00
				processing fee			
400657	JEAN F VONDERSCHEER	06/29/2012	EA VISIT SUPPLY REIM		1438	63.27	139.54
			TEAM CHLOE REIMB		1437	76.27	
400658	JODY CHRISTINE SNYDER	06/29/2012	KEY CLUB SUPPLY REIM		0	61.57	61.57
400659	JOHN R NYSTROM	06/29/2012	TRACK FOOD ITEMS		0	39.59	39.59
400660	LEECH, JOHN	06/29/2012	REFUND FOR FLOWERS		0	132.99	132.99
400661	LEUJAM	06/29/2012	inv2725/inv2749		1822	524.90	524.90
400662	MCDONALD, AARON J	06/29/2012	TOLO DANCE		6262	200.00	200.00
400663	MILLER, MELISSA	06/29/2012	DRAMA CLUB REIMB		0	119.59	119.59
400664	OUTLER, ASHLEY	06/29/2012	PLAY SUPPLY REIMB		6266	27.80	27.80
400665	PACIFIC WELDING	06/29/2012	01065966		5986	10.12	10.12
400666	SCHOOL NEWSPAPER ONLINE	06/29/2012	3132		1829	600.00	600.00
400667	SHIRLEY SOMMER	06/29/2012	184		1821	188.00	188.00
400668	SHS SPORTS BOOSTERS	06/29/2012	football camp		0	3,570.00	3,570.00
400669	STEILACOOM SCHOOL DISTRICT	06/29/2012	REIMB FOR PAYROLL	REIMB PAYROLL FOR	0	116.69	116.69

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				R WHEELER WORK DURING GAMES			
400670	TACOMA PIERCE COUNTY VOLLEYBAL	06/29/2012	2869		1809	516.80	516.80
400671	TEAM EXPRESS	06/29/2012	P257290902014		1814	430.00	430.00
400672	THE BEAD FACTORY	06/29/2012	323163/323198		6234	450.00	450.00
400673	THE LINEUP	06/29/2012	800		5683	65.64	251.62
			961		6121	185.98	
400674	TUCKER, LISA	06/29/2012	REFUND YEARBOOK	REFUND YEARBOOK MONOGRAM	0	5.00	5.00
400675	WALSWORTH PUBLISHING CO.	06/29/2012	254585		1828	5,145.76	5,145.76
400676	WASHINGTON STUDENT LEADERSHIP	06/29/2012	27731		6261	2,058.00	2,058.00
				33 Computer	Check(s) For a Total of		18,471.99

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	33	Computer	Checks For a Total of	18,471.99
Total For	33	Manual, Wire Tran, ACH & Computer Checks		18,471.99
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	18,471.99

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 12, 2012, the board, by a _____ vote approves payments, totaling \$300.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, PPT WARRANTS OUTSTANDING:
Warrant Numbers 700033 through 700033, totaling \$300.00.

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
700033	BRETT EDWARD BRADSHAW	06/29/2012	schatz reimb		0	300.00	300.00
				1 Computer	Check(s) For a Total of		300.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	300.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		300.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	300.00

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 12, 2012, the board, by a _____ vote approves payments, totaling \$58,487.41. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 109732 through 109749, totaling \$58,487.41.

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109732	A HIGHER PLANE	06/29/2012	12-034	ANNUAL REFINISHING OF FLOORS AT STEILACOOM HIGH SCHOOL MAIN & AUX GYMS & PIONEER MS GYM & FITNESS ROOM	101112098	6,561.28	6,916.51
			12-035		0	355.23	
109733	BATTERIES PLUS	06/29/2012	262237	OPEN PO FOR 2011-2012	101112056	514.17	514.17
109734	CLOVER PARK TECHNICAL COLLEGE	06/29/2012	76239		0	3,370.42	3,370.42
109735	CONSOLIDATED ELECTRICAL DIST	06/29/2012	8541-722898	OPEN PURCHASE 2011-2012 FOR ELECTRICAL SUPPLIES	101112036	181.39	696.77
			8541-723683	OPEN PURCHASE 2011-2012 FOR ELECTRICAL SUPPLIES	101112036	497.55	
			8541-724041	OPEN PURCHASE 2011-2012 FOR ELECTRICAL SUPPLIES	101112036	17.83	
109736	EDEN ADVANCED PEST TECH	06/29/2012	888108	SPRAY FOR ANTS AT CHLOE CLARK ELEMENTARY	101112125	164.10	164.10
109737	GRAINGER	06/29/2012	9847656767	OPEN PO 2011-2012 FOR SUPPLIES	101112016	119.46	119.46
109738	JOHNSTONE SUPPLY	06/29/2012	11-s100038238.001	OPEN PURCHASE ORDER FOR SUPPLIES 2011-2012	101112083	393.84	393.84

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109739	K & L GATES	06/29/2012	2584172		0	13,239.06	13,239.06
109740	LABORATORIES, COASTWIDE	06/29/2012	t2416883	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	1,081.69	2,145.86
			t2437951	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	149.54	
			t2437975	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	631.33	
			t2437975-1	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	30.91	
			t2439170	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	252.39	
109741	LAKEWOOD HARDWARE & PAINT	06/29/2012	313357	OPEN PO 2011-2012 FOR SUPPLIES	101112021	48.02	48.02
109742	MILLER PAINT COMPANY	06/29/2012	26757508	OPEN PO 2011-2012 FOR PAINT SUPPLIES	101112032	142.50	1,255.98
			26768796		0	1,113.48	
109743	PROGRID TECHNOLOGIES	06/29/2012	99039	PROGRID TECH ORDER	81112087	6,478.67	6,478.67
109744	RIVIERA COMMUNITY CLUB	06/29/2012	water test	ANNUAL BACK FLOW PREVENTOR TESTING	101112134	40.00	40.00
109745	SCHOOLWIRES INC.	06/29/2012	inv0007127	Schoolwires Website Renewal	111112028	2,812.50	13,372.50
			inv0007128	Schoolwires Website Renewal	111112028	10,560.00	
109746	TACOMA COMMUNITY COLLEGE	06/29/2012	865		0	540.72	540.72
109747	TRUSTEED PLANS SERVICE CORP	06/29/2012	0065363-in		0	8,540.75	8,540.75
109748	WAMC	06/29/2012	1301	SHS WAMC SPRING INSERVICE FOR A. MCDONALD	141112072	100.00	100.00
109749	WASHINGTON TRACTOR	06/29/2012	044040818	OPEN PURCHASE ORDER 2011-2012 FOR GROUNDS EQUIPMENT SUPPLIES/REPAIRS	101112046	198.64	550.58
			04404895	OPEN PURCHASE ORDER 2011-2012 FOR GROUNDS EQUIPMENT SUPPLIES/REPAIRS	101112046	351.94	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				18 Computer	Check(s) For a Total of		58,487.41

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	18	Computer	Checks For a Total of	58,487.41
Total For	18	Manual, Wire Tran, ACH & Computer	Checks	58,487.41
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	58,487.41

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The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 12, 2012, the board, by a _____ vote approves payments, totaling \$223,906.94. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
 Warrant Numbers 109772 through 109856, totaling \$223,906.94.

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109772	ANDERSON ISLAND GENERAL STORE	07/16/2012	june	209535,210006,2115 53	0	410.85	410.85
109773	BARGREEN ELLINGSON- TACOMA	07/16/2012	001576308	SHS OPEN PO DO NOT EXCEED \$1,000.00 TO BARGREEN ELLINGSON FOR JODY SNYDER	141112050	779.82	999.82
			001579572	SHS OPEN PO DO NOT EXCEED \$1,000.00 TO BARGREEN ELLINGSON FOR JODY SNYDER	141112050	220.00	
109774	BARNES & NOBLE BOOKSTORE	07/16/2012	in2338316	SHEF Grant to Chloe Clark Library	1621112082	102.32	102.32
109775	BOUND TO STAY BOUND	07/16/2012	910351	S.P. Library order to Bound to Stay Bound	1271112057	827.50	827.50
109776	CABANIT, MARIA	07/16/2012	May 2012 mileage		0	495.72	495.72
109777	CAREER STAFF UNLMTD- SEATTLE	07/16/2012	28427-136780	Open PO for SLP	91112107	2,100.00	2,100.00
109778	CAROLINA BIOG SERVICE	07/16/2012	48076589ri 48076591ri	SCIENCE MATERIALS SCIENCE EQUIPMENT	4311112101 4311112100	1,125.41 839.81	1,965.22
109779	CARTRIDGE WORLD	07/16/2012	24721 24924	S.P. order to Cartridge World Cartridge World	1271112008 2371112036	63.00 108.28	171.28
109780	CENTER ELECTRIC	07/16/2012	52169-000	REBUILD BOILER PUMP MOTOR FOR BOILER #2 AT SHS	101112137	651.42	651.42
109781	CENTURYLINK QCC	07/16/2012	1214869035		0	110.10	110.10
109782	CENTURYLINK	07/16/2012	206z250055467b		0	4,147.55	4,147.55
109783	CITY OF DUPONT	07/16/2012	usage for may-june		0	4,694.53	4,694.53

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109784	CLOVER PARK SCHOOL DISTRICT	07/16/2012	5767	BUSINESS CARDS FOR WALLY MITCHELL USING STANDARD STEILACOOM HIGH SCHOOL LOGO	4311112094	22.81	632.06
			5784	GRADUATION PROGRAMS - ALREADY ORDERED, NO NEED TO FAX.	4311112103	609.25	
109785	DANDE CO	07/16/2012	13751	PLAQUES FOR AP STUDENTS	4311112093	103.93	202.39
			ma070312-1	Plaques	281112041	98.46	
109786	DEMCO INC	07/16/2012	4650103	Req. 1650 - Library Supplies	1461112075	113.78	113.78
109787	DISCOUNT SCHOOL SUPPLIES	07/16/2012	d15987420101	SCIENCE SUPPLIES	4311112105	424.50	424.50
109788	DODD, HEATHER ANN	07/16/2012	slp mil reim may-jun		0	22.64	22.64
109789	DOLMAN, BEVERLY ANN	07/16/2012	mil reimb feb-apr	esd 113, all district schools,	0	112.20	261.12
			mil reimb may-june	esd113, pion and chloe clark, opsi, and albers	0	148.92	
109790	EBSCO SUBSCRIPTION SERVICES	07/16/2012	0458122	SHS EBSCO MAGAZINE SUBSCRIPTIONS FOR FACS JODY SNYDER SEE ESTIMATE INVOICE#0458122 ACCOUNT #SF-S-34880-00	141112096	666.50	666.50
109791	FAIRFAX HOSPITAL	07/16/2012	8500243-70	Open PO for Fairfax Hospital, Northwest School of Innovative Learning. Tuition for 4 Students, 2011-2012 school year.	91112075	4,600.00	13,800.00
			8500269-62	Open PO for Fairfax Hospital, Northwest School of Innovative Learning. Tuition for 4 Students, 2011-2012 school year.	91112075	4,600.00	
			8500348-39	Open PO for Fairfax Hospital,	91112075	4,600.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Northwest School of Innovative Learning. Tuition for 4 Students, 2011-2012 school year.			
109792	GENERAL ELECTRIC CAPITAL CORP	07/16/2012	June payments		0	671.78	671.78
109793	GOPHER	07/16/2012	8500606	PE EQUIPMENT	4311112102	141.21	141.21
109794	GRAINGER	07/16/2012	9859434046	OPEN PO 2011-2012 FOR SUPPLIES	101112016	95.43	163.05
			9865091095	OPEN PO 2011-2012 FOR SUPPLIES	101112016	67.62	
109795	HAROLD LEMAY ENTERPRISES	07/16/2012	june payments		0	3,522.44	3,522.44
109796	HEWLETT PACKARD	07/16/2012	51380175	SHS HP NOTEBOOK FOR SARA GRAVES/JEFF WOOD MS CTE. PLEASE HIP TO ROGER MEYER STEILACOOM SCHOOL DISTRICT, 510 CHAMBERS ST. STEILACOOM, WA 98388 PLEASE SEE ATTACHED QUOTE	141112083	48.14	1,526.96
			51394519	SHS HP NOTEBOOK FOR SARA GRAVES/JEFF WOOD MS CTE. PLEASE HIP TO ROGER MEYER STEILACOOM SCHOOL DISTRICT, 510 CHAMBERS ST. STEILACOOM, WA 98388 PLEASE SEE ATTACHED QUOTE	141112083	1,478.82	
109797	HORIZON	07/16/2012	3n022763	OPEN PO 2011-2012 FOR SUPPLIES	101112018	155.21	155.21
109798	HOUGHTON MIFFLIN COMPANY	07/16/2012	948412676	Test Protocols for Nannette Johnson	91112122	519.86	1,084.35
			948429147	HIGHLY CAPABLE - RIVERSIDE COGAT	181112079	564.49	
109799	HUNTER, JANE JENNIFER	07/16/2012	reimb eoc batteries		0	39.35	39.35
109800	J W PEPPER	07/16/2012	14473459	OPEN PO FOR SHEET MUSIC	4311112050	293.21	717.94
			14473461	OPEN PO FOR SHEET MUSIC	4311112050	18.02	
			14473463	Band Sheet Music	2371112050	313.18	
			14473466	OPEN PO FOR JW	4311112080	17.41	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			14473488	PEPPER OPEN PO FOR JW	4311112080	49.24	
			14473653	PEPPER Open Purchase	2371112082	13.14	
				Order to Purchase			
			14473775	Music for band Open Purchase	2371112082	68.49	
				Order to Purchase			
				Music for band			
			4473456	OPEN PO FOR JW	4311112080	-54.75	
				PEPPER			
109801	J&I POWER EQUIPMENT INC	07/16/2012	95975	OPEN PO 2011-2012	101112024	139.04	864.34
				FOR SUPPLIES &			
				SERVICE			
			96211	OPEN PO 2011-2012	101112024	524.42	
				FOR SUPPLIES &			
				SERVICE			
			96671	OPEN PO 2011-2012	101112024	88.48	
				FOR SUPPLIES &			
				SERVICE			
			96672	OPEN PO 2011-2012	101112024	112.40	
				FOR SUPPLIES &			
				SERVICE			
109802	JOHN R NYSTROM	07/16/2012	supply reimb	pencils for msp	0	94.58	94.58
				testing			
109803	JTEC EDUCATIONAL CONSULTANTS	07/16/2012	1213-10290	OPEN P.O. FOR	81112023	1,100.00	1,100.00
				JTEC			
109804	KENDALL HUNT	07/16/2012	10966042	HIGHLY CAPABLE	181112085	5,073.94	12,574.57
				KENDALL HUNT			
				ORDER			
			10966057	HIGHLY CAPABLE	181112083	3,761.61	
				ORDER KENDALL			
				HUNT			
			10966088	HIGHLY CAPABLE	181112087	3,739.02	
				KENDALL HUNT			
				ORDER			
109805	KING COUNTY DIRECTORS ASSN	07/16/2012	3587519	KCDA Cart #521256	2371112088	87.67	1,318.90
			3588042	OPEN PURCHASE	101112064	25.48	
				ORDER 2011-2012			
				FOR			
				CUSTODIAL/GROUNDS			
				SUPPLIES			
			3588592	SHS KCDA FOR	141112088	332.73	
				BADER PLEASE SEE			
				CART #541164			
			3588593	CART # 537392	4311112096	873.02	
				FOR MATH			
				DEPARTMENT			
109806	KONE, INC	07/16/2012	220910646	2011-2012 ANNUAL	101112053	439.74	439.74
				ELEVATOR			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				MAINTENANCE			
				CONTRACT FOR SHS			
				& PMS-D			
109807	KRISTINE L HARPER	07/16/2012	reimb for repair	repair for	0	8.74	8.74
				wheelchair leg			
109808	LABORATORIES, COASTWIDE	07/16/2012	t2428024-1	OPEN PURCHASE	101112047	260.74	2,106.44
				2011-2012 FOR			
				CUSTODIAL			
			t2439300	SUPPLIES			
				OPEN PURCHASE	101112047	814.76	
				2011-2012 FOR			
				CUSTODIAL			
				SUPPLIES			
			t2440078	OPEN PURCHASE	101112047	732.95	
				2011-2012 FOR			
				CUSTODIAL			
				SUPPLIES			
			t2441172	OPEN PURCHASE	101112047	81.82	
				2011-2012 FOR			
				CUSTODIAL			
				SUPPLIES			
			t2441172-1	OPEN PURCHASE	101112047	216.17	
				2011-2012 FOR			
				CUSTODIAL			
				SUPPLIES			
109809	LAKEWOOD HARDWARE & PAINT	07/16/2012	313501	OPEN PO 2011-2012	101112021	114.79	165.63
				FOR SUPPLIES			
			314278	OPEN PO 2011-2012	101112021	50.84	
				FOR SUPPLIES			
109810	LEMAY MOBILE SHREDDING	07/16/2012	814396		0	100.00	432.00
			814398		0	100.00	
			814400		0	50.00	
			814401		0	50.00	
			814409		0	50.00	
			814426		0	82.00	
109811	LOWES	07/16/2012	924326	OPEN PO 2011-2012	101112022	201.62	201.62
				FOR SUPPLIES			
109812	LOWES	07/16/2012	912263	OPEN PO 2011-2012	101112022	68.62	223.49
				FOR SUPPLIES			
			912429	OPEN PO 2011-2012	101112022	33.12	
				FOR SUPPLIES			
			912493	OPEN PO 2011-2012	101112022	227.29	
				FOR SUPPLIES			
			918558	OPEN PO 2011-2012	101112022	-105.54	
				FOR SUPPLIES			
109813	MADSEN, K C	07/16/2012	supply reimb		0	33.46	33.46
109814	MARK'S PLUMBING PARTS	07/16/2012	1128079	OPEN PURCHASE	101112077	60.94	60.94
				ORDER FOR			
				2011-2012 FOR			
				PLUMBING SUPPLIES			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109815	MICRO COMPUTER SYSTEMS	07/16/2012	0441093-in	Document Cameras	111112027	562.28	562.28
109816	MILLER PAINT COMPANY	07/16/2012	26774348	OPEN PURCHASE	101112135	462.68	1,056.73
				ORDER FOR PAINT & SUPPLIES			
			26782036	OPEN PURCHASE	101112135	451.55	
				ORDER FOR PAINT & SUPPLIES			
			36781656	OPEN PURCHASE	101112135	142.50	
				ORDER FOR PAINT & SUPPLIES			
109817	NANCY ELIZABETH MCCLURE	07/16/2012	reimb conf		0	353.60	353.60
109818	NASCO	07/16/2012	604492	SHS NASCO FOR	141112095	2,675.72	2,675.72
				JODY SNYDER FACSE			
109819	NCS PEARSON INC	07/16/2012	3664803	Test Protocols	91112125	147.70	147.70
				for Nannette Johnson			
109820	NETWORK COMPUTING ARCHITECTS	07/16/2012	42398	Barracuda Email	111112029	1,111.49	1,111.49
				Spam Filter			
				Renewal			
109821	O'REILLY AUTOMOTIVE, INC.	07/16/2012	2863-134236	OPEN PURCHASE	101112048	91.41	91.41
				ORDER 2011-2012			
				FOR AUTO PARTS			
109822	OFFICE DEPOT	07/16/2012	611458685001		0	-0.56	2,240.04
			613800649001		0	160.03	
			613800915001		0	0.55	
			614080381001	Print	81112099	77.68	
				Registration			
				Forms			
			614180625001		0	65.51	
			614355535001		0	10.95	
			614827766001		0	482.89	
			615073342001		0	70.93	
			615466009001	HIGHLY CAPABLE	181112091	1,272.20	
				OFFICE DEPOT			
				ORDER			
			615466415001	HIGHLY CAPABLE	181112080	99.86	
				OFFICE DEPOT			
				ORDER ATIVA			
				MOBIL-IT ULTIMATE			
				WORKMATE			
109823	PARKER PAINT	07/16/2012	059014699	OPEN PO 2011-2012	101112030	61.89	61.89
				FOR PAINT			
				SUPPLIES			
109824	PHILLIPS, KJERSTINE ASHA MALIK	07/16/2012	mileage reimbapr-may		0	26.24	26.24
109825	PIERCE COLLEGE	07/16/2012	70423		0	68,058.81	68,058.81
109826	PIERCE COUNTY REFUSE	07/16/2012	2795720		0	149.38	1,904.47
			2818036		0	126.72	
			2818102		0	1,130.48	
			2818257		0	497.89	
109827	POLAR BEAR MECHANICAL	07/16/2012	659-jdg	FURNISH & INSTALL	101112130	1,841.71	1,841.71

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109828	PRO-ED	07/16/2012	2064614	COMPRESSOR FOR WALK-IN FREEZER AT SHS Test Protocols for Nannette Johnson	91112124	58.30	58.30
109829	PRUFROCK PRESS	07/16/2012	318872	HIGHLY CAPABLE PRUFROCK PRESS ORDER	181112082	966.41	966.41
109830	PUGET SOUND ENERGY	07/16/2012	332656100-2		0	5,286.17	15,774.85
			930109974-4		0	7,909.08	
			june payments		0	2,579.60	
109831	REALLY GOOD STUFF	07/16/2012	3894664	HIGHLY CAPABLE ORDER REALLY GOOD STUFF 3 LEVELED READING BOOK BROWSER CAR W/ 9 TUBS & DISPLAY	181112081	1,313.22	1,313.22
109832	RED LION HOTEL	07/16/2012	335775	Hotel Reservation for Andre Stout and John Nystrom	81112060	579.20	1,158.40
			335825	Hotel Reservation for Andre Stout and John Nystrom	81112060	579.20	
109833	RUSSELL, RUTHANNE	07/16/2012	mil reimb april		0	4.59	14.69
			mil reimb may 2012		0	10.10	
109834	SAMANTHA JEAN FOYIL	07/16/2012	supply reimb		0	26.20	26.20
109835	SAXTON BRADLEY	07/16/2012	33604	Req. 1649 - Smart Response Remotes	1461112074	5,401.08	5,401.08
109836	SCHOOL SPECIALTY	07/16/2012	208108358689	SHS SCHOOL SPECIALTY FOR BADER PLEASE SEE SHOPPING CART # 7772200642	141112087	91.47	388.44
			208108362007	SHS SCHOOL SPECIALTY FOR BADER PLEASE SEE SHOPPING CART # 7772200642	141112087	296.97	
109837	SCIENCE FIRST	07/16/2012	219191	SCIENCE MATERIALS	4311112104	478.17	478.17
109838	SHUCKHART, MAUREEN	07/16/2012	mil reim june/12		0	18.82	135.49
			mil reimb may/12		0	38.81	
			mil reimb april/12		0	16.37	
			mil reimb march /12		0	61.49	
109839	SIEMENS INDUSTRY, INC.	07/16/2012	5442455658	OPEN PURCHASE ORDER FOR 2011-2012 FOR SUPPLIES	101112105	775.65	775.65
109840	SIMPLOT PARTNERS	07/16/2012	212006027	OPEN PO 2011-2012 FOR GROUNDS	101112033	1,094.00	1,094.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109841	SOLIANT HEALTH	07/16/2012	5129297	SUPPLIES Psychologist (2) and Speech Pathologist (1)	91112056	2,062.50	13,968.76
			5137433	Psychologist (2) and Speech Pathologist (1)	91112056	1,687.50	
			5137456	Psychologist (2) and Speech Pathologist (1)	91112056	1,687.50	
			5141749	Psychologist (2) and Speech Pathologist (1)	91112056	2,578.13	
			5148401	Psychologist (2) and Speech Pathologist (1)	91112056	1,687.50	
			5148407	Psychologist (2) and Speech Pathologist (1)	91112056	1,687.50	
			5148429	Psychologist (2) and Speech Pathologist (1)	91112056	2,578.13	
109842	SUNBELT STAFFING	07/16/2012	5131520	Speech Patholgist (1)	91112057	1,762.50	13,378.75
			5143347	Speech Patholgist (1)	91112057	2,793.75	
			5143349	Speech Patholgist (1)	91112057	2,170.00	
			5143350	Speech Patholgist (1)	91112057	1,680.00	
			5150847	Speech Patholgist (1)	91112057	2,662.50	
			5150854	Speech Patholgist (1)	91112057	2,310.00	
109843	TANNER ELECTRIC	07/16/2012	72131000		0	390.81	390.81
109844	TERI YOSHIKAWA	07/16/2012	134-1	Open PO for Teri Yoshikawa, Physical Therapist 2011-2012 school year.	91112076	3,348.00	3,348.00
109845	THE COLLEGE BOARD	07/16/2012	ei40580575	Initial Institute Training for SpringBoard	181112059	6,750.00	6,750.00
109846	THE MARKETING TEACHER/PREP SPO	07/16/2012	tmtsteilacoom	SHS PREP SPORTS BIZ MEMBERSHIP FOR TINA HAYDEN IN SPORTS MARKETING	141112082	399.00	399.00
109847	THE MCGRAW HILL COMPANIES	07/16/2012	68072847001	Title 1 Supplies	91112123	898.30	898.30

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109848	THE NEWS TRIBUNE	07/16/2012	101315454-05312012	for Shawn Munsey. public hearing legal notice	281112039	148.91	148.91
109849	THE PRESIDENTS CHALLENGE	07/16/2012	98388steila8146		4311112097	91.25	91.25
109850	TOWN OF STEILACOOM	07/16/2012	june payments		0	12,850.83	12,850.83
109851	TROXELL	07/16/2012	680970	Projector Lamps	111112026	1,235.56	1,235.56
109852	USA MOBILITY WIRELESS INC	07/16/2012	v3661889g		0	56.60	56.60
109853	VERIZON WIRELESS	07/16/2012	1093980744		0	1,184.12	1,184.12
109854	WASHINGTON TRACTOR	07/16/2012	044033089	OPEN PURCHASE ORDER 2011-2012 FOR GROUNDS EQUIPMENT SUPPLIES/REPAIRS	101112046	299.46	299.46
109855	WELLS FARGO FINAN LEASING INC	07/16/2012	6765743964		0	612.64	612.64
109856	WILLIAM T FRITZ	07/16/2012	mil reimb may21-jun	through june 19 2012	0	130.92	130.92

85 Computer Check(s) For a Total of 223,906.94

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	85	Computer	Checks For a Total of	223,906.94
Total For	85	Manual, Wire Tran, ACH & Computer Checks		223,906.94
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	223,906.94

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 12, 2012, the board, by a _____ vote approves payments, totaling \$428.95. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 400678 through 400678, totaling \$428.95.

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400678	DEPARTMENT OF REVENUE	07/06/2012	CTAX41 20120705AAA	Comp Tax owed for Cash Account 41 through 07/05/2012	0	428.95	428.95
			1	Computer	Check(s) For a Total of		428.95

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	428.95
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	428.95
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	428.95

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 12, 2012, the board, by a _____ vote approves payments, totaling \$300.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, PPT WARRANTS OUTSTANDING:
Warrant Numbers 700034 through 700034, totaling \$300.00.

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
700034	RIDGE, CHRISTINE M	07/16/2012	SCHATZ FUND		0	300.00	300.00
				1 Computer	Check(s) For a Total of		300.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	300.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		300.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		300.00

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The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 12, 2012, the board, by a _____ vote approves payments, totaling \$11,766.45. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 400679 through 400694, totaling \$11,766.45.

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400679	B & H PHOTO	07/16/2012	61418138		6230	169.00	169.00
400680	BAM MASCOTS, INC	07/16/2012	430		6284	2,600.00	2,600.00
400681	BROADWAY CTR PERFORMING ARTS	07/16/2012	41663		1855	734.50	734.50
400682	CHEETAH CONSERVATION FUND	07/16/2012	DONATION	CHEETAH WALKATHON	1870	1,843.78	1,843.78
400683	DECA	07/16/2012	81708		6255	67.50	67.50
400684	ENFIELD, STARLENE	07/16/2012	PROM DECORATIONS		0	287.98	287.98
400685	FOLLETT LIBRARY RESOURCES	07/16/2012	617251f-2		0	767.64	1,736.03
			619682F-0		1868	968.39	
400686	INK INC	07/16/2012	30164		6253	54.70	54.70
400687	METRO PARKS OF TACOMA	07/16/2012	6694		1867	806.76	806.76
400688	NORTHWEST CASCADE INC	07/16/2012	1-480065		5994	124.50	124.50
400689	PLASTIC PRINTERS.COM	07/16/2012	007686		6270	382.00	382.00
400690	POSITIVE PROMOTIONS	07/16/2012	04439266		1866	458.24	458.24
400691	SHS SPORTS BOOSTERS	07/16/2012	football camp		0	80.00	80.00
400692	SIGNS BY TOMORROW	07/16/2012	17649		6229	406.05	1,612.18
			17828		6258	1,206.13	
400693	THE LINEUP	07/16/2012	799		6170	54.70	131.28
			962		6274	76.58	
400694	VARSITY SCOREBOARDS, INC	07/16/2012	inv0083625		6278	678.00	678.00

16 Computer Check(s) For a Total of 11,766.45

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	16	Computer	Checks For a Total of	11,766.45
Total For	16	Manual, Wire Tran, ACH & Computer	Checks	11,766.45
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	11,766.45

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 12, 2012, the board, by a _____ vote approves payments, totaling \$1,515.08. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 109771 through 109771, totaling \$1,515.08.

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109771	DEPARTMENT OF REVENUE	07/06/2012	CTAX11 20120705AAA	Comp Tax owed for Cash Account 11 through 07/05/2012	0	1,515.08	1,515.08
			1	Computer	Check(s) For a Total of		1,515.08

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,515.08
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	1,515.08
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,515.08

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNEL REPORT
July 12, 2012

RESIGNATIONS

NAME	POSITION	BLDG	EFFECTIVE DATE

NEW HIRES

NAME	POSITION	BLDG	FTE	EFFECTIVE DATE
HALLER, Kyle	Gr 6 Language Arts/Social Studies	PIO	1.0	8/27/2012

CERTIFICATED STIPENDS

NAME	POSITION	BLDG	STIPEND AMOUNT

Initiated by: Pat Jackson-Holley

HR DIRECTOR: _____

FINANCE DIRECTOR: _____

SUPERINTENDENT: _____

BOARD APPROVAL DATE: 7/12/2012



Steilacoom Historical School District #1 Regular Meeting Board of Directors - Meeting Minutes

6/28/2012

I. Public Information

II. CALL TO ORDER

Pledge of Allegiance - led by Celeste Johnston.

Roll Call - all Board Directors and Superintendent present.

Approval of Agenda - Director Scott moved to approve the agenda with the following modifications; add a stipend to the Certificated Personnel Report for Ryan Wheaton, up to 18 days @ EDSS per diem, July 2012, for support and add Executive Session to discuss collective bargaining item XIV. The motion was seconded by Director Callanan and passed (5/0).

III. Executive Session

Chair Winkler recessed the Board to Executive Session to discuss real estate at 6:45 pm. No decisions made.

IV. RETURN TO PUBLIC SESSION - 7:00 pm

The Board returned to public session at 7:00 pm.

V. COMMENTS FROM THE AUDIENCE

No comments.

VI. REPORTS

1. Financial/Enrollment

Executive Director Ball reported June enrollment and the fund balances. OSPI is now including June in the months of required enrollment.

2. Common Core Standards

Executive Director Weight presented on Common Core National Standards. Washington State has now adopted the standards with required implementation by teachers by school year 2014-15. Ms. Weight explained the District implementation plan for the coming years.

3. Capital Projects/Maintenance

Jean Marc LeRoy gave an update on capital projects, building by building. Many upgrades will be paid by the approved Energy Grant. Chair Winkler asked Board members to plan on a Board Special Meeting (Retreat) either August 2 or August 9, afternoon to early evening.

VII. APPROVAL OF MINUTES

Director Callanan made a motion to approve the May 23, 2012 minutes that had been tabled at the June 14, 2012 meeting. Director Scott seconded the motion and the motion passed (3/0/2 abstain). Director Denning made a motion to approve the June 14, 2012 public hearing and regular board meeting minutes. Director Wong seconded the motion and the motion passed (4/0/1 abstain).

VIII. CONSENT AGENDA

Director Scott moved to approve the modified consent agenda; Director Denning seconded the motion and the motion passed.

IX. OLD BUSINESS

1. Advertising

Superintendent Fritz reported that the Town of Steilacoom prohibits advertising by a third party on a site. The City of DuPont allows third party advertising if the advertising does not face the public right of way. Director Callanan and Supt. Fritz will work with the municipal councils and will update in the future.

2. Approval of Purchase & Sale Agreement, 1314 Nisqually, Steilacoom

Director Scott made the motion to authorize the Superintendent to enter into a residential real estate purchase and sale agreement with Cambria Johnson with a purchase price of \$165,000 for the 1314 Nisqually, Steilacoom property. Director Denning seconded the motion and the motion passed (5/0).

X. NEW BUSINESS

1. First Reading of Policy 3515, Student Incentives

Executive Director Ball explained that the District currently does not have a policy on this issue. Director Denning made a motion to move the policy to a second reading; Director Scott seconded the motion and the motion passed (5/0).

2. First Reading of Policy 5525, Professional, Civic, Service Organizational Memberships

Executive Director Ball updated the policy to align with current procedures. Director Callanan suggested leaving out specific organization names. Director Scott made a motion to move the policy to a second reading. Director Callanan seconded the motion and the motion passed (5/0).

XI. COMMENTS FROM THE AUDIENCE

- Tanjia Hong, DuPont - proposal of new club at Pioneer MS; substitute teachers at Pioneer MS; lack of standards and recognition for academic achievement at Pioneer MS
- Abe Hong, DuPont - proposed club at Pioneer MS

XII. BOARD COMMUNICATION

- Director Denning noted the WSSDA e-clippings had an article about our retiring staff written by South Puget Sound editor Cara Mitchell.
- Chair Winkler received 3 parent contacts and one staff contact.

XIII. ANNOUNCEMENTS

- Superintendent Fritz reported that OSPI sent a letter congratulating the District on the outstanding safety inspection of buses. The buses are inspected every six months and have received exceptional results for the past two years.

XIV. EXECUTIVE SESSION

Chair Winkler recessed the Board to Executive Session to discuss collective bargaining at 8:35 pm. No decisions made.

XV. RETURN TO PUBLIC SESSION

The Board returned to public session at 9:10 pm.

XVI. ADJOURNMENT

Director Scott made a motion to adjourn the meeting at 9:10 pm; Director Callanan seconded the motion and the motion passed (5/0).

(Secretary/Superintendent)

(Chair)

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: July 12, 2012

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: x **ACTION** Second Reading Policy 5525 Professional, Civic & Service
Organization Memberships
 INFORMATION _____

BACKGROUND INFORMATION:

Policy 5525 was last updated in 1998; language has been updated to fill in the blanks in the policy.

Note: there are no RCW's or WAC's "attached" to this policy. The 1998 version of this policy is the latest update from WSSDA Policy Service.

For ease of future policy maintenance, reference to cost limitations of memberships has been removed.

FISCAL IMPLICATIONS:

None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to adopt Policy 5525.

Report prepared by:

Superintendent Fritz & Exec. Dir. Finance/Operations Ball

PROFESSIONAL, CIVIC AND SERVICE ORGANIZATION MEMBERSHIPS

Administrative staff are encouraged to be members of and participate in professional associations which have as their purposes the upgrading of school administration and the continued improvement of education in general.

Administrative staff are encouraged to be active participants in civic and service organizations in the community. The board of directors believes that the district will benefit from the participation of administrative staff in civic and service organizations in the community because of improved reciprocal understanding and communication between community leaders and district staff. This will lead to increased community support for the schools, school programs that are more responsive to the needs of the community and opportunities for cooperative support of school and community programs.

Membership fees, travel and meal costs attributable to an employee's participation in **any** the following civic and service organization(s), **as approved by the Superintendent**, will be paid by the district, subject to the restrictions of this and other district policies. **Payment of membership fees and related costs for is limited to positions approved by the Superintendent.**

~~The district will pay for participation in any given civic or service organization for no more than *insert the number of staff here* employees. (The number should be related to a considered judgment of the minimum number of memberships the district needs to pay for to receive benefit, not the maximum number of interested employees.) No district paid multiple memberships are permitted unless the superintendent finds in writing that specific employees have a difference in perspective that will provide benefit to the district through their participation in the same organization. For instance, principals that represent various schools and attendance areas might all provide benefit to the district by belonging to one community wide service organization.~~

~~District payment of membership fees and related costs for participation in civic and service organizations is limited to staff in the following positions:~~

The district recognizes that there will be indirect costs attributable to participation in civic and service organizations for employee time. The district encourages full participation in organizations for which it is paying costs, although no employee may act as an officer or take a leadership role in more than one organization for which the district is paying the membership costs. With prior written approval of the superintendent, the district will pay costs related to attendance at meetings related to membership in civic and service organizations covered by this policy, including conventions.

~~The district shall pay no more than *insert dollar amount here* per employee per year for costs related to membership in a civic or service organization covered by this policy.~~

The superintendent shall approve in writing all requests for district-paid memberships in civic and service organizations covered by this policy. ~~By June 1st of each year the superintendent shall submit a written report to the board of directors including the staff and organizations for which membership costs have been paid, the number and circumstances of multiple memberships, the costs attributable to related meetings and the total costs attributable to this policy.~~ Staff may be reimbursed for travel, meal or other appropriate expenditures related to district-paid membership in civic and service organizations pursuant to Policy No. 6213, Reimbursement for Travel Expenses.

Employees for whom the district pays any membership costs in civic and service organizations may not exert influence on other employees to provide financial contributions or other support to the civic or service organization. Neither may they use the civic or service organization as a forum for lobbying in support of or opposition to political or legislative actions, or the promotion of endeavors in which they may have a direct or indirect financial interest or may acquire a personal benefit or gain.

Adoption Date:
Steilacoom Historical School District
Revised: 04.98; 07.12

REGULAR BOARD MEETING

TO: Members, Steilacoom Historical School District Board of Directors

BACKGROUND INFORMATION:

No changes have been proposed since the first reading.

Superintendent Fritz & Executive Director Finance/Operations Ball

STUDENT INCENTIVES

The Steilacoom Historical School District #1 Board of Directors recognizes that providing students with prizes or awards can serve as a meaningful incentive for increasing academic achievement, promoting civility, encouraging physical fitness and for encouraging students to become responsible citizens, productive workers and lifelong learners.

The Board supports awarding incentives to recognize a student's academic, social, leadership and athletic achievements.

All incentives will support individual student achievement and the districts' curriculum, programs, academic or attendance goals. Therefore, every student recipient will receive an incentive only if the activity relates to the primary mission and goal of the district to increase student academic achievement.

District funds may be used, within the limits provided in model procedure 3515, to provide student incentives that meet the Board's objective of increasing academic achievement.

The superintendent or designee will develop procedures to implement this policy.

Cross Reference:	<u>Board Policy 3510</u>	<u>Associated Student Bodies</u>
	<u>Board Policy 6114</u>	<u>Gifts</u>

Washington Constitution, Article VIII § 5 and § 7

Management Resources: Policy News, February 2011 Student Incentives

Adoption Date:

School District Name:

Steilacoom Historical School District No. 1
510 Chambers
Steilacoom, WA 98388

Resolution No. 782-07-12-12

A RESOLUTION of the Board of Directors of the Steilacoom Historical School District No. 1, Pierce County, Washington, to surplus certain District property, located on Chambers Street, behind the District's existing bus garage at Sequalish Street and Chambers Street, in Steilacoom, Pierce County, Washington (Tax Parcel Identification No. 665520-031-0), commonly known as "Chambers Field," and consisting of 1.6069 acres and described on Exhibit A attached hereto (the "Property"), and to authorize the District to proceed under RCW 28A.335.120 regarding the disposition of the Property.

WHEREAS, the Board of Directors has the statutory responsibility to find property surplus or not, and the authority to dispose of property that is determined to be no longer required for school purposes; and

WHEREAS, the Board of Directors has determined that the Property is no longer required for school purposes.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of the Steilacoom Historical School District No. 1, Pierce County, Washington, does hereby declare that the Property is no longer needed for school purposes and that the Property is "surplus."

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, having declared the Property as "surplus," the Board of Directors of the Steilacoom Historical School District No. 1, Pierce County, Washington, does hereby authorize the District to publish notices, hold a public hearing, and take such other actions as are required under RCW 28A.335.120 regarding the disposition of the Property.

ADOPTED by the Board of Directors of the Steilacoom Historical School District No. 1, Pierce County, Washington, at its regular meeting on July 12, 2012.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BY: _____
Chair

Vice-Chair

ATTEST

William Fritz, Board Secretary

EXHIBIT A

LEGAL DESCRIPTION

Section 06 Township 19 Range 02 Quarter 12 PALMERS 2ND TO STEILACOOM: PALMERS 2ND TO STEILACOOM L 1 THRU 10 B 9 TOG/W 1/2 ALLEY VAC & PART ST VAC

Located in Steilacoom, Pierce County, Washington and having a tax parcel identification number of 665020-031-0.

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
AGENDA**

Special Meeting of the Board of Directors
Thursday, August 2, 2012 3:00 p.m.

Pioneer Middle School-Steilacoom 511 Chambers Steilacoom, Washington

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

A

II. EXECUTIVE SESSION

per RCW 42.30.110(1)(g) to review the performance of a public employee

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public

III. RETURN TO PUBLIC MEETING

IV. UPDATE ON PROPOSED TRANSPORTATION/MAINTENANCE FACILITY

I

V. UPDATE ON SALTAR'S POINT CAPACITY AND OPTIONS

I

IV. UPDATE ON OLD PIONEER MIDDLE SCHOOL

I

- a. Update on work covered under grant already awarded
- b. Update on work projected under new proposed grant
- c. Updated on proposed layout
- d. Estimated cost of project
- e. Update on upper field

V. REVIEW OF 2011-12 SUPERINTENDENT/BOARD/DISTRICT GOALS

I

VI. PROPOSED 2012-13 SUPERINTENDENT ANNUAL GOALS

I

VII. PROPOSED 2012-13 BOARD/DISTRICT ANNUAL GOALS

I

VIII. BOARD OF DIRECTORS SELF-ASSESSMENT

I

IX. NEXT STEPS

I

X. ADJOURNMENT

A

Regular Meetings of the Board of Directors of the Steilacoom Historical School District are Digitally Recorded.

SPECIAL BOARD MEETING

TO: Members, Steilacoom Historical School District Board of Directors

BACKGROUND INFORMATION:

This change is workable for transportation.

Report prepared by: Bill Fritz, Superintendent, Brian Hanson, High School Principal



STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 SCHOOL CALENDAR 2012 - 2013

AUGUST 2012						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER 2012						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER 2012						
S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER 2012						
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				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER 2012						
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						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Significant Dates

Aug 27-29 Staff Professional Development Days
 Aug 30 First Day for Students
 Sep 3 Labor Day (NO SCHOOL)
 Oct 15-17 Conferences (K-8)
 SHS in Session Full Days
 Oct 18 Conferences (K-12)
 Oct 19 Conferences (K-8)
 Half Day (High School)
 Nov 1 - 14 WAAS-DAPE Testing Window
 Nov 12 Veterans Day (Observed)
 Nov 22-23 Thanksgiving Break
 Dec 7 Half Day (Grade Level Prep)
 Dec 24- Jan 4 WINTER BREAK
 Jan 2 - Feb 8 Math EOC Testing Window
 Jan 7 Classes Resume
 Jan 21 ML King Holiday (NO SCHOOL)
 Jan 23 Half Day (Grade Level Prep)
 Feb 13-15 Elem and HS Conferences
 Middle School in Session Full Days
 Feb 18 Presidents' Day (NO SCHOOL)
 Mar 8 Staff Professional Development Day
 NO SCHOOL FOR STUDENTS
 Mar 11 - 20 WAAS-DAPE Testing Window
 Mar 12 - 14 HSPE Testing Window
 Mar 22 SNOW DAY (If Needed)
 Mar 29 Half Day (Grade Level Prep)
 Apr 1-5 SPRING BREAK
 Apr 29 - May 20 MSP Testing Window
 May 24 SNOW DAY (If Needed)
 May 27 MEMORIAL DAY (Observed)
 Jun 12 LAST DAY OF SCHOOL
 (Early Dismissal)

Grading Periods K-12

Nov 1 (45th Day)
 Jan 23 (90th Day)
 Apr 8 (135th Day)
 June 12 (180th Day)

Key

- No School
- ▶ Half Day (K-8) - Conferences
- ▶ Half Day K-12 - Conferences
- ▶ Half Day (Elem and High School Only) - Conferences
- ▶ Half Day (All Schools)
- ☒ (A.C.E.) - 1 Hr Early Dismissal

JANUARY 2013						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	☒	10	11	12
13	14	15	☒	17	18	19
20	21	22	▶	24	25	26
27	28	29	☒	31		

FEBRUARY 2013						
S	M	T	W	T	F	S
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3	4	5	☒	7	8	9
10	11	12	▶	▶	▶	16
17	18	19	20	21	22	23
24	25	26	☒	28		

MARCH 2013						
S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	☒	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	▶	30
31						

APRIL 2013						
S	M	T	W	T	F	S
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7	8	9	☒	11	12	13
14	15	16	☒	18	19	20
21	22	23	☒	25	26	27
28	29	30				

MAY 2013						
S	M	T	W	T	F	S
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12	13	14	☒	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2013						
S	M	T	W	T	F	S
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23	24	25	26	27	28	29
30						

Board Approval Date: 7/28/2011