



Regular Meeting Agenda

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public. **THIS STUDY SESSION WILL START AT 5:30 PM. THE FIRST 15 MINUTES WILL BE FOR AGENDA REVIEW; 5:45 - 7 PM WILL BE DEDICATED TO THE REVIEW OF SECONDARY SCHOOL IMPROVEMENT PLANS.**

11/18/2015 07:00 PM

I. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call (Roll Call)
- c. Approval of Agenda (Action)

II. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. PRESENTATIONS

Presenter: Brett Bradshaw and 3rd graders

- a. Sequelitchew Creek Water Quality Project (Presentation)

Presenter: Brett Bradshaw and 3rd graders

[Chloe Clark 3rd Grade Presentation.pdf](#)

- b. Careers in Education (Presentation)

Presenter: Steilacoom High Students

[Brain Based Learning.pdf](#)

IV. APPROVAL OF MINUTES

(Action)

[Minutes 10.28.15.pdf](#)

V. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

[Approval of October 2015 Financial Reports.pdf](#)

[Approval of October and November 2015 Accounts Payable and October 2015 Payroll.pdf](#)

[Approval of 2015 - 16 School Improvement Plans.pdf](#)

[Approval of Classified Personnel Report.pdf](#)

[Approval of Co-Curricular Personnel Report.pdf](#)

VI. OLD BUSINESS

Presenter: Kathi Weight

- a. Approval of 2015 - 2021 Capital Facilities Plan

(Action)

Presenter: Kathi Weight

[Approval of 2015 - 2021 Capital Facilities Plan.pdf](#)

- b. Second Reading of Policy 2024, Online Learning

(Action)

Presenter: Paul Harvey

[Second Reading of Policy 2024.pdf](#)

- c. Second Reading of Policy 2025, Copyright Compliance

(Action)

Presenter: Paul Harvey

[Second Reading of Policy 2025.pdf](#)

- d. Second Reading of Policy 6101, Federal Cash and Financial Management (Action)

Presenter: Kathi Weight

[Second Reading of Policy 6101.pdf](#)

- e. Second Reading of Policies 5222 Job Sharing Staff Members and 5260 Personnel Records (Action)

Presenter: Kathi Weight

[Second Reading of Policies 5222 and 5260.pdf](#)

VII. NEW BUSINESS

Presenter: Kathi Weight

- a. Approval of Resolution 827-11-18-15, Approval of WSSDA Registration for Newly Elected Director (Action)

Presenter: Kathi Weight

[Approval of Resolution 827-11-18-15.pdf](#)

- b. Approval of Resolution 828-11-18-15, Acceptance of SHS Classroom Remodel Project (Action)

Presenter: Jim Brittain

[Approval of Resolution 828-11-18-15, High School Classroom Remodel.pdf](#)

- c. First Reading of Policy 3141, Non Resident Student (Action)

Presenter: Susanne Beauchaine

[First Reading of Policy 3141.pdf](#)

- d. First Reading of Policy 4314, Notification of Threats of Violence or Harm (Action)

Presenter: Susanne Beauchaine

[First Reading of Policy 4314.pdf](#)

- e. First Reading of Policy 5202, Federal Motor Carrier Safety Admin Mandated (Action)

Presenter: Kathi Weight

[First Reading of Policy 5202.pdf](#)

f. First Reading of Policy 5251, Conflicts of Interest (Action)

Presenter: Kathi Weight

[First Reading of Policy 5251.pdf](#)

g. First Reading of Policy 5252, Staff Participation in Political Activities (Action)

Presenter: Kathi Weight

[First Reading of Policy 5252.pdf](#)

h. First Reading of Policy 5253, Maintaining Professional Staff Student Boundaries (Action)

Presenter: Kathi Weight

[First Reading of Policy 5253.pdf](#)

VIII. COMMENTS FROM THE AUDIENCE (Information)

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IX. BOARD COMMUNICATION (Information)

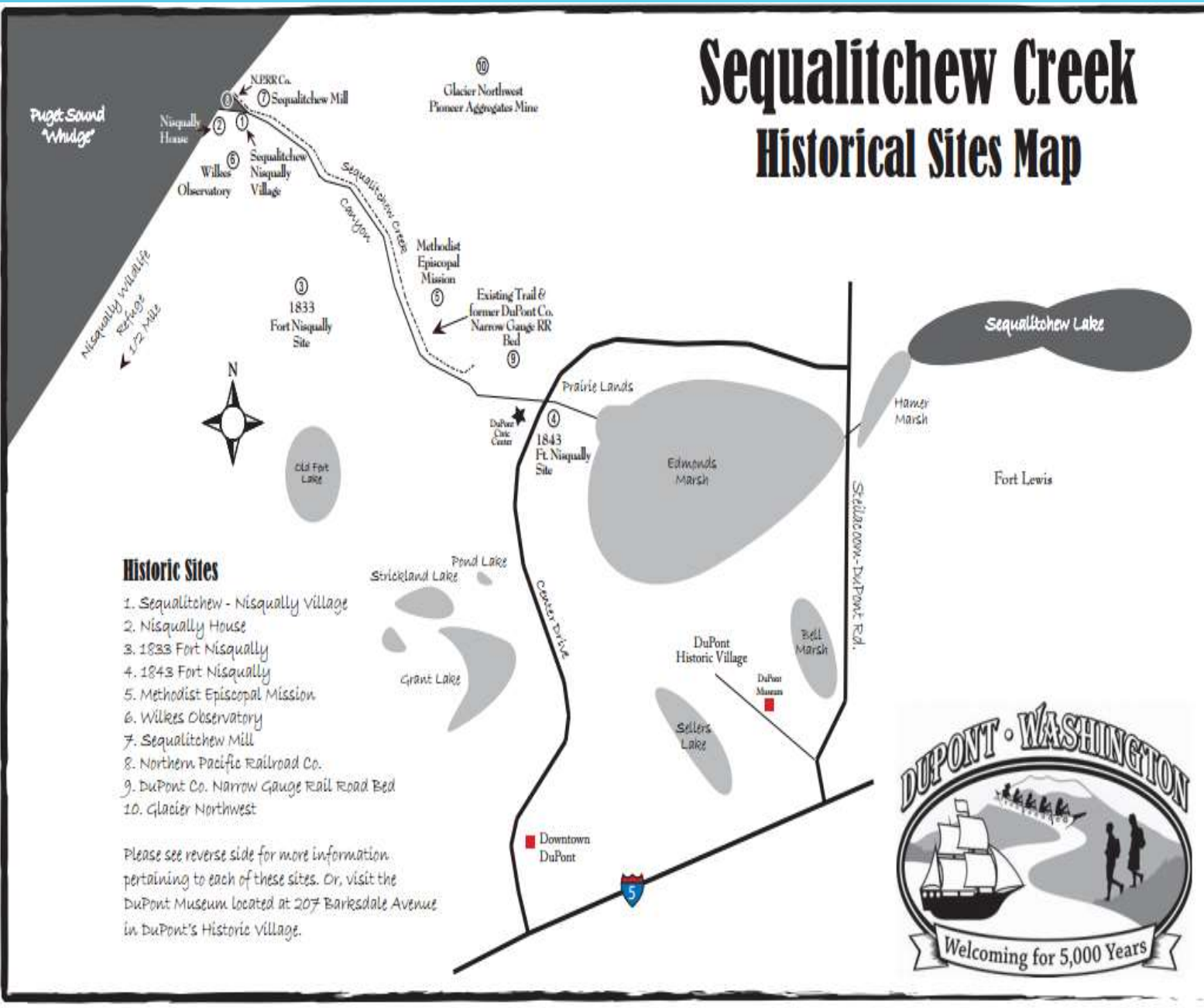
X. ANNOUNCEMENTS (Information)

XI. ADJOURNMENT (Action)

SEQUALITCHEW CREEK WATER QUALITY TESTING

Chloe Clark 3rd Graders
2015 - 2016

Sequalitchew Creek Historical Sites Map



- Sequalitchew Creek starts in Sequalitchew Lake
- It runs for 1 1/2 miles through DuPont
- Ends at Sequalitchew Beach and feeds into Puget Sound



1800's

Nisqually Tribe



1839

Methodist
Episcopal
Mission
Established

1832

Hudson Bay
Company sets up
a trading post



1906

DuPont Company
buys land to make
explosives





Native Americans would catch 3,500 to 4,000 salmon annually.

Native tales tell us that there were so many salmon in the creek that you could walk across the creek without getting your feet wet.



The creek is now home
hundreds of plant and
animal species.

- eagles
- snakes
- owls
- deer
- frogs
- birds





A watershed is the area of land where all of the water that is under it or drains off of it goes into the same place.



pH Level = 7.5

Optimal levels = 7.0 to 8.0



Turbidity = 0

Optimal levels are less than 20



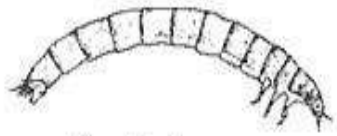
Dissolved Oxygen = 10

Optimal levels are greater than 9



Nitrates = 0

Optimal levels are less than 1



Beetle Larva



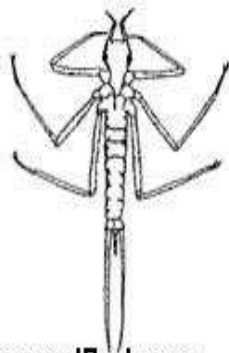
Clam



Crane fly Larva



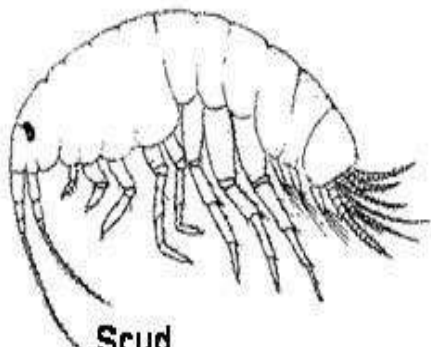
Crayfish



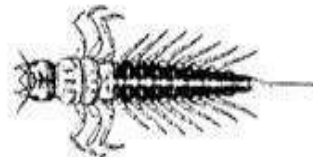
Damselfly Larva



Dragonfly Larva



Scud



Alderfly Larva



Tree Planting

- Provides shade
- Pools water for safe egg-laying spots
- Attracts insects that salmon can eat
- Prevents erosion
- Good source of oxygen



Kennedy Creek

We can observe thousands of salmon spawning in their natural habitat and learn about the life cycle.



Brain-Based Learning



Careers in Education

Steilacoom High School

Students: Akira Brown

Michaela Johnson

Deja Kumar

Mahea Ling-Oleole

Amanda Martin

Talina Sandoval

Tayler Sayers-Howie



What Side of the Brain Are You?



**FACTS
NEAT
OBJECTIVE
CONCRETE
CAREFUL**

How to make your mark?

Right Brains:

For more information, call 800-333-3333 or visit us online at www.3m.com.

A black t-shirt is displayed against a white background. A yellow banner is draped across the top left, featuring the text "E OF THE" in bold, black, sans-serif capital letters. The t-shirt itself has large, white, sans-serif capital letters printed on it. The visible text on the shirt includes "TIMEBOUND" on the top line, "AND" on the second line, "ATIONAL" on the third line, "GIC" on the fourth line, and "ALISTIC" on the fifth line. A red and black plaid shirt is partially visible on the far left edge. A small white rectangular box is positioned in the upper right corner of the image.

E OF THE

TIMEBOUND

AND

ATIONAL

GIC

ALISTIC

Left Brain:

With more than 100,000 copies sold, this book is a must-read for anyone who wants to learn how to think like a genius.

For more information, visit us at www.fox.com.

Strengths	Weaknesses
Problem Solver	Perfectionist
Logical	Emotional
Calm, Calm Collected	Reluctant to Cooperate

JOBS:



**LEFT
BRAIN**

**FACTS
NEAT
OBJECTIVE
CONCRETE
CAREFUL**

**FEELINGS
IMAGINATION
CRAZY
SLOTTED
SUBJECTIVE**

**RIGHT
BRAIN**

JOBS:



GREEN



GOLD

JOBS:



Strengths	Weaknesses

**WHAT SIDE OF THE
MIND
TIMEBOUND
RATIONAL
LOGIC
REALISTIC**

**HEART
EMOTIONAL
HUNCHES
IDEALISTIC**

**BRAIN ARE YOU
TIMELESS**

JOBS:



JOBS:

**IDENTICAL
HUNCHES
EMOTIONAL
HEART
IDEALISTIC**

**LEFT
BRAIN**

**FACTS
NEAT
OBJECTIVE
CONCRETE
CAREFUL**

**FEELINGS
ABSTRACT
CAPTIVE
SLOPPY
SUBJECTIVE**

**RIGHT
BRAIN**

Take the Color
Code
Personality Test



How to make
your mark?

Left Brain:

Right Brain:

**WHAT SIDE OF THE
TIMEBOUND
MIND
RATIONAL
LOGIC
REALISTIC**

**BRAIN ARE YOU...
TIMELESS
HEART ❤️
EMOTIONAL
HUNCHES
IDEALISTIC**

Right vs. Left:
Fact or Fable?



JOBS



How to make your mark?

Left Brain:

Use your deliberate, logical nature and interests in math and science to change the world and the way we do things!

Try: develop innovations in medicine or technology

Right Brain:

Use your emotional, idealistic nature and interests in the arts to change and help people!

Try: create meaningful art that impacts people's lives

Take the Color
Code
Personality Test



Right vs. Left:
Fact or Fake?



GREEN

Strengths:

Problem Solver

Logical

Cool, Calm,
Collected

Weaknesses:

Perfectionist

Conceited

Refuses to
Cooperate

JOBS:



LEFT BRAIN

Take the Color
Code
Personality Test



JOBS:



WHAT SIDE OF
THE MIND

GOLD

Strengths:

Loyal

Organized

Sensible

Weaknesses:

Judgmental

Self-Pitying

Critical

JOBS:



Take the Color
Code
Personality Test



WHAT SIDE OF THE
TIMEBO
MIND
RATIONAL
LOGIC
REALISTIC

JOBS:



Strengths:

Desire to
motivate and
interact with
others

Unique and
Authentic

Warm and
Compassionate

Weaknesses:

Embarrassed
easily

Passive
aggressive

Very emotional

BLUE

ORANGE

JOBS:



Strengths:

Generous

Spontaneous

Optimistic

Weaknesses:

Physically
Aggressive

Dishonest

Defiant

Application to Education

- Learning about other people's personalities and thought processes
- Address individual learning styles
- Incorporating this into our philosophies of education





Regular Meeting Minutes

10/28/2015

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:06 pm.

Director Pierce led the Pledge of Allegiance.

All Directors and Superintendent Weight present.

Director Wong made a motion to approve the agenda; Director Pierce seconded the motion and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

Principal McClure and all wished Superintendent Weight a Happy Birthday.

III. RECESS TO PUBLIC HEARING

Chair Scott recessed the meeting to a public hearing on the 2015-16 Budget extension, at 7:09 pm.

IV. PUBLIC HEARING - 2015-16 SCHOOL YEAR BUDGET EXTENSION

Executive Director Brittain presented information on the requested 2015-16 ASB budget extension to provide for a Steilacoom High band trip.

No public comments.

V. RETURN TO PUBLIC SESSION

Chair Scott returned the public hearing to the regular meeting at 7:11 pm.

VI. REPORTS

a. Technology Update

Executive Director Brittain highlighted technology updates including network upgrades, bandwidth and future district wide technology needs.

VII. APPROVAL OF MINUTES

Director Denning made a motion to approve the October 14, 2015 regular meeting minutes; Director Forbes seconded the motion and the motion passed (5/0).

VIII. CONSENT AGENDA

Director Forbes made a motion to approve the Consent Agenda which included personnel reports, financial reports, accounts payable and a high school field trip; Director Denning seconded the motion and the motion passed (5/0).

IX. OLD BUSINESS

a. Second Reading of Policy 2020, Curriculum Development

Director Denning made a motion to approve Policies 2020 and 2022; Director Forbes seconded the motion and the motion passed (5/0).

b. Second Reading of Policy 2022, Electronic Resources

X. NEW BUSINESS

a. Approval of Resolution 826-10-28-15, 2015-16 School Year Budget Extension

Director Denning made a motion to approve Resolution 826-10-28-15; Director Wong seconded the motion and the motion passed (5/0).

b. 2015-2021 Capital Facilities Plan - DRAFT

Superintendent Weight presented the draft 2015 – 2021 Capital Facilities Plan. Final approval will take place at the November 18, 2015 meeting.

c. First Reading of Policy 2024, Online Learning

Director Denning made a motion to move Policy 2024 to a second reading; Director Pierce seconded the motion and the motion passed (5/0).

d. First Reading of Policy 2025, Copyright Compliance

Director Forbes made a motion to move Policy 2025 to a second reading; Director Wong seconded the motion and the motion passed (5/0).

e. First Reading of Policy 5222, Job Sharing Staff Members

Director Denning made a motion to move Policy 5222 to second reading; Director Pierce seconded the motion and the motion passed (5/0).

f. First Reading of Policy 5260 Personnel Records

Director Denning made a motion to move Policy 5260 to a second reading; Director Pierce seconded the motion and the motion passed (5/0).

g. First Reading of Policy 6101 Federal Cash and Financial Management

Director Denning made a motion to move Policy 6101 to a second reading; Director Wong seconded the motion and the motion passed (5/0).

XI. COMMENTS FROM THE AUDIENCE

No comments.

XII. BOARD COMMUNICATION

- Director Scott received a communication that he passed onto the Superintendent for resolution.

XIII. ANNOUNCEMENTS

- Director Forbes announced the SHS Girls Swim and Dive Teams advanced to a League meets this coming weekend and District and State the following weekend.
- Superintendent Weight announced that Q13 Fox, CenturyLink, Seahawks and Sports Authority recognized SHS Senior Alex Paget as their high school athlete of the week.
- Director Scott shared a California news report regarding a school district that adopted a district wide grading scale based on a constant interval (20 points).

XIV. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 8:01 pm; Director Denning seconded the motion and the motion passed (5/0).

(Secretary/Superintendent)

(Chair)

Steilacoom Historical School District No. 1
Financial Report - October 31, 2015
General Fund Budget/Year-End Projection/YTD Actual

The following information is a summary of the financial position as of October 31, 2015 for the district's five operating funds. It provides the School Board fiscal information to evaluate each month the fiscal stability and operations of the district. The information is unaudited but supported by the attached monthly budget status reports.

General Fund Budget/Year-End Projection/YTD Actual

	<u>Annual Budget</u>	<u>Year-end Projection</u>	<u>Projected Variance</u>	<u>Projected Variance</u>	<u>YTD Actual</u>
General Fund					
Revenues & Other Financing Sources	33,408,852	33,275,000	(133,852)	0.40%	6,896,444
Expenditures & Other Financing Uses	34,357,931	34,050,000	(307,931)	0.90%	5,509,207
Excess Revenues/Other Financing Sources					
Over (under) Expend & Oth Financing Uses	(949,079)	(775,000)			1,387,237
General Fund Actual Ending Fund Balances:					
Committed for Other Purposes		525,293			
Restricted for Carryover		109,413			
Unassigned Fund Balance		3,666,727			
Unassigned Minimum Fund Balance		1,855,000			
Ending Unassigned Fund Balance			<u>6,156,433</u>		

Capital Projects Actual Fund Ending Fund Balances:

Beginning Committed for Other Purposes	1,564,219	
General Fund Transfer to Capital Projects	0	
Other Revenue Sources	31,319	
Expenses	(49,401)	
	<u>-18,083</u>	
Ending Committed Assigned Fund Balance		<u><u>1,546,136</u></u>

Other Funds Actual Ending Fund Balances:

	Beginning Balance	Ending Balance	Variance
Debt Service Fund	3,213,328	5,314,773	2,101,445
Transportation Fund	52,252	52,259	7
ASB Fund	281,588	358,683	77,095
Anderson Island	354	354	0
Cherrydale	4,903	5,786	883
Chloe Clark	7,529	5,115	(2,414)
Saltar's Point	10,546	12,716	2,170
Pioneer Middle	59,325	79,648	20,323
Steilacoom High	198,931	<u>255,064</u>	56,133
Total Ending ASB Fund Balance			<u><u>358,683</u></u>

10--GENERAL FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of October, 2015

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 LOCAL TAXES	7,040,134	2,547,820.54	2,633,769.05		4,406,364.95	37.41
2000 LOCAL SUPPORT NONTAX	1,335,800	67,515.45	192,338.20		1,143,461.80	14.40
3000 STATE, GENERAL PURPOSE	18,050,499	1,623,445.13	3,246,877.57		14,803,621.32	17.99
4000 STATE, SPECIAL PURPOSE	4,676,774	360,327.21	715,536.41		3,961,237.91	15.30
5000 FEDERAL, GENERAL PURPOSE	406,000	.00	.00		406,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,856,645	69,845.32	105,346.15		1,751,298.85	5.67
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	35,500	2,576.16	2,576.16		32,923.84	7.26
9000 OTHER FINANCING SOURCES	7,500	.00	.00		7,500.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	33,408,852	4,671,529.81	6,896,443.54		26,512,408.67	20.64
<u>B. EXPENDITURES</u>						
00 Regular Instruction	18,811,415	1,507,558.90	3,292,336.54	14,040,727.14	1,478,351.41	92.14
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	4,116,029	285,626.50	570,242.60	3,193,663.31	352,123.50	91.45
30 Voc. Ed Instruction	1,378,744	102,795.74	267,631.76	869,513.66	241,598.39	82.48
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,319,842	111,716.89	189,848.48	675,045.21	454,948.08	65.53
70 Other Instructional Pgms	750,164	13,869.04	27,539.04	112,619.82	610,005.29	18.68
80 Community Services	2,500	.00	.00	0.00	2,500.00	0.00
90 Support Services	7,979,237	616,423.95	1,161,608.58	5,441,908.05	1,375,720.56	82.76
<u>Total EXPENDITURES</u>	34,357,931	2,637,991.02	5,509,207.00	24,333,477.19	4,515,247.23	86.86
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER)EXP/OTH FIN USES(A-B-C-D)</u>	949,079-	2,033,538.79	1,387,236.54		2,336,315.75	246.17-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	4,340,280		4,769,196.62			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	3,391,201		6,156,433.16			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	0	109,413.28
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self Insur	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	525,280	525,292.73
G/L 872 Committd to Econmc Stabilizatr	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	1,025,921	3,666,727.15
G/L 891 Unassigned Min End Bal Policy	1,840,000	1,855,000.00
<u>TOTAL</u>	3,391,201	6,156,433.16

20--CAPITAL PROJECT FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of October, 2015

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	76,000	31,171.43	31,318.71		44,681.29	41.21
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	1,250,000	.00	.00		1,250,000.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	1,326,000	31,171.43	31,318.71		1,294,681.29	2.36
<u>B. EXPENDITURES</u>						
10 Sites	230,000	16,030.31	16,030.31	103,986.84	109,982.85	52.18
20 Buildings	2,290,000	17,815.43	33,371.03	114,779.52	2,141,849.45	6.47
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	45,000	.00	.00	0.00	45,000.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	2,565,000	33,845.74	49,401.34	218,766.36	2,296,832.30	10.45
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)</u>	1,239,000-	2,674.31-	18,082.63-		1,220,917.37	98.54-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	1,310,475		1,564,219.11			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u>	71,475		1,546,136.48			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	75,000	62,010.00
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	3,525-	1,484,126.48
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	71,475	1,546,136.48

30--DEBT SERVICE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of October, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	5,831,322	2,100,544.88	2,100,544.88		3,730,777.12	36.02
2000 Local Support Nontax	1,500	399.44	900.18		599.82	60.01
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 5,832,822	 2,100,944.32	 2,101,445.06		 3,731,376.94	 36.03
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,685,000	.00	.00	0.00	3,685,000.00	0.00
Interest On Bonds	2,292,275	.00	.00	0.00	2,292,275.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	.00	.00	0.00	10,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 5,987,275	 .00	 .00	 0.00	 5,987,275.00	 0.00
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER)EXPENDITURES (A-B-C-D)</u>	154,453-	2,100,944.32	2,101,445.06		2,255,898.06	< 1000-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 3,116,264		3,213,328.21			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	 XXXXXXXXXX		.00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 2,961,811		5,314,773.27			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted for Other Items	0	.00
G/L 830 Restricted for Debt Service	2,961,811	5,314,773.27
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	2,961,811	5,314,773.27

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of October, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	132,699	10,063.30	71,930.87		60,768.13	54.21
2000 Athletics	172,495	1,760.50	9,845.36		162,649.64	5.71
3000 Classes	58,265	1,562.00	7,323.00		50,942.00	12.57
4000 Clubs	429,458	37,745.56	64,780.11		364,677.89	15.08
6000 Private Moneys	8,700	663.96	3,734.94		4,965.06	42.93
Total REVENUES	801,617	51,795.32	157,614.28		644,002.72	19.66
B. EXPENDITURES						
1000 General Student Body	123,150	8,648.08	12,158.39	850.98	110,140.63	10.56
2000 Athletics	167,055	9,576.80	15,685.63	6,446.65	144,922.72	13.25
3000 Classes	49,015	4,316.52	7,327.13	10,612.60	31,075.27	36.60
4000 Clubs	403,268	28,846.99	44,895.08	30,593.52	327,779.40	18.72
6000 Private Moneys	8,700	452.68	452.68	0.00	8,247.32	5.20
Total EXPENDITURES	751,188	51,841.07	80,518.91	48,503.75	622,165.34	17.18
C. EXCESS OF REVENUES						
OVER(UNDER)EXPENDITURES (A-B)	50,429	45.75-	77,095.37		26,666.37	52.88
D. TOTAL BEGINNING FUND BALANCE	277,271		281,587.50			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE	327,700		358,682.87			
C+D + OR - E)						

G. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted for Other Items	0	.00
G/L 819 Restricted for Fund Purposes	327,700	358,682.87
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	327,700	358,682.87

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of October, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	100	6.93	11.29		88.71	11.29
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	15,000	.00	.00		15,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	15,100	6.93	11.29		15,088.71	0.07
 B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
 C. <u>Total REV./OTHER FIN. SOURCES</u>	15,100	6.93	11.29		15,088.71	0.07
 <u>D. EXPENDITURES</u>						
Type 30 Equipment	50,000	.00	.00	0.00	50,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	50,000	.00	.00	0.00	50,000.00	0.00
 E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
 F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
 G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER)EXP/OTH FIN USES(C-D-E-F)</u>	34,900-	6.93	11.29		34,911.29	100.03-
 H. <u>TOTAL BEGINNING FUND BALANCE</u>	51,553		52,247.21			
 I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXX		.00			
 J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	16,653		52,258.50			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	34,900-	52,258.50
G/L 830 RES FOR DEBT SERVICE	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 Assigned to Fund Purposes	51,553	.00
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 16,653	 52,258.50

***** End of report *****

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: November 18, 2015

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)	AMOUNT
GENERAL FUND:			
October 31, 2015	Payroll	800655 to 800662	\$ 18,079.14
October 31, 2015	Payroll A/P	118029 to 118055	\$ 647,285.50
October 31, 2015	Payroll Taxes		\$ 365,272.55
October 31, 2015	Direct Deposit		\$ 1,006,958.39
October 26, 2015	Accounts Payable	118056 to 118056	\$ 48,817.28
October 28, 2015	Accounts Payable	118057 to 118058	\$ 38.99
October 28, 2015	Accounts Payable	118059 to 118094	\$ 111,952.09
November 6, 2015	Accounts Payable	118095 to 118097	\$ 620.00
November 6, 2015	Accounts Payable	118098 to 118147	\$ 217,654.25
November 10, 2015	Accounts Payable	118148 to 118173	\$ 199,907.30
TOTAL GENERAL FUND:			\$ 2,616,585.49

CAPITAL PROJECTS FUND:

October 27, 2015	Accounts Payable	200289 to 200289	\$ 100.00
October 29, 2015	Accounts Payable	200290 to 200292	\$ 29,906.37
TOTAL CAPITAL PROJECTS FUND:			\$ 30,006.37

ASSOCIATED STUDENT BODY FUND:

October 27, 2015	Accounts Payable	402451 to 402451	\$ 10,908.64
October 29, 2015	Accounts Payable	402452 to 402456	\$ 1,620.90
November 5, 2015	Accounts Payable	402457 to 402467	\$ 10,502.41
TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 23,031.95

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board

CHECK DATE: 10/30/2015 PERIOD ENDING DATE: 10/31/2015

Pay/Ded/Bens Summary Totals

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE HOURS
A214	FOOTBALL	5	5.0000		11,487.87	551.30
A215	FOOTBALL	2	2.0000		8,481.00	
A224	TENNIS	2	2.0000		3,269.41	145.10
A225	TENNIS	1	1.0000		891.66	
A234	SWIMMING	2	2.0000		4,313.75	160.00
A255	FASTPITCH	2	2.0000		3,567.81	
A264	CROSS COUNTRY	2	2.0000		4,557.37	124.00
A275	VOLLEYBALL	3	3.0000		5,530.71	
A284	SOCCER	1	1.0000		1,520.25	94.30
A285	SOCCER	1	1.0000		2,223.87	
A304	GOLF	1	1.0000		2,025.50	66.00
A354	CHEER ADVISOR	1	1.0000		892.23	55.20
A365	DANCE TEAM	1	1.0000		352.92	
B013	BASE	201	185.0000		808,191.38	29634.00
B023	TRI	200	184.0000		140,375.46	72.80
B103	SUPERINTENDENT	1	1.0000		13,000.00	176.00
B113	ADMINISTRATOR	4	3.0000		28,166.68	528.00
B123	PRINCIPAL	6	6.0000		54,006.94	1056.00
B133	ASST PRINCIPAL	8	6.0000		49,798.60	1056.00
B203	EXEMPT	8	6.0000		32,083.35	1016.00
B303	FAC OP MANAGER	1	1.0000		2,170.35	92.70
B314	LEAD GROUNDS	1	1.0000		4,177.34	176.00
B324	GROUNDS	2	2.0000		6,217.48	352.00
B334	LEAD CUSTODIAN	5	5.0000		18,089.10	880.00
B344	CUSTODIAN	13	13.0000		36,269.69	2108.00
B344a	CUSTODIAN	1	1.0000		302.23	
B374	MAINT TECH II	3	3.0000		13,967.20	528.00
B403	SPEC ED ASST	17	17.0000		29,492.62	2436.50
B413	PRESCHOOL ASST	5	4.0000		5,301.14	453.50
B423	TEACHER ASST	16	16.0000		28,467.60	2203.20
B423a	TEACHER ASST	1	1.0000		363.25	28.00
B433	TITLE I/LAP	7	6.0000		10,842.97	796.00
B443	BILINGUAL ASST	1	1.0000		1,950.28	143.00
B483	LIBRARY TECH	6	5.0000		7,989.38	591.80
B504	CAMPUS SUPERVIS	3	3.0000		7,094.62	528.00

CHECK DATE: 10/30/2015 PERIOD ENDING DATE: 10/31/2015

Pay/Ded/Bens Summary Totals

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE HOURS
B513	SPED PARA 1on1	3	3.0000		4,676.82	364.00
B523	LPN	4	4.0000		8,059.15	616.00
B603	OFFICE COORD	5	5.0000		14,928.31	869.00
B613	SECRETARY	2	1.0000		3,190.32	176.00
B623	SECRETARY 201	10	10.0000		18,480.54	1331.00
B633	SECRETARY 211	3	2.0000		5,163.88	352.00
B643	SECRETARY 221	1	1.0000		3,241.34	176.00
B653	SUB CALLER	1	1.0000		815.10	66.00
B713	PAYROLL CLERK	1	1.0000		2,058.34	110.00
B733	ACCT CLERK	2	2.0000		6,739.21	352.00
B743	FISCAL CLERK	1	1.0000		3,445.87	176.00
B753	STU SVCS CLERK	2	1.0000		3,293.34	176.00
B763	HR CLERK	1	1.0000		3,293.34	176.00
B773	STUDENT ENROLLM	1	1.0000		3,931.20	176.00
B783	CAREER COUNS CL	1	1.0000		2,500.00	176.00
B803	COMPUTER TECH	2	2.0000		5,865.60	352.00
B813	IT TECH I	1	1.0000		3,504.80	176.00
E095	OVERLOAD	1	1.0000		236.94	
E175	ART CLUB	1	1.0000		200.00	
E185	BUILDERS CLUB	1	1.0000		200.00	
E195	KEY CLUB	2	2.0000		400.00	
E265	SAAC (FCA)	1	1.0000		200.00	
E275	MATH CLUB	1	1.0000		200.00	
E285	ANIME	1	1.0000		200.00	
E295	BOOK CLUB	1	1.0000		200.00	
E305	POETRY CLUB	1	1.0000		200.00	
E315	YOUTH LEADING	1	1.0000		100.00	
E335	YEARBOOK	1	1.0000		200.00	
E365	CLASS ADVISOR	4	4.0000		800.00	
E385	ASB ADVISOR	2	2.0000		583.34	
E395	DEPARTMENT HEAD	7	6.0000		1,250.04	
E405	BAND	1	1.0000		375.00	
E405a	BAND	1	1.0000		208.34	
E415	JAZZ	1	1.0000		375.00	
E415a	JAZZ	1	1.0000		208.34	

CHECK DATE: 10/30/2015 PERIOD ENDING DATE: 10/31/2015

Pay/Ded/Bens Summary Totals

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE HOURS
E425	TECH ALLOWANCE	2	2.0000		1,800.00	
E515	FCCLA	2	2.0000		200.00	
E565	DECA ADVISOR	1	1.0000		200.00	
E575	DRAMA	1	1.0000		400.00	
E605	HONOR SOCIETY	1	1.0000		200.00	
E615	CHOIR	2	2.0000		583.34	
E755	DATA COORD	2	2.0000		208.34	
E775	S2S ADVISOR	1	1.0000		200.00	
E795	SCI EQUIP PUR	1	1.0000		50.00	
E875	StrPln Couns Cu	1	1.0000		200.00	
E895	Fashion Club	1	1.0000		218.19	
E905	Youth Mentrship	1	1.0000		218.19	
E925	Safety Coord	2	2.0000		208.34	
E955	VIDEO CLUB	1	1.0000		200.00	
E965	Digital Gaming	1	1.0000		200.00	
LWOP3	Leave w/o Pay	1	-1.0000		-17.16	-1.00
LWP3a	Leave w/o Pay	1	-0.8000		-13.35	-0.80
LWP3b	Leave w/o Pay	1	-7.0000		-112.63	-7.00
LWP3c	Leave w/o Pay	1	-6.2000		-99.76	-6.20
R013	Retro BASE	4	4.0000		896.46	
R043	Retro TRI	4	4.0000		156.87	
T093	ADDT'L DAYS	3		82.5000	4,039.38	82.50
T214	FOOTBALL	4		242.0000	5,313.24	242.00
T413	PRESCHOOL ASST	1		-13.0000	-228.41	-13.00
T683	CLASS/LAB SETUP	1		7.0000	227.61	7.00
T793	TEACHER ASST	1		-14.0000	-245.98	-14.00
T803	SPEC ED ASST	1		-7.2500	-114.46	-7.30
T863	SECRETARY	2		-7.7500	-132.65	-7.80
TCC5X	CLASS CVG	22	19.2500		643.29	
TDP3X	DIFFERENTIAL	1	18.7500		20.06	
TEX3	EXTRA HOURS	14		244.2500	6,356.27	244.30
TIS3	In-Service	1		11.5000	185.04	11.50
TO153	OVERTIME 1.5	3		8.2500	231.83	8.30
TO254	OVERTIME 2.5	1		6.0000	246.00	6.00
TPD3	PROF DAY	4		11.5000	445.60	11.60

CHECK DATE: 10/30/2015 PERIOD ENDING DATE: 10/31/2015

Pay/Ded/Bens Summary Totals

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE</u> <u>HOURS</u>
TRE5X	RETRO	9	16.0000		168.26	
TSP3	SUB CLASSIFIED	49		801.8700	8,395.66	802.10
TSP4	SUB CLASSIFIED	14		411.2500	6,062.68	411.30
TST3	SUB TEACHER	87		848.9300	14,148.83	849.30
TTP3	TRAINING PAY	12		38.5200	789.23	38.60
ZVCE	VAC CASHOUT EXP	1	40.0000		1,321.58	40.00
	REPORT TOTAL	867	667.0000	2671.5700	1500,533.98	54568.80

CHECK DATE: 10/30/2015 PERIOD ENDING DATE: 10/31/2015

Pay/Ded/Bens Summary Totals

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
1FIC	FICA	FICA	867	88,359.41
1Med	Medicare	MEDICARE	867	20,832.62
1ReE0	SERS Plan 0	RETIREMENT	82	
1ReE2	SERS Plan 2	RETIREMENT	89	18,627.18
1ReE3	SERS Plan 3	RETIREMENT	92	19,094.06
1ReP1	PERS Plan 1	RETIREMENT	3	242.99
1ReT0	TRS Plan 0	RETIREMENT	79	
1ReT1	TRS Plan 1	RETIREMENT	7	2,489.82
1ReT2	TRS Plan 2	RETIREMENT	163	38,393.06
1ReT3	TRS Plan 3	RETIREMENT	364	105,494.14
1UC	Unemployment 00	UNEMPLOY COMP	867	1,479.40
1WC	Workers' Comp	WORKERS' COMP	866	17,458.16
B5	LTD-Cert		221	2,752.17
B6	LTD-Classified		138	1,645.77
B9227	BROKERS FEES		359	4,191.24
H1187	HCA-100-87.5		308	17,617.50
H2187	HCA-12.5-37.49		40	603.47
H3187	HCA-62.5-87.49		9	440.46
H4187	HCA-37.5-62.49		2	65.26
K0	DENTAL- TPSC		291	30,069.00
K0adj	Dental TPSC Adj		11	1,341.45
K1	DENTAL-WILLAMET		68	5,053.85
K1adj	Dent-Willam-Adj		2	158.30
L0	Life Ins - SCEA		127	244.20
L2	Life Ins - Cert		205	407.00
L3	Life Ins-Princi		14	26.40
L4	Life Ins-Exempt		13	22.00
M0	VISION - TPSC		359	6,290.04
M0adj	VISION Adj		12	237.36
M1	GROUP HEALTH		57	42,707.24
M1adj	GRP HLTH Adj		2	1,681.24
M2	BC PPO 2		40	27,292.44
M5	BC PPO 3		62	42,937.50
M5adj	BC PPO 3 Adj		3	2,365.00
M6	BC PPO 5		22	16,744.45
M7a	BC EasyChoice A		61	37,135.06

CHECK DATE: 10/30/2015 PERIOD ENDING DATE: 10/31/2015

Pay/Ded/Bens Summary Totals

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
M7adj	BC Easy Ch Adj		3	1,764.25
M7b	BC EasyChoice B		28	16,121.19
MB	BC Basic		3	1,862.94
MHD	BC HDHP		9	4,943.07
X0300	MEDICAL WAIVED		77	
			6892	579,190.69

***** End of report *****

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 18, 2015, the board, by a _____ vote, approves payments, totaling \$48,817.28. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 118056 through 118056, totaling \$48,817.28

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
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Vendor on Invoice

118056 MASTERCARD CORP. CLIENTS PAYME 10/28/2015

CREDIT CARD PAYMENT CHECK

48,817.28

13 COINS RESTAURANT - PCARD	PCGFOCT00018	Credit Card Payment AP Invoice.	0	19.40
AMERICAN ASSOC OF SCHOOL ADMIN	PCGFOCT00049	Credit Card Payment AP Invoice.	0	447.00
ACCUTRAIN - PCARD	PCGFOCT00084	Credit Card Payment AP Invoice.	0	303.48
ACROPRINT - PCARD	PCGFOCT00063	Credit Card Payment AP Invoice.	0	24.00
ACTIVE FOREVER - PCARD	PCGFOCT00036	Credit Card Payment AP Invoice.	0	19.98
AMAZON MARKETPLACE - PCARD	PCGFOCT00007	Credit Card Payment AP Invoice.	0	2,604.74
AMAZON MARKETPLACE - PCARD	PCGFOCT00009	Credit Card Payment AP Invoice.	0	1,857.36
AMAZON.COM - PCARD	PCGFOCT00008	Credit Card Payment AP Invoice.	0	1,244.84
AMAZON.COM - PCARD	PCGFOCT00073	Credit Card Payment AP Invoice.	0	268.83
AMERICAN LEGION FLAG AND EMBLE	PCGFOCT00092	Credit Card Payment AP Invoice.	0	41.95

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
Vendor on Invoice							
	AMERICAN TELE DATA - PCARD		PCGFOCT00016	Credit Card Payment AP Invoice.	0	238.40	
	ANDERSON ISLAND GENERAL STORE		PCGFOCT00091	Credit Card Payment AP Invoice.	0	65.99	
	ASCD (ASSOC FOR SUPERVISION &		PCGFOCT00074	Credit Card Payment AP Invoice.	0	518.00	
	BRAINPOP - PCARD		PCGFOCT00078	Credit Card Payment AP Invoice.	0	1,350.00	
	CAREER TRACK - FRED PRYOR		PCGFOCT00043	Credit Card Payment AP Invoice.	0	199.00	
	CASH & CARRY - PCARD		PCGFOCT00098	Credit Card Payment AP Invoice.	0	8.76	
	CHEGG INC - PCARD		PCGFOCT00045	Credit Card Payment AP Invoice.	0	8.98	
	CHEVRON & TEXACO CARD SERVICES		PCGFOCT00090	Credit Card Payment AP Invoice.	0	0.00	
	CHEVRON - PCARD		PCGFOCT00089	Credit Card Payment AP Invoice.	0	14.43	
	CLASSROOM DIRECT		PCGFOCT00031	Credit Card Payment AP Invoice.	0	118.74	
	COSTCO BUSINESS CENTER - PCARD		PCGFOCT00075	Credit Card Payment AP Invoice.	0	110.00	
	CRANE'S CREATIONS		PCGFOCT00065	Credit Card Payment AP Invoice.	0	43.76	
	CROWN PLAZA HOTEL (SEATTLE) -		PCGFOCT00019	Credit Card Payment AP Invoice.	0	10.95	
	DEMCO INC		PCGFOCT00021	Credit Card Payment AP Invoice.	0	864.08	
	DOLLAR TREE - PCARD		PCGFOCT00028	Credit Card Payment AP Invoice.	0	42.69	
	ESPECIALNEEDS.COM - PCARD		PCGFOCT00044	Credit Card Payment AP Invoice.	0	75.73	
	FARRELLI'S WOOD FIRE PIZZA		PCGFOCT00048	Credit Card	0	82.74	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	FLINN SCIENTIFIC		PCGFOCT00066	Payment AP Invoice. Credit Card	0	130.25	
	FRED MEYER - PCARD		PCGFOCT00003	Payment AP Invoice. Credit Card	0	331.14	
	GRAYBAR ELECTRIC CO INC		PCGFOCT00015	Payment AP Invoice. Credit Card	0	279.94	
	GUARDIAN SECURITY GROUP - PCAR		PCGFOCT00064	Payment AP Invoice. Credit Card	0	9.86	
	HAGGEN - PCARD		PCGFOCT00035	Payment AP Invoice. Credit Card	0	1,153.52	
	HANDWRITING WITHOUT TEARS		PCGFOCT00076	Payment AP Invoice. Credit Card	0	784.00	
	HEINEMANN		PCGFOCT00033	Payment AP Invoice. Credit Card	0	442.00	
	HILTON HOTELS & RESORTS - PCAR		PCGFOCT00017	Payment AP Invoice. Credit Card	0	851.26	
	HOBBY LOBBY - PCARD		PCGFOCT00026	Payment AP Invoice. Credit Card	0	31.63	
	HOME DEPOT - PCARD		PCGFOCT00011	Payment AP Invoice. Credit Card	0	63.80	
	HOUGHTON MIFFLIN HARCOURT		PCGFOCT00060	Payment AP Invoice. Credit Card	0	25.43	
	HOUSE OF DONUTS - PCARD		PCGFOCT00046	Payment AP Invoice. Credit Card	0	69.00	
	INSTITUTE FOR EDUCATIONAL DEVE		PCGFOCT00023	Payment AP Invoice. Credit Card	0	478.00	
	ITUNES - PCARD		PCGFOCT00097	Payment AP Invoice. Credit Card	0	9.81	
	KCDA		PCGFOCT00004	Payment AP Invoice. Credit Card	0	2,486.47	
	KCDA		PCGFOCT00081	Payment AP Invoice. Credit Card	0	43.27	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	KENNY PRODUCTS - PCARD		PCGFOCT00096	Invoice. Credit Card Payment AP	0	460.00	
	LAMINATOR.COM - PCARD		PCGFOCT00054	Invoice. Credit Card Payment AP	0	899.99	
	LEARNING A-Z		PCGFOCT00088	Invoice. Credit Card Payment AP	0	108.75	
	LEARNING RESOURCES - PCARD		PCGFOCT00024	Invoice. Credit Card Payment AP	0	33.31	
	LIFE & SAFETY CONSULTANTS - PC		PCGFOCT00071	Invoice. Credit Card Payment AP	0	252.21	
	LOGMEIN.COM - PCARD		PCGFOCT00069	Invoice. Credit Card Payment AP	0	26.25	
	LOWE'S - PCARD		PCGFOCT00030	Invoice. Credit Card Payment AP	0	787.43	
	MARRIOTT - PCARD		PCGFOCT00051	Invoice. Credit Card Payment AP	0	442.86	
	MARSHMEDIA - PCARD		PCGFOCT00061	Invoice. Credit Card Payment AP	0	1,134.25	
	MEDICALESHP.COM - PCARD		PCGFOCT00042	Invoice. Credit Card Payment AP	0	110.00	
	MICHAELS - PCARD		PCGFOCT00056	Invoice. Credit Card Payment AP	0	48.81	
	NORTHWEST TEXTBOOK DEPOSITORY		PCGFOCT00058	Invoice. Credit Card Payment AP	0	2,944.05	
	NORTHWEST CONF TEACHING SOCIAL		PCGFOCT00094	Invoice. Credit Card Payment AP	0	30.00	
	OFFICE DEPOT		PCGFOCT00002	Invoice. Credit Card Payment AP	0	2,146.12	
	ORCA NETWORK - PCARD		PCGFOCT00010	Invoice. Credit Card Payment AP	0	184.64	
	ORIENTAL TRADING CO - PCARD		PCGFOCT00087	Invoice. Credit Card Payment AP Invoice.	0	239.88	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	PASCO SCIENTIFIC - PCARD		PCGFOCT00067	Credit Card Payment AP Invoice.	0	63.61	
	PEARSON EDUCATION		PCGFOCT00040	Credit Card Payment AP Invoice.	0	1,286.00	
	PETCO - PCARD		PCGFOCT00005	Credit Card Payment AP Invoice.	0	17.39	
	PHONAK HEARING SYSTEMS		PCGFOCT00038	Credit Card Payment AP Invoice.	0	873.39	
	PHYSICALTHERAPY.COM - PCARD		PCGFOCT00041	Credit Card Payment AP Invoice.	0	99.00	
	PIERCE COUNTY FERRY SYSTEM - P		PCGFOCT00012	Credit Card Payment AP Invoice.	0	6,169.90	
	PIZZA HUT - PCARD		PCGFOCT00047	Credit Card Payment AP Invoice.	0	215.12	
	PREZI.COM - PCARD		PCGFOCT00080	Credit Card Payment AP Invoice.	0	59.00	
	PRO-ED		PCGFOCT00086	Credit Card Payment AP Invoice.	0	658.90	
	PUGET SOUND ESD 121		PCGFOCT00039	Credit Card Payment AP Invoice.	0	285.00	
	REALITYWORKS - PCARD		PCGFOCT00000	Credit Card Payment AP Invoice.	0	209.00	
	REALLY GOOD STUFF INC		PCGFOCT00093	Credit Card Payment AP Invoice.	0	346.31	
	RIO GRANDE JEWELRY		PCGFOCT00068	Credit Card Payment AP Invoice.	0	516.92	
	ROBI'S CAMERA CENTER		PCGFOCT00070	Credit Card Payment AP Invoice.	0	36.92	
	SAFEWAY - PCARD		PCGFOCT00006	Credit Card Payment AP Invoice.	0	121.12	
	SAXTON BRADLEY INC		PCGFOCT00013	Credit Card Payment AP Invoice.	0	227.55	
	SCHOLASTIC INC		PCGFOCT00027	Credit Card	0	36.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Payment AP			
				Invoice.			
	SCHOOL NURSE SUPPLY		PCGFOCT00037	Credit Card	0	231.06	
				Payment AP			
				Invoice.			
	SCHOOL NEWSPAPERS ONLINE		PCGFOCT00022	Credit Card	0	300.00	
				Payment AP			
				Invoice.			
	SCHOOL OUTFITTERS		PCGFOCT00085	Credit Card	0	274.67	
				Payment AP			
				Invoice.			
	SEA-TAC AIRPORT PARKING - PCAR		PCGFOCT00052	Credit Card	0	84.00	
				Payment AP			
				Invoice.			
	SHIFFLER EQUIPMENT SALES		PCGFOCT00072	Credit Card	0	42.69	
				Payment AP			
				Invoice.			
	STAPLES BUSINESS ADVANTAGE		PCGFOCT00082	Credit Card	0	1,710.06	
				Payment AP			
				Invoice.			
	STAPLES.COM - PCARD		PCGFOCT00095	Credit Card	0	29.03	
				Payment AP			
				Invoice.			
	STARBUCKS - PCARD		PCGFOCT00032	Credit Card	0	48.80	
				Payment AP			
				Invoice.			
	TARGET - PCARD		PCGFOCT00001	Credit Card	0	171.21	
				Payment AP			
				Invoice.			
	TEACHER CREATED RESOURCES - PC		PCGFOCT00077	Credit Card	0	312.38	
				Payment AP			
				Invoice.			
	TEACHERSPAYTEACHERS - PCARD		PCGFOCT00025	Credit Card	0	145.74	
				Payment AP			
				Invoice.			
	TED BROWN MUSIC CO		PCGFOCT00020	Credit Card	0	314.76	
				Payment AP			
				Invoice.			
	TELQUEST INTERNATIONAL - PCARD		PCGFOCT00014	Credit Card	0	1,433.00	
				Payment AP			
				Invoice.			
	THE LIBRARY STORE - PCARD		PCGFOCT00079	Credit Card	0	78.22	
				Payment AP			
				Invoice.			
	TITAN DISTRIBUTORS - PCARD		PCGFOCT00057	Credit Card	0	2,912.00	
				Payment AP			
				Invoice.			
	TOPSIDE BAR & GRILL		PCGFOCT00053	Credit Card	0	106.00	
				Payment AP			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	USPS - PCARD		PCGFOCT00062	Invoice. Credit Card Payment AP	0	239.88	
	VALUE VILLAGE - PCARD		PCGFOCT00034	Invoice. Credit Card Payment AP	0	34.69	
	VISTAPRINT.COM - PCARD		PCGFOCT00083	Invoice. Credit Card Payment AP	0	180.97	
	WA LIBRARY ASSOC (WLA)		PCGFOCT00055	Invoice. Credit Card Payment AP	0	275.00	
	WALGREENS - PCARD		PCGFOCT00099	Invoice. Credit Card Payment AP	0	30.00	
	WALMART - PCARD		PCGFOCT00029	Invoice. Credit Card Payment AP	0	190.23	
	WERA (WA EDUCATIONAL RESEARCH		PCGFOCT00059	Invoice. Credit Card Payment AP	0	650.00	
	WSSDA (WA STATE SCHOOL DIRECTO		PCGFOCT00050	Invoice. Credit Card Payment AP Invoice.	0	180.00	
			1	Computer	Check(s) For a Total of	48,817.28	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	48,817.28
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	48,817.28
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	48,817.28

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 18, 2015, the board, by a _____ vote, approves payments, totaling \$38.99. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 118057 through 118058, totaling \$38.99

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118057	ENGQUIST, SHEREE KAY	10/29/2015	REFUND LIBRARY FEE	REFUND LIBRARY FEE / A. ENGQUIST "TALES FROM A CLUBROOM"	0	15.00	15.00
118058	KURTZ, LAWRENCE	10/29/2015	REFUND TEXT FEE	REFUND TEXTBOOK & LIBRARY FEES / C. KURTZ	0	23.99	23.99
				2 Computer	Check(s) For a Total of		38.99

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	38.99
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	38.99
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		38.99

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 18, 2015, the board, by a _____ vote, approves payments, totaling \$111,952.09. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118059 through 118094, totaling \$111,952.09

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118059	ANDERSON ISLAND GENERAL STORE	10/29/2015	581181	FUEL FOR BUS & CARS ON AI OPEN PO 2015-16	81516050	145.33	772.02
			582636	FUEL FOR BUS & CARS ON AI OPEN PO 2015-16	81516050	123.59	
			583624	FUEL FOR BUS & CARS ON AI OPEN PO 2015-16	81516050	137.54	
			584986	FUEL FOR BUS & CARS ON AI OPEN PO 2015-16	81516050	117.55	
			586390	FUEL FOR BUS & CARS ON AI OPEN PO 2015-16	81516050	135.97	
			587164	FUEL FOR BUS & CARS ON AI OPEN PO 2015-16	81516050	112.04	
118060	BLACK, ROBERTA J	10/29/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE / WAFIT CONFERENCE (WENATCHEE, WA)	0	194.35	194.35
118061	BROWNELL, JENNIFER D	10/29/2015	REIMBURSE SUPPLIES	REIMBURSE SUPPLIES FOR RIGHT RESPONSE TRAINING / COSTCO	0	45.59	45.59
118062	CAREERSTAFF UNLIMITED - TACOMA	10/29/2015	28427-262911	Jackie Muir, Contracted OT position	91516010	2,178.00	2,178.00
118063	CDW-G	10/29/2015	ZT84647	LCD screen for Anderson Island security cameras system	81516076	341.19	341.19

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118064	CENTURYLINK #78245209	10/29/2015	1355023671	DISTRICT WIDE CENTURY LINK SERVICES OPEN PO FY2015-16 / ACCT #78245209	81516019	583.57	583.57
118065	CLAPP, NANCY M	10/29/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE / ASL WORKSHOP & AUTISM WORKSHOP	0	77.05	77.05
118066	COASTWIDE LABORATORIES	10/29/2015	GT2819174	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	18.20	351.18
			GT2820743	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	92.97	
			NT2813821-3	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	36.86	
			NT2815835-1	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	44.68	
			NT2820743	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	55.30	
			NT819315	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	98.24	
			NW2820225	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	4.93	
118067	DAVIES, MARK	10/29/2015	SHS CHOIR 10/27/15	CHOIR - PURCHASE SVCS OPEN PO	4311516016	100.00	100.00
118068	DODD, HEATHER ANN	10/29/2015	REUMBURSE SUPPLIES	REIMBURSE SUPPLIES FOR PBIS REWARDS / DOLLAR TREE & SAFEWAY	0	58.58	58.58
118069	EDNETICS INC	10/29/2015	INV-66917	Chloe Clark Office Area Cabling Change Order	111516013	11,172.24	62,678.45
			INV-67255	Chloe Clark- ERate- Internal Connections Network	111516011	38,730.49	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				re-cabling for original portion of building.			
			INV-67256	As per Ednetics quote Doc#31477	141516014	10,809.80	
			INV-67289	Cisco Management System (CPI) Licenses to manage new switches	111516008	1,965.92	
118070	EPD GROUP INC	10/29/2015	1038	PROVIDE INSPECTION, REPAIRS & ADJUSTMENTS ON STEILACOOM HIGH & PIONEER MS HOOPS AND BLEACHERS; LIFT PROVIDED BY DISTRICT & TRANSPORTED BETWEEN SCHOOLS	101516038	2,516.20	2,516.20
118071	ESCHOOL SOLUTIONS LLC	10/29/2015	2284	SUBSTITUTE ONLINE ANNUAL SUBSCRIPTION FOR TIME PERIOD DECEMBER 2015 - NOVEMBER 2016	81516079	3,300.00	3,300.00
118072	GE CAPITAL	10/29/2015	63619497	PIONEER MIDDLE SCHOOL COPIERS FINANCING OPEN PO FY 2015-16/ACCT # 90136151454	81516024	743.10	1,973.85
			63621931	SHS COPIERS FINANCING OPEN PO FY 2015-16/ ACCT # 90136151415	81516023	695.78	
			63635695	SALTAR'S POINT ELEMENTARY COPIERS FINANCING FY 2015-16 OPEN PO / ACCT #90136152404	81516025	534.97	
118073	GRAINGER	10/29/2015	9873561642	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	379.23	379.23
118074	HUX, DANIELLE MARIE	10/29/2015	REIMBURSE SUPPLIES	REIMBURSE CLASSROOM SUPPLIES / AMAZON	0	45.34	45.34
118075	INGRAM LIBRARY SERVICES	10/29/2015	89875386	books for advisory class	2371516019	519.97	1,236.04

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				6th grade (partial)			
			98975387	English 11 Lit	4311516018	716.07	
				Circles - Ingram			
118076	KCDA	10/29/2015	3952230	Staff Room	1621516011	16.24	680.78
				Supplies			
			3962136	ROBERTA BLACK	0	348.56	
				SUPPLIES			
			3967150	KCDA: copy paper	1461516008	315.98	
				15/16 (on demand)			
				do not fax - we			
				will work with			
				KCDA directly			
118077	KEYBANK NATIONAL ASSOCIATION	10/29/2015	15090000175	KEY BANK ANALYSIS	81516032	2,036.17	2,036.17
				FEE OPEN PO			
				2015-16			
118078	KISSEL, KARI ANN	10/29/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE	0	89.70	89.70
				/ FAMILY &			
				CONSUMER SCIENCES			
				CONFERENCE (GRAND			
				MOUND, WA)			
118079	LES SCHWAB TIRES	10/29/2015	30500291830	OPEN PURCHASE	101516014	1,042.20	1,042.20
				ORDER 2015-2016			
				FOR SUPPLIES			
118080	LOWE, LAURA G	10/29/2015	REIMBURSE SUPPLIES	REIMBURSE	0	9.87	9.87
				CLASSROOM			
				SUPPLIES /			
				PETSMART &			
				SAFEWAY			
118081	NYSTROM, JOHN R	10/29/2015	REIMBURSE SUPPLIES	REIMBURSE MEETING	0	23.00	23.00
				SUPPLIES / SER			
				STUDIO DAY			
118082	OFFICE MINORITY/WOMENS BUS. EN	10/29/2015	3031917	POLITICIAL	0	100.00	100.00
				SUBDIVISION FEE			
				(07/01/2015 -			
				06/30/2017)			
118083	PIERCE COUNTY WAVA	10/29/2015	PC WAVA CAMPBELL	PIERCE COUNTY	0	200.00	200.00
				WAVA DUES 2015-16			
				/ S. CAMPBELL			
118084	PUGET SOUND ENERGY	10/29/2015	200008146082 OCT	DISTRICT WIDE PSE	81516067	176.38	2,608.89
				OPEN PO FOR			
				2015-16 / 511			
				CHAMBERS ST			
			200018787412 OCT	DISTRICT WIDE PSE	81516067	2,223.03	
				OPEN PO FOR			
				2015-16 / 54			
				SENTINEL DR			
			200022057323 OCT	DISTRICT WIDE PSE	81516067	174.13	
				OPEN PO FOR			
				2015-16 / 601			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			220005466069 OCT	CHAMBERS ST DISTRICT WIDE PSE OPEN PO FOR 2015-16 / 511 CHAMBERS ST. #B	81516067	35.35	
118085	ROCHESTER SCHOOL DISTRICT	10/29/2015	M&S GRANT OCT2015	REIMBURSEMENT OF SALARIES AND BENEFITS FOR MATH & SCIENCE GRANT	271516022	17,864.89	17,864.89
118086	SAYLOR, SUSAN KAY	10/29/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL / WSPA LAW CONFERENCE (SEATTLE, WA)	0	32.00	32.00
118087	SERVICE ALTERNATIVES TRAINING	10/29/2015	6120	Right Response Re-certification Workbooks	91516013	146.92	146.92
118088	SLATER, RYAN ANTHONY	10/29/2015	REIMBURSE SUPPLIES	REIMBURSE SMART RESPONSE CLICKERS / JEFF RECORDS	0	142.50	142.50
118089	STAPLES BUSINESS ADVANTAGE	10/29/2015	8036229018	COPY PAPER - OPEN PO NTE \$10000	4311516009	742.56	742.56
118090	SUNBELT STAFFING	10/29/2015	7389284	Jacqueline Diaz, Contracted Psychologist position.	91516009	2,625.00	3,885.00
			7389316	Megan Lindale RN Pioneer Middle School	91516012	1,260.00	
118091	WA DECA	10/29/2015	01137042	Do Not order, Tina Will Order! Washington DECA for Tina Hayden. Teacher registration for the fall conference and FLC housing accommodation 2 nights @ \$232.04/night	141516013	604.08	604.08
118092	WEIGHT, KATHLEEN J	10/29/2015	REIMBURSE MILEAGE-1	REIMBURSE MILEAGE / OCT 2015	0	97.98	172.27
			REIMBURSE MILEAGE-2	REIMBURSE MILEAGE / OCT 2015	0	74.29	
118093	WITT COMPANY	10/29/2015	420972	Open Purchase Order for 2015-16 School Year. Service Contract for equipment listed on	81516047	3,084.05	4,708.62

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				attached document			
				SC2051-10			
				09-01-2015 thru			
				08-31-2015.			
			420973	Open Purchase	81516047	1,624.57	
				Order for 2015-16			
				School Year.			
				Service Contract			
				for equipment			
				listed on			
				attached document			
				SC2051-10			
				09-01-2015 thru			
				08-31-2015.			
118094	ZECH, PATRICIA K	10/29/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL	0	32.00	32.00
				/ WSPA LAW			
				CONFERENCE			
				(SEATTLE, WA)			
				36 Computer	Check(s) For a Total of		111,952.09

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	36	Computer	Checks For a Total of	111,952.09
Total For	36	Manual, Wire Tran, ACH & Computer	Checks	111,952.09
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	111,952.09

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 18, 2015, the board, by a _____ vote, approves payments, totaling \$620.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118095 through 118097, totaling \$620.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118095	AMARYLLIS, COURTNEY	11/09/2015	REFUND KINDER	REFUND OVERPAYMENT KINDER TUITION 2014-15 / C. CARDENAS	0	300.00	300.00
118096	LEE, NICOLE	11/09/2015	REFUND LIBRARY	REFUND LIBRARY BOOK / T. LEE "THE THREE NINJA PIGS"	0	20.00	20.00
118097	RUST, LORETTA	11/09/2015	REFUND KINDER	REFUND OVERPAYMENT KINDER TUITION 2014-15 / L. RUST	0	300.00	300.00
3	Computer	Check(s) For a Total of				620.00	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	620.00
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	620.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	620.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 18, 2015, the board, by a _____ vote, approves payments, totaling \$217,654.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118098 through 118147, totaling \$217,654.25

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118098	ALBERS & COMPANY INC	11/09/2015	1190	ALBERS AND CO INC FY 1516 OPEN PO	81516018	2,773.82	2,773.82
118099	APEX LEARNING INC	11/09/2015	SOINV00060883	ALVS - ENROLLMENT	271516024	2,100.00	2,100.00
118100	BETTINGER, JANET ROSE	11/09/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL / WA-TPL CONFERENCE (WENATCHEE, WA)	0	64.00	64.00
118101	BRITTAIN, JAMES E	11/09/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE / INDISTRICT & ASB WORKSHOP (TACOMA)	0	30.71	30.71
118102	CAREERSTAFF UNLIMITED - TACOMA	11/09/2015	28427-263641	Jackie Muir, Contracted OT position	91516010	1,476.00	3,348.00
			28427-264363	Jackie Muir, Contracted OT position	91516010	1,872.00	
118103	CDW-G	11/09/2015	ZX18483	New Laptop for Sandy Lee	111516014	685.30	3,585.89
			ZX74481	LCD screen for Anderson Island security cameras system	81516076	72.65	
			ZX74539	ANDERSON ISLAND SURVEILLANCE CAMERA PROJECT PURCHASE	81516074	2,692.26	
			ZX95532	New Laptop for Sandy Lee	111516014	135.68	
118104	CED	11/09/2015	8541-401491	OPEN PURCHASE ORDER 2015-2016 FOR ELECTRICAL PARTS	101516025	657.00	1,226.68

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			8541-401743	OPEN PURCHASE ORDER 2015-2016 FOR ELECTRICAL PARTS	101516025	249.50	
			8541-402106	OPEN PURCHASE ORDER 2015-2016 FOR ELECTRICAL PARTS	101516025	261.05	
			8541-402554	OPEN PURCHASE ORDER 2015-2016 FOR ELECTRICAL PARTS	101516025	59.13	
118105	CENTURYLINK #206-225-0055-467B	11/09/2015	2062250055467B OCT	DISTRICT WIDE CENTURY LINK SERVICES OPEN PO FY 2015-16 / ACCT #206-225-0055-467B	81516020	2,837.68	2,837.68
118106	CITY OF DUPONT	11/09/2015	000419-000 OCT	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 / 1712 PALISADE BLVD / STORM	81516051	940.95	11,417.35
			000420-000 OCT	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 / 1712 PALISADE BLVD / IRRIGATION	81516051	2,565.70	
			000421-000 OCT	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 / 1712 PALISADE BLVD / DOMESTIC	81516051	838.30	
			000422-000 OCT	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 / 1712 PALISADE BLVD / FIRELINE	81516051	59.10	
			001586-016 OCT	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 / 3330 INTERNATIONAL PLACE	81516051	1,265.85	
			103176-000 OCT	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 / 1750 BOB'S HOLLOW LN / DOMESTIC	81516051	3,574.55	
			103176-001 OCT	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 / 1750	81516051	59.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				BOB'S HOLLOW LN / FIRELINE			
			103176-002 OCT	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 / 1750	81516051	335.30	
				BOB'S HOLLOW LN / IRRIGATION			
			103176-003 OCT	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 / 1750	81516051	1,778.50	
				BOB'S HOLLOW LN / IRRIGATION			
118107	CLOVER PARK SD - PRINTING & PU	11/09/2015	6521	envelope and letterhead supplies	2371516013	437.32	437.32
118108	COASTWIDE LABORATORIES	11/09/2015	GT2820743-1	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	62.95	2,561.23
			GT2821548	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	172.56	
			GT2822869	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	400.01	
			GT2822991	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	447.53	
			NT2821548	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	469.18	
			nt2821548-1	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	40.28	
			nt2822036	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	24.90	
			NT2822861	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	3.74	
			NT2822869	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL	101516003	338.44	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			NT2822991	SUPPLIES OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	548.06	
			NW2820225-1	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	53.58	
118109	COMCAST	11/09/2015	38813967	OPEN PO FOR DISTRICT WIDE COMCAST SERVICE SY 2015-2016	81516008	6,371.80	6,371.80
118110	DAVIES, MARK	11/09/2015	SHS CHOIR 11/5/15	CHOIR - PURCHASE SVCS OPEN PO	4311516016	350.00	350.00
118111	FIORINA ENTERPRISES	11/09/2015	1820	ENGRAVED SIGN FOR LIBRARY 114A FOR CHLOE CLARK ELEMENTARY	101516050	69.47	69.47
118112	FIRST STUDENT INC	11/09/2015	1149030	FIRST STUDENT BUS TRANSPORTATION OPEN PO 2015-16	81516072	115,867.41	115,867.41
118113	GE CAPITAL	11/09/2015	63664345	CHLOE CLARK ELEMENTARY COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136314336	81516026	261.12	336.61
			63669107	MAINTENANCE COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136314340	81516028	75.49	
118114	GRADUATION AUTOBAHN, INC	11/09/2015	0001376	BOX OF 100 4X6 FULL COLOR POST CARDS "WE LOVE SHS"	0	131.28	131.28
118115	GRAINGER	11/09/2015	9877931106	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	315.90	1,322.36
			9878154716	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	195.56	
			9878360271	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	361.02	
			9879404995	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	195.56	
			9880979761	OPEN PURCHASE	101516006	176.41	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2015-2016 FOR SUPPLIES			
			9884539520	OPEN PURCHASE	101516006	44.98	
				ORDER 2015-2016 FOR SUPPLIES			
			9884539538	OPEN PURCHASE	101516006	32.93	
				ORDER 2015-2016 FOR SUPPLIES			
118116	HARVEY, PAUL JONATHAN	11/09/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL / WA-TPL CONFERENCE (WENATCHEE, WA)	0	64.00	64.00
118117	HAY, DEBRA ANN	11/09/2015	REIMBURSE TRAVEL-1	REIMBURSE TRAVEL / WEC CONFERENCE & WASSP BOARD MTG (10/24-10/26/2015)	0	154.22	412.58
			REIMBURSE TRAVEL-2	REIMBURSE TRAVEL / WA TPL CONFERENCE (11/1-11/3/2015)	0	258.36	
118118	INGRAM LIBRARY SERVICES	11/09/2015	89882901	books for advisory class 6th grade	2371516019	2,233.24	2,337.56
			89904610	English 11 Lit Circles - Ingram	4311516018	104.32	
118119	JOHNSTON, CELESTE L	11/09/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE OCT 2015	0	36.74	36.74
118120	KILGA, WENDI RENEE	11/09/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL / WA-TPL CONFERENCE (WENATCHEE, WA)	0	64.00	64.00
118121	LAKEWOOD HARDWARE & PAINT	11/09/2015	451013	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516012	43.75	43.75
118122	LALLEMAND, KRISTA MCCLAIN	11/09/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL / WA-TPL CONFERENCE (WENATCHEE, WA)	0	64.00	64.00
118123	LEE, SANDY MARIE	11/09/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL / WA-TPL CONFERENCE (WENATCHEE, WA)	0	64.00	64.00
118124	LOWE'S / CREDIT SERVICES	11/09/2015	9900 195933 9 OCT	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516016	264.22	264.22
118125	MARK'S PLUMBING PARTS	11/09/2015	INV001464244	OPEN PURCHASE ORDER FOR PLUMBING SUPPLIES FOR 2015-2016	101516052	81.03	222.48
			INV001464737	OPEN PURCHASE	101516052	141.45	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER FOR PLUMBING SUPPLIES FOR 2015-2016			
118126	MICROK12	11/09/2015	0464402-IN	Replacement lamps for projectors	111516015	973.66	973.66
118127	NYSTROM, JOHN R	11/09/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL / WA-TPL CONFERENCE (WENATCHEE, WA)	0	64.00	64.00
118128	OSPI-AGENCY ACCOUNTING	11/09/2015	16-236	ANNUAL K-20 NETWORK FEE 2015-16	81516081	12,000.00	12,000.00
118129	PIERCE COUNTY SEWER	11/09/2015	00858625 NOV	DISTRICT WIDE SEWER SERVICES OPEN PO 2015-16 / 1712 PALISADE BLVD	81516036	161.46	342.82
			01354221 NOV	DISTRICT WIDE SEWER SERVICES OPEN PO 2015-16 / 1750 BOBS HOLLOW LN	81516036	181.36	
118130	RIVIERA COMMUNITY CLUB	11/09/2015	SC/101 OCT-2	WATER USAGE FOR AI OPEN PO 2015-16	81516058	9.80	9.80
118131	SECURE PACIFIC CORP	11/09/2015	69342	OPEN PURCHASE ORDER 2015-2016 FOR SECURITY, FIRE & ELEVATOR MONITORING	101516042	1,446.00	1,446.00
118132	SNYDER, JODY CHRISTINE	11/09/2015	REIMBURSE MILEAGE-1	REIMBURSE MILEAGE / PROSTART FALL INSTITUTE 9/25/15	0	35.65	146.05
			REIMBURSE MILEAGE-2	REIMBURSE MILEAGE / FACS FALL CONVERENCE 10/20-10/21	0	110.40	
118133	STACY PLUMBING SUPPLY CO	11/09/2015	317832	OPEN PURCHASE ORDER 2015-2016 FOR PLUMBING SUPPLIES	101516027	121.11	121.11
118134	STALDER, H LOUANN	11/09/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE OCT 2015	0	162.15	226.15
			REIMBURSE TRAVEL	REIMBURSE TRAVEL / WA-TPL CONFERENCE (WENATCHEE, WA)	0	64.00	
118135	STEILACOM HIGH SCHOOL	11/09/2015	FOOD REIMB ANIME	GF FOOD SERVICE TO REIMBURSE SHS ASB ANIME CLUB	0	130.97	304.08

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				(4027-431) FOR VOLUNTEER WORK			
			FOOD REIMB ANIME-2	GF FOOD SERVICE TO REIMBURSE SHS ASB ANIME CLUB (4027-431) FOR VOLUNTEER WORK	0	173.11	
118136	SUNBELT RENTALS	11/09/2015	55958328-001	OPEN PURCHASE ORDER 2015-2016 FOR EQUIPMENT RENTAL	101516022	88.17	88.17
118137	TACOMA COMMUNITY COLLEGE	11/09/2015	PC-0000000017	RUNNING START PROGRAM AT TACOMA COMMUNITY COLLEGE FOR 2015-16	81516039	475.82	475.82
118138	TED BROWN MUSIC CO	11/09/2015	1737889	open p.o. for supplies	2371516023	80.88	113.72
			1749220	MUSIC SUPPLIES OPEN PO NTE \$500	4311516019	32.84	
118139	THOMAS, ALISSA TAYLOR	11/09/2015	REIMBURSE SUPPLIES	REIMBURSE CLASSROOM SUPPLIES / AMAZON & TEACHERS PAY TEACHERS	0	30.83	30.83
118140	TOTALFUNDS BY HASLER	11/09/2015	7900011002028325OCT	POSTAGE MACHINE SERVICES AND SUPPLIES OPEN PO 2015-16	81516040	2,000.00	2,000.00
118141	TOWN OF STEILACOOM	11/09/2015	1199.0 OCT	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 / 511 CHAMBERS ST FURNACE	81516041	336.00	16,637.02
			1199.1 OCT	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 / 511 CHAMBERS ST	81516041	714.79	
			1409.0 OCT	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 / 54 SENTINEL DR	81516041	138.37	
			1409.1 OCT	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 / 54 SENTINEL DR	81516041	9,605.50	
			1884.0 OCT	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 / 510 CHAMBERS ST	81516041	222.35	
			2075.0 OCT	ELECTRICITY AND	81516041	129.88	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				WATER/SEWER OPEN			
				PO 2015-16 / 908			
				THIRD ST MODULAR			
		2456.0	OCT	ELECTRICITY AND	81516041	121.71	
				WATER/SEWER OPEN			
				PO 2015-16 / 1100			
				DIGGS ST			
		2456.1	OCT	ELECTRICITY AND	81516041	196.03	
				WATER/SEWER OPEN			
				PO 2015-16 / 1100			
				DIGGS ST			
		2662.0	OCT	ELECTRICITY AND	81516041	779.60	
				WATER/SEWER OPEN			
				PO 2015-16 / 908			
				THIRD ST			
		2662.1	OCT	ELECTRICITY AND	81516041	1,985.92	
				WATER/SEWER OPEN			
				PO 2015-16 / 908			
				THIRD ST			
		3181.0	OCT	ELECTRICITY AND	81516041	52.75	
				WATER/SEWER OPEN			
				PO 2015-16 / 54			
				SENTINEL DR			
		3533.0	OCT	ELECTRICITY AND	81516041	733.45	
				WATER/SEWER OPEN			
				PO 2015-16 / 1201			
				GALLOWAY ST			
		3533.1	OCT	ELECTRICITY AND	81516041	1,313.20	
				WATER/SEWER OPEN			
				PO 2015-16 / 1201			
				GALLOWAY ST			
		6359.0	OCT	ELECTRICITY AND	81516041	75.22	
				WATER/SEWER OPEN			
				PO 2015-16 / 611			
				CHAMBERS ST			
		6571.0	OCT	ELECTRICITY AND	81516041	232.25	
				WATER/SEWER OPEN			
				PO 2015-16 / 511			
				CHAMBERS ST			
118142	TRUSTEED PLANS SERVICE CORP	11/09/2015	0083570-IN	TPSC SERVICES	81516042	8,517.50	22,364.78
				OPEN PO 2015-16			
			0083675-IN	TPSC SERVICES	81516042	5,460.33	
				OPEN PO 2015-16			
			0083782-IN	TPSC SERVICES	81516042	8,386.95	
				OPEN PO 2015-16			
118143	URIARTE, LAVONNE R	11/09/2015	REIMBURSE CONF	REIMBURSE	0	30.00	30.00
				CONFERENCE			
				REGISTRATION /			
				SOCIAL JUSTICE			
				CONFERENCE			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118144	VALLIERES, LAURIE ANNE	11/09/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL / WA-TPL CONFERENCE (WENATCHEE, WA)	0	64.00	64.00
118145	VERIZON WIRELESS	11/09/2015	9754168394	VERIZON WIRELESS OPEN PO 2015-16/ACCT #971255422-00001	81516044	1,135.29	1,135.29
118146	WEIGHT, KATHLEEN J	11/09/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL / WA-TPL CONFERENCE (WENATCHEE, WA)	0	64.00	64.00
118147	WELLS FARGO FINANCIAL LEASING	11/09/2015	5002580297	CD COPIER FINANCING OPEN PO 2015-16 / ACCT #603-0040399-042 TO -044	81516064	612.01	612.01

50 Computer Check(s) For a Total of 217,654.25

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	50	Computer	Checks For a Total of	217,654.25
Total For	50	Manual, Wire Tran, ACH & Computer	Checks	217,654.25
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	217,654.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 18, 2015, the board, by a _____ vote, approves payments, totaling \$199,907.30. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 118148 through 118173, totaling \$199,907.30

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118148	CAREERSTAFF UNLIMITED - TACOMA	11/12/2015	28427	Jackie Muir, Contracted OT position	91516010	1,620.00	1,620.00
118149	CDW-G	11/12/2015	BBC3079	LCD screen for Anderson Island security cameras system	81516076	82.54	2,100.26
			ZV42937	ANDERSON ISLAND SURVEILLANCE CAMERA PROJECT PURCHASE	81516074	552.29	
			ZZ93698	ANDERSON ISLAND SURVEILLANCE CAMERA PROJECT PURCHASE	81516074	1,465.43	
118150	COASTWIDE LABORATORIES	11/12/2015	GT2824164	OPEN PURCHASE	101516003	17.75	1,259.82

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2015-2016 FOR CUSTODIAL SUPPLIES			
			NT2824164	OPEN PURCHASE	101516003	1,242.07	
				ORDER 2015-2016 FOR CUSTODIAL SUPPLIES			
118151	CULLIGAN	11/12/2015	201511400885 OCT	WATER FOR ADMIN & MAINTENANCE OPEN	81516071	71.67	71.67
				PO 2015-16			
118152	EDNETICS INC	11/12/2015	INV-67416	Cisco Management System (CPI) Licenses to manage new switches	111516008	82.06	82.06
118153	ESD 113	11/12/2015	0000030636	CRISC SERVICES FOR FY15/16 SEP-JUL	81516016	11,552.14	11,552.14
118154	GRAINGER	11/12/2015	9885538737	OPEN PURCHASE	101516006	355.56	355.56
				ORDER 2015-2016 FOR SUPPLIES			
118155	HAROLD LEMAY ENTERPRISES	11/12/2015	6866524	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16/1100	81516054	99.77	4,859.75
				DIGGS ST			
			6867073	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16/ 1201 GALLOWAY ST	81516054	457.09	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			6867154	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16/ 510 CHAMBERS ST	81516054	66.23	
			6867162	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16/54 SENTINEL DR	81516054	1,617.43	
			6867212	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16/ 908 3RD ST	81516054	454.88	
			6867326	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16/ 1700 PALISADE BLVD	81516054	896.52	
			6867812	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16/ 1750 BOBS HOLLOW LN	81516054	1,093.62	
			6868005	DISTRICT WIDE GARBAGE & RECYCLING	81516054	41.77	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SERVICES OPEN PO 2015-16/ 601 CHAMBERS ST			
			6868365	DISTRICT WIDE GARBAGE & RECYCLING	81516054	132.44	
				SERVICES OPEN PO 2015-16/ 511 CHAMBERS			
118156	HAY, DEBRA ANN	11/12/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL CROSS COUNTRY MEET (PASCO, WA)	0	327.58	327.58
118157	HONEY BUCKET	11/12/2015	2-1405401	STEILACOOM HIGH SCHOOL HONEY BUCKET RENTAL	81516030	122.50	122.50
118158	HOPESPARKS FAMILY SERVICE	11/12/2015	15-11CDS	OPEN PO 2015-16 Services for eligible students Birth to Three	91516003	9,868.35	9,868.35
118159	KCDA	11/12/2015	3969730	Kallay/Art class/cart #834569	2371516017	31.41	204.46
			3973512	workrooms supplies/Cart #839309	2371516025	173.05	
118160	LEMAY MOBILE SHREDDING	11/12/2015	4454713	DISTRICT WIDE SHREDDING SERVICES OPEN PO 2015-16/ 54 SENTINEL DR	81516055	51.50	80.30
			4456353	DISTRICT WIDE SHREDDING SERVICES OPEN PO	81516055	28.80	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118161	O'REILLY AUTO PARTS	11/12/2015	3626437269	2015-16/ 1700 PALLISADE BLVD OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516019	271.29	257.51
			3626438603	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516019	5.91	
			3626467271	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516019	-19.69	
118162	PIERCE COUNTY REFUSE	11/12/2015	6861880	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16 / 13005 CAMUS	81516057	158.31	158.31
118163	PUGET SOUND ESD 121	11/12/2015	0000083090	Tuition for SPed students served by ReLife	91516007	32,049.00	32,049.00
118164	PUGET SOUND ENERGY	11/12/2015	200002143960 OCT	DISTRICT WIDE PSE OPEN PO FOR 2015-16 / 1750 BOBS HOLLOW LN	81516067	10,384.84	17,430.85
			200023874882 OCT-2	DISTRICT WIDE PSE OPEN PO FOR 2015-16 / 1700 PALISADE BLVD	81516067	7,046.01	
118165	RONTOS, TANYA LYNNE	11/12/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE / PICTURE EXCHANGE TRAINING (TUKWILA)	0	85.61	85.61
118166	SNYDER, JODY CHRISTINE	11/12/2015	REIMBURSE SUPPLIES	REIMBURSE	0	100.00	100.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118167	SODEXO INC & AFFILIATES	11/12/2015	1000909550	SUPPLIES FOR COLLEGE & CAREER / CASH & CARRY SODEXO FOOD SERVICES OPEN PO 2015-16	81516059	96,817.62	96,817.62
118168	SUNBELT RENTALS	11/12/2015	56154842-001	OPEN PURCHASE ORDER 2015-2016 FOR EQUIPMENT RENTAL	101516022	445.81	905.71
			56155002-001	OPEN PURCHASE ORDER 2015-2016 FOR EQUIPMENT RENTAL	101516022	459.90	
118169	SUNBELT STAFFING	11/12/2015	7421638	Jacqueline Diaz, Contracted Psychologist position.	91516009	2,625.00	8,050.00
			7421645	Megan Lindale RN Pioneer Middle School	91516012	1,400.00	
			7438832	Jacqueline Diaz, Contracted Psychologist position.	91516009	2,625.00	
			7438842	Megan Lindale RN Pioneer Middle School	91516012	1,400.00	
118170	TANNER ELECTRIC	11/12/2015	72131000 NOV	OPEN PO FOR ANDERSON ISLAND ELECTRICITY 2015-16 / ACCT #72131000	81516060	489.67	489.67

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118171	WEIGHT, KATHLEEN J	11/12/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE 10/30-11/9	0	89.26	89.26
118172	WELLS FARGO FINANCIAL LEASING	11/12/2015	5002609307	CC, AI, PIO & SHS COPIER FINANCING OPEN PO 2015-16 / ACCT #603-0040399-038 TO -041	81516065	764.72	764.72
118173	WESTERN STATE HOSPITAL	11/12/2015	1465-81754 NOV	DHSH / WESTERN STATE FUEL OPEN PO 2015-16	81516069	10,204.59	10,204.59
			26	Computer	Check(s) For a Total of		199,907.30

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	26	Computer	Checks For a Total of	199,907.30
Total For	26	Manual, Wire Tran, ACH & Computer	Checks	199,907.30
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	199,907.30

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 18, 2015, the board, by a _____ vote, approves payments, totaling \$100.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200289 through 200289, totaling \$100.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200289	TOWN OF STEILACOOM	10/28/2015	20151027	CERTIFICATE OF APPROPRIATENESS APPLICATION FOR DESIGN REVIEW FEE	0	100.00	100.00
				1 Computer	Check(s) For a Total of		100.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	100.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	100.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	100.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 18, 2015, the board, by a _____ vote, approves payments, totaling \$29,906.37. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200290 through 200292, totaling \$29,906.37

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200290	AHBL	10/30/2015	96125	STEILACOOM HIGH SCHOOL OVERFLOW PARKING PROJECT	2001516004	14,815.00	14,815.00
200291	HERMANSON COMPANY LLP	10/30/2015	29620	CHLOE CLARK ELEMENTARY RTU REPLACEMENT PROJECT	2001516002	14,346.37	14,346.37
200292	STETZ CONSTRUCTION	10/30/2015	S909-01RET	REMODEL MAIN OFFICE SPACE PER PROPOSAL DATED 7/20/15: RETAINAGE	2001516005	745.00	745.00
3	Computer			Check(s) For a Total of			29,906.37

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	29,906.37
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	29,906.37
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	29,906.37

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 18, 2015, the board, by a _____ vote, approves payments, totaling \$10,908.64. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402451 through 402451, totaling \$10,908.64

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						

402451 MASTERCARD CORP. CLIENTS PAYME 10/28/2015

CREDIT CARD PAYMENT CHECK

10,908.64

4G APPAREL & PROMOTIONS	PCASBOCT00039	Credit Card Payment AP Invoice.	0	1,949.37
ALL VOLLEYBALL - PCARD	PCASBOCT00030	Credit Card Payment AP Invoice.	0	17.85
AMAZON MARKETPLACE - PCARD	PCASBOCT00027	Credit Card Payment AP Invoice.	0	82.18
AMAZON.COM - PCARD	PCASBOCT00024	Credit Card Payment AP Invoice.	0	490.39
AMERICAN PARTY PLACE - PCARD	PCASBOCT00005	Credit Card Payment AP Invoice.	0	215.99
ANTHEM SPORTS LLC	PCASBOCT00041	Credit Card Payment AP Invoice.	0	124.92
ART AND CLAY STUDIO - PCARD	PCASBOCT00000	Credit Card Payment AP Invoice.	0	223.83
CASH & CARRY - PCARD	PCASBOCT00038	Credit Card Payment AP Invoice.	0	20.98
COSTCO BUSINESS CENTER - PCARD	PCASBOCT00017	Credit Card Payment AP Invoice.	0	662.46
CRANE'S CREATIONS	PCASBOCT00004	Credit Card Payment AP Invoice.	0	62.08

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	DOLLAR TREE - PCARD		PCASBOCT00011	Credit Card Payment AP Invoice.	0	143.79	
	DUPONT GENERAL STORE - PCARD		PCASBOCT00021	Credit Card Payment AP Invoice.	0	50.00	
	FEDEX - PCARD		PCASBOCT00007	Credit Card Payment AP Invoice.	0	64.95	
	HAGGEN - PCARD		PCASBOCT00001	Credit Card Payment AP Invoice.	0	82.40	
	HI-POD STORE - PCARD		PCASBOCT00033	Credit Card Payment AP Invoice.	0	91.44	
	HOBBY LOBBY - PCARD		PCASBOCT00002	Credit Card Payment AP Invoice.	0	431.46	
	JUSTBATS.COM - PCARD		PCASBOCT00040	Credit Card Payment AP Invoice.	0	399.98	
	KIWANIS INTERNATIONAL		PCASBOCT00025	Credit Card Payment AP Invoice.	0	250.00	
	LITTLE CAESARS - PCARD		PCASBOCT00014	Credit Card Payment AP Invoice.	0	52.42	
	LOWE'S - PCARD		PCASBOCT00003	Credit Card Payment AP Invoice.	0	168.63	
	MCLENDON HARDWARE - PCARD		PCASBOCT00023	Credit Card Payment AP Invoice.	0	75.16	
	MERRY MAKERS, INC		PCASBOCT00028	Credit Card Payment AP Invoice.	0	743.76	
	MICHAELS - PCARD		PCASBOCT00013	Credit Card Payment AP Invoice.	0	570.18	
	MPM SCHOOL SUPPLIES - PCARD		PCASBOCT00034	Credit Card Payment AP Invoice.	0	33.92	
	OFFICE DEPOT		PCASBOCT00006	Credit Card Payment AP Invoice.	0	169.50	
	ORIENTAL TRADING CO - PCARD		PCASBOCT00036	Credit Card Payment AP Invoice.	0	44.50	
	ORIENTAL TRADING CO - PCARD		PCASBOCT00037	Credit Card	0	262.09	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Payment AP Invoice.			
	PAPA JOHN'S PIZZA		PCASBOCT00026	Credit Card	0	89.80	
				Payment AP Invoice.			
	PARTY CITY - PCARD		PCASBOCT00012	Credit Card	0	180.25	
				Payment AP Invoice.			
	PIONEER DRAMA SERVICE		PCASBOCT00032	Credit Card	0	268.00	
				Payment AP Invoice.			
	PIZZA HUT - PCARD		PCASBOCT00010	Credit Card	0	56.00	
				Payment AP Invoice.			
	SCHILTER FAMILY FARM INC		PCASBOCT00022	Credit Card	0	257.00	
				Payment AP Invoice.			
	SOUTHEASTERN PERFORMANCE APPAR		PCASBOCT00015	Credit Card	0	76.00	
				Payment AP Invoice.			
	SOUTHEASTERN PERFORMANCE APPAR		PCASBOCT00019	Credit Card	0	66.00	
				Payment AP Invoice.			
	SPORTS AUTHORITY - PCARD		PCASBOCT00043	Credit Card	0	162.35	
				Payment AP Invoice.			
	STEILACOOM HIGH SCHOOL		PCASBOCT00009	Credit Card	0	320.50	
				Payment AP Invoice.			
	SUNRISE DISTRIBUTION, INC		PCASBOCT00018	Credit Card	0	1,230.00	
				Payment AP Invoice.			
	TARGET - PCARD		PCASBOCT00029	Credit Card	0	18.58	
				Payment AP Invoice.			
	TITAN DISTRIBUTORS - PCARD		PCASBOCT00031	Credit Card	0	120.00	
				Payment AP Invoice.			
	TRIPLE S SPORTS		PCASBOCT00042	Credit Card	0	60.12	
				Payment AP Invoice.			
	USPS - PCARD		PCASBOCT00008	Credit Card	0	17.90	
				Payment AP Invoice.			
	VALLEY FARMS - PCARD		PCASBOCT00016	Credit Card	0	40.80	
				Payment AP Invoice.			
	WALMART - PCARD		PCASBOCT00035	Credit Card	0	31.11	
				Payment AP			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Invoice.			
	WASBO (WA ASSN OF BUSINESS OFF		PCASBOCT00044	Credit Card	0	400.00	
				Payment AP			
				Invoice.			
	WESTERN INTERNATIONAL BAND CLI		PCASBOCT00020	Credit Card	0	30.00	
				Payment AP			
				Invoice.			
				1 Computer	Check(s) For a Total of		10,908.64

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	10,908.64
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	10,908.64
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,908.64

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 18, 2015, the board, by a _____ vote, approves payments, totaling \$1,620.90. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402452 through 402456, totaling \$1,620.90

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402452	JOHNSON, RACHEL LYNN MARIE	10/30/2015	REIMB10052015	SWIM COACHES CLINIC FEE	0	75.00	75.00
402453	LAKE SPANAWAY GOLF COURSE - PC	10/30/2015	10212015	2008 GOLF - TOURNAMENT	4061516080	282.12	282.12
402454	PAPA JOHN'S PIZZA	10/30/2015	S2208-15-2131	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	27.30	27.30
402455	RAINIER APPAREL	10/30/2015	L2015254	3017 CLASS OF 2017 - PERSONALIZED T-SHIRTS	4061516076	129.31	129.31
402456	WINNING SEASONS	10/30/2015	T2015134	3019 CLASS OF 2019 - HOMECOMING T-SHIRTS	4061516077	585.66	1,107.17
			T2015136	3016 CLASS OF 2016 - CLASS T-SHIRTS	4061516059	521.51	
5	Computer			Check(s) For a Total of			1,620.90

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	5	Computer	Checks For a Total of	1,620.90
Total For	5	Manual, Wire Tran, ACH & Computer	Checks	1,620.90
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,620.90

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 18, 2015, the board, by a _____ vote, approves payments, totaling \$10,502.41. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402457 through 402467, totaling \$10,502.41

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402457	BLACK, ROBERTA J	11/06/2015	REIMB20151027	NHS SUPPLIES PURCHASE REIMBURSEMENT	0	88.19	88.19
402458	BROADWAY CENTER FOR THE PERFOR	11/06/2015	41165	Broadway Center for the Performing Arts Reseration for Feb 29, 2016 at 10:00 a.m.	4041516002	1,964.75	1,964.75
402459	DECA INC	11/06/2015	00047317	MEMBERSHIP DUES - MAXWELL ELKINS	0	20.00	20.00
402460	INGRAM LIBRARY SERVICES	11/06/2015	89948960	4021 BOOK CLUB - THE TESTING	4061516071	135.62	135.62
402461	JOSTENS INC	11/06/2015	2475.10	4013 JOSTENS YEARBOOKS - INITIAL DEPOSIT REMAINING DUE: JOB #17501	4061516074	2,475.10	2,475.10
402462	PAPA JOHN'S PIZZA	11/06/2015	S2208-15-2134	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	251.35
			S2208-15-2135	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-15-2136	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-15-2154	4012 STUDENT STORE 2015-16 OPEN PO - PAPA	4061516004	50.27	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			S2208-15-2159	JOHNS PIZZA 4012 STUDENT STORE 2015-16 OPEN PO - PAPA	4061516004	50.27	
402463	RAINIER APPAREL	11/06/2015	L2015305	JOHNS PIZZA 4012 STUDENT STORE 2015-16 OPEN PO - RAINIER	4061516025	672.54	672.54
402464	SCHOLASTIC BOOK FAIRS	11/06/2015	W3432265BF	BOOK FAIR SALES AMOUNT DUE TO SCHOLASTIC	4021516007	830.26	1,812.86
			W3433999BF	Scholastic Book Fair--Amount due to Scholastic	4031516011	982.60	
402465	WEST CENTRAL DIST III	11/06/2015	20151001	2000 ATHLETICS - 2015-16 WEST CENTRAL DISTRICT III SERVICE FEE	4061516086	300.00	300.00
402466	WIAA	11/06/2015	19120	2000 ATHLETICS - WIAA ANNUAL MEMBERSHIP FEES	4061516088	2,582.00	2,582.00
402467	WIBCA	11/06/2015	553431	2007 BOYS BASKETBALL - WIBCA BADEN BASKETBALLS	4061516075	200.00	200.00
11	Computer			Check(s) For a Total of			10,502.41

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	11	Computer	Checks For a Total of	10,502.41
Total For	11	Manual, Wire Tran, ACH & Computer	Checks	10,502.41
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,502.41

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 11/18/15

Acceptance of School Improvement Plans (SIP) for the 2015-16 School Year

Strategic Focus Area

- ☒ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

Elementary Schools presented their School Improvement Plans to the Board during our Study Session on 10/28/15 and Secondary Schools presented their plans to the Board during our Study Session on 11/18/15.

Comments and recommendations by the Board were noted and will be applied to the update reports that are presented to the Board in the spring.

All School Improvement Plans will be made available for viewing on school's website, under the "Our School" channel, by Friday, November 20th.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve the 2015-16 School Improvement Plans for Anderson Island Elementary, Cherrydale Primary, Chloe Clark Elementary, Saltar's Point Elementary, Pioneer Middle School and Steilacoom High School.

Report prepared by:
Paul Harvey, Executive Director of Student Achievement

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 11-18-15							
Name	Position	Hours	Location	Effective Date	Action	Comment	
Kidd Debbie	Para Supervision	1.00	Anderson Island	11/23/2015	New Hire	Anderson Island ferry supervision (AM)	
Teller Mary	Para Sped	4.00	Pioneer	11/19/2015	New Hire	Para/Anderson Island ferry supervision (PM)	
Boichan Crystal	Para Student Specific	6.50	Saltar's Point	11/19/2015	New Hire		

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report[illegible]

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 11/18/15

Strategic Focus Area

- ☐ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☒ Resource Management

BACKGROUND INFORMATION

2015-2021 SHSD Capital Facilities Plan Approval

The Capital Facilities Plan (CFP) is completed yearly and assesses the following:

- The anticipated growth within the District's boundaries;
- The anticipated school enrollment growth through the 2015-2021 planning period;
- The new school facilities required to meet the needs of this expanding student enrollment; and
- As applicable, the school impact fee calculations based on the capacity projects necessary to address growth needs.
- Impact fees will remain the same as last year and are noted in the plan.

Specific changes in this draft are related to the possibility of added portable classrooms at Chloe Clark Elementary to accommodate full day kindergarten.

The CFP is in response to the provisions of the Growth Management Act (GMA).

RECOMMENDED ACTION:

It is the recommendation of the Superintendent approve the 2015-2021 Capital Facilities Plan.

Report prepared by:

Kathi Weight, Superintendent

Steilacoom Historical School District No. 1



CAPITAL FACILITIES PLAN

2015 - 2021

November 2015

Steilacoom Historical School
District No. 1
511 Chambers Street
Steilacoom, WA 98388
(253) 988-2200

Board of Directors

Mr. Samuel Scott

Ms. Yoshie Wong

Mr. Donald Denning

Mr. Robert Forbes

Mr. Jason Pierce

Ms. Kathi Weight, Superintendent

Prepared by the
Steilacoom Historical School District No. 1

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STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BUILDING SITES

ADMINISTRATIVE OFFICE

511 CHAMBERS STREET

STEILACOOM, WA 98388

WEB SITE: www.steilacoom.k12.wa.us

DISTRICT OFFICE

511 Chambers Street
Steilacoom, WA 98388

(253) 983-2200
(253) 584-7198 (fax)

Ms. Kathi Weight - Superintendent
Mr. Jim Brittain - Executive Director of Finance and Operations
Ms. Susanne Beauchaine- Executive Director of Student Services
Mr. Paul Harvey-Executive Director of Teaching and Learning

CHERRYDALE PRIMARY SCHOOL

1201 Galloway
Steilacoom, WA 98388

(253) 983-2500
(253) 583-8478 (fax)

Ms. Nancy McClure - Principal
Ms. Laura Johnson - Office Coordinator

CHLOE CLARK ELEMENTARY SCHOOL

1700 Palisades Blvd
DuPont, WA 98327

(253) 583-7100
(253) 964-0935 (fax)

Mr. Gary Yoho - Principal
Ms. DeAnn Thysens- Office Coordinator

SALTAR'S POINT ELEMENTARY SCHOOL

908 Third Street
Steilacoom, WA 98388

(253) 983-2600
(253) 581-9083 (fax)

Mr. Alex Clauson - Principal
Ms. Rita Gorman – Office Coordinator

ANDERSON ISLAND ELEMENTARY SCHOOL

13005 Camus Road
Anderson Island, WA 98303

(253) 884-4901
(253) 884-7835 (fax)

Ms. Susan Greer - Principal
Ms. Dana Ballou - Secretary/Para Educator

PIONEER MIDDLE SCHOOL

1750 Bob's Hollow Lane
DuPont, WA 98327

(253) 583-7200
(253) 583-7292 (fax)

Mr. Andre Stout - Principal
Mr. John Nystrom - Assistant Principal
Ms. Amy Malkames - Office Coordinator

STEILACOOM HIGH SCHOOL

54 Sentinel Drive
Steilacoom, WA 98388

(253) 983-2300
(253) 983-2393 (fax)

Ms. Debra Hay - Principal
Mr. Jake Tyrrell - Assistant Principal
Mr. Michael Miller - Assistant Principal
Ms. Sharon Larson - Office Coordinator

TAB 1 INTRODUCTION

This Capital Facilities Plan (CFP) has been developed for Steilacoom Historical School District No. 1 in response to the provisions of the Growth Management Act (GMA). This report assesses the following:

- The anticipated growth within the District's boundaries;
- The anticipated school enrollment growth through the **2015-2021** planning period;
- The new school facilities required to meet the needs of this expanding student enrollment; and
- As applicable, the school impact fee calculations based on the capacity projects necessary to address growth needs.

Residential development has historically preceded any school construction and has never progressed in an orderly and coordinated manner. Selection of school sites and the construction of schools have generally followed the construction of new homes. This historic process of school construction following residential growth has left a gap between available space and the student population. As a result, schools have commonly become overcrowded. Compounding the situation is the required time to acquire property, plan and design facilities, acquire all necessary permits, and to construct facilities.

In the past, relief for overcrowded schools has primarily come from local residents who have supported tax levies and bond issues. Voter approval of school levies and bond issues is becoming more difficult as other interests vie for property tax dollars. In addition, many existing residents are questioning the equity of having to pay for the educational facilities of new residents. In an effort to overcome the perceived inequity of property tax supported levies and bond issues, school districts have sought conditions upon development activity to provide a share of the local financial support needed for the construction of school facilities.

This Capital Facilities Plan is designed to support the use of school impact fees as provided for under the 1990 Growth Management Act. Therefore, this Plan consists of:

- An inventory of the existing schools, support facilities and properties owned by Steilacoom Historical School District No.1;
- An enrollment history and projection for the **2015-2021** time frame;
- An identification of the District's current "level of service" with respect to capital facilities;
- A forecast of the District's need for new construction, modernization, and new construction-in-lieu-of modernization; and
- A plan that will finance the proposed construction projects within projected funding capacities and clearly identify sources of public money for such purposes. The CFP is designed to support school impact fees authorized by Pierce County, as implemented by Steilacoom Historical School District No. 1 and other municipalities that may collect school impact fees on behalf of the District.

In addition, the CFP will also provide a basis for mitigation under the State Environmental Protection Act (SEPA) or the State Subdivision Act.

TAB I DISTRICT STATEMENTS AND CORE VALUES

DISTRICT VISION STATEMENT

“The best education for every student.”

DISTRICT MISSION STATEMENT

The mission statement for the Steilacoom Historical School District No.1, in partnership with our communities, is to educate and prepare responsible citizens who can contribute and adapt in a changing world.

DISTRICT CORE VALUES

Academics

We commit to engage all students by using effective instructional practices, challenging students to reach their fullest potential.

Collaboration

We practice purposeful, professional, student-centered collaboration.

Climate

We ensure a positive, respectful and safe learning climate, responsive to students' individual needs.

Integrity

We commit to act with honesty and integrity, respecting all diversities.

Community

We welcome and encourage family and community involvement, where each member of the school community is a valued partner.

Accountability

We, the SHSD learning community, share in the responsibility for attaining academic and fiscal goals by providing educators with the necessary tools and resources for success.

TAB I DISTRICT STRATEGIC PLAN AND GOALS

A new strategic plan was implemented in the 2013-14 school year with a focus on four areas as priority:

Teaching and Learning

- Coordinate curriculum, teaching and assessment to strengthen instructional programs that reflect state and national standards.
- Ensure early learning success through ongoing interventions, pre-K through 3rd grade.
- Relevant and accessible professional development focused on data and student achievement.

Resource Management

- Maximize instructional resources.
- Maintenance and preservation of district facilities.
- Ensure fiscal integrity and stability district-wide.
- Technology planning that supports student learning and staff productivity.

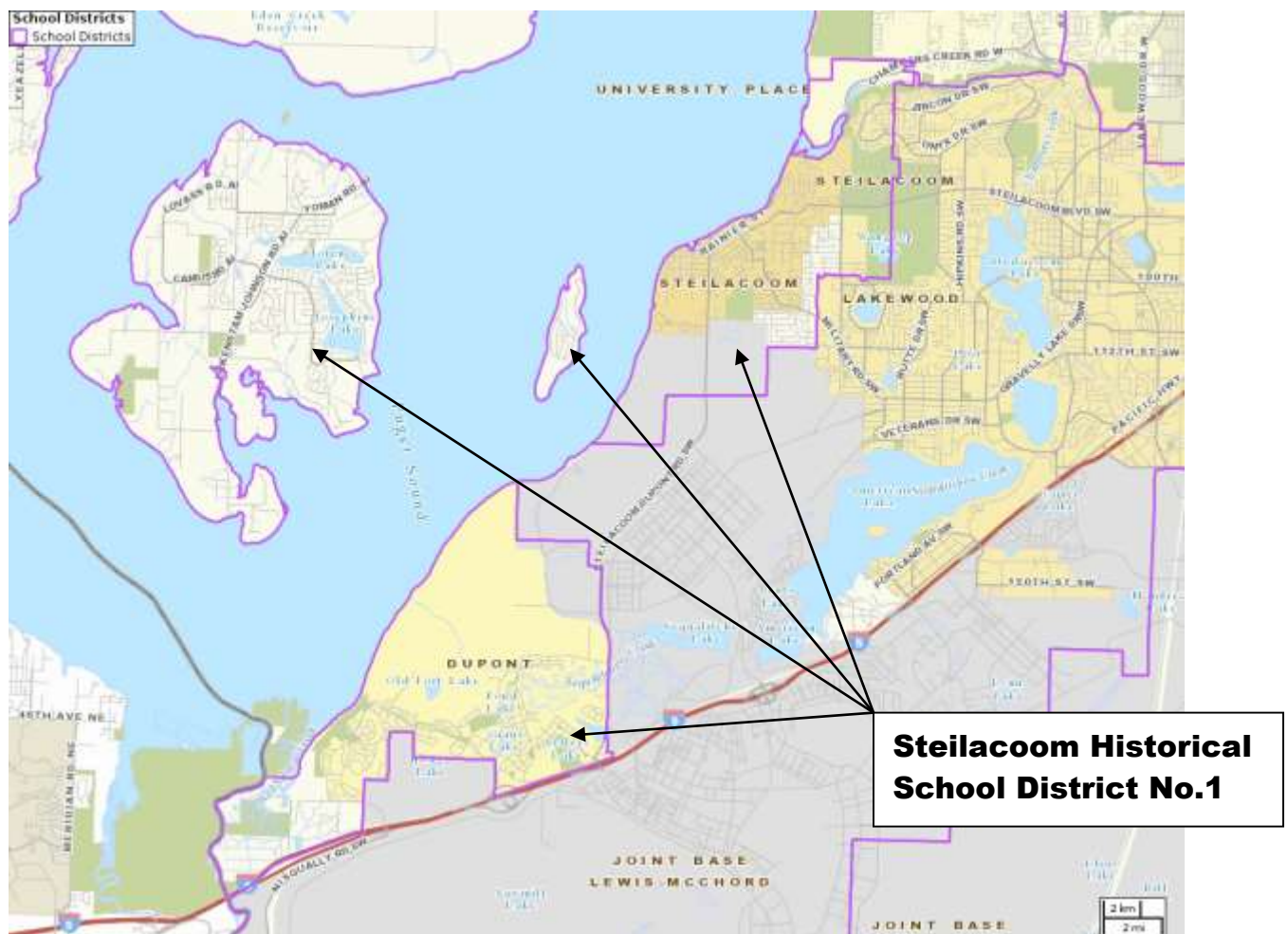
Safety, Service and Support

- Promote safe learning environments that support academic achievement.
- Identify achievement gaps and target interventions to specific needs.
- Maximize learning and enrichment opportunities.
- Customer service focus.

Family and Community Involvement

- Commitment to ongoing family and community outreach strategies.
- Fully engage our parents, community and staff in the education of our children.
- Gather and use community input for regular planning and decision making.

TAB I DISTRICT MAP



TAB II LOCATION AND DESCRIPTION OF SCHOOL FACILITIES

The chart below lists and describes each school facility site within the District. This represents the most accurate inventory of SF areas for the individual facilities within the District as reviewed by District staff. The numbers below do not include SF areas for portable buildings but do include covered outdoor play areas. The Washington State's Office of the Superintendent for Public Instruction's School Facility Inventory of Permanent School Facilities Report will be updated per the numbers listed below.

2015 Steilacoom Historical School District Facility Inventory						
School	Location	Grades	SF as of 2006	Added/New SF	Year SF added	2015 Total SF
Anderson Island ES	Anderson Island	K-5	1,680	2,865	2007	4,545
Cherrydale Primary	Steilacoom	K-3w/full day K and pre-K	40,487	0		40,487
Salter's Point ES	Steilacoom	4-5 (all district)	53,039	0		53,039
Chloe Clark ES	DuPont	K-3 w/full day K and pre-K	22,100	37,734	2006	59,835
Pioneer Middle School	DuPont	6-8 (all district)		104,707	2008	104,707
Steilacoom High School	Steilacoom	9-12 (all district)	112,800	23,091	2009	135,891

TAB II HISTORY OF FACILITIES

1. School District Building Data

<u>Date</u>	<u>Building</u>	<u>Cost</u>	<u>Location</u>
1851	Log Building	Unknown	Main & Commercial
1858	First Public School	\$450	Starling & Frederick
		Contributions/Partial Payment	
1892	Second Public School	\$10,000.00	Chambers & Sequalish
1916-17	Third Public School	\$15,000.00	Chambers & Sequalish
1952	All Purpose School	\$133,953.00	Chambers & Nisqually
1962	Cherrydale School	\$183,597.00	Galloway and C
1966	Cherrydale Addition	\$175,646.00	Galloway and C
1968	Pioneer Addition	\$405,422.00	Chambers & Nisqually
1969	Silver Beach Site	\$42,000.00	SOLD
1972	Saltar's Point School	\$605,860.00	Third & Beech
1976	Oakbrook Site	\$42,500.00	SOLD
	Consolidation with Anderson Island and DuPont School Districts		
1979	Acquisition of Laughbon Jr./Sr. High School; Anderson Island and Harriet Taylor schools		
1981	Steilacoom High School		Sentinel Drive
1986	District Office		Steilacoom, WA
2000	Chloe Clark Elementary	\$1.7 million	Palisade Boulevard
2006	Chloe Clark Elementary	\$6.0 million	DuPont, WA
	School Addition/Modernization		
2007	Anderson Island Elementary	\$951,460	Anderson Island, WA
	New Multipurpose Room		
2008	New Pioneer Middle School	\$34.0 million	DuPont, WA
2008-2009	Steilacoom HS Addition	\$27.0 million	Steilacoom, WA
	/Modernization		
2011	Pioneer Middle School	\$461,967	DuPont, WA
	Classroom Air Conditioning		
2015	Remodel of SHS Classrooms	\$710,972	Steilacoom, WA

2. Land/Parcel Holdings and Disposition

Until 2012, the District owned a 30 acre parcel located in the City of DuPont at the intersection of Center Drive and International Place. The District sold this property and used a portion of the sale proceeds to acquire a 14.71 acre site located on Manchester Place within the City of DuPont and a 5.3 acre site located on International Place within the City of DuPont.

This newly acquired 14.71 acre site in DuPont is intended to serve as the location for a future new elementary school. The 5.3 acre site on International Place is ideally suited for transportation and maintenance facilities.

In its long range planning, the District's Board of Directors regularly analyzes smaller parcels owned by the District that cannot support the size of facilities at any grade level and considers

the sale of those parcels to fund the District's long range capital facility or future land acquisition funding strategies. Most recently, the District declared Parcel C, a vacant parcel at Cherrydale Primary School, as surplus and sold the property to the Town of Steilacoom.

In 2010, the District purchased a 13.5 acre parcel directly north of Steilacoom High School. It is the intent of the District and the Board to utilize a portion of this site for a future addition to the high school, additional parking and athletic fields (i.e., fast pitch field).

In 2011, The District sold to Pierce County two parcels totaling 3.0 acres as part of a land conservation grant program. This area is commonly referred to as the Cherrydale Woods. This land is adjacent to Cherrydale Elementary School. In 2012, the District sold the remaining 1.64 parcel, referred to as Parcel C, to the Town of Steilacoom.

The parcel and structure known as the "Yellow House" located to the east of the District Office at the SE corner of Chambers and Sequash Street was sold in late 2012.

In November 2013, the board passed Resolution 810-11-13-13 to approve the surplus of 3.77 acre portion of Tax Parcel Identification No. 761500022 located immediately north of Steilacoom High School. A sale agreement was initiated but the deal fell through.

The Board passed in May 2014 Resolution 813-05-14-14 to surplus 2.76 acres of property located on Chambers Street, in Steilacoom, commonly known as "Chambers Field" (Tax Parcel Identification No. 66555200311). Chambers Field is located directly behind the District's existing bus garage at Sequash Street. The property will be placed for sale. The proceeds were originally going to be used to build a new transportation facility. However, given the lack of space at Chloe Clark, the proceeds may need to be utilized for additional classrooms.

3. History of Capital Facility Planning and Construction

To meet increasing population and provide a sturdier building, the Town of Steilacoom approved in 1913 the construction of a new brick structure at the cost of \$15,000.

During the early part of the 1990's, about a dozen portable classrooms were placed to accommodate the growing enrollment at Cherrydale Primary School, Saltar's Point Elementary, and Pioneer Middle School. After the Town of Steilacoom placed a moratorium on the number of portables that could be sited, the District held public information meetings designed to inform residents about the critical situation. When the bond election was held in 1996 to approve general obligation bonds of \$38,000,000, voters rejected it. A second election, held in the following year, however, was approved.

In 1997, voters approved by over 60% a proposition for construction and improvements to the District's elementary schools and high school but rejected a second proposition to build a new middle school.

Instead, the old Steilacoom School serving as Pioneer Middle School underwent an extensive retro-fit to make the building earthquake safe. In addition, the cafeteria was remodeled and enlarged and the gymnasium floor was replaced. The results of that retro-fit were demonstrated

during the February 28, 2001 earthquake. A portion of Proposition #1, or \$2,003,000, was designated for Technology—computers, software and related equipment.

Following approval of the 1997 Capital Facilities Bond, plans were started for work on Cherrydale Primary School, Saltar's Point Elementary School, and Anderson Island Elementary School. Arrangements were made to house Cherrydale Primary students in vacant classrooms throughout the Clover Park School District, while Saltar's Point Elementary students were transported to Parkway Elementary School at Ft. Lewis. Cherrydale Primary students returned to their renovated school in February 1999, while Saltar's Point Elementary students returned to their new school in the fall of that year. To accommodate school-age students in the DuPont/Northwest Landing community, ground was broken in fall 2000 for a new elementary school. Chloe Clark Elementary School was dedicated in August 2001 and 180 students were enrolled for the following school year.

In April 2002, the board chartered the Facilities Committee to gather and analyze information, evaluate facilities options and conduct hearings about the District's facilities. A vision statement was prepared to guide the facilities planning and policy process.

The committee's recommendations were to:

1. Build a new high school at the district-owned DuPont, WA site.
2. Convert the current high school to a middle school.
3. Complete Chloe Clark Elementary school.

In May 2003, the Steilacoom Historical School District No. 1's Board of Directors unanimously approved Resolution 472-05-21-03. The resolution supported the recommendations of the Facilities Committee and the Board's Long-Term Facilities Vision.

In 2004 and 2005, the Board reviewed the student enrollment projections against the 2005 State Study and Survey and studied the earlier recommendations by the Facilities Committee. The Board of Directors studied the long range facility plan further. Based on Pierce County and District demographics data, projected enrollment, near and long term financial plans, assessed valuations and District land capacities, the Board of Directors voted to amend the previously adopted resolution to permit the District to construct a replacement new middle school, expand and modernize the high school, increase the capacity of Chloe Clark Elementary School and replace the multi-purpose room at Anderson Island Elementary School.

On May 17, 2005, District voters approved Steilacoom Historical School District No. 1 to issue \$55.9 million dollars in general obligation bonds to finance a 6-year construction program. The Pierce County Auditor's Office validated the vote on May 27, 2005 with Approved 2,631 (62.57%); Rejected 1,547 (37.43%) votes. The District anticipated receiving approximately \$7.1 million dollars in state match dollars.

The 2005 bond projects included:

- Completing Phase II of Chloe Clark Elementary School
- Building a new middle school
- Building an addition to Steilacoom High School
- Modernizing the existing portion of Steilacoom High School

- Building a new multi-purpose room at Anderson Island Elementary School
- Completing other priority renovations/modernization projects

Bond sales were executed in two phases: June 2005, \$22 million dollars and July 2006, \$33.9 million dollars. The 2005 bond projects are complete.

The anticipated Washington State Office of Superintendent of Public Instruction 'state match' was approximately \$7.1 million dollars for this program. Due to prudent planning and a higher than anticipated state match cost per square foot factor, the District received \$5,087,870 in state match allocation for Pioneer Middle School and \$12,078,446 for Steilacoom High School.

Also in 2011, air conditioning was added to the classrooms at Pioneer Middle School. Snow guards were added to the roofs as well.

Anderson Island Elementary School's administrative and cafeteria building received improvements to provide more functional cafeteria, kitchen, administrative staff and community areas. The campus wide fire alarm system was serviced and has been brought up to current code standards.

The board passed in November 2012 Resolution 787-10-24-12 to approve the addition of a modular building containing two classrooms to be placed at Saltar's Point Elementary to accommodate enrollment growth. The two classrooms are now in place.

In 2008, the Board of Directors gave the Citizens Advisory Committee the task of exploring options regarding the buildings that make up the old Pioneer Middle School site. The Committee's recommendation included consolidation of all SHSD administrative offices into the 1918 Building since the current administrative facility does not provide adequate space. In 2011, the District received a state energy grant that included a new heating system for the 1918 building. The District converted the 1918 Building into an administrative building in August of 2014 which has enabled all of the District's administrative staff to be housed in one building.

Following the completion of the conversion of the 1918 Building, the District is utilizing the former District Office space located at 510 Chambers in Steilacoom as a storage facility.

4. Future Capital Facility Plans

The District's projected enrollment growth will continue to be focused in the near term at the elementary grade levels and in particular the City of DuPont area where the population growth continues though at a slower rate than in recent years. In addition, in 2010, the Washington State Legislature passed Substitute House Bill 2776, which requires implementation of full day Kindergarten by the school year 2017-18. Anderson Island Elementary started full day kindergarten in the 2014-15 school year, with Cherrydale Primary offering full day Kindergarten at the start of the 2015-16 school year. The District anticipates that it will implement full day Kindergarten at Chloe Clark Elementary beginning in the 2017 school year. (In addition, SHB 2776 identifies the potential of reduced class sizes for grades K-3. The District will closely monitor actions related to class size reductions and make adjustments as necessary in future updates to the Capital Facilities Plans.) Existing capacity in elementary schools is also impacted by increased special education needs and increases in other programs such as ELL classes.

To meet these capacity needs, the Board envisions the potential need for another elementary school in DuPont. Chloe Clark Elementary School's Phase II & III projects have been completed. If a new elementary school is not constructed, the District would need to add additional classrooms at Chloe Clark. The Board of Directors and the District have explored options for the location of a new elementary school and have found the acquired 14.71 acres in DuPont to be very well suited as the location for a future elementary school. The District plans to construct the first phase of this school during the six year planning period of this Capital Facilities Plan.

In addition, the District has reviewed options to increase capacity at all of the primary and elementary schools to allow for future expansion of existing programs such as special education and other programs. Two modular classrooms were added at Saltar's Point Elementary School. The District plans to add four modular classrooms at Chloe Clark to address capacity needs related to implementation of full day Kindergarten as well as growth needs.

The Board of Directors expressed the need to relocate and build a facility to house maintenance and transportation staff and equipment for the District. With the sale of the 30 acre parcel in DuPont and the consequential acquisition of 5.3 acres on International Place in DuPont, conceptual design has been completed for utilizing the 5.3 acre site for a transportation facility.

Speculation on Anderson Island's growth may, in the long term, impact Steilacoom elementary school enrollment growth.

The District's 2005 Capital Improvement Program and the approved conditional use permit for Steilacoom High School made provisions for the addition of four future classrooms onto the new design of Steilacoom High School. The project was completed in January of 2015. In addition, the District reviewed the option to purchase property adjacent to the High School to allow for future expansion. This 13.50 acre parcel was purchased by the District in late 2010. It is the intent of the District and the Board to consider using a portion of this site for a future addition to the high school, additional parking and athletic fields (i.e., fast pitch field).

At Pioneer Middle School, four additional classrooms could be added onto the new school but a separate conditional use permit would be required. These potential build-outs could accommodate up to 125 additional students at the middle and high school levels.

TAB II PARCEL SUMMARY BY LOCATION

The following tab contains information on the District's current property holdings.

The list of parcels and approximate square feet data is from Pierce County Assessor-Treasurer online database files:

School/Facility/Parcel Description	Address City	Pierce County Tax ID parcel #	Approximate acreage	Notes
Steilacoom High School	54 Sentinel Steilacoom	7615000681	32.50	With two easements from DSHS. 13.50 acres were purchased north of the HS in late 2010.
Old Pioneer Middle School Site	511 Chambers Steilacoom	2305000600	3.26	Converted into administrative building in 2014.
Bus Barn and Upper Field	710 Chambers Steilacoom	6655200311 6655200161	2.76 .76	Considering selling parcels
Saltar's Point Elementary School	908 3 rd St Steilacoom	7260000072	7.69	2008 New parcel number 7260000072
Cherrydale Primary School	1201 Galloway Steilacoom	0219052048	7.24	Parcels 0219052045 and 0219052046 were sold to Pierce County in 2011; parcel 0219052047 was sold in 2012.
Chloe Clark Elementary School	1700 Palisades Blvd DuPont	0119264010	10.01	
Anderson Island Elementary School	13005 Anderson Island	0119052002	N/A	Parcel is owned by the AI Park Board and is leased to SHSD
District Office	510 Chambers St Steilacoom	2305000651	0.20	
Vacant Undeveloped Parcel	N/A Steilacoom	7615000022	13.5	Purchased in 2010
Vacant Undeveloped Parcel	Williamson Place DuPont	3001000010- 3001000050	14.71	Purchased in 2012
Vacant Undeveloped Parcel	International Place DuPont	3000390282	5.34	Purchased in 2012

TAB III STUDENT ENROLLMENT TRENDS

1. DISTRICT GROWTH

Steilacoom Historical School District No. 1 has reviewed historical demographic trends and actual enrollments. It is the belief of the District that residential growth in the District will have a slight increase in the near future. The combined student population from the Town of Steilacoom and the City of DuPont is expected to result in an overall increase in student enrollment. In addition, the implementation of full day kindergarten will result in increased overall student enrollment.

Since 2002, the District has experienced significant student enrollment growth. In 2006, the Steilacoom Historical School District No. 1 entered into an agreement with K12.com to develop Washington State's first statewide Virtual Academy (WAVA). This academy included grades K-8 and saw an initial enrollment of 1,400 students in its first year of operation. The District anticipated enrollment of over 3,000 students within the first five years. This program was developed for the large number of home school students residing in Washington State. In October 2011, 1,692 students were enrolled in the WAVA. There had been a steady decrease in enrollment throughout the 2010-2011 and 2011-2012 school years. At the end of the 2011-2012 school year, the program was terminated.

Using brick and mortar enrollment figures, the District's elementary school enrollment (Grades K-5) grew from 966 students in 2003 to 1,318 students in 2015. During that same period, the Middle School (grades 6-8) student enrollment grew from 529 students to 795 students in 2015. Overall student enrollment for grades 9-12 increased from 675 students in 2003 to 844 students in 2015.

The actual and projected growth of the elementary school student population within the District led the District to develop and implement a three year, phased grade/school realignment plan. This plan as outlined below was implemented at the beginning of the 2009-2010 school year.

- | | |
|---------------------------------------|--|
| a. Anderson Island Elementary School: | Grades K to 5 th |
| b. Cherrydale Primary School: | Grades Pre-K to 3 rd |
| c. Chloe Clark Elementary School: | Grades Pre-K to 3 rd |
| d. Saltar's Point Elementary School: | Grades 4 th to 5 th |
| e. Pioneer Middle School: | Grades 6 th to 8 th |
| f. Steilacoom High School: | Grades 9 th to 12 th |

2. ENROLLMENT

The Washington State Superintendent of Public Instruction (OSPI) provides enrollment projections based on the "Cohort Survival" method. This method of enrollment projection uses historic patterns of student progression by grade level to measure the portion of students moving from one grade level up to the next cohort or grade. This ratio or survival rate is used in conjunction with current birth rates as a base for statewide enrollment projections. The OSPI system is useful, but has obvious inadequacies in representing the unique growth conditions of individual school districts. Historically, OSPI projections in growing school districts tend to underestimate the actual student enrollment growth. Furthermore, the OSPI projections do not anticipate new students from new development within the District. Most significantly, the

current OSPI projections for the District are skewed by the WAVA enrollment numbers. The OSPI projections showed large enrollment gains during the years that WAVA was in place in the District. However, following the termination of the program, the cohort projections dramatically declined in a manner that does not reflect reality (for example, the OSPI projection show a total of 85 students in grade 1 in 2020 and 102 students in grade 9 in 2020).

School enrollment growth and distribution over the next six years in Steilacoom School District will be influenced by several factors. A primary factor will be overall population growth in the District. Lower rates of residential development are anticipated than in years past. Joint Base Lewis McChord is currently still experiencing some growth but it difficult to predict the impacts on the District. The transition to full day Kindergarten at Chloe Clark Elementary School, expected to be implemented in 2017-18 school year, will also impact overall enrollment and capacity.

3. FUTURE GROWTH

The District is using a modified cohort survival enrollment projection, using historical enrollment data and trends (with adjustments for WAVA enrollment), birth rate information, and data regarding planned and expected residential development.

The following tables provide the District's historical enrollment data and the projections by grade level through 2021. The enrollment projections use full-time equivalent (FTE) enrollment and assume full implementation of full day Kindergarten enrollment in 2017.

HISTORICAL STUDENT ENROLLMENT 2005-2015
ACTUAL ENROLLMENTS ON OCTOBER 1st*

GRADES	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
K	91	84	110	102	112	108	107	122	128	106	169
1 st Grade	169	200	192	235	232	231	227	231	234	256	223
2 nd Grade	191	187	211	199	238	243	246	234	214	229	270
3 rd Grade	198	208	196	231	211	244	250	249	227	207	243
4 th Grade	167	202	226	216	226	224	240	262	238	195	206
5 th Grade	184	171	206	236	219	222	232	245	264	252	207
6 th Grade	194	189	178	244	240	231	236	240	264	267	269
7 th Grade	183	185	200	194	242	250	230	260	235	245	276
8 th Grade	198	182	174	218	203	241	238	229	264	227	250
9 th Grade	180	208	202	199	232	201	237	226	222	246	231
10 th Grade	171	178	194	188	210	221	195	224	219	216	258
11 th Grade	158	167	152	197	187	198	201	189	199	189	188
12 th Grade	124	104	127	119	160	155	158	176	173	172	167
Total Enrollment	2,208	2,265	2,368	2,578	2,712	2,769	2,797	2,887	2,881	2,807	2,957

* FTE enrollment; brick and mortar only.

**PROJECTED ENROLLMENT BY GRADE SPAN
(FTE)**

Enrollment by Grade Span	Oct. 2015*	2016-17	2017-18**	2018-19	2019-20	2020-21	2021-22
Elementary (K-5)	1,318***	1,359	1,400	1,407	1,390	1,418	1,430
Middle School (6-8)	795	763	706	690	753	770	768
High School (9-12)	844	878	927	927	898	868	855
TOTAL	2,957	3,000	3,033	3,024	3,041	3,056	3,053

Source: District (October 2015)

*Actual October 2015 Enrollment.

**Implementation of Full Day Kindergarten

***FTE would be 1,386 if Full Day Kindergarten were in effect.

TAB IV LEVEL OF SERVICE

1. INTRODUCTION

The Growth Management Act (GMA) requires that school districts provide “level of service” or “school capacity” data as a component of their Capital Facilities Plan (CFP). The GMA was developed, in part, to help ensure that public services, including schools, necessary to support development shall be adequate to serve said development at the time the development is available for occupancy and use, without decreasing current service levels below locally established minimum standards. In other words, each public service needs to clearly define their service level so that service level can be maintained in the face of new development.

2. DEFINITION

The “level of service” is based on the number of classrooms available at each school and the desired average class load. Inherent in the level of service are the types and amounts of space required to accommodate the District’s adopted educational program. The educational program standards which typically drive facility space needs include grade configuration, optimal facility size, class size, educational program offerings, as well as classroom utilization and scheduling requirements.

In addition to factors that affect the amount of space required, government mandates and community expectations may affect how classroom space is used. For example, State requirements related to full day Kindergarten and reduced class sizes impact the level of service. In addition, traditional educational programs offered by school districts are often supplemented by non-traditional or special programs such as special education, bilingual education, remediation, alcohol and drug education, AIDS education, preschool programs, computer labs, music programs, etc. These special or non-traditional educational programs can have a significant impact on the available student capacity of school facilities. For example, the District currently has approximately 315 students (approximately 10.7% of its total student population) participating in Special Education Programs.

Variations in student capacity between schools often result in special or non-traditional programs offered at specific schools. These special programs require classroom space, which can reduce the permanent capacity of some of the buildings housing these programs. Some students, for example, leave their regular classroom for a short period of time to receive instruction in these special programs. Newer schools within the District have been designed to accommodate many of these programs. However, older schools often require space modifications to accommodate special programs, and in some circumstances, these modifications may reduce the overall classroom capacities of the buildings.

District educational program standards will undoubtedly change in the future as a result of changes in the program year, special programs, class sizes, grade span configurations, use of new technology, and other physical aspects of the school facilities. The school space inventory will be reviewed periodically and adjusted for any changes to the educational program standards. These changes will also be reflected in future updates of this Capital Facilities Plan (CFP).

The District seldom considers portables as being ideal instructional space for students and/or staff members. By design, portable classrooms separate their occupants from the rest of a school's student body and/or staff members. In addition, the increased enrollments that portables afford serve to tax the "core" facilities of the permanent building(s); such spaces as the gymnasium, the library, the restrooms, the main office, and the food service facilities.

3. SUMMARY

The Growth Management Act (GMA) requires that school districts provide “level of service” or “school capacity” data to support requests for impact fees from residential developers. With respect to public schools, the “level of service” is a quantifiable measure of the capacity available to support the instruction of students.

Steilacoom Historical School District No. 1 has elected to define its “level of service” in terms of each student’s share of the District’s permanent school facilities, with reference to the District’s standard for average class load and identification of classrooms available for regular instruction.

Steilacoom Historical School District No. 1 has adopted an organization that houses kindergarten through fifth grade in elementary schools, sixth, seventh, and eighth grade in middle schools, and ninth through twelfth grade in high schools.

The District has adopted a traditional calendar beginning in early September and ending in mid-June, and a traditional daily schedule with academic classes beginning between 7:35 a.m. and 9:35 a.m. and ending mid-afternoon. Although the District continues to study alternate organizations, calendars, and schedules, the District believes the adopted organization is educationally sound and reflects community values.

The District’s educational program includes individual and small group work as well as full class activities. Portable classrooms, which are neither intended for nor function as long term educational space, are excluded from the level of service calculation. Portables are considered adequate only for supplemental programs and interim housing.

The capacity for each facility is established by multiplying the regular classrooms available by the District’s standard for average class load (the “Standard of Service”). Spaces used for special program needs are excluded from the definition of regular classrooms. Core facilities and special use facilities are compared to classroom capacity to confirm that facility capacity is not limited by limitations in core facilities.

Grade Level	Standard of Service
High School	25 students/classroom
Middle School	25 students/classroom
Elementary	19.6 students/classroom

Using the Standard of Service and updated information regarding classroom utilization, the District's current facility capacity is as follows:

Facility	Area (SF)	Actual Building Classrooms	Capacity (Classroom Per Student FTE)	Actual October 2015 FTE Enrollment	Actual October 2015 Headcount Enrollment
Steilacoom High School	135,891	35	875	843.97	904
Pioneer Middle School	104,707	33	825	795.22	799
Salter's Point Elementary*	53,039	18	450		
Anderson Island Elementary	4,545	2	34		
Cherrydale Elementary	40,487	17	289		
Chloe Clark Elementary	59,835	24	408		
Total Elementary			1,181	1,317.62	1,388

*Does not include modular classroom capacity.

The level of service is dictated by the amount of space required to accommodate the District's adopted educational program. The LOS will change as the District changes its educational program and it must be reviewed and modified periodically.

School District Cost Per Student

Each year Steilacoom School District provides to Pierce County the costs expended per student as an update to the Capital Facilities Plan. Building and equipment costs at each educational facility are rounded up and reflect the District's capital improvement campaign costs as completed in 2010.

School Facility	Building Costs	Equipment Costs	Total Costs
Anderson Island Elementary School	\$ 946,000	\$ 50,000	\$ 996,000
Cherrydale Primary School	\$ 9,457,000	\$ 400,000	\$ 9,857,000
Chloe Clark Elementary School	\$ 9,727,000	\$ 450,000	\$10,177,000
Salter's Point Elementary School	\$ 6,765,000	\$ 350,000	\$ 7,115,000
New Pioneer Middle School	\$34,244,000	\$1,800,000	\$36,044,000
Steilacoom High School	\$30,597,000	\$ 630,000	\$31,227,000

The current cost per student based upon capacity enrollment figures is as follows:

- Elementary Student \$18,101
- Middle School Student \$42,405
- High School Student \$36,738

TAB V THE DISTRICT'S CONSTRUCTION PLAN

1. INTRODUCTION

From district to district, it is common to find variations in the grade level configurations, class size requirements and instructional programs depending upon a local community's educational philosophy and the needs of the students to be served. Such variations between districts do impact the design and the cost of newly constructed school facilities.

Future projected facilities could be developed by a facility planning committee comprised of the following:

- School Board Members
- Superintendent of School District
- Staff and Community Members
- Town of Steilacoom and City of DuPont Officials
- Design professionals (Architect/Engineers)
- Project/Construction Management professionals

In addition, future updates of this report will identify the District's need for new construction of support facilities, the modernization of school and support facilities and the new construction-in-lieu-of modernization of school and support facilities.

2. THE NEW CONSTRUCTION PROGRAM

The ability to move forward on the construction of any new school facility in the Steilacoom Historical School District No. 1 hinges on three (3) factors. First, the District needs to have local funding available to pay for the cost of new school facilities. Normally, school districts secure the majority of their local funds through the sale of general obligation bonds, as approved by the qualified voters of their districts. The authority to issue and sell such bonds rests in the Constitution and laws of the State of Washington, including RCW 28A.530.010 and RCW 84.52.056.

The State of Washington has set forth site size standards, as defined in WAC 392-342-020. Specifically, for an elementary school, the minimum standard is five (5) acres plus an additional one (1) acre for each one hundred (100) pupils of a school's maximum enrollment. For junior and senior high schools, the minimum standard is ten (10) acres plus an additional one (1) acre for each one hundred (100) pupils of a school's maximum enrollment. These recommended acreages provide space for the school building(s) and the appropriate support facilities such as play fields, athletic facilities and parking.

Third, and of particular importance to Steilacoom Historical School District No. 1, is the eligibility for State School Construction Assistance. Such State assistance is used along with local funds to pay for the cost of new school facilities. However, State monies cannot be used to purchase school sites, to make off-site improvements and/or fund those specific items spoken to in WAC 392-343-120. The formula for determining the exact amount of State funding assistance a district can receive is set forth in WAC 392-27-020.

To address capacity needs, the District plans to construct Phase I of a new elementary school in the City of DuPont. The District is in early planning stages for this school but expects that it will be available for occupancy by 2018. The District's voters will need to approve a bond measure to fund the construction of this school. In the alternative, the District would add two additional classrooms at Chloe Clark Elementary. In addition, the District plans to construct a new Transportation Facility in the City of DuPont, perform field improvements, and address parking needs at Steilacoom High School.

3. SUMMARY

To accommodate enrollment growth, Steilacoom Historical School District No. 1 completed the 2005 Capital Improvement Program which benefitted four schools. The completion of Phases II and III to Chloe Clark Elementary School resulted in a student capacity increase from 175 to 656 students. The 2,865 square foot multipurpose building at Anderson Island Elementary was added to accommodate up to 50 students. The replacement new Pioneer Middle School, which can hold 825 students, opened in August 2008. The addition and modernization of the existing Steilacoom High School was completed in 2009. Steilacoom High School can now hold 875 students. SHS headcount currently at 904 and FTE is at 844.

To address projected growth in the District and the implementation of full day Kindergarten, the District plans to construct Phase I of a new elementary school in DuPont and add modular classrooms at Chloe Clark, both within the six year planning period of this Capital Facilities Plan. In addition, the District plan several non-capacity projects as identified above.

TAB VI THE DISTRICT'S FINANCE PLAN

1. INTRODUCTION

The Steilacoom Historical School District No. 1 clearly recognizes the long-term value of capital facilities planning. The execution of the 2005 Capital Improvement Program, discussed earlier in this report, helped address the District's need for permanent facilities to accommodate students from new housing developments.

The District's long-planned modernization of its older facilities (Cherrydale, Saltar's Point, and Anderson Island Elementary Schools), construction of a future elementary school in DuPont, and the addition of modular classrooms is dependent on a means of financing modernization or new construction. The costs associated with new construction and modernization identified in the District's Construction Plan and anticipated state and local funding are presented in Tab 5. The District uses an impact fee methodology that is based upon the Pierce County school impact fee ordinance.

In this CFP, based on current enrollment projections and the need to construct a new elementary school to meet capacity needs related to growth, the District is requesting school impact fees.

The District's Funding Plan identifies the specific funding sources, amounts of funding, and the unique relationships that exist between funding sources for the projects spelled out in the District's Comprehensive Plan.

2. COST FACTORS

Factors: A number of factors influence the total cost and, specifically, the local share of any new school construction project. The major factors that impact the cost of new school construction are as follows:

1. The per acre cost of school sites will vary considerably from district to district. In general, the more urban the district tends to be, the more costly the school sites.
2. The acreage of available property and the use ability of acreage will not always match the preferred school site sizes.
3. The proximity of needed utilities (i.e., water, sewer, electricity, etc.) and roadways to a new school site are oftentimes a significant cost variable.
4. The nature of the instructional programs housed in school facilities drastically impact the cost of those facilities. The square foot cost of senior high schools is almost always higher than elementary and middle schools. The square footage costs of middle schools are usually higher than elementary schools. Specialized facilities for Vocational and Special Education programs can also increase construction costs.
5. The posture of the local governmental planning agencies (i.e., City or County) will affect such items as off-site street improvements, landscaping, street signaling, and signage, etc.

6. The “bidding climate” at the time a new school project comes on line is terribly important. Normally, the less construction work available the more competitive the general contractors become and vice-versa.
7. The experiences and competence of the lowest bidding and general contractor and their major subcontractors can also impact the final cost of any new school project.
8. The State’s “funding assistance percentage”, as determined in accordance with the formula set forth in RCW 28A.525.166, establishes the relationship between the local and state funding of any new school construction project.
9. The enrollment projection provisions of the State’s “space allocations” determine just how much area of a new school facility will be eligible for State School Construction Funding Assistance. Building a new school (i.e., elementary, middle, senior high) without full “unhoused” eligibility increases the amount of local funds that have to go into a project.
10. The State funding assistance formula also impacts the level of state financial assistance. See WAC 392-343-060.

Site Acquisition: The first major expense of any new school construction project is the cost to purchase the site. Property acquisition cannot be funded with State School Construction Funding Assistance. Land costs are strictly a local school district expense.

In addition to the location, site size and availability to utilities, other factors can also impact the cost of school sites. For example, the general condition of the real estate market, zoning and the overall construction suitability of a site do influence the price.

Construction Estimates: The second major expense of any new school construction project is the cost of actually developing the site and constructing the buildings(s). Such costs include payment for planning, designing, engineering, constructing, furnishing, and equipping new school facilities. In addition, at times, new portable classrooms are purchased and sited at new schools and/or existing portable classrooms are moved to new school sites.

3. FUNDING SOURCES

School districts utilize budgets consisting of a number of discrete funds. However, for the most part, the capital needs of any school system are addressed with the Capital Projects Fund and the Debt Service Fund.

- The Capital Projects fund is used for purposes such as: (a) to finance the purchase and development of school sites; (b) the construction of new facilities and the modernization of existing facilities; and (c) the purchase of initial equipment, library books and textbooks for new facilities. Revenues accruing to the Capital Project Fund come primarily from bond sale proceeds, capital levy collections, and state matching funds. However, Revenues from the General Fund, the sale of property and contributions can also be accrued to the Capital Projects Fund. School impact fees and mitigation fees are maintained in segregated accounts.

- The Debt Service Fund is used as a mechanism to pay for bonds. When a bond issue passes, a school district sells bonds that have a face value and an interest rate. Local property taxes are adjusted to provide the funds necessary to meet the approved periodic payments on sold bonds. The proceeds from the taxes collected for this purpose are deposited in the Debt Service Fund and drawn out for payments at the appropriate times.

As noted earlier, school districts receive funds for capital program purposes from a variety of sources. Those sources are described as follows:

Bonds: Bonds are financial instruments having a face value and an interest rate, which is determined at the time and by the conditions of their sale. Bonds are backed by the “full faith and credit” of the issuing school district and may be paid from proceeds derived from a specific increase in the property taxes for that purpose. The increase in the taxes results in an “excess levy” of taxes beyond the constitutional limit, so the bonds must be approved by a vote of the people in the jurisdiction may not exceed five (5) percent of the assessed value of the property within that jurisdiction at the time of issuance. Bonds are multi-year financial instruments, generally issued for 10-20 years. Because of their long-lasting impact, they require both an extraordinary plurality of votes and a specific minimum number of voters for validation. The positive votes must equal or exceed 60 percent of the total number of voters in the school district who cast ballots in the last general election.

Proceeds from bond sales are limited by bond covenants and must be used for the purpose(s) for which the bonds are issued. They cannot be converted to a non-capital or operating purpose. The life of the improvement resulting from the bonds must meet or exceed the term of the bonds themselves.

Capital Levies: Capital Levies differ from bonds in that they do not result in the issuance of a financial instrument and, therefore, do not affect the “bonded indebtedness” of a school district. This method of financing is a straight increase in property tax rates to produce a voter-approved dollar amount. The amount generated from the capital levy is then available to a district in the approved year. The actual levy rate itself is determined by dividing the number of dollars approved by the assessed valuation of the total district at the time the taxes are set by the County Council. While a typical period for capital levies is one or two years, they can be approved for up to a six-year period at one election. The amounts to be collected are identified for each year separately and the tax rates set for each individual year. Like bond issues, capital levies must be used for the specific capital purpose(s) that they were passed. They cannot be converted to a non-capital or operating purpose.

State Funding Assistance: The State of Washington has a Common School Construction Fund. The State Board of Education is responsible for administration of the funds and the establishment of matching ratios. The Office of the Superintendent of Public Instruction (OSPI), on behalf of the State Board of Education, has determined that Steilacoom School District’s 2015 funding assistance ratio is 47.38% percent for those expenses that are defined as eligible for state funding assistance. However, the District’s planned capacity project included in this six-year plan, a new elementary school, will not qualify for state funding.

The base to which the percent is applied is the cost of construction, as determined by the Construction Cost Allocation (formerly, the “Boeckh Index”). The Construction Cost Allocation

is an index of construction costs that is used by the state to hold, define, or limit their level of support. This particular construction cost index rarely matches the actual cost of school construction in districts across Washington State. Nevertheless, the Construction Cost Allocation for school construction costs for July 2015 was \$206.76 per square foot.

The formula for determining the amount of state matching support can be expressed as $A \times B \times C = D$, where

A= eligible area (determined by OSPI's student square footage allowances)
B= The Construction Cost Allocation (in dollars per square foot)
C= A school district's applicable state funding assistance rate
D= the amount of state fiscal assistance to which a district will be entitled. Qualification for state matching funds involves an application process. Districts may submit information for consideration by the State Board of Education, which meets once every two months during the year. Once approved, the district qualifies for matching funds in a sequence, which recognizes the existing approvals of previous submittals. Failure of a school district to proceed with a project in a timely manner can result in loss of a district's "place in line".

New construction projects are eligible for a state reimbursement at 100% of the Construction Cost Allocation for matchable construction costs. At this time, the Washington State Legislature have approved that Modernization of new-in-lieu-of replacement projects are eligible for state reimbursement at 100% of the Construction Cost Allocation.

Funds for the state match come from the Common School Construction Fund using revenues accruing predominately from the sale of renewable resources, primarily timber, from state school lands being set aside by the Enabling Act of 1889. If these sources are insufficient to meet current needs, the legislature can appropriate additional funds or the State Board of Education can establish a moratorium on certain projects (Chapter 392, Sections 341-344 of the Washington Administrative Code).

Market demand for timber and wood products has been declining over the past decade, resulting in a substantial decrease in state matching revenues. Efforts in the State Legislature to supplement timber-generated revenues with general fund monies have been only partially successful. As noted in WAC 392-343-057, in the event that state matching monies are not available to fund a specific school project, then school districts may proceed at their own financial risk. At such time state monies do become available, reimbursement will be made to the district for the state's share of said project.

Impact Fees: According to RCW 82.02.050, the definition of an impact fee is "... a payment of money imposed upon development as a condition of development approval to pay for public facilities needed to serve new growth and development, and that is reasonably related to the new development that creates additional demand and need for public facilities, that is a proportionate share of the cost of the public facilities, and that is used for facilities that reasonably benefit the new development. "Impact fee" does not include a reasonable permit or application fee."

Impact Fees can be collected where a District demonstrates an "un-housed student need" as determined by applying the district's level of service to projected growth from new residential development. The amounts to be charged are calculated based on the costs for providing the space for the projected number of students in each residential unit.

The District determines the cost per unit by using a student generation rate. The Pierce County School Impact Fee Ordinance, Table 4A-1 of Chapter 4A.30 of the Pierce County Code, identifies the school impact fee formula and defines the “Student Factor” as follows:

"Student Factor" means the number derived by a School District to describe how many students of each grade span are expected to be generated by development activity. Student factors shall be based on District records of average actual student generated rates for new developments constructed over a period of not more than five years prior to the date of the fee calculation; provided that, if such information is not available in the District or if there are no developments in the District similar to that being proposed, the District may use data from districts with similar demographics, or, if no other data sources are reasonably available, county-wide averages. For purposes of this year’s CFP, the District is relying on a 2014 student generation rate study prepared by an independent consultant.

The student factors are as follows:

Single Family Dwelling Units:	
Elementary – K through 5:	.436
Middle School – 6 through 8:	.204
High School – 9 through 12:	.204
Total:	.844
Multi-Family Dwelling Units:	
Elementary – K through 5:	.034
Middle School – 6 through 8:	.034
High School – 9 through 12:	.011
Total:	.080

Source: Michael McCormick (2014 study on file with District).

For impact fees, the District’s Board of Directors must first adopt a Capital Facilities Plan with recommended fees and then, the towns, cities, and counties located within the District boundaries must then adopt a school impact fee ordinance and adopt or update the District’s recommended fee. Within the Steilacoom Historical School District, those general government jurisdictions include the Town of Steilacoom, the City of DuPont and Pierce County.

Furthermore, developers may contribute properties which will have value to a district. In such cases, the developer is entitled to a credit for the actual cost of the provided property. This credit can reduce or eliminate the mitigation or impact fee that would be chargeable under the mitigation/impact fee calculation.

The District collects school impact fees from new residential development in unincorporated Pierce County and the Town of Steilacoom. The City of DuPont must adopt a school impact fee ordinance for the City to collect school impact fees on behalf of the District. Development in the City of DuPont within Northwest Landing is subject to mitigation under a School Mitigation Agreement executed between the District and the master developer. The Pierce County school

impact fee ordinance requires that the calculated fee be discounted by 50% and, in addition, artificially caps fees and updates the capped fee each year based upon an escalation factor. The Town of Steilacoom generally uses the District's recommended fee as a basis for the fee amount.

In this CFP the District has chosen to adjust the single family impact fee so that it remains level with the fee charged in recent years. As noted above, the District utilized an independent consultant to research the student generation rate specific to the District. The District plans to update the student generation study going forward. The District will make decisions regarding any future adjustment to the impact fee as the CFP is updated annually.

Enclosures 1 through 2 to this tab include the District's 2015 impact fee calculations and data.

5. THE DISTRICT FUNDING PLAN

The District's Funding Plan is designed to identify the specific funding resources, the amounts of funding needed and the unique relationships that exist between funding sources for each of the capital projects set forth in the District's Construction Plan. As noted above, the District does not expect to receive state matching funds for construction of the new elementary school. The District anticipates that the Phase 1 of the new elementary school will cost approximately \$11,700,000. The District projects that the adding of four modular classrooms at Chloe Clark will cost approximately \$900,000. The District's voters will need to approve a bond measure to fund construction of the new school. Impact fee revenue will also be used to fund the planning and construction.

Additional near term planning includes converting old Pioneer Middle School into District administrative staff space and constructing the new transportation and maintenance facility to handle increased transportation and maintenance needs that have resulted from our increased enrollment. Funding of these facilities is from existing capital projects funds.

The District's excess assessed value is \$2,602,516,765 and the timber assessed value is \$275,540.

Other minor sources of funding include grants, bequests, and proceeds from the sales of excess property. They are usually a small part of the total financing package.

ENCLOSURE 1 (Impact Fee Planning Factors) to TAB VI District Finance Plan

Student Factors-Single/Multi-Family

Elementary	.436/.034
Middle School	.204/.034
High School	.204/.011

Temporary Facilities Costs

Elementary	\$900,000 (4 Classrooms)
Middle School	
High School	

Student Capacity Per Facility

Elementary	300-500
Middle School	500-600
High School	1,300

Permanent/Temporary Square Footage

Elementary	154,769/1,927
Middle School	104,707
High School	135,891
Total	398,553/1,927

Site Acreage Site

Elementary	15 acres
Middle School	25 acres
High School	40 acres

State Funding Assistance

Rate: 47.38% (currently not eligible)

Construction Cost Allocation

\$206.76

Site Cost per Acre

Elementary	
Middle School	
High School	

Gen. Obligation Bond Interest Rate

Current Bond Buyer Index 3.67%

New Facility Construction Cost

Elementary Phase 1 (175) \$11,700,000

District Debt Service Tax Rate

Current \$/1,000 \$2.228

SPI Square Footage per Student

Elementary (K-5)	90
Middle School (6-8)	117
High School (9-12)	130
Special Education	144

Average Assessed Value

Single Fam. Res.	\$285,313
Multi-Family Res.	\$239,186
P.C. Assessor-Treasurer	

**ENCLOSURE 2 (Impact Fee Single/Multi-Family Dwelling Unit) to TAB VI District
Finance Plan**

STEILACOOM HISTORICAL SCHOOL DISTRICT							
SCHOOL IMPACT FEE CALCULATION							
2015							
School Site Acquisition Cost:							
((AcresxCost per Acre)/Facility Capacity)xStudent Factor							
	Facility	Cost/	Facility	Student	Student	Cost/	Cost/
	Acreage	Acre	Capacity	SFR	MFR	SFR	MFR
Elementary	12.00	\$ -	175	0.436	0.034	\$0	\$0
Middle	25.00	\$ -	600	0.204	0.034	\$0	\$0
High	40.00	\$0	1,200	0.204	0.011	\$0	\$0
						\$0	\$0
School Construction Cost:							
((Facility Cost/Facility Capacity)xStudent Factor)x(Permanent/Total Sq Ft)							
	%Perm/	Facility	Facility	Student	Student	Cost/	Cost/
	Total Sq.Ft.	Cost	Capacity	SFR	MFR	SFR	MFR
Elementary	99.57%	\$ 11,700,000	175	0.436	0.034	\$29,024	\$2,263
Middle	99.57%	\$ -	600	0.204	0.034	\$0	\$0
High	99.57%	\$ -	1,200	0.204	0.011	\$0	\$0
						\$29,024	\$2,263
Temporary Facility Cost:							
((Facility Cost/Facility Capacity)xStudent Factor)x(Temporary/Total Square Feet)							
	%Temp/	Facility	Facility	Student	Student	Cost/	Cost/
	Total Sq.Ft.	Cost	Size	SFR	MFR	SFR	MFR
Elementary	0.43%	\$ 225,000.00	20	0.436	0.034	\$21	\$2
Middle	0.43%	\$ -	25	0.204	0.034	\$0	\$0
High	0.43%	\$ -	25	0.204	0.011	\$0	\$0
					TOTAL	\$21	\$2
State Funding Assistance Credit:							
CCA x OSPI Square Footage x Funding Assistance % x Student Factor							
	Current	OSPI Square	District	Student	Student	Cost/	Cost/
	CCA	Footage	Funding %	SFR	MFR	SFR	MFR
Elementary	\$ 206.76	90	0.00%	0.436	0.034	\$0	\$0
Junior	\$ 206.76	117	0.00%	0.204	0.034	\$0	\$0
Sr. High	\$ 206.76	130	0.00%	0.204	0.011	\$0	\$0
					TOTAL	\$0	\$0
Tax Payment Credit:							
						SFR	MFR
Average Assessed Value						\$285,313	\$239,186
Capital Bond Interest Rate						3.67%	3.67%
Net Present Value of Average Dwelling						\$2,352,633	\$1,972,279
Years Amortized						10	10
Property Tax Levy Rate						\$2.23	\$2.23
Present Value of Revenue Stream						\$5,242	\$4,394
Fee Summary:				Single	Multi-		
				Family	Family		
Site Acquisition Costs				\$0	\$0		
Permanent Facility Cost				\$29,024	\$2,263		
Temporary Facility Cost				\$21	\$2		
State Funding Credit				\$0	\$0		
Tax Payment Credit				(\$5,242)	(\$4,394)		
FEE (AS CALCULATED)				\$23,804	(\$2,129)		
REQUIRED LOCAL SHARE ADJUSTMENT				\$11,901.90	(\$1,065)		
(PER ORDINANCE)							
FINAL FEE (District Adjustment)				\$6,184	\$0		

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 11-18-15

Strategic Focus Area

- ☒ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION: In the District's continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policy is due for revisions:

Second Reading of Policy 2024 – Online Learning

- Emphasizes learning options as critical for new generation of learners – to include online courses and programs.
- Strengthens language from 'may provide' to 'provide.'
- Adds to equally accessible online learning opportunities phrase 'range of opportunities' for all students.
- Adds responsibility to inform parents and staff of options and guidelines for participation.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent approve Policy 2024, Online Learning.

Report prepared by:
Paul Harvey, Executive Director of Student Achievement

WAC 392-121-188 Instruction provided under contract

WAC 392-410-310 Equivalency course of study – Credit for
correspondence courses, electronically mediated courses, and
college courses

Chapter 392-502 Online learning — Approval of multidistrict
on-line providers

Management Resources: 2014 - February Issue
2009 - December Issue

Adoption Date: 4.14.10
Steilacoom Historical School District No.1
Revised: 11.18.15

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 11-18-15

Strategic Focus Area

- ☒ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION: In the District's continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policy is due for revisions:

Second Reading of Policy 2025 – Copyright Compliance

- Eliminates clause regarding prohibition of violating copyright requirements and hold harmless reference to the district.
- Eliminates position of copyright officer.
- Maintains duty to report to Federal Copyright Office if users of district Internet network have infringed copyright.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent approve Policy 2025, Copyright Compliance.

Report prepared by:
Paul Harvey, Executive Director of Student Achievement

COPYRIGHT COMPLIANCE

The board recognizes that federal law makes it illegal to duplicate copyrighted materials without authorization of the holder of the copyright, except for certain exempt purposes.

Severe penalties may be imposed for unauthorized copying or using of audiovisual or printed materials and computer software, unless the copying or using conforms to the "fair use" doctrine.

Under the "fair use" doctrine, unauthorized reproduction of copyrighted materials is permissible for such purposes as criticism, comment, news reporting, teaching, scholarship or research. If duplicating or changing a product is to fall within the bounds of fair use, these four standards must be met for any of the foregoing purposes:

1. **THE PURPOSE AND CHARACTER OF THE USE.** The use must be for such purposes as teaching or scholarship.
2. **THE NATURE OF THE COPYRIGHTED WORK.** Staff may make single copies of: book chapters for use in research; instruction or preparation for teaching; articles from periodicals or newspapers; short stories, essays or poems; and charts, graphs, diagrams, drawings, cartoons or pictures from books, periodicals, or newspapers in accordance with these guidelines.
3. **THE AMOUNT AND SUBSTANTIALITY OF THE PORTION USED.** Copying the whole of a work cannot be considered fair use; copying a small portion may be if these guidelines are followed.
4. **THE EFFECT OF THE USE UPON THE POTENTIAL MARKET FOR OR VALUE OF THE COPYRIGHTED WORK.** If resulting economic loss to the copyright holder can be shown, even making a single copy of certain materials may be an infringement, and making multiple copies presents the danger of greater penalties.

While the district encourages its staff to enrich the learning programs by making proper use of supplementary materials, it is the responsibility of district staff to abide by the district's copying procedures and obey the requirements of the law.

Any staff member who is uncertain as to whether reproducing or using copyrighted material complies with the district's procedures or is permissible under the law should contact the superintendent or the person designated as the copyright compliance officer. The latter will also assist staff in obtaining proper authorization to copy or use protected material when such authorization is required.

The superintendent or designee will notify the Federal Copyright Office of the district's agent for receiving notifications that users of the district's Internet network have infringed copyright.

Cross References: 2022 - Electronic Resources

Legal References: P.L. 105-304, Digital Millennium Copyright Act of 1998
P.L. 94-553, Federal Copyright Law of 1976 (U.S. Code, Title 17)

Management Resources: Policy News, October 2001 Copyright Information Update

Adoption Date: 2.27.08
Steilacoom Historical School District No.1
Revised: 11.18.15

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 11-18-15

Strategic Focus Area

- ☐ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☒ Resource Management

BACKGROUND INFORMATION

Second Reading of Policy 6101, Federal Cash and Financial Management.
This policy was recently issued by WSSDA. No changes since 1st Reading

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 6101, Federal Cash and Financial Management.

Report prepared by:
Kathi Weight, Superintendent

Federal Cash and Financial Management

The district's financial management system and records will be sufficient for preparing required reports and for tracing expenditures to a level that establishes funds have been used according to federal statutes, regulations, and the terms and conditions of the federal award. This is in addition to maintaining a system of funds and accounts in accordance with state law and the accounting manual (Policy 6020).

The district's financial management system will:

- Identify all federal awards received and expended, including specific information pertaining to the award: federal program name; CFDA title and number; identification number and year; and name of federal and any pass-through agency.
- Provide for accurate, current, and complete disclosure of the results of each federal award in accordance with reporting requirements.
- Include records and supporting documentation that identify the source and application of funds for federally funded activities, including authorizations, obligations, unobligated balances, expenditures, assets, income and interest.
- Enable the district to maintain effective internal controls to ensure accountability and proper safeguarding and use of all funds, property and other assets (for example, adequate segregation of duties).
- Provide a comparison of expenditures with budget amounts for each federal award.

In order for the district to comply with federal regulations for grant recipients, the superintendent will implement written procedures for 1) cash management; and 2) determining the allowability of costs in accordance with Cost Principles and the federal award terms and conditions.

Cross References: 6020 - System of Funds and Accounts
 6100 - Revenues From Local, State and Federal Sources

Legal References: Code of Federal Regulations (CFR), Part 200 Uniform
 Administrative Requirements, Cost Principles, and Audit
 Requirements, Sections
 200.302 and
 200.305
 Cash Management Improvement Act of 1990

Management Resources: 2015 - October Issue

Adoption Date: 11.18.15
Steilacoom Historical School District

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 11-18-15

Strategic Focus Area

- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☒ Resource Management

BACKGROUND INFORMATION

Second Reading of Policy 5222 Job Sharing Staff Members and 5260 Personnel Records.

No changes since the 1st Reading.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 5222 and 5260.

Report prepared by:
Kathi Weight, Superintendent

JOB-SHARING STAFF MEMBERS

A job-sharing assignment is the shared performance of the duties of one full-time, regular position by two (2) employees.

The superintendent/designee is responsible for recommending to the board when the best interests of the district would be served by creating or continuing a job-sharing assignment for a particular position.

The district reserves the authority to:

- A. Determine the number of job-sharing positions, if any, within the district;
- B. Require the employees to develop a written plan for sharing the performance of the position and to secure the written approval of their supervisor;
- C. Dissolve any job-sharing assignment, or change a job-sharing position to a full time position held by one employee, at the sole discretion of the district in accordance with applicable provisions of collective bargaining agreements;
- D. Consider any request to create a job-sharing position in a position currently held by one employee, or vice versa;
- E. Require job-sharing staff members to work full-time in the event of the termination or resignation of one of the job-sharing staff members, at the sole discretion of the district.

Employees sharing a position will sign a job-sharing agreement to be developed by the superintendent/designee. The agreement will identify contingencies which may arise during the course of employment including, but not limited to, responsibility for participation in staff meetings and committees of the position to be shared..

Cross References: Board Policy 5000
Board Policy 5005

Recruitment and Selection of Staff

Employment: Disclosures, Certification, Assurances and Approval

Legal References: RCW 28A.400.300

Hiring and discharging employees —
Leaves for employees — Seniority
and leave benefits, retention upon
transfers between schools
Job Sharing

Management Resources:

2015 – October Issue

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 3.9.11; 11.18.15

PERSONNEL RECORDS

The district will organize, compile and maintain personnel records and files for each staff member of the district which will be kept secure under the authority of the superintendent/designee. The contents of the personnel files will be available to the superintendent/designee and to those staff authorized by the superintendent to organize, compile and maintain the files. Any confidential college or university credentials or other confidential pre-employment materials received by the district will be returned to the sender or maintained in personnel records, such as an application file.

A certificated or classified staff member will be permitted, during normal district business hours, to review the contents of his/her personnel file in the presence of an authorized staff member. Personnel files may be maintained by the district in hard copy or in an electronic format.

A staff member annually may request that the superintendent/designee review all information in the staff member's personnel file to determine if there is any irrelevant or erroneous information in the file(s), and will remove all such information from the file(s). If a staff member does not agree with the determination, the staff member may at his or her request have placed in the personnel file a statement containing a rebuttal or correction.

Cross Reference:	Board Policy 4040	Public Access to District Records
Legal References:	RCW 28A.405.250	Certificated employees, applicants for certificated position, not to be discriminated against--Right to inspect personnel file
	42.56.230(2)	Certain personal and other records exempt (from public inspection)
	49.12.240-260	Employee inspection of personnel file

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 11.18.15

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 11-18-15

Strategic Focus Area

- ☐ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☒ Resource Management

BACKGROUND INFORMATION

Washington State School Directors Association guidance –

The Attorney General's Office recommends that the board of directors pass a resolution to allow newly-elected members to attend Annual Conference.

The WSSDA Annual Conference is held November 19 – 22, 2015. The November 3, 2015 election will be certified November 24, 2015 and newly elected board directors sworn in at the December 9, 2015 Board meeting.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent approve Resolution 827-11-18-15, WSSDA Registration for Newly Elected Directors.

Report prepared by:
Kathi Weight, Superintendent

Steilacoom Historical School District No. 1
511 Chambers
Steilacoom, WA 98388

Resolution No. 827-11-18-15

WHEREAS school directors are elected before but take office after the Annual Conference of the Washington State School Directors' Association; and

WHEREAS it is to the advantage of the District to have its directors and directors-elect attend the workshops and orientation programs at the Conference and to exchange ideas with school directors from elsewhere in the state;

NOW, THEREFORE, BE IT RESOLVED that those persons newly elected November 3, 2015, to the Steilacoom Historical School District #1 Board of Directors be designated to attend the Annual Conference of the Washington State School Directors' Association, to be held November 19 - 22, 2015, as representatives of the district.

Expenses of the representatives shall be paid by the district in amounts and in the manner permitted by the law and the directors and representatives shall make a conference report to the Board at the first regularly scheduled meeting of the Board in January.

Signed, this 18th day of November, 2015.

Chair

ATTEST

Secretary/Superintendent

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: November 18, 2015

Strategic Focus Area

- ☐ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☒ Resource Management

BACKGROUND INFORMATION

The Steilacoom High School Classrooms Remodel project has been completed in accordance to the terms and conditions of the contract documents dated February 9, 2015. A determination letter of acceptance has been received from Erickson McGovern, Architects for the Administration Building project.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent for acceptance of final completion of the Steilacoom High School Classroom Remodel Project.

Report prepared by:
Jim Brittain, Executive Director of Finance and Operations

Steilacoom Historical School District No. 1

511 Chambers

Steilacoom, WA 98388

Resolution No. 828-11-18-15

A RESOLUTION to accept Steilacoom Historical School District High School Classroom Remodel Project, **Steilacoom, Washington, as meeting the contract standards for achieving the status of Final Completion.**

WHEREAS, the Board of Directors of the Steilacoom Historical School District No.1 accepts Final Completion of the Steilacoom Historical School District High School Classroom Remodel project;

WHEREAS, the letter of completion states that the classroom systems have met or exceeded the specified design criteria and therefore meets the design intent;

WHEREAS, remodel of the project has met the definition of Final Completion for the project per the contractual documents;

NOW THEREFORE, the Board of Directors of the Steilacoom Historical School District No.1 willingly agrees and accepts the Steilacoom Historical School District High School Classroom Remodel Project's Final.

The foregoing resolution was ADOPTED at a regular meeting of the Board of Directors of this district on the 18th of November 2015, of which due notice was given the manner provided by law, the following directors being present and voting.

Chair

ATTEST

Secretary/Superintendent

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: November 18, 2015

Strategic Focus Area

- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

Policy 3141 Nonresident Students is updated to align more closely with RCW 28A.225.225, the law controlling applications for enrollment from nonresident students, students receiving home-based instruction and children of school employees.

Language has been revised to meet the statute's requirement of "rational, fair and equitable" standard; to provide additional language for children of full-time employees; and to include new language regarding readmission of expelled or suspended students.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move the Policy 3141 to a second reading.

Report prepared by:
Susanne Beauchaine, Executive Director for Student Services

NONRESIDENT STUDENTS

~~Consistent with Chapter 28A.225 RCW~~Chapter 28A.225 RCW, any ~~Any~~ student who resides outside the district may apply to attend a school in the district or file the parental declaration of the intent to provide home-based instruction and enroll for ancillary services, if any. All applications for nonresident attendance or home-based instruction will be considered on an equal basis.

~~The Steilacoom Board of Directors annually will inform parents of the interdistrict enrollment options and parental involvement opportunities. The district shall provide~~ Information on interdistrict ~~acceptance~~enrollment policies will be provided to nonresidents on request. Providing online access to the information satisfies the requirements of this policy unless a parent or guardian specifically requests information to be provided in written form. The district will not charge any transfer fees or tuition costs for enrolling eligible nonresident students. and have copies of the Superintendent of Public Instruction's annual information booklet on enrollment options in the state available for public inspection at each school building, the central office and local public libraries.

A parent or guardian will~~shall~~ apply for admission on behalf of his or her child by completing the appropriate district application. The superintendent will~~shall~~ develop an application form which contains information including, but not limited to, the current legal residence of the child and the school district in which he or she is currently enrolled or receiving home-based instruction, the basis for requesting release from the resident district and the specific building and grade level (elementary) or course offerings (secondary) in which the student desires to be enrolled if accepted by the district.

Standards for accepting or rejecting an application

~~The superintendent~~~~The district~~ will accept or reject an application for nonresident admission based upon the following standards:

- ~~A.~~ Whether acceptance of a nonresident student would result ~~space is available~~ in the district experiencing significant financial hardship ("financial hardship" does not include routine programmatic costs associated with serving additional disabled or non-disabled students);
- ~~A.B.~~ Whether in the program, grade level, or class~~classes~~ at the building in which the student desires to be enrolled has the capacity for additional students;
- ~~B.C.~~ Whether appropriate educational programs or services are available to improve the student's~~student's~~ condition as stated in requesting release from his or her district of residence;
- ~~C.~~ Whether the student's~~student's attendance in the district is likely to create a risk to the health or safety of other students or staff.~~
- ~~D.~~ Whether the student's disciplinary records or other documentation indicate a history of violent or disruptive behavior or gang membership (a gang means a group of three or more persons with identifiable leadership that on an ongoing basis regularly conspires and acts in concert mainly for criminal purposes);~~;~~

- E. Whether the student has been expelled or suspended from a public school for more than ten consecutive days, in which case the student may apply for admission under the district's policy for readmission and reengagement of suspended or expelled students; and -

Admission or denial: Notice of decision and appeal of decision

The

~~If the nonresident student is the child of a full-time certificated or classified school employee, the district shall accept the transfer application allowing the student to attend the school to which the employee is assigned, a school in the district's feeder pattern forming the district's K through 12 continuum which includes the school to which the employee is assigned, or at a school in the district that provides early intervention services or preschool services if the student is eligible for such services unless, unless the nonresident student:~~

- ~~A. Has a history of convictions, violent or disruptive behavior, or gang membership;~~
- ~~B. Has been expelled or suspended from school for more than ten consecutive days; or~~
- ~~C. Would displace a child who is a resident of the district, except the nonresident student must be permitted to remain enrolled at that school, or in the kindergarten through twelfth grade continuum, until he or she completes his or her schooling.~~

~~A student who resides in a district that does not operate a secondary program shall be permitted to enroll in secondary schools in this district in accordance with state law and regulation relating to the financial responsibility of the resident district.~~

~~A committee of building administrators, appointed by the Superintendent or designee, in a timely manner will~~shall review all nonresident transfer applications and provide all applicants with written notification of the approval or denial of a nonresident student's enrollment the application. If the student is to be admitted, the superintendent or the superintendent's designee willdistrict shall notify the resident district and make necessary arrangements for the transfer of student records.

~~and state apportionment credit.~~ If the application is denied, the superintendent committee or designee will notify the parent or guardian of the reason(s) for denial and the right to petition the board of directors superintendent or designee, upon five school business day's days prior ~~written~~ notice, for review of the decision and to have a hearing before the board at its next regular meeting. Following the hearing by the board superintendent's review of such petition, a final decision willshall be promptly communicated to the parent in writing. The final decision of the district to deny the admission of a nonresident student may be appealed to the superintendent of public instruction or his or her designee pursuant to the process detailed in RCW 28A.224.230(3)RCW 28A.224.230(3).

Children Admission of full-time employees

1. Pursuant to RCW 28A.225.225RCW 28A.225.225, a nonresident student who is the child of a full-time certificated or classified employee will be permitted to enroll:
 - a. At the school to which the employee is assigned;

- b. At a school forming the district's kindergarten through twelfth grade continuum which includes the school to which the employee is assigned; or
 - c. At a school in the district that provides early intervention services pursuant to ~~RCW 28A.155.065~~ RCW 28A.155.065 and/or preschool services pursuant to ~~RCW 28A.155.070~~ RCW 28A.155.070, may be revoked if the student is eligible for such services.
2. The district may reject the application of a student who is the child of a full-time employee if:
- a. Disciplinary records or other evidence supports a conclusion that is subsequently determined to have been incomplete or inaccurate in any material fashion, or the student has a history of convictions, violent or disruptive behavior or gang membership; or
 - b. The student has been expelled or suspended from a public school for more than ten consecutive days (however, the district's policies for allowing readmission of expelled or suspended problems with attendance, tardiness, discipline, or if continued enrollment poses a risk to the health or safety of other students and the required reengagement procedures under this rule must apply uniformly to both resident and or staff. Admission of a nonresident applicants seeking admission, pursuant to ~~RCW 28A.225.225(2)(b))~~ RCW 28A.225.225(2)(b)); or
- Enrollment of the student operates for no more than the applicable school year, and nonresident child would displace a child who is a resident of the district. students must apply for admission for each subsequent school year for which they seek to attend district schools.
3. If a nonresident student is the child of a full-time employee and has been enrolled under Section 1 above, the student must be permitted to remain enrolled at the same school or in the district's kindergarten through twelfth grade continuum until:
- a. The student completes their schooling; or
 - b. The student has repeatedly failed to comply with requirements for participation in an online school program, such as participating in weekly direct contact with the teacher or monthly progress evaluations.

Cross References: Board Policy 3120

Enrollment

Legal References: RCW 28A.225.220

Adults, children from other districts,
agreements for attending school —
Tuition

RCW 28A.225.225
RCW 28A.225.230

Applications from nonresident students
Appeal from certain decisions to deny
student's request to attend
nonresident district — Procedure
Enrollment options information booklet
Enrollment options information to
parents

RCW 28A.225.290
RCW 28A.225.300

WAC 392-137

Finance — Nonresident attendance

Management Resources:

Policy News, September 1999
Policy News, June 2003

School safety bills impact policy
Enrolling children of School Employees

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 4.14.10

DRAFT

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: November 18, 2015

Strategic Focus Area

- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

Policy 4314 Notification of Threats of Violence or Harm policy is updated to include language that the district may disclose information to appropriate parties as necessary if there is a specific and significant threat to the health or safety of a student or other individuals.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move the Policy 4314 to a second reading.

Report prepared by:
Susanne Beauchaine, Executive Director for Student Services

NOTIFICATION OF THREATS OF VIOLENCE OR HARM

Students and school employees who are subjects of threats of violence or harm willshall be notified of the threats in a timely manner. Parents willshall be included in notifications to students who are subjects of threats of violence or harm. If there is a specific and significant threat to the health or safety of a student or other individuals, the district may disclose information from education records to appropriate parties whose knowledge of the information is necessary. Timing and details of the notice will be as extensive as permitted by the federal Family Educational Rights and Privacy Act (FERPA),⁵ other legal limitations, and the circumstances.

Individual-directed threats of violence or harm are communications that create fear of physical harm to a specific individual or individuals, communicated directly or indirectly by any means.

Building-directed threats of violence or harm are direct or indirect communications by any means of the intent to cause damage to a school building or school property (e.g., bomb threats), or to harm students, employees, volunteers, community memberspatrons or visitors.

The district will address threats of violence or harm in a manner consistent with the district's safety policies and comprehensive safe school plans.

Persons found to have made threats of violence or harm against district property, students, employees or others will be subject to relevant district discipline policies and will be referred to appropriate community agencies including law enforcement and mental health services. District staff willshall work with in-district and community-based professionals and services in all relevant disciplines to address threats of violence or harm, those threatened and those making the threats. Necessary information about the person making the threat willshall be communicated by the principal to teachers and staff, including security personnel.

State law provides the district, school district directors and district staff with immunity from liability for providing notice of threats in good faith. Persons who make a knowingly false notification of a threat are subject to appropriate district discipline policies and may be referred for prosecution.

The superintendent is directed to develop and implement procedures consistent with this policy.

Cross References:	Board Policy 3207	Prohibition of Harassment, Intimidation and Bullying
	Board Policy 3240	Student Conduct
	Board Policy 3241	Classroom Management, Corrective Actions or Punishment
	Board Policy 5281	Disciplinary Action or Discharge
	Board Policy 6513	Workplace Violence Prevention
Legal References:	RCW 28A.320.128	Notice and disclosure policies — Threats of violence — student conduct — Immunity for good faith notice — Penalty
	WAC 392-400	Pupils
	20 U.S.C. § 1232g	Family Educational Rights and Privacy Act
	34 C.F.R. Part 99	FERPA Regulations

Management Resources: *Policy News*, February 2003 Threats Policy Due in September

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 5.27.09;

DRAFT

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 11/18/15

Strategic Focus Area

- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

First Reading of Policy 5202, Federal Motor Carrier Safety Admin Mandate

This policy has minor updates. The procedure will contain updates to strengthen language regarding the district's right to solely determine whether an employee who has violated the policy will return to performing safety-sensitive functions.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 5202 to a second reading.

Report prepared by:
Kathi Weight, Superintendent

FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION MANDATED DRUG AND ALCOHOL TESTING PROGRAM

~~The Board of Directors directs that~~ The superintendent/designee will ~~to~~ establish programs and procedures as mandated by ~~and in accordance with the~~ Federal Motor Carrier Safety Administration (FMCSA) controlled substances, including marijuana (cannabis), and alcohol testing rules.

Prohibited Alcohol And Controlled Substance-Related Conduct

The following alcohol and controlled substance-related activities are prohibited by the district for drivers required to possess a commercial driver's license (CDL) as part of their job responsibilities. ~~Violations shall result in appropriate corrective action ranging from removal from the performance of safety-sensitive functions up to and including discharge~~

~~A.~~ A. Reporting for duty or remaining on duty to perform safety-sensitive functions while having an alcohol concentration in excess of the standard set by the FMCSA.

~~B.A.~~ Being on duty or operating a vehicle while the driver possesses alcohol.

~~C.B.~~ Using alcohol while performing safety-sensitive functions.

~~D.C.~~ When required to take a post-accident alcohol test, using alcohol within eight hours following the accident or prior to undergoing a post-accident alcohol test, whichever comes first.

~~E.D.~~ Refusing to submit to an alcohol or controlled substance test required by post-accident, random, reasonable suspicion, or follow-up testing requirements.

~~F.E.~~ Reporting for duty or remaining on duty when using any controlled substance, except when instructed by a prescribing authority who has advised the driver and the district that the substance does not adversely affect the driver's ability to safely operate a vehicle. Drivers are required to inform the district of any therapeutic drug use, although not the medication that has been prescribed. The use of any medication that could affect a driver's safe job performance is prohibited while working.

~~G.F.~~ Reporting for duty, remaining on duty or driving if the driver tests positive for controlled substances.

No supervisor having actual knowledge of the above violations ~~shall~~ will permit a driver to perform ~~or continue to perform~~ safety-sensitive functions.

Violations of this policy will result in appropriate corrective action ranging from removal from the performance of safety-sensitive functions up to and including discharge.

Cross References:	Board Policy 5201	Drug-Free Schools, Community and <u>Workplace</u>
	Board Policy 5203	Staff Assistance Program
	Board Policy 5281	Disciplinary Action and Discharge

Legal Reference:	49 CFR § 40	Procedures for transportation workplace drug and alcohol testing programs
	49 CFR §§ 382	Controlled substances and alcohol use and testing

Management Resources:

<i>Policy News</i>, February 2013	<i>Policy Revisions</i> <u>2015 – October Issue</u>
<i>Policy News</i> , April 2012	Federal Motor Carrier Safety Administration mandated drug and alcohol testing program
<i>Policy News</i> , February 1999	Bus drivers still tested for marijuana
<i>Policy News</i> , December 2001	Federal Government Amends Bus Driver Drug Testing Rules

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 3.13.13;

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 11/18/15

Strategic Focus Area

- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

First Reading of Policy 5251 – Conflicts of Interest

Policy 5251 has been updated to address district employee use of persons, money or school property under their supervision for private gain.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent move Policy 5251 to a second reading.

Report prepared by:
Kathi Weight, Superintendent

CONFLICTS OF INTEREST

General Rule

~~Staff members shall not~~No district employee will engage in nor have a direct financial interest in any activity which conflicts with his/her duties and responsibilities. Further, no district employee may employ or use any person, money, or school property under the employee's official supervision, control or direction for the private gain of that employee or another.

~~Such activities~~Situations where a conflict of interest may exist include but are not limited to:

- A. Receiving economic benefit from selling or promoting the sale of goods or services to the students or their parents where the knowledge of the staff member's relationship to the district is in any way utilized to influence the sale;:-
- B. Receiving economic benefit from the sale of instructional and training materials and/or equipment where the district has specifically engaged a staff member(s) to develop such materials or equipment ~~(--In such instances, the district shall~~will retain a proprietary interest);:-
- C. Encouraging a student who is enrolled in one or more of the teacher's classes to take private lessons or to engage tutoring for fee from the staff member;:-
- D. Using or providing for others a list of names and home addresses obtained from school records or school-related contacts for purposes of identifying potential client or customer contacts;:-
- E. Participating in any way in the selection process for materials, books or equipment when an item developed by or authored by the staff member or a member of his/her family is under consideration for approval for district use;:-
- F. Being involved in the selection of an applicant or in the appointment, evaluation or supervision of any other staff member who is a family member;:-
- G. Using the interschool mail or email to promote sales of a product in which a staff member has a financial interest;:-
- H. Providing a staff or student directory for use in promoting sales of a product or service.
- I. Purchasing or otherwise acquiring surplus district property, where the staff member was involved in or had influence in the process of declaring the item(s) as surplus;:-

Written permission from the superintendent/~~designee or principal~~ is necessary when:

- A. A certificated staff member wishes to tutor or give private lessons for a fee to any student who is enrolled in one or more of the teacher's classes; or
- ~~B.~~ A certificated staff member such as communication disorder specialists, psychologists or specialized music teachers, wishes to give private instruction for a fee to any student who is concurrently being served by that individual in the regular school program.

Exceptions

A district employee may use public resources to benefit others as part of the employee's official duties, if the expenditure is of *de minimus* value (of little or no value; no impact on public funds) and is purchased with the consent of his/her supervisor.

Legal Reference: WAC 181-87-090 _____ Improper remunerative conduct
RCW 28A.400.332 Use of persons, money, or property
for private gain

Management Resources: **2015 – October Issue**

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised:

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 11/18/15

Strategic Focus Area

- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

First Reading of Policy 5252–Staff Participation in Political Activities

Policy 5252 has been update by WSSDA to focus on employee rights as citizens to engage in political activities. The procedure will be deleted because Policy and Procedure 4400 covers election activities and PDC requirements.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 5252 to a second reading.

Report prepared by:
Kathi Weight, Superintendent

STAFF PARTICIPATION IN POLITICAL ACTIVITIES

The board recognizes the right of its employees, as citizens, to engage in political activities. A staff member may seek an elective office provided that the staff member does not campaign on school property during working hours. District property and work time, supported by public funds, may not be used for political purposes.

-

In the event the staff member is elected to office, the employee may request a leave of absence in accordance with the leave policies of the district or the provisions of the applicable ~~labor agreement for the employee~~. collective bargaining agreement. District employees who hold elective or appointive public office in an organization are not entitled to time off from their district duties for reasons incident to such offices unless the circumstances surrounding the leave request qualify under leave policies of the district.

Cross Reference: Board Policy 4400

Election Activities

Legal References: RCW 41.06.250

Political activities

RCW 42.17.130

Forbids use of public office or agency facilities in campaigns (*valid until January 1, 2012 — recodified as RCW 42.17A.555*)

RCW 42.17.190

Legislative activities of state agencies and other units of government

Management Resources: _____

2015 – October Issue

~~Policy News, December 2011~~ — ~~Policy Reference Manual Revisions~~

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 10.24.12;

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 11/18/15

Strategic Focus Area

- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

First Reading of Policy 5253-Maintaining Professional Staff/Student Boundaries

Policy 5253 has been updated to address pre-existing social/familial relationships between students and staff.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 5253 to a second reading.

Report prepared by:
Kathi Weight, Superintendent

Maintaining Professional Staff/Student Boundaries

Purpose

The purpose of this policy is to provide all staff, students, volunteers and community members with information ~~to increase their awareness of about~~ their role in protecting children from inappropriate conduct by adults. This policy applies to all district staff and volunteers. For purposes of this policy and its procedure, the terms “district staff,” “staff member(s),” and “staff” also include volunteers.

General Standards

The board expects all district staff ~~members~~ to maintain the highest professional, ~~moral and ethical~~ standards ~~in their when they~~ interaction with students. ~~Staff members~~ District staff are required to maintain an atmosphere conducive to learning, ~~through by~~ consistently ~~and fairly applied discipline and established and maintained~~ maintaining professional boundaries.

Professional staff/student boundaries are consistent with the legal and ethical duty of care that district employees have for students.

The interactions and relationships between ~~staff members~~ district staff and students should be based upon mutual respect and trust, an understanding of the appropriate boundaries between adults and students in and outside of the educational setting, and consistency with the educational mission of the schools.

~~Staff members~~ District staff -will not intrude on a student’s physical and emotional boundaries unless the intrusion is necessary to serve an educational or physical, mental and/or emotional health purpose. An educational purpose is one that relates to the staff member’s duties in the district. Additionally, staff members are expected to be sensitive to the appearance of impropriety in their own conduct and the conduct of other staff when interacting with students. Staff members will notify and discuss issues with their building administrator or supervisor whenever they suspect or ~~are unsure~~ question -whether conduct is inappropriate or constitutes a violation of this policy.

The board recognizes that staff may have familial and pre-existing social relationships with parents or guardians and students. Staff members should use appropriate professional judgment when they have a dual relationship to students to avoid violating this policy, the appearance of impropriety, and the appearance of favoritism. Staff members will proactively discuss these circumstances with their building administrator or supervisor.

Use of Technology

The board supports the use of technology to communicate for educational purposes. However, district ~~staff~~ employees are prohibited from ~~inappropriate-inappropriately communicating with students online or from engaging in any conduct on social networking websites online socializing or from engaging in any conduct on social networking Web sites~~ that violates the law, district policies or procedures, or other generally recognized professional standards. ~~Employees~~ Staff whose conduct violates this policy may face discipline and/or termination, consistent with the district’s policies and procedures, acceptable use agreement and collective bargaining agreements, as applicable.

The superintendent/~~or~~ designee will develop ~~staff~~ protocols for reporting and investigating allegations and develop procedures and training to accompany this policy.

Legal References:	<u>Title IX of the Education Amendments of 1972</u>
	<u>Chapter 9A.44, RCW – Sex offenses</u>
	<u>Chapter 9A.88, RCW – Indecent exposure – Prostitution</u>
	RCW 28A.400.320 Crimes against children
	RCW 28A.405.470 Crimes against children - Mandatory termination of certificated employees — Appeal — Recovery of salary or compensation by district
	RCW 28A.405.475 Termination of certificated employee based on guilty plea or conviction of certain felonies — Notice to superintendent of public instruction - Record of notices
	RCW 28A.410.090 Revocation or suspension of certificate or permit to teach — Criminal basis — Complaints — Investigation – Process
	<u>RCW 28A.410.095 Violation or noncompliance — Investigatory powers of superintendent of public instruction — Requirements for investigation of alleged sexual misconduct towards a child — Court orders — Contempt — Written findings required</u>
	<u>RCW 28A.410.100 Revocation of authority to teach — Hearings</u>
	<u>Chapter 28A.640, RCW Sexual Equality</u>
	<u>Chapter 28A.642, RCW Discrimination Prohibition</u>
	<u>Chapter 49.60, RCW – Washington State Law Against Discrimination</u>
	<u>Chapter 181-87 WAC Professional certification — Acts of unprofessional conduct</u>
	<u>Chapter 181-88 WAC Definitions of sexual misconduct, verbal and physical abuse - Mandatory disclosure — Prohibited agreement</u>

Adoption Date: 09.22.10

School District Name: Steilacoom Historical School District

Revised: 2.12.14_i