



Meeting Minutes

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, Washington

Wednesday, February 10, 2016

STUDY SESSION

- Agenda review
- Discussion of Policy 1225, Board meetings and study sessions, field trip approval template

REGULAR MEETING

1. CALL TO ORDER

Chair Scott called the meeting to order at 7:04 pm. Assistant Principal Tyrrell led the Pledge of Allegiance. Director Denning made a motion to excuse Director Pierce; Director Schenk seconded the motion and the motion passed (4/0). Director Forbes made a motion to approve the agenda; Director Denning seconded the motion and the motion passed (4/0).

2. COMMENTS FROM THE AUDIENCE

Krista Lallemand, SHS teacher, announced that AP Night will be held at the high school, tomorrow 6:30 - 7:30 pm.

Jaimie Garrett, Steilacoom, concerned that new SHS Master Schedule is adding leadership classes. Does this take away from CTE or other electives and who will be in these classes? Also concern about Master Schedule and the budget, social studies vs. math and numbers in classes. Frustrated with the master schedule creation. SRO position as action item - could this be postponed? Does this fit our district?

3. PRESENTATION - SPSL Changes

Assistant Principal Jake Tyrrell presented the proposed changes to the 2A SPSL structure for 2016-17 school year. The league will move from 8 to 16 schools, split into two divisions. Considerations are being given to driving distance and newer schools to the league.

4. REPORTS - Legislative Review

Director Denning, Superintendent Weight and Principal Stout attended the Legislative Conference in early February. Legislative issues in education are the McCleary decision full funding, EOC Biology assessment, substitute teacher shortage and supplemental capital budget. They met with Representatives Dick Muri and Christine Kilduff and Senator Steve O'Ban.

5. APPROVAL OF MINUTES

Director Forbes made a motion to approve the 1.27.16 regular school board meeting minutes with minor corrections in the Announcements section; Director Schenk seconded the motion and the motion passed (4/0).

6. CONSENT AGENDA

Director Denning made a motion to approve the Consent Agenda which included January and February 2016 accounts payable and January 2016 payroll, personnel reports and three student overnight trips; Director Schenk seconded the motion and the motion passed (4/0).

7. OLD BUSINESS

- a. **Second Reading of Policies 5211 Transfers, 5215 Assignment Transfer of Admin Staff, 5221 Part time Staff and 5230 Job Descriptions Responsibilities**

Director Forbes made a motion to approve the deletion of policies 5211, 5215, 5221, and 5230; the approval of policies 5201, 5240, 5280, 5281, 2106, 2108, 4315 and 4320; Director Denning seconded and the motion passed (4/0).

- b. **Second Reading of Policies 5201 Drug Free Workplace, 5240 Evaluation of Staff, 5280 Separation from Employment and 5281 Disciplinary Action Discharge**
- c. **Second Reading of Policies 2106 Program Compliance and 2108 Remediation Programs**
- d. **Second Reading of Policies 4315 Release of Information Concerning Sexual and Kidnapping Offenders and 4320 Cooperative Program with Other Districts and Public Agencies**
- e. **Approval of Interlocal Agreement Between Town of Steilacoom and Steilacoom Historical School District For School Resource Officer Services**

Director Schenk made a motion to table the item for further discussion and a possible community forum; Director Denning seconded the motion and the motion passed (4/0).

8. NEW BUSINESS

- a. **Approval of Funding - District wide Telephone System**

Executive Director Brittain gave a presentation on the current and proposed district-wide telephone system. Director Denning made a motion to approve the funding to purchase a new district wide telephone system upgrade; Director Schenk seconded the motion and the motion passed (4/0).

- b. **Approval of Funding - Steilacoom High CTE Computer Equipment**

Director Forbes made a motion to approve the funding for CTE computer equipment purchase not to exceed \$115,000; Director Denning seconded the motion and the motion passed. (4/0).

- c. **First Reading of Policy 2107 Comprehensive Early Literacy Plan**

Director Denning made a motion to move policy 2107 to a second reading and approve policy 2121; Director Schenk seconded the motion and the motion passed (4/0).

- d. **First Reading of Policy 2121, Substance Abuse Program**
- e. **First Reading of Policy 2140, Guidance Counseling**

Director Forbes made a motion to move policy 2140 to a second reading; Director Denning seconded the motion and the motion passed (4/0).

- f. **First Reading of Policies 1225 School Director Legislative Program and 1230 Secretary**

Director Denning made a motion to move policy 1225 to second reading and delete policy 1230; Forbes seconded the motion and the motion passed (4/0).

g. First Reading of Policies 1400 Meeting Conduct, Order of Business and Quorum and 1420 Proposed Agenda and Consent Agenda

Director Denning made a motion to move policies 1400 and 1420 to a second reading; Director Schenk seconded the motion and the motion passed (4/0).

h. Monthly Study Sessions

Chair Scott shared that in the past the Board met twice monthly with the first meeting being a study session and the second a regular board meeting with action items. Capital Projects in 2005 created a change to two regular meetings a month. He proposed a discussion to return to the previous format. A Board meeting schedule change for the remainder of the 15-16 school year will be on the 2.24.16 agenda for review and action.

9. COMMENTS FROM THE AUDIENCE

No comments.

10. BOARD COMMUNICATION

Director Denning received a communication regarding teaching cursive writing.

11. ANNOUNCEMENTS

Chair Scott announced the John Anderson memorial service at 11 am at Cherrydale Primary School, Saturday, 2/13/16.

Post season sports announcements - SHS Boys Basketball will compete at Foss High School Friday night; SHS Girls Basketball will compete at Port Angeles tomorrow. SHS Boys Swim and Dive won league their meet and will compete in the district meet this Friday and Saturday at Hazen High School, followed by state competition the following weekend. SHS wrestlers - 7 boys and 2 girls made regional and will compete this weekend.

Director Schenk announced that on February 20, 2016, the Republican Party Caucus will meet at Pioneer Middle School. Last night Pioneer Middle hosted their 55 word story night.

Chair Scott met with Wendi Kilga's class at Pioneer Middle School as a guest speaker and was impressed with their questions about government.

Mr. Tyrell announced that the SHS Girls Bowling team resulted in a 6th & 8th place individual winners at state competition and SHS Cheer won 15th in the nation at Nationals.

Superintendent Weight announced that the Pioneer Advanced Women's Chorus will perform at WMEA conference this Friday, February 12th.

12. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 8:43 pm; Director Denning seconded the motion and the motion passed (4/0).

Kuweit
(Secretary/Superintendent)

Saul Ikh
(Chair)
M. H. N.
A. N. P.

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: February 10, 2016

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.


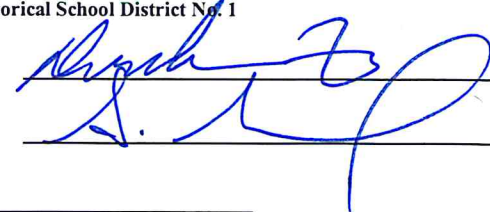
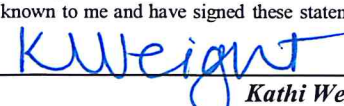
FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>					
	Payroll	800677	to	800684	\$ 17,251.83
	Payroll A/P	118571	to	118595	\$ 636,029.89
	Payroll Taxes				\$ 360,973.54
	Direct Deposit				\$ 993,201.91
January 29, 2016	Accounts Payable	118596	to	118596	\$ 21,153.79
January 29, 2016	Accounts Payable	118597	to	118599	\$ 38.70
January 29, 2016	Accounts Payable	118600	to	118628	\$ 112,751.57
February 3, 2016	Accounts Payable	118629	to	118654	\$ 53,257.45
February 3, 2016	Accounts Payable	118655	to	118658	\$ 131.00
February 4, 2016	Accounts Payable	118659	to	118664	\$ 15,046.62
TOTAL GENERAL FUND:					\$ 2,209,836.30

CAPITAL PROJECTS FUND:

TOTAL CAPITAL PROJECTS FUND: \$ -

ASSOCIATED STUDENT BODY FUND:

January 28, 2016	Accounts Payable	402581	to	402584	\$ 962.31
January 29, 2016	Accounts Payable	402585	to	402585	\$ 6,148.79
January 29, 2016	Accounts Payable	402586	to	402586	\$ 200.00
February 4, 2016	Accounts Payable	402587	to	402595	\$ 4,929.43
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 12,240.53

 Paul H. Helt		 [illegible]	
Board of Directors of Steilacoom Historical School District No. 1			
I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.			
 Kathi Weight, Secretary to the Board			

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 2-10-16						
Name	Position	FTE	Location	Effective Date	Action	Comment
Dodd Heather	Speech Language Pathologist	1.00	Pioneer Middle	6/15/2016	Resignation	
Hux Danielle	Teacher	0.50	Chloe Clark	6/15/2016	Resignation	

Steilacoom Historical School District No. 1 Co-Curricular Personnel Report

[illegible]