



Regular Meeting Minutes
Steilacoom High School 54 Sentinel Drive Steilacoom, WA
Wednesday, March 24, 2021

STUDY SESSION:

- Agenda review

REGULAR MEETING:

I. CALL TO ORDER

Vice Chair Scott called the meeting to order at 7:00 pm.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

Director Rohrer made a motion to excuse Chair McDonald; Director Pierce seconded the motion, and the motion passed (4/0).

Director Pierce made a motion to approve the amended agenda moving New Business Item J to Item A; Director Forbes seconded the motion, and the motion passed (4/0).

II. RECOGNITION OF EDUCATION SUPPORT PROFESSIONALS

Executive Director of Human Resources Susanne Beauchaine recognized the district's Education Support Professionals, and thanked them for their contribution to the education of our district's students. Mary Hilton, SCEA President, was present to receive the recognition on behalf of SHSD's classified staff. Vice Chair Scott read the Governor's Education Support Professionals Week Proclamation.

III. REPORTS

A. Legislative Report

Director Scott presented a legislative update on current bills, including bills regarding Capital Gains Tax, Reducing Greenhouse Gases and Carbon Emissions, Student Healthcare Clinics, Equity-Based Training, and Director Elections.

B. Asset Preservation Program

Executive Director Melissa Beard shared a report on the district's Asset Preservation Program. Questions and discussion followed.

IV. CONSENT AGENDA

Director Pierce made a motion to approve the Consent Agenda; Director Rohrer seconded the motion, and the motion passed (4/0). The Consent Agenda included attached Financial Reports, February and March 2021 Accounts Payable including February 2021 Payroll, February 24, 2021 Regular Board Meeting Minutes, March 10, 2021 Study Session Minutes, and Personnel Reports.

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.

V. NEW BUSINESS

A. Endorsement of Lucas Field Dedication

Superintendent Weight shared the district's proposal to name the high school fastpitch field "Lucas Field." After serving as the Mayor for the Town of Steilacoom for over 20 years, Ronald (Ron) James Lucas passed away on March 18, 2021. Mayor Lucas had a tremendous impact on both the community and our school district. Dr. Weight requested the Board's endorsement of this proposal, as well as their attendance at a future dedication ceremony when an appropriate sign will be installed.

Director Forbes made a motion to endorse the district's proposal to name the fastpitch field "Lucas Field"; Director Rohrer seconded the motion, and the motion passed (4/0).

B. First Reading of Policy 2413 Equivalency Credit Opportunities

Director Rohrer made a motion to approve Policy 2413 Equivalency Credit Opportunities; Director Pierce seconded the motion, and the motion passed (4/0).

C. First Reading of Policy 3112 Social Emotional Climate

Director Forbes made a motion to approve Policy 3112 Social Emotional Climate; Director Pierce seconded the motion, and the motion passed (4/0).

D. First Reading of Policy 6600 Transportation

Director Rohrer made a motion to approve Policy 6600 Transportation; Director Pierce seconded the motion, and the motion passed (4/0).

E. Approval of 2021-2022 School Year Calendar

Director Forbes made a motion to approve the 2021-2022 School Year Calendar; Director Pierce seconded the motion, and the motion passed (4/0).

F. Approval of Resolution 870-03-24-21 Certificated Staff Contracts 2021-22 School Year

Director Rohrer made a motion to approve Resolution 97-03-24-21 Certificated Staff Contracts 2021-22 School Year; Director Pierce seconded the motion, and the motion passed (4/0).

G. Approval of Resolution 871-03-24-21 Purchase of Diggs Street Property

Director Forbes made a motion to approve Resolution 871-03-24-21 Purchase of Diggs Street Property; Director Rohrer seconded the motion, and the motion passed (4/0).

H. Approval of Resolution 872-03-24-21 (Resolution 2419R) Emergency Waiver of High School Graduation Credits

Director Rohrer made a motion to approve Resolution 872-03-24-21 (Resolution 2419R) Emergency Waiver of High School Graduation Credits; Director Pierce seconded the motion, and the motion passed (4/0).

I. Approval of Resolution 873-03-24-21 Month of the Military Child

Director Forbes made a motion to approve Resolution 873-03-24-21 Month of the Military Child; Director Rohrer seconded the motion, and the motion passed (4/0).

J. Approval of Revised Board Meeting Calendar

Director Forbes made a motion to approve the Revised Board Meeting Calendar; Director Rohrer seconded the motion, and the motion passed (4/0).

VI. COMMENTS FROM THE AUDIENCE

- Chris Carey, Durham Regional Manager, shared a letter of apology from Liz Sanchez, Durham COO. Mr. Carey thanked Melissa Beard and her SHSD team for working with Durham during the transportation issues of this week. Mr. Carey assured the district that Durham is bringing in the necessary resources to address the current issues. Mr. Carey also assured the district that communications between Durham and the district will improve.

VII. BOARD COMMUNICATION


No Board communication.


VIII. ANNOUNCEMENTS

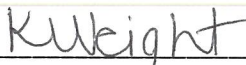
- Director Forbes thanked the SHSD staff for their continued efforts during the transportation issues and during the entire process of moving students back to in-person learning.
- Director Pierce shared information about the SHS Golf League Championship Tournament taking place next Thursday and Friday at Eagle's Pride Golf Course.
- Director Rohrer expressed her appreciation for the school district, including students and staff, and thanked Dr. Weight for her leadership of the district.
- Director Scott thanked Dr. Weight, the administrative staff, and the teaching staff for their ability to stay flexible and positive during a very challenging year.

IX. ADJOURNMENT


Director Pierce made a motion to adjourn the meeting at 7:45 pm; Director Rohrer seconded the motion, and the motion passed (4/0).

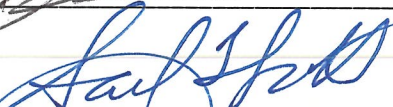


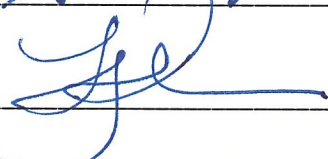
(Chair)




(Secretary/Superintendent)







Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

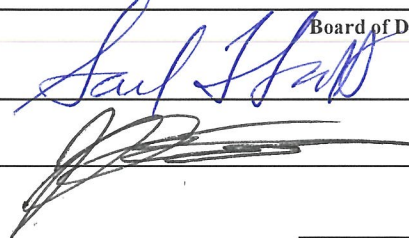
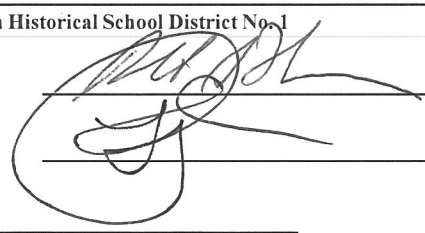
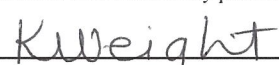
DATE: March 24, 2021

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>					
	Payroll	800891	to	800893	\$ 5,435.61
	Payroll A/P	129399	to	129417	\$ 976,186.51
	Payroll Taxes				\$ 548,051.25
	Direct Deposit				\$ 1,528,529.60
February 26, 2021	Accounts Payable	129418	to	129420	\$ 122.06
February 24, 2021	Accounts Payable	129421	to	129449	\$ 607,946.56
March 3, 2021	Accounts Payable	129450	to	129478	\$ 92,544.41
March 10, 2021	Accounts Payable	129479	to	129513	\$ 409,339.57
March 10, 2021	Accounts Payable	129514	to	129561	\$ 1,458.68
March 16, 2021	Accounts Payable	129562	to	129580	\$ 55,719.97
					<u>\$ 4,225,334.22</u>
<u>CAPITAL PROJECTS FUND:</u>					
February 24, 2021	Accounts Payable	200412	to	200413	\$ 4,872.00
February 25, 2021	Accounts Payable	200414	to	200414	\$ 2,613.64
March 17, 2021	Accounts Payable	200415	to	200415	\$ 6,308.00
					<u><u>TOTAL CAPITAL PROJECTS FUND: \$ 13,793.64</u></u>
<u>ASSOCIATED STUDENT BODY FUND:</u>					
February 24, 2021	Accounts Payable	404830	to	404832	\$ 1,929.00
March 10, 2021	Accounts Payable	404833	to	404833	\$ 45.00
March 17, 2021	Accounts Payable	404834	to	404835	\$ 474.87
					<u><u>TOTAL ASSOCIATED STUDENT BODY FUND: \$ 2,448.87</u></u>
<u>TRANSPORTATION VEHICLE FUND:</u>					

Board of Directors of Steilacoom Historical School District No. 1	
	
I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.	
 Kathi Weight, Secretary to the Board	

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 3/24/2021						
Name	Position	FTE	Location	Effective Date	Action	Comment
NITZ MACKENZIE	COUNSELOR	1.00	HIGH SCHOOL	8/31/2021	RESIGNATION	
RANSFER TEQUILA	TEACHER	1.00	PIONEER	6/17/2021	RESIGNATION	
CORNISH MEGAN	SOCIAL WORKER	1.00	STUDENT SERVICES	3/29/2021	RESIGNATION	
BUCKMISTER AMANDA	TEACHER	1.00	SALTARS POINT	8/31/2021	LEAVE OF ABSENCE	For the 2021-22 School Year
SNOWDEN AUDRA	SLP	1.00	STUDENT SERVICES	8/31/2021	RESIGNATION	

Steilacoom Historical School District No. 1

Classified Personnel Report

Personnel Report 3/24/2021						
Name	Position	Hours	Location	Effective Date	Action	Comment
KUEHN MELISSA	PARAPROFESSIONAL	6.50	SALTARS POINT	3/25/2021	NEW HIRE	Temporary until 6/17/2021
SMITH JAMIE	PARAPROFESSIONAL	6.50	CHLOE CLARK	3/25/2021	NEW HIRE	Temporary until 6/17/2021
ANDERSON STEFANIE	PARAPROFESSIONAL	6.50	CHERRYDALE	3/25/2021	NEW HIRE	Temporary until 6/17/2021
HAYES GARRETT	CUSTODIAN	8.00	PIONEER	3/25/2021	NEW HIRE	Temporary until 6/17/2021
CAO HAHN	CUSTODIAN	8.00	PIONEER	3/25/2021	NEW HIRE	
WINCHEL TYLER	CUSTODIAN	8.00	HIGH SCHOOL	3/25/2021	NEW HIRE	Temporary until 6/17/2021
TRAN NGA	CUSTODIAN	8.00	CHERRYDALE	3/25/2021	NEW HIRE	Temporary until 6/17/2021
PEREZ LINDA	PARAPROFESSIONAL	7.00	CHERRYDALE	8/31/2021	RETIREMENT	
QUINTANILLA-CERON TANYA	DEPARTMENT SPECIALIST	8.00	DISTRICT OFFICE	7/8/2021	RESIGNATION	
ANDERSON REBECCA	SECRETARY	8.00	PIONEER	6/30/2021	RETIREMENT	

Steilacoom Historical School District No. 1

Co-Curricular Personnel Report

Personnel Report 3/24/2021					
Name	Position	Location	Effective Date	Amount	Comment
GARRETT ERIC	HEAD BASEBALL COACH	HIGH SCHOOL	3/22/2021	\$2,410.75	2nd half of stipend
BRADBURY TOM	ASSISTANT BASEBALL COACH	HIGH SCHOOL	3/22/2021	\$1,815.56	2nd half of stipend
RENNER NATE	HEAD BOYS SOCCER COACH	HIGH SCHOOL	3/22/2021	\$2,420.75	2nd half of stipend
WOOD SEAN	ASSISTANT BOYS SOCCER COACH	HIGH SCHOOL	3/22/2021	\$1,520.25	2nd half of stipend
HATTON LUCAS	ASSISTANT TRACK COACH	HIGH SCHOOL	3/22/2021	\$3,695.63	
JOHNSON RICHARD	HEAD TRACK COACH	HIGH SCHOOL	3/22/2021	\$4,927.50	
MANNING ERNIE	HEAD GIRLS TENNIS COACH	HIGH SCHOOL	3/22/2021	\$4,755.50	
MAGAWAY ALAN	ASSISTANT GIRLS TENNIS COACH	HIGH SCHOOL	3/22/2021	\$3,566.63	
LACY KEVIN	HEAD FASTPITCH COACH	HIGH SCHOOL	3/22/2021	\$4,455.75	
MCJUNKINS LILY	ASSISTANT SOCCER COACH	PIONEER	3/1/2021	\$1,312.50	
PRATER WHITLEY	ASSISTANT FASTPITCH COACH	HIGH SCHOOL	3/22/2021	\$3,052.50	