



**Regular Meeting Minutes
via Zoom
Wednesday, January 27, 2021**

I. CALL TO ORDER

Chair McDonald called the meeting to order at 7:00 pm.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
All Directors and Superintendent Weight present.
Director Scott made a motion to approve the agenda; Director Pierce seconded the motion, and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

No comments from the audience.

III. PRESENTATION - School Board Recognition

Superintendent Weight acknowledged the all-volunteer School Board Directors. Certificates and cards of appreciation were delivered to the School Board Directors' homes.

IV. CONSENT AGENDA

Director Forbes made a motion to approve the Consent Agenda; Director Rohrer seconded the motion, and the motion passed (5/0). The Consent Agenda included attached financial reports, December 2020 and January 2021 Accounts Payable including December 2020 Payroll, Minutes from the December 9, 2020 Regular Board Meeting and January 13, 2021 Study Session, and Certificated, Classified, and Co-Curricular Personnel Reports.

V. OLD BUSINESS - Approval of School Board Operating Protocol

Director Scott made a motion to approve the 2021 Board Operating Protocol; Director Pierce seconded the motion, and the motion passed (5/0).

VI. NEW BUSINESS

A. First Reading of Policy 6220 Bid Requirements

Director Forbes made a motion to approve Policy 6220 Bid Requirements; Director Scott seconded the motion, and the motion passed (5/0).

B. First Reading of Policy 6230 Relations with Vendors

Director Pierce made a motion to approve Policy 6230 Relations with Vendors; Director Rohrer seconded the motion, and the motion passed (5/0).

VII. BOARD COMMUNICATION

- Director Pierce had communication from a parent regarding students returning in small groups for band and choir. DOH recently made revisions to the guidelines, giving specific guidance on this topic. Director Pierce also had communication with parents regarding athletics, specifically at Pioneer Middle School, and what additional sports can be added.
- Director McDonald had communication from parents regarding SHS graduation plans.

VIII. ANNOUNCEMENTS

- Director Scott acknowledged the retirement of Bruce Hayes, and noted how much his presence will be missed by everyone in the district.
- Director Rohrer announced SHS's virtual band and choir concerts, and commended the departments for a job well done. Director Rohrer also gave a shout out to coaches for giving students the opportunity to participate in some athletic practices, and offered congratulations to Emeka Egbuka who has moved on to Ohio State.
- Director McDonald thanked the kindergarten and Anderson Island Elementary teams for all their work in getting our kindergarten and AIE students back to school safely.
- Director Forbes thanked Superintendent Weight, and all district and building staff, for all they have done to safely return our students to school, acknowledging all the work behind the scenes necessary for that to happen.

IX. RECESS TO EXECUTIVE SESSION

Chair McDonald recessed the meeting to Executive Session at 7:20 pm; anticipating a 15 minute Executive Session.

X. EXECUTIVE SESSION

per RCW 42.30.110(1)(g) to review performance of a public employee

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

XI. RETURN TO REGULAR MEETING

Chair McDonald resumed the public meeting at 7:36 pm.

XII. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 7:37 pm; Director Scott seconded the motion, and the motion passed (5/0).

K. Weight
(Secretary/Superintendent)

McDonald
(Chair)
Rohrer
Scott
Forbes

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: January 27, 2021

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Dr. Melissa Beard
Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME			WARRANTS (INCLUSIVE)		AMOUNT
GENERAL FUND:					
December 9, 2020	Accounts Payable	129049	to	129081	\$ 281,707.18
December 17, 2020	Accounts Payable	129082	to	129114	\$ 131,432.93
	Payroll	800888	to	800888	\$ 528.69
December 31, 2020	Payroll A/P	129115	to	129134	\$ 991,171.53
	Payroll Taxes				\$ 534,064.61
	Direct Deposit				\$ 1,504,733.46
December 21, 2020	Accounts Payable	129135	to	129161	\$ 116,517.58
December 21, 2020	Accounts Payable	129162	to	129172	\$ 506.25
December 22, 2020	BMO Wire Transfer				\$ 19,139.78
January 6, 2021	Accounts Payable	129173	to	129199	\$ 118,085.41
January 13, 2021	Accounts Payable	129200	to	129239	\$ 193,208.37
January 19, 2021	Accounts Payable	129240	to	129265	\$ 91,532.68
TOTAL GENERAL FUND:					\$ 3,982,628.47
CAPITAL PROJECTS FUND:					
December 1, 2020	Accounts Payable	200402	to	200402	\$ 3,772.00
December 15, 2020	Accounts Payable	200403	to	200404	\$ 6,050.70
December 18, 2020	Accounts Payable	200405	to	200405	\$ 36,205.74
December 21, 2020	Accounts Payable	200406	to	200406	\$ 2,267.50
December 22, 2020	BMO Wire Transfer				\$ 895.00
January 8, 2021	Accounts Payable	200407	to	200407	\$ 2,550.00
January 19, 2021	Accounts Payable	200408	to	200408	\$ 6,203.00
TOTAL CAPITAL PROJECTS FUND:					\$ 57,943.94
ASSOCIATED STUDENT BODY FUND:					
December 15, 2020	Accounts Payable	404814	to	404818	\$ 4,272.86
December 21, 2020	Accounts Payable	404819	to	404821	\$ 1,349.56
December 22, 2020	Accounts Payable	404822	to	404822	\$ 50.00
December 22, 2020	BMO Wire Transfer				\$ 1,809.58
January 6, 2021	Accounts Payable	404823	to	404823	\$ 3.51
January 7, 2021	Accounts Payable	404824	to	404824	\$ 1,004.06
January 13, 2021	Accounts Payable	404825	to	404825	\$ 341.79
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 8,831.36
TRANSPORTATION VEHICLE FUND:					
					to
TOTAL TRANSPORTATION VEHICLE FUND:					\$ -

Board of Directors of Steilacoom Historical School District No. 1

Jennifer McDonald

Bob Forbes

Sau Scott

Jason Pierce

Loujanna Rohrer

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

KWeight
Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 1/27/2021						
Name	Position	FTE	Location	Effective Date	Action	Comment
O'LOUGHLIN FRANK	COUNSELOR	1.00	HIGH SCHOOL	8/31/2021	RETIREMENT	
EDWARDS AERIAL	TEACHER	1.00	DISTRICT WIDE	2/1/2021	NEW HIRE	
HAYES BRUCE	TEACHER	1.00	PIONEER	8/31/2021	RETIREMENT	

Classified Personnel Report

[illegible]

Steilacoom Historical School District No. 1

Co-Curricular Personnel Report

Personnel Report 1/27/2021					
Name	Position	Location	Effective Date	Amount	Comment
MACDONALD ANDY	HEAD FOOTBALL COACH	PIONEER	2/1/2021	\$2,117.50	
RASCHKE RAGAN	DANCE COACH	PIONEER	2/1/2021	\$2,117.50	
MCJUNKINS TRINA	ASSISTANT TRACK COACH	PIONEER	2/1/2021	\$1,588.13	
MCJUNKINS MICHAEL	ASSISTANT TRACK COACH	PIONEER	2/1/2021	\$1,588.13	
RUFFIN ARMAND	HEAD TRACK COACH	PIONEER	2/1/2021	\$2,117.50	
BRADBURY TOM	ASSISTANT BASEBALL COACH	HIGH SCHOOL	2/1/2021	\$1,815.57	
GARRETT ERIC	HEAD BASEBALL COACH	HIGH SCHOOL	2/1/2021	\$2,410.75	
BARKHURST RANDY	HEAD WRESTLING COACH	HIGH SCHOOL	2/1/2021	\$2,965.00	
MILLER MARK	ASSISTANT FOOTBALL COACH	HIGH SCHOOL	2/1/2021	\$2,313.00	
RASCHKE PHIL	ASSISTANT FOOTBALL COACH	HIGH SCHOOL	2/1/2021	\$2,313.00	
LEWIS JOSH	ASSISTANT FOOTBALL COACH	HIGH SCHOOL	2/1/2021	\$2,039.63	
SORTORE TRISH	CHEER COACH	HIGH SCHOOL	2/1/2021	\$2,676.68	
CASEY KATHY	HEAD GIRLS SWIM COACH	HIGH SCHOOL	2/1/2021	\$2,469.50	
RODRIGUEZ-PAQUETTE JULIA	ASSISTANT GIRLS SWIM COACH	HIGH SCHOOL	2/1/2021	\$1,629.38	
SARAVIA REBECCA	ASSISTANT VOLLEYBALL COACH	HIGH SCHOOL	2/1/2021	\$1,845.57	
GONZALEZ GEORGE	ASSISTANT BOYS SWIM COACH	HIGH SCHOOL	2/1/2020	\$1,736.07	