



Regular Meeting Agenda

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

1/14/2015 7:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. REPORTS

1. Facilities and Operations Report

(Information)

Presenter: Jim Brittain

2. Community Truancy Board

(Information)

Presenter: Susanne Beauchaine

Community Truancy Board.pdf (p. 4)

IV. APPROVAL OF MINUTES

(Action)

Minutes 12.10.14.pdf (p. 5)

V. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval of December 2014 January 2015 Accounts Payable and December Payroll.pdf (p. 8)
Approval of Certificated Personnel Report.pdf (p. 93)
Approval of Co-Curricular Personnel Report.pdf (p. 94)
Approval of Classified Personnel Report.pdf (p. 95)
Approval of SHS Band Trip to California.pdf (p. 96)

VI. OLD BUSINESS

1. Second Reading of Management Series Policies 6500, 6511, 6512 and 6513

(Action)

Presenter: Jim Brittain

Second Reading of Policies 6500, 6511, 6512, 6513.pdf (p. 98)

2. Second Reading of Management Series Policies 6113 and 6119

(Action)

Presenter: Jim Brittain

Second Reading Policies 6113 and 6119.pdf (p. 105)

3. Update of I-1351

(Information)

Presenter: Jim Brittain

VII. NEW BUSINESS

1. First Reading of Management Series Policies 6530 and 6570

(Action)

Presenter: Jim Brittain

First Reading of Management Series Policies 6530, 6570.pdf (p. 106)

2. First Reading of Management Series Policies 6600, 6605 and 6608

(Action)

Presenter: Jim Brittain

First Reading of Management Series Policies 6600, 6605, 6608.pdf (p. 114)

3. First Reading of Policy 3418, Response to Student Injury or Illness

(Action)

Presenter: Susanne Beauchaine

First Reading of Policy 3418 Response to Student Injury or Illness.pdf (p. 121)

4. First Reading of Personnel Series Policies 5010, 5011 and 5281

(Action)

Presenter: Kathi Weight

First Reading Personnel Series Policies 5010, 5011, 5281.pdf (p. 123)

5. School Board Meeting Scheduling Template

(Information)

Presenter: Kathi Weight

Board Mtg Planning Template.pdf (p. 132)

VIII. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

IX. BOARD COMMUNICATION

(Information)

X. ANNOUNCEMENTS

(Information)

XI. RECESS TO EXECUTIVE SESSION

XII. EXECUTIVE SESSION

(Executive Session)

per RCW 42.30.110(1)(g) to review the performance of a public employee

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public

XIII. RETURN TO PUBLIC SESSION

XIV. ADJOURNMENT

(Action)

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

Steilacoom Historical School District No. 1 Community Truancy Board

The best education for EVERY student!

Superintendent Kathi Weight

COMMUNITY TRUANCY BOARD VISION

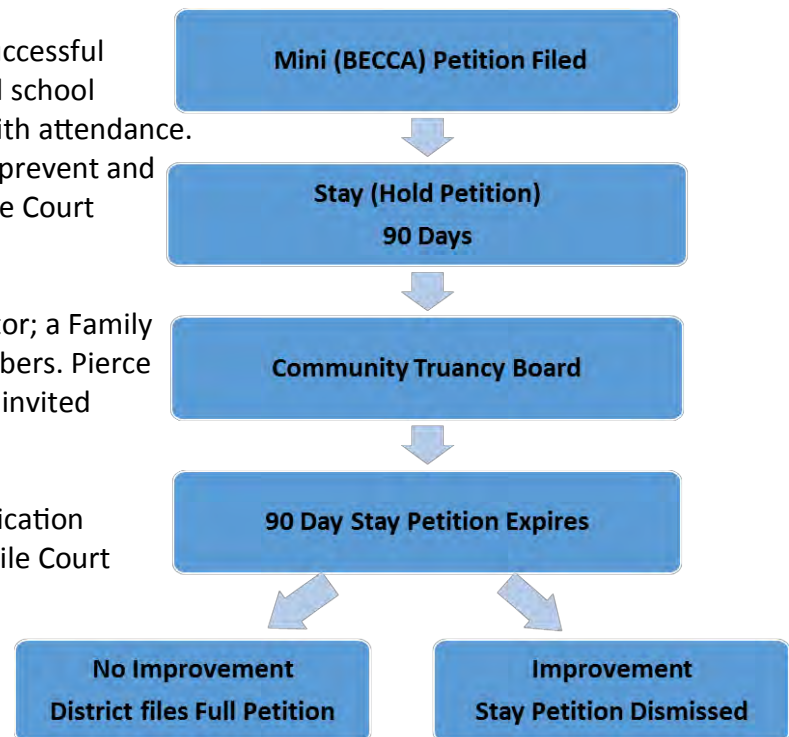
Improving student attendance through positive interventions
and partnerships between home and school.

Overview

The goal of the Community Truancy Board (CTB) is successful school re-engagement and renewed progress toward school completion and graduation for students struggling with attendance. Members of the CTB identify collaborative efforts to prevent and remedy truancy in its early stages prior to full Juvenile Court involvement.

Volunteer members of the CTB will include a Facilitator; a Family Liaison; School Administrator; and Community Members. Pierce County Juvenile Court Truancy Officer will also be an invited member of the district's Board.

Members will be recruited in January 2015. An application process will be available online. Pierce County Juvenile Court will provide training for all members in February to understand roles and expectations. The first CTB hearing will be conducted in late March 2015. Hearings will be scheduled monthly throughout the school year.





Regular Meeting Minutes

12/10/2014

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm.

The Pledge of Allegiance was led by Tanya Rontos, Student Services Coordinator.

All Directors and Superintendent Weight present.

Director Forbes made a motion to approve the agenda; Director Denning seconded the motion and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

Jaimie Garrett, Steilacoom

- banners in the SHS gym purchased as class gift but not posted
- SHS Winter Wish week - feel inappropriate; competitions are waste of educational time; nonacademic assemblies; staff competition pajama day

III. PRESENTATION

Pioneer Middle School Principal Stout introduced student athletes Anthony Svoboda and Julian Lomell (football) and Morgan Swecker and Grace Hembree (fast pitch) who thanked the School Board for allowing participation in football and fast pitch to return to the middle school.

IV. REPORTS

a. Financial Report

Executive Director Brittain updated the Board on the October 31, 2014 fund balances.

b. Facilities and Operations Report

Executive Director Brittain updated the Board on Capital Projects and a report of the cost savings and efficiency of the Maintenance and Grounds Department.

V. APPROVAL OF MINUTES

Director Denning made a motion to approve the 11.12.14 regular meeting minutes; Director Wong seconded the motion and the motion passed (5/0).

VI. CONSENT AGENDA

Director Denning made a motion to approve the Consent Agenda which included the attached accounts payable, payroll, personnel reports and Board, Superintendent and District Goals. Director Pierce seconded the motion and the motion passed (5/0).

VII. OLD BUSINESS

a. Approval of 2014-2020 Capital Facilities Plan

Director Forbes made a motion to approve the 2014-2020 Capital Facilities Plan; Director Denning seconded the motion and the motion passed (5/0).

b. Second Reading of Management Series Policies 6216, 6230 and 6250

Director Pierce made a motion to approve policies 6216, 6230 and 6250; Director Denning seconded the motion and the motion passed (5/0).

c. Second Reading of Policy 6220, Bid Requirements

Director Denning made a motion to approve Policy 6220; Director Pierce seconded the motion and the motion passed (5/0).

d. Second Reading of Policy 3240, Student Conduct

Director Pierce made a motion to approve Policy 3240; Director Denning seconded the motion and the motion passed (5/0).

e. Second Reading of Policy 3241, Classroom Management, Corrective Actions or Punishment

Director Denning made a motion to approve Policy 3241; Director Pierce seconded the motion and the motion passed (5/0).

VIII. NEW BUSINESS

a. Selection of School Board Chair

Superintendent Weight opened nominations for Board Chair to serve for the next 12 months. Director Forbes nominated Sam Scott. No further nominations. Roll Call vote - Denning, yea; Forbes, yea; Pierce, yea; Scott, yea; Wong, yea. Nomination to name Sam Scott as Board Chair passed (5/0).

b. Selection of School Board Vice Chair

Chair Scott opened nominations for Board Vice Chair to serve for the next 12 months. Director Denning nominated Yoshie Wong. No further nominations. Roll Call vote - Denning, yea; Forbes, yea; Pierce, yea; Scott, yea; Wong, yea. Nomination to name Yoshie Wong as Board Vice Chair passed (5/0).

c. I-1351 Potential Impact

Executive Brittain highlighted the definitions, requirements, impact and what was not addressed in the initiative. The initiative addressed class size and the presentation outlined the class size change impact on the District. 14 additional classrooms and additional building and support staff would be required with no additional funding. Director Forbes outlined the costs, the lack of funding, absent of running a bond and stated "will wait for the State to write the check". Chair Scott questioned the staffing model.

d. Deletion of Management Series Policies 6113 and 6119

Director Wong made the motion to move policies 6113 and 6119 to a second reading: Director Forbes seconded the motion and the motion passed (5/0).

e. First Reading of Management Series Policies 6500, 6511, 6512 and 6513

Director Pierce made a motion to move policies 6500, 6511, 6512 and 6513 to a second reading; Director Denning seconded the motion and the motion passed (5/0).

IX. COMMENTS FROM THE AUDIENCE

No comments.

X. BOARD COMMUNICATION

Superintendent Weight, Chair Scott and Director Denning received a communication from a parent regarding change of teacher.

XI. ANNOUNCEMENTS

- Steilacoom High Boys Swim Team has won their first two meets
- Steilacoom High Choral and Band Concerts next week

XII. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 7:54 pm; Director Denning seconded the motion and the motion passed (5/0).

(Secretary/Superintendent)

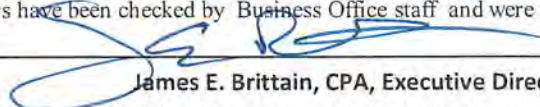
(Chair)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: **January 14, 2015**

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.



James E. Brittain, CPA, Executive Director of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
GENERAL FUND:					
December 5, 2014	A/P - Void	115322	to	115322	\$ (23,021.04)
December 5, 2014	A/P - Void	115342	to	115342	\$ (9.94)
December 12, 2014	Accounts Payable	115964	to	116024	\$ 237,109.25
December 15, 2014	Accounts Payable	116025	to	116041	\$ 224.83
December 19, 2014	Accounts Payable	116042	to	116084	\$ 267,870.55
December 31, 2014	Payroll A/P	116085	to	116110	\$ 550,101.52
December 23, 2014	Accounts Payable	116111	to	116111	\$ 1,605.81
December 30, 2014	Accounts Payable	116112	to	116135	\$ 59,129.92
December 31, 2014	Accounts Payable	116136	to	116136	\$ 20,359.34
December 31, 2014	Mastercard Corp.	116137	to	116137	\$ 25.00
January 8, 2015	Accounts Payable	116138		116179	\$ 130,181.63
December 31, 2014	Payroll	800589	to	800596	\$ 14,797.83
December 31, 2014	Direct Deposit				\$ 946,769.14
December 31, 2014	Payroll Taxes				\$ 341,505.31
TOTAL GENERAL FUND:					\$ 2,546,649.15
CAPITAL PROJECTS FUND:					
December 12, 2014	Accounts Payable	200235	to	200235	\$ 1,203.40
December 19, 2014	Accounts Payable	200236	to	200237	\$ 14,870.97
December 31, 2014	Mastercard Corp.	200238	to	200238	\$ 26.99
January 8, 2015	Accounts Payable	200239	to	200239	\$ 200,237.55
TOTAL CAPITAL PROJECTS FUND:					\$ 216,338.91
ASSOCIATED STUDENT BODY FUND:					
December 5, 2014	A/P - Void	401963	to	401963	\$ (336.76)
December 5, 2014	A/P - Void	401995	to	401995	\$ (115.28)
December 5, 2014	Accounts Payable	402005	to	402021	\$ 25,720.82
December 12, 2014	Accounts Payable	402022	to	402024	\$ 610.90
December 19, 2014	Accounts Payable	402025	to	402039	\$ 8,265.24
December 23, 2014	Accounts Payable	402040	to	402040	\$ 1,252.35
December 30, 2014	Accounts Payable	402041	to	402047	\$ 3,056.59
December 31, 2014	Mastercard Corp.	402048	to	402048	\$ 11,369.36
January 5, 2015	Accounts Payable	402049	to	402060	\$ 10,687.17
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 60,510.39
TRANSPORTATION VEHICLE FUND:					
			to		
			to		
TOTAL TRANSPORTATION VEHICLE FUND:					\$ -

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$0.00, and voids/cancellations, totaling \$23,021.04. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Voids/Cancellations, totaling \$23,021.04

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
115322	HEWLETT PACKARD	12/05/2014	54695278	Laptop carts for Chloe Clark	111314050	8,371.29	23,021.04
			54707684	Laptop Carts for Pioneer and SHS	111314046	14,649.75	
				1 Void	Check(s) For a Total of		23,021.04

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	0	Manual, Wire Tran, ACH & Computer	Checks	0.00
Less	1	Voided	Checks For a Total of	23,021.04
			Net Amount	-23,021.04

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$0.00, and voids/cancellations, totaling \$9.94. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Voids/Cancellations, totaling \$9.94

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
115342	BLICK ART MATERIALS	12/05/2014	3326229	S.P. Dick Blick Art Materials for Art Room	1271415001	9.94	9.94
				1 Void	Check(s) For a Total of		9.94

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	0	Manual, Wire Tran, ACH & Computer Checks		0.00
Less	1	Voided	Checks For a Total of	9.94
			Net Amount	-9.94

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$237,109.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 115964 through 116024, totaling \$237,109.25

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
115964	ALBERTSONS	12/12/2014	6030375100161345	SHS ALBERTSONS FACSE- OPEN PO NOT TO EXCEED \$5,000	141415005	1,675.34	1,675.34
115965	AMERICAN AIR FILTER	12/12/2014	90839112	HVAC FILTER #170-112-500, 16X20X2", MARK FOR SHS	101415080	2,581.30	2,581.30
115966	AUTOLUBE TIRE & AUTOMOTIVE	12/12/2014	0000015019	OPEN PURCHASE ORDER 2014-2015 FOR AUTO SERVICES	101415013	3,915.15	3,915.15
115967	BATTERIES PLUS	12/12/2014	245-104748-01	OPEN PURCHASE ORDER 2014-2015 FOR BATTERIES	101415004	355.24	846.56
			245-335327	OPEN PURCHASE ORDER 2014-2015 FOR BATTERIES	101415004	141.80	
			245-336641	OPEN PURCHASE ORDER 2014-2015 FOR BATTERIES	101415004	349.52	
115968	BLICK ART MATERIALS	12/12/2014	3326229	Repayment of Invoice #3326229 / original payment was voided	0	9.94	9.94
115969	BRITTAIN, JAMES E	12/12/2014	REIMBURSE	REIMBURSE PARKING & DAKTRONICS	0	46.76	46.76
115970	BUILDERS HARDWARE & SUPPLY	12/12/2014	S3363157.001	PURCHASE & INSTALLATION OF SCHLAGE MAGNETIC LOCK TIME OUT SYSTEM	101415079	1,134.42	1,134.42
115971	CAPITAL ELECTRIC INCORP	12/12/2014	24982	FURNISH AND	101415063	1,635.53	3,013.97

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			25052	INSTALL A REPLACEMENT PANEL BOARD IN SHS ELECTRICAL ROOM E-206, PANEL J PER PROPOSAL DATED 8/7/2014 FURNISH AND INSTALL ELECTRICAL FOR A 2 TON HVAC SPLIT SYSTEM FOR THE SERVER ROOM	101415067	1,378.44	
115972	CAREER STAFF UNLMTD- SEATTLE	12/12/2014	28427-230539	Jackie Muir, Contracted OT position for the 2014-2015 school year.	91415004	2,142.00	2,142.00
115973	CARTRIDGE WORLD	12/12/2014	35130	OPEN P.O. FOR TONER CARTRIDGES FOR PRINTER	2371415011	61.25	61.25
115974	CASE PARTS	12/12/2014	0001986220	OPEN PURCHASE ORDER 2014-2015 FOR REFRIGERATION PARTS	101415087	4,418.24	4,418.24
115975	CENTURYLINK	12/12/2014	206-Z25-0055 467B	DISTRICT WIDE PHONE SERVICES FOR THE 14/15 SCHOOL YEAR - DO NOT FAX	81415007	7,549.13	7,549.13
115976	COASTWIDE LABORATORIES	12/12/2014	GT2724134	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	294.88	2,312.26
			GT2724139	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	164.67	
			GT2724139-1	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	29.06	
			GT2725711	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	308.23	
			NT2722025	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	96.36	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			NT2724134	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	288.33	
			NT2724139	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	131.55	
			NT2725711	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	957.74	
			NW2721931	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	41.44	
115977	COLES-RITCHIE, MARILEE	12/12/2014	DEC 2014 ELL WKSHP	MARILEE COLES-RITCHIE-WEST MINSTER COLLEGE ELL WORKSHOP TEACHING SERVICES	81415118	549.00	549.00
115978	CRISIS REALITY	12/12/2014	124	PHASE 1 - SITE ASSESSMENTS/PLAN REVIEW	81415032	28,500.00	28,500.00
115979	CULLIGAN	12/12/2014	201412380587	OPEN PURCHASE ORDER 2014-2015 FOR WATER	101415012	43.10	92.52
			201412400885	OPEN PURCHASE ORDER 2014-2015 FOR WATER	101415012	49.42	
115980	DAUGHERTY, KATHRYN R	12/12/2014	REIMBURSE	REIMBURSE COSTCO	0	6.78	6.78
115981	DEBBEE R SHAFFER	12/12/2014	REIMBURSE	REIMBURSE ART SUPPLIES	0	50.07	50.07
115982	GRAINGER	12/12/2014	9601812259	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415016	18.88	123.85
			9602043755	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415016	56.62	
			9610483019	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415016	48.35	
115983	HAROLD LEMAY ENTERPRISES	12/12/2014	2180-453822	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO	81415047	1,629.75	7,339.63
			5742261	DISTRICT WIDE GARBAGE/RECYCLING	81415047	206.19	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO			
			5742840	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO	81415047	1,007.62	
			5742924	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO	81415047	129.20	
			5742933	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO	81415047	3,142.11	
			5742982	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO	81415047	885.40	
			5743905	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO	81415047	81.70	
			5744435	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO	81415047	257.66	
115984	HERITAGE FOOD SERVICE GROUP	12/12/2014	0002840841-IN	OPEN PURCHASE ORDER 2014-2015 FOR KITCHEN PARTS & SUPPLIES	101415018	153.39	153.39
115985	HEWLETT PACKARD	12/12/2014	54695278	Check never received in 2013-14; check reissued in 2014-15.	111415037	8,371.29	23,021.04
			54707684	Check never	111415037	14,649.75	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				received in 2013-14; check reissued in 2014-15.			
115986	HUMANUS CORPORATION	12/12/2014	2014-1917	Jonathan Golle, Contracted Psychologist position.	91415002	3,034.00	7,178.00
			2014-2110	Jonathan Golle, Contracted Psychologist position.	91415002	4,144.00	
115987	JOHNSTONE SUPPLY	12/12/2014	11-S100163896.001	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415024	28.58	28.58
115988	JW PEPPER	12/12/2014	14559764	SHS BAND JW PEPPER SHEET MUSIC OPEN PO	4311415024	481.85	481.85
115989	K & L GATES	12/12/2014	3030750	PROFESSIONAL LEGAL SERVICES FOR 14-15 SY	81415080	1,106.00	1,106.00
115990	KING COUNTY DIRECTORS ASSN	12/12/2014	3862467	KCDA Order - will use credit card- do not fax	4311415023	301.68	1,240.87
			3862582	Health Room/746067	0	181.27	
			3862613	art supplies/workroom supplies	2371415040	59.52	
			3862621	SPed/Jolly/workroo m supplies/ cart #747256	2371415041	54.71	
			3865122	copy paper - order for school year 2014-15	2371415014	643.69	
115991	LAKEWOOD HARDWARE & PAINT	12/12/2014	413254	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415026	63.67	63.67
115992	LEADER SERVICES	12/12/2014	WA08097	NOVEMBER 2014 / FEES @ \$1.40 PER TRANSACTION	0	117.60	117.60
115993	LEMAY MOBILE SHREDDING	12/12/2014	4414777	LEMAY MOBILE SHREDDING SVCS FY 1415 OPEN PO	81415049	50.00	78.00
			4416688	LEMAY MOBILE SHREDDING SVCS FY 1415 OPEN PO	81415049	28.00	
115994	LEVCOVICH, NANCY GRANT	12/12/2014	REIMBURSE	REIMBURSE EDUCATIONAL WORKSHEETS	0	36.54	36.54

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
115995	MARK'S PLUMBING PARTS	12/12/2014	INV001374368	OPEN PURCHASE ORDER 2014-2015 FOR PLUMBING SUPPLIES	101415032	322.87	322.87
115996	MEDCO	12/12/2014	41862454	SPORTS MEDICINE SUPPLIES - QUOTE # 100381015	81415019	263.66	263.66
115997	MICRO K12CONNECTED.COM	12/12/2014	0457866-IN	Replacement Document Cameras for classrooms	111415025	3,015.06	3,015.06
115998	MILLER PAINT COMPANY	12/12/2014	28475255	OPEN PURCHASE ORDER FOR 2014-2015 FOR PAINT & SUPPLIES	101415069	211.23	211.23
115999	PIERCE COUNTY REFUSE	12/12/2014	5737347	OPEN PO FOR GARBAGE AND RECYCLING	81415084	156.45	178.05
			5738857	OPEN PO FOR GARBAGE AND RECYCLING	81415084	21.60	
116000	PIERCE COUNTY SEWER	12/12/2014	00858625	PIERCE COUNTY SEWER SVCS FY 1415 OPEN PO	81415046	134.61	308.13
			01354221	PIERCE COUNTY SEWER SVCS FY 1415 OPEN PO	81415046	173.52	
116001	PIERCE CO BUDGET AND FINANCE	12/12/2014	AR165185	TRAFFIC SIGNAL FLASHER ASSEMBLY MAINTENANCE SERVICES WITHIN DUPONT CITY LIMITS	101415088	2,919.43	2,919.43
116002	PRECOR COMMERCIAL FITNESS	12/12/2014	17662	treadmill for p.e.	2371415035	2,496.95	2,496.95
116003	PUGET SOUND ENERGY	12/12/2014	200002143960	PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO	81415039	13,520.51	24,334.30
			200023874882	PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO	81415039	10,813.79	
116004	PUGET SOUND ESD	12/12/2014	82280	SHS PUGET SOUND ESD 1 DAY OF LITERACY DESIGN COLLABORATIVE PROFESSIONAL DEVELOPMENT	141415022	1,500.00	1,500.00
116005	RSD	12/12/2014	26155985-00	OPEN PURCHASE ORDER 2014-2015	101415041	845.26	845.26

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FOR REFRIGERATION PARTS			
116006	RIVIERA COMMUNITY CLUB	12/12/2014	SC/100	WATER USAGE FOR ANDERSON ISLAND	81415088	668.23	1,276.23
			SC/101	WATER USAGE FOR ANDERSON ISLAND	81415088	608.00	
116007	SECURE PACIFIC	12/12/2014	36514	MONITORING SERVICES FOR STEILACOOM DISTRICT	101415001	57.43	57.43
116008	SERVICE ALT. TRAINING INST.	12/12/2014	5728	Right Response Instructor Training for Tanya Rontos	91415014	1,999.00	1,999.00
116009	SODEXO INC & AFFILIATES	12/12/2014	1000815864	OPEN PO FOR FOOD SERVICE - DO NOT FAX	81415104	75,606.67	75,606.67
116010	SPEEDY GLASS	12/12/2014	9185-1339093	OPEN PURCHASE ORDER 2014-2015 FOR VEHICLE GLASS REPAIRS	101415047	315.07	315.07
116011	STACY PLUMBING SUPPLY CO	12/12/2014	314341	OPEN PURCHASE ORDER FOR 2014-2015 FOR PLUMBING SUPPLIES	101415086	30.17	441.07
			314360	OPEN PURCHASE ORDER FOR 2014-2015 FOR PLUMBING SUPPLIES	101415086	238.44	
			314361	OPEN PURCHASE ORDER FOR 2014-2015 FOR PLUMBING SUPPLIES	101415086	172.46	
116012	STEILACOOM SCHOOL DISTRICT	12/12/2014	REIMBURSE	PIONEER / GF TO REIMBURSE ASB FOOTBALL	0	890.00	890.00
116013	SUBSTITUTE ONLINE	12/12/2014	2014-77	SUBSTITUTE ONLINE UNLIMITED SERVICE AGREEMENT	81415115	3,300.00	3,300.00
116014	SUNBELT STAFFING	12/12/2014	6712424	Jacqueline Diaz, Contracted Psychologist position.	91415003	2,800.00	4,200.00
			6723113	Jacqueline Diaz, Contracted Psychologist position.	91415003	1,400.00	
116015	TACOMA SCREW PRODUCTS	12/12/2014	30602180	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415050	206.39	206.39

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116016	TANNER ELECTRIC	12/12/2014	72131000	ANDERSON ISLAND FY1415 TANNER ELECTRIC OPEN PO	81415044	710.95	710.95
116017	TED BROWN MUSIC CO	12/12/2014	1327089	music/supplies/fo1 mer	2371415029	36.96	371.30
			1335108	SHS BAND TED BROWN MUSIC SUPPLIES AND REPAIRS OPEN PO	271415012	65.70	
			1358317	music/supplies/fo1 mer	2371415029	78.18	
			1367296	SHS BAND TED BROWN MUSIC SUPPLIES AND REPAIRS OPEN PO	271415012	82.67	
			1367304	SHS BAND TED BROWN MUSIC SUPPLIES AND REPAIRS OPEN PO	271415012	77.13	
			1383769	SHS BAND TED BROWN MUSIC SUPPLIES AND REPAIRS OPEN PO	271415012	30.66	
116018	TOTALFUNDS BY HASLER	12/12/2014	7900 0100 0202 8325	HASLER POSTAGE MACHINE SERVICES AND SUPPLY	81415100	2,089.96	2,089.96
116019	TRANE COMMERCIAL SYSTEMS	12/12/2014	10090300R1	OPEN PURCHASE ORDER 2014-2015 FOR HVAC PARTS & SERVICE	101415051	546.43	546.43
116020	TRUSTEED PLANS SERVICE CORP	12/12/2014	0079008-IN	TRUSTEED PLAN'S SERVICE CORP SVCS FY 1415 OPEN PO	81415050	7,395.99	7,395.99
116021	WEIGHT, KATHLEEN J	12/12/2014	REIMBURSE	REIMBURSE MILEAGE	0	77.97	77.97
116022	WELLS FARGO FINAN LEASING INC	12/12/2014	5001720097	WELLS FARGO FINANCE LEASE OPEN PO FOR CHERRYDALE COPIER	81415074	612.01	612.01
116023	WITT COMPANY	12/12/2014	379376	SHS WITT CO COPIER SUPPLY FY1415 OPEN PO	4311415015	277.23	277.23
116024	ZUMAR INDUSTRIES INC	12/12/2014	0173253	OPEN PURCHASE ORDER 2014-2015 FOR SIGNS	101415055	466.90	466.90
				61 Computer	Check(s) For a Total of		237,109.25

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	61	Computer	Checks For a Total of	237,109.25
Total For	61	Manual, Wire Tran, ACH & Computer	Checks	237,109.25
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	237,109.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$224.83. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 116025 through 116041, totaling \$224.83

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116025	FIRESTONE, PATRICIA LEE	12/15/2014	PARKING REFUND	PARKING REFUND -	0	40.00	40.00
				C CANNING			
116026	GREGOIRE, LEO	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB -	0	13.95	13.95
				W/D B. GREGOIRE			
116027	HUNDT, DONALD	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB	0	14.98	14.98
				W/D A HUNDT & F			
				HUNDT			
116028	JOHNSON, ERICA P	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB -	0	55.50	55.50
				W/D ALEXANDRIA			
				JOHNSON			
116029	JOHNSON, JAMES	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB -	0	5.00	5.00
				W/D S. JOHNSON			
116030	MARLER, TABITHA	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB	0	3.60	4.20
				W/D S MARLER			
			FOOD SVS REIMB 2	FOOD SVS REIMB	0	0.60	
				W/D A. MARLER			
116031	MCVAY, MICHAEL	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB -	0	2.25	4.00
				W/D N. ENGBINO			
			FOOD SVS REIMB 2	FOOD SVS REIMB -	0	1.75	
				W/D J. TORRES			
116032	MILLER, AMANDA	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB	0	2.50	3.25
				W/D G MILLER			
			FOOD SVS REIMB 2	FOOD SVS REIMB	0	0.75	
				W/D A MILLER			
116033	PALAGANAS, URDUJA	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB -	0	3.00	3.00
				W/D R. PALAGANAS			
116034	PANDYA, GITESH	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB -	0	5.00	5.00
				W/D K. PANDYA			
116035	PORTUGAL, ERICA	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB -	0	0.10	14.35
				W/D ADRIAN			
				PORTUGAL, JR			
			FOOD SVS REIMB 2	FOOD SVS REIMB -	0	14.25	
				W/D AIDAN			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116036	RAMOS, JOHN CARLO	12/15/2014	FOOD SVS REIMB	PORTUGAL FOOD SVS REIMB - W/D N. RAMOS	0	3.50	3.50
116037	SABLAN, JONATHAN	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB - W/D K. SOLIDUM	0	30.00	30.00
116038	SHEOSHIRS, ROSARIO YULIANA	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB - W/D R. SHEOSHIRS	0	5.00	5.00
116039	STEILACOOM SCHOOL DISTRICT	12/15/2014	REIMB LIBRARY	GF TO REIMB ASB FOR LOST BOOK PAYMENT	0	16.00	16.00
116040	TARA, TULPE	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB W/D L TARA JR.	0	1.75	3.25
			FOOD SVS REIMB 2	FOOD SVS REIMB W/D F TARA	0	1.50	
116041	TOLEFREE SR, MARK	12/15/2014	FOOD SVS REIMB	FOOD SVS REIMB - W/D T. TOLEFREE	0	3.85	3.85
			17	Computer	Check(s) For a Total of		224.83

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	17	Computer	Checks For a Total of	224.83
Total For	17	Manual, Wire Tran, ACH & Computer	Checks	224.83
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	224.83

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$267,870.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 116042 through 116084, totaling \$267,870.55

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116042	AUTOLUBE TIRE & AUTOMOTIVE	12/19/2014	0000015139	OPEN PURCHASE ORDER 2014-2015 FOR AUTO SERVICES	101415013	1,170.91	1,170.91
116043	BANK OF AMERICA	12/19/2014	14110072205	OPEN PO FOR SERVICE FEES - DO NOT FAX	81415079	1,051.27	1,051.27
116044	BEAUCHAINE, SUSANNE CHOE	12/19/2014	REIMBURSE	REIMBURSE MILEAGE	0	68.13	68.13
116045	BUILDERS HARDWARE & SUPPLY	12/19/2014	S3371952.001	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415008	73.21	113.60
			S3372181.001	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415008	20.88	
			S3372916.001	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415008	19.51	
116046	CDWG	12/19/2014	RD85345	Printer for SHS Attendance Office	111415027	279.80	4,271.69
			RF76848	Laptop for Sandy Lee at Chloe. Surface for technology new staff member.	111415030	1,934.14	
			RH61507	SHS Laptop Cart Switches	111415038	1,371.83	
			RH85059	SHS Laptop Cart Switches	111415038	685.92	
116047	CENTURYLINK	12/19/2014	300493944	DISTRICT WIDE PHONE SERVICES FOR THE 14/15 SCHOOL YEAR - DO NOT FAX	81415007	333.95	333.95
116048	CHEVRON & TEXACO CARD SERVICES	12/19/2014	43040937	CHEVRON & TEXACO	81415052	5,291.20	5,291.20

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116049	CITY OF DUPONT	12/19/2014	000420-000	FUEL CARD SERVICES OPEN PO CITY OF DUPONT	81415045	89.00	457.34
			103176-002	WATER SEWER SVCS FY 1415 OPEN PO CITY OF DUPONT	81415045	123.72	
			103176-003	WATER SEWER SVCS FY 1415 OPEN PO CITY OF DUPONT	81415045	244.62	
116050	COASTWIDE LABORATORIES	12/19/2014	GT2725711-2	WATER SEWER SVCS FY 1415 OPEN PO OPEN PURCHASE	101415011	43.45	1,322.43
			GT2727459	ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	191.68	
			NT2725711-1	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	152.65	
			NT2727044	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	389.98	
			NT2727052	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	8.31	
			NT2727459	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	484.15	
			NW2721931-1	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	52.21	
116051	CONSOLIDATED ELECTRICAL DIST	12/19/2014	8541-781515	OPEN PURCHASE ORDER FOR 2014-2015 FOR ELECTRICAL SUPPLIES	101415057	243.40	384.11
			8541-781610	OPEN PURCHASE ORDER FOR 2014-2015 FOR ELECTRICAL SUPPLIES	101415057	140.71	
116052	CROSS CULTURAL COMM INC	12/19/2014	2	INTERPRETER	0	36.00	36.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116053	DELL K-12 EDUCATION	12/19/2014	XJKW83JM5	SERVICES Microsoft Office for SHS 100 Laptops	111415026	5,872.59	5,872.59
116054	DPE SYSTEMS	12/19/2014	I0046196	GFI Email archiver and security annual renewal.	111415032	4,401.98	4,401.98
116055	ESD 113	12/19/2014	0000027352	CRISC SERVICES FOR FY1415 OPEN PO	81415056	11,621.80	11,621.80
116056	FIRST STUDENT INC	12/19/2014	11024063	OPEN PO FOR FIRST STUDENT BUS CHARGES	81415077	110,681.45	110,568.86
			11024063-1	OPEN PO FOR FIRST STUDENT BUS CHARGES	81415077	-112.59	
116057	GRAINGER	12/19/2014	9609645008	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415016	207.95	207.95
116058	HENNESSEY, JENNIPHER SUE	12/19/2014	REIMBURSE	REIMBURSE SUPPLIES	0	13.12	13.12
116059	HEWLETT PACKARD	12/19/2014	55165769	Laptop for SHS	81415112	79,227.50	79,227.50
116060	ISLAND PROPANE INC	12/19/2014	14416	PROPANE DELIVERY OPEN PO AT ANDERSON ISLAND	81415085	320.73	320.73
116061	IXL LEARNING	12/19/2014	S266158	iXL Math Site License renewal When approved, please let Susan Greer know and she will send information to vendor.	271415018	11,252.00	11,252.00
116062	J&I POWER EQUIPMENT INC	12/19/2014	235544	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415023	210.17	210.17
116063	JOHNSTONE SUPPLY	12/19/2014	11-S100163894.001	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415024	338.05	608.57
			11-S100164109.001	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415024	177.23	
			11-S100164524.001	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415024	93.29	
116064	K & L GATES	12/19/2014	2029452	PROFESSIONAL LEGAL SERVICES FOR 14-15 SY	81415080	2,901.53	2,901.53
116065	KONE, INC	12/19/2014	221623381	OPEN PURCHASE	101415058	635.53	635.53

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER FOR			
				2014-2015 FOR			
				ELEVATOR SERVICE			
116066	MAILFINANCE	12/19/2014	H5036577	MAIL FINANCE FY	81415053	637.54	637.54
				1415 OPEN PO			
116067	MARK'S PLUMBING PARTS	12/19/2014	INV001376210	OPEN PURCHASE	101415032	261.95	261.95
				ORDER 2014-2015			
				FOR PLUMBING			
				SUPPLIES			
116068	MASSEY'S PIANO TUNING	12/19/2014	712890	tuned choir room	2371415042	75.00	75.00
				piano... do not			
				fax... invoice			
				attachced			
116069	MILLER PAINT COMPANY	12/19/2014	28517034	OPEN PURCHASE	101415069	144.82	144.82
				ORDER FOR			
				2014-2015 FOR			
				PAINT & SUPPLIES			
116070	NORTHWEST CASCADE INC	12/19/2014	2-1073128	HONEY BUCKET	81415060	72.28	72.28
				RENTAL			
116071	O'REILLY AUTOMOTIVE, INC.	12/19/2014	155089	OPEN PURCHASE	101415037	60.60	60.60
				ORDER 2014-2015			
				FOR AUTO SUPPLIES			
116072	PUGET SOUND ESD	12/19/2014	0000082307	Relife slot for 1	91415012	13,257.00	13,257.00
				student and			
				Cooperative			
				Member District			
				Fee			
116073	QBSI	12/19/2014	IN030853	QBSI OPEN PO	81415035	404.78	404.78
				PRINT MANAGEMENT			
				SERVICES			
116074	STACY PLUMBING SUPPLY CO	12/19/2014	314341	OPEN PURCHASE	101415086	347.79	485.86
				ORDER FOR			
				2014-2015 FOR			
				PLUMBING SUPPLIES			
			314493	OPEN PURCHASE	101415086	31.72	
				ORDER FOR			
				2014-2015 FOR			
				PLUMBING SUPPLIES			
			314494	OPEN PURCHASE	101415086	106.35	
				ORDER FOR			
				2014-2015 FOR			
				PLUMBING SUPPLIES			
116075	SUTCLIFF, JODI KAYE	12/19/2014	REIMBURSE	REIMBURSE	0	29.90	29.90
				CLASSROOM			
				SUPPLIES			
116076	TED BROWN MUSIC CO	12/19/2014	1409881	music/supplies/fol	2371415029	62.24	62.24
				mer			
116077	THOMAS, ALISSA TAYLOR	12/19/2014	REIMBURSE	REIMBURSE	0	105.80	105.80
				SUPPLIES			
116078	TRANE COMMERCIAL SYSTEMS	12/19/2014	10132407R1	OPEN PURCHASE	101415051	107.10	697.27

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2014-2015 FOR HVAC PARTS & SERVICE			
			10143609R1	OPEN PURCHASE	101415051	590.17	
				ORDER 2014-2015 FOR HVAC PARTS & SERVICE			
116079	TRUSTEED PLANS SERVICE CORP	12/19/2014	0079108-IN	TRUSTEED PLANS SERVICE CORP SVCS	81415050	5,661.82	5,661.82
				FY 1415 OPEN PO			
116080	US BANK EQUIP. FINANCE/US BANK	12/19/2014	268002300	US BANK EQUIPMENT FINANCE FY1415	81415058	1,058.94	1,058.94
				OPEN PO FOR RISOGRAPH COPIERS AT CHLOE, SALTAR'S, AND SHS			
				- DO NOT FAX			
116081	V & R SHEET METAL, LLC	12/19/2014	3136	CUT IN & FLASH (1) 4 INCH PIPE PENETRATION, FLASH WITH WHITE KNIGHT & FABRIC FOR NEW HVAC UNIT AT CHERRYDALE ELEMENTARY	101415077	1,094.00	1,094.00
116082	WEIGHT, KATHLEEN J	12/19/2014	REIMBURSE	REIMBURSE MILEAGE	0	125.43	125.43
116083	WELLS FARGO FINAN LEASING INC	12/19/2014	5001745567	WELLS FARGO FINANCE LEASE	81415097	764.72	937.72
				OPEN PO FOR CHLOE CLARK, ANDERSON, PIONEER AND SHS			
			5001745568	WELLS FARGO FINANCE LEASE	81415073	173.00	
				OPEN PO FOR PIONEER NURSE'S OFFICE COPIER			
116084	WITT COMPANY	12/19/2014	380387	WITT COPIER SUPPLIES FOR PIONEER OPEN PO NTE \$500	81415102	144.68	354.64
			380447	WITT COPIER SUPPLIES FOR CHLOE CLARK-OPEN PO NOT TO EXCEED \$1000	81415081	209.96	
				43 Computer	Check(s) For a Total of		267,870.55

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	43	Computer	Checks For a Total of	267,870.55
Total For	43	Manual, Wire Tran, ACH & Computer	Checks	267,870.55
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	267,870.55

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$1,605.81. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 116111 through 116111, totaling \$1,605.81

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116111	STELLACOOM SCHOOL DISTRICT	12/23/2014	CTAX11 20141222AAA	Comp Tax owed for Cash Account 11 through 12/22/2014	0	1,605.81	1,605.81
				1 Computer	Check(s) For a Total of		1,605.81

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,605.81
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	1,605.81
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,605.81

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$59,129.92. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 116112 through 116135, totaling \$59,129.92

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116112	ALBERS & COMPANY INC	12/30/2014	1111	ALBERS AND COMPANY INC FY 1415 OPEN PO	81415038	2,077.27	2,077.27
116113	ANDERSON ISLAND GENERAL STORE	12/30/2014	9832218	FUEL FOR BUS AND CAR ON ANDERSON ISLAND	81415054	590.76	590.76
116114	BUREAU OF ED RESEARCH	12/30/2014	4576847	Common Core Conference CA Feb 2-5th/Nystrom	2371415043	1,395.00	1,395.00
116115	CAREER CRUISING	12/30/2014	C1018856	ccSpringboard Subscription (Renewal)	0	595.00	595.00
116116	CAREER STAFF UNLMTD- SEATTLE	12/30/2014	28427-231337	Jackie Muir, Contracted OT position for the 2014-2015 school year.	91415004	1,296.00	1,296.00
116117	CDWG	12/30/2014	RG57425	Laptop for Sandy Lee at Chloe. Surface for technology new staff member.	111415030	86.64	802.66
			RH95391	Computer Monitors for SHS new classrooms	111415040	716.02	
116118	CLOVER PARK SCHOOL DISTRICT	12/30/2014	1151	POOL RENTAL FUNDS FOR STELLACOOM GIRLS' SWIM TEAM	81415120	3,575.00	3,575.00
116119	CRISIS REALITY	12/30/2014	130	PHASE 1 - SITE ASSESSMENTS/PLAN REVIEW	81415032	13,312.50	13,312.50
116120	GENERAL ELECTRIC CAPITAL CORP	12/30/2014	61879851	GE CAPITAL CORP OPEN PO FOR	81415068	529.50	1,968.38

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				DISTRICT OFFICE			
				COPIER			
			61890331	GE CAPITAL CORP	81415064	743.10	
				OPEN PO FOR			
				PIONEER MIDDLE			
				SCHOOL COPIER			
			61899875	GE CAPITAL CORP	81415063	695.78	
				OPEN PO FOR SHS			
				COPIER			
116121	HUMANUS CORPORATION	12/30/2014	2014-1947	Jonathan Golle,	91415002	2,960.00	5,328.00
				Contracted			
				Psychologist			
				position.			
			2014-2191	Jonathan Golle,	91415002	2,368.00	
				Contracted			
				Psychologist			
				position.			
116122	KING COUNTY DIRECTORS ASSN	12/30/2014	3825561	KCDA CART NO.	4311415007	1,012.78	1,267.74
				711893			
			3853215	KCDA Order	1271415018	8.41	
			3868694	workroom supplies	2371415045	246.55	
116123	LITT, TERESA ANN	12/30/2014	REIMBURSE	REIMBURSE	0	29.37	29.37
				SUPPLIES			
116124	MCDONALD, JODY D	12/30/2014	REIMBURSE	REIMBURSE MILEAGE	0	73.66	73.66
116125	MEDCO	12/30/2014	41887434	SPORTS MEDICINE	81415019	25.82	25.82
				SUPPLIES - QUOTE			
				# 100381015			
116126	MVP PHYSICAL THERAPY, INC	12/30/2014	119	SHS MVP PHYSICAL	81415107	1,305.00	1,305.00
				THERAPY ATHLETIC			
				TRAINING SERVICES			
				OPEN PO			
116127	NYSTROM, JOHN R	12/30/2014	REIMBURSE	REIMBURSE	0	52.00	52.00
				SUPPLIES			
116128	PIERCE CO BUDGET AND FINANCE	12/30/2014	AR165464	Pierce County	91415009	11,031.00	11,031.00
				Budget and			
				Finance Birth to			
				Three Program			
116129	PRATER, SHEILA S	12/30/2014	REIMBURSE	REIMBURSE MILEAGE	0	76.27	76.27
116130	QBSI	12/30/2014	IN245087	XEROX WORKCENTRE	81415121	2,774.00	2,801.59
				SALE			
			IN311815	QBSI OPEN PO	81415035	27.59	
				PRINT MANAGEMENT			
				SERVICES			
116131	SAXTON BRADLEY	12/30/2014	14-01061	Smart Boards for	111415022	8,340.66	8,340.66
				SHS new			
				classrooms			
116132	SCHOOL SPECIALTY	12/30/2014	204500409641	Additional	0	138.83	138.83
				Student Agendas			
116133	SHUCKHART, MAUREEN	12/30/2014	REIMBURSE	REIMBURSE MILEAGE	0	49.15	49.15
116134	SUNBELT STAFFING	12/30/2014	6739874	Jacqueline Diaz,	91415003	2,800.00	2,800.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116135	TACOMA COMMUNITY COLLEGE	12/30/2014	495	Contracted Psychologist position. 14/15 RUNNING START OPEN PO - DO NOT FAX	81415095	198.26	198.26
24	Computer			Check(s) For a Total of			59,129.92

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	24	Computer	Checks For a Total of	59,129.92
Total For	24	Manual, Wire Tran, ACH & Computer Checks		59,129.92
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	59,129.92

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$20,359.34. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 116136 through 116136, totaling \$20,359.34

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						

116136 MASTERCARD CORP. CLIENTS PAYME 12/31/2014

CREDIT CARD PAYMENT CHECK

20,359.34

ACE HARDWARE	BMO DEC 201400033	Credit Card Payment AP Invoice.	0	62.51
ALASKA AIRLINES - PCARD	BMO DEC 201400014	Credit Card Payment AP Invoice.	0	245.20
ALBERTSONS - CTE ADVANTAGE CAR	BMO DEC 201400041	Credit Card Payment AP Invoice.	0	17.85
ALBERTSONS - PCARD	BMO DEC 201400006	Credit Card Payment AP Invoice.	0	250.40
ALKEBU-LAN	BMO DEC 201400025	Credit Card Payment AP Invoice.	0	50.00
AMAZON MARKETPLACE - PCARD	BMO DEC 201400009	Credit Card Payment AP Invoice.	0	201.12
AMAZON MARKETPLACE - PCARD	BMO DEC 201400052	Credit Card Payment AP Invoice.	0	798.16
AMAZON.COM - PCARD	BMO DEC 201400005	Credit Card Payment AP Invoice.	0	20.99
AMAZON.COM - PCARD	BMO DEC 201400046	Credit Card Payment AP Invoice.	0	477.63
AMERICAN LIBRARY ASSOCIATION	BMO DEC 201400040	Credit Card Payment AP Invoice.	0	126.40

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	BEST BUY - PCARD		BMO DEC 201400065	Credit Card Payment AP Invoice.	0	546.90	
	BROOKSTONE - PCARD		BMO DEC 201400067	Credit Card Payment AP Invoice.	0	441.93	
	CDW-G, INC.		BMO DEC 201400013	Credit Card Payment AP Invoice.	0	100.36	
	CDWG		BMO DEC 201400012	Credit Card Payment AP Invoice.	0	-236.59	
	CHILI'S - PCARD		BMO DEC 201400026	Credit Card Payment AP Invoice.	0	17.82	
	CHIPOTLE - PCARD		BMO DEC 201400024	Credit Card Payment AP Invoice.	0	23.82	
	CNC INC.		BMO DEC 201400051	Credit Card Payment AP Invoice.	0	163.89	
	COSTCO BUSINESS CENTER - PCARD		BMO DEC 201400044	Credit Card Payment AP Invoice.	0	753.05	
	DANDE CO		BMO DEC 201400055	Credit Card Payment AP Invoice.	0	10.95	
	DICK BLICK ART MATERIALS		BMO DEC 201400007	Credit Card Payment AP Invoice.	0	53.49	
	DOLLAR TREE - PCARD		BMO DEC 201400038	Credit Card Payment AP Invoice.	0	35.01	
	DUPONT POST OFFICE		BMO DEC 201400029	Credit Card Payment AP Invoice.	0	87.37	
	ENCOMPASS SUPPLY P-CARD		BMO DEC 201400060	Credit Card Payment AP Invoice.	0	25.90	
	ESD 113		BMO DEC 201400015	Credit Card Payment AP Invoice.	0	50.00	
	FEDEX - PCARD		BMO DEC 201400011	Credit Card Payment AP Invoice.	0	19.42	
	FLINN SCIENTIFIC		BMO DEC 201400036	Credit Card Payment AP Invoice.	0	385.24	
	FRED MEYER - PCARD		BMO DEC 201400050	Credit Card	0	80.56	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Payment AP			
				Invoice.			
GO DADDY-PCARD		BMO DEC 2014	201400003	Credit Card	0	64.19	
				Payment AP			
				Invoice.			
HANDWRITING WITHOUT TEARS		BMO DEC 2014	201400053	Credit Card	0	167.26	
				Payment AP			
				Invoice.			
HOME DEPOT		BMO DEC 2014	201400061	Credit Card	0	70.04	
				Payment AP			
				Invoice.			
IOGRAPHER LLC - PCARD		BMO DEC 2014	201400032	Credit Card	0	926.67	
				Payment AP			
				Invoice.			
JBLM/LEWIS COMMISSARY - PCARD		BMO DEC 2014	201400035	Credit Card	0	20.69	
				Payment AP			
				Invoice.			
JUNIOR LIBRARY GUILD		BMO DEC 2014	201400063	Credit Card	0	1,254.23	
				Payment AP			
				Invoice.			
KING COUNTY DIRECTORS ASSN		BMO DEC 2014	201400008	Credit Card	0	374.39	
				Payment AP			
				Invoice.			
LEARNING A-Z		BMO DEC 2014	201400048	Credit Card	0	207.81	
				Payment AP			
				Invoice.			
LOWES		BMO DEC 2014	201400062	Credit Card	0	156.59	
				Payment AP			
				Invoice.			
MARRIOTT - PCARD		BMO DEC 2014	201400023	Credit Card	0	931.62	
				Payment AP			
				Invoice.			
MASSEY'S PIANO TUNING		BMO DEC 2014	201400039	Credit Card	0	150.00	
				Payment AP			
				Invoice.			
MASTERCARD CORP. CLIENTS PAYME		BMO DEC 2014	201400000	Credit Card	0	-799.06	
				Payment AP			
				Invoice.			
MCLENDON HARDWARE - PCARD		BMO DEC 2014	201400001	Credit Card	0	42.62	
				Payment AP			
				Invoice.			
MICHAELS		BMO DEC 2014	201400004	Credit Card	0	158.90	
				Payment AP			
				Invoice.			
MOUNTAIN MATH/LANGUAGE		BMO DEC 2014	201400030	Credit Card	0	383.80	
				Payment AP			
				Invoice.			
NATIONAL COUNCIL OF TEACHERS O		BMO DEC 2014	201400016	Credit Card	0	67.00	
				Payment AP			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Invoice.			
	NORTHWEST EDUCATIONAL SVS- PCA		BMO DEC 201400031	Credit Card	0	180.00	
				Payment AP			
				Invoice.			
	OFFICE DEPOT		BMO DEC 201400020	Credit Card	0	270.82	
				Payment AP			
				Invoice.			
	OFFICE DEPOT		BMO DEC 201400042	Credit Card	0	229.57	
				Payment AP			
				Invoice.			
	OFFICE DEPOT		BMO DEC 201400027	Credit Card	0	3,810.87	
				Payment AP			
				Invoice.			
	OFFICE DEPOT		BMO DEC 201400066	Credit Card	0	141.49	
				Payment AP			
				Invoice.			
	PAYPAL - PCARD		BMO DEC 201400054	Credit Card	0	89.70	
				Payment AP			
				Invoice.			
	PIERCE COUNTY FERRY SYSTEM		BMO DEC 201400010	Credit Card	0	3,326.65	
				Payment AP			
				Invoice.			
	POINT DEFIANCE ZOO & AQUARIUM		BMO DEC 201400037	Credit Card	0	249.00	
				Payment AP			
				Invoice.			
	PRO-ED		BMO DEC 201400021	Credit Card	0	145.04	
				Payment AP			
				Invoice.			
	RAINIER LIGHTING & ELECTRICAL		BMO DEC 201400059	Credit Card	0	52.51	
				Payment AP			
				Invoice.			
	REALLY GOOD STUFF		BMO DEC 201400028	Credit Card	0	200.45	
				Payment AP			
				Invoice.			
	SAFEWAY		BMO DEC 201400022	Credit Card	0	3.39	
				Payment AP			
				Invoice.			
	SCHOLASTIC INC		BMO DEC 201400045	Credit Card	0	187.46	
				Payment AP			
				Invoice.			
	SCHOOL SPECIALTY		BMO DEC 201400002	Credit Card	0	388.79	
				Payment AP			
				Invoice.			
	SCHOOL SPECIALTY		BMO DEC 201400017	Credit Card	0	166.24	
				Payment AP			
				Invoice.			
	SEARS		BMO DEC 201400057	Credit Card	0	82.09	
				Payment AP			
				Invoice.			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	SIGN MEDIA		BMO DEC 201400056	Credit Card Payment AP Invoice.	0	40.95	
	STARBUCKS - PCARD		BMO DEC 201400034	Credit Card Payment AP Invoice.	0	45.18	
	TARGET - PCARD		BMO DEC 201400064	Credit Card Payment AP Invoice.	0	32.55	
	USPS - PCARD		BMO DEC 201400018	Credit Card Payment AP Invoice.	0	56.00	
	VISTAPRINT.COM		BMO DEC 201400047	Credit Card Payment AP Invoice.	0	116.47	
	WALGREENS - PCARD		BMO DEC 201400019	Credit Card Payment AP Invoice.	0	61.23	
	WALMART - PCARD		BMO DEC 201400049	Credit Card Payment AP Invoice.	0	22.81	
	WOODWORKS LTD		BMO DEC 201400058	Credit Card Payment AP Invoice.	0	58.95	
	WSIPC		BMO DEC 201400068	Credit Card Payment AP Invoice.	0	840.00	
	WSPA		BMO DEC 201400043	Credit Card Payment AP Invoice.	0	575.00	
			1	Computer	Check(s) For a Total of	20,359.34	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	20,359.34
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	20,359.34
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	20,359.34

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$25.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 116137 through 116137, totaling \$25.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116137	MASTERCARD CORP. CLIENTS PAYME	12/31/2014	703189-1412	Batch Error -- payment for \$25 Alaska Air payment for Andre Stout's card (ending 9270)	0	25.00	25.00
1	Computer			Check(s) For a Total of			25.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	25.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	25.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	25.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$130,181.63. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 116138 through 116179, totaling \$130,181.63

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116138	ACE FIRE & SECURITY	01/09/2015	949310	Sprinkler System Repair at SHS	0	820.50	820.50
116139	ACP DIRECT	01/09/2015	0181830	tech classroom supplies/wheeler	2371415046	725.61	725.61
116140	AUTOLUBE TIRE & AUTOMOTIVE	01/09/2015	16228	OPEN PURCHASE ORDER 2014-2015 FOR AUTO SERVICES	101415013	1,038.38	1,038.38
116141	BCB INTERNATIONAL, INC.	01/09/2015	SHAE 11/21/2014	SWI003 - KEY SWITCH ASSEMBLY	0	510.00	510.00
116142	BUILDERS HARDWARE & SUPPLY	01/09/2015	S3363157.003	PURCHASE & INSTALLATION OF SCHLAGE MAGNETIC LOCK TIME OUT SYSTEM	101415079	2,192.38	2,237.76
			S3374415.001	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415008	45.38	
116143	CAPITAL ELECTRIC INCORP	01/09/2015	25222	FURNISH & INSTALL 7 SPL LIGHTING POWER PACKS IN PLACE OF THE EXISTING	101415075	2,001.98	2,001.98
116144	CAREER STAFF UNLMTD- SEATTLE	01/09/2015	28427-232001	Jackie Muir, Contracted OT position for the 2014-2015 school year.	91415004	2,340.00	4,320.00
			28427-232696	Jackie Muir, Contracted OT position for the 2014-2015 school year.	91415004	1,980.00	
116145	CDWG	01/09/2015	RK03468	Printers for SHS	81415114	1,131.11	8,778.17

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				100 Laptops			
			RL07454	Chromebooks	81415116	4,430.70	
			RL67571	Chromebooks	81415116	3,216.36	
116146	CENTURYLINK	01/09/2015	1324220762	DISTRICT WIDE PHONE SERVICES FOR THE 14/15 SCHOOL YEAR - DO NOT FAX	81415007	464.96	464.96
116147	CITY OF DUPONT	01/09/2015	000419-000	CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO / 1712 Palisade Blvd	81415045	842.55	5,996.40
			000421-000	CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO	81415045	736.65	
			000422-000	CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO	81415045	52.40	
			001586-016	CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO / 3330 International Place	81415045	1,128.35	
			103176-000	CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO / 1750 Bob's Hollow Ln	81415045	3,184.05	
			103176-001	CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO	81415045	52.40	
116148	CLOVER PARK SCHOOL DISTRICT- P	01/09/2015	06327	admin print order	2371415038	44.53	44.53
116149	COASTWIDE LABORATORIES	01/09/2015	NT2727459-1	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	10.49	10.49
116150	COMCAST	01/09/2015	33361064	OPEN PO FOR DISTRICT WIDE NETWORK	81415009	6,377.30	6,377.30
116151	CONSOLIDATED ELECTRICAL DIST	01/09/2015	8541-782439	OPEN PURCHASE ORDER FOR 2014-2015 FOR ELECTRICAL SUPPLIES	101415057	1,490.47	1,648.69
			8541-782460	OPEN PURCHASE ORDER FOR 2014-2015 FOR ELECTRICAL	101415057	14.77	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			8541-782532	SUPPLIES OPEN PURCHASE ORDER FOR 2014-2015 FOR ELECTRICAL SUPPLIES	101415057	143.45	
116152	GENERAL ELECTRIC CAPITAL CORP	01/09/2015	61932471	GE CAPITAL CORP OPEN PO FOR SALTAR'S COPIER	81415065	534.97	871.58
			61952730	GE CAPITAL CORP OPEN PO FOR MAINTENANCE COPIER KYOCERA FS140	81415069	75.49	
			61954279	GE CAPITAL CORP OPEN PO FOR COPIERS AT CHLOE CLARK	81415066	261.12	
116153	GRAINGER	01/09/2015	9621584284	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415016	123.96	123.96
116154	HAROLD LEMAY ENTERPRISES	01/09/2015	5856364	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO	81415047	207.22	596.36
			5857024	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO	81415047	130.20	
			5858517	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO	81415047	258.94	
116155	HARRIS, CHARM GENETTE	01/09/2015	REIMBURSE	REIMBURSE MILEAGE	0	25.10	25.10
116156	HEALTH CARE AUTHORITY	01/09/2015	HCASBH1738	Medicaid Reimbursement	81415094	174.63	359.51
			HCASBH1799	Medicaid Reimbursement	81415094	184.88	
116157	HEART STARTS	01/09/2015	2015 1-5/6	CPR/AED TRAINING FOR STUDENTS AT SHS	0	875.20	875.20
116158	HEWLETT PACKARD	01/09/2015	55243975	Absolute Training and Licensing for David Gunner	111415033	4,123.16	4,123.16

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116159	IMMEDIA	01/09/2015	65704	Strategic Plan Booklets	0	286.63	649.03
			65810PA	POSTAGE FOR SBAC REPORT CARD MAILING	81415123	362.40	
116160	J&I POWER EQUIPMENT INC	01/09/2015	236733	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415023	863.25	863.25
116161	JOHNSTON, CELESTE L	01/09/2015	REIMBURSE	REIMBURSE MILEAGE	0	79.41	79.41
116162	JOHNSTONE SUPPLY	01/09/2015	11-S100166191.001	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415024	175.19	354.29
			11-S100167173.001	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415024	155.45	
			11-S100167870.001	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415024	23.65	
116163	JTEC EDUCATIONAL CONSULTANTS	01/09/2015	1415-503	JTEC ADMIN MATCH CONSULTING & PROCESSING FEE	81415024	1,100.00	1,100.00
116164	KING COUNTY DIRECTORS ASSN	01/09/2015	3825068	#!/Sanders/Williams -Science Dept/16193	0	99.86	6,687.17
			3825070	#!/Sharon Schiller/Office/717935	0	52.43	
			3869451	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415025	337.37	
			3869662	Speaker systems for SHS new classrooms	111415031	6,197.51	
116165	LOWES	01/09/2015	99001959339	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415031	570.42	570.42
116166	PIERCE COUNTY SEWER	01/09/2015	00858625	PIERCE COUNTY SEWER SVCS FY 1415 OPEN PO	81415046	134.61	308.13
			01354221	PIERCE COUNTY SEWER SVCS FY 1415 OPEN PO	81415046	173.52	
116167	PUGET SOUND ENERGY	01/09/2015	200002143960	PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO	81415039	10,889.96	25,124.90
			200008146082	PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO / DISTRICT	81415039	486.84	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			200018787412	OFFICE PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO / SHS	81415039	4,601.92	
			200022057323	PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO / FIRST STUDENT	81415039	522.20	
			200023874882	PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO	81415039	8,445.98	
			220005466069	PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO / DISTRICT OFFICE	81415039	178.00	
116168	QBSI	01/09/2015	IN290478	Copy Scan Printer for 510 Chambers	111415014	437.60	437.60
116169	RSD	01/09/2015	26160921-00	OPEN PURCHASE ORDER 2014-2015 FOR REFRIGERATION PARTS	101415041	8.64	145.10
			26161051-00	OPEN PURCHASE ORDER 2014-2015 FOR REFRIGERATION PARTS	101415041	136.46	
116170	STEILACOOM SCHOOL DISTRICT	01/09/2015	REIMBURSE	GF TO REIMBURSE ASB	0	1,692.00	1,692.00
116171	SUNBELT STAFFING	01/09/2015	6752737	Jacqueline Diaz, Contracted Psychologist position.	91415003	2,100.00	4,900.00
			6764509	Jacqueline Diaz, Contracted Psychologist position.	91415003	2,800.00	
116172	TACOMA-PIERCE COUNTY HEALTH DE	01/09/2015	IN0147818	ANNUAL SCHOOL KITCHEN PERMIT RENEWALS / ANDERSON ISLAND	81415122	330.00	3,290.00
			IN0147841	ANNUAL SCHOOL KITCHEN PERMIT RENEWALS / CHERRYDALE	81415122	485.00	
			IN0147947	ANNUAL SCHOOL KITCHEN PERMIT RENEWALS /	81415122	485.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			IN0147961	SALTAR'S POINT ANNUAL SCHOOL KITCHEN PERMIT RENEWALS / SHS	81415122	725.00	
			IN0148174	ANNUAL SCHOOL KITCHEN PERMIT RENEWALS / CHLOE CLARK	81415122	485.00	
			IN0148831	ANNUAL SCHOOL KITCHEN PERMIT RENEWALS / PIONEER	81415122	780.00	
116173	TANNER ELECTRIC	01/09/2015	72131000	ANDERSON ISLAND FY1415 TANNER ELECTRIC OPEN PO	81415044	699.88	699.88
116174	TORNQUIST, JON	01/09/2015	010515	Installation of Cherrydale sign	1461415020	1,788.81	1,788.81
116175	TOWN OF STEILACOOM	01/09/2015	01-00720.0	TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / SALTAR'S POINT	81415043	715.75	17,107.04
			01-00722.0	TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / SALTAR'S POINT	81415043	179.81	
			01-00727.0	TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / SALTAR'S POINT	81415043	2,596.72	
			04-00360.0	TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / CHERRYDALE	81415043	941.10	
			04-00361.0	TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / CHERRYDALE	81415043	2,015.81	
			04-01690.1	TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / DIGGS STREET	81415043	279.04	
			04-01692.0	TOWN OF STEILACOOM FY	81415043	154.89	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				1415 ELECTRICITY OPEN PO / DIGGS STREET			
		05-00010.0		TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / CHAMBERS 511 FURNACE	81415043	306.18	
		05-00020.0		TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / DISTRICT OFFICE (511)	81415043	660.23	
		05-00025.0		TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / DISTRICT OFFICE (510)	81415043	369.31	
		05-00030.0		TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / DISTRICT OFFICE (511)	81415043	93.05	
		05-00040.0		TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / SHSD STORAGE SHED (611 CHAMBERS)	81415043	133.49	
		08-01800.0		TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / SHS	81415043	138.37	
		08-01810.0		TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / SHS	81415043	8,523.29	
116176	TRUSTEED PLANS SERVICE CORP	01/09/2015	0079215-IN	TRUSTEED PLANS SERVICE CORP SVCS FY 1415 OPEN PO	81415050	3,002.82	15,957.75
			0079327-IN	TRUSTEED PLANS SERVICE CORP SVCS FY 1415 OPEN PO	81415050	11,381.73	
			45900-001	TRUSTEED PLANS SERVICE CORP SVCS FY 1415 OPEN PO	81415050	1,573.20	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116177	VERIZON WIRELESS	01/09/2015	9737398038	VERIZON WIRELESS PHONE SERVICES OPEN PO	81415070	1,156.53	1,156.53
116178	WELLS FARGO FINAN LEASING INC	01/09/2015	5001496487	WELLS FARGO FINANCE LEASE OPEN PO FOR CHERRYDALE COPIER	81415074	612.01	612.01
116179	WITT COMPANY	01/09/2015	382091-1	OPEN PO FOR WITT COMPANY 14/15 ALL DISTRICT COPIER SERVICE AGREEMENT	81415028	4,708.67	4,708.67

42	Computer	Check(s) For a Total of	130,181.63
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	42	Computer	Checks For a Total of	130,181.63
Total For	42	Manual, Wire Tran, ACH & Computer	Checks	130,181.63
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	130,181.63

CHECK DATE: 12/31/2014 PERIOD ENDING DATE: 12/31/2014

Pay Ded Ben Summary

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE HOURS
A214	FOOTBALL	1	1.0000		3,469.50	220.00
A215	FOOTBALL	1	1.0000		420.55	
A234	SWIMMING	1	1.0000		1,232.50	94.60
A234a	SWIMMING	1	1.0000		1,643.33	94.60
A285	SOCCER	1	1.0000		368.55	
A314	BASKETBALL	1	1.0000		1,137.47	82.70
A315	BASKETBALL	4	4.0000		4,258.29	
A354	CHEER ADVISOR	1	1.0000		892.23	36.20
A444	WRESTLING	5	5.0000		7,394.00	486.90
APS4	POST SEASON	6	6.0000		5,009.93	190.01
APS5	POST SEASON	3	3.0000		2,261.76	86.00
B013	BASE	194	181.0000		751,115.95	19540.90
B013a	BASE	1	1.0000		520.26	22.50
B023	TRI	194	181.0000		131,444.95	143.50
B023a	TRI	1	1.0000		91.05	
B103	SUPERINTENDENT	1	1.0000		12,583.33	184.00
B113	ADMINISTRATOR	4	3.0000		28,000.01	552.00
B123	PRINCIPAL	5	5.0000		46,601.17	600.00
B133	ASST PRINCIPAL	8	5.0000		40,894.16	600.00
B203	EXEMPT	7	5.0000		26,250.01	920.00
B213	UNION EXEMPT	1	1.0000		4,916.67	184.00
B303a	FAC OF MANAGER	1	1.0000		2,085.93	96.60
B314	LEAD GROUNDS	1	1.0000		4,004.00	184.00
B324	GROUNDS	2	2.0000		5,782.40	368.00
B334	LEAD CUSTODIAN	5	5.0000		17,049.08	920.00
B344	CUSTODIAN	14	14.0000		36,629.75	2270.00
B344a	CUSTODIAN	1	1.0000		283.23	
B364	MAINT TECH I	1	1.0000		3,288.13	184.00
B374	MAINT TECH II	2	2.0000		9,689.34	368.00
B403	SPEC ED ASST	17	17.0000		27,247.36	1891.30
B403a	SPEC ED ASST	1	1.0000		208.86	17.00
B413	PRESCHOOL ASST	3	3.0000		3,068.79	227.50
B413a	PRESCHOOL PARA	1	1.0000		618.61	45.50
B423	TEACHER ASST	16	16.0000		27,822.56	1868.30
B433	TITLE 1/LAP	7	7.0000		10,600.35	650.20

CHECK DATE: 12/31/2014, PERIOD ENDING DATE: 12/31/2014

Pay Ded Ben Summary

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	RETIRE	
					GROSS	HOURS
B443	BILINGUAL ASST	1	1.0000		1,688.44	110.50
B453	HEALTH ASST	2	2.0000		3,240.00	238.00
B463	VOLUNTEER COORD	1	1.0000		622.80	42.50
B483	LIBRARY TECH	6	5.0000		7,808.79	484.50
B493	SP/LA/ASST	1	1.0000		281.52	16.50
B504	CAMPUS SUPERVIS	2	2.0000		4,680.78	272.00
B513	SPED PARA 1on1	3	3.0000		5,570.50	286.00
B523	LPN	2	2.0000		3,874.17	238.00
B603	OFFICE COORD	6	6.0000		15,408.97	603.50
B613	SECRETARY	3	2.0000		3,228.52	174.20
B623	SECRETARY 201	13	13.0000		18,981.18	868.50
B633	SECRETARY 211	3	2.0000		4,380.54	272.00
B643	SECRETARY 221	1	1.0000		3,094.00	136.00
B653	SUB CALLER	2	2.0000		1,576.42	27.00
B713	PAYROLL CLERK	1	1.0000		1,895.83	115.00
B733	ACCT CLERK	3	3.0000		9,503.09	600.00
B753	STU SVCS CLERK	1	1.0000		2,988.27	184.00
B763	HR CLERK	1	1.0000		2,927.27	184.00
B763b	HR Clerk	1	1.0000		624.92	36.80
B773	STUDENT ENROLLM	1	1.0000		3,336.67	184.00
B783	CAREER COUNS CL	1	1.0000		2,310.00	136.00
B803	COMPUTER TECH	2	2.0000		5,222.37	304.00
B813	IT TECH I	1	1.0000		3,288.13	184.00
E115	GSA ADVISOR	2	2.0000		266.66	
E135	GAME ADVISOR	1	1.0000		266.67	
E175	CTE LEAD	1	1.0000		218.18	
E185	BUILDERS CLUB	1	1.0000		300.00	
E195	KEY CLUB	2	2.0000		436.36	
E255	DANCE CLUB	1	1.0000		225.00	
E265	FCA	1	1.0000		218.18	
E275	MATH CLUB	1	1.0000		240.00	
E285	ANIME	1	1.0000		218.18	
E295	BOOK CLUB	1	1.0000		218.18	
E305	POETRY CLUB	1	1.0000		218.18	
E315	YOUTH LEADING	1	1.0000		218.18	

CHECK DATE: 12/31/2014 PERIOD ENDING DATE: 12/31/2014

Pay Ded Ben Summary

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE HOURS
E335	YEARBOOK	1	1.0000		218.18	
E365	CLASS ADVISOR	4	4.0000		872.72	
E385	ASB ADVISOR	2	2.0000		686.87	
E395	DEPARTMENT HEAD	13	11.0000		2,023.73	
E405	BAND	1	1.0000		409.09	
E415	JAZZ	1	1.0000		409.09	
E415a	JAZZ	1	1.0000		277.78	
E515	FCCLA	2	2.0000		218.18	
E565	DECA ADVISOR	1	1.0000		218.18	
E575	DRAMA	1	1.0000		218.18	
E575a	DRAMA	1	1.0000		218.18	
E605	HONOR SOCIETY	1	1.0000		218.18	
E615	CHOIR	2	2.0000		700.00	
E685	CLASS/LAB SETUP	6	6.0000		562.89	
E755	DATA COORD	1	1.0000		218.18	
E765	TCHR INSTR LDR	6	6.0000		533.34	
E775	S2S ADVISOR	2	2.0000		518.18	
E795	SCI EQUIP PUR	1	1.0000		54.55	
E815	MUSIC DIR-PRIM	1	1.0000		133.33	
E825	APEX	1	1.0000		218.18	
E855	Video Manager	1	1.0000		181.82	
E875	StrPln Couns Cu	1	1.0000		218.18	
E885	Newspaper Adv	1	1.0000		218.18	
E895	Fashion Club	1	1.0000		218.18	
E905	Youth Mentrship	1	1.0000		218.18	
E915	Doodle Club	1	1.0000		266.67	
E925	Safety Coord	1	1.0000		277.78	
LWOP3	Leave w/o Pay	2	-6.2500		-106.13	-6.30
LWOP4	Leave w/o Pay	1	-48.0000		-1,103.80	-48.00
LWPB3	LWOP - Base	1	-3.7500		-160.26	-3.80
LWPT3	LWOP - TRI	1	-3.7500		-28.05	
T093	ADDT'L DAYS	1		7.5000	356.52	7.50
T314	BASKETBALL	2		38.5000	914.41	38.60
T453	HEALTH ASST	1		-24.9200	-362.34	-24.90
T793	TEACHER ASST	1		-6.7500	-110.16	-6.80

CHECK DATE: 12/31/2014 PERIOD ENDING DATE: 12/31/2014

Pay Ded Ben Summary

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE</u> <u>HOURS</u>
TAE3	Alternative Ed	1		9.0000	275.16	9.00
TCC5X	CLASS CVG	73	83.5000		2,986.48	
TCT3	COMP CASH OUT	1		18.0000	330.84	
TDP4X	DIFFERENTIAL	1	208.0000		355.68	
TEX3	EXTRA HOURS	16		154.9300	3,563.31	154.90
TEX4	EXTRA HOURS	3		20.0000	410.70	20.00
THH3	HOME HOSPITAL	1		11.5000	523.44	11.50
TMB3	MUTUAL BENEFIT	1		1.6800	27.42	1.70
TO153	OVERTIME 1.5	5		22.5200	598.52	22.50
TO154	OVERTIME 1.5	4		8.0000	236.35	8.00
TO254	OVERTIME 2.5	6		30.0000	1,332.34	30.00
TSP3	SUB CLASSIFIED	49		462.0000	4,767.84	462.20
TSP3x	Sub Classified	1		21.7500	367.36	21.80
TSP3y	Sub Classified	1		96.5000	1,773.67	96.50
TSP4	SUB CLASSIFIED	16		345.0000	4,719.38	345.00
TST3	SUB TEACHER	140		1640.7400	29,987.60	1641.69
TTP3	TRAINING PAY	3		20.0000	294.70	20.00
REPORT TOTAL		973	833.7500	2875.9500	1390,932.99	41626.40

Pay Ded Ben Summary

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
1FIC	FICA	FICA	973	82,338.59
1Med	Medicare	MEDICARE	973	19,436.40
1ReE0	SERS Plan 0	RETIREMENT	120	
1ReE2	SERS Plan 2	RETIREMENT	113	14,533.26
1ReE3	SERS Plan 3	RETIREMENT	98	15,662.32
1ReP1	PERS Plan 1	RETIREMENT	1	184.19
1ReT0	TRS Plan 0	RETIREMENT	156	
1ReT1	TRS Plan 1	RETIREMENT	11	2,548.66
1ReT2	TRS Plan 2	RETIREMENT	187	24,662.33
1ReT3	TRS Plan 3	RETIREMENT	424	78,853.12
1UC	Unemployment 00	UNEMPLOY COMP	973	1,129.97
1WC	Workers' Comp	WORKERS' COMP	973	15,602.65
B5	LTD-Cert		211	1,779.46
B6	LTD-Classified		141	1,087.96
B9227	BROKERS FEES		352	4,098.98
CALPS	CALP-Sick Leave		257	
CALPV	CALP-Vacation		31	
H1187	HCA-100-87.5		282	16,660.00
H2187	HCA-12.5-37.49		44	599.76
H3187	HCA-62.5-87.49		20	949.62
H4187	HCA-37.5-62.49		6	199.92
K0	DENTAL- TPSC		288	30,487.50
K1	DENTAL-WILLAMET		63	4,749.00
L0	Life Ins - SCEA		130	242.00
L2	Life Ins - Cert		196	398.20
L3	Life Ins-Princi		13	22.00
L4	Life Ins-Exempt		13	22.00
M0	VISION - TPSC		352	6,151.58
M1	GROUP HEALTH		61	48,664.26
M1adj	GRP HLTH Adj		1	-89.56
M1ma	GH Min Cont Adj		1	-15.51
M2	BC PPO 2		34	25,528.12
M2adj	BC PPO 2 Adj		2	-8.73
M5	BC PPO 3		60	40,884.33
M6	BC PPO 5		28	19,321.74
M7a	BC EasyChoice A		50	28,595.32

CHECK DATE: 12/31/2014 PERIOD ENDING DATE: 12/31/2014

Pay Ded Ben Summary

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
M7adj	BC Easy Ch Adj		1	174.55
M7b	BC EasyChoice B		20	10,611.83
M7c	BC EasyChoice C		4	2,817.19
MHD	BC HDHP		8	4,344.89
TaxB+	Tax Ben +		3	437.04
TaxB-	Tax Ben -		3	-437.04
X0300	MEDICAL WAIVED		86	
			7763	503,227.90

***** End of report *****

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$1,203.40. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200235 through 200235, totaling \$1,203.40

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200235	OFFICE FURNITURE SOURCE	12/12/2014	1007	OFFICE FURNITURE FOR SUSAN GREER AND LOUANN STALDER	2001415011	1,203.40	1,203.40
1	Computer	Check(s) For a Total of				1,203.40	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,203.40
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	1,203.40
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,203.40

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$14,870.97. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200236 through 200237, totaling \$14,870.97

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200236	ERICKSON MCGOVERN	12/19/2014	2	ERICKSON MCGOVERN STEILACOOM HIGH SCHOOL CLASSROOM MODIFICATION SERVICES	2001415006	13,370.97	13,370.97
200237	SPECTRUM REAL ESTATE SERVICES	12/19/2014	14-686	APPRAISAL SERVICES-CHAMBERS FIELD	2001415000	1,500.00	1,500.00
				2 Computer	Check(s) For a Total of		14,870.97

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	14,870.97
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	14,870.97
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	14,870.97

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$26.99. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200238 through 200238, totaling \$26.99

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						

200238 MASTERCARD CORP. CLIENTS PAYME 12/31/2014

CREDIT CARD PAYMENT CHECK

26.99

BEARD'S FRAMING

BMO-CP DEC 201400000 Credit Card
Payment AP
Invoice.

0

26.99

1

Computer

Check(s) For a Total of

26.99

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	26.99
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	26.99
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	26.99

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$200,237.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200239 through 200239, totaling \$200,237.55

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200239	JONES AND ROBERTS CO.	01/09/2015	101714	STEILACOOM HIGH SCHOOL CLASSROOM MODIFICATIONS	2001415014	200,237.55	200,237.55

1	Computer	Check(s) For a Total of	200,237.55
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	200,237.55
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	200,237.55
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	200,237.55

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January ^{14, 2015}~~8, 2014~~, the board, by a _____ vote, approves payments, totaling \$0.00, and voids/cancellations, totaling \$336.76. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Voids/Cancellations, totaling \$336.76

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401963	FROMUTH	12/05/2014	872864	FROMUTH TENNIS EQUIPMENT	4061415040	235.67	336.76
			874689	FROMUTH TENNIS EQUIPMENT	4061415040	101.09	
				1 Void	Check(s) For a Total of		336.76

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	0	Manual, Wire Tran, ACH & Computer	Checks	0.00
Less	1	Voided	Checks For a Total of	336.76
			Net Amount	-336.76

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

January 14, 2015
As of ~~December 10, 2014~~, the board, by a _____ vote, approves payments, totaling \$0.00, and voids/cancellations, totaling \$115.28. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Voids/Cancellations, totaling \$115.28

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401995	DEMCO INC	12/05/2014	5460911	DEMCO - Library supplies DO NOT FAX, INVOICE ATTACHED FOR PAYMENT	4041415004	115.28	115.28

1	Void	Check(s) For a Total of	115.28
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	0	Manual, Wire Tran, ACH & Computer Checks		0.00
Less	1	Voided	Checks For a Total of	115.28
			Net Amount	-115.28

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2014, the board, by a _____ vote, approves payments, totaling \$25,720.82. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402005 through 402021, totaling \$25,720.82

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402005	ACCUCUT LLC	12/12/2014	12242731	dicuts for accucut machine.	4051415009	270.00	270.00
402006	AREA 8 DECA- BLACK HILLS H.S.	12/12/2014	137041	4006 DECA - OPEN PO FOR AREA COMPETITION REGISTRATION NOT TO EXCEED \$600	4061415102	500.00	500.00
402007	CASCADE BAGEL & DELI, INC	12/12/2014	135786	SHS STUDENT STORE FY1415 OPEN PO FOR CASCADE BAGEL	4061415015	21.00	84.00
			135810	SHS STUDENT STORE FY1415 OPEN PO FOR CASCADE BAGEL	4061415015	21.00	
			135857	SHS STUDENT STORE FY1415 OPEN PO FOR CASCADE BAGEL	4061415015	21.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			135904	SHS STUDENT STORE	4061415015	21.00	
				FY1415 OPEN PO			
				FOR CASCADE BAGEL			
402008	CHARM GENETTE HARRIS	12/12/2014	JS2S-4018	reimbursement	4051415011	118.20	118.20
				Charm Harris			
402009	CLOVER PARK SCHOOL DISTRICT	12/12/2014	10905	FT STEILACOOM	4061415047	140.00	140.00
				INVITATIONAL			
				REGISTRATION FEE			
402010	EASTBAY	12/12/2014	206364	SHS EASTBAY GIRL	4061415012	1,561.52	3,123.04
				BASKETBALL			
				UNIFORMS			
			206382	SHS EASTBAY GIRL	4061415012	1,561.52	
				BASKETBALL			
				UNIFORMS			
402011	FORMAL FASHIONS INC	12/12/2014	198269	CHOIR EXCHANGE	0	36.10	36.10
				ORDER			
402012	JOSTEN'S	12/12/2014	17509-2015	1st yearbook	4051415029	5,943.70	5,943.70
				Deposit			
402013	LAKE, JACK F	12/12/2014	2712	2000 ATHLETICS -	4061415104	115.00	115.00
				WIAA Weight			
				Assessment			
402014	MEDCO	12/12/2014	41863349	MEDCO SPORTS MED	4061415008	4,556.68	4,556.68
				SUPPLIES			
402015	NWCDA	12/12/2014	121014	4003 - CHEER	4061415100	400.00	400.00
				NWCDA V/JV			
				Non-Tumbling			
				events			
402016	PACIFIC WELDING	12/12/2014	01254440	SHS STUDENT STORE	4061415017	11.21	11.21
				FY 1415 OPEN PO			
				FOR PACIFIC			
				WELDING			
402017	SCHOLASTIC	12/12/2014	W3299583BF	book fair amount	4051415030	2,544.97	2,544.97
				due			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402018	SHERWOOD FOREST FARMS	12/12/2014	57610	2004 - Sherwood Forest Farms - Wreaths	4061415090	761.82	761.82
402019	SKYLINE HIGH SCHOOL	12/12/2014	121014-2	4003 CHEER - Winter Cheer Classic	4061415098	400.00	400.00
402020	WESTERN WASHINGTON FOOTBALL OF	12/12/2014	191	FOOTBALL OFFICIAL FEES FOR FY 2014-2015	4061415055	3,686.10	3,686.10
402021	WORLD'S FINEST CHOCOLATE	12/12/2014	90839015	4002 BAND - WFC sales	4061415096	3,030.00	3,030.00
17	Computer			Check(s) For a Total of			25,720.82

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	17	Computer	Checks For a Total of	25,720.82
Total For	17	Manual, Wire Tran, ACH & Computer	Checks	25,720.82
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	25,720.82

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$610.90. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402022 through 402024, totaling \$610.90

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402022	HURLEY, CHRISTOPHER	12/12/2014	BBALL REFUND	REFUND BOYS BASKETBALL - T. GREEN & J. HURLEY	0	100.00	100.00
402023	KEOHI, COLLEEN	12/12/2014	REFUND	REFUND CHEERLEADING - M. MILLER	0	460.90	460.90
402024	LIWANAG, AMY	12/12/2014	REFUND	REFUND SPIRIT WEAR SWEATSHIRT - L. LIWANAG	0	50.00	50.00
			3	Computer	Check(s) For a Total of		610.90

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	610.90
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	610.90
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	610.90

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$8,265.24. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402025 through 402039, totaling \$8,265.24

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402025	BROAD REACH	12/19/2014	1612881	for invoicing purposes only: please pay: RIF 12/2014	4031415004	101.52	101.52
402026	CASCADE BAGEL & DELI, INC	12/19/2014	135875	SHS STUDENT STORE FY1415 OPEN PO FOR CASCADE BAGEL	4061415015	21.00	126.00
			135927	SHS STUDENT STORE FY1415 OPEN PO FOR CASCADE BAGEL	4061415015	21.00	
			135957	SHS STUDENT STORE FY1415 OPEN PO FOR CASCADE BAGEL	4061415015	21.00	
			136012	SHS STUDENT STORE FY1415 OPEN PO FOR CASCADE BAGEL	4061415015	21.00	
			136028	SHS STUDENT STORE FY1415 OPEN PO FOR CASCADE BAGEL	4061415015	21.00	
			136052	SHS STUDENT STORE FY1415 OPEN PO FOR CASCADE BAGEL	4061415015	21.00	
402027	CHARM GENETTE HARRIS	12/19/2014	Reimburse	Reimburse for JS2S	0	35.96	35.96
402028	CHLOE CLARK ELEMENTARY	12/19/2014	12162014	CHLOE CLARK FIELD TRIP/ASB TO REIMBURSE DO GF	0	246.69	246.69
402029	FROMUTH	12/19/2014	885403	FROMUTH TENNIS EQUIPMENT	4061415040	73.50	73.50
402030	JOSTENS/MERCURIO, JACKIE	12/19/2014	FW14-1008	student registration for fall workshop Please Pay	4051415031	390.00	390.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402031	LIBRARIANS' CHOICE	12/19/2014	1263406	please pay: for invoice purposes only	4031415005	61.16	61.16
402032	LOOKOUT BOOKS	12/19/2014	L422812	please pay: for invoicing purposes only (RIF: 11/2014)	4031415006	142.99	142.99
402033	MASTERPIECE OF WASHINGTON INC	12/19/2014	5229	4002 BAND - Pie sale	4061415094	4,139.40	4,139.40
402034	NWCDA	12/19/2014	12012014	4003 - CHEER NWCDA V/JV Non-Tumbling events	4061415100	400.00	400.00
402035	SCHOOL NEWSPAPER ONLINE	12/19/2014	7128	school newspaper online renewal	4051415032	300.00	300.00
402036	SPECIALTY FROZEN DISTRIBUTING	12/19/2014	9001110	SPECIALTY FROZEN DISTRIBUTING FY1415 OPEN PO FOR STUDENT STORE	4061415041	88.00	88.00
402037	STEILACOOM SCHOOL DISTRICT	12/19/2014	262060	ASBF TO REIMBURSE GF FOR STUDENT TO STUDENT PIZZA 10@9.50/S2S MILK 60@0.50	0	125.00	265.00
			262063	ASBF TO REIMBURSE GF FOR PINK OUT TABLE - BBQ RENTAL	0	10.00	
			262065	ASBF TO REIMBURSE GF FOR STUDENT TO STUDENT PIZZA OCTOBER	0	130.00	
402038	TACOMA PIERCE COUNTY VOLLEYBAL	12/19/2014	3292	OFFICIALS/REFEREE SERVICES FOR FALL VOLLEYBALL	4061415052	1,699.18	1,699.18
402039	THE LINEUP	12/19/2014	1847	2003 - Cross Country Plaques & Medals	4061415084	195.84	195.84
15	Computer	Check(s) For a Total of					8,265.24

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	15	Computer	Checks For a Total of	8,265.24
Total For	15	Manual, Wire Tran, ACH & Computer	Checks	8,265.24
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	8,265.24

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$1,252.35. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402040 through 402040, totaling \$1,252.35

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402040	STEILACOOM SCHOOL DISTRICT	12/23/2014	CTAX41 20141222AAA	Comp Tax owed for Cash Account 41 through 12/22/2014	0	1,252.35	1,252.35
			1	Computer	Check(s) For a Total of		1,252.35

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,252.35
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	1,252.35
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,252.35

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$3,056.59. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402041 through 402047, totaling \$3,056.59

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402041	CASCADE BAGEL & DELI, INC	12/30/2014	136075	SHS STUDENT STORE FY1415 OPEN PO FOR CASCADE BAGEL	4061415015	21.00	21.00
402042	EASTBAY	12/30/2014	309835	2006 GIRLS BASKETBALL - Warm-up Tops	4061415101	630.14	630.14
402043	INK INC	12/30/2014	31349	4018 STUDENT 2 STUDENT - INK INC 2014-2015 APPAREL	4061415107	901.00	901.00
402044	LAKES AREA FISH FOOD BANK	12/30/2014	4061415112	6000 ASB DONATION TO FOOD BANK	4061415112	241.25	241.25
402045	SHS SPORTS BOOSTERS	12/30/2014	006	1005 - Gate Receipts to SHS Booster	4061415099	600.00	600.00
402046	TACOMA RAINIERS PROFESSIONAL B	12/30/2014	4061415073	SECURITY DEPOSIT FOR SPRING BASEBALL GAMES AT CHENEY STADIUM	4061415073	500.00	500.00
402047	THE LINEUP	12/30/2014	1848	2001 FOOTBALL - The Line Up plaques	4061415108	163.20	163.20
7	Computer			Check(s) For a Total of		3,056.59	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	7	Computer	Checks For a Total of	3,056.59
Total For	7	Manual, Wire Tran, ACH & Computer	Checks	3,056.59
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	3,056.59

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$11,369.36. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402048 through 402048, totaling \$11,369.36

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						

402048	MASTERCARD CORP. CLIENTS PAYME	12/31/2014		CREDIT CARD PAYMENT CHECK			11,369.36
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AGONSWIM.COM	BMO-ASB DEC 20140003	Credit Card Payment AP Invoice.	0	90.00
ALBERTSONS - CTE ADVANTAGE CAR	BMO-ASB DEC 20140000	Credit Card Payment AP Invoice.	0	220.04
ALBERTSONS - PCARD	BMO-ASB DEC 20140001	Credit Card Payment AP Invoice.	0	21.39
AMAZON MARKETPLACE - PCARD	BMO-ASB DEC 20140000	Credit Card Payment AP Invoice.	0	255.62
AMAZON.COM - PCARD	BMO-ASB DEC 20140001	Credit Card Payment AP Invoice.	0	7.64
APPLE STORE - PCARD	BMO-ASB DEC 20140000	Credit Card Payment AP Invoice.	0	764.71
BADGE-A-MINIT	BMO-ASB DEC 20140001	Credit Card Payment AP Invoice.	0	214.90
BEST BUY - PCARD	BMO-ASB DEC 20140000	Credit Card Payment AP Invoice.	0	1,422.18
BIG 5 SPORTING GOODS - PCARD	BMO-ASB DEC 20140000	Credit Card Payment AP Invoice.	0	10.92
CASH N CARRY - PCARD	BMO-ASB DEC 20140001	Credit Card Payment AP Invoice.	0	70.33

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	CASH N CARRY - PCARD		BMO-ASB DEC 20140002	Credit Card Payment AP Invoice.	0	173.59	
	COUSIN'S CONCERT ATTIRE - PCAR		BMO-ASB DEC 20140003	Credit Card Payment AP Invoice.	0	178.00	
	DOLLAR TREE - PCARD		BMO-ASB DEC 20140001	Credit Card Payment AP Invoice.	0	190.29	
	DOMINOS PIZZA		BMO-ASB DEC 20140003	Credit Card Payment AP Invoice.	0	94.97	
	FARRELLI'S WOOD FIRE PIZZA		BMO-ASB DEC 20140000	Credit Card Payment AP Invoice.	0	231.73	
	FASTSIGNS TACOMA		BMO-ASB DEC 20140003	Credit Card Payment AP Invoice.	0	196.89	
	FORMAL FASHIONS INC		BMO-ASB DEC 20140003	Credit Card Payment AP Invoice.	0	1,021.50	
	FRED MEYER - PCARD		BMO-ASB DEC 20140001	Credit Card Payment AP Invoice.	0	69.48	
	GOODWILL-OLYMPICS AND RAINIER		BMO-ASB DEC 20140002	Credit Card Payment AP Invoice.	0	3.03	
	HOBBY LOBBY - PCARD		BMO-ASB DEC 20140003	Credit Card Payment AP Invoice.	0	8.73	
	IPP MUSIC - P-CARD		BMO-ASB DEC 20140004	Credit Card Payment AP Invoice.	0	1,236.00	
	LAKEWOOD COSTUMES		BMO-ASB DEC 20140002	Credit Card Payment AP Invoice.	0	8.64	
	LITTLE CAESARS		BMO-ASB DEC 20140000	Credit Card Payment AP Invoice.	0	89.82	
	LOWES		BMO-ASB DEC 20140003	Credit Card Payment AP Invoice.	0	30.31	
	MICHAELS		BMO-ASB DEC 20140001	Credit Card Payment AP Invoice.	0	134.12	
	PIZZA HUT		BMO-ASB DEC 20140001	Credit Card Payment AP Invoice.	0	134.17	
	SAFEWAY		BMO-ASB DEC 20140003	Credit Card	0	48.52	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Payment AP Invoice.			
	SAFEWAY		BMO-ASB DEC 20140000	Credit Card	0	49.03	
				Payment AP Invoice.			
	SPORTS AUTHORITY - PCARD		BMO-ASB DEC 20140000	Credit Card	0	19.69	
				Payment AP Invoice.			
	STEILACOOM HIGH SCHOOL ASB		BMO-ASB DEC 20140001	Credit Card	0	10.25	
				Payment AP Invoice.			
	SUPLAY PRODUCTS, INC.		BMO-ASB DEC 20140002	Credit Card	0	154.64	
				Payment AP Invoice.			
	TARGET - PCARD		BMO-ASB DEC 20140001	Credit Card	0	166.39	
				Payment AP Invoice.			
	THE LINEUP		BMO-ASB DEC 20140000	Credit Card	0	54.70	
				Payment AP Invoice.			
	THE LINEUP		BMO-ASB DEC 20140002	Credit Card	0	109.40	
				Payment AP Invoice.			
	TIECOON.COM - PCARD		BMO-ASB DEC 20140003	Credit Card	0	73.44	
				Payment AP Invoice.			
	TRUWEST		BMO-ASB DEC 20140002	Credit Card	0	1,659.00	
				Payment AP Invoice.			
	UNIVER. CHEERLEADER ASSOC.		BMO-ASB DEC 20140003	Credit Card	0	1,600.00	
				Payment AP Invoice.			
	UPS STORE - PCARD		BMO-ASB DEC 20140004	Credit Card	0	205.27	
				Payment AP Invoice.			
	WALMART - PCARD		BMO-ASB DEC 20140002	Credit Card	0	49.15	
				Payment AP Invoice.			
	WASHINGTON MUSIC EDUCATORS ASS		BMO-ASB DEC 20140002	Credit Card	0	0.00	
				Payment AP Invoice.			
	WATCH DOGS/FATHERS.COM - PCARD		BMO-ASB DEC 20140002	Credit Card	0	99.01	
				Payment AP Invoice.			
	WEAR A KNIT		BMO-ASB DEC 20140004	Credit Card	0	179.94	
				Payment AP Invoice.			
	WORLDPANTRY.COM		BMO-ASB DEC 20140002	Credit Card	0	11.93	
				Payment AP			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
Vendor on Invoice							

Invoice.

1	Computer	Check(s) For a Total of	11,369.36
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	11,369.36
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	11,369.36
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	11,369.36

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 14, 2015, the board, by a _____ vote, approves payments, totaling \$10,687.17. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402049 through 402060, totaling \$10,687.17

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402049	CASCADE BAGEL & DELI, INC	01/08/2015	136104	SHS STUDENT STORE	4061415015	21.00	42.00
				FY1415 OPEN PO			
			136433	FOR CASCADE BAGEL			
				SHS STUDENT STORE	4061415015	21.00	
				FY1415 OPEN PO			
				FOR CASCADE BAGEL			
402050	CENTRALIA HIGH SCHOOL	01/08/2015	2014-15	2016 WRESTLING -	4061415117	404.00	404.00
				CENTRALIA CLASSIC			
402051	DAGAN, SHAWN	01/08/2015	121614	CHEER ASB	0	5,004.45	5,004.45
				REIMBURSEMENT TO			
				MRS DAGAN			
402052	DILLEY, COLIN	01/08/2015	102914	STUDENT TO	0	140.45	140.45
				STUDENT 4018			
				REIMBURSEMENT TO			
				PARENT			
402053	GAME TIME EVENTS	01/08/2015	0019	2007 BOY	4061415118	100.00	100.00
				BASKETBALL -			
				SHOWARE SHOOTOUT			
				ENTRY FEE			
402054	JOHNSTON, TOM	01/08/2015	GAMER1751	REIMBURSEMENT FOR	0	1,573.98	1,573.98
				GAMER INVOICE			
				1751			
402055	PAPA JOHN'S PIZZA	01/08/2015	S2208-15-0984	DELIVERY FOR	0	34.93	34.93
				STUDENT STORE			
402056	RASCHKE RAGAN	01/08/2015	121014	Reimbursement for	4051415034	489.00	489.00
				Ragan Raschke			
402057	SHS SPORTS BOOSTERS	01/08/2015	006	1005 - Gate	4061415099	600.00	600.00
				Receipts to SHS			
				Booster			
402058	SOUTHEASTERN PERF. APPAREL	01/08/2015	322860	4002 - ASB BAND	4061415089	852.02	852.02
				Concert Dress			
402059	SUPLAY PRODUCTS, INC.	01/08/2015	SI-267746	wrestling	4051415019	1,356.34	1,356.34
				uniforms			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402060	YELM HIGH SCHOOL	01/08/2015	1400001373	2016 WRESTLING - Jump On In Invitational (Yelm High)	4061415110	90.00	90.00
				12 Computer	Check(s) For a Total of		10,687.17

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	12	Computer	Checks For a Total of	10,687.17
Total For	12	Manual, Wire Tran, ACH & Computer	Checks	10,687.17
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,687.17

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 1-14-15						
Name	Position	FTE	Location	Effective Date	Action	Comment
Sanders Connie	Teacher	0.60	High School	1/23/2015	Resignation	

Steilacoom Historical School District No. 1

Co-Curricular Personnel Report

Personnel Report 1-14-15				
Name	Action	Location	Effective Date	Stipend Amount
Byrd Megan	Assistant Soccer Coach Girls	Pioneer	2/2/2015	3,176.25
Garrow William	Safety Coordinator	District	12/1/2014	2,500.00
Garrow William	Assistant Basketball Coach Boys	Pioneer	2/2/2015	3,176.25
Haller Kyle	Head Soccer Coach Girls	Pioneer	2/2/2105	4,325.00
Hayes Bruce	Head Baseball Coach	Pioneer	4/13/2015	4,235.00
Isler Denise	Leadership Club	Saltar's Point	10/23/2014	1,200.00
Martin Kellie	Assistant Soccer Coach Girls	Pioneer	2/2/2015	2,625.00
Martin Michael	Assistant Basketball Coach Boys	Pioneer	2/2/2015	3,176.25
McAvoy Robert	Assistant Baseball Coach	Pioneer	4/13/2015	3,176.25
Nierman Tishangela	Assistant Soccer Coach Girls	Pioneer	2/2/2015	3,176.25
Overgaard Eric	Head Basketball Coach Girls	High School	11/17/2014	5,439.00
Ruffin Armand	Assistant Basketball Coach Girls	Pioneer	11/11/2014	2,625.00
Ruffin Armand	Head Basketball Coach Boys	Pioneer	2/2/2015	3,867.50

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 1-14-15						
Name	Position	Hours	Location	Effective Date	Action	Comment
Bristow Lana	Paraeducator	6.5	Cherrydale	2/1/2015	Retirement	
McGlothern Leah	Paraeducator	6.5	Chloe Clark	1/15/2015	New Hire	
Shokrollahi Forozan	Paraeducator	4.25	Cherrydale	1/15/2015	New Hire	



STEILACOOM HIGH SCHOOL

54 Sentinel Drive • Steilacoom, Washington 98388-1699 • 253-983-2300 • FAX 253-983-2393

Debra Hay
Principal

Michael Miller
Assistant Principal

Sara Graves
Assistant Principal

January 8, 2015

DK
To: Mrs. Kathy Weight and the Steilacoom Historical District School Board
From: Debra Hay Principal SHS, Bruce Folmer
Steilacoom High School Symphonic and Jazz Bands
Subject: Permission to Travel

The Steilacoom High School Symphonic Band and Jazz Ensemble are seeking permission from Mrs. Weight, and the Steilacoom Historical District School Board to travel to Southern California April 30, to May 3, 2015. The band has been invited to perform at Disneyland and Disney's California Adventure.

The trip will include performances by the band at Disneyland and the California Adventure as well as dinner at The Medieval Times Restaurant and Jousting tournament. The bands will also be attending workshops with Disney's Performing Arts. This would be a clinic where the band learns and records music from the Disney library with a music director from the Disney staff. The recorded material is then combined with a video from either scenes from Disney vault, or shows at The Magic Kingdom.

The cost of the trip is \$1,000.00 per student. The students have been engaged in fund raising activities and will make up the balance with the individual student (parents) paying the remainder of the balance. Chaperones include Mr. Folmer, Mrs. Anderson, Mrs. Anthony, Mrs. Hay, Mrs. Reynolds, along with Mr. and Mrs. Stutz. The Disney Travel Company is handling the arrangements for the trip.

The Tentative itinerary is as follows. The itinerary is subject to change.

April 30 th	3:30 AM	Leave SHS
	6:00 AM	Alaska flight to Los Angeles
	8:35 AM	Arrive in Los Angeles
	11:00 AM	Check into the hotel
	2:00 PM	Jazz Ensemble Performance
	7:00 PM	Medieval Times Restaurant
	9:30 PM	Return to the Hotel
	10:30 PM	Curfew with room check
May 1 st	7:00 AM	Wake up call
	9:15 AM	Leave hotel for Disneyland Performance
	11:00 AM	Symphonic Band Performance—Main Street

	1:00	PM	Jazz Ensemble Workshop-Disneyland
	5:00	PM	Symphonic Band Workshop-Disneyland
May 2 nd	6:30 – 9:30	PM	Free time at the California Adventure
	8:00	AM	Wake up & Breakfast
	10:00	AM	Leave for Disneyland
	11:30	AM	Performance at California Adventure
	2 PM – 12:00	AM	Free time at Disneyland
May 3 rd	1:00	AM	Curfew with room check
	8:30	AM	Wake up calls & Breakfast
	10:30	AM	Board bus for tour of Hollywood and Beverly Hills
			Stop at The Farmers Market & Mall.
	3:00	PM	Leave for LAX
	5:30	PM	Alaska Airlines Flight to Seattle
	8:10	PM	Scheduled arrival in Seattle
	10:00	PM	Return to SHS

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: January 14, 2015

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** **Second Reading of Management Support Series Board Policies: 6500, 6511, 6512, 6513**

BACKGROUND INFORMATION: In the District's continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policies are in need of minor revisions:

Policy 6500 – Risk Management

- Minor wording edits (shall to will)
- Addition of standard tort claim form availability (on our website) as per RCW 4.96.020

Policy 6511 – Staff Safety

- Minor wording edits (shall to will)
- Removal of specific agencies that offer first aid training

Policy 6512 – Infection Control Program

- Minor wording edits (shall to will)
- Legal reference update

Policy 6513 – Workplace Violence Prevention

- Minor wording edits (shall to will)

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to approve Policy 6500, 6511, 6512, and 6513 revisions.

Report prepared by: Jim Brittain, Executive Director of Finance and Operations

RISK MANAGEMENT

The board believes the district must identify and measure risks of loss due to the damage or destruction of district property or to claims against the district by others claiming to have been harmed by the action or inaction of the district, its officers or staff. A risk management program will be implemented to reduce or eliminate risks where possible, to determine which risks the district can afford to assume and to transfer to an insurance company those risks which the district does not wish to assume or cannot economically afford to assume. Such a program will consider the benefits, if any, of joining with other units of local government for joint purchasing of insurance, joint self-funding, joint self-insuring or joint employment of a risk manager. The superintendent will assign the primary responsibility for the administration and supervision of the risk management program to a single person. The board shall review the status of the risk management program each year. The district will make available to claimants its standard tort claim form.

The district will purchase and pay for surety bonds for the superintendent, business manager and such other staff and in such amounts as the board will from time to time determine to be necessary for honest performance of the staff in the conduct of the district's financial operations. Such bonds may include a deductible proviso not to exceed two percent of the employee's annual salary.

Legal References:	RCW 28A.400.350	Liability, life, health, health care, accident, disability and salary insurance authorized — Premiums
	RCW 4.96.020	Tortious conduct of local governmental entities and their agents — Claims — Presentment and filing — Contents
	28A.400.360	Liability insurance for officials and employees authorized
	28A.400.370	Mandatory insurance protection for employees
	28A.320.100	Actions against officers, employees or agents of school districts and educational service districts — Defense, costs, fees — Payment of obligation
	28A.320.060	Officers, employees or agents of school districts or educational service districts, insurance to protect and hold personally harmless
	28A.330.100(10)	Additional powers of board
	48.62	Local government insurance transactions

Management Resources

2010 – April Issue

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 1.14.15

STAFF SAFETY

The board recognizes that safety and health standards should be incorporated into all aspects of the operation of the district. Rules for safety and prevention of accidents will be posted in compliance with OSHA and WISHA requirements. All hazardous chemicals will be identified and properly labeled. Staff members will be trained in the use of these chemicals specific to their respective jobs. Proper records will be maintained to verify that all of the preventive and safety measures are in place. Injuries and accidents will be reported to the district office.

The district will have at least one staff member at each school and work site in the district who holds a valid certificate of first aid training or equivalent training provided by a district nurse. Each school and work site will have first aid supplies readily accessible and if the work site has more than fifty employees a first-aid station shall be established.

The superintendent will develop necessary safety and health standards to comply with Department of Labor requirements.

Cross Reference: Board Policy 6512 Infection Control Program

Legal References: RCW 49.17 Washington Industrial Safety and Health
 Act

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 1.14.15

INFECTION CONTROL PROGRAM

In order to safeguard the school community from the spread of certain vaccine-preventable diseases and in recognition that prevention is a means of combating the spread of disease, the board strongly urges that susceptible school staff members (including volunteers) provide evidence of immunity against TD (Tetanus-Diphtheria) and MMR (Measles, Mumps and Rubella). Staff members born prior to January 1, 1957 need not provide evidence of immunity to measles; these individuals are considered naturally immune.

To facilitate this prevention program, the board authorizes the superintendent to make arrangements for staff immunization at a convenient time and place, and at a nominal cost to the staff member. A "susceptible" staff member may be exempt from the requirements for immunization by filing a written objection to such immunization on the basis of religious or philosophical grounds, when a private physician certifies that the staff member's physical condition contraindicates immunization or when the staff member provides documentation of immunity by blood test.

In the event of an outbreak of a vaccine-preventable disease in school, the local health officer has the authority to exclude a susceptible staff member. A staff member granted an exemption for religious, philosophical or medical reasons or without an acceptable immunization record on file may be excluded, as he/she is considered to be susceptible. If excluded he/she is not eligible to receive sick leave benefits because of the exclusion itself. To qualify for benefits, he/she must be ill or temporarily physically-disabled.

The superintendent or designee will evaluate all job duties of district employees to determine which employees have reasonably anticipated on-the-job exposure to blood or other potentially infectious material. The district will maintain a list of job classifications where employees have reasonably anticipated exposure to blood or other potentially infectious material. The hepatitis B vaccine will be provided at the district's expense to all employees identified as having risk of directly contacting blood or other potentially infectious material at work.

In the event that an employee has a specific exposure to blood or other potentially infectious material, the employee will be provided, at district expense, with confidential medical evaluation, follow-up and treatment, if indicated.

The district will provide annual training to all employees with reasonably anticipated exposure to blood or other potentially infectious material. All employees will receive district provided training on HIV/AIDS within six months of initial employment.

Records will be kept in strict confidence regarding the hepatitis B vaccine status of all employees with reasonably anticipated exposure to blood or other potentially infectious material and for each occupational exposure an employee has to blood or other potentially infectious material. The records will be kept for the duration of the employee's employment, plus thirty years. The district will also keep records that employees have received appropriate training.

Cross reference: Board Policy 3414

Infectious Disease

Legal References:

Chapter 246-110

WAC Contagious disease –School districts
and day care centers

Chapter 296-823

WAC Occupation exposure to bloodborne
pathogens

Chapter 392-198

WAC Training — school employees —
HIV/AIDS

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 1.14.15

WORKPLACE VIOLENCE PREVENTION

The district does not tolerate violence in the workplace and will work to prevent violent incidents from occurring by implementing a workplace violence prevention program. All employees of the district are responsible for implementing and maintaining the violence prevention program. The workplace violence prevention program establishes and requires adherence to work practices that are designed to make the workplace more secure. It also reinforces the ban on verbal threats or physical actions by employees that create a security hazard for others.

Additionally, the district does not tolerate domestic violence including harassment of any employee or other person while in the district's buildings or vehicles, while on district property, or while engaged in school or work-related activities. The district is committed to working with employees who are victims of domestic violence to prevent abuse and harassment from occurring in the workplace. No employees will be penalized or disciplined solely for being a victim of domestic violence. The district will provide appropriate support and assistance to employees who are victims of domestic violence. Any employee who threatens, harasses, or abuses someone in the district or from their workplace using district resources such as work time, district telephones, fax machines, mail, or e-mail will be subject to disciplinary action up to and including discharge. Corrective action or discharge may also be taken against employees who are arrested, convicted, or permanently enjoined as a result of domestic violence when such action is directly related to their position with the district.

All violent incidents will be reported and investigated, whether or not a physical injury has occurred. There will be no discrimination against victims of workplace violence. Copies of this policy and support materials will be made readily available to all employees. The superintendent or designee is directed to adopt procedures to implement this policy, including creation of the workplace violence prevention group which will: assess the district's vulnerability to workplace violence, recommend preventive actions and employee training programs, and review the program annually for possible adjustments.

Cross Reference:	Board Policy 4210	Regulation of Dangerous Weapons on School Premises
	Board Policy 5281	Disciplinary Action and Discharge
	Board Policy 6511	Staff Safety

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 1.14.15

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: January 14, 2015

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** Second Reading of Board Policies: 6113 and 6119
 INFORMATION

BACKGROUND INFORMATION: In the District's continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policies should be deleted:

Policy 6113 – Rental of Musical Instruments

- Deleted by WSDDA in 2011

Policy 6119 – Uncollected Tax Revenue

- Deleted by WSDDA in 2013

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to delete Policy 6113 and 6119.

Report prepared by: Jim Brittain – Executive Director of Finance and Operations

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: January 14, 2015

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION First Reading of Management Series Board Policies: 6530 and 6570**

BACKGROUND INFORMATION: In the District's continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policies are in need of minor revisions:

Policy 6530 - Insurance

- Minor wording edits (shall to will)
- Changes to Worker's Compensation section on policy per Department of Labor and Industries in 2010

Policy 6570 – Property and Data Management

- Minor wording edits (shall to will)
- Removal of references to "records" – now covered in Records Retention Schedule and Policy 3231 – Student Records and Policy 4040- Public Access to School District Records

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to move Policy 6530 and 6570 to a second reading.

Report prepared by: Jim Brittain, Executive Director of Finance and Operations

INSURANCE

All insurance programs of the district ~~shall~~will be managed as part of the district's risk management program.

A. Liability Insurance

The district ~~shall~~will maintain sufficient liability insurance to protect it against claims for the negligent or wrongful acts of its staff or agents. The amount and terms of such insurance protection ~~shall~~will be reviewed annually as part of the district's risk management program.

The board ~~shall~~will hold individual board members, administrators, staff or agents of the district harmless and defend them from any financial loss, including reasonable attorneys' fees, arising out of any act or failure to act, provided that at the time of the act or omission complained of, the individual so indemnified was acting within the scope of his/her responsibilities or employment and in compliance with the policies and procedures of the district.

The district ~~shall~~will provide its staff with insurance protection while they are engaged in the maintenance of order and discipline and in the protection of students, other staff and property. Such insurance protection must include liability insurance covering injury to persons and property and insurance protecting staff from loss or damage of their personal property incurred while so engaged.

A member of the board of directors or the superintendent is immune from civil liability for damages for any discretionary decision or failure to make a discretionary decision within his or her official capacity, but liability ~~shall~~will remain on the district for the tortious conduct of the board members and superintendent. The superintendent ~~shall~~will obtain errors and omissions insurance in the amounts deemed necessary by the board.

B. Property Damage Insurance

The district ~~shall~~will maintain a comprehensive insurance program which ~~shall~~will provide adequate coverage, as determined by the board, in the event of loss or damage to school buildings and/or equipment, including motor vehicles.

C. Staff Insurance

The district ~~shall~~will develop and maintain an effective program of insurance for its staff. Such programs may include, but are not limited to, unemployment compensation, industrial accident and/or injury insurance, liability and medical insurance.

The district may make available liability, life, health, health care, accident, disability or salary protection insurance or any one of or a combination of these types of insurance and may contribute all or part of the cost of such insurance.

D. Unemployment Insurance

The district ~~shall~~will participate in the program lawfully available for fulfilling its unemployment insurance obligation that is most financially and administratively efficient. The unemployment compensation program ~~shall~~will be reviewed annually by the board.

Staff eligible under the terms of the unemployment compensation pool agreement with the educational service district ~~shall~~will be provided with the unemployment benefits to which they are

entitled. The district ~~shall~~will maintain the records required by the state employment security department and retain them for not less than four years.

E. Workers' Compensation

Workers' compensation is an insurance program which covers job-related injuries and occupational diseases. School staff members are covered by a self-insured program which has been approved by the Washington State Department of Labor and Industries. ~~The staff member is~~Employees are protected in two ways:

~~A.~~ 1. Medical costs resulting from job injuries are paid

~~B.A.~~ 2. Injured employees are paid a partial wage replacement while off work ~~because of~~due to a job-related injury or disease under the claim when certified off work by their doctor.~~illness due to on the job causes.~~

When a staff member an employee is injured on the job and is unable to perform his or her duties as a result of an on-the-job injury or occupational disease and certified off work by a doctor, the employee may elect to use leave as follows (provided the employer does not elect to keep the employee on full salary through means other than use of accrued leave):

1. Choose unpaid leave, thus receiving only his or her entitled temporary total disability (TTD) benefits, or
2. Elect to use a full day of accumulated leave (sick, annual or other similar benefit) in addition to their entitled TTD benefits, or
3. Elect to use a proportionate share of accumulated leave to make up the difference between the workers' compensation payments and the employee's regular pay at the time of injury.

The superintendent or designee will develop procedures to assure the legal administration of workers' compensation benefits.

~~with a time loss, the district will grant full sick leave for the first three (3) days provided the staff member has accumulated sick leave to cover the absence. For each day covered by workers' compensation the employee may use accumulated sick leave to make up the difference between the workers' compensation payments and the employee's regular salary. In such instances, total pay shall not exceed the staff member's regular pay.~~

F. Medical Insurance

Medical plans are offered in the district on a payroll deduction plan. Staff may select from among those plans which are made available by the district's approval. The district ~~shall~~will make a contribution toward approved insurance premiums for each full-time staff member each month in an amount which is determined each year. The district may provide prorated contributions toward premiums for less than full-time staff. In the event of any fully-funded legislative changes for payment of insurance premiums, such funds ~~shall~~will be provided automatically as additional contributions.

When a staff member is on leave and the staff member's accumulated paid leave has been exhausted, the district ~~shall~~will notify the staff member that the medical insurance benefits are exhausted and the premium is due. The district ~~shall~~will accept the premium from the staff member and remit it to the carrier each month during the term of an approved leave of absence.

In compliance with COBRA (Consolidated Omnibus Budget Reconciliation Act), the district will offer continuing health care coverage on a self-pay basis to staff members and their dependents following termination (for reasons other than gross misconduct), a reduction in hours, retirement,

death, or loss of coverage eligibility to the dependent. These health benefits will be identical to the coverages offered to full-time staff members. For terminated or reduced-hour staff members, the coverage may last up to 18 months or until they become eligible for other health insurance, whichever is earlier. In the event of the staff member's retirement, divorce, separation or death, or loss of dependent eligibility the coverage may last up to 36 months for the staff member and/or qualified beneficiary. The full policy premium plus a 2% administration fee will be paid by the staff member or the beneficiary to the district.

Cross Reference:	Board Policy 2151	Interscholastic Activities
	Board Policy 5401	Sick Leave
	Board Policy 6500	Risk Management
	Board Policy 6535	Student Insurance
	Board Policy 6540	School District Responsibility for Privately Owned Property
Legal Reference:	RCW 28A.320.060	Officers, employees or agents of school districts or educational service districts, insurance to protect and hold personally harmless
	28A.320.100	Actions against officers, employees or agents of school districts and educational service districts — Defense, costs, fees — Payment of obligation
	28A.335.010	School buildings, maintenance, furnishing and insuring
	28A.400.350	Liability, life, health, health care, accident, disability and salary insurance authorized — Premiums
	28A.400.370	Mandatory insurance protection for employees
	4.24.470	Liability of officials and members of governing body of public agency
	4.96.010	Tortious conduct of political sub- division — Liability for damages
	41.50.160	Restoration of withdrawn contributions by annual installment
	50.20.050	Disqualification for leaving work voluntarily without good cause
	50.44.030(3)	Insurance pools
	50.44.050	Benefits payable, terms and conditions
	29 U.S.C. A §§ 1161-1168	Consolidated Omnibus Budget Reconciliation Act
	WAC 296-15	Worker's compensation self-insurance

Management Resources: 2010 – June Issue

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 01.15

PROPERTY, and DATA ~~AND RECORDS~~ MANAGEMENT

Data Management

The superintendent is authorized to enter into a contract with the Washington School Information Processing Cooperative (WSIPC) to purchase a student information system, equipment, networking and software to expand the current K-12 education statewide network. The board ~~shall~~ will review the data management program annually.

~~Records Management And Retention~~

~~The district recognizes the importance of public records as the record of the acts of the district and the repository of such information. The public has the right under law to inspect and procure copies of such records with certain exceptions. The public records of the district shall mean any account, voucher or contract dealing with the receipt or disbursement of funds; with acquisition, use or disposal of services or of supplies, materials, equipment or other property; or with any minutes, orders or decisions fixing the personal or property rights, privileges, immunities, duties or obligations of any person or group.~~

~~The superintendent shall develop procedures to implement this policy which shall conform to law; require as a minimum the permanent safeguarding of board minutes, annual audit reports and permanent student records; and require retention of all fiscal records required for audits. The superintendent shall designate a staff member to serve as district records officer.~~

~~Records may be destroyed when authorized by the General Records Retention Schedule and Destruction Authorization provided by the Office of Secretary of State, Division of Archives and Records Management.~~

Property Records

Property records and inventory records ~~shall~~ will be maintained on all land, buildings and personal property under the control of the district.

Property purchased in whole or in part with federal funds ~~shall~~ will be inventoried at least every two years. The inventory ~~shall~~ will include the serial number of the item, its cost and the percentage of federal funds used to purchase it.

Small attractive items (computers, printers, projectors, ~~video cassette recorders~~, tools, ~~etc. or other electronic devices~~) ~~shall~~ will be inventoried annually and ~~shall~~ will be signed out to staff. Sign-out records ~~shall~~ will also be maintained.

At the end of each school year each teacher ~~shall~~ will inventory the property items in his or her classroom. A randomly selected ten percent of those inventories ~~shall~~ will be double-checked by an employee of the business office.

For purposes of this policy, "equipment" ~~shall~~ will mean a unit of furniture or furnishings, an instrument, a machine, an apparatus or a set of articles which retains its shape and appearance with use, is nonexpendable, and does not lose its identity when incorporated into a more complex unit. Property records of facilities ~~shall~~ will be maintained on an ongoing basis.

No equipment ~~shall~~ will be removed for personal or nonschool use. Property records ~~shall~~ will show, as appropriate to the item recorded, the following:

A. Description of the property;

- B. A serial number or other identification number (~~Equipment~~equipment may be identified with a permanent tag that provides appropriate district and equipment identification.);
- C. Source of property;
- D. Who holds title;
- E. Manufacturer;
- F. Year of purchase;
- G. Initial cost;
- H. Percentage of ~~Federal~~federal participation in the cost of the property;
- I. Location;
- J. Condition and depreciation;
- K. Current valuation in conformity with insurance requirements; and
- L. Disposition data including date of disposal and sale price of the property.

Cross Reference: Board Policy 3231
Board Policy 4040
Board Policy 6801

Board Policy 6955

Legal References: Chapter 40.14 RCW

RCW 40.14.010
RCW 42.56.070-080
34 C.F.R. § 80.32

Student Records
Public Access to School District Records
~~Fixed Assets~~Capital Assets and Threat-Sensitive Assets
Maintenance of Facilities Records

Preservation and Destruction of Public Records
Definition of public records
Public Records
Uniform Administrative requirements for grants and cooperative agreements to state and local governments — Equipment

School Districts and Educational Service Districts Records Retention Schedule Version 8.0 (November 2012)

Management Resources: 2010 - February Issue
Policy News, April 2006
Policy News, April 2005

Fixed Assets
Records Retention Schedule Updated

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 01.15

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: January 15, 2014

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** First Reading of Management Series Board Policies: 6600, 6605 and 6608

BACKGROUND INFORMATION: In the District's continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policies are in need of minor revisions:

Policy 6600 - Transportation

- Minor wording edits (shall to will)

Policy 6605 – Student Safety Walking to School and Riding Buses

- Minor wording edits (shall to will)
- Addition of school safety patrol program
- Bus safety language additions
- Safe Routes to School Plan addition

Policy 6608 – Video Cameras on Buses

- Minor wording edits (shall to will)
- New reference to Student Handbook

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to move Policies 6600, 6605 and 6608 to a second reading.

Report prepared by: Jim Brittain, Executive Director of Finance and Operations

TRANSPORTATION

The district may provide transportation to and from school for a student:

- A. Whose residence is beyond the one mile radius from the school to which the student is assigned;
- B. Whose walking route to school is hazardous;
- C. Whose disability prevents him/her from walking or providing for his/her own welfare while walking; or
- D. Who has another compelling and legally sufficient reason to receive transportation services. The parent or guardian of a student whose assigned bus stop is beyond the maximum walking distance may receive reimbursement for private transportation at the state mileage reimbursement rate.

Each year the superintendent ~~shall~~will present to the board for the number of students ~~who are transported~~ who live within the minimum distance of their schools and for whom there appears sufficient justification for the district to provide transportation. In this report, the superintendent ~~shall~~will also provide the reasons why each of these students is transported.

The district's transportation program ~~shall~~will comply in all ways with state law and regulation. Transportation services of the district may include approved bus routes, district-approved field trips, school activities (participants only) and extracurricular activities (rooters). The superintendent is authorized to permit a parent of a student enrolled in school to ride a bus when excess seating is available and private or other public transportation is not reasonably available.

The board of directors may authorize children attending an approved private school to ride a school bus provided that the bus route and stops are not altered, space is available, and a fee to cover the per seat cost for such transportation is collected.

Routes And Schedules

The superintendent ~~shall~~will be responsible for scheduling bus transportation, including the determination of routes and bus stops as well as overseeing the transportation program.

The purpose of bus scheduling and routing is to achieve maximum service with a minimum fleet of buses insofar as this is consistent with rendering safe and reasonably equal service to all students entitled to such service. The board may authorize the use of a district-owned passenger car in lieu of a bus for transporting students to and from school.

In order to operate the transportation system as safely and efficiently as possible, the following factors ~~shall~~will be considered in establishing bus routes:

- A. Where an alternate route may be considered without sacrifice of efficiency or economy, preference ~~shall~~will be given to that route more directly serving the largest number of students;
- B. Location of bus stops may be determined by such factors as student safety, economy and efficiency. Students may be required to walk up to one mile from their home to their bus stop provided that the walking route is safe; ~~and~~;
- C. School schedules ~~shall~~will be adjusted to allow maximum utilization of each bus in the system by alternating elementary and secondary trips.

The district ~~shall~~will apply for state transportation apportionment funds and ~~shall~~will maintain the records required to obtain such funding.

Emergency Routes And Schedules

The district ~~shall~~will develop emergency bus routes and schedules to be used when weather conditions make the usual routes impassable or, in the superintendent's judgment, too hazardous. At the beginning of the school year, copies of emergency routes and schedules ~~shall~~will be distributed to parents with instructions on how to obtain emergency information.

If roads are closed to buses but not to private vehicles, the district may continue to operate the instructional programs of the schools without providing bus transportation until the roads are again open to buses.

Legal References:	RCW 28A.160	Student Transportation
	28A.160.020	Authorization for private school students to ride buses — Conditions
	28A.160.030	Authorizing individual transportation or other arrangements
	WAC 392-141	Transportation —State allocation for operations
	392-172 A-02095	Transportation (Special Education)-204
		Transportation (Special Education)
	392-172-035	Definitions of "free appropriate, public education," "adult student," "special education student," "parent," and "public agency"

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 01.15

STUDENT SAFETY WALKING TO SCHOOL AND RIDING BUSES

A comprehensive school trip safety program shall will address school walk routes, bus safety and route plans, vehicle access to the school, circulation and parking at the school, pedestrian circulation on and around the school campus and safety education and enforcement.

Safety Advisory Committee

The superintendent shall will establish a Safety Advisory Committee (SAC) to develop and maintain a comprehensive school trip safety program and to review safety concerns. The committee will also develop and maintain the school patrol program in compliance with RCW 46.61.385. The superintendent shall will develop specific responsibilities and reporting relationships of the committee, including how the SAC relates to individual school safety programs.

Bus Safety

The superintendent shall will develop written rules establishing the procedures for bus safety and emergency exit drills and for student conduct while riding on buses. The procedures for bus safety will include rules restricting bus access to students and those persons authorized by the superintendent and/or his or her designee(s) to ride the bus to and from any school activity.

The bus driver is responsible for the safety of his/her passengers, particularly for those who cross a roadway after leaving the bus. No bus driver shall will order or allow a student to disembark at other than his/her customary boarding or alighting place unless so authorized by the superintendent. In order to assure the safety of all, the bus driver may hold students accountable for their conduct during the course of transportation and may recommend corrective action against a student. Bus drivers are expressly prohibited from using corporal punishment. Bus drivers are expressly prohibited from allowing anyone to board the bus who is not a student or a person authorized to ride the bus by the superintendent and/or his or her designee(s).

Emergencies

In the event of an accident or other emergency, the bus driver shall will follow the emergency procedures in accordance with the School Bus Driver Handbook (SPI). A copy of the emergency procedures shall will be located in each bus. To insure the success of such emergency procedures, each bus driver shall will conduct an emergency evacuation drill within the first six weeks of each school semester. The district shall will conduct such other drills and procedures as may be necessary.

Student Conduct On Buses

The superintendent shall will establish written rules of conduct for students riding school buses. Such rules shall will include as a minimum the requirements of WAC 392-145-035 and shall will be reviewed annually by the superintendent and revised if necessary. If the rules are substantially revised, they shall will be submitted to the board for approval.

At the beginning of each school year, a copy of the rules of conduct for students riding buses shall will be provided to each student who is scheduled to ride a school bus. The classroom

teacher and/or bus driver ~~shall~~will review the rules with the students at or near the beginning of each school year. A copy of the rules ~~shall~~will be available upon request at the district office.

Safe Routes To School Plan

Pursuant to WAC 392-151-025, all elementary schools that have students who walk to and from school are required to develop a suggested route plan. All schools are encouraged to have a walking/biking route plan in place. To develop the school walking/biking route plans, the superintendent will establish a Safe Routes to School committee.

The committee will conduct a walking and biking audit within a one mile radius of the school and develop a Safe Routes To School walking/biking map or plan. The plan will recommend the best routes for students walking to and from school, as well as the best routes to and from school bus stops. In developing the plan, the committee will consider, at a minimum, the following:

1. traffic patterns;
2. existing traffic controls;
3. existing school patrols;
4. limits on the number of school crossings so that students have to move through the crossings in groups;
5. allowing only one entrance-exit from each block to and from school;
6. routes that provide the greatest physical separation between walking children and traffic;
7. routes that expose students to the lowest speeds and volumes of moving vehicles; and
8. routes that include the fewest number of road or rail crossings;

The superintendent or designee will review the plan with the Safety Advisory Committee and, upon its approval, distribute the plan to all students with instructions that it be taken home and discussed with parents. The plan will be routinely updated as conditions change. The superintendent or designee will include the plan in the district's School Wellness Plan to encourage parents and students who walk and bike to school to use the recommended routes.

Cross References:	Board Policy 3241	Classroom Management, Corrective Actions or Punishment
	Board Policy 6540 <u>6700</u>	Safety <u>Nutrition and Physical Fitness</u>
Legal References:	RCW 28A.600.010	Government of schools, pupils, employees, rules and regulations for — Due process guarantee — Enforcement
	<u>RCW 46.61.385</u>	<u>School patrol — Appointment — Authority — Finance — Insurance.</u>
	WAC 392-144	School Bus Driver Qualifications
	WAC 392-400-225	School district rules defining misconduct — Distribution of rules
	WAC 392-145	Transportation — Operation rules
	WAC 392-145- 015 <u>021</u>	General operating regulations
	WAC 392-145- 035 <u>016</u>	Rules for students riding school buses
	<u>WAC 392-151-017</u>	<u>Safety Advisory Committee-Selection</u>

WAC 392-151-025

Route Plans

Management Resources: 2014 - June Issue

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 01.15

VIDEO CAMERAS ON SCHOOL BUSES

The board authorizes the use of video cameras on district operated school buses for the purpose of reducing discipline problems, thus providing a safer environment for the transportation of students. The reason for recording the transportation environment is to provide school officials, drivers and parents/guardians/custodians with documentation when dealing with inappropriate student behavior. Disciplinary action will be in accordance with ~~policies and procedures on Student Responsibilities and Rights~~policy and procedures 3200 and 3241, and the Student Handbook.

The superintendent ~~shall~~will prepare procedures for use of the video equipment on buses, the authorized review process for video tapes and the proper disposal of tapes.

Cross References: ~~Board Policy 3200~~—————Student Rights and Responsibilities
3241 Classroom Management, Corrective Actions
or Punishment

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Reviewed: 10.17.12

Revised: 1.15

REGULAR BOARD MEETING

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X ACTION First Reading Policy 3418 Response to Student Injury or Illness
INFORMATION

WSSDA recommends revision to this policy to revise the title and to remove outdated language.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to move Policy 3418 to Second Reading.

Report prepared by:

Susanne Beauchaine-Executive Director Student Services

RESPONSE TO STUDENT INJURY OR ILLNESS

~~EMERGENCY TREATMENT~~

The board recognizes that schools are responsible for providing first aid or emergency treatment in case of ~~injury or sudden~~ illness ~~or for injury to~~ a student. ~~To, but that end, the board encourages school staff to become certified in first aid. Further~~ further medical attention ~~in non-emergency cases~~ is the responsibility of the parent or guardian. ~~Schools will notify the parent or guardian of students who suffer injuries, illness or physical trauma at school or at any school-sponsored activity as soon as practicable.~~

~~When a student is injured it is the responsibility of staff to see that immediate care and attention is given the injured party until relieved by a superior, a nurse or a doctor. Word of the accident should be sent to the principal's office and to the nurse. The principal or designated staff should immediately contact the parent so that the parent can arrange for care or treatment of the injured.~~

In the event that the parent or emergency contact cannot be reached and in the judgment of the principal or person in charge immediate medical attention is required, the injured student may be taken directly to the hospital and treated by the physician on call. However, an injured or ill student should only be moved if a first aid provider has determined that it is safe to do so, or that it is safe to transport the student in a private vehicle. Students with head or neck injuries should only be moved or transported by emergency medical technicians. When the parent is located, he/she may then choose to continue the treatment or make other arrangements.

~~The district is not qualified under law to comply with directives to physicians limiting medical treatment and will not accept such directives.~~

The superintendent ~~will~~shall establish procedures to be followed consistent with this policy~~in any~~
~~accident, and for providing first aid or emergency treatment to a student who is ill or injured.~~

Cross Reference: Board Policy 3124 Removal/Release of Student During School Hours
3422 Student Sports - Concussion and Head Injuries

Adoption Date:

2.27.08

School District Name: Steilacoom Historical School District

Revised:

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: January 14, 2015

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION First Reading of Personnel Series Policies: 5010, 5011, 5281**
 INFORMATION

BACKGROUND INFORMATION: In the District's continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policies are in need of minor revisions:

Policy 5010 – Nondiscrimination and Affirmative Action

- Minor wording edits
- Addition of legal reference

Policy 5011 – Sexual Harassment

- Inclusion of language about corresponding procedure and complaint process

Policy 5281 – Disciplinary Action and Discharge

- Minor wording edits
- Inclusion of language regarding personal social networking accounts of staff
- Addition of legal reference

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to move Policy 5010, 5011 and 5281 to a second reading.

Report prepared by: Kathi Weight-Superintendent

NONDISCRIMINATION AND AFFIRMATIVE ACTION

Nondiscrimination

The district ~~shall~~will provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion and training. Such equal employment opportunity ~~shall~~will be provided without discrimination with respect to race, creed, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation, marital status or qualified individuals with disabilities.

The board ~~shall~~will designate a staff member to serve as ~~affirmative action/Title IX Compliance~~compliance officer.

Affirmative Action

The district, as a recipient of public funds, is committed to undertake affirmative action which ~~shall~~will make effective equal employment opportunities for staff and applicants for employment. Such affirmative action ~~shall~~will include a review of programs, the setting of goals and the implementation of corrective employment procedures to increase the ratio of aged, handicapped, ethnic minorities, women and Vietnam veterans who are under-represented in the job classifications in relationship to the availability of such persons having requisite qualifications. Affirmative action plans may not include hiring or employment preferences based on gender or race, including color, ethnicity or national origin. Such affirmative action ~~shall~~will also include recruitment, selection, training, education and other programs.

The superintendent ~~shall~~will develop an affirmative action plan which specifies the personnel procedures to be followed by the staff of the district and ~~shall~~will ensure that no such procedures discriminate against any individual. Reasonable steps ~~shall~~will be taken to promote employment opportunities of those classes that are recognized as protected groups — aged, handicapped, ethnic minorities and women and Vietnam veterans, although under state law racial minorities and women may not be treated preferentially in public employment.

This policy, as well as the affirmative action plan, regulations and procedures developed according to it, ~~will~~shall be disseminated widely to staff in all classifications and to all interested patrons and organizations. Progress toward the goals established under this policy ~~shall~~will be reported annually to the board.

Employment of Persons With Disabilities

In order to fulfill its commitment of nondiscrimination to those with disabilities, the following conditions ~~shall~~will prevail:

- A. No qualified person with disabilities ~~shall~~will, solely by reason of a disability, be subjected to discrimination, and the district ~~shall~~will not limit, segregate or classify any applicants for employment or any staff member in any way that adversely affects his/her opportunities or status because of a disability. This prohibition applies to all aspects of employment from recruitment to promotions and includes fringe benefits and other elements of compensation.
- B. The district ~~shall~~will make reasonable accommodation to the known physical or mental limitations of an otherwise qualified disabled applicant or staff member unless it is clear that an accommodation would impose an undue hardship on the operation of the district program. Such reasonable accommodations may include:

1. Making facilities used by staff readily accessible and usable by persons with disabilities; and

2. Job restructuring, part-time or modified work schedules, acquisition or modification of equipment or devices, the provision of readers or interpreters and other similar actions.

In determining whether or not accommodation would impose an undue hardship on the district, factors to be considered include the nature and cost of the accommodation.

C. The district ~~shall~~will not make use of any employment test or criteria that screens out persons with disabilities unless:

1. The test or criteria is clearly and specifically job-related; and

2. Alternative tests or criteria that do not screen out persons with disabilities are available.

D. While the district may not make pre-employment inquiry as to whether an applicant has a disability or as to the nature and severity of any such disability, it may inquire into an applicant's ability to perform job-related functions.

E. Any staff member who believes that there has been a violation of this policy or the law prohibiting discrimination because of a disability may initiate a grievance through the procedures for staff complaints.

Nondiscrimination for Military Service

The district will not discriminate against any person who is a member of, applies to be a member or, performs, has performed, applies to perform, or has an obligation to perform service in an uniformed service, on the basis of that participation in an uniformed service. This includes in initial employment, retention in employment, promotion, or any benefit of employment. The district will also not discriminate against any person who has participated in the enforcement of these rights under state or federal law.

Cross References: Board Policy 2030
Board Policy 5270
Board Policy 5407

Service Animals in Schools
Resolution of Staff Complaints
Military Leave

Legal References: RCW 28A.400.310

RCW 28A.640.020

RCW 28A.642
RCW 49.60

RCW 49.60.030

RCW 49.60.180
RCW 49.60.400

RCW 73.16

Law against discrimination applicable to district's employment practices
Regulations, guidelines to eliminate discrimination — Scope – Sexual harassment policies
Discrimination prohibition
Discrimination — Human rights commission
Freedom from discrimination — Declaration of civil rights
Unfair practices of employers
Discrimination, preferential treatment prohibited.
Employment and Re-employment

WAC 392-190	Equal Education opportunity – Unlawful Discrimination Prohibited
WAC 391-190-0592	Public school employment – Affirmative action program
42 USC 2000e1 – 2000e10	Title VII of the Civil Rights Act of 1964
20 USC § 1681 - 1688	Title IX Educational Amendments of 1972
42 USC 12101 – 12213	Americans with Disabilities Act
8 USC 1324	(IRCA) Immigration Reform and Control Act of 1986
38 USC §§ 4301-4333	Uniformed Services Employment and Reemployment Rights Act
29 USC 794	Vocational Rehabilitation Act of 1973
34 CFR § 104	Nondiscrimination on the basis of handicap in Programs or activities receiving federal financial assistance
<u>38 USC 4212</u>	<u>Vietnam Era Veterans Readjustment Act of 1974 (VEVRAA)</u>

Management Resources:	<u>Policy News, December 2014</u>	
	<u>Policy News, June 2011</u>	Laws Against Discrimination
		Address Equal Education Opportunities
	<u>Policy News, February 2011</u>	Nondiscrimination
	<u>Policy News, August 2007</u>	Washington's Law Against Discrimination
	<u>Policy News, June 2001</u>	State Updates Military Leave Rights

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 3.13.12; 1.14

Sexual Harassment

This district is committed to a positive and productive education and working environment free from discrimination, including sexual harassment. The district prohibits sexual harassment of students, employees and others involved in school district activities.

Sexual harassment occurs when:

- A. Submitting to the harasser's sexual demands is a stated or implied condition of obtaining an education or work opportunity or other benefit;
- B. Submission to or rejection of sexual demands is a factor in an academic, work or other school-related decision affecting an individual; or
- C. Unwelcome sexual or gender-directed conduct or communication interferes with an individual's performance or creates an intimidating, hostile or offensive environment.

Sexual harassment can occur adult to student, student to adult, student to student, adult to adult, male to female, female to male, male to male and female to female.

The district will take prompt, equitable and remedial action within its authority on reports, complaints and grievances alleging sexual harassment that come to the attention of the district, either formally or informally. Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Persons found to have been subjected to sexual harassment will have appropriate school district services made reasonably available to them and adverse consequences of the harassment will be reviewed and remedied, as appropriate.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending students, staff and contractors. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

Retaliation against any person who makes or is a witness in a sexual harassment complaint is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

The superintendent will develop and implement formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt time lines and delineate staff responsibilities under this policy. All staff are responsible for receiving informal complaints and reports of sexual harassment and informing appropriate district personnel of the complaint or report for investigation and resolution. All staff are also responsible for directing complainants to the formal complaint process.

The superintendent will develop procedures to provide age-appropriate information and education to district staff, students, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum sexual harassment recognition and prevention and the elements of this policy will be included in staff, student and regular volunteer orientation. This policy and the procedure, which includes the complaint process, will be posted in each district building in a place available to staff, students, parents, volunteers and

visitors. The policy and procedure will be reproduced in each student, staff, volunteer and parent handbook.

The superintendent will make an annual report to the board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The superintendent is encouraged to involve staff, students, and volunteers and parents in the review process.

Cross References:	Model Policy 3207	Prohibition of Harrassment, Intimidation and Bullying
	Model Policy 3210	Nondiscrimination
	Model Policy 3240	Student Conduct
	3421	Child Abuse, Neglect and Exploitation Prevention
	Model Policy 5010	Nondiscrimination and Affirmative Action
	Model Policy 5281	Disciplinary Action and Discharge
Legal References:	RCW 28A.640.020	Regulations, guidelines to eliminate discrimination — Scope—Sexual harrassment policies
	WAC 392-190- 056 -058	Sexual harassment

Management Resources:

Policy News, October 2011
Policy News, December 2014

Adoption Date:2.27.08

School District Name:Steilacoom Historical School District

Revised: 7.29.10; 2.12.14;1.14

DISCIPLINARY ACTION AND DISCHARGE

Staff who fail to fulfill their job responsibilities or follow the reasonable directions of their administrators or who conduct themselves on or off the job in ways that significantly affect their effectiveness on the job or in such other ways that the law determines to be sufficient cause shall be subject to discipline. Behavior, conduct or action which may institute disciplinary action or discharge may include, but is not limited to:

Insubordination, gross incompetence, immorality, sexual misconduct, conviction of a felony, nonprofessional conduct, mental or physical inability to perform the duties for which employed, intemperance, intentional discrimination, vulgar speech or actions, use of habit-forming drugs without pharmaceutical prescription by a doctor of medicine licensed to practice in the state of Washington, use of alcoholic beverages on school premises or at a school-sponsored activity off the school premises, and use of district supplies and equipment for personal betterment or financial gain.

Discipline ~~shall~~ will be reasonably appropriate to the circumstances but may include suspension or discharge.

The district will not request, require or otherwise compel or coerce an employee to: 1) disclose login information for the employee's personal social networking account; or 2) access their personal social networking account in the presence of a supervisor or other district employee; or 3) add a district supervisor or employee to the account's list of contacts or 4) alter the settings on the employee's personal social networking account to affect a third party's ability to view it. The district may not take adverse action against an employee for refusal to comply with any of the above actions.

However, the district may request or require the employee to share content from his or her personal social networking account if: 1) the district requests the content to make a factual determination during the course of an investigation; and 2) the district undertakes an investigation regarding the employee's activity on his/her personal social networking account; and 3) the purpose of the investigation is to ensure compliance with all applicable laws or investigate an unauthorized transfer of district proprietary information, confidential information or financial data to the personal social networking account; and 4) the employer does not request or require the employee to provide his/her login information.

In the event that allegations or charges are made against a staff member for misconduct with minors, the superintendent may contact the ~~child~~ Child protective ~~Protective services~~ Services central registry for evidence regarding the staff member as an adjudicated or admitted perpetrator of child abuse or neglect. Discharge or other adverse action affecting the contract status of certificated staff ~~shall~~ will be instituted by the superintendent in the manner prescribed by law.

When allegations are made against an employee of sexual abuse, verbal abuse or physical abuse the district ~~shall~~ will make a determination whether the abuse or misconduct occurred.

If the district determines that sufficient information exists to conclude that the abuse or misconduct occurred and that the abuse or misconduct resulted in the employee's leaving his or her position at the district, the district must forward known information about the employee sexual misconduct to prospective school district employers.

The district ~~shall will~~ not enter into any contract to suppress information about verbal or physical abuse or sexual misconduct by a present or former employee. Neither shall the district expunge such information from the employee's file.

In cases where the allegations involve violations of the state professional code of conduct for certificated staff, the superintendent ~~shall will~~ file a report with the office of professional practice in the ~~state State superintendent's Superintendent's~~ office. When the district or superintendent discharges, fails to renew the contract or permits a certificated staff member to resign, the superintendent ~~shall will~~ notify the ~~office Office~~ of ~~professional Professional practice Practice~~ of such termination of employment.

The superintendent is authorized to suspend a provisional status classified staff member immediately. Provisional status as used herein is granted to a classified staff member for the first 60 days of employment. Thereafter, if performance has been acceptable, the classified staff member ~~shall will~~ be granted regular status.

The superintendent is authorized to suspend a regular status classified staff member immediately. The staff member ~~shall will~~ be advised of the right to request an informal pretermination meeting within five (5) working days following notice. At such time the staff member may receive notice of the charges against him/her, an explanation of the evidence, and an opportunity to refute any of the charges made.

Upon the request of the suspended staff member, the board ~~shall will~~ meet with the suspended staff member to determine if discharge action shall be taken. If a request is not received, the board ~~will shall~~ act upon the recommendation of the superintendent.

Cross References:	Board Policy 5006	Certification Revocation
	Policy 5240	Evaluation of Staff
	Policy 5280	Termination of Employment

Legal References:	RCW 28A.400.300	Hiring and discharge of employees — Leaves for employees — Seniority and leave benefits, retention upon transfers between schools
	28A.400.340	Notice of discharge to contain notice or right to appeal if available
	28A.405.300	Adverse change in contract status of certificated employee — Determination of probable cause — Notice — Opportunity for hearings
	28A.405.310	Adverse change in contract status of certificated employee, including non-renewal of contract — Hearings — Procedure
	28A.410.090	Revocation of authority to teach
	28A.400.320	Mandatory termination of classified employees
	28A.405.470	Mandatory termination of certified employees
	28A.400.340	Notice of discharge to contain notice of right to appeal if available

[49.44.200 Personal social networking accounts – Restrictions on employer access - Definitions](#)

WAC 181-86	Policies and procedures for administration of certification proceedings
181-87	Acts of Unprofessional Conduct
180-44-060	Drugs and alcohol — Use of as cause for dismissal

Management Resources:

<u><i>Policy News, December 2014</i></u>	
<u><i>Policy News, October 2004</i></u>	<i>Sexual Misconduct Definitions</i>

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 11.3.10; 1.15

BOARD MEETING TEMPLATE

Month	Location			Study Session	Presentation		Reports		Consent		Old	New	Other
September	Typically held on AI								A/P Payroll Personnel Reports				
September	SHS						Assessment Finance Facilities & Operations		A/P Personnel Reports				
October	PIO						Legislative Assembly (sept)		A/P Payroll Personnel Reports				
October	PIO			SIP - elementary			Finance Facilities & Operations		A/P Personnel Reports			Cap Facilities Plan DRAFT	
November	SHS			SIP - secondary			Finance Facilities & Operations		A/P Payroll Personnel Reports SIP Plans		Adopt CFPlan		draft or approval of annual goals?
December	PIO		Music Performance in MultiPurpose Room				Finance Facilities & Operations		A/P Payroll Personnel Reports			Board Officer Elections	
January	SHS		NBCT Recognition						A/P Payroll Personnel Reports				
January	SHS		School Board Appreciation				Finance Facilities & Operations Legislative		A/P Personnel Reports				Executive Session Supt.
February	PIO						Legislative		A/P Payroll Personnel Reports				

BOARD MEETING TEMPLATE

Month	Location			Study Session	Presentation	Reports		Consent		Old	New	Other
February	PIO					Finance Facilities & Operations Legislative		A/P Personnel Reports				
March	SHS		Classified Appreciation			Legislative		A/P Payroll Personnel Reports			School Year Calendar Approval	
March	SHS				SIP Updates - Elementary	Asset Preservation Finance Facilities & Operations Legislative		A/P Personnel Reports				
April	PIO		Volunteer Appreciation		SIP Updates - Secondary	Finance Facilities & Operations Legislative		A/P Payroll Personnel Reports				
May	SHS		Certificated Appreciation			Legislative (maybe)		A/P Payroll Personnel Reports				
May	SHS		Retiree Recognition			ASB Budget & Yr in Review Finance Facilities & Operations		A/P Personnel Reports Surplus/ Certificated Contracts (resolution and list before contracts can be issued)				
June	PIO		Interdistrict Agreement Resolution		SHS Student Leaders			A/P Personnel Reports Supt. Contract SURPLUS			School Board Calendar Approval	Interdistrict Agreement Resolution

BOARD MEETING TEMPLATE

Month	Location			Study Session	Presentation		Reports		Consent		Old	New	Other
June	PIO						Finance Capital Projects		A/P Payroll Personnel Reports ED/Admin Contracts Hi Cap & EL Grants			WIAA Rep. Selection	
July	SHS								A/P Personnel Reports				
July	SHS						Finance Facilities & Operations		A/P Payroll Personnel Reports				
August	PIO		Budget Hearing		Food Service				A/P Payroll Personnel Reports Resolution-Levy Rate			Transportation Contract	
August	PIO		Budget Approved/Resolution		Introduce New Staff		Finance Facilities & Operations		A/P Personnel Reports Classified Exempt Cancellation of municipal warrants				
Legislative Rep Election every two years in June to start July 1													
Special (Retreat) meetings typically 2 times (Feb and August?)													