

Shae Emery, Manager

### CHERRYDALE HVAC REPLACEMENT PROJECT

#### 2024 CAPITAL PROJECT OUTLINE for Cherrydale Elementary in Steilacoom, WA

Steilacoom Historical School District No.1 will be completing several projects over the 2024 summer break including the replacement of all HVAC Mechanical units at Cherrydale Elementary located at 1201 Galloway St. Steilacoom, WA 98388.

Deadline for Submitting Formal Sealed Bids: 3:00 pm on February 27<sup>th</sup> to 511 Chambers St. Steilacoom 98388  
No bids will be accepted after deadline.

Formal Sealed Bid Opening: 10:00 am on February 28<sup>th</sup> at 511 Chambers St. Steilacoom 98388

Cherrydale Elementary is a single story – 39,966sqft School Building. The existing Mechanical HVAC system has reached its physical operating life expectancy and will be replaced for new, higher efficient equipment. The building currently houses (23) rooftop heat pump units, (1) rooftop mini split unit which serves the MDF room, and (5) traditional split units for a small building add-on.

The Project needs include Architectural, Engineering, Construction, and Administrative Services. SHSD has worked to identify the best replacement equipment for the district and will provide equipment lists to all qualified and interested firms with interest in providing a bid for this project. It will be the responsibility of the interested firms to submit a proposal outlining labor, owner selected materials, required permitting steps and responsibilities, in addition to final cost for the scope of work:

- Replacing (23) rooftop units, (1) mini split, (5) indoor split system units, electrical and BAS controls connections, startup/commissioning
- Ensuring equal or better operations and functions in comparison to existing mechanical equipment and controls capabilities as well as ensuring the current integrity of the building, building envelope and/or all existing building materials.

### SUBMITTAL REQUIREMENTS

The firm submitting an RFP must have demonstrated technical and managerial capability across a broad range of energy, design, construction, operations, and maintenance areas. A technical walk-through must be completed in order to submit an accepted proposal and can be scheduled through February 27<sup>th</sup> before 3:00pm. The awarded firm will also be required to submit all necessary documentation specified by the school district under contract and abide by all pertinent State and Federal Laws. All necessary permitting processes will be the responsibility of the awarded firm. For scheduling technical walk-throughs and/or further information, please contact Shae Emery via email at [semery@steilacoom.k12.wa.us](mailto:semery@steilacoom.k12.wa.us) or via phone at 253.405.3516.